

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

May 21, 2007

CALL TO PODIUM:

**Fred Felton
Assistant City Manager**

RESPONSIBLE STAFF:

**Fred Felton
Assistant City Manager**

AGENDA ITEM:

(please check one)

<input type="checkbox"/>	Presentation
<input type="checkbox"/>	Proclamation/Certificate
<input type="checkbox"/>	Appointment
<input type="checkbox"/>	Public Hearing
<input type="checkbox"/>	Historic District Commission
<input type="checkbox"/>	Consent Item
<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	Resolution
<input type="checkbox"/>	Policy Discussion
<input type="checkbox"/>	Work Session Discussion Item
<input checked="" type="checkbox"/>	Other: From Staff

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Hearing Date	
Record Held Open	
Joint Work Session	

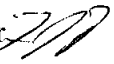
TITLE:
Guidance on a Memorandum Dated May 17, 2007 Concerning Proposed Resident Parking Restrictions for West Deer Park Road, Duvall Lane, and Deer Park Lane

SUPPORTING BACKGROUND:
Staff will be seeking guidance on the attached memorandum.

DESIRED OUTCOME:
Provide guidance

MEMORANDUM TO: Mayor and City Council

VIA: David B. Humpton, City Manager

FROM: Frederick J. Felton, Assistant City Manager 

DATE: May 17, 2007

SUBJECT: Proposed Resident Parking Restrictions for West Deer Park Road, Duvall Lane, and Deer Park Lane

Over the last several years, the Mayor and City Council have approved “Resident Parking Only” restrictions on Sunnyside Court, Deer Park Court, and a portion of Brighton Drive in response to resident complaints about not having access to on-street parking spaces.

Unfortunately, the resident only parking restrictions approved to date have not solved the overall problem, and staff is continuing to receive numerous complaints from residents on West Deer Park Road, Duvall Lane, and Deer Park Lane about the lack of available on-street parking.

Based on numerous interactions with residents, staff developed a proposal for additional resident only parking restrictions at the following locations:

West Deer Park Road: *West bound, beginning west of the Summit Hall Road intersection ending at the intersection of Cedar Avenue.*

Deer Park Lane: *entire cul-de-sac*

Duvall Lane: *a portion that abuts the West Deer Park Road intersection consisting of 1, 2, 3, 17, 18 Duvall Lane.*

As the attached memorandum from Neighborhood Services Director Roman indicates, all potentially affected residents were surveyed and 88% were in favor of the proposed restrictions.

I will be seeking guidance on this issue during the May 21, 2007 Mayor and City Council meeting. In the meantime, please feel free to contact me if you have any questions, or want to discuss.

FJF/ms
Attachments

Memorandum To: Fred Felton, Assistant City Manager
From: Kevin Roman, Neighborhood Services Director *KR*
Date: May 14, 2007
Subject: Request for Resident Parking

Responding to residents concerns to secure adequate on-street parking adjacent to or close by the residents dwelling because of widespread use of available parking spaces by non resident motorists, staff surveyed the regarding parking violations on West Deer Park Duvall Lane and Deer Park Court, staff has surveyed the affected property owners of single family detached homes on the aforementioned streets to seek input about the need to permit resident only parking.

SURVEY RESULTS			
Street	For	Against	No Response
West Deer Park Rd	13	3	3
Deer Park Lane	9	0	0
Duvall Lane	8	1	9

Accordingly, I am recommending that resident only parking be implemented at the following locations.

West Deer Park Rd West bound, beginning west of the Summit Hall Road intersection and ending at the intersection of Cedar Avenue.

Deer Park Lane: entire cul-de-sac

Duvall Lane: a portion that abuts the West Deer Park Road intersection consisting of 1,2,3,17,18 Duvall Lane

For your review, enclosed is a copy of the survey that was sent to the residents on March 29, 2007. If you should have any questions or wish to discuss this matter, please let me know.



March 29, 2007

Re: West Deer Park, Duvall Lane, Deer Park Lane

Dear Residents:

The Planning and Code Administration has received a request to issue permits for resident only parking on West Deer Park Road, West bound. As you may be aware the city has issued permits for residential parking only on several streets in the area including Sunnyside Court, portion of Brighton Drive and Deer Park Court per resident's request. Upon review it was suggested by staff that Duvall Lane and Deer Park Lane should be included to avoid moving the parking problem to neighboring streets.

If resident parking only is approved each home would receive 3 permits to display in vehicles parked on the city street, in the event of guests or special occasion's, additional temporary permits can be requested through the Gaithersburg Police Department.

Accordingly, we are requesting that the residents provide feedback regarding the requested parking changes by returning the attached survey.

Your response is appreciated. If you should have any questions, I can be contacted at kroman@gaitthersburgmd.gov or 301-258-6340.

Sincerely,

Kevin J. Roman
Neighborhood Services Director
Planning and Code Administration



Resident Survey

- What:** Request for resident only parking permits.
- Where:** West Deer Park Road, Deer Park Lane and Duvall Lane abutting single family detached homes.
- Who:** Occupants of single family detached homes on the aforementioned roads.
- Why:** To secure adequate on-street parking adjacent to or close by the residents dwelling because of widespread use of available parking spaces by non resident motorists and to alleviate parking violations including parking on city street for more than 48hours and parking within 5 feet of a private driveway.

Property Address: _____

_____ I agree that there is a need to permit resident only parking.

_____ I do not agree that there is a need to permit resident only parking.

_____ I would like the opportunity to discuss this issue further at a public meeting.

Please return this form in the envelope provided or mail to:

Neighborhood Services
31 South Summit Avenue
Gaithersburg Maryland 20877

City of Gaithersburg • 31 South Summit Avenue, Gaithersburg, Maryland 20877-2098
301-258-6300 • FAX 301-948-6149 • TTY 301-258-6430 • cityhall@gaitersburgmd.gov • www.gaitersburgmd.gov

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John B. Schlichting
Michael A. Sesma

CITY MANAGER
David B. Humpton