

MEETING DATE:

July 6, 2009

CALL TO PODIUM:

Jim McGuire
Parks, Recreation and Culture

RESPONSIBLE STAFF:

Jim McGuire
Recreation Program Director

AGENDA ITEM:

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
X	Consent Item
	Ordinance
	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:
Resolution of the Mayor and the City Council Authorizing the City Manager to Enter Into a Contract for Counseling, Case Management and Mental Health Services for the Gaithersburg Upcounty Senior Center (\$49,920)

SUPPORTING BACKGROUND:
A Request for Proposal was assembled, advertised and approved by the Mayor and City Council in June of 2008. The language of the Request for Proposal allowed for renewal of the contract for one additional year upon staff review and evaluation. Staff is recommending renewal of the contract for Counseling, Case Management and Mental Health Services.
The services at the Gaithersburg Upcounty Senior Center to be provided by the Child Center and Adult Services Inc.
Funding would be expended from the FY'10 Operating Budget.

DESIRED OUTCOME:
Vote on Resolution

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING
TO EXPENDITURES FROM THE CITY BUDGET
(CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: JIM MCGUIRE Date of City Council Meeting: JULY 6, 2009

AUTHORIZING

Purchase ___ Award Contract Transfer Funds ___ Negotiate/
Execute a Contract

BID INFORMATION:

Advertisement Date MARCH 2008

Newspaper(s) GAZETTE NEWSPAPERS

Bids Opened/Tabulated (date) APRIL 2008

DESCRIPTION OF ITEM(S):

(Be specific; include quantity, item name, model number, etc.)

PROVIDE COUNSELING, CASE MANAGEMENT and MENTAL HEALTH SERVICES TO THE GAITHERSBURG UPCOUNTY SENIOR CENTER. AN RFP WAS SUBMITTED IN 2008, CONTRACT WAS AWARDED BY THE MAYOR AND CITY COUNCIL. THIS IS A REQUEST TO RENEW FOR ANOTHER YEAR PER LANGUAGE IN THE RFP.

CONTRACTED/PURCHASE FROM:

Company Name: CHILD CENTER AND ADULT SERVICES INC.

Street Address : 16220 SOUTH FREDERICK AVE., SUITE 520

P. O. Box Number _____

City/State/Zip GAITHERSBURG, MARYLAND 20877

CONTRACT/PURCHASE AMOUNT: \$49,920.00

Check One: In the Amount of ___ Not to Exceed

FUNDS TO BE EXPENDED FROM: Operating Budget Capital Improvements Budget ___

Account Number: 1425-536000

(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS

Available Not available ___

J. McGuire 6/30/09
Finance Dept. Date

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND THE CITY COUNCIL
AUTHORIZING THE CITY MANAGER TO ENTER INTO A
CONTRACT FOR COUNSELING, CASE MANAGEMENT AND
MENTAL HEALTH SERVICES FOR THE GAITHERSBURG
UPCOUNTY SENIOR CENTER

WHEREAS, the City desires to make Counseling, Case Management and Mental Health Services available at the Gaithersburg Upcounty Senior Center; and

WHEREAS, a Request for Proposal for Counseling, Case Management and Mental Health Services was advertised and a contract was awarded in June, 2008; and

WHEREAS, the contract language provided for renewal of services for an additional year upon staff evaluation and recommendation; and

WHEREAS, the Mayor and City Council have determined to award a contract meeting the City specifications:

NOW, THEREFORE IT BE RESOLVED by the Mayor and the City Council of the City of Gaithersburg, that the City Manager be and she hereby is authorized to award a contract to Child Center and Adult Services Inc., 16220 South Frederick Ave., Suite 502 Gaithersburg, Maryland 20877, in the amount of Forty-Nine Thousand Nine Hundred Twenty Dollars (\$49,920); said funds to be expended from the Operating Budget.

ADOPTED by the City Council this 6th day of July, 2009

SIDNEY A. KATZ, MAYOR and
President of the City Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
In public meeting assembled the 6th day of
July, 2009

Angel L. Jones, City Manager