



MAYOR AND CITY COUNCIL WORK SESSION AGENDA

Monday, June 22, 2009

7:30 p.m.

City Hall Council Chambers

(Please turn off all cellular phones and pagers prior to the meeting. Hand held signs brought into the Council Chambers may not be displayed in a manner which disrupts the meeting, blocks the view of spectators or cameras and poses a safety concern [e.g., signs mounted on stakes]. Your cooperation is appreciated.)

I. Call to Order

II. Discussion Topics

501(c)(3) Updates (*Current Activities and Future Plans*)

A. Gaithersburg Arts and Monuments Funding Corporation, Inc.

B. Gaithersburg Police Foundation

C. Friends of Wells Robertson House, Inc.

III. Adjournment

This schedule is subject to change. Work Sessions are broadcast over Cable TV, Channel 13 and on the Internet at www.gaithersburgmd.gov/tv. Receive City agendas, minutes and news via e-mail. Log on to the myGaithersburg e-mail-based news service at www.gaithersburgmd.gov/myGaithersburg. Please contact 301-258-6310 prior to meetings to confirm accessibility accommodations.

THE NEXT REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
WILL BE HELD MONDAY, JULY 6, 2009, 7:30 P.M.
COUNCIL CHAMBERS, 31 SOUTH SUMMIT AVENUE

TO CONFIRM ACCESSIBILITY ACCOMMODATIONS,
PLEASE CONTACT DORIS STOKES AT CITY HALL, 301-258-6310

UPCOMING COUNCIL MEETING

This list is not all-inclusive, and does not reflect priorities or scheduling
But is intended to provide a glance at future items to come before the City Council.

Regular Meeting of the Mayor and City Council

- | | |
|---------------------|---|
| Mon., July 6 | <p>Appointments - Various Committee</p> <p>Consent Items - Counseling, Case Management and Mental Health Services
- Purchase City Apparel for Various Departments and Programs
- Catering Services Associated with the Nutrition Program</p> <p>Ord./Res./Reg. - Vote on RCN Cable Franchise Agreement Renewal
- Agreement With Family Services, Inc.
- Introduction to Amend Election Ordinance
- Bus Transportation and the Community Use of Public Facilities
- Waiver of the Environmental Standards for Diamond Farms</p> <p>Public Hearings - Amendments to Chapter 4 "Animals and Fowl"
- JOINT PH – T-390, Site Plan Extension
- <u>Consolidated Public Hearing</u>
• T-391, An Ordinance to Amend Chapter 24 of the City Code Entitled "Zoning", Article XVI "Affordable Housing Requirements" to Modify the Income Restrictions for Participation in the Program
• Amendments to the Affordable Housing Program Regulations</p> <p>Pol. Discussion - Amend Section 32 of the City Charter "Election Places, Ballots, Machines, Hours of Polls"</p> |
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Call to Order

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Work Session Topics

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MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

June 22, 2009

TITLE:

501(c)(3) Update on Current Activities and Future Plans from the Gaithersburg Arts and Monuments Funding Corporation, Inc.

CALL TO PODIUM:

J Persensky, President
Gaithersburg Arts and Monuments Funding Corporation, Inc.

RESPONSIBLE STAFF:

Denise Kayser, Cultural Arts Director
City of Gaithersburg

SUPPORTING BACKGROUND:

The Gaithersburg Arts and Monuments Funding Corporation (GAMFC) is a 501(c)(3), tax exempt, charitable organization incorporated in 2004 with a mission to heighten the awareness of revitalization and arts initiatives within the City of Gaithersburg and to raise funds and use those funds to support those programs.

The key functions of the volunteer GAMFC Board of Directors, comprised of prominent and dedicated members of the community, are to establish the criteria for program committees to raise funds under GAMFC's non-profit status; review applications and fundraising activities and monitor fundraising committees for compliance with GAMFC, City, and IRS requirements; and make deposits, disperse funds, maintain records, complete financial reports.

Individuals, groups, private or public entities, and/or businesses, who wish to raise funds for programs, facilities, and projects that meet GAMFC criteria may apply. Applicants must meet all the following criteria: capital projects must be in the City limits and approved by the Mayor & Council and GAMFC; revitalization efforts and arts programs must be in compliance with City codes, Charter, and policies; and participants must conduct themselves so as not to incur liability for the City or GAMFC. Additionally, applicants should meet most of the following criteria: enhance and enrich the quality of life in our community; support the City's Master Plans; further a sense of identity and pride in our City; demonstrate a high standard of artistic merit, originality of design, and public appeal; facilitate financial and other support from the private and/or public sector.

Current GAMFC fundraising committees are: Gaithersburg Community Chorus Funding Committee; Art in Public Places Funding Committee; The Arts Barn Funding Committee; Gaithersburg Community Museum Funding Committee; and Gaithersburg Senior Center Funding Committee.

AGENDA ITEM:

(please check one)

<input type="checkbox"/>	Presentation
<input type="checkbox"/>	Proclamation/Certificate
<input type="checkbox"/>	Appointment
<input type="checkbox"/>	Public Hearing
<input type="checkbox"/>	Historic District
<input type="checkbox"/>	Consent Item
<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	Resolution
<input type="checkbox"/>	Policy Discussion
<input checked="" type="checkbox"/>	Work Session Discussion Item
<input type="checkbox"/>	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

DESIRED OUTCOME:

Receive Update



GAITHERSBURG ARTS AND MONUMENTS FUNDING, CORPORATION

The Gaithersburg Arts and Monuments Funding Corporation (GAMFC) is a 501(c)(3), tax exempt, charitable organization whose mission is to heighten the awareness of revitalization and arts initiatives within the City of Gaithersburg and to raise funds and use those funds to support those programs and initiatives.

BOARD OF DIRECTORS

J Persensky, Chairman

Tony Glander, Treasurer

Linda Hanson, Secretary

Mary Fehlig

Henry Marraffa, Jr., City Council Liaison

Denise Kayser, Cultural Arts Director

FUNCTION

Key functions of the GAMFC Board of Directors:

- Establish criteria for committees to raise funds under GAMFC's 501(c)(3) status.
- Review and approve applications for GAMFC non-profit status and approve fundraising activities.
- Monitor approved committees for compliance with GAMFC, City, and IRS requirements.
- Make deposits, disperse funds, maintain records, complete financial reports.

