

The Capital Improvements Program (CIP) is a projection of the City's capital investments plan over a five-year period. The CIP is both a fiscal and planning device that allows the City to monitor all capital project costs, funding sources, departmental responsibilities and timing schedules. Although no formal system for ranking projects is used, each year the CIP is reviewed within the context of ongoing City, County, State and federal programs and policies as well as the City's Master Plan and Strategic Directions. Capital investments involve major City projects that normally have long useful lives. Items included within the CIP are usually defined within one of the following categories:

1. Acquisition of land for a public purpose.
2. Construction of a significant facility, i.e., buildings or roads, or the addition to or extension of an existing facility.
3. Nonrecurring rehabilitation, major repair or energy efficiency endeavors to all or part of a facility that is not considered to be recurring maintenance.
4. Any specific planning, engineering study, or design work related to an individual project falling within the above three categories.
5. A significant one-time investment in tangible goods of any nature, that benefit of which will accrue over a multi-year period such as a new telephone system or investments in technology improvements.

The recommended CIP includes five years of projected capital needs. Funding for the current year is provided through a transfer from the General Fund; the Mayor and City Council authorize the transfer through the budget appropriation ordinance. Once appropriated to the CIP the funds remain within the CIP until spent, unless they are re-appropriated to another use.

**Funding Sources Used to Finance the CIP:**

The City of Gaithersburg has no debt; therefore, all CIP projects are funded through the General Fund on a Pay-As-You-Go Basis. There are several funding sources used to finance the CIP. The following is a list of the funding sources in the five-year plan.

- City Funds - This is the primary source of funding for the capital improvements. Funds are generated from contributions from the General Fund.
- State Fund - Contributions from the State of Maryland for capital improvement projects.
- Montgomery County - Contributions from Montgomery County for capital improvement projects.

- Federal Grant - Various grants from the federal government for capital improvement projects.
- Escrow Funds - Payments by developers for capital facilities, including storm water management, construction of recreation facilities and street improvements.

**Relationship Between the Operating Budget (General Fund) and CIP:**

Some of the City's capital projects will result in changes to future years' operating costs. The City currently does not develop estimates of the impact of a given project on the future years' operating budgets. Generally speaking the following are expected:

- studies and assessments may impact the future capital spending as the goal of these projects is to identify potential other improvements. Any future impact on operating costs for these types of projects is not known prior to completion of the study.
- Significant renovations are appropriate to classify as capital projects as they might extend the useful life of an asset, or provide additional service capacity. Sometimes these renovations result in energy savings, but that savings is difficult to identify and capture by the City's current processes. More often these replacements are needed simply to maintain the City's assets at an operational level.
- Replacement of infrastructure is generally considered to be cost neutral in future years; the replacement schedule should be such that the City is able to get the longest effective life from the asset.
- The year after any significant equipment purchase the City begins to set funding aside for the eventual replacement of the equipment. Equipment replacement funding is included in the operating budget. The annual replacement amount is typically set equal to the straight line depreciation of the asset (costs divided by the expected asset life).

Although not quantified, the City has described the expected future cost impacts for individual projects identified in the FY16 CIP.

- City Hall (70-2) – no significant future operating cost impact is expected
- Street Lighting (71-2) – some additional electric costs due to new lights and some savings on more energy efficient lights
- Public Service Facility (72-2) – construction of the salt building will allow for additional storage some upfront inventory may be purchased to fill additional space, but overall costs should decline as the City can purchase in larger quantities.
- Sidewalks, Handicapped Ramps & Bike Pathways (79-3) - no significant future operating cost impact is expected
- Olde Towne Revitalization (79-5) - no significant future operating cost impact is expected
- Street Resurfacing (83-1) - no significant future operating cost impact is expected

- Bohrer Park At Summit Hall Farm (83-2) - no significant future operating cost impact is expected
- Street Reconstruction (91-3) - no significant future operating cost impact is expected
- Traffic Calming And Signalization (92-2) - no significant future operating cost impact is expected
- Technology Projects (93-1) – additional operating costs are expected to fund both the future replacement of any purchased software systems as well as providing for annual support contracts on new software.
- Facilities Projects (98-1) – some funding for equipment replacement purchases
- Art In Public Places (98-4) - no significant future operating cost impact is expected
- Olde Towne Park Plaza (99-4) - future operating costs are not known at this time
- Contingency And Future Projects (00-0) - future operating costs are not known at this time
- Renovation/Improvements Of Existing Parks (00-4) - no significant future operating cost impact is expected
- Kentlands Mansion (01-2) - no significant future operating cost impact is expected
- Community Development Block Grant - HUD (04-1) - no significant future operating cost impact is expected
- Gaithersburg Police Station (09-1) – it is anticipated that the overall cost structure may change significantly with a new facility, but future operating costs are not known at this time
- Crown Farm Historic Park (09-2) - no significant future operating cost impact is expected
- Train Station & Museum Complex (09-4) no significant future operating cost impact is expected
- Energy Efficiency and Conservation (10-1) – energy costs are expected to decrease due to these projects.
- Quince Orchard Park - Medimmune (14-1) - no significant future operating cost impact is expected
- Consumer Product Safety Commission Park (14-2) - no significant future operating cost impact is expected

Following the CIP plan summary are individual project descriptions.



# CURRENT CIP BUDGET FY16 BUDGET

Project Name by Category	Project	FY16 Revenue Budget
<b>City Facility</b>		
City Hall	70-2	\$ 750,000
Public Service Facility	72-2	1,000,000
Technology Projects	93-1	-
Facilities Projects	98-1	430,000
Gaithersburg Police Station	09-1	5,000,000
Energy Efficiency and Conservation	10-1	250,000
Total		<u>\$ 7,430,000</u>
<b>Community Enhancement</b>		
Street Lighting	71-2	\$ 75,000
Olde Towne Revitalization	79-5	-
Property Acquisition & Disposition	81-4	-
Olde Towne Park Plaza	99-4	100,000
Contingency And Future Projects	00-0	896,250
Community Development Block Grant - HUD	04-1	-
Crown Farm Historic Park	09-2	-
Quince Orchard Park - Medimmune	14-1	500,000
Consumer Product Safety Commission Park	14-2	3,000,000
Total		<u>\$ 4,571,250</u>
<b>Recreation/Leisure</b>		
Bohrer Park At Summit Hall Farm	83-2	\$ 33,750
Art In Public Places	98-4	-
Renovation/Improvements Of Existing Parks	00-4	90,000
Kentlands Mansion	01-2	100,000
Edison Park Drive Site	03-1	-
Gaithersburg Senior Center	09-3	-
Train Station & Museum Complex	09-4	-
Synthetic Fields	13-1	-
Total		<u>\$ 223,750</u>
<b>Transportation/Environment</b>		
Sidewalks, Handicapped Ramps & Bike Pathways	79-3	\$ 120,000
Street Resurfacing	83-1	855,000
Street Reconstruction	91-3	100,000
Traffic Calming And Signalization	92-2	-
Traffic Enhancements	98-7	-
355 Corridor Plan Improvements	99-1	-
Teachers Way	07-2	-
Total		<u>\$ 1,075,000</u>
<b>City of Gaithersburg - Project Totals</b>		<u><u>\$ 13,300,000</u></u>



# CURRENT CIP BUDGET FY16 BUDGET

Project Name by Category	Project	FY16 Expenditure Budget
<b>City Facility</b>		
City Hall	70-2	\$ 1,250,000
Public Service Facility	72-2	1,295,000
Technology Projects	93-1	430,000
Facilities Projects	98-1	1,317,000
Gaithersburg Police Station	09-1	6,225,000
Energy Efficiency and Conservation	10-1	310,000
Total		<u>\$ 10,827,000</u>
<b>Community Enhancement</b>		
Street Lighting	71-2	\$ 137,000
Olde Towne Revitalization	79-5	20,000
Property Acquisition & Disposition	81-4	-
Olde Towne Park Plaza	99-4	900,000
Contingency And Future Projects	00-0	500,000
Community Development Block Grant - HUD	04-1	125,500
Crown Farm Historic Park	09-2	230,000
Quince Orchard Park - Medimmune	14-1	315,000
Consumer Product Safety Commission Park	14-2	200,000
Total		<u>\$ 2,427,500</u>
<b>Recreation/Leisure</b>		
Bohrer Park At Summit Hall Farm	83-2	\$ 522,350
Art In Public Places	98-4	24,875
Renovation/Improvements Of Existing Parks	00-4	135,000
Kentlands Mansion	01-2	300,000
Edison Park Drive Site	03-1	-
Gaithersburg Senior Center	09-3	-
Train Station & Museum Complex	09-4	84,000
Synthetic Fields	13-1	-
Total		<u>\$ 1,066,225</u>
<b>Transportation/Environment</b>		
Sidewalks, Handicapped Ramps & Bike Pathways	79-3	\$ 130,000
Street Resurfacing	83-1	1,275,000
Street Reconstruction	91-3	100,000
Traffic Calming And Signalization	92-2	300,000
Traffic Enhancements	98-7	-
355 Corridor Plan Improvements	99-1	-
Teachers Way	07-2	-
Total		<u>\$ 1,805,000</u>
<b>City of Gaithersburg - Project Totals</b>		<u>\$ 16,125,725</u>

# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	City Hall						
PROJECT NUMBER:	70-2	CATEGORY:	City Facility				
			(000)				
PRIOR APPROPRIATION AS OF:	07/01/13	\$	5,134				
EXPENDED/ENCUMBERED AS OF:	06/30/14	\$	4,491				
UNENCUMBERED AS OF:	06/30/15	\$	643				

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS	\$5,626	\$200	\$750	\$760	\$200	\$200		\$7,736
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	-\$692							-\$692
<b>TOTAL</b>	<b>\$4,934</b>	<b>\$ 200</b>	<b>\$ 750</b>	<b>\$ 760</b>	<b>\$ 200</b>	<b>\$ 200</b>	<b>\$ 0</b>	<b>\$7,044</b>

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$78	\$60						\$138
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$4,283		\$1,250	\$900				\$6,433
FURNITURE & EQUIPMENT	\$70							\$70
<b>TOTAL</b>	<b>\$4,431</b>	<b>\$ 60</b>	<b>\$1,250</b>	<b>\$ 900</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$6,641</b>

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$503	\$643	\$143	\$3	\$203	\$403	\$403	\$403

# CURRENT CIP BUDGET

## FISCAL YEAR 2016

PROJECT NAME:	<b>City Hall</b>		
PROJECT NUMBER:	70-2	CATEGORY:	City Facility
PRIOR APPROPRIATION AS OF:	<b>07/01/12</b>	\$	5,134 (000)
EXPENDED/ENCUMBERED AS OF:	<b>06/30/13</b>	\$	4,491
UNENCUMBERED AS OF:	<b>06/30/14</b>	\$	643

**Project Description:** **Coordinator: Ronald Kaczmarek**

This project supports renovations and upgrades to the City Hall building envelope, mechanical systems and grounds.

In FY15, funds of (\$60,000) supported a City Hall needs analysis study to improve functionality and develop concepts for construction projected in the future (\$60,000) (T\to be completed in FY15).

In FY16, available funds of (\$1,250,000) will support Phase I renovations identified in the FY15 needs analysis study (\$500,000), and City Hall Roof Replacement Project (750,000).

In FY17, available funds of (\$900,000) will support Phase II renovations identified in the FY15 needs analysis study plus the replacement of lights in the City Hall Parking Lot (\$600,000) reconfigure the furniture layout in the Planning and Code Administration (\$100,000) and support refurbishment of the basement offices (\$200,000).

In FY18, no new projects are currently scheduled.

In FY19, no new projects are currently scheduled.

In FY20, no new projects are currently scheduled.



# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Street Lighting</b>		
PROJECT NUMBER:	71-2	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	07/01/13	\$	2,481
EXPENDED/ENCUMBERED AS OF:	06/30/14	\$	2,214
UNENCUMBERED AS OF:	06/30/15	\$	267

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS	\$2,431	\$75	\$75	\$75	\$150	\$75	\$75	\$2,956
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	-\$25							-\$25
<b>TOTAL</b>	<b>\$2,406</b>	<b>\$ 75</b>	<b>\$ 75</b>	<b>\$ 75</b>	<b>\$ 150</b>	<b>\$ 75</b>	<b>\$ 75</b>	<b>\$2,931</b>

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$103	\$90	\$6	\$5	\$5	\$5	\$5	\$220
LAND								
SITE IMPROV. UTIL & SWM	\$13							\$13
CONSTRUCTION	\$1,642	\$5	\$56	\$40	\$40	\$40	\$40	\$1,863
FURNITURE & EQUIPMENT	\$335	\$26	\$75	\$75	\$150	\$75	\$75	\$812
<b>TOTAL</b>	<b>\$2,093</b>	<b>\$ 121</b>	<b>\$ 137</b>	<b>\$ 120</b>	<b>\$ 195</b>	<b>\$ 120</b>	<b>\$ 120</b>	<b>\$2,908</b>

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$313	\$267	\$205	\$160	\$115	\$70	\$25	\$25

# CURRENT CIP BUDGET

## FISCAL YEAR 2016

PROJECT NAME:	<b>Street Lighting</b>		
PROJECT NUMBER:	71-2	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	<b>07/01/12</b>	\$	2,481
EXPENDED/ENCUMBERED AS OF:	<b>06/30/13</b>	\$	2,214
UNENCUMBERED AS OF:	<b>06/30/14</b>	\$	267

**Project Description:** **Coordinator: Ollie Mumpower**

This project funds the installation of new street lights in areas with inadequate lighting and the upgrading of existing lighting. Upgrading includes re-lamping all City maintained lights on a four year cycle and replacing worn or discolored lenses and the repainting or replacement of fiberglass poles as needed.

