

City of Gaithersburg
 Parks, Recreation, and Culture
 506 S. Frederick Avenue
 Gaithersburg, MD 20877
 301-258-6350 Fax: 301-258-6349
khux@gaithersburgmd.gov
www.gaithersburgmd.gov



Gaithersburg
 A CHARACTER COUNTS! CITY

Main Street Farmers' Market
 301 Main Street, Gaithersburg, MD 20878
 Saturdays, May 5 – November 17
 10 a.m. – 2 p.m.

Fulks Corner Farmers' Market
 Corner of Rt. 355 and Fulks Corner Avenue
 Thursdays, June 7 – October 25
 2 – 6 p.m.

2012 FARMERS' MARKET APPLICATION

Please Print Legibly or Type

Name _____ Business Name _____

Mailing Address _____

Home # _____ Cell # _____ E-mail _____

MD Tax ID # _____ Location of Farm Business _____

Is this a full-time or part-time occupation for you? ___ F/T ___ P/T

Total Acreage in Production _____ Total Greenhouse Space in Production _____ Approx. Start Date _____

Type of Farm Practice: ___ Organic ___ IPM ___ Traditional ___ "Pesticide Free" (not organic)

If organic, how long has your farm been cultivated under organic practices? ___ Years ___ Months

If organic, have you received a certification as an organic grower? ___ Yes ___ No If yes, name agency _____

<p><u>MARKET</u> (Select one or both) <input type="checkbox"/> Main Street Market <input type="checkbox"/> Fulks Corner Market</p>
--

<p><u>FEE</u> Checks payable to <i>City of Gaithersburg</i> <input type="checkbox"/> City Resident \$70 <input type="checkbox"/> Nonresident \$75</p>

ITEMS BROUGHT TO MARKET

(If necessary, use additional sheet provided on next page)

PRODUCT	QUANTITY	ESTIMATED HARVEST DATE

*Dried Herbs: _____

Potted Plants: _____

*Honey (# of Hives): _____

Bedding Plants: _____

*Baked Goods: _____

Cut Flowers: _____

*Processed/Prepared Items: _____
 (i.e. cider, jam, jelly, etc.)

Other: _____

***Copies of Montgomery County Department of Health permits must accompany this application. Call 240-777-3986 for permit information. Applications submitted without this permit will be returned.**

SET UP INFORMATION

___ Sell directly out of truck (maximum one ton) ___ Set up market display (provide drawing of layout on next page)
 ___ feet high ___ feet wide ___ feet length

Amount Paid \$ _____	<input type="checkbox"/> Cash	Check # _____
VISA/MC/DISC # _____	Exp. ___/___	
Signature _____		
Print Name _____		

<u>Office Use Only:</u> Farmers' Markets 2012	
Main Street Market - #34728	
Fulks Corner Market - #34727	
Rec'd: _____	W E M F Resident: Y N
Date: _____	Initials: _____

VENDOR ACKNOWLEDGEMENT

My signature attests to my agreement to adhere to the following rules, regulations, and responsibilities:

1. I will not sell produce that is not in season locally.
2. I will not sell poor quality produce.
3. A majority of the produce I sell will be produced by me.
4. I am responsible for ensuring that my space is left clean and free of trash, abandoned produce, etc. These items will be taken home for disposal.
5. I will be responsible for the conduct of anyone representing me.
6. I will be cooperative with the City of Gaithersburg's agent(s), Market Master and other producers so as to have a pleasant and orderly market.
7. I will comply with Montgomery County Health Dept. requirements if I sell non-potentially hazardous prepackaged food items such as baked goods, preserves, honey, and dried herbs.
8. I understand that I must stay the entire market time. I understand that I must arrive prior to market opening and that I will not dismantle my booth or remove it from the location before the end of the market time.
9. I will be responsible for providing tables, table covers and other miscellaneous items necessary for my booth operation. All equipment must be safely and properly secured in the event of adverse weather conditions.
10. I will display my vendor permit in a prominent location at all times during vending hours. If applicable, I will display my vehicle pass in the windshield at all times during vending hours.
11. **Safety Concerns are a priority for the City.** I will ensure that my inventory, equipment and supplies do not present a safety hazard to the public.
12. I will not have pets, alcohol, weapons or illegal/harmful substances with me while selling on City property.
13. I will comply with Maryland Sales Tax requirements if they are applicable to my product.
14. I understand that **with prior approval** from the City of Gaithersburg representative, I may include limited commercially produced items that are considered "value enhancing" to the market (example: olive oils, dressings).

