

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

March 17, 2008

CALL TO PODIUM:

Kirk Eby, GIS Planner

RESPONSIBLE STAFF:

**Greg Ossont, Director
Planning & Code Administration**

Lauren Pruss, Planning Director

Rob Robinson, Planner

Kirk Eby, GIS Planner

AGENDA ITEM:

(please check one)

<input type="checkbox"/>	Presentation
<input type="checkbox"/>	Proclamation/Certificate
<input type="checkbox"/>	Appointment
<input type="checkbox"/>	Public Hearing "JOINT"
<input type="checkbox"/>	Historic District
<input type="checkbox"/>	Consent Item
<input type="checkbox"/>	Ordinance
<input checked="" type="checkbox"/>	Resolution
<input checked="" type="checkbox"/>	Policy Discussion
<input type="checkbox"/>	Work Session Discussion Item
<input type="checkbox"/>	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	10/10/2007
	10/17/2007
Hearing Date	12/17/2007
Record Held Open	2/22/2008
Policy Discussion	3/17/2008

TITLE: MP-2-07

Community Facilities Element, an Amendment to the 2003 Master Plan

SUPPORTING BACKGROUND:

Gaithersburg, as an incorporated city, is subject to Article 66B (Land Use) of the Annotated Code of Maryland. Section 3.05 of Article 66B requires that the City's Master Plan be reviewed and, if necessary, revised or amended at least once every six years. The Community Facilities Plan is a required Master Plan Element under Article 66B and will serve as an informational and policy document to the Mayor and City Council, the Planning Commission, other boards and committees of the City, and the citizens of Gaithersburg. The purpose of this amendment is to update the 1997 Master Plan by incorporating a revised Community Facilities Element into the 2003 Master Plan.

The Element includes objectives and recommendations for existing and future community facilities. Ultimately, this Element will support the policies and principles of the City, as well as the other Master Plan Elements.

The draft Community Facilities Plan was made available to the public and distributed to the Mayor and City Council and Planning Commission on December 13, 2007. The Mayor and City Council and Planning Commission held a joint public hearing on December 17, 2007. The Planning Commission recommended approval for MP-2-07 on March 5, 2008 by resolution PCR-1-08. The Mayor and City Council record closed on February 20, 2008.

Staff has prepared a memorandum to the Mayor and City Council recommending that the record for MP-2-07 be re-opened so that the Mayor and City Council can accept and enter into the record the Planning Commission's recommendation and any other exhibits that have been received since the closing of the Mayor and Council's record on February 20, 2008.

Should the Mayor and Council be satisfied with the Community Facilities Plan, staff has prepared a draft resolution.

Attached:

- Draft Resolution
- Memorandum regarding the re-opening of the record for MP-2-07
- Communication: Planning Commission (Exhibit 38)
- draft version of the Element, dated March 7, 2008, incorporating the changes recommended by The Planning Commission (Exhibit 39)
- Index of Memoranda (**Exhibits in bold**)

DESIRED OUTCOME:

**Policy Discussion
Draft Resolution Attached
Ready for Final Action**

**JOINT
EXHIBIT**