

# MAYOR & COUNCIL AGENDA COVER SHEET

**MEETING DATE:**

**December 17, 2007**

**CALL TO PODIUM:**

**Jacqueline Marsh**

**RESPONSIBLE STAFF:**

**Jacqueline Marsh, Planner**

**AGENDA ITEM:**

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
<b>x</b>	Historic District Commission
	Consent Item
	Ordinance
	Resolution
	Policy Discussion
	Work Session Discussion Item
<b>x</b>	Other: Certificate of Approval

**PUBLIC HEARING HISTORY:**

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

**TITLE: CERTIFICATE OF APPROVAL OF HAWP-36G**

**HISTORIC DISTRICT COMMISSION**

Applicants: Bob and Cathy Drzyzgula, Request for tree removal at 16 Walker Avenue

**SUPPORTING BACKGROUND:**

The applicants are requesting approval to remove a large ash tree from the front yard. The tree is failing at the root level and could pose as a hazard to the house.

At their meeting of December 6, 2007, the Historic Preservation Advisory Committee (HPAC) held a public hearing on this request. There was no public testimony for or against the application.

The HPAC recommended approval (Chair Arkin abstained), finding the proposed alteration in compliance with the Brookes, Russell, Walker Historic District Design Guidelines and with the Secretary of Interior Standard Two, which states: "The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided." The tree removal will not have an impact on the historic nature of the house and the property. It is being removed due to deterioration and the applicants are proposing to plant one or two trees onsite in replacement.

Staff and the HPAC recommend the HDC make the following motion: **Grant approval of HAWP-36G and issue the Certificate of Approval, finding, based on the record before HPAC and for the reasons articulated by HPAC, that the application meets the Secretary of Interior Standards Two and the Brookes, Russell, Walker Historic District Design Guidelines.**

**DESIRED OUTCOME:**

**Vote to approve or deny the issuance of the Certificate of Approval.**

HPAC Public Hearing – 12-6-07  
HDC Review – 12-17-07

**INDEX OF MEMORANDA  
HAWP-36G**

**Applicants: Cathy and Bob Drzyzgula  
16 Walker Avenue  
Tree Removal**

<b>Number</b>	<b>Exhibit</b>
1.	Application
2.	Letter from applicant, dated November 21, 2007
3.	House location plan showing location of tree to be removed
4.	Photographs of tree to be removed
5.	Tree Structure Evaluation Field Data Collecting Form
6.	Tree Inventory Data for 16 Walker Avenue
7.	Notice to include legal ad for public hearing in the November 28, 2007, <i>Gaithersburg Gazette</i>
8.	Public hearing notice, sent out November 26, 2007, to the required parties
9.	By Reference: Brookes, Russell, Walker Historic District Guidelines
10.	By Reference: Annotated Code of Maryland, Article 66B, Historic Resources
11.	By Reference: Secretary of Interior Standards for Rehabilitation
12.	By Reference: HD-14 Designation Documents
13.	By Reference: Qualifications of HPAC, HDC, and staff
14.	By Reference: Historic Preservation Ordinance

# HISTORIC AREA WORK PERMIT APPLICATION

In accordance with Chapter 24, Article XII of the City Code.

Application Number	<u>HAWP-366</u>
Date Filed	<u>11/21/07</u>
Application Completed	<u>11.26.07</u>
HPAC Hearing/Review	<u>12.6.07</u>
HDC Hearing/Review	<u>12.17.07</u>
Decision	_____
Date of Decision	_____

**1. SUBJECT PROPERTY**

Address 16 Walker Ave  
Lot 16 Block \_\_\_\_\_ Subdivision Walker's Addition  
Tax Account Number 00846926

**2. APPLICANT/OWNER/AUTHORIZED AGENT**

Name Cathy & Robert Drzyzga Telephone 301-977-5281  
Address 16 Walker Ave

**3. OWNER OF RECORD (IF NOT APPLICANT)**

Name \_\_\_\_\_ Telephone \_\_\_\_\_  
Address \_\_\_\_\_

**2. TYPE OF WORK (CHECK APPROPRIATE)**

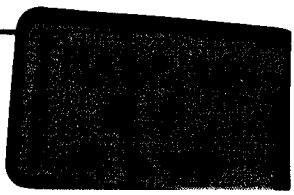
- Visible from public way
- Not visible from public way
  
- Fence
- Signage
- Parking
- Landscape
- Windows
- Siding
- Roofing
- Accessory Building
- Additions
- Relocation
- Restoration
- Demolition
- New Construction
- In-kind Replacement
- Utilities (meters, cables, etc.)
- Miscellaneous

**4. DESCRIPTION OF PROPOSED WORK** Remove hazardous ash tree at corner of driveway and front sidewalk. Work to be done by Bartlett Tree.