In FY15, available funds of (\$122,108) supported a survey to determine the adequacy of lighting in Olde Towne (\$20,000) [funding to be combined with additional funding source for the Olde Towne Plaza Project which includes a lighting study], the design of lights in Dorsey Estates (\$7,500) [moved from FY14 to be completed in FY15], the design and service installation costs for infill lighting along Midsummer Drive (\$50,000) [will be completed] and along Story Drive (\$13,108) [completed], replacement of lights in Dorsey Estates (originally estimated at \$30,000) [moved to FY16 and increased in price to \$50,000], individual lighting additions in Bennington (\$2,000) [completed], Washingtonian Village (\$3,000) [completed], and Woodland Hills [moved to FY16], as well as the replacement of fiberglass light poles (\$26,500), and the possible replacement of corroded anchor bolts and nuts (\$25,000) in a number of the Lakelands light poles [survey to move to FY 16 with associated replacements to follow based on the results of the study].

In FY16, available funds of (\$137,000) will support the design, service installation and construction of lights in Woodland Hills (\$6,000) and Olde Carriage Hill (\$6,000), the replacement of lights in Dorsey Estates, as well as, the construction of additional infill along Midsummer Drive (\$50,000). Available funds will also support converting a portion of our existing HPS lights to LED (\$50,000) in Olde Towne as well as the possible replacement of corroded anchor bolts and nuts (\$25,000) in a number of the Lakelands light poles [this is a result of a yearly survey to determine any remaining problem poles].

In FY17, available funds of (\$120,000) will support future undesignated projects for design (\$5,000) and construction (\$40,000). Available funds will also support converting a portion of our existing HPS lights to LED (\$50,000) as well as the possible replacement of corroded anchor bolts and nuts (\$25,000) in a number of the Lakelands light poles [this is a result of a yearly survey to determine any remaining problem poles].

In FY18, available funds of (\$195,000) will support future undesignated projects for design (\$5,000) and construction (\$40,000) as well as the re-lamping of all City owned streetlights (\$75,000). Available funds will also support converting a portion of our existing HPS lights to LED (\$50,000) as well as the possible replacement of corroded anchor bolts and nuts (\$25,000) in a number of the Lakelands light poles [this is a result of a yearly survey to determine any remaining problem poles].

In FY19 & FY20, available funds of (\$120,000 each year) will support future undesignated projects for design (\$5,000) and construction (\$40,000). Available funds will also support converting a portion of our existing HPS lights to LED (\$50,000) as well as the possible replacement of corroded anchor bolts and nuts (\$25,000) in a number of the Lakelands light poles [this is a result of a yearly survey to determine any remaining problem poles].



# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Public Service Facility</b>						
PROJECT NUMBER:	72-2	CATEGORY:	City Facility				
			(000)				
PRIOR APPROPRIATION AS OF:	<b>07/01/13</b>	\$	4,492				
EXPENDED/ENCUMBERED AS OF:	<b>06/30/14</b>	\$	3,872				
UNENCUMBERED AS OF:	<b>06/30/15</b>	\$	620				

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS	\$4,068	\$450	\$1,000	\$400	\$300	\$200	\$200	\$6,618
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	-\$26							-\$26
<b>TOTAL</b>	<b>\$4,042</b>	<b>\$ 450</b>	<b>\$1,000</b>	<b>\$ 400</b>	<b>\$ 300</b>	<b>\$ 200</b>	<b>\$ 200</b>	<b>\$6,592</b>

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$3		\$190		\$100			\$293
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$3,770		\$1,070			\$955		\$5,795
FURNITURE & EQUIPMENT	\$34	\$65	\$35					\$134
<b>TOTAL</b>	<b>\$3,807</b>	<b>\$ 65</b>	<b>\$1,295</b>	<b>\$ 0</b>	<b>\$ 100</b>	<b>\$ 955</b>	<b>\$ 0</b>	<b>\$6,222</b>

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$235	\$620	\$325	\$725	\$925	\$170	\$370	\$370

# CURRENT CIP BUDGET

## FISCAL YEAR 2016

PROJECT NAME:	<b>Public Service Facility</b>		
PROJECT NUMBER:	72-2	CATEGORY:	City Facility
PRIOR APPROPRIATION AS OF:	<b>07/01/12</b>	\$	4,492 (000)
EXPENDED/ENCUMBERED AS OF:	<b>06/30/13</b>	\$	3,872
UNENCUMBERED AS OF:	<b>06/30/14</b>	\$	620

**Project Description:** **Coordinator: Ronald Kaczmarek**

This project supports capital equipment replacement, upgrades and new projects at the Public Service Facility.

In FY15 available funds of (65,000) were used for the installation of an office trailer at the Public Work Facility.

The following projects were originally scheduled to be completed in FY15, but have been moved to FY16 because of staffing limitations. The design of a new salt storage building, the design of a truck wash, the construction of the truck wash and reconfiguration of storage space.

Therefore in FY16, available funds of (\$1,295,000) will support the design and replacement of the salt building (\$690,000), the design and construction of the truck wash (\$475,000), (\$35,000) for DPW Fleet Services Furniture and (\$95,000) for drain modifications within the Fleet Services.

There are no projects schedule for FY17.

In FY18, available funds of (\$100,000) will support the design of office expansion at Public Works.

In FY19, available funds of (\$955,000) will support construction of office expansion at Public Works (\$750,000) and the construction of a new server room (\$205,000).

In FY20, no current projects are scheduled.

# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Sidewalks, Handicapped Ramps &amp; Bike Pathways</b>						
PROJECT NUMBER:	79-3	CATEGORY:	Transportation/Environment				
			(000)				
PRIOR APPROPRIATION AS OF:	<b>07/01/13</b>	\$	3,043				
EXPENDED/ENCUMBERED AS OF:	<b>06/30/14</b>	\$	2,487				
UNENCUMBERED AS OF:	<b>06/30/15</b>	\$	556				

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS	\$1,689	\$100	\$120	\$300	\$300	\$300	\$300	\$3,109
STATE FUNDS	\$253			\$72	\$480			\$805
COUNTY FUNDS								
FEDERAL FUNDS	\$90							\$90
ESCROW FUNDS	\$527	\$200						\$727
TRANSFERRED	\$184							\$184
<b>TOTAL</b>	<b>\$2,743</b>	<b>\$ 300</b>	<b>\$ 120</b>	<b>\$ 372</b>	<b>\$ 780</b>	<b>\$ 300</b>	<b>\$ 300</b>	<b>\$4,915</b>

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$237	\$15	\$30	\$120	\$30	\$30	\$30	\$492
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$1,930	\$305	\$100	\$50	\$800	\$280	\$280	\$3,745
FURNITURE & EQUIPMENT								
<b>TOTAL</b>	<b>\$2,167</b>	<b>\$ 320</b>	<b>\$ 130</b>	<b>\$ 170</b>	<b>\$ 830</b>	<b>\$ 310</b>	<b>\$ 310</b>	<b>\$4,237</b>

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$576	\$556	\$546	\$748	\$698	\$688	\$678	\$678

# CURRENT CIP BUDGET

## FISCAL YEAR 2016

PROJECT NAME:	<b>Sidewalks, Handicapped Ramps &amp; Bike Pathways</b>		
PROJECT NUMBER:	79-3	CATEGORY:	Transportation/Environment
PRIOR APPROPRIATION AS OF:	<b>07/01/12</b>	\$	3,043
EXPENDED/ENCUMBERED AS OF:	<b>06/30/13</b>	\$	2,487
UNENCUMBERED AS OF:	<b>06/30/14</b>	\$	556

**Project Description:** **Coordinator: Ollie Mumpower**

This project provides for the construction of various pedestrian facilities including sidewalks, ADA ramps and pathways. This project also provides funding for hiker/biker paths.

In FY15, available funds of (\$320,465) supported the construction of a sidewalk along the Lakeforest Mall side of Odend’hal Avenue (\$55,000) [will be completed], additional design (\$15,465) [will be completed] as well as construction of a multiuse path along Rio Boulevard (\$200,000) [will be completed]. Bringing existing accessible ramps in compliance with current ADA requirements [no specific project completed but this is addressed as part of road resurfacing and street reconstruction projects], the acceleration of the bike lane signing and marking program (\$50,000) [will be completed]. The inventory of pathway widening needs (\$15,000) was moved to FY16 and increased in price to \$30,000. No additional sidewalk/pathway repair (originally budgeted \$30,000) was completed in FY15, so this item was removed from expenditures in FY15.

In FY16, available funds of (\$130,000) will support a pathway needs study (\$30,000), replacement of two decorative crosswalks in Hidden Creek Landbay I (\$50,000) and a survey and assessment of existing sidewalks and accessible ramps to bring these into compliance with new Public Right of Way Accessibility Guidelines (PROWAG) (\$50,000).

In FY17, available funds of (\$170,000) will support future Bicycle Master Plan bike path designs based on the results of the FY16 pathway needs study (\$30,000) as well as, if grant funds are available, the final design of a path along the east side of NIST between MD 117 and Muddy Branch Road (\$90,000). Funding will also support bringing existing sidewalks and accessible ramps in compliance with Public Right of Way Accessibility Guidelines (PROWAG) (\$50,000).

In FY18, available funds of (\$830,000) will support future Bicycle Master Plan bike path designs (\$30,000) and retrofits (\$150,000) based on the results on the FY16 pathway needs study as well as, if grant funds are available, the construction (\$600,000) of a path along the east side of NIST between MD 117 and Muddy Branch Road. Funding will also support bringing existing sidewalks and accessible ramps in compliance with Public Right of Way Accessibility Guidelines (PROWAG) (\$50,000).

In FY19 – FY20, available funds of (\$310,000 each year) will support future Bicycle Master Plan bike path designs (\$30,000) and retrofits (\$150,000) based on the results on the FY16 pathway needs study as well as future sidewalk construction projects (\$50,000), and sidewalk/pathway repair contracts (\$30,000). Funding will also support bringing existing sidewalks and accessible ramps in compliance with Public Right of Way Accessibility Guidelines (PROWAG) (\$50,000).

# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Olde Towne Revitalization</b>						
PROJECT NUMBER:	79-5	CATEGORY:	Community Enhancement				
PRIOR APPROPRIATION AS OF:	07/01/13	\$	5,457	(000)			
EXPENDED/ENCUMBERED AS OF:	06/30/14	\$	3,282				
UNENCUMBERED AS OF:	06/30/15	\$	2,175				

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS	\$3,556			\$525	\$500			\$4,581
STATE FUNDS	\$214							\$214
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	\$1,687							\$1,687
<b>TOTAL</b>	\$5,457	\$ 0	\$ 0	\$ 525	\$ 500	\$ 0	\$ 0	\$6,482

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$83	\$100	\$20					\$203
LAND								
SITE IMPROV. UTIL & SWM	\$271							\$271
CONSTRUCTION	\$2,783			\$250				\$3,033
FURNITURE & EQUIPMENT	\$45							\$45
<b>TOTAL</b>	\$3,182	\$ 100	\$ 20	\$ 250	\$ 0	\$ 0	\$ 0	\$3,552

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$2,275	\$2,175	\$2,155	\$2,430	\$2,930	\$2,930	\$2,930	\$2,930

# CURRENT CIP BUDGET

## FISCAL YEAR 2016

PROJECT NAME:	<b>Olde Towne Revitalization</b>		
PROJECT NUMBER:	79-5	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	<b>07/01/12</b>	\$	5,457 (000)
EXPENDED/ENCUMBERED AS OF:	<b>06/30/13</b>	\$	3,282
UNENCUMBERED AS OF:	<b>06/30/14</b>	\$	2,175

**Project Description:** **Coordinator: Thomas Lonergan**

This project supports opportunities in Gaithersburg Olde Town, revitalizing historical structures, and providing funds in support of grants.

In FY13, \$1,500,000 was transferred into this account from CIP 03-1 (Edison Park Drive Site) and \$25,000 in additional City funding was provided to begin establishing a fund to construct a second parking facility in the Central Business District.

FY14, \$51,030 was allocated to the ADA and restroom facility improvements at the B&O Railroad station. This was done in conjunction with additional funds allocated from 04-1 Community Development Block Grant Funds.

In FY15, available funds of (\$100,000) supported the design of streetscape improvements along East Diamond Avenue. This project will be done in conjunction with the designing of the Olde Towne Park Plaza (99-4).

In FY16, (\$20,000) has been allocated for the development of construction documents related to initial phase streetscape improvements.

In FY17, (\$250,000) has been allocated toward the construction of streetscape improvements along East Diamond Avenue. While the actual construction costs will depend upon the completed design, the improvements may need to be phased over several years.

FY18-20 while no additional expenditures are currently programmed it is anticipated upon completion of the design for streetscape improvements along East Diamond Avenue, additional funds will need to be budgeted in out years.



# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Property Acquisition And Disposition</b>		
PROJECT NUMBER:	81-4	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	07/01/13	\$	16,181
EXPENDED/ENCUMBERED AS OF:	06/30/14	\$	14,683
UNENCUMBERED AS OF:	06/30/15	\$	1,498

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS	\$15,585	\$500						\$16,085
STATE FUNDS	\$646							\$646
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	-\$550							-\$550
<b>TOTAL</b>	\$15,681	\$ 500	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$16,181

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$7							\$7
LAND	\$14,676							\$14,676
SITE IMPROV. UTIL & SWM								
CONSTRUCTION								
FURNITURE & EQUIPMENT								
<b>TOTAL</b>	\$14,683	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$14,683

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$998	\$1,498	\$1,498	\$1,498	\$1,498	\$1,498	\$1,498	\$1,498

# CURRENT CIP BUDGET

## FISCAL YEAR 2016

PROJECT NAME:	<b>Property Acquisition And Disposition</b>		
PROJECT NUMBER:	81-4	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	<b>07/01/12</b>	\$	16,181
EXPENDED/ENCUMBERED AS OF:	<b>06/30/13</b>	\$	14,683
UNENCUMBERED AS OF:	<b>06/30/14</b>	\$	1,498

**Project Description:** **Coordinator: Tony Tomasello**

In FY15, \$500,000 was allocated to this account to increase available funding which may be needed relative to strategic acquisitions in support of several Strategic Directions.