WHO MAY APPLY TO GAMFC

Individuals, groups, committees, private or public entities, and/or businesses, who wish to raise funds for programs, facilities, and projects that meet GAMFC criteria may apply.



GAMFC Criteria

Fundraising Programs MUST meet the following criteria:

- Capital Projects must be in City corporate limits and be approved by Mayor & City Council and GAMFC Board of Directors.
- Revitalization efforts, programs and initiatives supported by GAMFC must be approved by the Board of Directors and comply with City codes, Charter and policies.
- All GAMFC Programs must preserve the integrity of GAMFC, not incur liability for, or misrepresent GAMFC.

CRITERIA (CONT.)

Programs should meet MOST of following criteria:

- Enhance and enrich the quality of life in our community.
- Support the City's Master Plans.
- Further a sense of identity and pride in our City and its environs.
- Demonstrate a high standard of artistic merit, quality of work, originality of design, and public appeal.
- Facilitate financial and other support from the private and/or public sector.
- Serve to lessen the financial burden on government.

THE PROCESS

- Submit application to GAMFC. Fundraising activities reviewed for compliance with relevant guidelines.
- If activities are accepted, GAMFC passes a resolution appointing approved Fundraising Committees.
- GAMFC provides appropriate documentation and appoints a GAMFC Board Member as Liaison.
- Fundraising Committees determine fundraising goals, activities, and how the funds raised will be used.
- Fundraising Committees implement their plans and funds are deposited in GAMFC accounts
- Funds are dispersed by GAMFC as invoiced. If City invoices GAMFC, the expense must be in City budget.

GAMFC FUNDRAISING COMMITTEES

Gaithersburg Community Chorus Funding Committee

Date Formed: March 13, 2007

Purpose: assist City in providing program and concert needs for the Community Chorus.

FY10 sponsorship drives.

Art in Public Places Funding Committee

Date Formed: March 13, 2007

Purpose: assist City in providing public art.

FY10 community based public art projects with a fundraising component.

All Aboard the Arts Train raised \$12,500.

COMMITTEES (CONT.)

The Arts Barn Funding Committee

Date Formed: April 17, 2007

Purpose: assist City in providing educational, theatre, concerts, exhibits, other arts opportunities at Arts Barn.

FY10 sponsorship drive.

Gaithersburg Community Museum Funding Committee

Date Formed: April 17, 2007

Purpose: assist City in providing/expanding educational programs and exhibits of Gaithersburg history at the Community Museum and Train Annex.

FY10 sponsorship drive.

COMMITTEES (CONT.)

Gaithersburg Senior Center Funding Committee

Date Formed: October 30, 2008

Purpose: assist City in funding a new or revitalized Senior Center that will enrich the lives of our community's older residents through arts related activities.

FY10 sponsorships. Funds to date - \$5,000.

Clock Tower Fundraising Committee – Closed.

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MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

June 22, 2009

CALL TO PODIUM:

Keith Bryan, President
Gaithersburg Police Foundation

RESPONSIBLE STAFF:

Chief John A. King

AGENDA ITEM:

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
	Consent Item
	Ordinance
	Resolution
	Policy Discussion
X	Work Session Discussion Item
	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

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Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:
501(c)(3) Update on Current Activities and Future Plans from the Gaithersburg Police Foundation (GPF)

SUPPORTING BACKGROUND:
Formed in January 2008, the Gaithersburg Police Foundation seeks to support the Gaithersburg Police Department with its mission as a premier employer that delivers quality community policing, instills public trust, safety and open communication for the residents of Gaithersburg. The Foundation raises funds to offer educational opportunities for the police department staff, enhances recruitment and retention of officers, provides logistical support to officers, provides technology assistance, and helps to finance community outreach initiatives.
The Foundation received its approval as a non-profit 501(c)(3) in April 2009 and so far has had two successful fundraising events: 1) a basketball game between the students/staff at Gaithersburg High School and members of the Gaithersburg Police Department which not only raised money but fostered a good relationship between the school and the department; and, 2) a fundraiser at Dogfish Head Alehouse which provided an enjoyable way for the community to come out and support the Foundation.
Future fundraising plans include a mass mailing to solicit contributions from business owners within Gaithersburg and other identified individuals, power lunches with prominent business professionals, and an event at the End Zone Restaurant.
The accomplishments of the GPF to date are: <ul style="list-style-type: none"> • Purchase of Max – K-9 dog; GPS units; binoculars and a portable battery charger • Received a grant that helped fund the first Youth Police Academy • “What your Field Training Officer Never Told You” seminars held for officers and their families • Sponsorship of the department’s baseball team and department’s relay team during National Police Week • Participation in Welcome Ceremonies to introduce new staff • Attended various community events

DESIRED OUTCOME:
Receive Update

Gaithersburg Police Foundation Board Members

PRESIDENT

Keith Bryan, Senior Vice President
RBC Wealth Management
18310 Montgomery Village Avenue
Suite 260
Gaithersburg, MD 20879

SECRETARY

Mark Nee, Attorney at Law
Berman, Sobin, & Gross, LLP
481 N. Frederick Avenue
Suite 300
Gaithersburg, MD 20877

TREASURER

Ron Perrell, Assistant Vice President
Commerce Bank
810 West Diamond Avenue
Gaithersburg MD 20878

BOARD MEMBERS

Aris Mardirossian, President & CEO
Technology Patents, LLC
P.O. Box 61220
Potomac, MD 20859-1220

Nathaniel Centeno, Lakeforest Mall Manager
Simon Property Group, Inc.
701 Russell Avenue
Gaithersburg, MD 20877

Crystal Carr
City of Gaithersburg
One Wells Avenue
Gaithersburg, MD 20877

POLICE LIASIONS

Chief John A. King
Elena Ingram

“Serving Those Who Serve You!”



MISSION

The Gaithersburg Police Foundation raises funds to support the Gaithersburg Police Department (GPD) as a premier employer that delivers quality community policing, instilling public trust, safety and open communication.



PURPOSE

The Gaithersburg Police Foundation raises funds to support the GPD in its efforts to carry forth the Department's core mission and values, which benefit City of Gaithersburg residents by funding, assisting or undertaking programs and activities to promote public safety.



