



## **MAYOR AND CITY COUNCIL WORK SESSION AGENDA**

**Monday, October 26, 2009**

*(Immediately following the 7:30 p.m. Special Meeting)*

*City Hall Council Chambers*

*(Please turn off all cellular phones and pagers prior to the meeting. Hand held signs brought into the Council Chambers may not be displayed in a manner which disrupts the meeting, blocks the view of spectators or cameras and poses a safety concern [e.g., signs mounted on stakes]. Your cooperation is appreciated.)*

- I. Call to Order**
- II. Topic(s)**
  - A. Discuss Changes to the Historic District Commission Composition**
- III. Adjournment**

This schedule is subject to change. Work Sessions are broadcast over Cable TV, Channel 13 and on the Internet at [www.gaithersburgmd.gov/tv](http://www.gaithersburgmd.gov/tv). Receive City agendas, minutes and news via e-mail. Log on to the myGaithersburg e-mail-based news service at [www.gaithersburgmd.gov/myGaithersburg](http://www.gaithersburgmd.gov/myGaithersburg). Please contact 301-258-6310 prior to meetings to confirm accessibility accommodations.

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**MEETING ANNOUNCEMENT**

**Notice to the general public is hereby given that the Mayor and City Council of the City of Gaithersburg will NOT conduct a regular meeting on Monday, November 2, 2009, due to City Elections on Tuesday, November 3, 2009. The Mayor and City Council will conduct a special meeting on Monday, November 9, 2009, solely to swear in the elected officials.**

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THE NEXT REGULAR MEETING OF THE MAYOR AND CITY COUNCIL  
WILL BE HELD MONDAY, NOVEMBER 16, 2009, 7:30 P.M.  
COUNCIL CHAMBERS, 31 SOUTH SUMMIT AVENUE

TO CONFIRM ACCESSIBILITY ACCOMMODATIONS,  
PLEASE CONTACT DORIS STOKES AT CITY HALL, 301-258-6310

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**UPCOMING COUNCIL MEETING**

This list is not all-inclusive, and does not reflect priorities or scheduling  
*But is intended to provide a glance at future items to come before the City Council.*

**Regular Meeting of the Mayor and City Council**

- |               |                                    |  |
|---------------|------------------------------------|--|
| Mon., Nov. 16 | Appts./Reappts.                    | - Police Chief's Advisory Committee  |
|               | Presentations                      | - 3 <sup>rd</sup> Qtr Employee Recognition Awards<br>- Proclamation "Municipal Government Works Month"<br>- Proclamation "Native Alaskan and American Heritage Month"<br>- Adult Heroes Readings |
|               | Ord./Res./Reg.                     | - Resolution to Provide Snow Removal Services<br>- Resolution for Activity Center Front Entrance Upgrades<br>- Resolution for Hillside Pavilion Project  |
|               | Pol. Discussion/<br>Staff Guidance | - Z-307(A)/SDP-09-002, Residences at Hidden Creek<br>- T-393 Amend Chapter 24 , §24-178(g) "Temporary Uses"  |

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# Call to Order

# Work Session Topics

# MAYOR & COUNCIL AGENDA COVER SHEET

**MEETING DATE:**

**October 26, 2009**

**CALL TO PODIUM:**

**Lynn Board, City Attorney  
Greg Ossont, Director, Planning  
and Code**

**RESPONSIBLE STAFF:**

**Lynn Board, City Attorney  
Greg Ossont, Director, Planning  
and Code  
Lauren Pruss, Planning Director  
Eliza Voigt, Planner**

**AGENDA ITEM:**

(please check one)

<input type="checkbox"/>	Presentation
<input type="checkbox"/>	Proclamation/Certificate
<input type="checkbox"/>	Appointment
<input type="checkbox"/>	Public Hearing
<input type="checkbox"/>	Historic District Commission
<input type="checkbox"/>	Consent Item
<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	Resolution
<input type="checkbox"/>	Policy Discussion
<input checked="" type="checkbox"/>	Work Session Discussion Item
<input type="checkbox"/>	Other: Certificate of Approval

**PUBLIC HEARING HISTORY:**

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

<b>TITLE:</b>
Work Session to Discuss Changes to the Historic District Commission (HDC) Composition

<b>SUPPORTING BACKGROUND:</b>
<p>In June 2008, the Maryland Association of Historic District Commissions (MAHDC) visited Gaithersburg as a part of a program to assess how the HDC/HPAC conducts their activities. The purpose of this visit was to provide suggestions to the HDC/HPAC on ways to improve their operations. In December 2008, the MAHDC presented the City with a report and recommendations.</p> <p>Staff reviewed the recommendations and provided a memo to the HDC with a response to each recommendation. City Attorney Board provided a memo on the question of HDC membership. In March 2009, the HDC held a work session on the MAHDC recommendations.</p> <p>At the October 1, 2009 HPAC meeting, the HPAC discussed the composition of the current HDC. The HPAC is in support of changing the current structure of the HPAC and HDC to a single historic preservation commission based on the criteria outlined in the State enabling legislation. Specifically, they are proposing that the Mayor and City Council would no longer serve as the HDC. The HDC would become a separate entity appointed by the Mayor and City Council. The attached memo from HPAC outlines the points which support this decision.</p> <p>The power point presentation highlights the current process for historic area work permits and historic property designations and the proposed changes to this process if the Mayor and City Council no longer serve as the HDC.</p> <p>Attachments: Copy of 10/26/09 Work Session Power Point Presentation HPAC memo to City Manager – 10/2/09 City Attorney memo to Mayor and City Council – 3/23/09 Staff memo to HDC - 3/13/09 Minutes from 3/30/09 HDC Work Session</p>