There are no additional property acquisitions planned, but a balance is being maintained for this purpose in order to react quickly to potential opportunities.

# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Street Resurfacing</b>		
PROJECT NUMBER:	83-1	CATEGORY:	Transportation/Environment
PRIOR APPROPRIATION AS OF:	07/01/13	\$	18,841
EXPENDED/ENCUMBERED AS OF:	06/30/14	\$	18,401
UNENCUMBERED AS OF:	06/30/15	\$	440

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS	\$16,669	\$650	\$855	\$650	\$650	\$650	\$650	\$20,774
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS	\$500							\$500
TRANSFERRED	\$1,022		\$105					\$1,128
<b>TOTAL</b>	<b>\$18,191</b>	<b>\$ 650</b>	<b>\$ 960</b>	<b>\$ 650</b>	<b>\$ 650</b>	<b>\$ 650</b>	<b>\$ 650</b>	<b>\$22,402</b>

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$635							\$635
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$17,283	\$483	\$1,275	\$640	\$600	\$600	\$600	\$21,481
FURNITURE & EQUIPMENT								
<b>TOTAL</b>	<b>\$17,918</b>	<b>\$ 483</b>	<b>\$1,275</b>	<b>\$ 640</b>	<b>\$ 600</b>	<b>\$ 600</b>	<b>\$ 600</b>	<b>\$22,116</b>

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$273	\$440	\$125	\$135	\$185	\$235	\$285	\$285

# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Street Resurfacing</b>		
PROJECT NUMBER:	83-1	CATEGORY:	Transportation/Environment
PRIOR APPROPRIATION AS OF:	<b>07/01/12</b>	\$	18,841
EXPENDED/ENCUMBERED AS OF:	<b>06/30/13</b>	\$	18,401
UNENCUMBERED AS OF:	<b>06/30/14</b>	\$	440

**Project Description:** **Coordinator: Ollie Mumpower**

This project supports funding for an annual street and sidewalk maintenance program . The project is a preventive maintenance and rehabilitation program. It provides resurfacing for City streets, replacement of settled or deteriorated curb and gutter, as well as sidewalks on streets selected for resurfacing. Contracts are bid in the winter or early spring of each year.

In FY15, available funds of (\$483,000) supported resurfacing on Longdraft Road (\$251,000) [was added from the original FY15] in the Bennington community, Water Street (\$92,000) [was added from original FY15], the first block of Diamond Drive (\$50,000), and the resurfacing of Municipal Lot 5 (\$80,000) [to be completed in FY15]. Funding also support lane marking (\$10,000) [to be completed in FY15]

The following projects were not completed in FY15: various streets in the East Deer Park area (originally budgeted at \$600,000)], as well as the City portion of a WSSC project along Gold Kettle Drive (originally budgeted at \$100,000) was delayed until completion of the WSSC work and speed hump (originally budgeted at \$20,000) but, was not needed based on the roads resurfaced.

In FY16 there will be a transfer of funds from 07-2 Teachers Way to 83-1 close out the remaining balance of the Teachers Way CIP (\$105,736).

In FY16, available funds of (\$1,275,000) will support resurfacing on Watkins Mill Road from Russell Avenue to Travis Avenue (\$500,000), Suffield Drive from Muddy Branch Road to Bickerstaff Way (\$175,000) and Harmony Hall Road from Muddy Branch Road to Cedar Avenue (\$190,000) and the resurfacing of Edison Drive (\$400,000). Funding will also support lane marking (\$10,000) on these streets.

In FY17, available funds of (\$640,000) will support resurfacing along Victory Farm Drive from Girard Street to Saybrooke Oaks Blvd. (\$520,000) as well as the City portion of WSSC project along Gold Kettle Drive (\$100,000). Funding will also support lane marking (\$10,000) and speed hump replacement (\$10,000) for these projects.

In FY18-FY20, available funds of (\$600,000 each year) will support resurfacing projects selected on the basis of information from a new pavement management system.

# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Bohrer Park At Summit Hall Farm</b>						
PROJECT NUMBER:	83-2	CATEGORY:	Recreation/Leisure				
			(000)				
PRIOR APPROPRIATION AS OF:	<b>07/01/13</b>	\$	15,487				
EXPENDED/ENCUMBERED AS OF:	<b>06/30/14</b>	\$	14,784				
UNENCUMBERED AS OF:	<b>06/30/15</b>	\$	703				

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS	\$12,836	\$65			\$35	\$15	\$15	\$12,966
STATE FUNDS	\$2,094		\$33	\$285				\$2,413
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	\$492							\$492
<b>TOTAL</b>	<b>\$15,422</b>	<b>\$ 65</b>	<b>\$ 33</b>	<b>\$ 285</b>	<b>\$ 35</b>	<b>\$ 15</b>	<b>\$ 15</b>	<b>\$15,871</b>

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$11,477	\$72	\$45					\$11,594
LAND								
SITE IMPROV. UTIL & SWM	\$93							\$93
CONSTRUCTION	\$2,695	\$238	\$300					\$3,234
FURNITURE & EQUIPMENT	\$168	\$41	\$177	\$415	\$35	\$15	\$15	\$866
<b>TOTAL</b>	<b>\$14,433</b>	<b>\$ 351</b>	<b>\$ 522</b>	<b>\$ 415</b>	<b>\$ 35</b>	<b>\$ 15</b>	<b>\$ 15</b>	<b>\$15,787</b>

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$989	\$703	\$214	\$84	\$84	\$84	\$84	\$84

# CURRENT CIP BUDGET

## FISCAL YEAR 2016

PROJECT NAME:	<b>Bohrer Park At Summit Hall Farm</b>		
PROJECT NUMBER:	83-2	CATEGORY:	Recreation/Leisure
		(000)	
PRIOR APPROPRIATION AS OF:	<b>07/01/12</b>	\$	15,487
EXPENDED/ENCUMBERED AS OF:	<b>06/30/13</b>	\$	14,784
UNENCUMBERED AS OF:	<b>06/30/14</b>	\$	703

**Project Description:** **Coordinator: Michele Potter**

This project provides for purchases and refurbishments for the Picnic Pavilions, Activity Center, Water Park, Skate Park and the Miniature Golf Course.

In FY15, available funds of (\$352,375) supported the design for renovations to the Miniature Golf Course including expansion of the restroom and 'caddy shack' buildings and modifications to the layout between Golf and Water Park (\$35,000), replacement of wooden bumpers with composite material for holes at the Miniature Golf Course (\$22,870), evaluation and report of the open and enclosed flume slides (\$4,550), and refurbishments and replacment of shade structures at Miniature Golf Course (\$15,000). In addition, expenditures related to Phase III of the Water Park which will includes design (\$32,672) new lockers (\$26,158) and construction improvements (\$216,125); a \$205,000 bond bill reimbursement will be submitted at project completion. Additional funding is also coming from 98-1 for the roof replacement to meet the 50/50 match of the bond bill.

Two projects were not completed as anticipated in FY15; upgrading of sign at Education Blvd/355 to an electronic message board (originally estimated at \$30,000) was moved to FY16 and replacement of Skate Park componets (\$5,000) which were not necessary.

In FY16, available funds of (\$522,350) will support the upgrade of static sign at Education Blvd. to an electronic message board (\$42,350), renovations to the Miniature Golf Course including expansion of the restroom and 'caddy shack' buildings and modifications to the layout between Golf and Water Park (\$300,000; a \$150,000 bond bill reimbursement will be submitted at project completion), refurbishments and repairs at Miniature Golf Course (\$65,000), the replacement of Skate Park components (\$20,000), the replacement of Activity Center activity room partitions (\$50,000) and architectural design and engineering of a water slide replacement project (\$45,000) [A request will be submitted to the Department of Natural Resources/Program Open Space and the Board of Public Works for a reimbursement in the amount of \$33,750, requiring a 25% City match of \$11,250].

In FY17, available funds of (\$415,000) will support the replacement of tables and shade structures at the Miniature Golf Course (\$15,000), the replacement of Skate Park components (\$20,000), and replacement of the 2 main slides at the Water Park (\$380,000) [A request will be submitted to the Department of Natural Resources/Program Open Space and the Board of Public Works for a reimbursement in the amount of \$285,000, requiring a 25% City match of \$95,000].

In FY 18, available funds of (\$35,000) will support refurbishments and enhancements to the Miniature Golf Course (\$15,000) and the replacement of Skate Park components (\$20,000).

In FY 19, available funds of (\$15,000) will support refurbishments and enhancements at Miniature Golf Course (\$15,000).

In FY 20, available funds of (\$15,000) will support refurbishments and enhancements at Miniature Golf Course (\$15,000).



# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Street Reconstruction</b>						
PROJECT NUMBER:	91-3	CATEGORY:	Transportation/Environment				
			(000)				
PRIOR APPROPRIATION AS OF:	<b>07/01/13</b>	\$	9,032				
EXPENDED/ENCUMBERED AS OF:	<b>06/30/14</b>	\$	8,362				
UNENCUMBERED AS OF:	<b>06/30/15</b>	\$	670				

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS	\$8,037	\$600	\$100	\$700	\$700	\$700	\$700	\$11,537
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS	\$596							\$596
TRANSFERRED	-\$201							-\$201
<b>TOTAL</b>	<b>\$8,432</b>	<b>\$ 600</b>	<b>\$ 100</b>	<b>\$ 700</b>	<b>\$ 700</b>	<b>\$ 700</b>	<b>\$ 700</b>	<b>\$11,932</b>

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$144		\$100	\$100	\$100	\$100	\$100	\$644
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$7,818	\$400		\$900	\$600	\$600	\$600	\$10,918
FURNITURE & EQUIPMENT								
<b>TOTAL</b>	<b>\$7,962</b>	<b>\$ 400</b>	<b>\$ 100</b>	<b>\$1,000</b>	<b>\$ 700</b>	<b>\$ 700</b>	<b>\$ 700</b>	<b>\$11,562</b>

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$470	\$670	\$670	\$370	\$370	\$370	\$370	\$370

# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Street Reconstruction</b>		
PROJECT NUMBER:	91-3	CATEGORY:	Transportation/Environment
PRIOR APPROPRIATION AS OF:	<b>07/01/12</b>	\$	9,032 (000)
EXPENDED/ENCUMBERED AS OF:	<b>06/30/13</b>	\$	8,362
UNENCUMBERED AS OF:	<b>06/30/14</b>	\$	670

**Project Description:** **Coordinator: Ollie Mumpower**

This project supports the reconstruction of streets that require more extensive work than streets included in our annual street resurfacing and rehabilitation program. A separate contract or amendment to the annual street reconstruction contract is typically prepared for each street selected for this program. Reconstruction projects will generally require engineered plans.

We are seeing extensive damage on some of our older streets from bus traffic and construction traffic. This funding will build up a project balance to cover emergencies and unexpected street reconstruction obligations.

In FY15, available funds of (\$400,000) supported the reconstruction of Travis Avenue from MD 355 to Watkins Mill Road (\$370,000) and lane marking (\$10,000) and speed hump (\$20,000) replacement.

The following projects were not completed as anticipated in FY15: design for Quince Orchard Boulevard from Firstfield Road to Diamond Drive (\$100,000) [moved to FY16 to better coincide with the reconstruction of Brown Station Elementary].

In FY16, available funds of (\$100,000) will support the design for Quince Orchard Boulevard from Firstfield Road to Diamond Drive (\$100,000).

In FY17, available funds of (\$1,000,000) will support the reconstruction of Quince Orchard Boulevard from Firstfield Road to Diamond Drive (\$900,000) as well as, the design (\$100,000) of a reconstruction project selected on the basis of information from a new pavement management system. This design project will be constructed in a future out year.

In FY18-FY20, available funds of (\$700,000 each year) will support the construction (\$600,000) of a previously designed project and the design of a new project (\$100,000) to be constructed in a future out year. This design will be selected on the basis of information from a new pavement management system.



# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Traffic Calming And Signalization</b>		
PROJECT NUMBER:	92-2	CATEGORY:	Transportation/Environment
PRIOR APPROPRIATION AS OF:	07/01/13	\$	1,457
EXPENDED/ENCUMBERED AS OF:	06/30/14	\$	1,317
UNENCUMBERED AS OF:	06/30/15	\$	140

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS	\$1,022			\$300	\$400	\$400	\$300	\$2,422
STATE FUNDS	\$110							\$110
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS	\$275							\$275
TRANSFERRED	\$50		\$192					\$242
<b>TOTAL</b>	<b>\$1,457</b>	<b>\$ 0</b>	<b>\$ 192</b>	<b>\$ 300</b>	<b>\$ 400</b>	<b>\$ 400</b>	<b>\$ 300</b>	<b>\$3,049</b>

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$14		\$40	\$40	\$40	\$40	\$40	\$214
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$1,094		\$260	\$260	\$310	\$310	\$310	\$2,544
FURNITURE & EQUIPMENT	\$205	\$4						\$209
<b>TOTAL</b>	<b>\$1,313</b>	<b>\$ 4</b>	<b>\$ 300</b>	<b>\$ 300</b>	<b>\$ 350</b>	<b>\$ 350</b>	<b>\$ 350</b>	<b>\$2,967</b>

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$144	\$140	\$32	\$32	\$82	\$132	\$82	\$82

# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Traffic Calming And Signalization</b>		
PROJECT NUMBER:	92-2	CATEGORY:	Transportation/Environment
PRIOR APPROPRIATION AS OF:	<b>07/01/12</b>	\$	(000) 1,457
EXPENDED/ENCUMBERED AS OF:	<b>06/30/13</b>	\$	1,317
UNENCUMBERED AS OF:	<b>06/30/14</b>	\$	140

**Project Description:** **Coordinator: Ollie Mumpower**

Funding in this project is used for installing and maintaining traffic calming devices, school flashers and traffic signals.

