



## Gaithersburg

A CHARACTER COUNTS!

CITY OF GAITHERSBURG

MINUTES OF A CITY COUNCIL WORK SESSION

July 28, 2008

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A work session of the Mayor and City Council was called to order at 7:30 p.m., Mayor Katz presiding. Council Members present: Ashman, Drzyzgula, Marraffa, Sesma, and Spiegel. Staff present: Acting City Manager Arnoult, Assistant City Managers Felton and Tomasello, City Attorney Board, Information Technology Director Cottrell, Police Chief King, Police Captain Bonvillain, Police Lieutenant Campbell, Emergency Management Coordinator Lanham.

### **I. TOPIC(S) OF DISCUSSION**

Overview of ongoing Police Department functions to include: Emergency Management; Beat Plan; Speed Camera Program; Crime Surveillance Cameras, Crime and Traffic Trends; In-Car Video System; Recruiting, Hiring and Retention issues; and, Future Department Goals.

Discussion with the Council included:

- A City Council desire for additional information on a regular basis regarding crime trend comparisons.
- Beat plan evaluation and development, with consideration of expanding to three beats.
- Improvements to the current station, and the future need for a new police station.
- The future need for additional desk staff to eventually have the station open 24/7.
- Order of dispatch for police calls for service and the desire for better workload analysis.
- Continued support of the recruiting, hiring and retention efforts to include a possible staff overage.
- Emergency Management's future tasks.
- After more information is obtained the Council would like to review the surveillance camera policy.
- Relationship between the Gaithersburg Police and the Montgomery County Police.

### **II. ADJOURNMENT**

There being no further business to come before this session of the City Council, the meeting was duly adjourned at 9:00 p.m.

Respectfully submitted,

Skip Lanham  
Emergency Management Coordinator