

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

April 13, 2009

CALL TO PODIUM:

Lynn Board, City Attorney

RESPONSIBLE STAFF:

Lynn Board, City Attorney

Margaret Daily, Department of Human Resources

AGENDA ITEM:

(please check one)

<input type="checkbox"/>	Presentation
<input type="checkbox"/>	Proclamation/Certificate
<input type="checkbox"/>	Appointment
<input type="checkbox"/>	Public Hearing
<input type="checkbox"/>	Historic District
<input type="checkbox"/>	Consent Item
<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	Resolution
<input type="checkbox"/>	Policy Discussion
<input checked="" type="checkbox"/>	Work Session Discussion Item
<input type="checkbox"/>	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE: WORK SESSION
Resolution of the Mayor and City Council to Amend Section 59 of the City Charter Entitled "Personnel Regulations; Merit System; Classified and Unclassified Service May be Established," and Section 60 of the City Charter Entitled "Composition of Classified and Unclassified Service"

SUPPORTING BACKGROUND:
This Resolution would amend Sections 59 and 60 of the City Charter to provide for consistency with Personnel provisions of the City Code and to clarify and reflect all City officials and employees included in the classified and unclassified service.

DESIRED OUTCOME:
Conduct work session.

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL TO AMEND SECTION 59 OF THE CITY CHARTER ENTITLED “PERSONNEL REGULATIONS; MERIT SYSTEM; CLASSIFIED AND UNCLASSIFIED SERVICE MAY BE ESTABLISHED” AND SECTION 60 OF THE CITY CHARTER ENTITLED “COMPOSITION OF CLASSIFIED AND UNCLASSIFIED SERVICE”.

WHEREAS, Sections 59 and 60 of the Charter of the City of Gaithersburg establish the classified and unclassified service for personnel employed by the City of Gaithersburg; and

WHEREAS, City Staff is recommending amending Sections 59 and 60 of the Charter for consistency with Personnel provisions of the City Code and to reflect all city officials and employees included in the classified and unclassified service.

WHEREAS, the amendment of Sections 59 and 60 of the Charter of the City of Gaithersburg was duly considered by the Mayor and City Council at a public hearing held on _____, 2009.

NOW, THEREFORE, BE IT RESOLVED, that Sections 59 and 60 of the City Charter are hereby amended as follows:

Section 1 – That Sections 59 and 60 of the Charter of the City of Gaithersburg be, and the same are, repealed and reenacted with amendments as follows:

Sec. 59. Personnel regulations; merit system; classified and unclassified service may be established.

The council shall have the power to adopt personnel regulations governing the employees of the city which may include the establishment of a merit system. Among other things, these rules and regulations may provide for competitive examinations, the use of eligible lists, a classification plan, a compensation plan, a probation period, appeals by employees included within the classified service from termination, suspension or demotion ~~dismissal or other disciplinary action~~, and fringe benefits ~~vacation and sick leave regulations~~. If such merit system be established, the employees and officers of the city shall be divided into the classified service and the unclassified service.

Sec. 60. Composition of classified and unclassified service.

- (a) The unclassified service shall comprise the following offices and positions, which shall not be included within the merit system:
- (1) The mayor, the council ~~men~~ members, and persons appointed to fill vacancies in these positions.
 - (2) ~~The heads of all offices, departments, and agencies and m~~Members of city boards, ~~and commissions, committees, agencies and foundations.~~
 - (3) The city manager, the assistant city manager(s), the city attorney and ~~the assistant city attorney~~ the heads of all departments established by the City Manager.
 - (4) Part-time, temporary, ~~and~~ unpaid offices and positions, and employees by contract or agreement.
- (b) The classified service shall comprise all positions not specifically included by this section in the unclassified service. All offices and positions included in the classified service shall be subject to any merit system rules and regulations which may be adopted.

Section 2 – BE IT FURTHER RESOLVED that the date of the adoption of this resolution is _____, and that the amendment to the Charter of the City of Gaithersburg, as herein adopted, shall be and become effective on _____, unless on or before said date a proper petition for referendum of this resolution shall be filed as permitted by law.

Section 3 – BE IT FURTHER RESOLVED that a complete and exact copy of this resolution shall be posted at City Hall, 31 South Summit Avenue, Gaithersburg, Maryland 20877, until _____, and a fair summary of the proposed Charter amendment contained in this resolution shall be published in a newspaper of general circulation in the City of Gaithersburg not fewer than four (4) times at weekly intervals before _____.

Section 4 – AND BE IT FURTHER RESOLVED that as soon as the Charter amendment hereby enacted shall become effective, either as herein provided or following a referendum, the City shall send or cause to be sent to the Department of Legislative Reference the following information concerning this Charter resolution: (1) the complete text of this resolution; (2) the date of enactment of the Charter amendment; (3) the date of the referendum election, if any; (4) the number of votes cast for or against this resolution whether by the City Council or in a referendum; and (5) the effective date of the Charter amendment contained herein.

ADOPTED by the City Council this _____ day of _____, 2009.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council In a
public meeting assembled on the ____ day of
_____, 2009.

Angel L. Jones, City Manager