

MEETING DATE:

July 6, 2009

CALL TO PODIUM:

Jim McGuire
Parks, Recreation and Culture

RESPONSIBLE STAFF:

Jim McGuire
Recreation Program Director

AGENDA ITEM:

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
X	Consent Item
	Ordinance
	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:
Resolution of the Mayor and the City Council Authorizing the City Manager to Enter Into a Contract for Catering Services Associated With the Nutrition Program for the Gaithersburg Upcounty Senior Center (\$40,000)

SUPPORTING BACKGROUND:
The City desires to provide the Gaithersburg Upcounty Senior Center with catering services associated with the Senior Nutrition Program.
The Senior Nutrition Program is supported by a grant from the Montgomery County Health and Human Services Senior Nutrition Program in the amount of \$40,000.
The existing contract provided existing language for renewal of services for one additional year. City staff conducted a comprehensive review and evaluation of services provided the Gaithersburg Upcounty Senior Center. Staff recommends renewal of the contract for Catering Services at the Gaithersburg Upcounty Senior Center be awarded to Moulin Rouge Caterers Inc. in the amount of \$40,000.
Mayor and City Council approval is required for the expenditure of funds. Funding would be expended from the FY'10 Operating Budget.

DESIRED OUTCOME:
Vote on Resolution

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING
TO EXPENDITURES FROM THE CITY BUDGET
(CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: JIM MCGUIRE Date of City Council Meeting: July 6, 2009

AUTHORIZING

Purchase Award Contract Transfer Funds Negotiate/
Execute a Contract

BID INFORMATION:

Advertisement Date SEPTEMBER 8, 2004

Newspaper(s) GAZETTE NEWSPAPERS

Bids Opened/Tabulated (date) OCTOBER 5, 2004

DESCRIPTION OF ITEM(S):

(Be specific; include quantity, item name, model number, etc.)

PROVIDE CATERING SERVICES ASSOCIATED WITH THE NUTRITION PROGRAM AT THE GAITHERSBURG UP COUNTY SENIOR CENTER. FINAL YEAR OF EXISTING RFP AND WILL SEEK PROPOSALS FOR FY'11 SERVICES IN DECEMBER OF 2009.

CONTRACTED/PURCHASE FROM:

Company Name: MOULIN ROUGE CATERERS, INC

Street Address: 80A BUREAU DRIVE

P. O. Box Number

City/State/Zip GAITHERSBURG, MARYLAND 20877

CONTRACT/PURCHASE AMOUNT: \$40,000

Check One: In the Amount of Not to Exceed

FUNDS TO BE EXPENDED FROM: Operating Budget Capital Improvements Budget

Account Number: ¹⁴⁷⁵
~~1415~~-536000

(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS

Available Not available

Tabler 6/29/09
Finance Dept. Date

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL AUTHORIZING
THE CITY MANAGER TO ENTER INTO A CONTRACT FOR CATERING
SERVICES ASSOCIATED WITH THE NUTRITION PROGRAM
AT THE GAITHERSBURG UPCOUNTY SENIOR CENTER

WHEREAS, the City desires to make catering services for the Nutrition Program at the Gaithersburg Upcounty Senior Center; and

WHEREAS, the Nutrition Program at the Gaithersburg Upcounty Senior Center is supported by the Montgomery County Health and Human Services Senior Nutrition Program Grant in the amount of Forty Thousand Dollars (\$40,000):

NOW THEREFORE BE IT RESOLVED by the Mayor and City Council of the City of Gaithersburg, that the City Manager be and hereby authorized to renew a contract with Moulin Rouge Caterers Inc., 80A Bureau Drive, Gaithersburg, Maryland 20878, in an amount not to exceed Forty Thousand Dollars (\$40,000); said funds to be expended from the FY'10 Operating Budget.

ADOPTED by the Council this 6th day of July, 2009.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
In public meeting assembled the 6th day of
July 2009.

Angel L. Jones, City Manager