I certify that I have read and understand Resolution R-73-05 (available upon request) of the Mayor and City Council of Gaithersburg establishing policy and setting forth standards for participation in this City sponsored and sanctioned event. I understand that I will not hold the City responsible if I do not make a profit. I also understand that the City reserves the right to restrict or prohibit the sale and display of any item(s) deemed inappropriate. I hereby release the City of Gaithersburg from all responsibility for theft or damage to any items involved with my booth operation.

By participating in this Market I agree that I, or anyone entitled to act on my behalf, together with the organization I represent (if any), hereby waive and release the City of Gaithersburg and the organizers of the market, plus all event partners, sponsors and volunteers, and their representatives, successors and assigns, from all claims and liabilities of any kind arising out of my participation in the market, even if that liability may arise out of negligence or carelessness on the part of the persons named in this waiver.

I understand that the market will be held even in bad weather and that the choice to participate is entirely mine to make. I assume all responsibility for any loss, damage, claim or other injury to myself, my family, my employees, the City or to third parties resulting from use of the site by myself as a participant, or by reason of participants, their employees, agents, representative, or to any of the items, materials, goods or other property of the same, whether caused by fire, theft, act of God, accident or any other cause whatsoever, for the period during which the participants use the space, and shall indemnify and hold harmless the City, its employees, agents and representatives from any and all such loss, damage, claim, injury or other expense relating thereto.

Participation in the Main Street Farmers' Market by groups or organizations other than City of Gaithersburg Officials, departments or committees does not constitute City of Gaithersburg endorsement.

Signature

Print Name

Date

***Please mail completed application form, grower's certificate, copy of Health Department permit (if applicable), copy of MD Sales Tax license (if applicable) and payment to:

Department of Parks, Recreation, and Culture, Attn: Kristen Hux, 506 S. Frederick Avenue, Gaithersburg, MD 20877



Department of Parks, Recreation, and Culture
506 S. Frederick Ave.
Gaithersburg, MD 20877
301-258-6350 • www.gaithersburgmd.gov

2012 FARMERS' MARKET FACT SHEET

▪ **Main Street Farmers' Market**

Main Street Pavilion in the Kentlands, 301 Main Street, Gaithersburg, MD 20878
Saturdays, May 5 – November 17
10 a.m. – 2 p.m.

▪ **Fulks Corner Farmers' Market**

Olde Towne Gaithersburg, Corner of Rt. 355 and Fulks Corner Avenue
Thursdays, June 7 – October 25
2 – 6 p.m.

REGISTRATION

REGISTRATION BEGINS: City Residents: Feb. 6, 2012 Nonresidents: Feb. 13, 2012

FEES: (For entire season) City Residents: \$70 Nonresidents: \$75

Please walk-in or mail completed application form, grower's certificate, copy of Health Department permit (if applicable), copy of MD Sales Tax license (if applicable) and payment to:

Department of Parks, Recreation, and Culture

Attn: Kristen Hux

506 South Frederick Avenue

Gaithersburg, MD 20877

Please make checks payable to "City of Gaithersburg." Forms may also be faxed to 301-258-6349 using Visa, MasterCard, or Discover. **Incomplete applications will be returned.**

Submittal of application does not guarantee placement. Monies will be refunded if you're not selected.

REQUIREMENTS

- Applicants must be a producer. A producer is any person offering for sale articles for human consumption such as fruits, vegetables, baked goods, jams, preserves or honey grown by the producer, members of their family or by persons in their employ. A producer can also be any person offering for sale non-edible articles, such as cut or potted flowers, which have been raised or prepared by the producer, members of their family or by a person in their employ.
- It is the vendor's responsibility to collect sales tax, if applicable. Items that are made or produced for human consumption are not taxable. The Maryland State Sales Tax Division requires vendors selling bedding plants and/or flowers to have a temporary or permanent retail sales tax license. To obtain an application for either license, please contact the Division's regional office at 410-767-1300 or go to www.marylandtaxes.com.
- The Montgomery County Department of Health requires registration if items to be sold are prepared in a kitchen (i.e. baked goods, preserves, jams, dried herbs, honey, etc.). For questions call 240-777-3986.

MARKET PLACE ACCEPTANCE

The City of Gaithersburg reserves the right to choose produces that will enhance the variety and quality of the market. Priority will be given to returning vendors in good standing at the end of the previous market season.