

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

June 16, 2008

CALL TO PODIUM:

RESPONSIBLE STAFF:

Peter Cottrell,
Information Technology Director

AGENDA ITEM:

(please check one)

<input type="checkbox"/>	Presentation
<input type="checkbox"/>	Proclamation/Certificate
<input type="checkbox"/>	Appointment
<input type="checkbox"/>	Public Hearing
<input type="checkbox"/>	Historic District
<input checked="" type="checkbox"/>	Consent Item
<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	Resolution
<input type="checkbox"/>	Policy Discussion
<input type="checkbox"/>	Work Session Discussion Item
<input type="checkbox"/>	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:
Resolution of the Mayor and City Council Authorizing the City Manager to Enter into an Enterprise Agreement to Purchase Microsoft Software Licenses and Maintenance (\$65,000)

SUPPORTING BACKGROUND:
<p>City desktop computers and servers require a variety of software licenses. These licenses are for the operating system on the computer, for additional software (such as the Microsoft Office suite of products), and for the rights to connect to servers for various functions. To ensure that City computers stay current and secure, it is desirable to be able to receive and apply updates to these software products.</p> <p>Updates to Microsoft products already in use in the City will require new licenses. City staff has completed an inventory of City desktop computers and servers and has determined the City's license requirements.</p> <p>The State of Maryland has entered into an agreement with Microsoft which provides several different licensing options. The City wishes to utilize the Enterprise Agreement option, which provides the licenses as well as the maintenance ("Software Assurance") for a variety of products.</p> <p>This 3-year agreement allows the City to add new computers on an annual basis and ensures that City systems will be fully licensed and maintainable. The total cost of this agreement will be approximately \$200,000, paid over the 3-year period, with \$65,000 to be paid this year. Funds for FY08 and FY09 have already been budgeted, and funds anticipated to be spent in FY10 are subject to appropriation.</p>

DESIRED OUTCOME:
Vote on Resolution

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL
AUTHORIZING THE CITY MANAGER TO ENTER INTO AN ENTERPRISE
AGREEMENT TO PURCHASE MICROSOFT SOFTWARE
LICENSES AND MAINTENANCE

WHEREAS, Section 57 of the City Charter provides that the City Council may permit negotiations of contracts without sealed bids for products and services when utilizing contracts bid by other governmental agencies; and

WHEREAS, the City of Gaithersburg wishes to acquire licenses for new versions of Microsoft software products; and

WHEREAS, the City of Gaithersburg wishes to acquire maintenance and upgrades for existing versions of Microsoft software products; and

WHEREAS, Microsoft software licenses and maintenance can be purchased from SHI, Inc. via the State of Maryland Microsoft Select and Enterprise Software and Services Large Account Reseller Master Contract 050B7800011:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg that the City Manager be and he hereby is authorized to enter into an agreement to purchase Microsoft software licenses and maintenance from SHI, 33 Knightsbridge Road, Piscataway, New Jersey 08854, in an amount not to exceed Sixty-Five Thousand Dollars (\$65,000); said funds to be expended from the Capital Improvement Plan (CIP) and Operating Budgets.

ADOPTED BY THE City Council this 16th day of June, 2008.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in public meeting assembled on the 16th
day of June, 2008.

James D. Arnoult, Acting City Manager