GOALS

- ✓ To offer educational opportunities for police staff
- ✓ To enhance recruitment and retention of officers
- ✓ To provide logistical support to officers
- ✓ To evaluate technology to support GPD
- ✓ To fundraise in order to carry-forth the foundation activities and services
- ✓ To conduct on-going community outreach enhancing public trust, safety and communication with the GPD

CONTACT

Keith Bryan, Foundation President
c/o RBC Wealth Management
18310 Montgomery Village Avenue, Suite 260
Montgomery Village, MD 20886
301-208-6625



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MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

June 22, 2009

CALL TO PODIUM:

Linda Plummer, President
Friends of Wells Robertson
House, Inc.

RESPONSIBLE STAFF:

Crystal Carr, Community
Services Director

AGENDA ITEM:

(please check one)

<input type="checkbox"/>	Presentation
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<input type="checkbox"/>	Resolution
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<input checked="" type="checkbox"/>	Work Session Discussion Item
<input type="checkbox"/>	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:
501(c)(3) Update on Current Activities and Future Plans From the Friends of Wells Robertson House, Inc. (FWRH)

SUPPORTING BACKGROUND:
<p>FWRH was created in 1993 as a 501(c) (3) non-profit entity. This group functions as the fundraising and development arm for the City's Wells/Robertson House program and is independent of the City. The Board operates as a working Board and is made up of a diverse, dedicated and professional volunteers from the community. The entire Board meets monthly as do three subcommittees to aggressively conduct business, search for new opportunities, and brainstorm ways to enhance and enrich the lives of those who reside in the Wells/Robertson House.</p> <p>The mission of the Friends of Wells/Robertson House, Inc. is to support, independently and collaboratively, a continuum of prevention and intervention programs and services to reduce chronic addiction and homelessness in the Gaithersburg community. The vision of the Friends of Wells/Robertson House, Inc. is to help break the cycle of homelessness and addiction within our community while bringing hope, dignity, and purpose to the lives of vulnerable individuals. The primary goals of the Board include: 1) Build an endowment so that the future of the Wells Robertson House is sustained; 2) Promote community awareness on homelessness and a positive image of the program; and, 3) Seek financial and other opportunities to extend and expand services.</p> <p>continued...</p>

DESIRED OUTCOME:
Receive Update

MAYOR & COUNCIL AGENDA COVER SHEET

SUPPORTING BACKGROUND continued:

The following are some of successes over the last fiscal year:

- Successfully revamped our board;
- Revisited and revised Bylaws;
- Established a required 'conflict of interest' statement;
- Held a successful Denims & Diamonds Gala Fundraiser (FYI: There are two additional fundraising events scheduled for FY10: *IHOP Night* and *Dogfish Head Alehouse*);
- In the fall of 2008, participated in the Fannie Mae Help the Homeless Walk-A-Thon. This year encompassed eight (8) schools with subsidized funding for some students, our benefit was \$55,000;
- Applied and granted a 'bulk permit' postal identification to assist with marketing efforts;
- Updated and revamped Board's website;
- Established a "MOU" between the City of Gaithersburg and FWRH;
- Continued our partnership with Montgomery College in assisting our residents with scholarships to build on their educational careers;
- Applied and approved to be a United Way designated organization;
- Funded \$58,000 in FY09 to the WRH program through the annual allocation; and
- Reviewing the FY10 Annual Allocation is up for a formal vote at the July meeting.

Friends of Wells/Robertson House, Inc.
Board of Trustees *As of 3/29/09*

<u>Member</u>	<u>Term Date</u>
Stanley J. Alster -Secretary Business Consultant Former City Council Member salster1@comcast.net	6/10
Crystal Carr Director, Community Services City of Gaithersburg ccarr@gaithersburgmd.gov	6/12
Patricia Bohrer Green Bohrer Insurance Services patbgreen@hotmail.com	6/09
Craig Holston Pharmacist Wells Robertson Graduate craigholston@yahoo.com	6/09
Robert Hydorn Fitzgerald Auto Malls BobHydorn@comcast.net	6/09
Hon. Sidney Katz Mayor, City of Gaithersburg City of Gaithersburg Representative skatz@gaithersburgmd.gov	6/10
Blanche Keller Retired Former City Council Member bkeller911@comcast.net	6/09
Dr. Julius Persensky Consultant Former City Council Member persen@aol.com	6/10
Linda Plummer- Treasurer ReMax Realty Services lplmp@aol.com	6/11
Dorothy Reitwiesner United Health Group Toto.too@comcast.net	6/10
James E. Savitz – President Village Settlements jesavitz@villagesettlements.com	6/10

Friends of Wells/Robertson House, Inc.

Board of Trustees As of 3/29/09

continued

Dr Michelle T. Scott 6/10
Montgomery College
Michellet.scott@montgomerycollege.edu

Nancy S. Stevenson 6/10
Business Consultant
nstevenson@stevensongroupinc.com

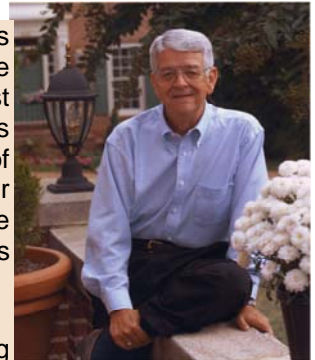
Trustee Emeritus:

Carol Gimmel 12/00
President, CSG Enterprises, Inc.
cgimmel@aol.com

Jane Tascher 12/00
Retired
wendjane4@verizon.net

How Friends of Wells/Robertson House Began

The committee was comprised of a mix of both city residents and business owners who volunteered to serve. The committee report indicated that many of the homeless in the city had ties to the city through family and/or employment. Most were found to be suffering from a combination of addiction to alcohol and/or drugs and a variety of mental illnesses. The committee report included a number of recommendations. One of the more significant recommendations was that Mayor Edward Bohrer and City Council initiate a city program and services to help the homeless. This led to the city hiring a homeless advocate and establishing the Wells Robertson House (facility) and program.



The city quickly recognized that with the initiation of this program and helping homeless individuals that the city would be responsible for ensuring funding for the long term continuity of the program and services including an expected rise in the numbers in need of assistance. Once a homeless individual accepted help and entered the program, there could be no gaps in funding or support.

In addition to inclusion in the city annual budget, funding support was available each year from the county, state and Federal level. This was by no means a stable source of revenue for supplementing the city expenses in operating the program. The largest financial support came from HUD, and was annually subject to changes in their priorities, HUD budget allocation for these funds, and increased competition from across the country for the limited HUD funds available.

