

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

February 19, 2008

CALL TO PODIUM:

Crystal Carr

RESPONSIBLE STAFF:

Crystal Carr

AGENDA ITEM:

(please check one)

<input type="checkbox"/>	Presentation
<input type="checkbox"/>	Proclamation/Certificate
<input type="checkbox"/>	Appointment
<input type="checkbox"/>	Public Hearing
<input type="checkbox"/>	Historic District
<input type="checkbox"/>	Consent Item
<input type="checkbox"/>	Ordinance
<input checked="" type="checkbox"/>	Resolution
<input type="checkbox"/>	Policy Discussion
<input type="checkbox"/>	Work Session Discussion Item
<input type="checkbox"/>	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:
Resolution of the Mayor and City Council of Gaithersburg Authorizing the City Manager to Enter into an Agreement With Community Clinic, Inc., Family Services Agency, Inc., Identity, Inc., Mobile Medical Care, Inc., Spanish Catholic Center of Catholic Community Services, and Upper Montgomery Assistance Network (\$236,500)

SUPPORTING BACKGROUND:
Execution of agreements with the nonprofit agencies funded in the FY'08 operating budget.

DESIRED OUTCOME:
Vote on Resolution

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING
TO EXPENDITURES FROM THE CITY BUDGET
(CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: Crystal Carr Date of City Council Meeting: 2/19/08

AUTHORIZING

Purchase Award Contract Transfer Funds Negotiate/
Execute a Contract

BID INFORMATION:

*FY'08 Nonprofit grant application process

Advertisement Date _____

Newspaper(s) _____

Bids Opened/Tabulated (date) _____

DESCRIPTION OF ITEM(S):

(Be specific; include quantity, item name, model number, etc.)

Community Clinic, Inc., Family Services Agency, Inc.'s Healthy Families Program, Latino Case Coordination and Ed Bohrer Parent Resource Center programs; Identity, Inc.'s Reinforcing METS Case Management Program and Latino Youth Counseling Program; Mobile Medical Care, Inc., Spanish Catholic Center of Catholic Community Services and Upper Montgomery Assistance Network each submitted a request for FY'08 nonprofit grant funding to provide services on behalf of low-income Gaithersburg residents for a total amount of Two Hundred Thirty-Six Thousand and Five Hundred Dollars (\$236,500), said services are funded in the FY'08 Operating Budget.

CONTRACTED/PURCHASE FROM:

Community Clinic, Inc., 15850 Crabbs Branch Way, Suite 350, Derwood, Maryland 20855

Family Services Agency, Inc., 610 East Diamond Avenue, Suite 100, Gaithersburg, MD 20877

Identity, Inc., 414 East Diamond Avenue, Gaithersburg, MD 20877

Mobile Medical Care, Inc., 9309 Old Georgetown Road, Bethesda, MD 20814

Spanish Catholic Center of Catholic Community Services, 415 E. Diamond Avenue, Gaithersburg, MD 20877

Upper Montgomery Assistance Network, 7600 G Lindbergh Drive, Gaithersburg, MD 20879

CONTRACT/PURCHASE AMOUNT:

\$ 236,500

Check One: In the Amount of Not to Exceed

FUNDS TO BE EXPENDED FROM: Operating Budget Capital Improvements Budget

Account Number: 1215-543000

(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS

Available Not available

Finance Dept.

Date

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL OF GAITHERSBURG AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH COMMUNITY CLINIC, INC., FAMILY SERVICES AGENCY, INC., IDENTITY, INC., MOBILE MEDICAL CARE, INC., SPANISH CATHOLIC CENTER OF CATHOLIC COMMUNITY SERVICES AND UPPER MONTGOMERY ASSISTANCE NETWORK FOR THE CITY OF GAITHERSBURG NON-PROFIT PROGRAM

WHEREAS, Community Clinic, Inc., Family Services Agency, Inc.'s Healthy Families Program, Latino Case Coordination and Ed Bohrer Parent Resource Center programs; Identity, Inc.'s Reinforcing METS Case Management Program and Latino Youth Counseling Program; Mobile Medical Care, Inc., Spanish Catholic Center of Catholic Community Services and Upper Montgomery Assistance Network each submitted a request for funding to provide services on behalf of low-income Gaithersburg residents; and

WHEREAS, the Mayor and City Council find it in the best interest of the City to execute Agreements with the nonprofit agencies mentioned above:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Gaithersburg, that the City Manager be and he hereby is authorized to execute an agreement with Community Clinic, Inc., 15850 Crabbs Branch Way, Suite 350, Derwood, Maryland 20855, in an amount not to exceed Forty Thousand Dollars (\$40,000); Family Services Agency, Inc., 610 East Diamond Avenue, Suite 100, Gaithersburg, Maryland 20877, in an amount not to exceed Seventy-Three Thousand Dollars (\$73,000); Identity, Inc., 414 East Diamond Avenue, Gaithersburg, Maryland 20877, in an amount not to exceed Fifty Thousand Dollars (\$50,000); Mobile Medical Care, Inc., 9309 Old Georgetown Road, Bethesda, Maryland 20814, in an amount not to exceed Eighteen Thousand Five Hundred Dollars (\$18,500); Spanish Catholic Center of Catholic Community Services, 415 East Diamond Avenue, Gaithersburg, Maryland 20877, in an amount not to exceed Twenty Thousand Dollars (\$20,000) and Upper Montgomery Assistance Network, 7600 G Lindbergh Drive, Gaithersburg, Maryland 20879, in an amount not to exceed Thirty-Five Thousand Dollars (\$35,000) in accordance with the Scope of Services portion of the Agreements with each agency, for a total amount of Two Hundred Thirty-Six Thousand Five Hundred Dollars (\$236,500); said funds to be expended from the Operating Budget.

ADOPTED by the City Council this 19th day of February, 2008.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing Resolution was adopted by the City Council in public meeting assembled on the 19th day of February, 2008.

James D. Arnoult, Acting City Manager