In FY15, available funds of (\$4,000) supported the purchase of additional analysis of data from the video collection unit (\$4,000) [to be purchased by end of FY15]

\$50,000 was identified for undesignated projects in FY15, however, it is not anticipated that this funding will be needed so it was removed from expenditures in FY15.

In FY16 a transfer of \$192,000 was made from 03-1 Edison Park Drive CIP to fund future signalization reconstruction projects.

In FY16-FY17, available funds of (\$300,000 each year) will support the design (\$40,000) and reconstruction (\$260,000) of a City owned traffic signal based on an assessment study currently underway by Montgomery County.

In FY18-FY20, available funds of (\$350,000 each year) will support the design (\$40,000) and reconstruction (\$260,000) of a City owned traffic signal based on an assessment study by Montgomery County and construction funding for an undesignated traffic calming project (\$50,000).

# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Technology Projects</b>						
PROJECT NUMBER:	93-1	CATEGORY:	City Facility				
PRIOR APPROPRIATION AS OF:	07/01/13	\$	6,115				
EXPENDED/ENCUMBERED AS OF:	06/30/14	\$	4,464				
UNENCUMBERED AS OF:	06/30/15	\$	1,651				

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS	\$5,573			\$500	\$300	\$300		\$6,673
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS	\$242							\$242
ESCROW FUNDS	\$300							\$300
TRANSFERRED								
<b>TOTAL</b>	\$6,115	\$ 0	\$ 0	\$ 500	\$ 300	\$ 300	\$ 0	\$7,215

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION								
FURNITURE & EQUIPMENT	\$4,326	\$138	\$430	\$250	\$575	\$475		\$6,195
<b>TOTAL</b>	\$4,326	\$ 138	\$ 430	\$ 250	\$ 575	\$ 475	\$ 0	\$6,195

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$1,789	\$1,651	\$1,221	\$1,471	\$1,196	\$1,021	\$1,021	\$1,021

# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Technology Projects</b>		
PROJECT NUMBER:	93-1	CATEGORY:	City Facility
PRIOR APPROPRIATION AS OF:	<b>07/01/12</b>	\$	6,115
EXPENDED/ENCUMBERED AS OF:	<b>06/30/13</b>	\$	4,464
UNENCUMBERED AS OF:	<b>06/30/14</b>	\$	1,651

**Project Description:** **Coordinator: Peter Cottrell**

This project includes funding for significant technology projects (over \$1,000) such as enterprise applications, geographic information systems materials and network and telephone infrastructure.

In FY 15, available funds of (\$138,500) supported ongoing infrastructure improvements (\$47,500), software upgrades (\$23,000), implementation of a new City web site (\$52,000), and a PCI compliance initiative (\$16,000).

In FY16, available funds of (\$430,000) will support ongoing infrastructure improvements (\$80,000), asset and facility management systems (\$225,000), an intranet web replacement (\$25,000), and a criminal intelligence system for police (\$100,000).

In FY17, available funds of (\$250,000) will support ongoing infrastructure improvements (\$95,000), improvements to existing software systems (\$60,000), expansions of core hardware systems (\$30,000), a network access control system (\$15,000), and improvements to the City radio system (\$50,000).

In FY18, available funds of (\$575,000) will support ongoing infrastructure improvements (\$25,000), improvements to existing software systems (\$150,000), expansion of the City's fiber network (\$200,000), implementation of parking garage technology (\$100,000), and expansion of the Olde Towne Surveillance Camera system (\$100,000).

In FY19, available funds of (\$475,000) will support replacement of the City document management system (\$200,000), continuing expansion of the City's fiber network (\$200,000), an Email Archive/Retention system (\$50,000), and improvements to the server room uninterruptible power supply (\$25,000)

Funding requests for FY20 are presently unidentifiable.



# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Facilities Projects</b>						
PROJECT NUMBER:	98-1	CATEGORY:	City Facility				
PRIOR APPROPRIATION AS OF:	07/01/13	\$	6,246				
EXPENDED/ENCUMBERED AS OF:	06/30/14	\$	4,265				
UNENCUMBERED AS OF:	06/30/15	\$	1,981				

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS	\$3,111		\$300	\$750	\$750	\$750	\$750	\$6,411
STATE FUNDS			\$130					\$130
COUNTY FUNDS	\$300							\$300
FEDERAL FUNDS								
ESCROW FUNDS	\$42							\$42
TRANSFERRED	\$2,793							\$2,793
<b>TOTAL</b>	\$6,246	\$ 0	\$ 430	\$ 750	\$ 750	\$ 750	\$ 750	\$9,676

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$344	\$219	\$30	\$45				\$639
LAND								
SITE IMPROV. UTIL & SWM	\$29							\$29
CONSTRUCTION	\$2,782	\$740	\$895	\$785	\$450	\$280	\$250	\$6,182
FURNITURE & EQUIPMENT	\$121	\$30	\$392	\$465	\$230	\$230	\$230	\$1,698
<b>TOTAL</b>	\$3,276	\$ 989	\$1,317	\$1,295	\$ 680	\$ 510	\$ 480	\$8,548

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$2,970	\$1,981	\$1,094	\$549	\$619	\$859	\$1,129	\$1,129

# CURRENT CIP BUDGET

## FISCAL YEAR 2016

PROJECT NAME:	<b>Facilities Projects</b>		
PROJECT NUMBER:	98-1	CATEGORY:	City Facility
PRIOR APPROPRIATION AS OF:	<b>07/01/12</b>	\$	6,246
EXPENDED/ENCUMBERED AS OF:	<b>06/30/13</b>	\$	4,265
UNENCUMBERED AS OF:	<b>06/30/14</b>	\$	1,981

**Project Description:** **Coordinator: Ronald Kaczmarek**

This project supports the systematic replacement of architectural, structural, mechanical, electrical and building envelope components on City-owned facilities.

In FY15, available funds of (\$989,750) supported, roof and shell replacement/repairs at the Water Park and Skate Park (\$300,000) [to be completed], equipment upgrades in various facilities (\$30,000), maintenance activities at various facilities (\$100,000) [completed], carpet replacement at the Activity Center (\$130,000) [to be completed] and design for Casey Community Center (\$59,750).

These projects were started in FY15 but will be completed in FY16: a survey of all City facilities existing emergency power equipment (\$130,000), design services to upgrade generators at various facilities (30,000), restriping in the parking garage (\$35,000), and the parking garage surface recoating (\$70,000). Facilities will also begin the B&O door replacement project in FY16 and complete it in FY16. This project is partially funded through 98-1 at \$105,000 and partially funded through Community Development Block Funds 00-4. In addition, the design for stabilization of the Smoke House was funded thru CIP 04-1 using Community Development Block Grant funds which will be completed in FY15.

In FY16, available funds of (\$1,317,000) will support the purchase of furniture and equipment (\$112,000) as well as, the construction (\$295,000) of improvements at the Casey Community Center, design services to upgrade generators at various facilities (30,000), equipment upgrades in various facilities (\$30,000), maintenance activities at various facilities (\$150,000), parking garage elevator shaft and skywalk repairs (\$350,000), roof and shell replacement/repairs at various facilities (\$100,000) and the upgrading of generators at various City facilities (\$250,000).

In FY17, available funds of (\$1,295,000) will support equipment upgrades in various facilities (\$30,000), maintenance activities at various facilities (\$150,000), Kentland's Arts Barn repointing (\$120,000), roof and shell replacement/repairs at various facilities (\$100,000), sound studies for the Robertson Park Youth Center, the Olde Towne Youth Center and the main gym at the Activity Center (\$45,000), upgrading of generators at various City facilities (\$400,000), elevator upgrades for the Parking Garage Elevators (\$165,000), replacement of Public Works furniture (\$35,000), and roof replacements at the Arts Barn(\$250,000).

In FY18, available funds of (\$680,000) will support equipment upgrades at various facilities (\$30,000), enhancements at various facilities (\$150,000), roof and shell replacement/repairs at various facilities (\$100,000), the upgrading of generators at various City facilities (\$200,000) and Train Station & Museum roof replacement (\$200,000).

In FY19, available funds of (\$510,000) will support will support equipment upgrades at various facilities (\$30,000), enhancements at various facilities (\$150,000), parking garage restriping (\$30,000) as well as, roof and shell replacement/repairs at various facilities (\$100,000) and the upgrading of generators at various City facilities (\$200,000).

In FY20, available funds of (\$480,000) will support equipment upgrades at various facilities (\$30,000), enhancements at various facilities (\$150,000), roof and shell replacement/repairs at various facilities (\$100,000) and the upgrading of generators at various City facilities (\$200,000).

# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Art In Public Places</b>		
PROJECT NUMBER:	98-4	CATEGORY:	Recreation/Leisure
PRIOR APPROPRIATION AS OF:	07/01/13	\$	636
EXPENDED/ENCUMBERED AS OF:	06/30/14	\$	510
UNENCUMBERED AS OF:	06/30/15	\$	126

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS	\$365			\$10	\$15	\$15	\$15	\$420
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS	\$240							\$240
TRANSFERRED	\$31							\$31
<b>TOTAL</b>	<b>\$ 636</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 10</b>	<b>\$ 15</b>	<b>\$ 15</b>	<b>\$ 15</b>	<b>\$ 691</b>

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$320		\$13	\$5	\$3			\$341
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$157	\$33	\$11	\$16	\$15	\$15	\$15	\$263
FURNITURE & EQUIPMENT								
<b>TOTAL</b>	<b>\$ 477</b>	<b>\$ 33</b>	<b>\$ 24</b>	<b>\$ 21</b>	<b>\$ 18</b>	<b>\$ 15</b>	<b>\$ 15</b>	<b>\$ 604</b>

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$159	\$126	\$102	\$91	\$88	\$88	\$88	\$88

# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Art In Public Places</b>		
PROJECT NUMBER:	98-4	CATEGORY:	Recreation/Leisure
PRIOR APPROPRIATION AS OF:	<b>07/01/12</b>	\$	636 (000)
EXPENDED/ENCUMBERED AS OF:	<b>06/30/13</b>	\$	510
UNENCUMBERED AS OF:	<b>06/30/14</b>	\$	126

**Project Description:** **Coordinator: Denise Kayser**

This project supports Art in Public Places projects throughout the City.

In FY15, available funds of (\$33,500) supported the final payment for the installation of the developer-funded Archstone project (\$28,750) and the final payment for the installation of a locomotive-themed bike rack at the Community Museum (\$4,750).

The following art projects were initial scheduled to begin in FY15 but were moved to FY16 and FY17; Constitution Gardens Park, Latitude Observatory Park, and Diamond Farms Skate Spot.

In FY16, available funds of (\$24,875) will support the design and fabrication of artwork at Constitution Gardens Park (\$11,500), the design and fabrication of science-themed art for Latitude Observatory Park (\$9,375), and the design and fabrication of Diamond Farms Skate Spot art (\$4,000).

In FY17, available funds of (\$21,125) will support the final payment for the fabrication and installation of artwork at Constitution Gardens (\$6,000), fabrication of science-themed art for Latitude Observatory Park (\$3,125), final payment for the design and fabrication of Diamond Farms Skate Spot art (\$2,000), and (\$10,000) for other undesignated public art projects.

In FY18, available funds of (\$18,125) will support the final payment for installation of science-themed art for Latitude Observatory Park (\$3,125), and (\$15,000) for other undesignated public art projects.

In FY19, available funds of (\$15,000) will support projects that have not yet been defined in scope or location.

In FY20, available funds of (\$15,000) will support projects that have not yet been defined in scope or location.



# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Transit Enhancements</b>		
PROJECT NUMBER:	98-7	CATEGORY:	Transportation/Environment
PRIOR APPROPRIATION AS OF:	07/01/13	\$	333
EXPENDED/ENCUMBERED AS OF:	06/30/14	\$	269
UNENCUMBERED AS OF:	06/30/15	\$	64

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS	\$125							\$125
STATE FUNDS	\$78							\$78
COUNTY FUNDS	\$28							\$28
FEDERAL FUNDS								
ESCROW FUNDS	\$212			\$30	\$30	\$30	\$30	\$332
TRANSFERRED	-\$110							-\$110
<b>TOTAL</b>	<b>\$ 333</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 30</b>	<b>\$ 30</b>	<b>\$ 30</b>	<b>\$ 30</b>	<b>\$ 453</b>

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$110	\$34						\$144
FURNITURE & EQUIPMENT	\$125			\$30	\$30	\$30	\$30	\$245
<b>TOTAL</b>	<b>\$ 235</b>	<b>\$ 34</b>	<b>\$ 0</b>	<b>\$ 30</b>	<b>\$ 30</b>	<b>\$ 30</b>	<b>\$ 30</b>	<b>\$ 389</b>

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$98	\$64	\$64	\$64	\$64	\$64	\$64	\$64

# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Transit Enhancements</b>		
PROJECT NUMBER:	98-7	CATEGORY:	Transportation/Environment
PRIOR APPROPRIATION AS OF:	<b>07/01/12</b>	\$	333 (000)
EXPENDED/ENCUMBERED AS OF:	<b>06/30/13</b>	\$	269
UNENCUMBERED AS OF:	<b>06/30/14</b>	\$	64

***Project Description:*** ***Coordinator: Ollie Mumpower***

This project supports the purchase and installation of benches and trash containers, as well as the City prototype bus shelters, to make transit convenient and comfortable.