Additional sources of funding were available through individual or business donations, and grants from various organizations and foundations. Unfortunately funding from organizations and foundations were generally available to a not for profit or service provider, but not to a local government. In addition, individuals and organizations were more likely to make donations to a not for profit organizations that could also provide the donor with an income tax benefit (charitable contribution).

In a variety of ways, the city of Gaithersburg assisted in the establishment of a not for profit 501 c3 organization (FWRH) that could provide broader opportunities for furthering the financial support of this fledgling program and facility. The FWRH was formally established in 1993 with many members of the original city committee serving as Board members as well as the city's former Director Human Services, Linda Morganstein. The city of Gaithersburg provided FWRH with office space and equipment, meeting space as well as a variety of administrative staff support for approximately 15 years. The city continues to provide meeting space.

There were many drivers that led to the formation of the FWRH. Key were the desire to provide a mechanism for:

- Creating an endowment or financial reserve that could be held and available in the event that the major non city funding sources should substantially diminish or cease to be available. Of primary concern was the possibility of loss of HUD funding.
- Applying for funding and grants for such services and facilities to help the homeless/ reduce homelessness that are available to a not for profit but not a municipal government.
- Attracting individual and business donations that could also benefit the contributor through income tax credits as a charitable contribution.

City of Gaithersburg Wells Robertson House Program FY'10 Annual Allocation
Request to Friends of Wells/Robertson House for \$59,391

1. Part-time Bilingual Relief Counselor position continuance.

This position continues to enhance services to the residents of the WRH, as well as the safety of staff and residents during the evening shift. The staff member is an asset to both residents and the WRH team in that she is excellent with maintaining and creating files, and other administrative duties, etc., as well as being resourceful in areas such as helping with child support information, driver's license re-instatement, and police clearance checks.

Cost - \$20,991 – This is cost request is the same as last year's request.

2. Recovery Month Activities.

This includes the WRH Annual Picnic (i.e., food and festivities, guest speakers, family fun activities, live DJ, basketball tournament, and a graduation ceremony, etc.), Community Education and Outreach Activities, which presents the opportunity to educate the community about addiction and homelessness, forge partnerships, and build support within the community.

Cost - \$2,700 – (\$2,000 to fund annual picnic and related activities)

3. Resident and Alumni Career Development

These funds can help WRH case managers assist residents in fulfilling their Master Plan goals for stable long-term employment, which will enhance their capability of being self-sufficient. This activity addresses the challenges of the scholarship program, such as the lack of having a High School Diploma/GED, need to complete prerequisites in order to take specific career focused classes, as opposed to more singular focused training and certificate/licensing classes (i.e. CDL training and licensure, Food handling, beautician/barbering, mechanical training, health care aids, maintenance, GED classes, etc.). These vocational studies also address the urgent needs for some residents to be employed in a short-term process, and often present opportunities for job placement, and/or on the job training.

Alumni would have to have graduated from the program successfully and be in good standing as per the Clinical Supervisor. A resident would have to be in compliance with their Mater Plan and have resided in the WRH for a minimum of three (3) months.

Cost: \$3,600 – this is an average of \$1,200 per three (3) qualified resident/alumni “annually.”

4. Community Building & Life Skills Development for Residents:

Resident activities, such as camping trips, water activities; canoeing and tubing, family dinners and evenings out such as Dinner Theater, Movie Night, Sport Event, etc. These activities serve as an avenue to help community building, assist residents in developing social skills, and social interaction, peer interaction, which helps to enhance community bonding. These activities also promote healthy recreational and social lifestyles, which have usually been abandoned by residents during their active addictions and homelessness. Helping residents to develop balanced lifestyles is part of the WRH mission. This particular line item would also include the annual Narcotics Anonymous Convention, which is a highlight for the residents. These activities have proven to be a vital strategy for team building as well as the development of social skills for individuals.

Cost: \$5,500 –This averages out to about \$500 per month; although depending on the activities the cost varies contingent on transportation, tickets, food, and other associated expenses. From the total, \$2,000 would be needed for the Narcotics Anonymous Convention.

5. Long Term Treatment Funding for three Individuals,

This activity funds long term treatment for three individuals at Guardenzia Treatment at Park Heights. This facility offers inpatient treat for individuals with issues (including mental health, chronic relapse, post acute withdrawal stemming from types of drugs used such as prescription drugs and new designer drugs) that are not likely to be addressed in traditional 21-day inpatient programs such as Mountain Manor and Avery Road Treatment Programs; this lack of stability renders individuals unprepared for higher levels of services such as transitional housing. This activity has been consistent and successful for the past two years.

Cost \$15,000 – cost for three individual for a 90 day stay at \$5,000 per individual.

6. Continuing Care Educational Program to Support Recovery for WRH.

This program would employ seminars, workshops, and hands on group exercises (i.e. effective parenting, financial literacy and budgeting, anger management, proper breathing, meditation and holistic healing, etc.) wellness programs (i.e. HIV/HIDS, diabetes, high blood pressure, co-occurring disorders, nutrition and healthy meal planning, etc.), and prudent shopping. This activity has been very helpful to our program, community, and individual development. These innovative strategies have yielded numerous positive outcomes in the Human Services field, and especially with a population that is confronted with numerous traumas.

Cost: \$3,500 – These costs would cover outside agency representative fees, facilities, materials, and handouts.

7. Program Renovation and Enhancement Projects

This request is for various renovation and enhancement projects:

- Refurbish the original dinning room tables and benches-\$1,800;
- Replace existing TV/VCR in the conference room with a TV/DVD, that can be used for lectures, presentations and other education and informational activities-\$550;
- New shelving unit in the library- \$600;
- New NA and AA text books and other pertinent recovery literature -\$200; and
- Industrial size pots and pans - \$350.

Costs \$ 3,700

8. Resident Emergency Fund/Urgent Care

We are also requesting that an emergency fund be set up to help residents with urgent needs such as prescriptions, replacing lost or re-instituted driver's license and identification cards, matching funds with other agencies to help with costs for dental and other health related services, etc.

Cost \$400 – this would be a discretionary fund that could be accessed quickly and disbursed via check request or City credit card.