<b>DESIRED OUTCOME:</b>
<b>Conduct work session and provide staff guidance</b>



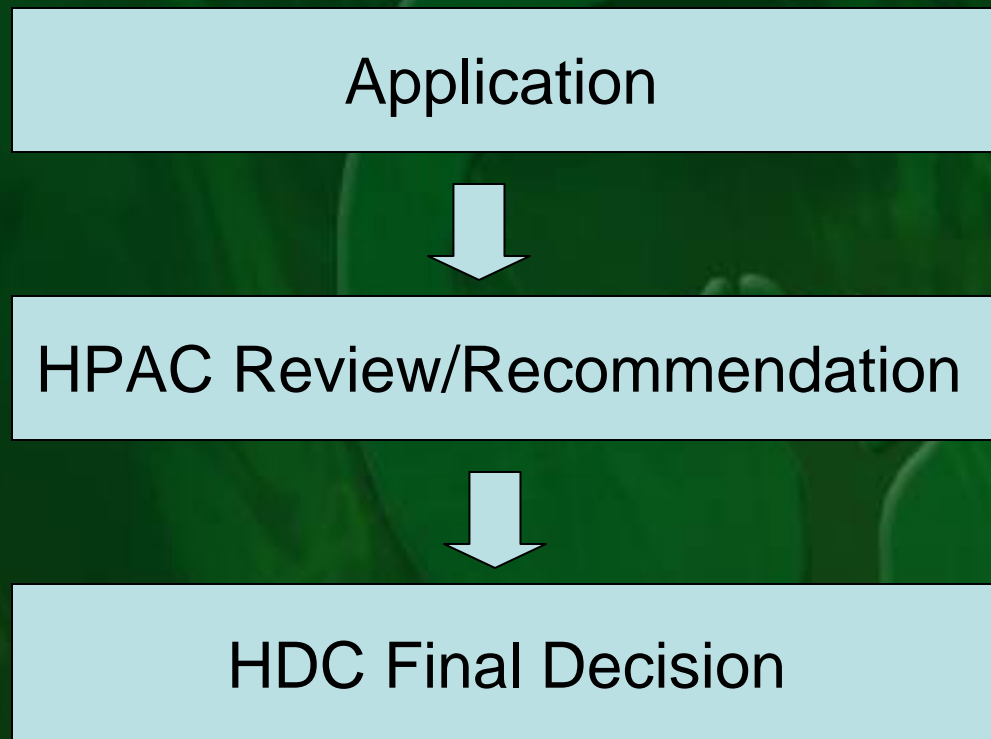
# Proposed Changes to the Historic District Commission Composition

Work Session  
October 26, 2009

# Background/History

- June 2008 - Maryland Association of Historic Districts (MAHDC) site visit
- December 2008 – MAHDC site visit report presented to City with recommendations
- March 2009 - HDC work session on MAHDC recommendations
- October 2009 - HPAC meeting and memo on HDC structure

# Current Process for Historic Area Work Permits



# Proposed Process for Historic Area Work Permits

Application



HDC Review/Final Decision

# Current Process for Historic Designations

HDC, PC, or Owner Initiates Application



HPAC Review/Recommendation



Planning Commission Recommendation



HDC Final Decision

# Proposed Process for Historic Designations

M/CC, PC, or Owner Initiates Application



HDC Review/Recommendation



Planning Commission Recommendation



Mayor and City Council Final Decision

# Proposed Changes

- Mayor and City Council would not serve as HDC. HDC becomes separate entity
- HDC would review and approve Historic Area Work Permits
- Mayor and City Council retain ability to initiate historic designations
- Mayor and City Council has final approval on historic designations

# Guidance to Staff/Next Steps

- Proceed forward with text amendment to implement changes to the historic preservation article
- Hold public hearing on text amendment
- Planning Commission recommendation
- Mayor and City Council action

# 2008/2009 HAWPS

- 2008 – 10 HAWPs
- 2009 – 11 HAWPs (to date)
- All 21 HAWPs were approved by HDC

# Historic Resources



# Historic Resources



MEMORANDUM TO: Angel L. Jones, City Manager

FROM: Clark Day, Acting Chair  
Historic Preservation Advisory Committee

DATE: October 2, 2009

SUBJECT: Composition of the Historic District Commission

At the October 1, 2009, Historic Preservation Advisory Committee (HPAC) meeting, the HPAC discussed the composition of the current Historic District Commission (HDC). The HPAC is in support of changing the current structure of the HPAC and HDC to a single historic preservation commission based on the criteria outlined in the State enabling legislation Article 66B, Section 8.01 – 8.17. Specifically we are proposing to separate the HDC from the Mayor and Council. The attached document outlines the points which support the HPAC's decision.

Please contact me or HPAC member Joe Coratola if you have any questions.

#### Attachments

cc: Historic Preservation Advisory Committee members  
Greg Ossont, Director, Planning and Code Administration  
Lynn Board, City Attorney  
Lauren Pruss, Planning Director  
Eliza Voigt, Planner

October 2, 2009

### City of Gaithersburg HDC Factual Points

1. Historic designation is a zoning overlay, which can only be enacted by the local legislative body upon recommendation by the HDC. The HDC alone cannot designate properties as historic, and the Planning Commission should have the opportunity to review and comment on proposed designations before they are submitted to the Mayor and Council. (Article 66B, §8.02, Annotated Code of Maryland).
2. The City does not currently qualify for the Certified Local Government program, administered by the Maryland Historical Trust and National Park Service because the members do not possess the professional qualifications required for participation. The current process of appointing the Mayor and Councilmembers does not ensure that the City will be able to meet these requirements on an ongoing basis. However, changing the appointment process to allow qualified individuals to be appointed would help the City satisfy the CLG requirements.
3. Simplifying the preservation process to a single HDC body will help create predictability for applicants in the permit approval process. Currently applicants are required to receive approval from two boards – HPAC and HDC – before work may begin. By having a single and separate HDC body, redundancies in the approval process will be eliminated.
4. HDC's decisions must be made within a legal framework established by State law and reinforced by local ordinances. The State enabling legislation defines when HDC's are required to be strict in their decisions and when they may be more lenient. All decisions must be based on design guidelines that the Mayor and Council approve, and all hearings are conducted according to published rules. This creates a checks and balances over the HDC body.



5. Appeals of HDC decisions regarding HAWP's can be made to the Board of Zoning Appeals, or to the Circuit if the applicant so chooses.
6. A separate and single HDC body will reduce the amount of staff members needed to support the HDC. It will reduce staff preparation for meetings and the need for staff to present the applications to multiple preservation reviews (HPAC first then HDC).
7. A single HDC will limit the City's legal exposure by applicants. Our current two body system allows for procedural and substantive mistakes to be made by staff, HPAC members and/or HDC members.
8. Applicant's rights are protect by the binding State regulations over the HDC and will not have any confusion.
9. All public hearings would be transparent and be televised. The current HPAC meetings are not televised; the applicants are required to present their HAWP's to this committee. The applicant is not required to attend the current HDC hearings.
10. In a single HDC body all members would be appointed by the Mayor and confirmed by the Council. All could be interviewed as are appointees to the Planning Commission. If an HDC member does not follow legislative regulation that member can be removed. Currently there is no recourse for an HDC member.
11. The HDC could have a Councilmanic liaison who can speak about an issue with no vote.
12. HDC members should be appointed from different backgrounds and locals in the City such as a member of the Olde Towne Advisory group. All such appointees must still have the required background and qualifications as stated in Article 66B section 8.03 (a).