**5. HISTORIC AREA WORK PERMIT PROCESS AND APPLICATION SUBMISSION REQUIREMENTS (SEE PAGES 2-7)**

I have read and understand the attached information regarding process and requirements in obtaining a Historic Area Work Permit.

Signature Cathy Drzyzga Date 11-21-07



November 21, 2007  
16 Walker Ave.  
Gaithersburg MD 20877

Historic Preservation Advisory Committee  
City of Gaithersburg  
31 S. Summit Ave.  
Gaithersburg MD 20877

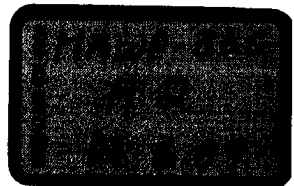
Dear Committee Members and Staff,

I am submitting a request to remove the large ash tree at the end of our driveway. This tree has had cavities in it since we purchased this property in 1989, but I was never too concerned about it since I knew ash wood is quite strong. Earlier this year we had PEPCO work to replace the protector on our house service line, which rubs against the tree. The PEPCO worker told me he could look down from an opening about 15' above the ground, and see all the way to ground level through the tree. This caused me concern, and I hired Bartlett tree to evaluate the tree safety. They performed resistograph testing, the results of which are included with the application. The conclusion was, as I had hoped, that the trunk was still stable, as the cavity was not particularly large.

Unfortunately the evaluation also determined that there exists a high risk of the tree failing at the root level, as there are not enough roots on the street side, and one of the roots on that side is compromised by rot from below. There is a good size hole at the base of the tree next to the sidewalk, which has grown in size during the last year. The analysis concludes that the tree is likely to fall away from the weakly rooted side, which would cause it to land right on our house. There is a root in the driveway that now protrudes about 4" above the gravel level, this was not the case until a year or two ago, so I am concerned that the tree may already be shifting towards the house.

Last year we paid a significant amount of money to tunnel beneath this tree when replacing our water service line, so as not to damage its roots, and I expected the tree would be with us for many more years. I was very surprised and disappointed to learn of this hazardous condition, but now feel the only prudent choice is to remove the tree. This tree provides a major amount of shade for our house, as it is due south of the house. I would like to plant at least one replacement tree along the driveway in an attempt to provide afternoon shade (that is the southwest side). We have a 26' sideyard on this side, so there is a reasonable amount of room and we have discussed this with our neighbor, Ed Richley, who supports the idea. When we moved in there was a stump approximately 2-3' in diameter next to the driveway, so at some point in the past there was a significant sized tree in that location. It might make sense to move the driveway a little closer to the house to accommodate a tree planting.


I do not think it is possible to replant a tree at the current location of the ash tree, as there is a limited amount of ground between the street, driveway and sidewalks and that soil is currently depleted of nutrients. Our new water line also runs through this area, and I



would like to avoid any future tree/utility conflicts in the soil in this area. A tree planted on the other side of the front yard would block the morning sun, and not provide any shade at the hottest part of the day (for our house at least).

If quorum problems were to delay consideration of this application I would request that this request be considered under the emergency application process, since my knowledge of the tree condition makes me responsible for eliminating its hazard in an expeditious manner.

