

# MAYOR & COUNCIL AGENDA COVER SHEET

**MEETING DATE:**

August 4, 2008

**CALL TO PODIUM:**

**RESPONSIBLE STAFF:**

Tim Smith  
Youth Services Director

**AGENDA ITEM:**

(please check one)

|                                     |                              |
|-------------------------------------|------------------------------|
| <input type="checkbox"/>            | Presentation                 |
| <input type="checkbox"/>            | Proclamation/Certificate     |
| <input type="checkbox"/>            | Appointment                  |
| <input type="checkbox"/>            | Public Hearing               |
| <input type="checkbox"/>            | Historic District            |
| <input checked="" type="checkbox"/> | Consent Item                 |
| <input type="checkbox"/>            | Ordinance                    |
| <input type="checkbox"/>            | Resolution                   |
| <input type="checkbox"/>            | Policy Discussion            |
| <input type="checkbox"/>            | Work Session Discussion Item |
| <input type="checkbox"/>            | Other:                       |

**PUBLIC HEARING HISTORY:**

(Please complete this section if agenda item is a public hearing)

|                   |  |
|-------------------|--|
| Introduced        |  |
| Advertised        |  |
|                   |  |
|                   |  |
|                   |  |
|                   |  |
|                   |  |
| Hearing Date      |  |
| Record Held Open  |  |
| Policy Discussion |  |

|  |
|--|
| <b>TITLE:</b>  |
| Resolution of the Mayor and City Council Authorizing the City Manager to Enter Into an Agreement With Family Learning Solutions, Inc. (\$20,000) |

|   |
|---|
| <b>SUPPORTING BACKGROUND:</b>   |
| The Brothers Program, Reaching Out To Help Each Reach Success, is a mentoring and education program for minority and at-risk males offered by the Family Learning Solutions at Gaithersburg High School. Targeted educational and community service opportunities encourage students to grow socially. Skill building, leadership and decision-making practice empower youth to strengthen their self-image as they simultaneously serve and improve their own communities. Structured, twice weekly after school meetings cover a variety of subjects. Specialized workshops focus on life skills, anger management, and drug and alcohol resistance and awareness. Opportunities for service learning include food and clothing drives and tutoring younger students. B.R.O.T.H.E.R.S. encourages families to work together to tackle challenges and achieve results. |

|                         |
|-------------------------|
| <b>DESIRED OUTCOME:</b> |
| Vote on Resolution      |

# Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING  
TO EXPENDITURES FROM THE CITY BUDGET  
(CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: Tim Smith Date of City Council Meeting: August 4,  
2008

## **AUTHORIZING**

Purchase  Award Contract  Transfer Funds  Negotiate/  
Execute a Contract

## **BID INFORMATION:**

Advertisement Date

Newspaper(s)

Bids Opened/Tabulated (date)

## **DESCRIPTION OF ITEM(S):**

(Be specific; include quantity, item name, model number, etc.)

City's Community Advisory Board reviews the programs and funding requests and provides recommendations to the Mayor and City Council to be adopted into the FY'09 Operating Budget. The City's Community Advisory Board recommended funding for thirty (30) nonprofit agencies including the Brothers Program.

## **CONTRACTED/PURCHASE FROM:**

Company Name: Family Learning Solutions, Inc

Street Address 8804 Sundale Drive

P. O. Box Number

City/State/Zip Silver Spring, MD 20910

**CONTRACT/PURCHASE AMOUNT:** \$ 20,000

Check One: In the Amount of  Not to Exceed

**FUNDS TO BE EXPENDED FROM:** Operating Budget  Capital Improvements Budget

Account Number: 1417-536000

(For Finance Department use only; not to be included in the Resolution)

**VERIFICATION OF AVAILABILITY OF FUNDS** Available  Not available

Finance Dept. Date

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE MAYOR AND CITY COUNCIL  
AUTHORIZING THE CITY MANAGER TO ENTER INTO AN  
AGREEMENT WITH FAMILY LEARNING SOLUTIONS, INC.

WHEREAS, the City desires to make mentoring services available to area high school students; and

WHEREAS, Family Learning Solutions, Inc. provides the Brothers Program and has the necessary staffing and expertise to manage this program; and

WHEREAS, the City's Youth Services Division coordinates nonprofit Youth Programming at Gaithersburg High School; and

WHEREAS, the Mayor and City Council find it in the best interest of the City to execute Agreements with nonprofit agencies to support the programs and services mentioned above:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Gaithersburg, that the City Manager be and he hereby is authorized to award a contract to The Family Learning Solutions, Inc., 8804 Sundale Drive, Silver Spring, Maryland 20910, in an amount not to exceed Twenty Thousand (\$20,000); said funds to be expended from the Operating Budget.

ADOPTED by the City Council this 4<sup>th</sup> day of August, 2008.

---

SIDNEY A. KATZ, MAYOR and  
President of the Council

THIS IS TO CERTIFY that the foregoing  
Resolution was adopted by the City Council  
in public meeting assembled on the 4<sup>th</sup> day  
of August, 2008.

---

James D. Arnoult, Acting City Manager