

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

October 6, 2008

CALL TO PODIUM:

Wally DeBord *(if necessary)*

RESPONSIBLE STAFF:

Chief John King
Tom Campbell

AGENDA ITEM:

(please check one)

<input type="checkbox"/>	Presentation
<input type="checkbox"/>	Proclamation/Certificate
<input type="checkbox"/>	Appointment
<input type="checkbox"/>	Public Hearing
<input type="checkbox"/>	Historic District
<input checked="" type="checkbox"/>	Consent Item
<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	Resolution
<input type="checkbox"/>	Policy Discussion
<input type="checkbox"/>	Work Session Discussion Item
<input type="checkbox"/>	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:
Resolution of the Mayor and City Council Authorizing the City Manager to Enter Into a Contract for the Purchase and Installation of Emergency Equipment for Police Vehicles (\$77,942)

SUPPORTING BACKGROUND:
There are two phases involved in putting a new police car into service. First, the vehicle needs to be ordered. Then arrangements are made to order and install a substantial amount of equipment. The City police use seven combinations of specific vehicles and equipment in their fleet.
A bid package was prepared requesting a price to provide and install the equipment on each of the seven vehicle/equipment combinations. This will allow staff to determine the lowest qualifying bid for any combination of vehicles ordered at any given time.
The city currently has nine (9) vehicles on order. The City opened sealed responses to bid #2009-007 for the purchase and installation of emergency equipment on August 25, 2008. The bid results to purchase and install this equipment on the nine (9) vehicles currently on order were as follows:
Major Police Supply \$77,942.00 Adamson Industries \$78,830.00 Brekford International \$84,493.00 Warnock Fleet \$86,494.00
Staff recommends that the bid be awarded to the lowest bidder, Major Police Supply, 47 North Dell Avenue, Kenvil, New Jersey 07847. for \$77,942.00. Funding for the emergency equipment is available in the Vehicle Replacement Fund for seven (7) replacement vehicles and in the Operating Budget for two (2) new vehicles added to the fleet in the FY '09 Budget.

DESIRED OUTCOME:
Vote on Resolution

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING
TO EXPENDITURES FROM THE CITY BUDGET
(CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: Jim Arnoult Date of City Council Meeting: October 6, 2008

AUTHORIZING

Purchase _____ Award Contract x Transfer Funds _____ Negotiate/
Execute a Contract _____

BID INFORMATION:

Advertisement Date August 13, 2008

Newspaper(s) Gaithersburg Gazette

Bids Opened/Tabulated (date) August 25, 2008

DESCRIPTION OF ITEM(S):

(Be specific; include quantity, item name, model number, etc.)

The purchase and installation of police emergency equipment on nine (9) police vehicles

CONTRACTED/PURCHASE FROM:

Company Name: Major Police Supply

Street Address: 47 North Dell Avenue

P. O. Box Number _____

City/State/Zip: Kenvil, New Jersey 07847

CONTRACT/PURCHASE AMOUNT: \$77,942.00

Check One: In the Estimated Amount of _____ Not to Exceed X

FUNDS TO BE EXPENDED FROM: Operating Budget X Capital Improvements Budget _____

Account Number: VERF 310700: \$59,954.00 1211-596000: \$17,988.00

(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS Available _____ Not available _____

Finance Dept. Date

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL AUTHORIZING
THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE PURCHASE
AND INSTALLATION OF EMERGENCY EQUIPMENT FOR POLICE VEHICLES

WHEREAS, an invitation to bid was duly advertised in the August 13, 2008 issue of the Gaithersburg Gazette, and sealed bids were opened and tabulated on August 25, 2008; and

WHEREAS, the Mayor and Council have determined to award a contract to the lowest bidder meeting City specifications:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg, that the City Manager be and she hereby is authorized to enter into a contract for the purchase and installation of emergency equipment on nine (9) police vehicles to Major Police Supply, 47 North Dell Avenue, Kenil, New Jersey, 07847, in the amount of Seventy-Seven Thousand Nine Hundred Forty-Two Dollars (\$77,942); said funds to be expended from the Vehicle Replacement Fund and the Operating Budget.

ADOPTED by the Mayor and City Council this 6th day of October, 2008.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in public meeting assembled on the 6th day
of October, 2008.

Angel L. Jones, City Manager