

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:
November 17, 2008

CALL TO PODIUM:
Walter J. DeBord

RESPONSIBLE STAFF:
James D. Arnoult
Walter J. DeBord

AGENDA ITEM:
(please check one)

<input type="checkbox"/>	Presentation
<input type="checkbox"/>	Proclamation/Certificate
<input type="checkbox"/>	Appointment
<input type="checkbox"/>	Public Hearing
<input type="checkbox"/>	Historic District
<input checked="" type="checkbox"/>	Consent Item
<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	Resolution
<input type="checkbox"/>	Policy Discussion
<input type="checkbox"/>	Work Session Discussion Item
<input type="checkbox"/>	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:

Resolution of the Mayor and City Council Authorizing the City Manager to Enter into a Contract to Provide Equipment and Personnel to Perform Snow Plowing Services (\$90,000)

SUPPORTING BACKGROUND:

Funds were approved in the 2009 budget to provide contract snow plowing services to supplement the City's Snow plowing crews.

The industry standard for government organizations is to set rates for specific services and solicit interest from contractors to provide the services at the set rates. (Contractor equipment and reliability are key elements to insure quality service. This method of solicitation allows government organization to select the best and most qualified contractors to provide these services.

C & L Custom Lawncare, Inc. provided these services last year. This company provided excellent and reliable service to our residents.

Public Works would like to once again piggyback the Montgomery County Open Solicitation contract to provide these services using C & L Custom Lawncare, Inc. They have a good track record with the city and already know the snow plow routes.

DESIRED OUTCOME:

Vote for Resolution.

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING
TO EXPENDITURES FROM THE CITY BUDGET
(CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: James D. Arnoult Date of City Council Meeting: Nov. 17, 2008
Director, PWPM&E

AUTHORIZING

Purchase _____ Award Contract Transfer Funds _____ Negotiate/
Contract _____ Execute a

BID INFORMATION:

Advertisement Date Per terms and conditions of the Montgomery
County Open Solicitation Contract #650602009

Newspaper(s) N/A

Bids Opened/Tabulated (date)

DESCRIPTION OF ITEM(S):

(Be specific; include quantity, item name, model number, etc.)

Provide a variety of personnel and equipment to salt and plow roadways during the winter season of 2008 – 09 at rates set forth in the Montgomery County Contract.

CONTRACTED/PURCHASE FROM:

Company Name: C & C Custom Lawncare, Inc.

Street Address: 11906 Fingerboard Road

P. O. Box Number

City/State/Zip: Monrovia, MD 21770

CONTRACT/PURCHASE AMOUNT: \$90,000.00

Check One: In the Amount of Not to Exceed _____

FUNDS TO BE EXPENDED FROM: Operating Budget Capital Improvements Budget

Account Number: 1312-536000

(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS Available _____ Not available _____

Finance Dept. Date

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL
AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT
TO PROVIDE EQUIPMENT AND PERSONNEL TO PERFORM
SNOW PLOWING SERVICES

WHEREAS, Section 57 of the City Charter provides that the City Council may permit negotiations of contracts without sealed bids for products and services, where in the opinion of the Council, the interests of the City would be best served by negotiated contracts; and

WHEREAS, it is recommended that that the City supplement its current snow removal program with a contract snow plow and personnel; and

WHEREAS, the City wishes to participate in the Montgomery County Contract # 650602009 to enter into a snow removal contract; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg, that the City Manager be and she hereby is authorized to enter into a contract for snow plowing services with C & C Custom Lawncare, Inc., 11906 Fingerboard Road, Monrovia, Maryland 21770, for an amount of Ninety Thousand Dollars (\$90,000); said funds to be expended from the Operating Budget.

ADOPTED by the Mayor and City Council this 17th day of November, 2008.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in public meeting assembled on the 17th day
of November 2008.

Angel L. Jones, City Manager