# MAYOR & COUNCIL AGENDA COVER SHEET

**MEETING DATE:**

March 30, 2009

**CALL TO PODIUM:**

Lynn Board,  
City Attorney

**RESPONSIBLE STAFF:**

Lynn Board,  
City Attorney

Greg Ossont,  
Director of Planning and Code  
Administration

**AGENDA ITEM:**  
(please check one)

<input type="checkbox"/>	Presentation
<input type="checkbox"/>	Proclamation/Certificate
<input type="checkbox"/>	Appointment
<input type="checkbox"/>	Public Hearing
<input type="checkbox"/>	Historic District
<input type="checkbox"/>	Consent Item
<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	Resolution
<input type="checkbox"/>	Policy Discussion
<input checked="" type="checkbox"/>	Work Session Discussion Item
<input type="checkbox"/>	Other:

**PUBLIC HEARING HISTORY:**

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

<b>TITLE:</b>
Discussion of Membership of the Historic District Commission

<b>SUPPORTING BACKGROUND:</b>
<p>State statute requires members of a local historic district commission to have certain qualifications outlined in the attached Memorandum. The City's Ordinance, §22-224 of the City Code, mirrors the qualification language in the state statute.</p> <p>Historically, the City has appointed the Mayor and Council as the members of the Historic District Commission. This item is intended to seek policy discussion as to whether or not to continue this practice.</p>

<b>DESIRED OUTCOME:</b>
Provide guidance.

**MEMORANDUM**

TO: Mayor and City Council  
VIA: Angel L. Jones, City Manager  
FROM: N. Lynn Board, City Attorney  
RE: Membership of Historic District Commission  
DATE: March 23, 2009

The Maryland Association of Historic District Commissions has raised in its recommendations to the City's Historic District Commission the question of membership of the City's Commission. By practice, the Mayor and City Council have been appointed as members of the HDC.

By state statute (Article 66B, §8.03, of the Annotated Code of Maryland), local district commissions are required to have at least five members, each of whom shall possess "a demonstrated special interest, specific knowledge, or professional or academic training in such fields as history, architectural history, planning, archeology, anthropology, curation, conservation, landscape architecture, historic preservation, urban design, or related disciplines." Section 8.03 further provides that each local jurisdiction that creates a historic district commission shall establish and publicly adopt criteria for qualifying as a member of the commission.

The Maryland Court of Special Appeals recently examined the City's practice of appointing the Mayor and City Council as historic district commission members in *Halici v. City of Gaithersburg*, 949 A.2d. 85, 180 Md. App. 238 (2008). The Court in *Halici* held that an ordinance allowing the Mayor and City Council to serve on the Historic District Commission, if they possessed the qualifications set out in the ordinance, did not conflict with the state statutory HDC requirements as long that the qualifications in the local ordinance mirrored the qualifications in the state statute.

MEMORANDUM TO: Historic District Commission (HDC)

VIA: Angel L. Jones, City Manager

FROM: Eliza Voigt, Planner  
Planning and Code Administration

DATE: March 13, 2009

SUBJECT: Maryland Association of Historic District  
Commissions (MAHDC) Report and Staff  
Recommendations

The site visit report from the Maryland Association of Historic District Commissions (MAHDC) was previously distributed to you. Staff has reviewed the recommendations by the MAHDC and has provided a response to each. The report and responses are attached.

Please contact me if you have any questions at 301-258-6330 or [evoigt@gaitHERSBURGMD.GOV](mailto:evoigt@gaitHERSBURGMD.GOV)

Attachments

cc: Greg Ossont, Director, Planning and Code Administration  
Lauren Pruss, Planning Director

## **MAHDC RECOMMENDATIONS TO THE COMMISSION:**

1. The HDC's ordinance and Rules of Procedure authorize the City Council to appoint 6 members to the Commission and states that they will elect a Chairman from among them. It does not indicate that these must be City Council and that the Mayor will serve as Chairman, although that has been the practice. The lack of a forthright statement of Gaithersburg's policy regarding appointments to the Commission is troubling. If this is the policy, state it, otherwise you are implying that appointments could come from the general public, which is not the case.

**A1. Staff suggests updating the Rules of Procedures for the HDC to clearly state the City's policy on appointments to the HDC.**

2. The ordinance uses several terms that are not standard in historic preservation ordinances including "impact review area," and "Historic Preservation Advisory Committee." It would be helpful if these terms were defined in the definitions section of the ordinance so that they will be immediately understood when they appear in the text.

**A2. Although these terms are not specifically defined in the definitions section, they are well-defined in the body of the ordinance. Specifically, Section 24-227 defines the Historic Preservation Advisory Committee and Section 24-229 (d) defines the term impact review area. Therefore, staff recommends no changes.**

3. The HPAC and HDC should consider reviewing and re-adopting their Rules of Procedures documents so they appear more current. MAHDC recommends that the Rules of Procedure be posted on the web site and made as widely available as possible.

**A3. Staff will review the Rules of Procedures this year and propose re-adoption by the HPAC and HDC. The Rules of Procedure are currently posted on the web.**

4. MAHDC is concerned that there appears to be an inherent conflict of interest here. Council Members and the Mayor have a stake in seeing the advancement of projects which they may have initiated in their role as government officials. Can they rule impartially on such cases? Gaithersburg should ask its City Attorney to review this provision. The HDC may want to consider limiting its ability to overrule HPAC findings in cases that involve City actions.

**A4. This issue has been reviewed by the City Attorney. No changes are recommended.**

5. MAHDC recommends that the application be posted either on the website's Documents and Forms Section, and/or on the home pages of the HPAC and HDC. MAHDC recommends that all Commission materials, especially agendas and minutes, ordinances, guidelines, rules of procedure and application forms be made as widely available as possible. Such transparency benefits the Commission in innumerable ways, not the least of which is that it makes the Commission's activities more accessible and understandable to the general public.

**A5. All materials, including agendas and minutes, ordinances, guidelines, rules of procedure and application forms are currently posted.**

6. MAHDC recommends that a question regarding property easements and deed restrictions be added to the application form. This ensures that prior to HPAC consideration, the property owner has received the necessary approvals from the easement holder. Sample text:

Are there any easements or deed restrictions for the exterior of this property? If yes, submit a letter from the easement holder stating their approval of the proposed work.

**A6. Staff recommends updating the application to include this information.**

MAHDC further recommends that a question regarding City, State and Federal Tax credits be added to the application form so that applicants can be made aware that different review standards may apply. Sample text:

Do you intend to apply for City, Federal or State Rehabilitation Tax Credits? If yes, have you met with Maryland Historical Trust staff?

- HDC approval does not guarantee approval for tax credits.

**A6. Staff recommends updating the application to include this information. Currently, at the time of application and at the HPAC hearing, applicants are made aware of their ability to apply for tax credits. Further, the County tax credit information/application is enclosed when the Certificate of Approval is sent to the applicant.**

7. MAHDC recommends that the applicant's rights and responsibilities be made as explicit as possible in all HDC and HPAC materials. Below is sample text that can be included on the application regarding applicant attendance:

The applicant and/or his/her representative need not be present at the hearing at which his/her application will be considered. Please be advised, however, that if the Commission members have questions or require additional information and the applicant is not present, they may reserve the right to postpone action on the application.