City funding is supplemented by developer escrow funding.

In FY15, available funds of (\$34,000) supported the purchase and installation of thirty (30) benches (\$34,000) [purchase to be completed in FY15; install to occur in both FY15 and FY16].

The purchase and installation of one (1) developer funded non-advertising shelter (\$15,000) was originally scheduled in FY15, but was not completed because of developer timing issues. The City has in escrow funding for two bus shelters in the Crown Neighborhood.

There is no expenditure activity schedule to occur in FY16.

In FY17-FY20, available funds of (\$30,000 each year) will support the purchase and installation of two (2) developer funded non-advertising shelters (\$30,000).



# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>355 Corridor Plan Improvements</b>		
PROJECT NUMBER:	99-1	CATEGORY:	Transportation/Environment
PRIOR APPROPRIATION AS OF:	07/01/13	\$	255
EXPENDED/ENCUMBERED AS OF:	06/30/14	\$	245
UNENCUMBERED AS OF:	06/30/15	\$	10

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS	\$295							\$295
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	-\$169	\$129						-\$40
<b>TOTAL</b>	<b>\$126</b>	<b>\$129</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$255</b>

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$67	\$50						\$117
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$58	\$70						\$128
FURNITURE & EQUIPMENT								
<b>TOTAL</b>	<b>\$125</b>	<b>\$120</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$245</b>

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$1	\$10	\$10	\$10	\$10	\$10	\$10	\$10

# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>355 Corridor Plan Improvements</b>		
PROJECT NUMBER:	99-1	CATEGORY:	Transportation/Environment
PRIOR APPROPRIATION AS OF:	<b>07/01/12</b>	\$	255 (000)
EXPENDED/ENCUMBERED AS OF:	<b>06/30/13</b>	\$	245
UNENCUMBERED AS OF:	<b>06/30/14</b>	\$	10

***Project Description:*** ***Coordinator: John Schlichting***

This project includes funding for design and construction for landscaping and streetscape enhancements as short term beautification improvements in accordance with one of the recommendations from the Frederick Avenue and Vicinity Development Capacity Study.

In FY15 a total of \$129,178 was transferred from Project # 00-1 - Y-Site development which was closed in FY15.

In FY15, available funds (\$120,000) supported the design of landscaping/streetscape improvements (\$50,000) and the construction of Phase I Landscaping/Streetscape Improvements (\$70,000).

As a plan for the 355 Corridor is developed, additional funding will need to be allocated in future years with related expenditures. It is anticipated that a more detailed plan of future improvements will be developed in the near future.



# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Olde Towne Park Plaza</b>		
PROJECT NUMBER:	99-4	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	07/01/13	\$	1,069
EXPENDED/ENCUMBERED AS OF:	06/30/14	\$	105
UNENCUMBERED AS OF:	06/30/15	\$	964

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS	\$784							\$784
STATE FUNDS	\$135		\$100					\$235
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS	\$50							\$50
TRANSFERRED	\$100							\$100
<b>TOTAL</b>	\$1,069	\$ 0	\$ 100	\$ 0	\$ 0	\$ 0	\$ 0	\$1,169

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.		\$100						\$100
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$5		\$800					\$805
FURNITURE & EQUIPMENT			\$100					\$100
<b>TOTAL</b>	\$ 5	\$ 100	\$ 900	\$ 0	\$ 0	\$ 0	\$ 0	\$1,005

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$1,064	\$964	\$164	\$164	\$164	\$164	\$164	\$164

# CURRENT CIP BUDGET

## FISCAL YEAR 2016

PROJECT NAME:	<b>Olde Towne Park Plaza</b>		
PROJECT NUMBER:	99-4	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	<b>07/01/12</b>	\$	(000) 1,069
EXPENDED/ENCUMBERED AS OF:	<b>06/30/13</b>	\$	105
UNENCUMBERED AS OF:	<b>06/30/14</b>	\$	964

***Project Description:*** ***Coordinator: Thomas Lonergan***

This project supports the development of the Olde Towne Park Plaza at the intersection of North Summit and East Diamond Avenues.

In FY15, available funds of (\$100,000) supported the design, including construction documents, for the expansion and renovation of a City-owned pedestrian plaza in Olde Towne. Project design will be integrated into, and be complementary with, the existing fabric of Olde Towne. Community input was solicited and addressed amenities and functions for the plaza.

In FY16, available funds of (\$900,000) will support the construction of the project, which is roughly divided between actual physical construction (\$800,000) and (\$100,000) site furnishings. It is anticipated that this CIP project will be closed in FY17 after the completion of the project .

A grant of \$100,000 was awarded by the State of Maryland and will be received in FY16 as partial reimbursement for construction expenses upon project completion.

# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Contingency And Future Projects</b>		
PROJECT NUMBER:	00-0	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	07/01/13	\$	3,900
EXPENDED/ENCUMBERED AS OF:	06/30/14	\$	2,321
UNENCUMBERED AS OF:	06/30/15	\$	1,579

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS	\$5,735	\$250	\$896	\$500	\$500	\$500		\$8,381
STATE FUNDS	\$125							\$125
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	-\$2,210							-\$2,210
<b>TOTAL</b>	<b>\$3,650</b>	<b>\$ 250</b>	<b>\$ 896</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 0</b>	<b>\$6,296</b>

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$2,154		\$500	\$500	\$500	\$500	\$500	\$4,654
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION		\$142						\$142
FURNITURE & EQUIPMENT	\$25							\$25
<b>TOTAL</b>	<b>\$2,179</b>	<b>\$ 142</b>	<b>\$ 500</b>	<b>\$4,821</b>				

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$1,471	\$1,579	\$1,975	\$1,975	\$1,975	\$1,975	\$1,475	\$1,475

# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Contingency And Future Projects</b>		
PROJECT NUMBER:	00-0	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	<b>07/01/12</b>	\$	3,900 (000)
EXPENDED/ENCUMBERED AS OF:	<b>06/30/13</b>	\$	2,321
UNENCUMBERED AS OF:	<b>06/30/14</b>	\$	1,579

***Project Description:*** ***Coordinator: Stephanie Walker***

This project number provides funding for small capital projects identified during the fiscal year that were unanticipated and provides contingency funding for other CIP projects in the case of overages or changes in scope.

In FY15, (\$142,669) was spent on additional costs or work related to road resurfacing (83-1) and road reconstruction (91-3).

In FT16-FY20 available funds of (\$500,000 each year) will support projects as necessary.

# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Renovation/Improvements Of Existing Parks</b>						
PROJECT NUMBER:	00-4	CATEGORY:	Recreation/Leisure				
			(000)				
PRIOR APPROPRIATION AS OF:	<b>07/01/13</b>	\$	2,340				
EXPENDED/ENCUMBERED AS OF:	<b>06/30/14</b>	\$	2,151				
UNENCUMBERED AS OF:	<b>06/30/15</b>	\$	189				

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS	\$790	\$50	\$90	\$95	\$120			\$1,145
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	\$1,500							\$1,500
<b>TOTAL</b>	<b>\$2,290</b>	<b>\$ 50</b>	<b>\$ 90</b>	<b>\$ 95</b>	<b>\$ 120</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$2,645</b>

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$108							\$108
LAND								
SITE IMPROV. UTIL & SWM	\$597							\$597
CONSTRUCTION	\$646	\$800	\$135	\$95	\$120			\$1,796
FURNITURE & EQUIPMENT								
<b>TOTAL</b>	<b>\$1,351</b>	<b>\$ 800</b>	<b>\$ 135</b>	<b>\$ 95</b>	<b>\$ 120</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$2,501</b>

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$939	\$189	\$144	\$144	\$144	\$144	\$144	\$144



# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Renovation/Improvements Of Existing Parks</b>		
PROJECT NUMBER:	00-4	CATEGORY:	Recreation/Leisure
		(000)	
PRIOR APPROPRIATION AS OF:	<b>07/01/12</b>	\$	2,340
EXPENDED/ENCUMBERED AS OF:	<b>06/30/13</b>	\$	2,151
UNENCUMBERED AS OF:	<b>06/30/14</b>	\$	189

**Project Description:** **Coordinator: Mark Scafide**

This project supports the renovation or improvement of buildings, structures, ball field amenities and recreation courts at existing parks.

In FY15, available funds of (\$800,000) supported the renovations at Constitution Gardens.

In FY16, available funds of (\$135,000) will support renovation of the playing surface of three tennis courts at Diamond Farms Park (\$75,000), repair of lights at Kelley Field #2 (\$45,000) and the renovation of the basketball courts at Diamond Farms Park (\$15,000).

In FY17, available funds of (\$95,000) will support the renovation of the tennis courts at Malcolm King Park (\$75,000) and the basketball court at Malcolm King Park (\$20,000).

In FY18, available funds of (\$120,000) will support the renovation of the Kelley Park tennis courts (\$60,000) and the tennis courts at Green Park (\$60,000).

FY19-FY20, no projects have been identified.



# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Kentlands Mansion</b>						
PROJECT NUMBER:	01-2	CATEGORY:	Recreation/Leisure				
			(000)				
PRIOR APPROPRIATION AS OF:	<b>07/01/13</b>	\$	1,386				
EXPENDED/ENCUMBERED AS OF:	<b>06/30/14</b>	\$	993				
UNENCUMBERED AS OF:	<b>06/30/15</b>	\$	393				

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS	\$781	\$250	\$100	\$400	\$350			\$1,881
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	\$355							\$355
<b>TOTAL</b>	<b>\$1,136</b>	<b>\$ 250</b>	<b>\$ 100</b>	<b>\$ 400</b>	<b>\$ 350</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$2,236</b>

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$141	\$135						\$276
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$717		\$300	\$465	\$400			\$1,882
FURNITURE & EQUIPMENT								
<b>TOTAL</b>	<b>\$ 858</b>	<b>\$ 135</b>	<b>\$ 300</b>	<b>\$ 465</b>	<b>\$ 400</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$2,158</b>

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$278	\$393	\$193	\$128	\$78	\$78	\$78	\$78



# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Kentlands Mansion</b>		
PROJECT NUMBER:	01-2	CATEGORY:	Recreation/Leisure
		(000)	
PRIOR APPROPRIATION AS OF:	<b>07/01/12</b>	\$	1,386
EXPENDED/ENCUMBERED AS OF:	<b>06/30/13</b>	\$	993
UNENCUMBERED AS OF:	<b>06/30/14</b>	\$	393

**Project Description:** **Coordinator: Ronald Kaczmarek**  
This project supports major repairs and restoration of the Kentlands Mansion building envelope and exterior.

In FY15, available funds of (\$135,000) was used to conduct a needs analysis survey to include ADA and other facility upgrades (\$85,000) [to be completed in FY15] and a landscape design of the side-yard garden (\$50,000).

In FY16, available funds of (\$300,000) will support the landscape construction of the side-yard garden (\$300,000).

In FY17, available funds of (\$465,000) will support Phase I design and construction based on the needs analysis conducted in FY15 (\$465,000)

In FY18, available funds of (\$400,000) will support Phase II design and construction based on the needs analysis conducted in FY15 (\$400,000).

There are no projects identified for FY19-FY20.



# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Edison Park Drive Site</b>						
PROJECT NUMBER:	03-1	CATEGORY:	Recreation/Leisure				
			(000)				
PRIOR APPROPRIATION AS OF:	<b>07/01/13</b>	\$	2,089				
EXPENDED/ENCUMBERED AS OF:	<b>06/30/14</b>	\$	706				
UNENCUMBERED AS OF:	<b>06/30/15</b>	\$	1,383				

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS	\$6,448							\$6,448
STATE FUNDS	\$3,412							\$3,412
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	-\$7,771		-\$192					-\$7,963
<b>TOTAL</b>	\$2,089	\$ 0	\$-192	\$ 0	\$ 0	\$ 0	\$ 0	\$1,897

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$706							\$706
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION								
FURNITURE & EQUIPMENT								
<b>TOTAL</b>	\$ 706	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 706

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$1,383	\$1,383	\$1,191	\$1,191	\$1,191	\$1,191	\$1,191	\$1,191

**CURRENT CIP BUDGET**  
**FISCAL YEAR 2016**

PROJECT NAME:	<b>Edison Park Drive Site</b>		
PROJECT NUMBER:	03-1	CATEGORY:	Recreation/Leisure
		(000)	
PRIOR APPROPRIATION AS OF:	<b>07/01/12</b>	\$	2,089
EXPENDED/ENCUMBERED AS OF:	<b>06/30/13</b>	\$	706
UNENCUMBERED AS OF:	<b>06/30/14</b>	\$	1,383

**Project Description:** **Coordinator: Tony Tomasello**  
 Development and/or disposition of this site is pending future Mayor & Council direction.

In FY16 a transfer of \$192,000 was made to 92-2 Traffic Calming and Signalization to fund future signalization reconstruction projects. The existing fund balance remains in reserve until a decision has been made on the development and/or disposition.

# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Community Development Block Grant - HUD</b>						
PROJECT NUMBER:	04-1	CATEGORY:	Community Enhancement				
			(000)				
PRIOR APPROPRIATION AS OF:	07/01/13	\$	5,305				
EXPENDED/ENCUMBERED AS OF:	06/30/14	\$	4,956				
UNENCUMBERED AS OF:	06/30/15	\$	349				

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS								
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS	\$5,211	\$94						\$5,305
ESCROW FUNDS								
TRANSFERRED								
<b>TOTAL</b>	\$5,211	\$ 94	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$5,305

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$4,862	\$94	\$125					\$5,082
FURNITURE & EQUIPMENT								
<b>TOTAL</b>	\$4,862	\$ 94	\$ 125	\$ 0	\$ 0	\$ 0	\$ 0	\$5,082

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$349	\$349	\$224	\$224	\$224	\$224	\$224	\$224

# CURRENT CIP BUDGET

## FISCAL YEAR 2016

PROJECT NAME:	<b>Community Development Block Grant - HUD</b>		
PROJECT NUMBER:	04-1	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	<b>07/01/12</b>	\$	5,305
EXPENDED/ENCUMBERED AS OF:	<b>06/30/13</b>	\$	4,956
UNENCUMBERED AS OF:	<b>06/30/14</b>	\$	349

**Project Description:** **Coordinator: Louise Kauffmann**

This project supports programs and activities on behalf of low-moderate income households with funds from the Community Development Block Grant (CDBG) program.

In FY15, CDBG funds (\$94,000) were used for the design and stabilization of the Smoke House (\$11,500), and (\$82,500) was granted to the Montgomery County Coalition for the Homeless to assist with the renovation of 17 units at Seneca Heights Apartments.

Initially, FY15 funds were allocated to design renovations of the Casey Community Center(\$29,000), however, with changes to the eligible funding areas the project was determined to be no longer eligible for CCDBG funding.

In FY16, (\$125,500) of available funds will support the construction of the work on the Smoke House (\$60,500) [moved from FY15] and the replacement of the doors at the B&O Station (\$65,000) [moved from FY15].

In FY17-20 all capital CDBG funds will be allocated to the GHALP program (1142) so it is anticipated there will be no projects funding actual city construction projects. This will be a direct transfer to (1142) rather than shown as an expense in the CIP.

# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Teachers Way</b>						
PROJECT NUMBER:	07-2	CATEGORY:	Transportation/Environment				
		(000)					
PRIOR APPROPRIATION AS OF:	<b>07/01/13</b>	\$	3,201				
EXPENDED/ENCUMBERED AS OF:	<b>06/30/14</b>	\$	3,092				
UNENCUMBERED AS OF:	<b>06/30/15</b>	\$	109				

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS	\$2,010							\$2,010
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS	\$1,198							\$1,198
ESCROW FUNDS								
TRANSFERRED	-\$7		-\$105					-\$113
<b>TOTAL</b>	<b>\$3,201</b>	<b>\$ 0</b>	<b>\$-105</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$3,095</b>

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$166							\$166
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$2,854	\$65						\$2,920
FURNITURE & EQUIPMENT	\$7							\$7
<b>TOTAL</b>	<b>\$3,027</b>	<b>\$ 65</b>	<b>\$ 0</b>	<b>\$3,093</b>				

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$174	\$109	\$4	\$4	\$4	\$4	\$4	\$4

**CURRENT CIP BUDGET  
FISCAL YEAR 2016**

PROJECT NAME:	<b>Teachers Way</b>		
PROJECT NUMBER:	07-2	CATEGORY:	Transportation/Environment
		(000)	
PRIOR APPROPRIATION AS OF:	<b>07/01/12</b>	\$	3,201
EXPENDED/ENCUMBERED AS OF:	<b>06/30/13</b>	\$	3,092
UNENCUMBERED AS OF:	<b>06/30/14</b>	\$	109

**Project Description:** **Coordinator: Ollie Mumpower**

This project supported the construction of Teachers Way between Girard Street and the portion of Teachers Way recently constructed by a developer.

In FY15 a final payment of \$65,634 will be paid to the contractor. This CIP will be closed out at the end of FY15 with a transfer of \$105,736 to 83-1 Street Resurfacing in FY16.



# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Gaithersburg Police Station</b>		
PROJECT NUMBER:	09-1	CATEGORY:	City Facility
PRIOR APPROPRIATION AS OF:	07/01/13	\$	4,712
EXPENDED/ENCUMBERED AS OF:	06/30/14	\$	76
UNENCUMBERED AS OF:	06/30/15	\$	4,636

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS	\$1,338	\$3,500	\$5,000	\$5,500	\$1,500			\$16,838
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	-\$126							-\$126
<b>TOTAL</b>	\$1,212	\$3,500	\$5,000	\$5,500	\$1,500	\$ 0	\$ 0	\$16,712

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$51	\$25	\$1,125					\$1,201
LAND			\$5,100					\$5,100
SITE IMPROV. UTIL & SWM								
CONSTRUCTION				\$8,400				\$8,400
FURNITURE & EQUIPMENT					\$1,500			\$1,500
<b>TOTAL</b>	\$ 51	\$ 25	\$6,225	\$8,400	\$1,500	\$ 0	\$ 0	\$16,201

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$1,161	\$4,636	\$3,411	\$511	\$511	\$511	\$511	\$511



# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Gaithersburg Police Station</b>		
PROJECT NUMBER:	09-1	CATEGORY:	City Facility
		(000)	
PRIOR APPROPRIATION AS OF:	<b>07/01/12</b>	\$	4,712
EXPENDED/ENCUMBERED AS OF:	<b>06/30/13</b>	\$	76
UNENCUMBERED AS OF:	<b>06/30/14</b>	\$	4,636

**Project Description:** **Coordinator: Dennis Enslinger**

This project supports design and construction of improvements to the interior and exterior of the existing Police Station and the design and construction of a new Police Station facility.

In FY15 available funds of (\$25,000) supported preliminary design and space needs analysis for a new police station facility.

Initially, FY15 included \$2,000,000 for land acquisition and an additional \$125,000 for design services which were moved to FY16 based on timing of acquisition and design.

In FY16 available funds of (\$6,225,000) will support building acquisition (\$5,100,00) and design/construction documents (\$1,125,000).

In FY17 available funds of (\$8,400,000) will support construction of the project (which is expected to be completed in FY18).

In FY18 (\$1,500,000) will support the purchase of equipment and furniture for the newly constructed Police Station.

In FY19-20, no current projects are programmed.

# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Crown Farm Historic Park</b>		
PROJECT NUMBER:	09-2	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	07/01/13	\$	2,570
EXPENDED/ENCUMBERED AS OF:	06/30/14	\$	26
UNENCUMBERED AS OF:	06/30/15	\$	2,544

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS	\$70							\$70
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	\$2,500							\$2,500
<b>TOTAL</b>	\$2,570	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$2,570

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$26							\$26
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION			\$230	\$230	\$240			\$700
FURNITURE & EQUIPMENT								
<b>TOTAL</b>	\$ 26	\$ 0	\$ 230	\$ 230	\$ 240	\$ 0	\$ 0	\$ 726

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$2,544	\$2,544	\$2,314	\$2,084	\$1,844	\$1,844	\$1,844	\$1,844

# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Crown Farm Historic Park</b>		
PROJECT NUMBER:	09-2	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	<b>07/01/12</b>	\$	2,570 (000)
EXPENDED/ENCUMBERED AS OF:	<b>06/30/13</b>	\$	26
UNENCUMBERED AS OF:	<b>06/30/14</b>	\$	2,544

**Project Description:** **Coordinator: Ronald Kaczmarek**

This project supports the preservation/rehabilitation of several historic farm buildings on the former Crown Farm property. Some of these buildings possess historical and cultural significance, and display important architectural and design characteristics. They provide insight into the traditional rural quality that typified this region through the 19th and much of the 20th centuries, and preserve the cultural memory of Gaithersburg’s agricultural history.

Funding for upcoming fiscal years will depend upon when The City of Gaithersburg acquires the property from the developer of Crown Farm. The City is currently working with the developer to accept dedication of the parkland in FY16.

In FY14, available funds of (\$26,025) supported a survey and analysis of the on-site structures.

In FY15, available funds of (\$230,000) were set aside for the installation of a fence to secure the buildings and to support renovations to the existing buildings. This funding was moved to FY16 because site will not be deed to the City in FY15.

In FY16, upon the developer deeding the site to the City, the City will construct a security fence and start renovation of the existing buildings (\$230,000).

In FY17, available funds of (\$230,000) will support renovations to the existing buildings.

In FY18, available funds of (\$240,000) will support renovations to the existing buildings.

In FY19 & FY20, no current projects are programmed. Remaining balance may be used to make additional improvements in the park or reallocated to another CIP.



# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Gaithersburg Senior Center</b>						
PROJECT NUMBER:	09-3	CATEGORY:	Recreation/Leisure				
			(000)				
PRIOR APPROPRIATION AS OF:	<b>07/01/13</b>	\$	990				
EXPENDED/ENCUMBERED AS OF:	<b>06/30/14</b>	\$	865				
UNENCUMBERED AS OF:	<b>06/30/15</b>	\$	125				

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS	\$1,500							\$1,500
STATE FUNDS	\$200							\$200
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	-\$710							-\$710
<b>TOTAL</b>	<b>\$ 990</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 990</b>

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$95	\$10						\$105
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION		\$690						\$690
FURNITURE & EQUIPMENT		\$70						\$70
<b>TOTAL</b>	<b>\$ 95</b>	<b>\$ 770</b>	<b>\$ 0</b>	<b>\$ 865</b>				

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$895	\$125	\$125	\$125	\$125	\$125	\$125	\$125



# CURRENT CIP BUDGET

## FISCAL YEAR 2016

PROJECT NAME:	<b>Gaithersburg Senior Center</b>		
PROJECT NUMBER:	09-3	CATEGORY:	Recreation/Leisure
		(000)	
PRIOR APPROPRIATION AS OF:	<b>07/01/12</b>	\$	990
EXPENDED/ENCUMBERED AS OF:	<b>06/30/13</b>	\$	865
UNENCUMBERED AS OF:	<b>06/30/14</b>	\$	125

**Project Description:** **Coordinator: Dennis Enslinger**

The project supports the renovation of the current Senior Center Phase II .

In FY14, a total of \$2,000,000 was transferred to Facilities Projects (98-1). In FY14 funds were originally budgeted to support design and construction of improvements to the existing center. These improvements included creation of a fitness center, modifications to the computer room, and other minor improvements including replacement of flooring. However, the project construction was delayed so only (\$70,000) was budgeted for design.

Phase II improvements (\$770,000) were designed and bid in FY14 with construction taking place in FY15 (estimated construction and furnishing costs are \$760,000 including contingency). An additional \$10,000 has been budgeted for design services in FY15. The total cost for the 09-3 CIP portion of the project is estimated at \$833,000 (FY14 and FY15). Additional funding for Information Technology costs will be provided through the Information Technology fund of approximately \$55,000.

FY16-FY20 no new projects are anticipated.



# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Train Station &amp; Museum Complex</b>						
PROJECT NUMBER:	09-4	CATEGORY:	Recreation/Leisure				
			(000)				
PRIOR APPROPRIATION AS OF:	07/01/13	\$	1,521				
EXPENDED/ENCUMBERED AS OF:	06/30/14	\$	1,367				
UNENCUMBERED AS OF:	06/30/15	\$	154				

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS	\$251				\$15	\$15	\$15	\$296
STATE FUNDS	\$250							\$250
COUNTY FUNDS								
FEDERAL FUNDS	\$430							\$430
ESCROW FUNDS								
TRANSFERRED	\$590							\$590
<b>TOTAL</b>	<b>\$1,521</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 15</b>	<b>\$ 15</b>	<b>\$ 15</b>	<b>\$1,566</b>

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$27							\$27
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$1,191		\$15					\$1,206
FURNITURE & EQUIPMENT	\$146	\$3	\$69	\$15	\$15	\$15	\$15	\$278
<b>TOTAL</b>	<b>\$1,364</b>	<b>\$ 3</b>	<b>\$ 84</b>	<b>\$ 15</b>	<b>\$ 15</b>	<b>\$ 15</b>	<b>\$ 15</b>	<b>\$1,511</b>

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$157	\$154	\$70	\$55	\$55	\$55	\$55	\$55

# CURRENT CIP BUDGET

## FISCAL YEAR 2016

PROJECT NAME:	<b>Train Station &amp; Museum Complex</b>		
PROJECT NUMBER:	09-4	CATEGORY:	Recreation/Leisure
PRIOR APPROPRIATION AS OF:	<b>07/01/12</b>	\$	1,521
EXPENDED/ENCUMBERED AS OF:	<b>06/30/13</b>	\$	1,367
UNENCUMBERED AS OF:	<b>06/30/14</b>	\$	154

**Project Description:** **Coordinator: Denise Kayser**

Staff has recommended changing the name from the Rolling Stock Project to Train Station and Museum Complex to better reflect the purpose of this CIP.

This project supports the repair and furnishings of the Gaithersburg Train Station and Museum Complex comprised of the Train Station, Museum, a 1914 locomotive, caboose and Budd car.

The City received a Federal Transportation Enhancement Grant through the State of Maryland in the amount of \$430,182 in 2005. The project required a 1:1 match, approximately \$430,000 in City funds. The project included site and landscaping improvements, cosmetic restoration of the locomotive, replacement of the deck surrounding the Community Museum, and an exchange with the Hagerstown Roundhouse Museum of our Caboose and Troop Kitchen Car with another caboose, and the restoration of that caboose and a Budd car. The Budd car and Caboose will serve as an annex to the Community Museum, allowing for greater programming and events.

In FY15, available funds of (\$3,092) supported the purchase of furnishings for the Budd Car. Originally, at total of \$55,000 was allocated for furnishings, however, the major portion of this expenditure was delayed until FY16 to ensure Budd Car was fully water-tight.

