



Gaithersburg

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**CITY OF GAITHERSBURG
MINUTES OF THE NOVEMBER 3, 2008
HISTORIC DISTRICT COMMISSION MEETING**

A meeting of the Historic District Commission was called to order at 7:55 p.m., Chair Katz presiding. Commissioners present: Ashman, Drzyzgula, Marraffa, Sesma, and Spiegel. Staff present: City Manager Jones, Planner Voigt, City Attorney Board and Executive Assistant Stokes.

APPROVAL OF MINUTES

Motion was made by Commissioner Sesma, seconded by Commissioner Ashman, that the minutes of a Historic District Commission meeting held June 16, 2008, be approved.

Vote: 5-0-1 (Abstained: Spiegel)

Motion was made by Commissioner Ashman, seconded by Commissioner Spiegel, that the minutes of a Historic District Commission meeting held September 15, 2008, be approved.

Vote: 5-0-1 (Abstained: Sesma)

CERTIFICATE OF APPROVAL

- **HAWP-17A, Applicant: Grace United Methodist Church, 3 Walker Avenue, Changes to the Rear of the Structure**

Motion was made by Historic District Commissioner Ashman, seconded by Commissioner Drzyzgula, that the Historic District Commission grant approval of HAWP-17A and issue the Certificate of Approval, finding, based on the record before HPAC and for the reasons articulated by HPAC, that the application meets the Secretary of Interior Standards Ten and Nine and the Brookes, Russell, Walker Historic District Design Guidelines.

Vote: 6-0

- **HAWP-28H, Applicant: Thomas Blaser, 19 Brookes Avenue, Request for Two Tree Removals**

Motion was made by Historic District Commissioner Sesma, seconded by Commissioner Marraffa, that the Historic District Commission grant approval of HAWP-28H and issue the Certificate of Approval, finding, based on the record before HPAC and for the reasons articulated by HPAC, that the application meets Secretary of Interior Standards Two and the Brookes, Russell, Walker Historic District Design Guidelines, with one condition.

Vote: 6-0

- **HAWP-110, Applicant , Paul Shinn and Angelee Mullins, 102 Russell Avenue, Request Approval to Construct a Patio, Relocate Fence, and add Stairs to the Existing Screened Porch**

Motion was made by Historic District Commissioner Drzyzgula, seconded by Commissioner Sesma, that the Historic District Commission grant approval of HAWP-110 and issue the Certificate of Approval, finding, based on the record before HPAC and for the reasons articulated by HPAC, that the application meets the Brookes, Russell, Walker Historic District Design Guidelines, with one condition.

Vote: 6-0

ADJOURNMENT

There being no further business to come before the Historic District Commission, the meeting was duly adjourned at 7:58 p.m.

Respectfully submitted,

Doris R. Stokes

Executive Assistant