**A7. Staff recommends that the suggested text be incorporated into the application.**

8. MAHDC recommends that the opening statement be transcribed in the minutes so that anyone reviewing the minutes will understand the why the HPAC and HDC is qualified to make decisions and the criteria and procedures they use to make decisions. In addition it is helpful to add the following to the opening statement:

Each application heard today is considered on its own merits and is not to be considered as establishing a precedent for any other application.

**A8. Prior to both the HPAC and HDC meetings, the Chair reads a preliminary statement which states why the HPAC and HDC is qualified to make decisions and the criteria and procedures they use to make decisions. Staff suggests that this language be added to the minutes.**

9. MAHDC recommends that Gaithersburg explore the possibility of becoming a CLG.

**A9. The Certified Local Government Program (CLG) is a preservation partnership between local, state and national governments focused on promoting historic preservation at the local level. Benefits include access to federal funding and technical assistance. Staff recommends that the City work with the Maryland Historical Trust to apply for this certification.**



## Gaithersburg

A CHARACTER COUNTS!

CITY OF GAITHERSBURG

MINUTES OF A CITY COUNCIL WORK SESSION

March 30, 2009

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A work session of the Mayor and City Council was called to order at 7:30 p.m., Mayor Katz presiding. Council Members present: Ashman, Drzyzgula, Marraffa, Sesma, and Spiegel. Staff present: City Manager Jones, Assistant City Managers Felton and Tomasello, Planning and Code Administration Director Ossont, Planner Voigt and City Attorney Board.

### **I. TOPICS OF DISCUSSION:**

#### **A. Shady Grove Adventist Hospital**

Mr. Dennis Hansen, President of Shady Grove Adventist Hospital and Mr. Robert Jepson, Vice President of Government Relations & Public Policy for Adventist HealthCare provided an update regarding future operations and facility planning for Shady Grove Adventist Hospital.

#### **B. Discussion of Membership of the Historic District Commission**

City Attorney Lynn Board provided an overview of the state statutory requirements for selection of members of the Historic District Commission. The Mayor and City Council directed staff to prepare City Code amendments to provide for the appointment of members to the Historic District Commission to be qualified individuals other than the Mayor and City Council and to delete the Historic Preservation Advisory Committee.

#### **C. Maryland Association of Historic District Commission (MAHDC) Site Visit Report and Staff Recommendations**

Planner Voigt gave an overview of each of the recommendations made by the MAHDC in their December report to the City. Staff provided a response for each recommendation. Cory Kegerise, Administrator of Local Preservation Programs at the Maryland Historical Trust, provided an overview of the Certified Local Government (CLG) program. Mr. Kegerise provided insight into the CLG program and noted that the current membership of the Historic District Commission does not meet the CLG requirements.

The Mayor and City Council noted that the recommendations related to updating the City web page and adding information to the Historic Area Work Permit (HAWP) applications can be undertaken by staff at this time. The recommendations concerning the membership of the HDC and the historic preservation ordinance will be the subject of a future public discussion and hearing.

### **II. ADJOURNMENT**

There being no further business to come before this session of the City Council, the meeting was duly adjourned at 9:30 p.m.

Respectfully submitted by,  
Various City staff

# Adjournment



# From Staff



*Gaithersburg*  
A CHARACTER COUNTS! CITY

October 12, 2009

Ms. Linda C. Janey  
Maryland Department of Planning  
301 West Preston Street  
Room 1104  
Baltimore, Maryland 21201-2305

Re: National Institute of Standards and Technology (NIST) 2009 Master Plan MD20090916-1287

Dear Ms. Janey:

The City of Gaithersburg has been asked to provide a courtesy review of the National Institute of Standards and Technology (NIST) 2009 Master Plan Report. We have completed and attached the Maryland State Clearinghouse Agency Review Request form. The City finds that the NIST 2009 Master Plan Report is consistent with our plans, programs and objectives.

Based on our review, the Master Plan describes mainly upgrades to, or replacements of, existing facilities. The proposed projects are of the 'no growth' nature and are located within the boundaries of the NIST campus. As such, the actions will not increase the number of employees at NIST, and therefore not increase the number of vehicles entering or leaving the campus. The master plan expects that it will have no effect on the surrounding community and will not attract new residents to the area, or require additional city provided infrastructure, schools, or roadways.

Thank you for contacting the City of Gaithersburg. Please feel free to contact me at 301-258-6330 if you have any questions. I can also be reached at [gossont@gaithersburgmd.gov](mailto:gossont@gaithersburgmd.gov).

Sincerely,

Greg Ossont, Director  
Planning & Code Administration

cc: Mayor and City Council  
Planning Commission  
Angel Jones, City Manager

Enclosure

City of Gaithersburg • 31 South Summit Avenue, Gaithersburg, Maryland 20877-2098  
301-258-6300 • FAX 301-948-6149 • TTY 301-258-6430 • [cityhall@gaithersburgmd.gov](mailto:cityhall@gaithersburgmd.gov) • [www.gaithersburgmd.gov](http://www.gaithersburgmd.gov)

MAYOR  
Sidney A. Katz

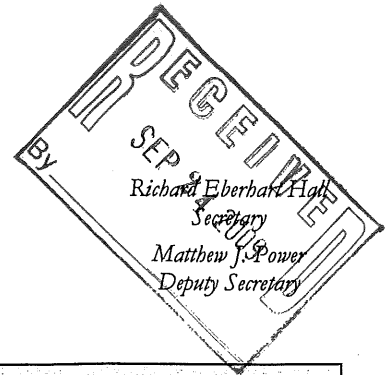
COUNCIL MEMBERS  
Jud Ashman  
Cathy C. Drzyzgula  
Henry F. Marraffa, Jr.  
Michael A. Sesma  
Ryan Spiegel

CITY MANAGER  
Angel L. Jones

*Sidney*



Maryland Department of Planning



Martin O'Malley  
Governor  
Anthony G. Brown  
Lt. Governor

**MARYLAND STATE CLEARINGHOUSE - AGENCY REVIEW REQUEST**  
**RESPONSE TO THE CLEARINGHOUSE**  
**YOUR RESPONSE IS REQUIRED BEFORE November 2, 2009**

**TO: REVIEW COORDINATORS** **FROM: Linda C. Janey, J.D., Assistant Secretary for Clearinghouse and Communications**  
**DATE 09/22/2009**

**A COMPLETED RESPONSE FORM IS REQUIRED FOR CLEARINGHOUSE RECORDS**

<b>State Application Identifier:</b>	MD20090916-1287		
<b>Description:</b>	National Institute of Standards and Technology 2009 Master Plan: Transportation Management Program, and Programmatic Environmental Assessment		
<b>Applicant:</b>	National Capital Planning Commission		
<b>Location:</b>	County of Montgomery		
<b>Contact Person:</b>	Bob Rosenbush		
<b>Approving Authority:</b>	National Capital Planning Commission		
<b>CFDA Number:</b>	None		
<b>Funds Requested:</b>	<b>Federal:</b>	\$ 0.00	<b>State:</b> \$ 0.00
	<b>Local:</b>	\$ 0.00	<b>Other:</b> \$ 0.00

Please complete and return the enclosed review response form to the State Clearinghouse before the response due date listed above. Always place the referenced **State Application Identifier** on all documents and correspondence regarding the project.

