

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

January 16, 2007

CALL TO PODIUM:

RESPONSIBLE STAFF:

Peter Geiling

AGENDA ITEM:

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
X	Consent Item
	Ordinance
	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:

Resolution of the Mayor and City Council Authorizing the City Manager to Enter into a Contract for the Demolition of the Gaithersburg Latitude Observatory Caretaker's House (\$29,370)

SUPPORTING BACKGROUND:

Request: This is to request that the Mayor and City Council authorize the City Manager to enter into a contract with Barco Enterprises, Inc. for the demolition of the Gaithersburg Latitude Observatory Caretaker's House.

Background: This is the first step in implementing the plan for the Latitude Observatory Park. The demolition of the caretaker's cottage is a stand alone contract.

Following the development of the bid package and specifications for the demolition, the project was advertised for bid on December 14, 2006. The following bids were received on December 27, 2006:

Bidders	Bid Tabulation
<i>Barco Enterprises</i>	\$26,700
Basic Industries	\$49,250

The low bid was consistent with City estimates of between \$25,000 and \$30,000.

Staff checked the references and obtained a Dunn and Bradstreet report for the low bidder. References received from other local governments were very good and indicated that the low bidder, Barco Enterprises, Inc., has the experience and resources required to perform the scope of work within the required fourteen (14) day schedule. Staff therefore recommends award to the low bidder, Barco Enterprises, Inc.

Fiscal Impact: There are sufficient funds budgeted in the Gaithersburg Observatory Park Capital Budget, CIP 86-3 for demolition costs. We are recommending an additional ten percent or \$2,670 for a construction contingency. The total requested is \$29,370.

DESIRED OUTCOME:

Vote on Resolution

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL
AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT
FOR DEMOLITION OF THE GAITHERSBURG LATITUDE
OBSERVATORY CARETAKER'S HOUSE

WHEREAS, an Invitation For Bid (IFB) for demolition of the Gaithersburg Latitude Observatory Caretaker's House was duly advertised in the December 14, 2006, issue of the *Washington Post*, and bids were received on December 27, 2006, from two firms; and

WHEREAS, the bids were reviewed and references were checked according to the criteria in the IFB; and

WHEREAS, Barco Enterprises, Inc., was the lowest responsive and responsible bidder; and

WHEREAS, the Mayor and Council have determined to award a contract for the work to the lowest bidder meeting City specifications:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg, that the City Manager be and he hereby is authorized to enter into a contract for demolition of the Gaithersburg Latitude Observatory Caretaker's House to Barco Enterprises, Inc., 11200 Pulaski Highway, White Marsh, Maryland 21162, in the estimated amount of Twenty-Six Thousand Seven Hundred Dollars (\$26,700) plus a ten percent construction contingency of Two Thousand Six Hundred Seventy Dollars (\$2,670), for a total amount of Twenty-Nine Thousand Three Hundred Seventy Dollars (\$29,370); said funds to be expended from the Capital Improvements Budget.

ADOPTED by the Mayor and City Council this 16th day of January, 2007.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in public meeting assembled on the 16th day
of January, 2007.