9. Staff Retreat

The two (2) day staff retreat serves as an opportunity to examine what strategies are more or less effective, especially innovative strategies being developed to address an ever-changing customer population. Also, to discuss how to improve the team approach and enhance team bonding as staff need to model- conducive behaviors, that are healthy and productive and as stress free as possible. The retreat can help the team rejuvenate and approach service provisions. The facilitator spends time with the team and helps to identify ways that we can improve our performance and service.

Cost: 15 staff (WRH & HR), a retreat facilitator, and instructors, facility and meals; \$2000

Total Budget Request:

Description	FY' 10
Career Development	\$3,600
Resident Activities	\$5,500
Staff 2-day retreat	\$2,000
Continuing Care Program	\$3,500
Part time Bilingual Counselor	\$22,991
Recovery Month Activities	\$2,700
Long Term Treatment	\$15,000
Urgent Care Fund	\$400
Renovation/Enhancement Fund	\$3,700
Total	\$59,391

Adjournment

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Gaithersburg

A CHARACTER COUNTS! CITY

Distributed to M&CC:6/22/09

CITY OF GAITHERSBURG
31 South Summit Avenue
Gaithersburg, Maryland 20877
Telephone: 301-258-6330

NOTICE OF JOINT PUBLIC HEARING

The City of Gaithersburg Mayor and Council and Planning Commission will conduct a public hearing at the time and place noted below.

Meeting: **MAYOR AND CITY COUNCIL**
Application Type: **TEXT AMENDMENT**
File Number: **T-390**
Applicant: **GREG OSSONT FOR PLANNING COMMISSION**
Day/ Date/Time: **MONDAY, JULY 6, 2009, AT 7:30 P.M.**
Place: **COUNCIL CHAMBERS, GAITHERSBURG CITY HALL
31 SOUTH SUMMIT AVENUE**

*****IMPORTANT *****

This is a proposal to amend Chapter 24 of the City Code (City Zoning Ordinance), Article V, entitled, "Site Development Plans," § 24-173, entitled, "Development of Property Subject To Plan," to amend §§ 24-173(a) and 24-173(b) and to create § 24-173(d) so as to allow a timely development schedule. (A copy of the draft ordinance can be viewed at www.gaithersburgmd.gov.) This is an opportunity to publicly participate, other than providing written testimony that must be submitted before the public hearing record closes. Contact the Planning and Code Administration City Planner (listed below) at (301) 258-6330 if you should have any questions and/or to learn more about this process and your ability to offer testimony and input.

View Mayor and City Council and Planning Commission meetings live on Gaithersburg Television, Comcast Channel 13 within the City limits, or via streaming video at www.gaithersburgmd.gov/tv. Meetings are rebroadcast for one week on television, and are archived within 24 hours for viewing at any time on the City's website.

CITY OF GAITHERSBURG

By: _____
Planning and Code Administration

NOTICES SENT THIS 17TH DAY OF JUNE, 2009, TO:

APPLICANT AND INTERESTED PARTIES

(A list of interested parties and agencies is available in the file in the Planning and Code Administration.)

MAYOR AND COUNCIL

PLANNING COMMISSION

CITY STAFF

Angel Jones, City Manager

Frederick Felton, Assistant City Manager

Tony Tomasello, Assistant City Manager

Lynn Board, City Attorney

Britta Monaco, Public Information Director

\ Doris Stokes, Administrative Assistant

Jeff Baldwin, City Web Administrator (via email)

For Release June 4, 2009

Movies, Music, Great Fireworks Round Out Gaithersburg's Big Bang Weekend Celebration

Gaithersburg, MD. You don't need to travel far to see the world this summer. Just stay in town for July 4th weekend and you'll be whisked from Madagascar to England and back. It's all part of the City of Gaithersburg Big Bang Weekend Celebration taking place Thursday, July 2 through Monday, July 6. And best of all, your worldwide travel is free! Big Bang Weekend is sponsored in part by 97.1 WASH FM.

The weekend kicks off with a children's concert featuring Arianna Ross on Thursday, July 2 at 10:30 a.m. at the City Hall Concert Pavilion, 31 South Summit Avenue in Olde Towne Gaithersburg. This enthralling storyteller takes her audiences around the world through stories, dance and music. Discover the similarities and differences in geography, culture, history and celebrations. The concert is sponsored in part by www.tots2twins.com.

Later that same night, July 2, the City's Thursday Night at the Movies series presents a family-friendly screening of MADAGASCAR (PG). It will be held at Robertson Park, 801 Rabbitt Road off of Quince Orchard Boulevard. Delicious BBQ by Uncle Charlie's will be available for purchase starting at 7:30 p.m. Snacks and ice cream will also be sold. The movie starts at dusk. While admission is free, the donation of nonperishable food items to help local needy families would be greatly appreciated.

Friday night, July 3, the City invites you to join the 50 members of the National Institute of Health Community Orchestra for an evening of symphonic sounds under the stars. Music includes Sousa marches and patriotic pieces, a Cole Porter medley, a James Bond movie theme medley and much more. The performance will take place at 7 p.m. at the City Hall Concert Pavilion.

The festivities continue on Saturday, July 4 with Gaithersburg's Fourth of July Fireworks and Concert at the Montgomery County Fairgrounds, 16 Chestnut Street. Gates open at 5 p.m. Walk in at Chestnut or Dalamar Streets; Perry Parkway itself and the Perry Parkway entrance will be closed. No cars will be allowed in the Fairgrounds. WASH FM starts the night off at 6 p.m. with fun and games for the whole family, followed by a concert featuring Free Spirit at 7 p.m. A special City ceremony will take place at 8 p.m., with more

-more-

Mayor
Sidney A. Katz

City Manager
Angel L. Jones

Council Members

Jud Ashman Cathy C. Drzyzgula Henry F. Marraffa, Jr. Michael A. Sesma Ryan Spiegel

2 – 2 – 2 / July 4th Big Bang Weekend in Gaithersburg

music to follow. The City’s spectacular fireworks display will begin at approximately 9:25 p.m. A variety of food will be sold at this event. Alcoholic beverages, glass containers, rollerblades, skates, bikes, pets, and fireworks of any kind are strictly prohibited. The rain date for this event is Sunday, July 5.