As you review the attached project, please formulate comments and recommendations that reflect the views of elected officials and the adopted plans and policies of your agency or local jurisdiction. **Please provide an early alert to the Clearinghouse staff contact (410-767-4490) if there is disagreement with or concern regarding the project, if you need additional information, and/or if you cannot complete the review by November 2, 2009.** Otherwise we may assume that you choose not to comment. Thank you for your cooperation with the intergovernmental review process.

LCJ:BR

**Review Coordinators:**

Cindy Johnson - MDOT  
Joane Mueller - MDE  
Roland Limpert - DNR

Diane Jones - MTGM  
John Carter - M-NCPPCM

Sidney A. Katz -  
GAITHERSBURG  
Steve Allan - MDPL

Beth Cole - MHT

**Please Complete Your Review & Recommendation Before November 2, 2009**

**Return Completed Form To:** Linda C. Janey, J.D., Assistant Secretary for Clearinghouse and Communications, Maryland Department of Planning, 301 West Preston Street, Room 1104, Baltimore, MD 21201-2305  
 Phone: 410-767-4490 Fax: 410-767-4480

<b>State Application Identifier:</b> MD20090916-1287	<b>Clearinghouse Contact:</b> Bob Rosenbush, 410-767-4490 brosenbush@mdp.state.md.us
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**Location:** MTGM

**Applicant:** National Capital Planning Commission

**Description:** National Institute of Standards and Technology 2009 Master Plan: Transportation Management Program, and Programmatic Environmental Assessment

**Based on a Review of the Information Provided, We Have Checked (☑) the Appropriate Determination Below**

**CONSISTENT RESPONSES - (For Use By STATE AGENCIES Only)**

<b>C1</b>	It is <b>Consistent</b> with our plans, programs, and objectives
<b>C2</b>	It is <b>Consistent</b> with the policies contained in Executive Order 01.01.1992.27 (Maryland Economic Growth, Resource Protection, and Planning Act of 1992), Executive Order 01.01.1998.04 (Smart Growth and Neighborhood Conservation Policy), <b>and</b> our plans, programs, and objectives.
<b>C3</b>	<b>(MHT ONLY)</b> It has been determined that the project will have "no effect" on historic properties and that the federal and/or State historic preservation requirements have been met.
<b>C4</b>	<b>(DNR ONLY)</b> It has been determined that this project is in the Coastal Zone and is not inconsistent with the Maryland Coastal Zone Management Program.
<b>C7</b>	<b>(MDP ONLY)</b> It is consistent with the requirements of State Finance and Procurement Article 5-7B-02; 03; 04 and 05 Smart Growth and Neighborhood Conservation (Priority Funding Areas).

**CONSISTENT RESPONSES - (For Use By COUNTY & LOCAL AGENCIES Only)**

<b>C5</b>	It is <b>Consistent</b> with our plans, programs, and objectives.
<b>C6</b>	It is <b>Consistent</b> with the Economic Growth, Resource Protection, and Planning Visions (Planning Act of 1992), State Finance and Procurement Article 5-7B – Smart Growth and Neighborhood Conservation (Priority Funding Areas), <b>and</b> our plans, programs, and objectives.

**OTHER RESPONSES - (For Use By ALL)**

<b>R1</b>	<b>GENERALLY CONSISTENT WITH QUALIFYING COMMENTS:</b> It is generally <b>Consistent</b> with our plans, programs and objectives, but the attached qualifying comment is submitted for consideration.
<b>R2</b>	<b>CONTINGENT UPON CERTAIN ACTIONS:</b> It is generally <b>Consistent</b> with our plans, programs and objectives contingent upon certain actions being taken as noted in the attached comment(s).
<b>R3</b>	<b>NOT CONSISTENT:</b> It raises problems concerning compatibility with our plans, programs, objectives, or Planning Act visions/policies; or it may duplicate existing program activities, as indicated in the attached comment(s). If a meeting with the applicant is requested, please check here: <input type="checkbox"/>
<b>R4</b>	<b>ADDITIONAL INFORMATION REQUESTED:</b> Additional information is required to complete the review. The information needed is identified below. If an extension of the review period is requested, please check here: <input type="checkbox"/>
<b>R5</b>	<b>FURTHER INTEREST:</b> Due to further interest/questions concerning this project, we request that the Clearinghouse set up a conference with the applicant.
<b>R6</b>	<b>SUPPORTS:</b> Supports "Smart Growth" and Federal Executive Order 12072 (Federal Space Management), which directs federal agencies to locate facilities in urban areas.

Attach additional comments if necessary OR use these spaces: \_\_\_\_\_

\_\_\_\_\_

**Name:** \_\_\_\_\_  
**Organization:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
 \_\_\_\_\_

**Signature:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_  
**Date Completed:** \_\_\_\_\_

Check here if comments are attached.

For Release October 15, 2009

## Gaithersburg Receives Awards for Excellence in Government Programming

**Gaithersburg, MD.** Two City of Gaithersburg cable television productions were recognized with 2009 Government Programming Awards from the National Association of Telecommunications Officers and Advisors (NATOA).

The awards recognize excellence in broadcast, cable, multimedia and electronic programming produced by local government agencies. This year, NATOA received more than 810 entries submitted by local governments in 21 states. Entries were judged in 65 different categories.

Gaithersburg received third place honors in the Profile of a City category for its production, *Policing in Gaithersburg: Innovative, Involved and In Touch*. Shown at the State of the City dinner in April, 2008, this production focuses on public safety and the Gaithersburg Police Department's innovative approach to community policing. There were 17 entries in the category. Earlier this year this production received an APEX Award for Excellence in the category of Special Purpose Electronic & Video Publications.

*Geocaching 101* received a third place NATOA award in the Public Education category. There were 25 entries in the category. The piece focuses on Gaithersburg's participation in a statewide initiative to develop a geocache trail in Maryland.