In FY16, available funds of (\$84,000) will support the purchase furnishings and fixtures for the Budd car and caboose (\$69,000), and the restoration and installation of historic railroad artifacts on the Community Museum site (\$15,000).

In FY17, available funds of (\$15,000) will support the design, fabrication and installation of permanent museum exhibits.

In FY18, available funds of (\$15,000) will support the refurbishment and enhancements to the Museum complex.

In FY19, available funds of (\$15,000) will support the refurbishment and enhancements to the Museum complex.

In FY20, available funds of (\$15,000) will support the refurbishment and enhancements to the Museum complex.

# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Energy Efficiency and Conservation</b>		
PROJECT NUMBER:	10-1	CATEGORY:	City Facility
PRIOR APPROPRIATION AS OF:	07/01/13	\$	778
EXPENDED/ENCUMBERED AS OF:	06/30/14	\$	676
UNENCUMBERED AS OF:	06/30/15	\$	102

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS	\$200	\$50	\$250	\$300	\$300	\$300	\$300	\$1,700
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS	\$528							\$528
ESCROW FUNDS								
TRANSFERRED								
<b>TOTAL</b>	\$ 728	\$ 50	\$ 250	\$ 300	\$ 300	\$ 300	\$ 300	\$2,228

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$33							\$33
LAND								
SITE IMPROV. UTIL & SWM	\$4							\$4
CONSTRUCTION	\$499	\$140	\$310	\$340	\$300	\$300	\$300	\$2,189
FURNITURE & EQUIPMENT								
<b>TOTAL</b>	\$ 536	\$ 140	\$ 310	\$ 340	\$ 300	\$ 300	\$ 300	\$2,226

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$192	\$102	\$42	\$2	\$2	\$2	\$2	\$2

# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Energy Efficiency and Conservation</b>		
PROJECT NUMBER:	10-1	CATEGORY:	City Facility
PRIOR APPROPRIATION AS OF:	<b>07/01/12</b>	\$	778
EXPENDED/ENCUMBERED AS OF:	<b>06/30/13</b>	\$	676
UNENCUMBERED AS OF:	<b>06/30/14</b>	\$	102

**Project Description:** **Coordinator: Ollie Mumpower**

This project supports the design and construction of Energy Conservation Measures (ECM) that were identified during an energy audit of City facilities conducted in 2010.

In FY15, available funds of (\$140,000) supported replacement of the Arts Barn chiller (\$45,000), support the Arts Barn HVAC control system upgrades (\$20,000) and the implementation of ECM identified in the 2010 report (\$75,000). This project was started in FY15 but will not be completed until FY16.

In FY16, available funds of (\$310,000) will support the replacement of the Arts Barn Boilers (\$250,000) and additional controls and lighting upgrades (\$60,000).

In FY17, available funds of (\$340,000) will support Energy Conservation Projects at the Activity Center (\$200,000), lighting upgrades at Casey Community Center (\$30,000) lighting upgrades at Public Works lower lot (\$85,000) and the lighting upgrades at Robertson Park Youth Center (\$25,000).

In FY18-FY20, available funds of (\$300,000) will support the implementation of ECM identified in the 2010 report.



# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Synthetic Fields</b>						
PROJECT NUMBER:	13-1	CATEGORY:	Recreation/Leisure				
		(000)					
PRIOR APPROPRIATION AS OF:	07/01/13	\$	1,816				
EXPENDED/ENCUMBERED AS OF:	06/30/14	\$	1,018				
UNENCUMBERED AS OF:	06/30/15	\$	798				

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS	\$517	\$50					\$687	\$1,255
STATE FUNDS	\$37	\$712		\$37	\$318			\$1,106
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	\$500							\$500
<b>TOTAL</b>	<b>\$1,054</b>	<b>\$ 762</b>	<b>\$ 0</b>	<b>\$ 37</b>	<b>\$ 318</b>	<b>\$ 0</b>	<b>\$ 687</b>	<b>\$2,861</b>

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$46			\$50			\$60	\$156
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$944	\$28			\$750			\$1,722
FURNITURE & EQUIPMENT								
<b>TOTAL</b>	<b>\$ 990</b>	<b>\$ 28</b>	<b>\$ 0</b>	<b>\$ 50</b>	<b>\$ 750</b>	<b>\$ 0</b>	<b>\$ 60</b>	<b>\$1,878</b>

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$64	\$798	\$798	\$785	\$353	\$353	\$980	\$980

# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Synthetic Fields</b>		
PROJECT NUMBER:	13-1	CATEGORY:	Recreation/Leisure
PRIOR APPROPRIATION AS OF:	<b>07/01/12</b>	\$	1,816
EXPENDED/ENCUMBERED AS OF:	<b>06/30/13</b>	\$	1,018
UNENCUMBERED AS OF:	<b>06/30/14</b>	\$	798

**Project Description:** **Coordinator: Michele Potter**

This project supports the replacement of existing natural grass fields with a synthetic surface.

In FY15, an additional (\$28,351) supported the construction of the synthetic turf field at Lakelands Park. The City was reimbursed in the amount of \$750,000 from the Department of Natural Resources/Program Open Space and the Board of Public Works for this project.

In FY16, no activity is planned.

In FY17, available funds of (\$50,000) will support design on field #3 at Robertson Park. A request will be submitted to the Department of Natural Resources/Program Open Space and the Board of Public Works for a reimbursement in the amount of \$37,500, requiring a 25% match (\$12,500).

FY18, available funds of (\$750,000) will support the construction of synthetic turf at Robertson Park #3. A request will be submitted to the Department of Natural Resources/Program Open Space (POS) and the Board of Public Works for a reimbursement in the amount of \$318,705, the City's POS fund balance.

No projects are scheduled for FY19

In FY20, available funds of (\$60,000) will support the design of synthetic turf at Robertson Park fields #1 and #2.



# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Quince Orchard Park - Medimmune</b>		
PROJECT NUMBER:	14-1	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	07/01/13	\$	1,050
EXPENDED/ENCUMBERED AS OF:	06/30/14	\$	15
UNENCUMBERED AS OF:	06/30/15	\$	1,035

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS	\$550	-\$350	\$500					\$700
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS		\$350						\$350
TRANSFERRED	\$500							\$500
<b>TOTAL</b>	<b>\$1,050</b>	<b>\$ 0</b>	<b>\$ 500</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$1,550</b>

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.		\$15	\$45					\$60
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION			\$270	\$1,155				\$1,425
FURNITURE & EQUIPMENT								
<b>TOTAL</b>	<b>\$ 0</b>	<b>\$ 15</b>	<b>\$ 315</b>	<b>\$1,155</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$1,485</b>

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$1,050	\$1,035	\$1,220	\$65	\$65	\$65	\$65	\$65

# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Quince Orchard Park - Medimmune</b>		
PROJECT NUMBER:	14-1	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	<b>07/01/12</b>	\$	1,050
EXPENDED/ENCUMBERED AS OF:	<b>06/30/13</b>	\$	15
UNENCUMBERED AS OF:	<b>06/30/14</b>	\$	1,035

**Project Description:** **Coordinator: Ollie Mumpower**

This project supports the construction of parking spaces along Orchard Ridge Drive as well as, the development of Medimmune Park.

In FY15, available funds of (\$15,000) supported the design (\$15,000) [design costs dropped from \$30,000 since work will be done under terms and conditions of existing street resurfacing contract] and construction of parking spaces along Orchard Ridge Drive (\$270,000) [Moved to FY16].

In FY16, available funds of (\$315,000) will support the construction of parking spaces along Orchard Ridge Drive (\$270,000) as well as the design (\$45,000) for MedImmune Park.

In FY17, available funds of (\$1,155,000) will support the construction of MedImmune Park.

In FY18-20, no projects are programmed.

# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	<b>Consumer Product Safety Commission Park</b>						
PROJECT NUMBER:	14-2	CATEGORY:	Community Enhancement				
			(000)				
PRIOR APPROPRIATION AS OF:	07/01/13	\$	1,600				
EXPENDED/ENCUMBERED AS OF:	06/30/14	\$	484				
UNENCUMBERED AS OF:	06/30/15	\$	1,116				

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS		\$200	\$3,000	\$3,000				\$6,200
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	\$1,400							\$1,400
<b>TOTAL</b>	\$1,400	\$ 200	\$3,000	\$3,000	\$ 0	\$ 0	\$ 0	\$7,600

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$5	\$34	\$200					\$240
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION		\$445		\$4,000	\$1,800			\$6,245
FURNITURE & EQUIPMENT								
<b>TOTAL</b>	\$ 5	\$ 479	\$ 200	\$4,000	\$1,800	\$ 0	\$ 0	\$6,485

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$1,395	\$1,116	\$3,916	\$2,916	\$1,116	\$1,116	\$1,116	\$1,116

**CURRENT CIP BUDGET**  
**FISCAL YEAR 2016**

PROJECT NAME:	<b>Consumer Product Safety Commission Park</b>		
PROJECT NUMBER:	14-2	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	<b>07/01/12</b>	\$	1,600 (000)
EXPENDED/ENCUMBERED AS OF:	<b>06/30/13</b>	\$	484
UNENCUMBERED AS OF:	<b>06/30/14</b>	\$	1,116

**Project Description:** **Coordinator: Tony Tomasello**

This project supports the development of a Park and Recreation facility at the site of the former Consumer Product Safety Commission, which was acquired through the federal property surplus process in 2014.

In FY15, funds were used to support demolition activity at the site (\$480,700).

In FY16, available funds will be used to support the development of a new park design (\$200,000).

In FY17 and FY18 (\$6,000,000) of funding will be needed to ensure adequate funding is available to complete the construction at the site. Construction is anticipated to be spread between FY17 (\$4,000,000) and FY18 (\$1,800,000). Delivery of the site is anticipated in FY18.

In FY19 & FY20, no projects are currently programmed.



# CURRENT CIP BUDGET FISCAL YEAR 2016

PROJECT NAME:	City of Gaithersburg - Summary Totals		
PROJECT NUMBER:		CATEGORY:	(000)
PRIOR APPROPRIATION AS OF:	<b>07/01/13</b>	\$	129,530
EXPENDED/ENCUMBERED AS OF:	<b>06/30/14</b>	\$	102,532
UNENCUMBERED AS OF:	<b>06/30/15</b>	\$	

### SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
CITY FUNDS	\$101,971	\$6,640	\$13,036	\$14,765	\$7,085	\$4,420	\$4,007	\$151,925
STATE FUNDS	\$7,557	\$712	\$263	\$394	\$798			\$9,727
COUNTY FUNDS	\$328							\$328
FEDERAL FUNDS	\$7,700	\$94						\$7,794
ESCROW FUNDS	\$2,743	\$550		\$30	\$30	\$30	\$30	\$3,413
TRANSFERRED	\$1,106	\$129						\$1,236
<b>TOTAL</b>	\$121,405	\$8,125	\$13,299	\$15,189	\$7,913	\$4,450	\$4,037	\$174,423

### EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$17,081	\$927	\$2,344	\$865	\$778	\$675	\$735	\$23,406
LAND	\$14,676		\$5,100					\$19,776
SITE IMPROV. UTIL & SWM	\$1,010							\$1,010
CONSTRUCTION	\$58,133	\$4,716	\$7,403	\$18,526	\$6,425	\$3,380	\$2,395	\$100,978
FURNITURE & EQUIPMENT	\$5,611	\$378	\$1,278	\$1,250	\$2,535	\$840	\$365	\$12,258
<b>TOTAL</b>	\$96,511	\$6,021	\$16,125	\$20,641	\$9,738	\$4,895	\$3,495	\$157,428

### PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	PROJECT TOTAL
FUND BALANCE	\$24,894	\$26,998	\$24,172	\$18,720	\$16,895	\$16,450	\$16,992	\$16,992



# STORMWATER MANAGEMENT BUDGET

## FISCAL YEAR 2016

As part of the FY16 budget process, the City has established a separate Stormwater Program Fund and separate Capital Improvements Plan specifically related to the Stormwater Management Program. This was done to provide greater transparency with regards to the funds collected under the Stormwater Program Fee. Previously, the City funded its Stormwater Capital Improvement Projects under the general City CIP 82-1: Stormwater Management and Storm Drainage. The remaining balance at the end of FY15 CIP 82-1 will be transferred to the Stormwater Program Fund established with this budget.

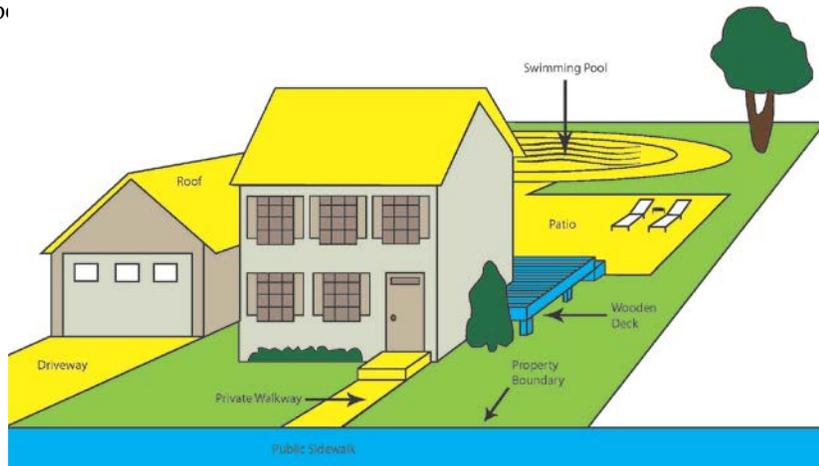


In 2015, the City modified its Stormwater Program Fee to be based on the impervious surface coverage for each property rather than a flat fee. In addition, the Stormwater Program Fee will be collected from all property types to create a more equitable rate model.

