

**MEETING DATE:**

**September 8, 2009**

**CALL TO PODIUM:**

**Greg Ossont, Director  
Planning & Code  
Administration**

**RESPONSIBLE STAFF:**

**Jacqueline Marsh, Planner**

**AGENDA ITEM:**

(please check one)

<input type="checkbox"/>	Presentation
<input type="checkbox"/>	Proclamation/Certificate
<input type="checkbox"/>	Appointment
<input checked="" type="checkbox"/>	Joint Public Hearing
<input type="checkbox"/>	Historic District Commission
<input type="checkbox"/>	Consent Item
<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	Resolution
<input type="checkbox"/>	Policy Discussion
<input type="checkbox"/>	Work Session Discussion Item
<input type="checkbox"/>	Other:

**PUBLIC HEARING HISTORY:**

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

**TITLE: Z-314 and SDP-09-004**

Staff is seeking guidance from the Mayor and City Council to waive amendment to sketch plan and schematic development plan fees

**SUPPORTING BACKGROUND:**


Staff will be seeking guidance on the attached memorandum.

**DESIRED OUTCOME:**

**Provide guidance to staff**

MEMORANDUM TO: Mayor and City Council

VIA: Angel L. Jones, City Manager

FROM: Greg Ossont, Director   
Planning and Code Administration

DATE: August 12, 2009

SUBJECT: Application Fee Request

Please find the attached letter and request for the Mayor and City Council to waive the application fees associated with the property owned by Metrogrove 1, LLC. As you will note, the request is associated with an application fee to amend the sketch plan and establish a schematic development plan for Parcels 304 and 305, Metropolitan Grove Road. The fee to amend a sketch plan is \$1,000 and a new schematic development plan fee is \$10,000. Accordingly, the applicant is requesting a waiver of fees for \$11,000. This request is consistent with the previously granted request related to the Stevenson parcels.

While staff frequently supports the waiving of fees when the benefits of a fee waiver are consistent with the strategic directions of the City, staff is not supportive of this request given the current economic conditions of the City and the significant reduction in application fees and permitting revenue in recent years.

Staff will be seeking guidance on this request during the regular meeting on September 8, 2009. If you have any questions, please contact me directly at 301-258-6330 or [gossont@gaitHERSBURGMD.GOV](mailto:gossont@gaitHERSBURGMD.GOV)

Attachment

L. Pruss  
H. Belton



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*\* All attorneys admitted in Maryland and where indicated*

JSKLINE@MMCANBY.COM

August 10, 2009

Mayor and City Council of Gaithersburg  
City of Gaithersburg  
31 South Summit Avenue  
Gaithersburg, MD 20877

RE: Sketch Plan Amendment/Schematic Development Plan Amendment Applications  
Application of Metrogrove 1, LLC;  
Parcels 304 and 305  
Metropolitan Grove Road

Dear Mayor Katz and Members of the Council:

On behalf of my client, Metrogrove 1, LLC, we hereby request a waiver of fees for the Amendment to the Zoning Map (Sketch Plan) and Schematic Development Plan for parcels P304 and P305, Metropolitan Grove Road. These applications are for the uses of the existing cleared and stoned/paved areas for a storage lot.

The lot will store various types of trucks, but we expect the majority to be dump trucks and tractor trailers. Each lot can hold up to 60 trucks (120 for both lots) but we expect to have less than that on a regular basis. All trucks will be stored overnight and will not be left on site for an extended period of time. The trucks will be locked in and surrounded by a fence.

This is a temporary use of the existing improvements with no additional development at this time, but is merely for the use of the property for their pre-existing improved uses.

Very truly yours,

MILLER, MILLER & CANBY

Jody S. Kline

JSK:cdp