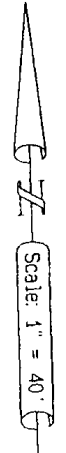
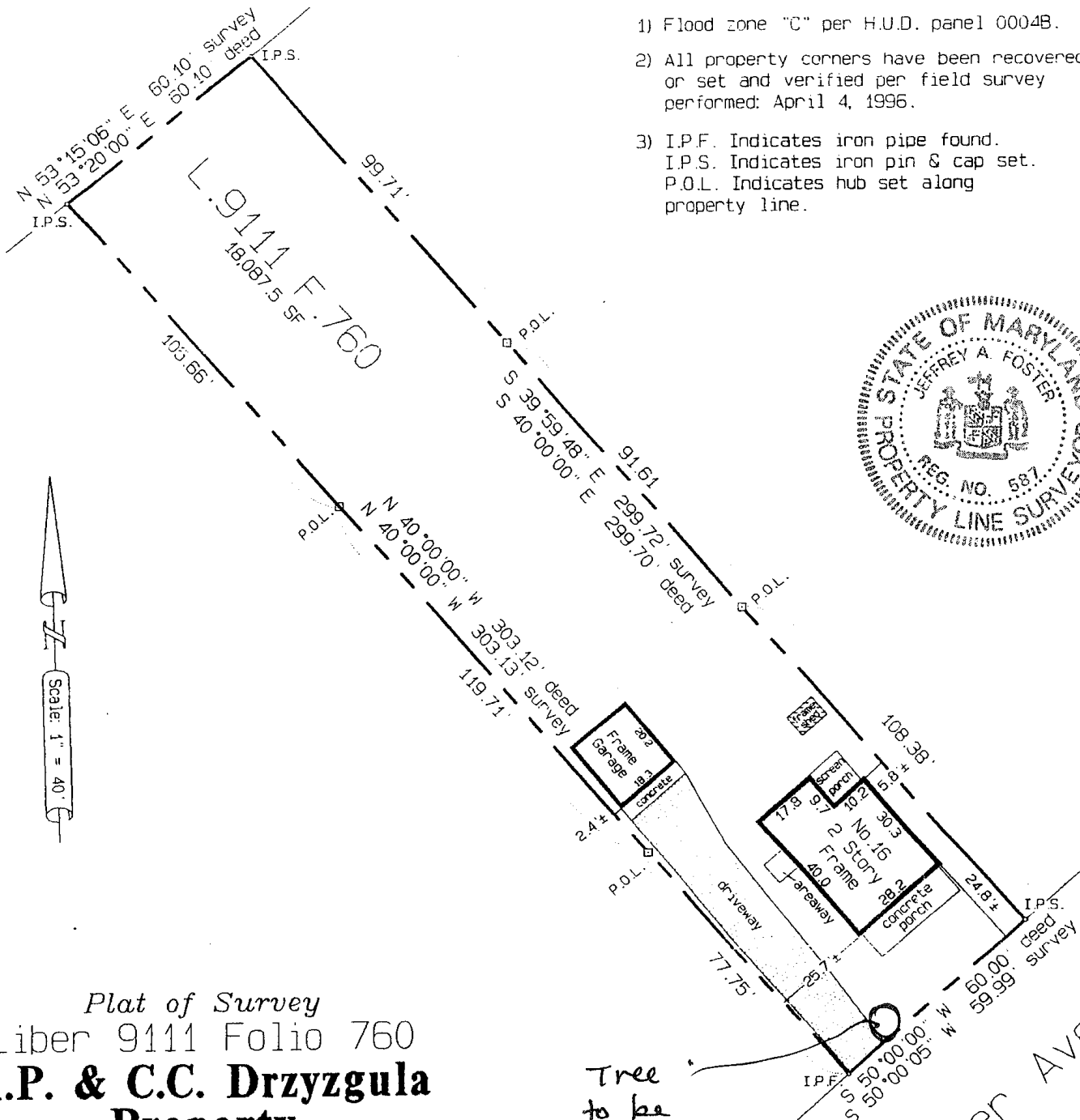
Sincerely,

  
Cathy Drzyzgula

The information shown hereon has been prepared without benefit of a Title Report, therefore, may not reflect all easements or encumbrances which may affect subject property.

Notes:

- 1) Flood zone "C" per H.U.D. panel 0004B.
- 2) All property corners have been recovered or set and verified per field survey performed: April 4, 1996.
- 3) I.P.F. Indicates iron pipe found.  
I.P.S. Indicates iron pin & cap set.  
P.O.L. Indicates hub set along property line.

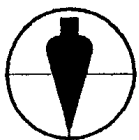


Plat of Survey  
 Liber 9111 Folio 760  
**R.P. & C.C. Drzyzgula**  
**Property**  
 City of Gaithersburg  
 Montgomery County, Maryland

Tree  
 to be  
 removed

Walker Avenue

Building Line and/or Flood Zone Information is taken from Available Sources and is Subject to Interpretation of Originator.