Both productions were created by Television Productions Manager Chris Clifford and Television Production Specialist Amy McGuire. The pieces are available for viewing on the City's Cable TV station, Comcast Channel 13 within City limits, and can also be viewed online [www.gaithersburgmd.gov](http://www.gaithersburgmd.gov). Municipal cable programming in Gaithersburg is coordinated through the Department of Community and Public Relations. For more information call 301-258-6310.

NATOA is a non-profit professional association whose mission is to support and serve the telecommunications interests and needs of local governments. NATOA is made up of individuals and organizations responsible for, or advising those responsible for, telecommunications policies and services in local government throughout the country. For more information visit the NATOA website at [www.natoa.org](http://www.natoa.org).

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**Mayor**  
Sidney A. Katz

**City Manager**  
Angel L. Jones

### Council Members

Jud Ashman    Cathy C. Drzyzgula    Henry F. Marraffa, Jr.    Michael A. Sesma    Ryan Spiegel

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**For Release October 13, 2009**

## **Kentlands Mansion to Host Designer Tag Sale**

**Gaithersburg, MD.** A unique shopping experience awaits as you browse through timeless antiques, vintage furniture and accessories, cottage chic and holiday décor in the elegant setting of a century-old Gaithersburg estate.

The Designer Tag Sale takes place Friday and Saturday, November 6 and 7 at Kentlands Mansion. Hours are 10 a.m. to 5 p.m. on Friday, and 9 a.m. to 4 p.m. on Saturday. Admission is free.

The Mansion is located at 320 Kent Square Road, Gaithersburg, MD 20878. For more information please call 301-258-6425 or visit the Mansion online at [www.gaithersburgmd.gov/kentlandsmansion](http://www.gaithersburgmd.gov/kentlandsmansion).

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**Mayor**  
Sidney A. Katz

**City Manager**  
Angel L. Jones

**Council Members**

Jud Ashman    Cathy C. Drzyzgula    Henry F. Marraffa, Jr.    Michael A. Sesma    Ryan Spiegel

# Outside Correspondence

**From:** [Sidney Katz](#)  
**To:** [Tom Lampos](#); [Michael Sesma](#); [Jud Ashman](#); [Cathy Drzyzgula](#); [Henry Marraffa - External](#); [Ryan Spiegel](#)  
**Cc:** [Greg Ossont](#); [Angel Jones](#); [Doris Stokes](#); [Marie Best](#); [Monica Sanchez](#); [Sidney Katz](#); [Tony Tomasello](#)  
**Subject:** RE: Money and power shouldn't rule Gaithersburg West  
**Date:** Wednesday, October 21, 2009 10:29:07 AM

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Thank you!

Sidney Katz

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**From:** Tom Lampos [mailto:tomlampos@yahoo.com]  
**Sent:** Wednesday, October 21, 2009 10:27 AM  
**To:** Sidney Katz; Michael Sesma; Jud Ashman; Cathy Drzyzgula; Henry Marraffa - External; Ryan Spiegel  
**Subject:** Money and power shouldn't rule Gaithersburg West

Dear Council Members,

I attended the Sept. 15 public hearing at the Montgomery County Council building in Rockville regarding the Gaithersburg West Master Plan. I was especially impressed by the testimony of Tim Newell, representative of the Banks Family. It was very moving and revealing. He confirmed that the Banks family does not support the magnitude of the new development. Before Ms. Banks died, she insisted that the development on her farm would be restricted to specific parameters. Johns Hopkins has breached these parameters and Ms. Banks' wishes. If any voice should be heard the loudest, it should be Ms. Banks.

Other notable testimonies were given by the representatives from the City of Gaithersburg, who testified against the extent of the development. The city engineer stated that the traffic models in the plan fail miserably and that the projected congestion is not even close to the real impact that will be experienced. The multilevel interchanges will be beyond capacity the minute they are built. These voices have no hidden agendas. They are not driven by money and greed. They are only concerned about future planning and how it will impact our community. Please listen to them and give their testimony the proper weight.

Dr. Johns Hopkins was a generous and compassionate man. In 1870 he wrote a will, setting aside \$7 million for the incorporation of a free hospital and affiliated medical and nurse's training colleges, as well as an orphanage for black children and a university. In his will, Hopkins made provisions for scholarships to be provided for poor youths as well as assistance to orphanages, to those he employed, and to other institutions for the care and education of youths regardless of color, as well as the care of the ill, including the mentally ill, and convalescents.

But now, the Johns Hopkins Foundation is acting more like a large, greedy corporate bully rather than the compassionate man Dr. Hopkins was. They are acting less like Dr. Hopkins and more like Gordon Gekko. They are disrespecting Dr. Hopkins' legacy and they should be ashamed.

The planning of the Gaithersburg West Master Plan should not be driven by greed, money and the bottom line. It should be driven by the wishes of Ms. Banks and her family and proper planning to merge the plan with the interests of the surrounding community. I've talked with many of my neighbors about the Gaithersburg West Master Plan and many of them have expressed a common sentiment: "We have no power. Johns Hopkins has the money and the power and they will do whatever they want."

Please don't let money and power win out over common sense and reason. That's the way Dr. Hopkins and Ms. Banks would have wanted it.

Thomas N. Lamos, Gaithersburg

**From:** [Michele Potter](#)  
**To:** [John King](#); [Marjie Eyster](#); [Doris Stokes](#)  
**Subject:** Fw: bike safety program  
**Date:** Thursday, October 15, 2009 6:38:03 PM

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**From:** Dona Deutsch <DNAcompany@aol.com>  
**To:** Michele Potter  
**Sent:** Thu Oct 15 17:02:15 2009  
**Subject:** FW: bike safety program

Hello Michele, I neglected to include you on this email sent to Office Lane. If you recall, you referred Office Lane to me to hold our bike safety clinic for the Special Olympic cycling team. He did a fantastic job. We are hoping to invite him annually and appreciate your referral.  
Regards,

Dona Deutsch  
Deutsch & Associates, LLC  
5131 Russett Road  
Rockville, MD 20853  
Office/cell: 240-723-5870  
Fax: 301-460-9494

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**From:** Dona Deutsch [mailto:DNAcompany@aol.com]  
**Sent:** Tuesday, September 01, 2009 1:24 PM  
**To:** 'dlane@gaithersburgmd.gov'  
**Cc:** 'Renny Springuel'  
**Subject:** bike safety program

Hello, Officer Lane. On behalf of all the Special Olympic cycling athletes and their parents/families who attended your bike safety program on Saturday August 29<sup>th</sup>, I thank you for all your time and effort. It was rewarding to see how many bikes were registered and how receptive all the athletes were to your program. I am so glad that you were able to modify your program to meet their needs.

Thank you, also, for your first aid assistance for Eric's skinned knee. I guess we will both keep kid sized Band-Aids in our first aid kits in the future.

We would be thrilled to have you visit again and we appreciate your willing to do so.