Ready to head off to England? Enjoy the sounds of The English Channel for a true experience of British Invasion music from the ‘60’s and 70’s. The concert takes place at the City Hall Concert Pavilion on Sunday, July 5 from 5 to 7 p.m. They don’t wear wigs or pretend to be British, but English Channel plays each song just like you remember it. Soon after the Beatles’ appearance on the Ed Sullivan show, the floodgates opened for the Rolling Stones, the Dave Clark 5, the Kinks, Petula Clark, The Yardbirds, and more. So began the second “British Invasion” of America. Note that if the July 4 fireworks are postponed until July 5, this concert will take place at the Montgomery County Fairgrounds before the fireworks.

One more exciting performance rounds out Big Bang Weekend. Alden Phelps: Word Play will delight audiences on Monday, July 6 at 10:30 a.m. at the City Hall Concert Pavilion. Alden’s far-fetched, funny songs include originals such as “My Mommy’s A Pirate” and “Chocolate Pie.” The performance is sponsored in part by www.tots2twens.com

ON STAGE, Gaithersburg’s outdoor summer concert series, is presented by the City of Gaithersburg Cultural Arts Advisory Committee and funded in part by a grant from the Maryland State Arts Council. For more information please call 301-258-6350 or visit the City’s website at www.gaithersburgmd.gov/onstage.

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For Release June 5, 2009

Comedy & Mystery Society Keeps You Guessing at Gaithersburg Arts Barn

Gaithersburg, MD. With a different, captivating performance each evening, the Comedy & Mystery Society continues to amaze audiences at the Gaithersburg Arts Barn. Back by popular demand, the Society announces its “meeting” schedule for the remainder of 2009.

Award-winning magicians Mark Phillips, Bob Sheets, Barry Wood, and Brian Curry invite you to join them as members of the exotic, strange and amusingly interactive Comedy & Mystery Society. As audience members enter the theatre, they’ll step into the secret and very kooky world of the CMS, a collection of zany characters not quite clever enough to take themselves lightly. This season’s periodic “Society Meetings” - each with a different agenda and frequently with guest artists - will be held at 8 p.m. on Friday, July 10, Saturday, August 1, Friday, September 4, Friday, October 30, Friday, November 27, and Saturday, December 26.

The Arts Barn is located at 311 Kent Square Road in Gaithersburg. Tickets are \$12 for residents and \$15 for nonresidents for the July, August and October performances. Holiday weekend performances in September, November and December are \$15 for residents and \$17 for nonresidents. The family-friendly shows are perfect for ages ten and up.

For information and tickets please call 301-258-6394. Tickets can also be purchased online at www.gaithersburgmd.gov/RecXpress. For information and directions visit the City of Gaithersburg’s website at www.gaithersburgmd.gov.

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For Release June 15, 2009

Gaithersburg to Co-Sponsor Domestic Violence Empowerment Luncheon

Editor's Note: Photo of keynote speaker available upon request

Gaithersburg, MD. The City of Gaithersburg has joined with Women Who Care Ministries and the Victims' Rights Foundation to co-sponsor the 3rd Annual Domestic Violence Empowerment Luncheon on Saturday, October 10, 2009 from 11 a.m. to 3 p.m. It will take place at the Holiday Inn Gaithersburg, 2 Montgomery Village Avenue (just off I-270 at the corner of Rt. 355 and Montgomery Village Avenue).

The event features a resource fair, a commemorative candlelight vigil, a panel discussion, poetry, vendors, and entertainment. Early registration is recommended as seating is limited and the event is expected to sell out. A special early bird rate of \$25 per ticket is available if purchased before August 15. Afterwards the price will be \$35 each. Tickets for children and senior citizens are available at \$20 each.

The keynote address will be delivered by celebrity speaker Jewel Diamond Taylor. Her high-energy, inspirational keynotes meet the audience where they are and bring them to a place of healing and restoration. With over 25 years' experience speaking for corporations and conferences, Taylor's unique style of delivery provokes the heart of the listener to action. This cutting edge, multi-faceted messenger shines with hope, empowerment, encouragement and educational insights. Jewel, aka "The Minister of Motivation" and "The Self-esteem Dr.," has empowered thousands of abused women with the tools to break free from unhealthy relationships, heal on the inside and start anew. As she teaches how to recover from adversity, she shares practical steps to transform lives, from the inside out, to fulfill a life of purpose.

To purchase tickets for the luncheon and for more information please contact Judith Clark of Women Who Care Ministries at 301-963-8588, womenwhocare@comcast.net, or Greg Wims of the Victims' Rights Foundation at 301-212-4141, gwims@boldconcepts.com. Registration is requested by September 15, 2009.

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For Release June 5, 2009

Photography Exhibit Featured at Kentlands Mansion Gallery

Gaithersburg, MD. The City of Gaithersburg presents a photography exhibit featuring the works of Frank Ceravalo, David Harris, Robert Keating, David McKeown, Lannie Leach, and Marsha Liebl at the Kentlands Mansion Gallery June 5 through July 26, 2009. The Mansion is located at 320 Kent Square Road in Gaithersburg. An artists' reception will be held on Tuesday, June 9 from 7 to 8:30 p.m.

Frank Ceravalo is a lifelong resident of West Virginia who was inspired to pursue photography when he wanted to capture images of a 30-inch snowfall in 1983. While his technique has improved, the main focus of his photography continues to be on nature and rustic settings with an emphasis on composition of light and form. Ceravalo holds a BS in Chemical Engineering and feels that while his training as an engineer has helped with the technical aspect of photography, he also uses an engineering mind set to look for different ways of viewing a situation and adapting to it.

Having grown up in a family of artists, the creative process is an important part of **David Harris'** life. He has explored many creative media and those passions have taken dual roads: by day as a computer scientist and by night as a fine art photographer. His photos explore the abstract nuances of nature. Additionally, Harris has developed a keen appreciation for the interplay of light on and around his subjects. He has not settled on any particular genre, rather shooting everything that captures his fancy.

Using an old range-finder style "hand-me-down" camera, **Robert Keating** studied photography for several years at Wheaton High School, learning the basics of exposure and composition. As a trained professional with a BS in Civil Engineering, Keating understands that while structures must be functional, affordable and efficient, engineering can still produce fine, beautiful results. Similarly, photography is both a technical and an artistic medium. He prints his own work, using the computer equivalents of all his old darkroom techniques combined with modern methods, believing that it is essential that the photographer control the entire creative process from the field to the final print.