<b>SURVEYOR'S CERTIFICATE</b> "I HEREBY CERTIFY THAT THE INFORMATION SHOWN HEREON HAS BEEN BASED UPON A FIELD SURVEY PURSUANT TO THE DEED OR PLAT OF RECORD. PROPERTY MARKERS HAVE BEEN FOUND OR PLACED AND VERIFIED TO BE IN RELATIVE AGREEMENT WITH THE RECORD INFORMATION AS SHOWN."  <i>Jeffrey A. Foster</i> MARYLAND PROPERTY LINE SURVEYOR REG. NO. 587		<b>REFERENCES</b> PLAT BK. PLAT NO.  LIBER 9111 FOLIO 760	 <b>SNIDER &amp; ASSOCIATES</b> SURVEYORS - ENGINEERS LAND PLANNING CONSULTANTS 2 Professional Drive, Suite 218 Gaithersburg, Maryland 20878 301/948-5100, Fax 301/948-5101
		DATE OF LOCATIONS WALL CHECK: HSE. LOC.: 4-17-96 PROP. CORS.: 4-17-96	SCALE: DRAWN BY JOB NO.:

160 Walker Ave. HPMC Application for Dec-5-07



View from Southwest



View from Southeast

HAWP-566  
#4  
12-6-07

: 116 Walker Ave HPAC Application for December-07



Closeup of cavity at base near sidewalk



Cavity at base, and root raising in driveway.



# Tree Structure Evaluation Field Data Collecting Form

**Client** Mrs Kathy Driscoll  
**Address** 16 Walker Avenue  
Gaithersburg Md 20877

**Inspector** Christopher Erb  
**Client Phone** 240-462-4249  
**Date of Inspection** 10/4/2007

Type of inspection

Visual tree analysis (VTA)    Wood decay evaluation    Root decay evaluation    Climbing

**Location in Landscape** front of property      **Tag No.** \_\_\_\_\_

**Client's primary objective/concern** Failure Potential / Structural Integrity

## Targets

house	<input checked="" type="checkbox"/> within canopy	<input type="checkbox"/> within 1 X Ht.	<input type="checkbox"/> within 1.5 X Ht.
road	<input checked="" type="checkbox"/> within canopy	<input type="checkbox"/> within 1 X Ht.	<input type="checkbox"/> within 1.5 X Ht.
	<input type="checkbox"/> within canopy	<input type="checkbox"/> within 1 X Ht.	<input type="checkbox"/> within 1.5 X Ht.

Notes \_\_\_\_\_

## Site

**Use intensity:**  Low    Medium    High    Recently thinned stand    Lone Tree    Exposed site    Edge tree

Notes \_\_\_\_\_

## Species

**Species** Ash      **Stem Diameter** 32 inches      **DBH** \_\_\_\_\_  
**Estimated Height** 45 ft.

Notes \_\_\_\_\_

## Crown

**Crown size**  Small    Medium    Large for trunk size

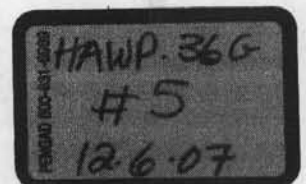
**Dead branches**      **Percent** 15 %      **Max. size** 3 inches

**Hangers**      **Max. size** \_\_\_\_\_ inches

**Architecture** Balanced      **Vitality** Fair

**Risk Rating** High       Dense crown       Previous failure

Notes \_\_\_\_\_





# Tree Structure Evaluation Field Data Collecting Form

## Scaffold Limbs 1

Branch number \_\_\_\_\_

Weakly attached    Dense branch ends    Cracks    Seams    Sweep    Decay    Previous failure    Lightning injury

Cavity   Size \_\_\_\_\_ inches    Structural exam. required   Risk Rating

Notes \_\_\_\_\_

## Scaffold Limbs 2

Branch number \_\_\_\_\_

Weakly attached    Dense branch ends    Cracks    Seams    Sweep    Decay    Previous failure    Lightning injury

Cavity   Size \_\_\_\_\_ inches    Structural exam.   Risk Rating

Notes \_\_\_\_\_

## Stem1

Lean   Percent \_\_\_\_\_   Codominant stems # \_\_\_\_\_   Ht of crotch \_\_\_\_\_ ft

Stem diameters 38 inches    Structural exam.   Use Stem1 sheet for calculation

Cavity opening   Width \_\_\_\_\_ inches    Poor taper    Conk    Sweep    Decay  
 Dead bark    Lightning injury    Seam    Crack