With gratitude,

Dona Deutsch  
Deutsch & Associates, LLC  
5131 Russett Road  
Rockville, MD 20853  
Office/cell: 240-723-5870

**From:** [Trudy Schwarz](#)  
**To:** [Sidney Katz](#); [sauggiedog@comcast.net](mailto:sauggiedog@comcast.net)  
**Cc:** [Greg Ossont](#); [Angel Jones](#); [Doris Stokes](#); [Marie Best](#); [Monica Sanchez](#); [Tony Tomasello](#); [Cathy Drzyzgula](#); [Henry Marraffa - External](#); [Jud Ashman - External](#); [Michael Sesma](#); [Ryan Spiegel - External](#)  
**Subject:** FW: Gaithersburg High School  
**Date:** Monday, October 12, 2009 4:12:00 PM

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Hi Steve,

Your message to Mayor Katz was forwarded to me this morning. Sorry that I had a few items to complete before I could respond. Thanks again for all your time and efforts and those of Laurie in keeping everyone up to date on the Facility Committee meetings and the progress for this very important project for Gaithersburg. Your tireless interaction with the Board of Education on the project is very much appreciated by all.

When the 2004 addition was being designed, the Facility Committee decided to incorporate elements of the 1904 building but not replicate the building. The addition and the design of the new building incorporates much larger windows and transoms than the 1904 building to allow for natural light (and comply with LEED) because windows are much better engineered to regulate the temperature than they were in 1904 and because of improved air conditioning, heating and ventilation methods. The Planning Commission during the review of the 2004 addition approved those elevations and had discussions about the proposed replacement building. They did request that the architect not put the "back of the building look" facing either South Summit Avenue or South Frederick Avenue, but to treat those two facades as building fronts. That being said, I am sure that Paul and Samaha Associates can look at other features of the 1904 building that you have mentioned and may be able to incorporate them in the design.

The boundary of the Olde Towne Master Plan ends just north of St. Martin's Church and the chiropractor's office. The Frederick Avenue Corridor Plan does include a portion of the high school. Since this was done in 1998, it did not incorporate the plans for replacement of the school. That plan does propose intersection improvements, which were done as part of the undergrounding of utilities along South Summit Avenue. The Olde Towne Master Plan also proposes to improve the pedestrian movement at the intersection of South Summit Avenue and South Frederick Avenue, which is something that may be incorporated in the traffic study and improvements for the school. There is not a current proposal to bring the Olde Towne Master Plan area to South Frederick Avenue, except as it is shown in the 2005 plan for Barron's.

One item to note is that Olde Towne Design Guidelines state that "new buildings and additions should not imitate historic buildings but should be compatible with them . . . New developments should express uniqueness in form and should be designed specifically for the particular building site within the context of Olde Towne such as the new City of Gaithersburg Youth Center and not as a generic building design type that may be found anywhere. New projects should strive to incorporate all aspects of sustainable design from orientation of buildings to the construction materials used to energy efficient components and features " These ideas are a basis for looking at the high school elevations tonight.

See you tonight!

Trudy

Trudy M. Walton Schwarz, CFM  
Community Planning Director  
Planning and Code Administration  
City of Gaithersburg  
31 South Summit Avenue  
Gaithersburg, Maryland 20877  
Phone: 301-258-6330  
Fax: 301-258-6336  
City Web Site: [www.gaithersburgmd.gov](http://www.gaithersburgmd.gov)

Get weekly e-mail updates of upcoming City meetings and events by registering for myGaithersburg at [www.gaithersburgmd.gov/mygaithersburg](http://www.gaithersburgmd.gov/mygaithersburg)

The opinions expressed in this message are not necessarily those of the City of Gaithersburg Staff, Mayor or Council

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**From:** Greg Ossont  
**Sent:** Monday, October 12, 2009 8:37 AM  
**To:** Trudy Schwarz; Lauren Pruss  
**Subject:** FW: Gaithersburg High School

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**From:** Sidney Katz  
**Sent:** Friday, October 09, 2009 5:51 PM  
**To:** Greg Ossont; Angel Jones; Doris Stokes; Marie Best; Monica Sanchez; Sidney Katz; Tony Tomasello  
**Cc:** Cathy Drzyzgula; Henry Marraffa - External; Jud Ashman - External; Michael Sesma; Ryan Spiegel - External  
**Subject:** FW: Gaithersburg High School

FYI

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**From:** Sidney Katz [<mailto:sidneykatz@earthlink.net>]  
**Sent:** Friday, October 09, 2009 5:51 PM  
**To:** Steve Augustino  
**Cc:** Sidney Katz  
**Subject:** Re: Gaithersburg High School

Steve,

Thank you for your email! We saw Jerry Weast and Shirley Brandman today at an event and spoke to them about GHS as well.

I don't remember the discussions about the designs that you mention so I am forwarding this to city staff and will ask them to contact you and to copy me as well.

Hope all is well with you!!  
Best Regards,  
Sidney

-----Original Message-----

From: Steve Augustino  
Sent: Oct 9, 2009 5:14 PM

To: sidneykatz@earthlink.net  
Subject: Gaithersburg High School

Mayor Katz,

I want to give you a quick update about Gaithersburg High School, and then ask you a question regarding the City's historic area development plans.

First, I hope you are putting out the word that the GHS replacement building is moving forward and will be completed in the next few years. The facilities advisory committee meetings are almost done at GHS. We have one more meeting, on Monday at 7 pm, and then the final plans will be presented to the GHS PTSA on Tuesday, Oct. 20 (again at 7 pm). (You of course are welcome to attend either meeting if you like!)

Bigger picture, you can note that thanks in part to the attention that City leaders have focused on GHS, we are well on our way to completing the new HS building. We should get this positive message out as many places as we can. The new building is coming -- and it is coming soon. After the Board of Ed approves the schematic design, MCPS will then proceed to prepare the project for construction bids. On the current schedule, construction of the new school will begin in July 2011 and the new building will open in August 2013. (Site work will continue for one more year). On this schedule, students currently in 5th grade will show up in the new HS building when they get to 9th grade. We're hoping that the state of the construction industry will push MCPS to prepare the school for bid earlier, in order to save money. That's a long shot, though.

I continue to be grateful to you and members of the Council who have done everything you can to shine the light on GHS. Not only have you testified for years before the Board of Ed and the County Council, but your assistance during the Capital for a Day events to introduce the Governor to our problems was invaluable.

