

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

January 7, 2008

CALL TO PODIUM:

Greg Ossont

RESPONSIBLE STAFF:

Greg Ossont

AGENDA ITEM:

(please check one)

<input type="checkbox"/>	Presentation
<input type="checkbox"/>	Proclamation/Certificate
<input type="checkbox"/>	Appointment
<input type="checkbox"/>	Public Hearing
<input type="checkbox"/>	Historic District
<input type="checkbox"/>	Consent Item
<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	Resolution
<input type="checkbox"/>	Policy Discussion
<input type="checkbox"/>	Work Session Discussion Item
<input type="checkbox"/>	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	


TITLE:
Guidance on a Memorandum Dated December 24, 2007 Concerning Community Association Assistance

SUPPORTING BACKGROUND:
Staff will be seeking guidance on the attached memorandum.

DESIRED OUTCOME:
Provide guidance to staff.

MEMORANDUM TO: Mayor and City Council

VIA: James D. Arnoult, Acting City Manager

FROM: Greg Ossont, Director
Planning and Code Administration 

DATE: December 24, 2007

SUBJECT: Community Association Assistance

During the Mayor and City council meeting on December 3, 2007, Mr. Walt Sonneville, a representative from the Woodland Hills community, suggested that the City consider creating a Community Advisory committee that would be charged with developing a guidance manual to assist community associations with various topics related to the orderly operations of community associations.

Staff followed up with Mr. Walt Sonneville to seek further clarification on his request and determined that the suggestion for a committee should be focused on an educational role rather than community association regulatory role like Montgomery County's Common Ownership Commission.

On occasion, staff has coordinated with the Washington Metropolitan Chapter of the Community Associations Institute (WMCCAI). The WMCCAI is an organization that serves the educational, business, and networking needs of the community associations in Maryland, Virginia, and the District of Columbia. Staff often consults the WMCCAI on various topics and has participated in the WMCCAI's training programs. Some of their educational seminars are specifically designed for new board members of community associations while other seminars explore more complex issues such as legal issues and legislative issues that affect community associations.

Many community associations in the City may not be aware of the WMCCAI as a valuable local resource. Staff could coordinate with the WMCCAI to inform the City's community associations of the WMCCAI's services. Staff could also collaborate with the WMCCAI and host and sponsor an annual educational seminar for associations.

Staff will be seeking guidance from the Mayor and City Council on this subject during the next regular meeting on January 7, 2008.

Distribution:

F. Felton
K. Roman