Notes \_\_\_\_\_

## Stem2

Lean   Percent \_\_\_\_\_   Codominant stems # \_\_\_\_\_   Ht of crotch \_\_\_\_\_ ft

Stem diameters \_\_\_\_\_ inches    Structural exam.   Risk Rating

Cavity opening   Width \_\_\_\_\_ inches    Poor taper    Conk    Sweep    Decay  
 Dead bark    Lightning injury    Seam    Crack

Notes \_\_\_\_\_

## Root Flare

Root collar \_\_\_\_\_   Mulch depth \_\_\_\_\_ inches   Fill depth \_\_\_\_\_ inches

Exposed    Buried

Missing roots 1

Root severance   Distance from trunk \_\_\_\_\_ inches    Structural exam.   Use Root1 sheet for calculation

Soil heaving    Root decay    Conks    Fruiting bodies    Girdling roots

Notes \_\_\_\_\_

## Root Zone

Cut within 3 X DBH    Previous failures    Shallow soil    Compacted soil    Wet soil    Soil cracks    Grade changes

Notes \_\_\_\_\_



## Tree Structure Evaluation Stem Calculation Worksheet

### Tree Measurements

Stem ID   
 Decay location - height above ground  ft

Stem diameter at weakest point  inches  
 Bark thickness  inches  
 Width of cavity opening (0 if none present)  inches

### Soundwood Samples

#### Soundwood Samples:

Sample a minimum of three sites on the stem with an additional site per 10 inches of wood diameter.

- |     |    |        |
|-----|----|--------|
| 1.  | 14 | inches |
| 2.  | 14 | inches |
| 3.  | 14 | inches |
| 4.  | 14 | inches |
| 5.  | 14 | inches |
| 6.  | 14 | inches |
| 7.  |    | inches |
| 8.  |    | inches |
| 9.  |    | inches |
| 10. |    | inches |
| 11. |    | inches |
| 12. |    | inches |

### Calculations

Percentage of circumference with cavity opening

Average thickness of soundwood (inches)

#### Guideline for Wood Decay Thresholds

Value	Average thickness of soundwood (inches)
Critical	0.0 - 4.1
High	4.2 - 6.2
Moderate	6.3 - 8.7
Low	> 8.7

Severity of defect:

This rating is based solely on stem decay quantity

Additional factors that must be considered in assessing failure potential:

- \* Leaning stems
- \* Multiple defects
- \* Decay present in a stress point
- \* Trees species with weak or brittle wood characteristics
- \* Stem with asymmetrical decay columns
- \* Relative vitality
- \* Site exposure
- \* Target value/ intensity of site use and size of plant part subject to failure must be considered in the overall risk assessment



## Tree Structure Evaluation Root Calculation Worksheet

Tree Measurements

DBH of tree	32	inches
Number of flare roots	6	
Number of flare roots missing	1	

Soundwood Samples

**Soundwood Samples:**  
There are a total of 6 flare roots, with 1 flare roots missing.  
You will need a total of 5 soundwood samples.

1.	4	inches	13.		inches
2.	7.5	inches	14.		inches
3.	14	inches	15.		inches
4.	14	inches	16.		inches
5.	14	inches	17.		inches
6.		inches	18.		inches
7.		inches	19.		inches
8.		inches	20.		inches
9.		inches	21.		inches
10.		inches	22.		inches
11.		inches	23.		inches
12.		inches	24.		inches

Calculations

Min. thickness of soundwood needed (inches)	4.8	
Number of roots missing	1	
Number of decayed roots	1	
Percentage of roots decayed or missing	33%	

**Guideline for Root Decay Thresholds**

Value	% of root flares decayed or missing
Critical	> 49.9%
High	33.3% to 49.9%
Moderate	20.0% to 33.3%
Low	< 20.0%

**Severity of defect:** High

This rating is based solely on root decay quantity

- Additional factors that must be considered in assessing failure potential:
- \* Multiple defects
  - \* Root system with asymmetrical decay
  - \* Relative vitality
  - \* Site exposure
  - \* Target value/ intensity of site use and size of plant part subject to failure must be considered in the overall risk assessment



## Tree Structure Evaluation Tree Risk Rating and Recommendations

**Client:** Mrs Kathy Driscoll  
**Address:** 16 Walker Avenue  
Gaithersburg Md 20877

**Species:** Ash  
**Location:** front of property  
**Diameter:** 32 inches  
**Height:** 45 ft

Stem(s)		
Structure	Arborist Risk Rating	Recommendations
Stem	High	Remove tree to eliminate the potential for failures

