

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

June 16, 2008

CALL TO PODIUM:

Fred Felton
Assistant City Manager

RESPONSIBLE STAFF:

Fred Felton
Assistant City Manager

AGENDA ITEM:

(please check one)

<input type="checkbox"/>	Presentation
<input type="checkbox"/>	Proclamation/Certificate
<input type="checkbox"/>	Appointment
<input type="checkbox"/>	Public Hearing
<input type="checkbox"/>	Historic District
<input type="checkbox"/>	Consent Item
<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	Resolution
<input type="checkbox"/>	Policy Discussion
<input type="checkbox"/>	Work Session Discussion Item
<input checked="" type="checkbox"/>	Other: From Staff

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

<p>TITLE:</p> <p>Guidance on a Memorandum Dated June 4, 2008, Regarding the Naming of City Hall Park</p>

<p>SUPPORTING BACKGROUND:</p> <p>Staff will be seeking guidance on the attached memorandum.</p>
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<p>DESIRED OUTCOME:</p> <p>Provide guidance to staff.</p>
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MEMORANDUM TO: Mayor and City Council

VIA: James D. Arnoult, Acting City Manager *JDA*

FROM: Frederick J. Felton, Assistant City Manager *FJF*

DATE: June 4, 2008

SUBJECT: Naming of City Hall Park

It was recently noted that there is no City facility named after former Mayor John W. "Jack" Griffith. Prior to being appointed as Mayor in 1966, Mayor Griffith served with distinction on the City Council for twelve years.

Staff has discussed this issue, and we believe it is appropriate for the Mayor and City Council to consider naming the park at City Hall after Mayor Griffith. If the Mayor and City Council concur, staff recommends that the formal dedication take place on September 21, 2008 as part of the Celebrate Gaithersburg Day activities.

I will be seeking guidance on this matter during the June 16, 2008 Mayor and City Council meeting. In the meantime, please contact me if you have any questions or wish to discuss this matter.

FJF/ms