

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

March 17, 2008

CALL TO PODIUM:

**James D. Arnoult,
Acting City Manager**

RESPONSIBLE STAFF:

**James D. Arnoult,
Acting City Manager**

AGENDA ITEM:

(please check one)

<input type="checkbox"/>	Presentation
<input type="checkbox"/>	Proclamation/Certificate
<input type="checkbox"/>	Appointment
<input type="checkbox"/>	Public Hearing
<input type="checkbox"/>	Historic District
<input checked="" type="checkbox"/>	Consent Item
<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	Resolution
<input type="checkbox"/>	Policy Discussion
<input type="checkbox"/>	Work Session Discussion Item
<input type="checkbox"/>	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:
Resolution of the Mayor and City Council Authorizing the City Manager to Enter into a Contract to Perform Maintenance and Repairs to Various City Stormwater Management Facilities (\$41,598)

SUPPORTING BACKGROUND:						
To comply with Federal and State regulations the City inspects public and private stormwater management (SWM) facilities on a periodic basis. As a result of the inspections it was determined that the following repairs and maintenance issues need to be addressed: shoreline protection for the Lake Nirvana high hazard dam, valve repairs and supports for Lake Helene, Lake Lynette, and Lake Sheila, dredging of the forebay for Christman Pond, minor repairs to be performed at Inspiration Lake, Seneca Ridge and Watkins Mill Pond.						
Bids were requested from qualified contractors using prices from executed contracts with other local municipalities. The following contractors submitted bids: <table style="width: 100%; border: none;"> <tr><td style="width: 80%;">Environmental Quality Resources, LLC</td><td style="text-align: right;">\$ 41,597.38</td></tr> <tr><td>Highway and Safety Services</td><td style="text-align: right;">\$ 68,938.80</td></tr> <tr><td>Storm Water Management FRG, Inc.</td><td style="text-align: right;">\$ 52,500.00</td></tr> </table> Staff recommends award to the low bidder Environmental Quality Resources, LLC.. The funding for this project is available in CIP 82-1, Stormwater Management Program	Environmental Quality Resources, LLC	\$ 41,597.38	Highway and Safety Services	\$ 68,938.80	Storm Water Management FRG, Inc.	\$ 52,500.00
Environmental Quality Resources, LLC	\$ 41,597.38					
Highway and Safety Services	\$ 68,938.80					
Storm Water Management FRG, Inc.	\$ 52,500.00					

DESIRED OUTCOME:
Vote on Resolution

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING
TO EXPENDITURES FROM THE CITY BUDGET
(CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: James D. Arnoult Date of City Council Meeting: March 17, 2008

AUTHORIZING

Purchase Award Contract Transfer Funds Negotiate/
Execute a Contract

BID INFORMATION:

Advertisement Date _____

Newspaper(s) _____

Bids Opened/Tabulated (date) _____

DESCRIPTION OF ITEM(S):

(Be specific; include quantity, item name, model number, etc.)

Perform maintenance and repairs to various City stormwater management facilities .

CONTRACTED/PURCHASE FROM:

Company Name: Environmental Quality Resources, LLC

Street Address: 1405 Benson Ct. Unit C

P. O. Box Number _____

City/State/Zip: Arbutus, MD 21227

CONTRACT/PURCHASE AMOUNT: \$41,598.00

Check One: In the Amount of _____ Not to Exceed **X**

FUNDS TO BE EXPENDED FROM: Operating Budget _____ Capital Improvements Budget **X**

Account Number: CIP # 82-1 Stormwater Management Program

(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS Available _____ Not available _____

Finance Dept. Date

Resolution No. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL
AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT
TO PERFORM MAINTENANCE AND REPAIRS TO
VARIOUS CITY STORMWATER MANAGEMENT FACILITIES

WHEREAS, Section 57 of the City Charter provides that the City Council may permit negotiations of contracts without sealed bids for products and services, where in the opinion of the Council, the interests of the City would be best served by negotiated contracts; and

WHEREAS, The City of Gaithersburg desires to perform maintenance and repairs to various City stormwater management facilities (Lake Helene, Lake Lynette, Lake Sheila, Christman Pond, Inspiration Lake, Seneca Ridge and Watkins Mill Pond); and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg, that the City Manager be and he hereby is authorized to award a contract for the maintenance and repair to various City stormwater management facilities to Environmental Quality Resources, LLC, 1405 Benson Ct. Unit C, Arbutus, Maryland 21227, in the amount of Forty One Thousand, Five Hundred and Ninety Eight Dollars (\$41,598), said funds to be expended from the Capital Improvements Program.

ADOPTED by the Mayor and City Council this 17th day of March, 2008.

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in public meeting assembled on the 17th day
of March, 2008.

James D. Arnoult, Acting City Manager