

MEETING DATE:

September 8, 2009

CALL TO PODIUM:

**Greg Ossont, Director
Planning & Code Administration
RESPONSIBLE STAFF:**

Rob Robinson, Planner

AGENDA ITEM:

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Joint Public Hearing
	Historic District Commission
	Consent Item
	Ordinance
	Resolution
	Policy Discussion
	Work Session Discussion Item
X	Other: From Staff

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	N/A
Advertised	3/18/2009
	3/25/2009
Hearing Date	4/06/2009
Record Held Open	
Policy Discussion	

TITLE: Z-311 & CSP-09-001 Records

Staff is seeking guidance on the Mayor & Council announcing the closing of the Z-311 and CSP-09-001 records.

SUPPORTING BACKGROUND:

Staff will be seeking guidance on the attached memorandum.

DESIRED OUTCOME

Provide guidance to staff.

MEMORANDUM

TO: Mayor & City Council

VIA: Angel L. Jones, City Manager

FROM: Rob Robinson, Planner

DATE: August 14, 2009

RE: Z-311 and CSP-09-001 Records

During the Policy Discussion for applications Z-311 and CSP-09-001, the Wilson Project, held June 1, 2009, the Mayor & City Council reopened the records indefinitely for the subject applications until such time as the historic preservation requirements were determined.

The Historic District Committee (HDC) held a policy discussion August 3, 2009, on the demolition requests for 13 DeSellum Avenue, 11 DeSellum Avenue, and the dental office portion of 206 South Frederick Avenue. At the meeting, the HDC directed the City Manager to issue the demolition permits for all of the above properties. These actions are in conjunction with the Applicant's revised concept plan.

The revised concept plan is being taken back to the Planning Commission for review and revised Council recommendation on September 2, 2009. Accordingly, staff recommends that the Mayor & Council announce the closing of the Z-311 and CSP-09-001 records effective September 15, 2009 at 5 PM. Staff will be seeking guidance at the regular Council meeting on September 8, 2009.

Should you have any questions, please contact me at rrobinson@gaitthersburgmd.gov or 301-258-6330.

Cc: Greg Ossont
Lauren Pruss
Eliza Voigt