

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

August 17, 2009

CALL TO PODIUM:

Greg Ossont, Director
Planning & Code Administration

RESPONSIBLE STAFF:

Greg Ossont, Director
Planning & Code Administration

AGENDA ITEM:

(please check one)

<input type="checkbox"/>	Presentation
<input type="checkbox"/>	Proclamation/Certificate
<input type="checkbox"/>	Appointment
<input type="checkbox"/>	Public Hearing
<input type="checkbox"/>	Historic District
<input type="checkbox"/>	Consent Item
<input type="checkbox"/>	Ordinance
<input checked="" type="checkbox"/>	Resolution
<input type="checkbox"/>	Policy Discussion
<input type="checkbox"/>	Work Session Discussion Item
<input type="checkbox"/>	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

<p>TITLE:</p> <p>Resolution of the Mayor and City Council Authorizing the City Manager to Award a Contract to Sun Services, Inc. for Demolition of the Fishman Building Located at 315 East Diamond Avenue (\$53,789.00)</p>

<p>SUPPORTING BACKGROUND:</p> <p>The invitation to bid for demolition of the Fishman Building located at 315 E. Diamond Avenue was advertised in the June 25, 2009, issue of El Pregonero, and the June 26, 2009 issue of the Baltimore Times, and posted on the eMaryland web site.</p> <p>The City received 20 bids in response to the invitation to bid for the Fishman building demolition. The bids were tabulated based on price, ability to meet timing requirements, ability to meet the scope of work as well as qualifications and experience. The bids were tabulated on August 4, 2009.</p> <p>Staff is recommending that the lowest bidder, Sun Services, Inc. be awarded the contract for demolition of the Fishman building in the amount of \$53,789.00. Sun Services, Inc. meets the requirements of the scope of work and is proposing to recycle or reuse nearly 90% of the materials.</p>
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<p>DESIRED OUTCOME:</p> <p>Vote on Resolution.</p>

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING TO EXPENDITURES FROM THE CITY BUDGET (CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: Greg Ossont Date of City Council Meeting: August 17, 2009

AUTHORIZING

Purchase Award Contract Transfer Funds Negotiate/
Execute a Contract

BID INFORMATION:

Advertisement Date June 25, 2009 and June 26, 2009

Newspaper(s) Baltimore Times, El Pregonero, eMaryland

Bids Opened/Tabulated (date) August 4, 2009

DESCRIPTION OF ITEM(S):

(Be specific; include quantity, item name, model number, etc.)

Demolition of the Fishman Building located at 315 E. Diamond Avenue, Gaithersburg MD

CONTRACTED/PURCHASE FROM:

Company Name: Sun Services, Inc.

Street Address 10751 Tucker Street

P. O. Box Number _____

City/State/Zip Beltsville MD 20705

CONTRACT/PURCHASE AMOUNT: \$ 53,789.00

Check One: In the Amount of Not to Exceed

FUNDS TO BE EXPENDED FROM: Operating Budget Capital Improvements Budget

Account Number: 04-1/598000 (demolition)

(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS

Available Not available

Joan 8/17/09
Finance Dept. Date

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL AUTHORIZING
THE CITY MANAGER TO ENTER INTO A CONTRACT FOR
DEMOLITION OF THE FISHMAN BUILDING

WHEREAS, an invitation to bid for demolition of the Fishman Building located at 315 E. Diamond Avenue was duly advertised in the June 25, 2009, issue of *EI Pregonero*, and the June 26, 2009 issue of the *Baltimore Times*, and posted on the *eMaryland* web site , and sealed bids were tabulated on August 4, 2009 ; and

WHEREAS, the Mayor and Council have determined to award a contract for said construction to the lowest bidder meeting City specifications:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Gaithersburg, that the City Manager be and she hereby is authorized to award a contract for the demolition of the Fishman Building in accordance with the bid documents to Sun Services Inc., 10751 Tucker Street, Beltsville MD 20705, in the approximate amount of Fifty-Three Thousand Seven Hundred Eighty-Nine Dollars (\$53,789); said funds to be expended from the Capital Improvements Budget.

ADOPTED by the Mayor and City Council this 17th day of August, 2009.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in public meeting assembled on the 17th day
of August, 2009.

Angel L. Jones, City Manager