

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

September 15, 2008

CALL TO PODIUM:

Fred Felton
Assistant City Manager

RESPONSIBLE STAFF:

Fred Felton
Assistant City Manager

AGENDA ITEM:

(please check one)

<input type="checkbox"/>	Presentation
<input type="checkbox"/>	Proclamation/Certificate
<input type="checkbox"/>	Appointment
<input type="checkbox"/>	Public Hearing
<input type="checkbox"/>	Historic District
<input type="checkbox"/>	Consent Item
<input type="checkbox"/>	Ordinance
<input checked="" type="checkbox"/>	Resolution
<input type="checkbox"/>	Policy Discussion
<input type="checkbox"/>	Work Session Discussion Item
<input type="checkbox"/>	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:
Resolution of the Mayor and City Council Awarding Matching Grants to Brighton HOA (aka Deer Park Place) and The Orchards HOA (\$8,930)

SUPPORTING BACKGROUND:
<p>As you are aware, the Mayor and City Council has approved a Neighborhood Matching Grant Program to provide an incentive for HOA's, COA's, and other community groups to improve the appearance or safety of their neighborhoods as well as use for community events, and professional consultants.</p> <p>At this point, staff is recommending that a grant be awarded to Brighton Homeowners Association. Brighton HOA would like to use their grant funds for landscaping enhancements in twelve common areas throughout the community. These enhancements would enhance the overall aesthetics of the community as well as discourage community members from placing trash receptacles and bulk trash items at these areas. The Orchards Homeowners Association would like to use their grant funds to replace community entrance signs. The signs will be replaced at Hillstone Drive and Quince Orchard and at Orchard Drive and Darnestown Road. The current signs are dated and beyond repair.</p> <p>Staff would also like to inform the Mayor and City Council that if these grants are approved, the City's Neighborhood Matching Grant Program will closed for the fiscal year as all funds for the program have been expended. In the near future, staff would like to present the Mayor and City Council with some proposed changes to the program including criteria, community eligibility, and additional funds for the program.</p> <p>I have attached copies of the original grant applications for your review.</p> <p>If the Council approves these grants, the communities will receive a letter awarding the grant and authorizing them to proceed with the project. No City funds will be released until receipts are submitted and the work has been inspected.</p>

DESIRED OUTCOME:
Vote on Resolution.

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL AWARDING
MATCHING GRANTS TO BRIGHTON HOA (AKA DEER PARK PLACE)
AND THE ORCHARDS HOA

WHEREAS, the Mayor and City Council has approved a Neighborhood Matching Grant Program to provide an incentive for neighborhood organizations to improve their communities; and

WHEREAS, funds for this program are available from the City's Operating Budget; and

WHEREAS, the Mayor and City Council have determined that the projects outlined are worthwhile and in the public interest:

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council that the City Manager is authorized to award the following grants upon determining that the projects are completed as proposed, in the total amount of Eight Thousand Nine Hundred Thirty Dollars (\$8,930); said funds to be expended from the Operating Budget as follows:

<u>Community</u>	<u>Projects</u>	<u>Amount of Grant</u>
Brighton HOA (aka Deer Park Place)	landscaping	\$5,000
The Orchards	signage	\$3,930

AND BE IT FURTHER RESOLVED that the City Manager be and hereby is authorized to waive fees for any City permit required for the project outlined above.

ADOPTED by the City Council of Gaithersburg this 15th day of September, 2008.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing Resolution was adopted by the City Council in a public meeting assembled on the 15th day, of September 2008.

James D. Arnoult, Acting City Manager

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING
TO EXPENDITURES FROM THE CITY BUDGET
(CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: Frederick J. Felton Date of City Council Meeting: September 15, 2008

AUTHORIZING

Purchase _____ Award Contract _____ Transfer Funds X Negotiate/
Execute a Contract _____

BID INFORMATION:

Advertisement Date N/A
Newspaper(s) N/A
Bids Opened/Tabulated (date) N/A

DESCRIPTION OF ITEM(S):

CONTRACTED/PURCHASE FROM:

Brighton HOA (aka Deer Park Place) **(\$5,000)**
c/o Quantum Real Estate Management
5101 River Road, #101
Bethesda, MD 20816

The Orchards Homeowners Association **(\$3,930)**
c/o Vanguard Management Associates
P.O. Box 39
Germantown, MD 20875

CONTRACT/PURCHASE AMOUNT: \$8,930

Check One: In the Amount of _____ Not to Exceed X

FUNDS TO BE EXPENDED FROM: Operating Budget X Capital Improvements
Budget _

Account Number: 1136-543000
(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS Available _____ Not available _____

Finance Dept.

Date