

**MEETING DATE:**

September 21, 2009

**CALL TO PODIUM:**

Peter Geiling

**RESPONSIBLE STAFF:**

Peter Geiling

**AGENDA ITEM:**

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
<input checked="" type="checkbox"/>	Consent Item
	Ordinance
	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

**PUBLIC HEARING HISTORY:**

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

<b>TITLE:</b>
Resolution of the Mayor and City Council Authorizing the City Manager to Negotiate and Execute a Contract for Construction of the Morris Park Press Boxes Project

<b>SUPPORTING BACKGROUND:</b>														
<b>Request:</b> This is to request the Mayor and City Council authorize the City Manager to enter into a contract with G-W Management Services, LLC for Construction of the Morris Park Press Boxes Project.														
<b>Background:</b> The two press boxes at Morris Park were built by the City in the 1970's. To provide more storage space, resolve several code safety violations and improve the comfort for officials, the City will remodel the larger press box and rebuild the small box with this contract. The local architect Tom Talavull has designed the plans for this project. The project was advertised on July 1, 2009. Six bids were received on August 5, 2009. City staff reviewed the proposals and selected G-W Management Services.														
<table border="1"> <tr><td>G-W Management</td><td>Therrien Waddell</td><td>3G Contractors</td><td>Hammer Head Const.</td><td>Webb Const.</td><td>Heritage Builders</td><td></td></tr> <tr><td>\$83,230</td><td>\$87,123</td><td>\$97,375</td><td>\$97,500</td><td>\$109,625</td><td>\$110,575</td><td></td></tr> </table>	G-W Management	Therrien Waddell	3G Contractors	Hammer Head Const.	Webb Const.	Heritage Builders		\$83,230	\$87,123	\$97,375	\$97,500	\$109,625	\$110,575	
G-W Management	Therrien Waddell	3G Contractors	Hammer Head Const.	Webb Const.	Heritage Builders									
\$83,230	\$87,123	\$97,375	\$97,500	\$109,625	\$110,575									
<b>Fiscal Impact:</b> There are sufficient funds budgeted in the Public Service Facility Capital Budget, CIP 00-4.														

<b>DESIRED OUTCOME:</b>
Vote on Resolution

**Resolution Request Form**

**REQUEST FORM FOR RESOLUTIONS PERTAINING  
TO EXPENDITURES FROM THE CITY BUDGET  
(CONTRACTS/PURCHASES, TRANSFER FUNDS)**

**(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)**

Requested by: Peter Geiling Date of City Council Meeting: September 21, 2009

**AUTHORIZING**

Purchase \_\_\_\_\_ Award Contract X Transfer Funds \_\_\_\_\_ Negotiate / Execute a Contract \_\_\_\_\_

**RFP INFORMATION:**

Advertisement Date July 1, 2009

Newspaper(s) Washington Post

Bids Received (date) August 5, 2009

**DESCRIPTION OF ITEM(S):**

(Be specific; include quantity, item name, model number, etc.)

Award a contract for construction services for the Morris Park Press Boxes Project, CIP 00-4.

**CONTRACTED/PURCHASE FROM:**

Company Name: G-W Management Services

Street Address: 11600 Nebel Street  
Suite 202

P. O. Box Number: \_\_\_\_\_

City/State/Zip: Rockville, MD 20852

**CONTRACT/PURCHASE AMOUNT:** \$91,553.

Check One: In the Estimated Amount of X Not to Exceed \_\_\_\_\_

**FUNDS TO BE EXPENDED FROM:** Operating Budget \_\_\_\_\_ Capital Improvements Budget ✓

CIP 00-4, Morris Park Press Boxes Project (\$83,230 - contract)  
CIP 00-4, Morris Park Press Boxes Project (\$8,323 - contingency fund)

(For Finance Department use only; not to be included in the Resolution)

**VERIFICATION OF AVAILABILITY OF FUNDS** Available ✓ Not available \_\_\_\_\_

Hust  
Finance Dept.

9/21/09  
Date

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE MAYOR AND CITY COUNCIL AUTHORIZING THE  
CITY MANAGER TO NEGOTIATE AND EXECUTE A CONTRACT FOR  
CONSTRUCTION OF THE MORRIS PARK PRESS BOXES PROJECT

WHEREAS, an Invitation For Bid (IFB) for Construction of the Morris Park Press Boxes Project was duly advertised in the July 1, 2009, issue of the *Washington Post*, and bids were received on August 5, 2009, from six firms; and

WHEREAS, the proposals were reviewed and references checked and verified according to the IFB criteria; and

WHEREAS, G-W Management Services, was the most responsive and responsible bidder; and

WHEREAS, the Mayor and Council have determined to award a contract for the work to the firm meeting City specifications:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg, that the City Manager be and is hereby authorized to negotiate and execute a contract for Construction of the Morris Park Press Boxes Project to G-W Management Services, 11600 Nebel Street, Suite 202, Rockville, Maryland 20852, in the estimated amount of Ninety-One Thousand Five Hundred Fifty Three Dollars (\$91,553); said funds to be expended from the Capital Improvements Budget.

ADOPTED by the Mayor and City Council this 21<sup>st</sup> day of September, 2009.

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SIDNEY A. KATZ, MAYOR and  
President of the Council

THIS IS TO CERTIFY that the foregoing  
Resolution was adopted by the City Council  
in public meeting assembled on the 21<sup>st</sup> day  
of September, 2009.

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Angel L. Jones, City Manager