

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

March 17, 2008

CALL TO PODIUM:

**Lauren Pruss,
Planning Director**

RESPONSIBLE STAFF:

Greg Ossont, Director
Planning & Code Administration

Lauren Pruss, Planning Director

Kirk Eby, Planner

Rob Robinson, Planner

AGENDA ITEM:

(please check one)

<input type="checkbox"/>	Presentation
<input type="checkbox"/>	Proclamation/Certificate
<input type="checkbox"/>	Appointment
<input checked="" type="checkbox"/>	Public Hearing "JOINT"
<input type="checkbox"/>	Historic District
<input type="checkbox"/>	Consent Item
<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	Resolution
<input type="checkbox"/>	Policy Discussion
<input type="checkbox"/>	Work Session Discussion Item
<input type="checkbox"/>	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	01/09/2008
	01/16/2008
Hearing Date	03/17/2008
Record Held Open	
Policy Discussion	

TITLE: MP-1-08
Master Plan Amendment MP-1-08: Incorporate the Kentlands Commercial District Special Study Area into the 2003 Land Use Plan, an element of the City of Gaithersburg Master Plan

SUPPORTING BACKGROUND:
Gaithersburg, as an incorporated city, is subject to Article 66B–Land Use, of the Annotated Code of Maryland. Section 3.05, of Article 66B, requires that the City’s Master Plan shall be reviewed and if necessary revised or amended at least once every six years. The adoption of the 2003 Land Use plan was a revision and amendment to the City’s 1997 Master Plan meeting the Article 66B requirement. The Land Use plan contains ten (10) special study areas, of which seven (7) have been adopted. The purpose of this amendment is to incorporate the Kentlands Commercial District Special Study Area into the adopted 2003 Land Use plan, an element of the City’s Master Plan.
The land use proposals, described in the Kentlands Commercial District Special Study Area draft plan, have been formulated using a series of community workshops culminating with a week-long charrette, a citizen survey, a private urban design consultant, and staff’s professional judgment and knowledge of the City.
Tonight Mr. Colin Greene of HOK Planning Group, the consultant, will present the draft plan. His presentation will consist of: A Community Outreach Summary The Plan Framework The Plan Goals Immediate Term Recommendations A Block–by–Block Recommendation Summary
Attached: Index of Memoranda & Exhibits: MP-1-08

DESIRED OUTCOME:
Conduct Public Hearing
Staff Recommends: Planning Commission Record Closes April 8, 2008 (22 days) Planning Commission Recommendation April 16, 2008 Mayor & City Council Record Closes April 18, 2008 (32 days) Mayor & City Council Policy Discussion May 5, 2008