Crown and Branches		
Structure	Arborist Risk Rating	Recommendations
Crown	High	

Root(s)		
Structure	Arborist Risk Rating	Recommendations
Roots	High	Remove tree to eliminate the potential for failures

**Interpretations**  
**Critical risk** Failure imminent; personal injury and/or property damage inevitable.  
**High Risk** Failure likely especially during storms; personal injury and/or property damage likely.  
**Moderate Risk** Failure possible especially during severe storms; personal injury and/or property damage possible.  
**Low Risk** Failure unlikely; personal injury and/or property damage unlikely.

The defect(s) that have been found pose an unacceptable risk of failure of the tree. The removal of the tree is therefore recommended. Any remedial treatments, other than removal, that may be recommended are intended to reduce the risk of tree failure if the tree is not removed. However these remedial treatments will not reduce the risk of failure to an acceptable level.

Trees inherently pose a certain degree of hazard and risk from breakage, failure or other causes and conditions. Recommendations that are made by the Bartlett Tree Company are intended to minimize or reduce hazardous conditions that may be associated with trees. However, there is and there can be no guaranty or certainty that efforts to correct unsafe conditions will prevent breakage or failure of a tree. Our recommendations should reduce the risk of tree failure but they cannot eliminate such risk, especially in the event of a storm or any other act of God. Some hazardous conditions in landscapes are apparent while others require detailed inspection and evaluation. While a detailed inspection and evaluation should and normally does result in the detection of potentially hazardous conditions, there can be no guaranty or certainty that all hazardous conditions will be detected.

# Tree Inventory for Brookes, Russell, Walker Historic District



16 and 18 Walker Avenue

GAIA  
HAWP.366  
#6  
12.6.07

June 1999

City of Gaithersburg Historic District Tree Inventory

Prepared by  
the Care of Trees, Inc.

INV#	Location	Street	MHO	PB	APS	No.	of total	Species	dbh	cond	PR	RM	CB	HE	IPM	Wires	SW	Comments
358	Right rear corner	"				2	9	Black locust	12	2	2							
359	Right center	"				3	9	Crabapple	23	3	2				2			
360	Right center	"				4	9	Japanese maple	10/14/3	4	3							Crowded by crabapples on both sides, thin
361	Right center	"				5	9	Crabapple	12	3	2				2			
362	Right center	"				6	9	Japanese maple	6	4	3							Specimen tree
363	Right center	"				7	9	Colorado blue spruce	8	3					2			
364	Right center	"				8	9	Douglas fir	13	3					2			
365	Right rear corner	"				9	9	Norway spruce	16	3	3				2			Clear from house, deadwood
366	Right left side	16 Walker Ave.	No			1	13	American holly	16	3					2			
367	Right center	"				2	13	Eastern red cedar	14	2	2				2			Deadwood
368	Right center	"				3	13	Eastern red cedar	15	2	2							Deadwood
369	Right rear side	"				4	13	Hemlock	23	2	2				1			Wooly adelgid
370	Right center	"				5	13	Eastern red cedar	9/11	2					2			
371	Right left side	"				6	13	American dogwood	10	3					2			
372	Right center	"				7	13	Norway spruce	28	3	2				1			
373	Front left side	"				8	13	Eastern red cedar	10	2					2			
374	Front left side	"				9	13	Eastern red cedar	13	2					2			
375	Front left side	"				10	13	Saucer magnolia	multi stem	3	2					X		Thin suckers
376	Front center	"				11	13	Green ash	27	3						X	X	Cavity
377	Front Right side	"				12	13	Hemlock	15	3	2				2			Vines, house clearance
378	Front Right side	"				13	13	Hemlock	18	2	2				2			Vines, house clearance

Key: MHO=met homeowner; PB=public tree; APS=avail planting space; PR=prune; RM=remove; CB=cable; HE=hazard eval; IPM=plant health care priority level: 1=urgent; 2=medium; 3=low  
Condition Key: 5=excellent; 4=very good; 3=good; 2=fair; 1=poor D=dead/dying



**Gaithersburg**  
A CHARACTER COUNTS! CITY

November 21, 2007

Ashby Tanner, Law Section  
The Gaithersburg Gazette  
P.O. Caller 6006  
Gaithersburg, Maryland 20884

Dear Ashby:

Please publish the following legal advertisement in the **November 28, 2007**, issue of the *Gaithersburg Gazette*.