-more-

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2 – 2 – 2 / Photography Exhibit at Kentlands Mansion

David McKeown has specialized in nature and landscape photography of the American Southwest for the last 27 years, his destination of yearly travels since 1970. Having worked in other two-dimensional media such as drawing and watercolor painting, McKeown’s artwork is influenced by his interest in color and in the Southwest, with more recent photographic works including fireworks and hummingbirds.

Lannie Leach has been an avid amateur photographer for over 17 years. After moving to Maryland with her family in 2005, Leach looked for a business that would combine business and pleasure, and thus Art By MD, a photography and art business, was born. She photographs a wide range of subjects, especially flowers and nature landscapes, and her works were displayed in the past two Celebrate Gaithersburg Festivals. To improve her entrepreneurial skills Leach attended the Artisan to Entrepreneur Business Training and Development Program also offered by the City of Gaithersburg.

Marsha Liebl has been a nature photographer for 10 years and wishes she had started 30 years ago. Photography is her third career, and the one she enjoys the most (the housing industry and professional book publishing were the first two). The owner of a well-known Washington gallery once told Liebl that her work wasn’t “edgy” enough, and Liebl agrees. She feels that when people come home after dealing with all the “edginess” in their lives all day long, they want serenity, and that’s what Liebl delivers. For her, creative vision isn’t a destination, it’s a journey, and that what makes photography so much fun.

Please note that all images are copyrighted by the artists. For more information please call Gallery Director Natalya Parris at 301-258-6350 or 301-258-6394. For viewing appointments please contact the Mansion staff at 301-258-6425 or visit the Mansion online at www.gaithersburgmd.gov/kentlandsmansion.

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For Release June 12, 2009

Enjoy Shakespeare's "Taming of the Shrew" at Gaithersburg's Outdoor Concert Pavilion

Gaithersburg, MD. Enjoy Shakespeare on the lawn and under the stars as the City of Gaithersburg and the Maryland Shakespeare Festival present "Taming of the Shrew" this July. Two free performances will take place at the City Hall Concert Pavilion, 31 South Summit Avenue in Olde Towne Gaithersburg. Please feel free to bring a blanket and a picnic to make the experience even more enjoyable.

The shows are set for Friday and Saturday, July 10 and 11 at 8 p.m. Note that the Friday performance will be sign interpreted. The rain date if *both* performances are cancelled due to inclement weather is Sunday, July 12 at 4 p.m.

Maryland's premier classical company tells the tale of two hot headed lovers battling their way to harmony! Petruchio wants a rich wife and fancies himself a player. Kate wants out of her house, away from her sister's simpering suitors, and won't put up with anyone's foolishness. Fireworks fly, rules are broken and no one will be the same in this wacky comedy as true love must find a way to live in peace. Enjoy this timeless battle of the sexes in a festive atmosphere with KIDZONE pre-show, live music and lots of laughs.

Embracing the definition of "festival" as a celebration, the Maryland Shakespeare Festival gives life to timeless stories, especially those by William Shakespeare, in a manner that inspires, challenges and entertains audiences and artists alike by working to the highest artistic standards

Shakespeare on the Lawn is part of Gaithersburg's On Stage outdoor summer entertainment series, presented by the City of Gaithersburg Cultural Arts Advisory Committee and funded in part by a grant from the Maryland State Arts Council. For more information please call 301-258-6350 or visit the City's website at www.gaithersburgmd.gov/onstage.

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Mayor
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City Manager
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Council Members

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For Release June 4, 2009

City Signs Franchise Agreement with Verizon FiOS Coming to Gaithersburg

Gaithersburg, MD. At its meeting on May 4, 2009, the Gaithersburg Mayor and City Council adopted an ordinance authorizing a cable franchise agreement with Verizon to allow FiOS fiber optic service in Gaithersburg. The agreement was fully executed on May 19, 2009. It is anticipated that FiOS will be available in parts of Gaithersburg by the end of 2009.

Similar to agreements already in place with Comcast and RCN, the Verizon agreement allows for the non-exclusive use of public rights-of-way in Gaithersburg for the equipment necessary to deliver its service to area residents. The agreement also requires Verizon to provide a dedicated PEG (public, educational and government programming) access channel on its Basic Service tier one. This will give all FiOS subscribers in Gaithersburg the opportunity to watch live Mayor and Council and Planning Commission meetings and other educational programming produced by the City of Gaithersburg Cable TV Division.

“Competition is helpful, providing better services at competitive prices,” said Mayor Sidney Katz. “We have received a number of requests for FiOS service, and we are happy that we could reach an agreement with Verizon to bring new technologies to our residents.”

Consumers in Gaithersburg can visit www.verizon.com/fios or call 888-438-3467 for more information or to request that Verizon contact them when FiOS TV and FiOS Internet services become available in Gaithersburg. Information on construction schedules is available at www.verizon.com/md.

Cable franchise agreements in Gaithersburg are coordinated through the office of the City Manager. For more information contact Assistant City Manager Tony Tomasello at 301-258-6310 or visit the City’s website at www.gaithersburgmd.gov.

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Mayor
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City Manager
Angel L. Jones

Council Members

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Outside Correspondence

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MARYLAND TRANSIT ADMINISTRATION

MARYLAND DEPARTMENT OF TRANSPORTATION

Martin O'Malley, Governor • Anthony G. Brown, Lt. Governor
Beverley K. Swaim-Staley, Acting Secretary • Paul J. Wiedefeld, Administrator

June 12, 2009

The Honorable Sidney A. Katz
City of Gaithersburg
City Hall
31 South Summit Avenue
Gaithersburg MD 20877

Dear Mayor Katz:

The Maryland State Highway Administration (SHA) and the Maryland Transit Administration (MTA) are pleased to provide for your review the Alternatives Analysis/Environmental Assessment (AA/EA) for the I-270/US 15 Multi-Modal Corridor Study, including the Corridor Cities Transitway (CCT). Enclosed is a printed copy of the Executive Summary of the AA/EA, a CD of the entire AA/EA (with associated technical reports) and a CD of the 2002 Draft Environmental Impact Statement. If you would like a printed copy of the entire AA/EA, please contact Mr. Rick J. Kiegel, CCT Project Manager, at 410-767-1380 or by email at rkiegel@mtamaryland.com.

