



*Gaithersburg*

*a CHARACTER COUNTS! City*

**CITY OF GAITHERSBURG  
MINUTES OF THE DECEMBER 15, 2008  
HISTORIC DISTRICT COMMISSION MEETING**

A meeting of the Historic District Commission was called to order at 8:15 p.m., Chair Katz presiding. Commissioners present: Ashman, Drzyzgula, Marraffa, Sesma, and Spiegel. Staff present: City Manager Jones, Planner Voigt, Capital Projects/Facilities Director Geiling, City Attorney Board and Executive Assistant Stokes.

**I. ELECTION OF COMMISSION VICE CHAIR**

Motion was made by Commissioner Marraffa, seconded by Commissioner Ashman, that Commissioner Sesma be elected to serve as Vice Chair of the Historic District Commission, for a period of one (1) year.

Vote: 6-0

**II. APPROVAL OF MINUTES**

Motion was made by Commissioner Spiegel, seconded by Commissioner Ashman, that the minutes of a Historic District Commission meeting held November 17, 2008, be approved.

Vote: 5-0-1 (Abstained: Sesma)

**III. CERTIFICATE OF APPROVAL**

**HAWP-104A, Applicant: Pete Geiling, for the City of Gaithersburg, B&O Train Station and Freight Shed, 5-7 South Summit Avenue, Gutter Installation**

The B&O Train Station and Freight Shed is a locally designated and National Register site. The Maryland Historical Trust (MHT) holds an easement on the property. After the City's review process, this will be brought to MHT for their review. Planner Voigt stated that new gutters will be installed on both buildings. At this time, there are no gutters on the station and freight shed. However, early photographs of the station showed that at one time there were gutters. They were constructed as a top-side, roof mounted water diverted design. The new gutters will be installed to match the original gutter design concept. Commissioner Drzyzgula questioned the downspouts in relation to the gutter system. Facilities Director Geiling responded that gutter system does penetrate the lower section of the roof. He stated that the gutter system is basically rain diverters built on the roof with downspouts.

Motion was made by Historic District Commissioner Sesma, seconded by Commissioner Drzyzgula, that the Historic District Commission grant approval of HAWP 104A and issue the Certificate of Approval finding, based on the record before HPAC and for the reasons articulated by HPAC, that the application meets the Secretary of Interior's Standard One and Six.

Vote: 6-0

**ADJOURNMENT**

There being no further business to come before the Historic District Commission, the meeting was duly adjourned at 8:20 p.m.

*Respectfully submitted,*

*Doris R. Stokes*

Executive Assistant