

**MEETING DATE:**

July 6, 2009

**CALL TO PODIUM:**

**RESPONSIBLE STAFF:**

Tim Smith  
Youth Services Director

**AGENDA ITEM:**

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
<b>X</b>	Consent Item
	Ordinance
	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

**PUBLIC HEARING HISTORY:**

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

<b>TITLE:</b>
Resolution of the Mayor and City Council Authorizing the City Manager to Enter Into an Agreement With Family Services Inc. to Provide Mentoring Services to High School Students (\$20,000)

<b>SUPPORTING BACKGROUND:</b>
The Brothers Program, Brothers Reaching Out To Help Each Reach Success, is a mentoring and education program for minority and at-risk males offered by the Family Services Inc. at Gaithersburg High School. Targeted educational and community service opportunities encourage students to grow socially. Skill building, leadership and decision-making practice empower youth to strengthen their self-image as they simultaneously serve and improve their own communities. Weekly after school meetings cover a variety of subjects. Specialized workshops focus on life skills, anger management, and drug and alcohol resistance and awareness. Opportunities for service learning include food and clothing drives and tutoring younger students. B.R.O.T.H.E.R.S. encourages families to work together to tackle challenges and achieve results.

<b>DESIRED OUTCOME:</b>
Vote on Resolution

# Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING  
TO EXPENDITURES FROM THE CITY BUDGET  
(CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: Tim Smith Date of City Council Meeting: July 6, 2009

## AUTHORIZING

Purchase  Award Contract  Transfer Funds  Negotiate/  
Execute a Contract

## BID INFORMATION:

Advertisement Date \_\_\_\_\_

Newspaper(s) \_\_\_\_\_

Bids Opened/Tabulated (date) \_\_\_\_\_

City's Community Advisory Board reviews the programs and funding requests and provides recommendations to the Mayor and City Council to be adopted into the FY'10 operating budget. City's Community Advisory Board recommended funding for thirty (30) nonprofit agencies including the Brothers Program.

## DESCRIPTION OF ITEM(S):

(Be specific; include quantity, item name, model number, etc.)

## CONTRACTED/PURCHASE FROM:

Company Name: Family Services Inc.

Street Address 610 E. Diamond Ave. Suite 100

P. O. Box Number \_\_\_\_\_

City/State/Zip Gaithersburg, MD 20877

CONTRACT/PURCHASE AMOUNT: \$ 20,000

Check One: In the Amount of \_\_\_\_\_ Not to Exceed


FUNDS TO BE EXPENDED FROM: Operating Budget  Capital Improvements Budget

Account Number: 1417-536000

(For Finance Department use only; not to be included in the Resolution)

## VERIFICATION OF AVAILABILITY OF FUNDS

Available  Not available

  
\_\_\_\_\_  
Finance Dept. Date

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE MAYOR AND CITY COUNCIL AUTHORIZING  
THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH  
FAMILY SERVICES, INC. TO PROVIDE MENTORING SERVICES  
TO HIGH SCHOOL STUDENTS

WHEREAS, the City desires to make mentoring services available to High School students; and

WHEREAS, Family Services, Inc. provides the Brothers Program and has the necessary staffing and expertise to manage this program; and

WHEREAS, the City's Youth Services Division coordinates nonprofit Youth Programming at Gaithersburg High School; and

WHEREAS, the Mayor and City Council find it in the best interest of the City to execute Agreements with nonprofit agencies to support the programs and services mentioned above:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Gaithersburg, that the City Manager be and he hereby is authorized to award a contract to Family Services Inc. 610 E. Diamond Ave. Suite 100 Gaithersburg, Maryland 20877, in the amount not to exceed Twenty Thousand (\$20,000); said funds to be expended from the Operating Budget.

ADOPTED by the City Council this 6<sup>th</sup> day of July, 2009.

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SIDNEY A. KATZ, MAYOR and  
President of the Council

THIS IS TO CERTIFY that the foregoing  
Resolution was adopted by the City Council  
in public meeting assembled on the 6<sup>th</sup> day  
of July 2009.

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Angel Jones, City Manager