

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

April 20, 2009

RESPONSIBLE STAFF:

Tony Tomasello
Assistant City Manager

CALL TO PODIUM:

Tony Tomasello
Assistant City Manager

AGENDA ITEM:

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
	Consent Item
	Ordinance
	Resolution
	Policy Discussion
	Work Session Discussion Item
X	Other: From Asst. City Manager

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:
Council Guidance on Proposed Criteria Relating to Location of Telecommunications Facilities on City Property

SUPPORTING BACKGROUND:
The City receives requests from time to time from telecommunications firms seeking to locate cellular telephone facilities on City property. The attached memorandum describes a proposed set of evaluation criteria relating to how staff will handle future requests.
Attachment: Memorandum

DESIRED OUTCOME:
Provide feedback on Memorandum

MEMORANDUM TO: Mayor and City Council

VIA: Angel Jones, City Manager

FROM: Tony Tomasello, Assistant City Manager

DATE: April 13, 2009

SUBJECT: Criteria for Location of Telecommunications Facilities
on City Property

From time to time we receive requests from telecommunications providers (Verizon, Sprint, T-Mobile, etc.) to locate cellular telephone facilities on City property. These facilities improve phone coverage and are a growing income source for us as we look to supplement our revenues.

The City Code allows for a private telecommunications facility to be located on public property or attached to an existing structure owned or operated by the City. This is a permitted use in all zones and is at the discretion of the City Council. Additionally, the Council may, but is not required to, hold a public hearing on these types of requests.

At issue is how we determine which requests should require a hearing and which are appropriately handled by staff. Staff has developed a set of simple criteria that we are proposing to use on future requests. Proposals would be guided by the following -

1. The physical location of the structure is not within 200' of a residential building
2. There should be no significant visual impact on the surrounding area
3. Minimal extensions and/or modifications of existing tower structures (i.e. light poles at athletic fields, etc.) are preferred and are presumed to meet criteria #2 above
4. Proposed projects will be reviewed by the City Manager's Office, Planning & Code, Parks & Recreation (if in a park), and Public Works

Requests that cannot substantially meet the parameters above would be referred to the Mayor and Council for a public process. I would like to discuss this matter during the Mayor and Council meeting of April 20, 2009. Please feel free to forward any questions or advance comments.

cc: Greg Ossont