



Gaithersburg

A CHARACTER COUNTS!

CITY OF GAITHERSBURG

MINUTES OF A CITY COUNCIL WORK SESSION

July 13, 2009

A joint work session of the Mayor and City Council and Planning Commission was called to order at 7:30 p.m. Mayor Katz presiding. Council Members present: Ashman, Drzyzgula, Marraffa, Sesma, and Speigel. Commissioners present: Bauer, Hopkins, Kaufman, and Lanier. Staff present: City Manger Jones, Assistant City Managers Felton and Tomasello, City Attorney Board, Planning and Code Administration Director Ossont, Planning Director Pruss, and Planners Eby and Marsh.

I. TOPIC OF DISCUSSION:

MASTER PLAN UPDATE

Planning and Code Administration Director Ossont and Planning Director Pruss began a PowerPoint presentation on the 2009 Master Plan Update. Topics included:

- An overview of the components of the 2003 Master Plan
- Subsequent changes and mandates by the State of Maryland
- Map designation and special study area criteria in the Land Use Element of the Master Plan
- Suggestions on strategies for proceeding forward with the 2009 update in the fall of 2009

After lengthy discussion, the Mayor and City Council and Planning Commission offered the following guidance to staff:

- Proceed forward with the Process and Overview as the first step in the Master Plan updating process. Incorporate Maryland's twelve (12) Planning Visions and the City's Strategic Directions into a new document that will function as the City's guide in the Master Plan process
- Arrange a "town hall" style meeting to inform the public how they will actively participate in the Master Plan update process. The meeting should be televised, if at all possible, and include a number of graphics and maps in order to aid the public's understanding of the City's Master Plan
- Use the various City committees so as to incorporate their input on their individual areas of focus

II. ADJOURNMENT

There being no further business to come before this session of the City Council, the meeting was duly adjourned at 8:20 p.m.

Respectfully submitted by,

Jacqueline Marsh
Planner