

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

August 18, 2008

CALL TO PODIUM:

Fred Felton
Assistant City Manager

RESPONSIBLE STAFF:

Fred Felton
Assistant City Manager

AGENDA ITEM:

(please check one)

<input type="checkbox"/>	Presentation
<input type="checkbox"/>	Proclamation/Certificate
<input type="checkbox"/>	Appointment
<input type="checkbox"/>	Public Hearing
<input type="checkbox"/>	Historic District
<input type="checkbox"/>	Consent Item
<input type="checkbox"/>	Ordinance
<input checked="" type="checkbox"/>	Resolution
<input type="checkbox"/>	Policy Discussion
<input type="checkbox"/>	Work Session Discussion Item
<input type="checkbox"/>	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

<p>TITLE:</p> <p>Resolution of the Mayor and City Council Awarding Matching Grants to Kentlands Condominiums III, Kentlands Condominium (Townhomes), Amberfield HOA, Dorsey Estates, Woodland Hills, and the Gaithersburg Greater Historic District (\$19,360)</p>

<p>SUPPORTING BACKGROUND:</p> <p>As you are aware, the Mayor and City Council has approved a Neighborhood Matching Grant Program to provide an incentive for HOA's, COA's, and other community groups to improve the appearance or safety of their neighborhoods as well as use for community events, and professional consultants.</p> <p>At this point, staff is recommending that a grant be awarded to the Kentlands Condominiums III. Kentlands Condominiums III would like to use their grant funds for plantings of perennials that would bloom at different times of the season. Kentland Condominium (Townhomes) would like to us their grant funds for the installation of a landscape irrigation system. This system would help to maximize the life of current plantings in the community. Amberfield HOA would like to use their funds for a major re-landscape and hardscape of area around their community pool house. Dorsey Estates would like to use their grant funds for tree removal and replacement. Woodland Hills HOA would like to use their funds to covert their paper-based records to an electronic database. This database will allow the homeowners to receive information from their property manager and have the property manager address requests in a timely manner. The Greater Historic District would like to use their grant funds to host their 8th Annual Labor Day Neighborhood Picnic. The community event would help to promote neighborly interaction. I have enclosed a copy of the original grant application for your review.</p> <p>If the Council approves this grant, the community will receive a letter awarding the grant and funds will be dispersed in time for the event.</p>

<p>DESIRED OUTCOME:</p> <p>Vote on Resolution.</p>

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL
AWARDING MATCHING GRANTS TO KENTLANDS CONDOMINIUMS III,
KENTLANDS CONDOMINIUM (TOWNHOMES), AMBERFIELD HOA,
DORSEY ESTATES, WOODLAND HILLS, AND THE GAITHERSBURG
GREATER HISTORIC DISTRICT

WHEREAS, the Mayor and City Council has approved a Neighborhood Matching Grant Program to provide an incentive for neighborhood organizations to improve their communities; and

WHEREAS, funds for this program are available from the CIP Account 99-6 (087); and

WHEREAS, the Mayor and City Council have determined that the projects outlined are worthwhile and in the public interest:

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council that the City Manager is authorized to award the following grants upon determining that the projects are completed as proposed, in the total amount of Nineteen Thousand Three Hundred and Sixty Dollars (\$19,360); said funds to be expended from the Capital Improvements Budget as follows:

<u>Community</u>	<u>Projects</u>	<u>Amount of Grant</u>
Kentlands Condominiums III	plantings	\$500
Amberfield HOA	landscaping	\$5,000
Kentlands Condominium (Townhouses)	irrigation system	\$4,935
Dorsey Estates	landscaping	\$3,325
Woodland Hills	electronic database	\$5,000
Greater Historic District	community event	\$600

AND BE IT FURTHER RESOLVED that the City Manager be and hereby is authorized to waive fees for any City permit required for the project outlined above.

ADOPTED by the City Council of Gaithersburg this 18th day of August, 2008.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing Resolution was adopted by the City Council in a public meeting assembled on the 18th day, of August 2008.

James D. Arnoult, Acting City Manager

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING
TO EXPENDITURES FROM THE CITY BUDGET
(CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: Frederick J. Felton Date of City Council Meeting: August 18, 2008

AUTHORIZING

Purchase _____ Award Contract _____ Transfer Funds X Negotiate/
Execute a Contract _____

BID INFORMATION:

Advertisement Date N/A
Newspaper(s) N/A
Bids Opened/Tabulated (date) N/A

DESCRIPTION OF ITEM(S):

CONTRACTED/PURCHASE FROM:

Kentlands Condominiums III (**\$500**)
130 Chevy Chase Street
c/o Gwen Love, Unit #103
Gaithersburg, MD 20878

Amberfield Homeowners Association (**\$5,000**)
c/o Abaris Realty
12009 Nebel Street
Rockville, MD 20852

Dorsey Estates (**\$3,325**)
P.O. Box 3114
Gaithersburg, MD 208550

Woodland Hills (**\$5,000**)
c/o Ann Walsh
104 Kestrel Court
Gaithersburg, MD 20879

Greater Historic District (**\$600**)
c/o Clark W. Day
26 Walker Avenue
Gaithersburg, MD 20877

CONTRACT/PURCHASE AMOUNT: **\$19,360**

Check One: In the Amount of _____ Not to Exceed X _____

FUNDS TO BE EXPENDED FROM: Operating Budget ___ Capital Improvements Budget X ___

Account Number: CIP 99-6 (#087)
(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS Available _____ Not available _____

Finance Dept.

Date