

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

December 17, 2007

CALL TO PODIUM:

James D. Arnoult
Acting City Manager

RESPONSIBLE STAFF:

Michele R. McGleish
Director of Parks, Recreation,
and Culture

AGENDA ITEM:

(please check one)

<input type="checkbox"/>	Presentation
<input type="checkbox"/>	Proclamation/Certificate
<input type="checkbox"/>	Appointment
<input type="checkbox"/>	Public Hearing
<input type="checkbox"/>	Historic District
<input checked="" type="checkbox"/>	Consent Item
<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	Resolution
<input type="checkbox"/>	Policy Discussion
<input type="checkbox"/>	Work Session Discussion Item
<input type="checkbox"/>	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:
Resolution of the Mayor and City Council Authorizing the City Manager to Directly Negotiate a Contract for the Professional Entertainment Services of Gin Blossoms for Celebrate Gaithersburg Day 2008 (\$30,000)

SUPPORTING BACKGROUND:
<p>This Resolution authorizes the City Manager to negotiate a contract with The William Morris Agency for the musical group, Gin Blossoms, to perform as the headliner for Celebrate Gaithersburg Day 2008.</p> <p>The criterion for identifying a headliner for this event is a band with broad appeal, name recognition, and a fee within budget. After researching numerous bands, staff believes that Gin Blossoms is the best choice.</p> <p>Proposed terms of the contract: Gin Blossoms will perform for 90 minutes at a flat guarantee of \$20,000.</p> <p>Other estimated expenses include: Backline (instrument rental) \$1,200; hotel (9 rooms) \$800; two rental vehicles to be used as dressing areas, \$2,000; hospitality, \$500; sound, \$3,700; loaders/stage hands, \$700; and an electrician, \$1,100, for a total amount of \$10,000.</p> <p>Funds will be budgeted in the FY'09 Operating Budget.</p>

DESIRED OUTCOME:
Vote on Resolution.

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING
TO EXPENDITURES FROM THE CITY BUDGET
(CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: Michele R. McGleish Date of City Council Meeting: December 17, 2007

AUTHORIZING

Purchase Award Contract Transfer Funds Negotiate/
Execute a Contract

BID INFORMATION:

Advertisement Date N/A-Direct Negotiation pursuant to Section 57 of the City Charter
Newspaper(s) N/A
Bids Opened/Tabulated (date) N/A

DESCRIPTION OF ITEM(S):

Professional Headliner Entertainment Services for Celebrate Gaithersburg Day 2008

CONTRACTED/PURCHASE FROM:

Company Name: William Morris Agency
Street Address: 1600 Division Street, Suite 300
City/State/Zip: Nashville, TN 37203

CONTRACT/PURCHASE AMOUNT:

\$ 20,000 to Wm. Morris Agency & \$10,000 for other concert expenses

Check One: In the Amount of Not to Exceed

FUNDS TO BE EXPENDED FROM:

Operating Budget Capital Improvements Budget
Account Numbers: 1436-538000=\$20,000; 1436-567000=\$1,200; 1436-560000=\$800;
1436-567000=\$2,000; 1436-522000=\$500; 1436-536000=\$5,500.

(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS

Available Not available

Finance Dept.

Date

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL AUTHORIZING
THE CITY MANAGER TO DIRECTLY NEGOTIATE A CONTRACT
FOR THE PROFESSIONAL ENTERTAINMENT SERVICES OF
GIN BLOSSOMS FOR CELEBRATE GAITHERSBURG DAY 2008

WHEREAS, Section 57 of the City Charter provides that the City Council may permit negotiations of contracts without sealed bids for products and services, where in the opinion of Council, the interests of the City would best be served by negotiated contracts; and

WHEREAS, City staff desires to enter into a contract for headliner entertainment for Celebrate Gaithersburg Day 2008:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg that the City Manager be, and he hereby is, authorized to directly negotiate a contract for a performance by Gin Blossoms for Celebrate Gaithersburg Day 2008 with the William Morris Agency, 1600 Division Street, Suite 300, Nashville, Tennessee 37203, in the amount of Twenty Thousand Dollars (\$20,000); said funds to be budgeted and expended from the FY'09 Operating Budget.

AND BE IT FURTHER RESOLVED, that the City Manager be, and he hereby is, authorized to approve an additional expenditure of approximately Ten Thousand Dollars (\$10,000) to cover other necessary costs associated with the performance; said funds to be budgeted and expended from the FY'09 Operating Budget.

ADOPTED by the City Council this 17th day of December, 2007.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council,
in public meeting assembled, on the 17th day
of December, 2007.

James D. Arnoult, Acting City Manager