

# MAYOR & COUNCIL AGENDA COVER SHEET

**MEETING DATE:**

June 1, 2009

**CALL TO PODIUM:**

Wally DeBord

**RESPONSIBLE STAFF:**

Jim Arnoult

**AGENDA ITEM:**

(please check one)

<input type="checkbox"/>	Presentation
<input type="checkbox"/>	Proclamation/Certificate
<input type="checkbox"/>	Appointment
<input type="checkbox"/>	Public Hearing
<input type="checkbox"/>	Historic District
<input type="checkbox"/>	Consent Item
<input type="checkbox"/>	Ordinance
<input checked="" type="checkbox"/>	Resolution
<input type="checkbox"/>	Policy Discussion
<input type="checkbox"/>	Work Session Discussion Item
<input type="checkbox"/>	Other:

**PUBLIC HEARING HISTORY:**

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	03/11/09
Hearing Date	
Record Held Open	
Policy Discussion	

**TITLE:**

Resolution of the Mayor and City Council Authorizing the City Manager to Enter into a Contract to Purchase and Install Playground Equipment for Green Park (\$150,000)

**SUPPORTING BACKGROUND:**

The existing playgrounds (one for ages 2 to 5 and one for ages 5 to 12) equipment at Green Park are approximately sixteen years old. The playground equipment needs to be replaced due to its age and to bring it into compliance with the current guidelines set forth by the Consumer Product Safety Commission and the standards developed by the American Society for Testing and Materials.

A Request for Bid was advertised on March 11, 2009. It asked each vendor to design a playground using a list of playground features and equipment selected by a Playground Selection Committee comprised of residents surrounding Green Park and City staff. We used a fixed dollar amount of \$150,000 (including installation) because it allows each playground manufacturer to offer equipment that is exclusive to them. It means the City can take advantage of these exclusive pieces without compromising the bidding process. Each vendor submitted a playground design using similar equipment specific to the manufacturer that they represent. Proposals were opened on April 1, 2009. The following seven vendors responded:

Bosco Associates	\$150,000.00
West Recreation, Inc.	\$150,000.00
Playground Specialists, Inc.	\$150,000.00
Taylor Sports and Recreation	\$150,000.00
Arbor Associates, Inc.	\$150,000.00
VAP Studio Inc.	\$150,000.00
Sparks at Play	\$150,000.00
Southern Playground	\$150,000.00

All seven designs were shown to the Playground Selection Committee. They voted on which design they liked the best.

Playground Specialists, Inc. was the vendor overwhelmingly selected by the Playground Selection Committee. Staff therefore recommends award to this company.

Funds are available in the Playground Equipment Replacement Fund.

**DESIRED OUTCOME:**

Vote on Resolution

# Resolution Request Form

## REQUEST FORM FOR RESOLUTIONS PERTAINING TO EXPENDITURES FROM THE CITY BUDGET (CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: James D. Arnoult Date of City Council Meeting: June 1, 2009

### AUTHORIZING

Purchase  Award Contract  Transfer Funds  Negotiate/  
Execute a Contract

### BID INFORMATION:

Advertisement Date 03/11/09

Newspaper(s) Gaithersburg Gazette

Bids Opened/Tabulated (date) 04/1/09

### DESCRIPTION OF ITEM(S):

Purchase and installation of: One Playmaker composite structure for 2 to 5 year olds, One Playmaker composite structure for 5 to 12 year olds, One Rockblock series climbing wall system, One Playworld systems Rockblock climbing tunnel, One Playmaker Tire Swing, Three Independent spring toys, One Playworld Systems music station, One playworld Systems Playexpress Train Engine and three train cars, One Playworld Systems Playweb, One Playworld Systems Turtle Double Adventure Tube.

### CONTRACTED/PURCHASE FROM:

Company Name: Playground Specialists Inc.

Street Address: 17352 North Seton Avenue

City/State/Zip: Emmitsburg, MD 21727

**CONTRACT/PURCHASE AMOUNT:** \$150,000.00

Check One: In the Amount of  Not to Exceed

**FUNDS TO BE EXPENDED FROM:** Operating Budget  Capital Improvements Budget

Account Number: 310900 Reserve – Playground Equipment Replacement Fund.

(For Finance Department use only; not to be included in the Resolution)

**VERIFICATION OF AVAILABILITY OF FUNDS** Available  Not available

JWA  
Finance Dept.

5/20/09  
Date

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE MAYOR AND CITY COUNCIL  
AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT TO  
PURCHASE AND INSTALL PLAYGROUND EQUIPMENT FOR GREEN PARK

WHEREAS, an invitation to bid was duly advertised in the March 11, 2009 issue of the *Gaithersburg Gazette*, and sealed bids were opened and tabulated on April 1, 2009; and

WHEREAS, the Mayor and Council have determined to award a contract to the bidder whose design best satisfied the needs of the community:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg, that the City Manager is hereby authorized to award a contract to purchase and install playground equipment for Green Park to Playground Specialists Inc., 17352 North Seton Avenue, Emmitsburg, Maryland 21727, in the amount of One Hundred Fifty Thousand Dollars (\$150,000); said funds to be expended from the playground equipment replacement fund.

ADOPTED by the Mayor and City Council this 1st day of June 2009.

\_\_\_\_\_  
SIDNEY A. KATZ, MAYOR and  
President of the Council

THIS IS TO CERTIFY that the foregoing  
Resolution was adopted by the City Council  
in public meeting assembled on the 1st day  
of June 2009.

\_\_\_\_\_  
Angel L. Jones, City Manager