Sincerely,

*Patricia Patula*

Patricia Patula, Planner  
Planning and Code Administration

ASSIGN CODE: HAWP-36G

#### NOTICE OF PUBLIC HEARING

The Historic Preservation Advisory Committee of the City of Gaithersburg will conduct a public hearing on HAWP-36G, filed by Robert and Cathy Drzyzgula, on

**THURSDAY  
DECEMBER 6, 2007  
AT 7:30 P.M.**

or as soon thereafter as this matter can be heard in the Council Chambers at 31 South Summit Avenue, Gaithersburg, Maryland.

The application requests a certificate of approval from the City's Historic District Commission for tree removal at 16 Walker Avenue. §24-228 of the City Code (Zoning Ordinance) requires a historic area work permit for altering exterior features of a historic resource. The subject property, located on Lot 16 of the Walker's Addition to Gaithersburg, is a contributing resource to the Brookes, Russell, Walker Historic District.

Further information may be obtained from the Planning and Code Administration Department at City Hall, 31 South Summit Avenue, between the hours of 8 a.m. and 5 p.m., Monday through Friday.

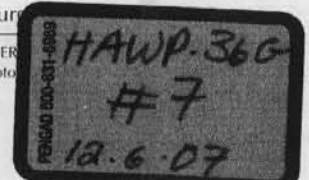
Jacqueline Marsh, Planner  
Planning and Code Administration  
JAM  
Acct# 133649

City of Gaithersburg • 506 South Frederick Avenue, Gaithersburg, Maryland 20877-2325  
301-258-6350 • FAX 301-948-8364 • TTY 301-258-6430 • parksrec@gaitthersburgmd.gov • www.gaitthersburgmd.gov

MAYOR  
Sidney A. Katz

COUNCIL MEMBERS  
Stanley J. Alster  
Geraldine E. Erdens  
Henry F. Marraffa, Jr.  
John B. Schlichting  
Michael A. Sesma

CITY MANAGER  
David B. Humpton





*Gaithersburg*

A CHARACTER COUNTS! CITY

CITY OF GAITHERSBURG  
31 South Summit Avenue  
Gaithersburg, Maryland 20877  
Telephone: 301-258-6330

**NOTICE OF PUBLIC HEARING**

The City of Gaithersburg Historic Preservation Advisory Committee will conduct a public hearing at the time and place noted below.

*Meeting:* **Historic Preservation Advisory Committee**  
*Application Type:* **Historic Area Work Permit Request**  
*File Number:* **HAWP-36G**  
*Location:* **16 Walker Avenue**  
**Lot 16 of Walker's Addition to Gaithersburg**  
*Applicant:* **Cathy and Bob Drzyzgula**  
*Development:* **Brookes, Russell, Walker Historic District**  
*Day/Date/Time:* **Thursday, December 6, 2007, 7:30 p.m.**  
*Place:* **COUNCIL CHAMBERS, GAITHERSBURG CITY HALL**  
**31 SOUTH SUMMIT AVENUE**

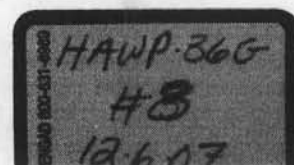
**\*\*\*IMPORTANT\*\*\***

The application requests a certificate of approval from the City's Historic District Commission for a tree removal request **16 Walker Avenue**. Section 24-228 of the City Code (Zoning Ordinance) requires a historic area work permit for altering exterior features of a historic resource. The subject property, located on Lot 16, of Walker's Addition to Gaithersburg, is a contributing resource to the Brookes, Russell, Walker Historic District. Contact the Planning and Code Administration City Planner (listed below) at (301) 258-6330 if you should have any questions and/or to learn more about this process and your ability to offer testimony and input.

CITY OF GAITHERSBURG

By: *Jacqueline Marsh*  
Jacqueline Marsh, Planner  
Planning and Code Administration

**SEE LOCATION MAP ON REVERSE SIDE**



**NOTICES SENT THIS 26<sup>th</sup> DAY OF NOVEMBER, 2007, TO:**

**APPLICANT AND INTERESTED PARTIES**

(A list of interested parties and agencies is available in the file in the Planning and Code Administration.)

