

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

November 16, 2009

CALL TO PODIUM:

Walter J. DeBord

RESPONSIBLE STAFF:

James D. Arnoult

AGENDA ITEM:

(please check one)

<input type="checkbox"/>	Presentation
<input type="checkbox"/>	Proclamation/Certificate
<input type="checkbox"/>	Appointment
<input type="checkbox"/>	Public Hearing
<input type="checkbox"/>	Historic District
<input checked="" type="checkbox"/>	Consent Item
<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	Resolution
<input type="checkbox"/>	Policy Discussion
<input type="checkbox"/>	Work Session Discussion Item
<input type="checkbox"/>	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:
Resolution of the Mayor and City Council Authorizing the City Manager to Enter into a Contract to Provide Snow Removal Services for the City of Gaithersburg

SUPPORTING BACKGROUND:
Funds were approved in the FY 10 Budget to provide contract snow plowing services to supplement the City's snow plowing crews. This contract will provide seven (7) snow plow trucks and operators during the 2009-2010 Winter Season.
Public Works went out to bid on September 30, 2009 for Snow Removal Services. Bids were sent out to eight (8) contractors. Bids were opened and tabulated on October 9, 2009
The following bids were received:
C&C Custom Lawncare \$790.00 per hour
Colossal Contractors, Inc. \$1,130.00 per hour
CT Stanley \$1,307.50 per hour
The low bidder, C&C Custom Lawncare, Inc., meets all specifications and requirements. Public Works recommends awarding the contract to C&C Custom Lawn care, Inc.

DESIRED OUTCOME:
Vote on Resolution

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING
TO EXPENDITURES FROM THE CITY BUDGET
(CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: James D. Arnoult Date of City Council Meeting: November 16, 2009
Director, PW

AUTHORIZING

Purchase Award Contract Transfer Funds Negotiate/
Execute a Contract

BID INFORMATION:

Advertisement Date September 30, 2009
Newspaper(s) Gaithersburg Gazette
Bids Opened/Tabulated (date) Bids were opened and tabulated on October 9, 2009

DESCRIPTION OF ITEM(S):

(Be specific; include quantity, item name, model number, etc.)

Provide seven (7) snow plow trucks and operators to assist City Snow plow crews during the 2009 – 2010 winter season.

CONTRACTED/PURCHASE FROM:

Company Name: C & C Custom LawnCare, Inc.
Street Address:
P. O. Box Number P.O. Box 510
City/State/Zip: Mount Airy, MD 21771

CONTRACT/PURCHASE AMOUNT: \$90,000.00

Check One: In the Amount of _____ Not to Exceed X

FUNDS TO BE EXPENDED FROM: Operating Budget X Capital Improvements Budget _____

Account Number: 1312-536400
(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS

Available Not available

AW 11.09.09
Finance Dept. Date

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL AUTHORIZING
THE CITY MANAGER TO ENTER INTO A CONTRACT TO PROVIDE
SNOW REMOVAL SERVICES FOR THE CITY OF GAITHERSBURG

WHEREAS, an invitation to bid was duly advertised in the September 30, 2009, issue of the Gaithersburg Gazette, and sealed bids were opened and tabulated on October 9, 2009; and

WHEREAS, the Mayor and Council have determined to award a contract to the lowest bidder meeting City specifications:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg, that the City Manager be and is hereby authorized to enter into a contract for Snow Removal Services with C&C Custom Lawncare, P.O. Box 510, Mount Airy, Maryland 21771, in an amount not to exceed Ninety Thousand Dollars (\$90,000); said funds to be expended from the Operating Budget.

ADOPTED by the Mayor and City Council this 16th day of November 2009.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in public meeting assembled on the 16th day
of November 2009.

Angel Jones, City Manager