

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING
TO EXPENDITURES FROM THE CITY BUDGET
(CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: Walter J. DeBord Date of City Council Meeting: May 5, 2008
Public Works Operation Director

AUTHORIZING

Purchase Award Contract Transfer Funds Negotiate/
Contract Execute a

BID INFORMATION:

Advertisement Date March 19, 2008
Newspaper(s) Gaithersburg Gazette
Bids Opened/Tabulated (date) April 22, 2008

DESCRIPTION OF ITEM(S):

(Be specific; include quantity, item name, model number, etc.)

One (1) 2008 International 39,000 GVW Single Axle Dump Truck with Snow Plow and Salter.

CONTRACTED/PURCHASE FROM:

Company Name: K. Neal International Trucks, Inc.
Street Address: 5000 Tuxedo Road
P. O. Box Number
City/State/Zip: Hyattsville, Maryland 20781

CONTRACT/PURCHASE AMOUNT: \$112,494.00

Check One: In the Amount of Not to Exceed

FUNDS TO BE EXPENDED FROM: Operating Budget Capital Improvements Budget

Account Number: 100-310700 Vehicle and Equipment Replacement Fund
(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS Available Not available

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Finance Dept.

Date

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL
AUTHORIZING THE CITY MANAGER TO ENTER INTO
A CONTRACT TO PURCHASE ONE (1) 2009 39,000
GVW SINGLE AXLE DUMP TRUCK

WHEREAS, an invitation to bid was duly advertised in the March 19, 2008, issue of the Gaithersburg Gazette, and sealed bids were opened and tabulated on April 22, 2008; and

WHEREAS, the Mayor and Council have determined to award a contract to the lowest bidder meeting City specifications:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg, that the City Manager be and he hereby is authorized to enter into a contract to purchase One (1) 2009 39,000 GVW Single Axle Dump Truck from K. Neal International Trucks Inc., 5000 Tuxedo Road, Hyattsville, Maryland 20781, in the amount of One Hundred Twelve Thousand Four Hundred Ninety-Four Dollars (\$112,494.00); said funds to be expended from the Vehicle and Equipment Replacement Fund.

ADOPTED by the Mayor and City Council this 5th day of May 2008.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in public meeting assembled on the 5th day
of May 2008.

James D. Arnoult, Acting City Manager