Now, for my request. Our next meeting is going to talk about the facade of the building. I have always felt that the new building should evoke the original 1904 GHS building as much as possible, in order to emphasize the rich heritage of the school. I think the current plans are far too subtle in this regard -- basically, they only incorporate the arched doorways from the old building. Personally, I'm going to argue for purely cosmetic changes like incorporation of a gabled roof for the main entrance (matching the 1904 gable) and masking roof vents with a faux chimney like what is prominent in the old 1904 pictures. My question is this: I vaguely recall that there has been some discussion of extending the "Old Towne" design from the train station toward 355. Is that going forward, and would a historical appearance to GHS fit within that overall city goal? Any info you can provide that might argue for a more traditional design for the GHS building would be appreciated.

Best regards,

Steve

**From:** [Michele Potter](#)  
**To:** [Marjie Eyer](#); [Doris Stokes](#); [Angel Jones](#)  
**Subject:** Fw: Kudos!!  
**Date:** Monday, October 12, 2009 10:12:02 PM

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**From:** Ronald Meyer <meyerr@ptg-intl.com>  
**To:** ParksRec External Mailing  
**Cc:** Michele Potter  
**Sent:** Mon Oct 12 16:09:02 2009  
**Subject:** Kudos!!

TO THE FOLKS AT THE DEPARTMENT OF PARKS AND RECREATION

Thank you...Thank you...Thank you.

This year's Oktoberfest was the best ever! Not only has this now become a very notable event in the City and County - as anyone could see by the large number of people attending - but this one just seemed so much better. The weather, of course, was delightful; the food was great (and I bet there a few vendors who will bring more next year!) and the variety of everything on display and for sale was a big improvement. What's the expression, "if you build it, they will come?" Well, come they did, thanks to the efforts of the many folks that it takes to put on something as big as this.

I also want to commend the folks who had the neighborhood looking so clean barely a couple of hours after everything ended. They did a great job!

Thanks Again. Here's to an even bigger event next year.

Ron and Jan Meyer  
211 Firehouse Lane  
Gaithersburg, MD 20878

311 High Gables Drive #406  
Gaithersburg, MD 20878

October 6, 2009

Mayor Sidney Katz  
Gaithersburg, MD (delivered by hand)

Dear Mayor Katz:

I am writing to beg your assistance with a neighborhood problem which is truly affecting my quality of life. I moved here because it was a peaceful and quiet community. Since the beginning of September that has changed.

I live on the top floor in Lakelands Ridge Condo Building 3 which backs up onto the "tree save" area common to our development and Timberlands. I sleep with my windows open and that has never before been a problem.

On Monday, Wednesday and Friday mornings I have been awakened at 6:15 by what sounded like a drill sergeant and a boot camp: A deep and loud man's voice followed by much laughter and giggling from women.

I was advised by a neighbor to write to Abaris Realty, which I did, and was told that they would contact the manager of the Timberbrook Condos. When nothing changed I contacted the police and Officer Dan Lane, Jr. advised me that it was not a police issue, and he gave me the name of Mr. Michael Eckloff who, I assume, is the property manager for Timberbrook.

I then called Mr. Eckloff and spoke with his secretary or assistant (Shirley) who recommended that I go to the parking lot at Timberbrook and speak with these people nicely. I did that on September 16 at about 6:30 AM. Sure enough, all the way at the end of the parking lot where very few cars park, there was an exercise group underway.

I got out of the car and walked over to the leader who had "Personal Trainer" embroidered in small letters on his shirt. I introduced myself and he said his name was Richard. When I explained the situation and asked if they could possibly move to another place he told me they were residents. The one man in the group asked me what time it was. I told him at that point it was 6:40 but that I had been awakened at 6:15 by the car doors slamming and the loud voices. Richard said he could not move anywhere else but that he would try to "keep it down." That lasted about 5 minutes.

Personally I don't see a difference between this noise and loud music or dogs barking. It is disturbing and wakes me up those mornings before I am ready to get

up. I cannot get back to sleep. I should not have to sleep with my windows open (and, quite honestly, yesterday I heard it through the closed windows).

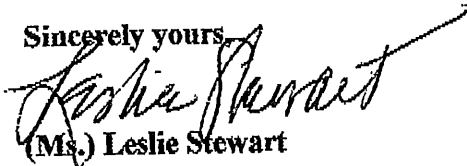
I asked Mr. Eckloff to look into this, contact the HOA or Condo President and get back to me. I have not yet heard anything from him. Yesterday I called again and he has not returned my call.

Mayor Katz, I know there are momentous things happening here right now, and this seems insignificant, but it makes a big difference to me (and perhaps to other of my neighbors who have not explored the source of the noise) and, as I stated before, my quality of life. That is important.

Thank you for coming tonight to answer our many questions. I hope I will be hearing from you or someone else who can help solve this problem.

Thanking you in advance,

Sincerely yours,

A handwritten signature in cursive script that reads "Leslie Stewart". The signature is written in black ink and is positioned above the printed name.

(Ms.) Leslie Stewart



*Gaithersburg*  
A CHARACTER COUNTS! CITY

October 19, 2009

Ms. Leslie Stewart  
311 High Gables Drive #406  
Gaithersburg, Maryland 20878

Ms. Stewart:

Mayor Katz has asked me to respond to your letter dated October 6, 2009. I am sorry to see that you are being disturbed in the early morning hours by sound created by an exercise group. Unfortunately the city code does not have regulations on noise disturbances created by the human voice. City Code section 15-8: Disturbing the Peace, applies to labor saving devices (hand tools, power equipment, etc) and amplified music.

I suspect with the colder weather upon us that the group may soon if they have not already move their training to another location. In the event that you continue to be disturbed prior to 7:00 a.m. please contact me directly and I will contact The Montgomery County Department of Environmental Protection to inquire if Montgomery County Code Chapter 31B Noise Control which is applicable in the city would apply to such a disturbance. Please be advised there are exemptions to Chapter 31B for sound, not electronically amplified, created between 7:00 a.m. and 11 p.m. Therefore, if determined applicable, the exercise group would not be able to create noise above 55 decibels prior to 7:00 a.m.

I hope this information is helpful. If you should have any questions, I can be contacted at [kroman@gaitthersburgmd.gov](mailto:kroman@gaitthersburgmd.gov) or at 301-258-6340.

Sincerely,

Keyin J Roman  
Neighborhood Services Director  
Planning and Code Administration

cc: Mayor Katz  
Angel Jones, City Manager

City of Gaithersburg • 31 South Summit Avenue, Gaithersburg, Maryland 20877-2098  
301-258-6300 • FAX 301-948-6149 • TTY 301-258-6430 • [cityhall@gaitthersburgmd.gov](mailto:cityhall@gaitthersburgmd.gov) • [www.gaitthersburgmd.gov](http://www.gaitthersburgmd.gov)

MAYOR  
Sidney A. Katz

COUNCIL MEMBERS  
Jud Ashman  
Cathy C. Drzyzgula  
Henry F. Marraffa, Jr.  
Michael A. Sesma  
Ryan Spiegel

CITY MANAGER  
Angel L. Jones