

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

March 3, 2008

CALL TO PODIUM:

Peter Geiling

RESPONSIBLE STAFF:

Peter Geiling
James D. Arnoult

AGENDA ITEM:

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
	Consent Item
	Ordinance
X	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:

Resolution of the Mayor and City Council Authorizing the City Manager to Award a Contract for the B&O Station Brick Repair and Tuck Pointing Project (\$65,000)

SUPPORTING BACKGROUND:

Request: This is to request the Mayor and City Council authorize the City Manager to enter into a construction contract with Jones Masonry Restoration Corporation for the B&O Station Brick repair and Tuck Pointing project.

Background: City staff hired Michael Baker Architects to develop plans and specifications for the project in Fall 2007. Upon review, verification, and completion of the specifications, the project was bid on February 6, 2008. A mandatory pre-bid conference was held February 11, 2008. Seven (7) perspective bidders were in attendance.

The following bids were received on February 21, 2008:

Bidders	Bid Tabulation
Atlantic Company	\$92,000
Jones Masonry Restoration	\$48,800, plus \$16,200 contingency

continued

DESIRED OUTCOME:

Vote on Resolution

MAYOR & COUNCIL AGENDA COVER SHEET

Background Support Cont'd

City staff contacted references and reviewed the Dun and Bradstreet report and found the company to be financially sound and capable of performing the work. Jones Masonry restoration has been in business since 1976. Staff met at the site with the low bidder to review the work scope and schedule and feels comfortable that the contractor can perform the work within the required time frame. Staff recommends award to the low bidder with a thirty-three (33) percent contingency of \$16,200. This brings the total requested funds to \$65,000. Staff believes a thirty-three percent contingency is required due to the age and condition of the building and the potential that hidden conditions may increase the work scope.

Fiscal Impact: This project is being funded by Community Development Block Grant (CDBG) funds. There are sufficient funds budgeted in the Capital Improvement Program Budget

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING
TO EXPENDITURES FROM THE CITY BUDGET
(CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: Peter Geiling Date of City Council Meeting: March 3, 2008

AUTHORIZING

Purchase _____ Award Contract X Transfer Funds _____ Negotiate / Execute a Contract _____

RFP INFORMATION:

Advertisement Date February 6, 2008

Newspaper(s) Washington Post, Baltimore Times

Bids Received (date) February 21, 2008

DESCRIPTION OF ITEM(S):

(Be specific; include quantity, item name, model number, etc.)

Award a contract for construction services for brick repair and tuck pointing project at the B&O Station RFP #2008-012.

CONTRACTED/PURCHASE FROM:

Company Name: Jones Masonry Restoration

Street Address: 1370 Howard Street

P. O. Box Number: _____

City/State/Zip: Harrisburg, PA 17104

CONTRACT/PURCHASE AMOUNT: \$65,000

Check One: In the Estimated Amount of X Not to Exceed _____

FUNDS TO BE EXPENDED FROM: Operating Budget _____ Capital Improvements Budget ✓

Acct. No. 3149 – 591100 – 04-1E CDBG –HUD Projects

(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS Available _____ Not available _____

Finance Dept. Date

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL
AUTHORIZING THE CITY MANAGER TO AWARD A CONTRACT FOR
THE B&O STATION BRICK REPAIR AND TUCK POINTING PROJECT

WHEREAS, an Invitation For Bid (IFB) for Construction Services for the B&O Station Brick Repair and Tuck Pointing Project was duly advertised in the February 6, 2008, issues of the *Washington Post and Baltimore Times*, and bids were received on February 21, 2008 from two firms; and

WHEREAS, the bids were reviewed and references checked according to the criteria in the IFB; and

WHEREAS, Jones Masonry Restoration Corporation was the lowest responsive and responsible bidder; and

WHEREAS, the Mayor and Council have determined to award a contract for the work to the lowest bidder meeting City specifications:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council, that the City Manager be and he hereby is authorized to award a contract for construction services for the the B&O Station Brick Repair and Tuck Pointing Project to Jones Masonry Restoration Corporation, 1370 Howard Street, Harrisburg, Pennsylvania 17104, in the estimated amount of Forty-Eight Thousand Eight Hundred Dollars (\$48,800), plus an additional Sixteen Thousand Two Hundred Dollars (\$16,200) contingency for unexpected expenses; said funds to be expended from the Capital Improvements Budget.

ADOPTED by the Mayor and City Council this 3rd day of March, 2008.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing Resolution was adopted by the City Council in public meeting assembled on the 3rd day of March 2008.

James D. Arnoult, Acting City Manager