As part of the project team's commitment to public involvement, and in accordance with federal requirements, SHA and MTA have made the document available for public review and will hold public hearings. The AA/EA has been distributed to federal, State, and local government agencies in the corridor. The AA/EA is also available for public review at area public libraries, local government offices and online at www.I270multimodalstudy.com. The public comment period will conclude on July 31, 2009. We encourage you and your constituents to participate and share your comments.

The Multi-Modal Study investigates a proposed widening of I-270 and US 15 from just south of Shady Grove Road to north of Biggs Ford Road, a distance of over 30 miles. Alternatives include general purpose lanes, high occupancy vehicle lanes and express toll lanes. The project also contains a transit component known as the CCT. The transitway would extend from the Shady Grove Metro station, through Rockville, Gaithersburg and Germantown, to a terminus at the COMSAT facility just south of Clarksburg. The proposed 14-mile light rail or bus rapid transit line would operate on an exclusive right-of-way.

The Honorable Sidney A. Katz
Page Two

The Public Hearing schedule is as follows:

Tuesday, June 16, 2009, 5:00 p.m. – 9:00 p.m.
Gaithersburg Middle School
2 Teachers Way
Gaithersburg MD 20877

Thursday, June 18, 2009, 5:00 p.m. – 9:00 p.m.
Monocacy Middle School
8009 Opossumtown Pike
Frederick MD 21702

Thank you for your support of highway and transit improvements along the I-270 corridor. If you have any questions, please contact Mr. Henry Kay, MTA's Deputy Administrator of Planning and Engineering, at 410-767-8362 or by email at hkay@mtamaryland.com. You may also contact me directly at 410-767-3943 or by email at pwiedefeld@mtamaryland.com.

Sincerely,



Paul J. Wiedefeld
Administrator

Enclosures

cc: Mr. Henry M. Kay, Deputy Administrator, Planning and Engineering, MTA
Mr. Rick J. Kiegel, CCT Project Manager, Planning and Programming, MTA

BARBARA A. MIKULSKI
MARYLAND

COMMITTEES:
APPROPRIATIONS

HEALTH, EDUCATION, LABOR,
AND PENSIONS

Distributed to M&CC:6/22/09

United States Senate

WASHINGTON, DC 20510-2003

June 2, 2009

The Honorable Sidney A. Katz
Mayor
City of Gaithersburg
31 South Summit Avenue
Gaithersburg, Maryland 20877

Dear Mayor Katz:

Thank you for contacting me regarding the Consumer Product Safety Commission site. In response to your concern, I have taken the liberty of forwarding your correspondence to the Acting Regional Administrator for the National Capital Region, Ms. Sharon Banks.

I have also requested that Ms. Banks respond to you directly regarding GSA's disposition process and that I be provided a copy of the response. Thank you again for bringing this to my attention.

Sincerely,



Barbara A. Mikulski
United States Senator

BAM:wbk
Enclosure(s)

IN REPLY PLEASE REFER TO
OFFICE INDICATED:

- 1629 THAMES STREET, SUITE 400
BALTIMORE, MD 21231
(410) 962-4510
VOICE/TDD: (410) 962-4512
- 60 WEST STREET, SUITE 202
ANNAPOLIS, MD 21401-2448
(410) 263-1805
BALTIMORE: (410) 269-1650
- 6404 IVY LANE, SUITE 406
GREENBELT, MD 20770-1407
(301) 345-5517
- 94 WEST WASHINGTON STREET
HAGERSTOWN, MD 27140-4804
(301) 797-2826
- SUITE 1E, BUILDING B
1201 PEMBERTON DRIVE
SALISBURY, MD 21801-2403
(410) 546-7711

JUN - 5 2009

From: Mark Ezrin [mailto:mark@ezrinfamily.com]
Sent: Wednesday, June 10, 2009 8:53 AM
To: Maureen Herndon
Cc: Sidney Katz; Michael Sesma - External; Jud Ashman - External
Subject: Thank you

Maureen,

Thanks for allowing me to sit in on the Education Committee meeting last night.

Following up, I would happy to join the committee and hope I would add some measure of value to the mission and objectives. I was impressed with the passion and discussion amongst the members.

Please let me know what my next step(s) may be. Mayor Katz has a copy of my resume.

Regards,

Mark Ezrin

H: 301-947-8177

M: 301-502-8990

Text page: 3015028990@vtext.com

JUN - 9 2009

Distributed to M&CC:6/22/09

VIA US MAIL

June 8, 2009

Mr. Sidney Katz
Mayor
City of Gaithersburg
31 South Summit Ave.
Gaithersburg, Maryland 20877

Re: Diamond Farms Office Park Condominium

Dear Mr. Mayor:

On July 24, 2008 and, again, on October 27, 2008, we wrote to you about growing complaints and concerns being received from the owners of businesses located in the Diamond Farms Office Park Condominium at the corner of Rabbit Road and Quince Orchard Boulevard. The concerns of the Association regard increased noise and illegal activity occurring at the Robertson Park on Rabbit Road.

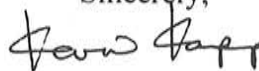
You replied to us, but no substantive action took place to mitigate these conditions.

Unfortunately, on Thursday, June 4, 2009 there was an attempted break-in of one of our condominium units. The City of Gaithersburg Police was notified of this incident.

At this time, we are again alerting your office to the presence of illegal activity at Robertson Park (e.g. consumption of alcohol (beer), etc. by minors) on its property as well as public property. Association owners/tenants and their clientele to come to the property and find empty beer bottles in our parking area and on the grassy areas next to the parking lot. By way of a copy of this letter to the City of Gaithersburg Police Department, we are again requesting their increased presence in this area to eliminate such illegal activity. In fact, as they drive down Rabbit Road to get gas for their vehicles, simply driving through our parking lot could be useful.

Thank you for your prompt attention to this request.

Sincerely,



Kevin Kapp
Association Manager

cc: Board of Directors
City of Gaithersburg Police

From: Tom McQuighan [mailto:tmcquighan@starpower.net]
Sent: Tuesday, June 09, 2009 5:10 PM
To: CityHall External Mail
Subject: FIOS

Dear city hall,

Thank you for getting FIOS service to Gaithersburg.

The internet service being provided by RCN, has significantly declined over time. I have not had service for 40% time over the past 6 days with RCN, with no resolution. I am looking forward to having a choice.

Sincerely,
Tom McQuighan
924 Pointer Ridge Drive
Gaithersburg, MD