

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

February 4, 2008

CALL TO PODIUM:

Peter Geiling
Facilities and Capital Projects
Director

RESPONSIBLE STAFF:

Peter Geiling
Facilities and Capital Projects
Director

AGENDA ITEM:

(please check one)

<input type="checkbox"/>	Presentation
<input type="checkbox"/>	Proclamation/Certificate
<input type="checkbox"/>	Appointment
<input type="checkbox"/>	Public Hearing
<input type="checkbox"/>	Historic District
<input type="checkbox"/>	Consent Item
<input type="checkbox"/>	Ordinance
<input checked="" type="checkbox"/>	Resolution
<input type="checkbox"/>	Policy Discussion
<input type="checkbox"/>	Work Session Discussion Item
<input type="checkbox"/>	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:
Resolution of the Mayor and City Council Authorizing the City Manager to Award a Contract for Casey Community Center Interior Improvements and Modifications (\$220,515)

SUPPORTING BACKGROUND:										
<p>Request: This is to request the Mayor and City Council authorize the City Manager to award a construction contract with Colossal Contractors, Inc. for the Casey Community Center interior improvements and modifications project.</p> <p>Background: City staff hired Lukmire Architects to develop plans and specifications for the project in the Fall of 2007. Upon review, verification, and completion of the plans and specifications, the project was bid on January 4, 2008. A mandatory pre-bid conference was held January 10, 2008. Seven prospective bidders were in attendance.</p> <p>The following bids were received on January 24, 2008:</p> <table border="1" style="margin-left: 20px;"> <thead> <tr><th>Bidders</th><th>Bid Tabulation</th></tr> </thead> <tbody> <tr><td>3G Contractors</td><td>\$234,400</td></tr> <tr><td>Ameri Construction</td><td>\$204,476</td></tr> <tr><td>Tito Contractors</td><td>\$194,278</td></tr> <tr><td><i>Colossal Contractors</i></td><td><i>\$191,750</i></td></tr> </tbody> </table> <p>The low bid of \$191,750 is approximately \$88,000 below the project budget of \$280,000.</p> <p>Colossal Contractors has been performing work as a Time and Material contractor for the City over several years, most recently completing improvements at the Senior Center and 2 James Street. Staff recommends award to the low bidder with a fifteen (15) percent contingency or \$28,765. This brings the total requested funds to \$220,515. Staff thinks a fifteen percent contingency is required due to the age of the building and the potential that hidden conditions may increase the work scope.</p> <p>Fiscal Impact: This project is being funded with Community Development Block Grant Funds. There are sufficient funds budgeted in the Capital Improvement Program Budget.</p>	Bidders	Bid Tabulation	3G Contractors	\$234,400	Ameri Construction	\$204,476	Tito Contractors	\$194,278	<i>Colossal Contractors</i>	<i>\$191,750</i>
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<i>Colossal Contractors</i>	<i>\$191,750</i>									

DESIRED OUTCOME:
Vote on Resolution

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING
TO EXPENDITURES FROM THE CITY BUDGET
(CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: Peter Geiling Date of City Council Meeting: February 4, 2008

AUTHORIZING

Purchase _____ Award Contract X Transfer Funds _____ Negotiate / Execute a Contract _____

RFP INFORMATION:

Advertisement Date January 4, 2008

Newspaper(s) Washington Post

Bids Received (date) January 24, 2008

DESCRIPTION OF ITEM(S):

(Be specific; include quantity, item name, model number, etc.)

Award a contract for construction services for interior improvements at the Casey Community Center RFP #2008-011.

CONTRACTED/PURCHASE FROM:

Company Name: Colossal Contractors, Inc.

Street Address: 15456 Old Columbia Pike

P. O. Box Number: _____

City/State/Zip: Burtonsville, MD 20866

CONTRACT/PURCHASE AMOUNT: \$220,515

Check One: In the Estimated Amount of X Not to Exceed _____

FUNDS TO BE EXPENDED FROM: Operating Budget _____ Capital Improvements Budget ✓

Acct. No. 3343 – 591100 – 04-1 CDGB Projects/Casey Community Center (\$220,515)

(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS Available _____ Not available _____

Finance Dept. Date

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL AUTHORIZING
THE CITY MANAGER TO AWARD A CONTRACT FOR INTERIOR IMPROVEMENTS
AND MODIFICATIONS AT THE CASEY COMMUNITY CENTER

WHEREAS, an Invitation For Bid (IFB) for Construction Services for Interior Improvements and Modifications at the Casey Community Center was duly advertised in the January 4, 2008 issue of the *Washington Post*, and bids were received on January 24, 2008 from four firms; and

WHEREAS, the bid was reviewed and references checked according to the criteria in the IFB; and

WHEREAS, Colossal Contractors, Inc., was the lowest responsive and responsible bidder; and

WHEREAS, the Mayor and Council have determined to award a contract for the work to the lowest bidder meeting City specifications:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg, that the City Manager be and he hereby is authorized to award a contract for Construction Services for Interior Improvements and modifications at the Casey Community Center to Colossal Contractors, Inc., 15456 Old Columbia Pike, Burtonsville, Maryland 20866, in the estimated amount of Two-Hundred Twenty Thousand Five Hundred Fifteen Dollars (\$220,515); said funds to be expended from the Capital Improvements Budget.

ADOPTED by the Mayor and City Council this 4th day of February, 2008.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in public meeting assembled on the 4th day
of February, 2008.

James D. Arnoult, Acting City Manager