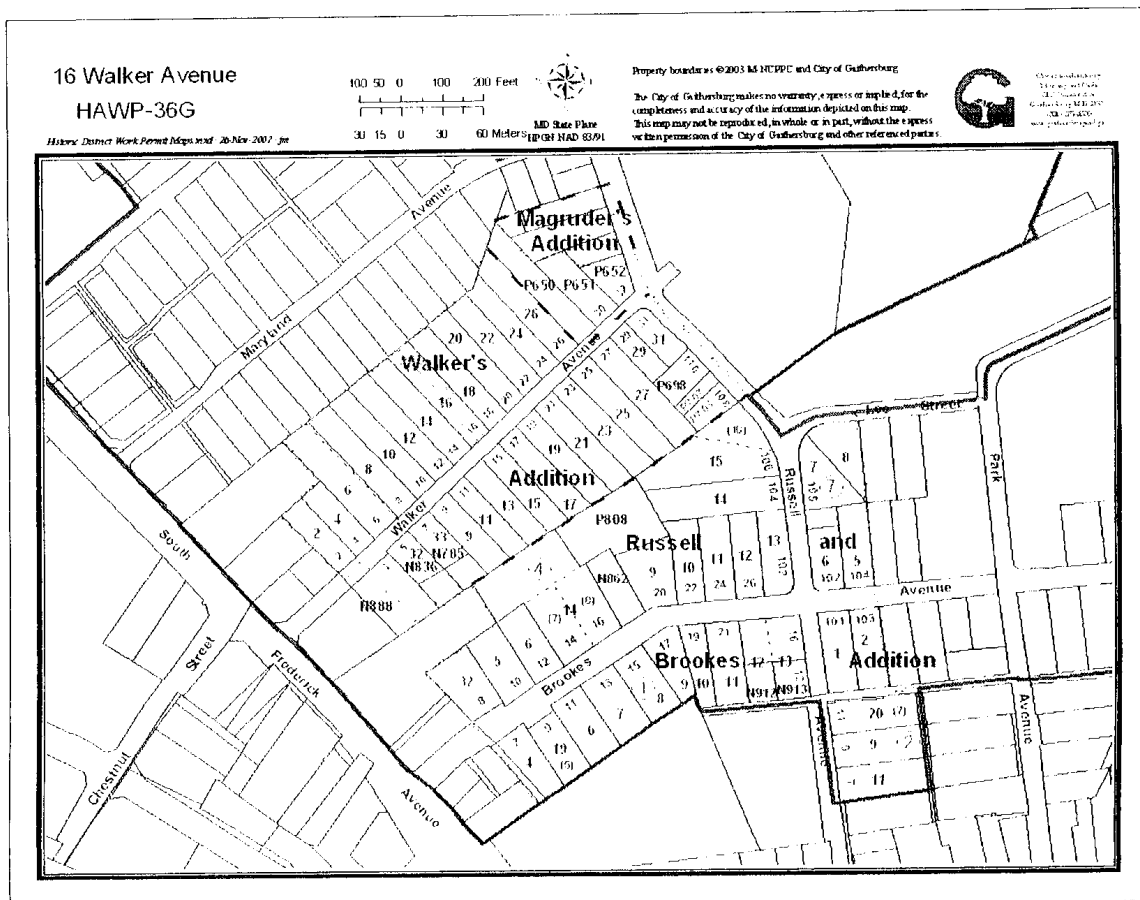
**HISTORIC PRESERVATION ADVISORY COMMITTEE**

**HISTORIC DISTRICT COMMISSION**

**CITY STAFF**

- Jim Arnoult, Acting City Manager
- Frederick J. Felton, Assistant City Manager
- Tony Tomasello, Assistant City Manager
- Britta Monaco, Public Information Director
- Doris Stokes, Administrative Assistant
- Jeff Baldwin, City Web Administrator (via email)

**LOCATION MAP**



AWP-366

OCCUPANT  
21 MARYLAND AVE  
GAITHERSBURG MD 20877

OCCUPANT  
7 WALKER AVE  
GAITHERSBURG MD 20877

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GAITHERSBURG MD 20877

GRACE UNITED METHODIST CH  
TR OF GAITHERSBURG METHODIST  
119 N FREDERICK AVE  
GAITHERSBURG MD 20877

