

The City of Gaithersburg Galleries

CALL FOR ENTRIES

2013 Exhibition Season

The Gaithersburg Cultural Arts Advisory Committee (GCAAC) seeks to promote artistic expression and creative excellence from artists of all media. It is with this dedication that the GCAAC invites area artists and arts organizations to submit an application and proposals for exhibitions to be displayed in the City of Gaithersburg galleries.

MEDIA

Two-dimensional (wall hung) works in ALL MEDIA, styles, and techniques are acceptable. A small number of three-dimensional works can be displayed.

SALES

The City of Gaithersburg will receive a 30% commission on all sales. Any sales as a DIRECT result of the exhibition will be assessed the 30 % commission for up to six months following the final exhibition day. Sales must go through the Gallery Curator. Works may be listed as “not for sale” at the discretion of the artist.

INSURANCE

While precautions will be taken to protect all artwork in the City of Gaithersburg art galleries, it is the responsibility of the artist to insure their own work. The City of Gaithersburg does not assume liability for loss or damage to artwork exhibited in the art galleries. (Exceptions may be made under certain circumstances, please contact the Gallery Curator for details.)

GALLERY HOURS

The Arts Barn
Monday-Friday 10 a.m. - 5 p.m.
Saturday 1:30 - 5:30 p.m.
Sunday and evenings- during performances

Kentlands Mansion
Monday-Friday 9 a.m. – 4 p.m (by appointment)

The Activity Center at Bohrer Park
Monday -Saturday 8 a.m. to 9 p.m.
Sunday 8 a.m. to 5 p.m.

 Gaithersburg
Arts Barn
311 Kent Square Road
Gaithersburg, MD 20876



A CHARACTER COUNTS! City

The City of Gaithersburg

2013

Visual Arts Exhibitions

Call to Artists

THE GALLERIES OF:

The Arts Barn

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Kentlands Mansion

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*The Activity Center
at Bohrer Park*

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TERMS OF EXHIBITION

- ☆ All work must be original in design.
- ☆ Artists who have exhibited in the City's Galleries during the last two years are not eligible (excluding group exhibitions).
- ☆ All work **MUST** be framed or prepared for display in a professional manner. All wall displayed art must be suitably prepared to hang from chains or wire and hooks (gallery dependent).
- ☆ The work must be labeled with the artist's name, address, phone number, title and price.
- ☆ No work may be larger than 60" in any dimension.
- ☆ Transportation for delivery or pickup of works of art is the responsibility of the artist(s).
- ☆ All work must remain in the gallery for the duration of the exhibit.
- ☆ Works exhibited are subject to the approval of the Cultural Arts Director or Gallery Curator.
- ☆ A panel of jurors will select the exhibitors for the 2013 Season.

PROMOTION

The City of Gaithersburg will provide an opening reception for **selected** exhibits. Press releases and public service announcements for the exhibit will be distributed by the City of Gaithersburg. Any press releases, advertisements or announcements artists wish to distribute on their own **must** have the approval of the Gallery Curator or Cultural Arts Director.

THE GALLERIES

- ☆The **Arts Barn** is a lovely renovated cultural arts center. It features artist-in-residence studios, galleries, class rooms, an Art shop and a 99-seat theatre.
- ☆**Kentlands Mansion** is a historic, restored mansion used for arts, social and business events.
- ☆The **Activity Center at Bohrer Park** is a large modern facility used for social, athletic and business events.

For questions call: Arts Barn, 301-258-6394

Future Call to Artist Applications will be emailed. Please send your email to: ltremblay@gaitthersburgmd.gov

Name of Individual or Group _____

Name of Contact Person _____

Address _____

City _____ State _____ Zip Code _____

Work Phone _____ Home Phone _____ Cell Phone _____

Media _____ Exhibition Theme (optional) _____

Email _____ Website _____

Photo CD: Please submit 10- 20 images. Images must be in jpg or gif file format. It is recommended that images be scanned at 100 ppi, but no less than 72 ppi and no greater than 300 ppi. Images should be approximately 1024 x 768 pixels.

The files should be named on the disc with name and corresponding number listed on a separate image identification sheet. Discs not meeting these requirements will not be eligible for review.

RESUME: Include a resume of individual artist(s) or group applying for consideration. Please include any additional information you feel may be helpful such as brochures, reviews from previous shows, conceptual sketches and other supportive visual information.

FEE: Include a \$20 application fee, payable by check or money order to the **City of Gaithersburg.** (NO CASH PLEASE)

*** If you wish submitted materials to be returned, you must include a stamped, self-addressed envelope.**

Selection process calendar

March 29, 2012 - **Call to Artists** application available
June 1, 2012 - Applications must be RECEIVED or POSTMARKED by 5 p.m.
June 25 - 29, 2012 Jury selection
Week of July 16, 2012- Notification to all artists
January 2013 through December 2013 - Presentation of selected exhibits

Mail completed applications to:

Arts Barn Attention: Andi Rosati
311 Kent Square Road
Gaithersburg, Maryland 20878