The rate model is based on a billable unit of 500 square feet of impervious surface area. So a property owner with 1,500 square feet of impervious area would have three (3) billable units. For FY16 a rate of \$20.04 was established for each billable unit. Therefore, in the example above the property owner would pay a total of \$60.12 for the year.

The rate was established by creating a rate model plan based on both operating expenditures and capital projects projected as part of a five-year plan. Operating expenses include on-going yearly maintenance, personnel costs for employees who are dedicated to stormwater program activities for 100% of their time and, or prorated, for those employees who spend at least 75% of their time on stormwater program activities, grants, asset management system, etc. Capital expenditures include replacement cost for existing infrastructure and capital improvement costs associated with the Total Maximum Daily Loads (TMDL) reductions required under the EPA Chesapeake Bay Cleanup mandates.

The following pages contain a summary of the five-year plan with more a detailed explanation of the cost expenditures. As can be seen in the Revenue and Expenditure Projections- Stormwater Fund FY15-FY20 summary, the plan requires that the City contribute funds in addition to the funds raised by the Stormwater Program Fee. It should also be noted that the five-year plan requires an increase in the annual bill unit to complete the necessary improvements under the Total Maximum Daily Loads reductions required under the EPA Chesapeake Bay Cleanup mandates. It is anticipated that over the length of the City's MS-4 permit the initial TMDL capital improvements will be b





# STORMWATER MANAGEMENT BUDGET

## FISCAL YEAR 2016

### Revenue & Expenditure Projections

	FY2016	FY2017	FY2018	FY2019	FY2020	Total
<b>Revenues and Sources of Funds</b>						
General Fund Contribution	\$ -	\$ 1,063,000	\$ 1,063,000	\$ 1,063,000	\$ 1,063,000	\$ 4,252,000
Stormwater Management Fee	3,400,000	3,800,000	4,500,000	5,050,000	5,600,000	22,350,000
Interest income	-	10,009	16,631	13,355	9,167	49,162
Transferred from CIP	3,349,000	-	-	-	-	3,349,000
<b>Total Revenues and Sources of Funds</b>	<b>\$6,749,000</b>	<b>\$4,873,009</b>	<b>\$5,579,631</b>	<b>\$6,126,355</b>	<b>\$6,672,167</b>	<b>\$30,000,162</b>
<b>Expenditures and Uses of Funds</b>						
<b>Operating Costs</b>						
Culvert Maintenance	50,000	60,000	60,000	60,000	60,000	290,000
Cleaning and Maintenance	627,174	632,674	638,174	643,674	649,174	3,190,870
Green Streets	-	20,000	120,000	50,000	50,000	240,000
GIS Consulting Services	99,000	44,000	29,000	44,000	29,000	245,000
Inspections	234,000	238,000	243,000	248,000	253,000	1,216,000
Personnel Costs	468,196	482,424	496,710	511,610	526,959	2,485,899
Asset Management System	50,000	6,000	6,000	6,000	6,000	74,000
Permit Costs	1,500	1,500	1,500	1,500	1,500	7,500
<b>Total Operating</b>	<b>1,529,870</b>	<b>1,484,598</b>	<b>1,594,384</b>	<b>1,564,784</b>	<b>1,575,633</b>	<b>7,749,269</b>
<b>Non-Chesapeake Bay Capital Projects</b>						
Grants and reimbursements	100,000	100,000	100,000	100,000	100,000	500,000
Replacement of CMP	-	30,000	340,000	340,000	340,000	1,050,000
Rainscape	10,000	10,000	10,000	10,000	10,000	50,000
<b>Total Non-Chesapeake Bay Capital Projects</b>	<b>110,000</b>	<b>140,000</b>	<b>450,000</b>	<b>450,000</b>	<b>450,000</b>	<b>1,600,000</b>
<b>Chesapeake Bay Capital Projects</b>						
Odendhal Ave FY15	40,000	-	-	-	-	40,000
Stream Girard Street	160,000	-	385,250	-	-	545,250
Victory Farm	75,000	-	230,000	-	-	305,000
Amberfield	50,000	-	115,000	-	-	165,000
Stream Lakelands Drive	235,000	-	862,500	-	-	1,097,500
Stream Orchard Ridge Drive	125,000	-	402,500	-	-	527,500
Stream Watkins Mill Road	-	155,000	310,500	-	-	465,500
Stream Travis Avenue	-	100,000	316,250	-	-	416,250
Stream Solitaire Court	-	90,000	218,500	-	-	308,500
Stream Rabbitt Road	-	100,000	316,250	-	-	416,250
Inspiration Lane	-	50,000	57,500	-	-	107,500
Future Design Projects	-	-	1,520,000	1,520,000	1,520,000	4,560,000
Future Construction Projects	-	-	-	4,150,000	4,150,000	8,300,000
<b>Total Chesapeake bay Capital Projects</b>	<b>685,000</b>	<b>495,000</b>	<b>4,734,250</b>	<b>5,670,000</b>	<b>5,670,000</b>	<b>17,254,250</b>
<b>Other Uses of Funds</b>						
Establishment of operating reserve	320,000	-	-	-	-	320,000
Capital reserve funds	67,000	67,000	67,000	67,000	67,000	335,000
Estimate for bad debts	33,500	37,500	44,500	50,000	55,500	221,000
<b>Total Other Uses of Funds</b>	<b>420,500</b>	<b>104,500</b>	<b>111,500</b>	<b>117,000</b>	<b>122,500</b>	<b>876,000</b>
<b>Total Expenditures &amp; Other Uses of Funds</b>	<b>2,745,370</b>	<b>2,224,098</b>	<b>6,890,134</b>	<b>7,801,784</b>	<b>7,818,133</b>	<b>27,479,519</b>
Revenues Over (Under) Expenditures	4,003,630	2,648,911	(1,310,503)	(1,675,429)	(1,145,966)	2,520,643
Fund Balance Beginning of Year	-	4,003,630	6,652,541	5,342,038	3,666,609	-
<b>Fund Balance End of Year</b>	<b>\$4,003,630</b>	<b>\$6,652,541</b>	<b>\$5,342,038</b>	<b>\$3,666,609</b>	<b>\$2,520,643</b>	<b>\$ 2,520,643</b>



# STORMWATER MANAGEMENT BUDGET

## FISCAL YEAR 2016

### **Stormwater Operating & Non-Chesapeake Bay TMDL Project Descriptions**

Culvert Maintenance - This project funds culvert maintenance and repair to help maintain a stable velocity and proper flow capacity for culverts which helps alleviate roadway flooding, and reduces maintenance problems.

In FY16 these funds (\$50,000) will support culvert cleaning and repairs at Malcom King Park (\$25,000) and the culvert under Rabbitt Road (\$25,000).

In FY17 these funds (\$60,000) will also support culvert cleaning and repairs at Green Park (\$30,000) and the culvert under Solitaire Court (\$30,000).

In FY18-20 funds of (\$60,000 per year) will support culvert cleaning and repairs at undesignated locations.

Cleaning and Maintenance - This activity includes street sweeping storm drain inlet vacuuming, mowing of SWM areas as well as the maintenance of the following underground facilities: Oil Grit Separators (2), Underground Storage (72" CMP), Stormceptors (11), Filterra (3), Baysavers (3) and Sandfilter (1). This price is based on performing annual maintenance on each structure.

In FY16 funding (\$627,174) supports the cleaning and maintenance of City SWM facilities (\$86,000), mowing of SWM areas (\$8,400), vacuuming of storm drain inlets (\$165,000), street sweeping (\$336,960), and on-going maintenance for new TMDL projects (\$30,814).

In FY17 funding (\$632,674) supports the cleaning and maintenance of City SWM facilities (\$86,000), mowing of SWM areas (\$8,400), vacuuming of storm drain inlets (\$165,000), street sweeping (\$336,960), and on-going maintenance for new TMDL projects (\$36,214).

In FY18 funding (\$638,174) supports the cleaning and maintenance of City SWM facilities (\$86,000), mowing of SWM areas (\$8,400), vacuuming of storm drain inlets (\$165,000), street sweeping (\$336,960), and on-going maintenance for new TMDL projects (\$41,814).

In FY19 funding (\$643,674) supports the cleaning and maintenance of City SWM facilities (\$86,000), mowing of SWM areas (\$8,400), vacuuming of storm drain inlets (\$165,000), street sweeping (\$336,960), and on-going maintenance for new TMDL projects (\$47,314).

In FY20 funding (\$649,174) supports the cleaning and maintenance of City SWM facilities (\$86,000), mowing of SWM areas (\$8,400), vacuuming of storm drain inlets (\$165,000), street sweeping (\$336,960) and on-going maintenance for new TMDL projects (\$52,814).



## STORMWATER MANAGEMENT BUDGET FISCAL YEAR 2016

Green Streets – This fund supports the construction of Green Streets. The Green Streets environmental initiative uses a natural approach to manage stormwater flow, improve water quality, reduce urban area heat, recharge groundwater, and enhance watershed health. Through the use of curb extensions, plants, swales and pervious pavings, Green Streets not only handle stormwater on site, they also have the added benefit of reducing runoff and enhancing streetscapes with their native landscaping.

In FY17 funding will support an assessment of existing green street projects (\$20,000).

In FY18 funding will support modifications to existing green street projects based on the results of the Green Street assessment (\$120,000).

It is anticipated that additional funding (\$50,000 per year) will be used to implement Green Streets related to future road projects in FY19 and FY 20.

GIS Consulting Services – This project provides funding for updates to the assets and impervious data sets to create an accurate database for the stormwater utility billing and assists with the implementation of the City's MS4 Permit. In addition, the project provides funding for special initiatives related to GIS data, such as, database layers related to asset management.

The City will be participating with the State to obtain aerial photography. A portion of this expense is paid for from this project line-item (this is a subscription based system). The City will then use this data to create planimetric data on a bi-annual (every two years) basis.

FY16 funds of (\$99,000) will support the yearly State aerial subscription of (\$6,000), development of drainage inlet data of (\$70,000), and GIS updates to assets and impervious coverage data of (\$23,000).

FY17 funds of (\$44,000) will support the yearly State aerial subscription of (\$6,000), Planimetric data updates of (\$15,000) and GIS updates to assets and impervious coverage data of (\$23,000).

FY18 funds of (\$29,000) will support the yearly State aerial subscription of (\$6,000) and GIS updates to assets and impervious coverage data of (\$23,000).

FY19 funds of (\$44,000) will support the yearly State aerial subscription of (\$6,000), Planimetric data updates of (\$15,000) and GIS updates to assets and impervious coverage data of (\$23,000).

FY20 funds of (\$29,000) will support the yearly State aerial subscription of (\$6,000) and GIS updates to assets and impervious coverage data of (\$23,000).

This is an on-going project which is expected to have yearly expenses.



## STORMWATER MANAGEMENT BUDGET FISCAL YEAR 2016

Inspections of Existing Pipes – This fund supports the inspection of the City’s storm sewer system to identify repairs and replacements.

The CCTV inspection of the storm sewer system currently contains approximately 750,000 linear feet of pipe which will be inspected over a 10 year period. It is anticipated the City will need to replace 20,000 linear feet of corrugated metal pipe every year for a 10 year period. More detailed data will be available upon inspection of the storm sewer system.

While it is expected the City will have completed the inspections of the current storm sewer system by 2026 and replacement by 2028, it is anticipated there will be on-going yearly costs related to the repair and replacement of the system.

In years FY16-FY20 funds of (\$234,000 - \$253,000 annually) will be used to inspect the current storm sewer system.

Personnel Costs – This project supports the salary and benefits for employees who are dedicated 100% of their time to stormwater program activities and, or prorated, for those employees who spend at least 75% of their time on stormwater program activities.

Asset Management System – This project funds the purchase and annual maintenance cost for an Asset Management System for the Stormwater field assets.

FY16 funds of (\$50,000) will support the purchase of a field asset management system.

FY17-FY20 funds of (\$6,000 per year) will support the annual maintenance of the field asset management system.

Permit Costs – The project funds the annual costs associated with the City’s MS-4 and 12-SW Permits.

In FY16-FY20 funds of (\$1,500) per year have been allocated for costs associated to the MS-4 and 12-SW Permits.

Grants and Reimbursements - The project provides funding for grants to non-profits to conduct construction retrofits on their properties to reduce their Stormwater Management fee. The program currently sets aside (\$100,000) each year with the possibility of funding a larger number of projects if warranted.

In FY16-FY20 funds of (\$100,000) per year have been allocated to the non-profit grant program. Although this will likely be a yearly expense, it is anticipated that the required funding level will decrease in the next 10 years.

In addition, in FY16 there is an expenditure of (\$101,000) to be used to refund TDML credits to private property owners. After FY16, the credits will be calculated prior to the assessment of the fee and will not need to be refunded to the property owner.



## STORMWATER MANAGEMENT BUDGET FISCAL YEAR 2016

Replacement of CMP –This fund will be used to replace existing corrugated metal pipe and other stormwater pipe that has been identified as part of an inspection process. It is anticipated that the City will need to replace 20,000 linear feet of corrugated metal pipe every year for a 10 year period. More detailed data will be available upon inspection of the storm sewer system.

While it is expected that the City will have completed the inspections of the current storm sewer system by 2026 and replacement by 2028, it is anticipated there will be on-going yearly costs related to the repair and replacement of the system.

In FY17 funds of (\$30,000) have been allocated for design related to the corrugated metal pipe replacement.

In FY18-FY20 funds of (\$340,000) have been allocated for design related to the corrugated metal pipe replacement (\$30,000) and construction (\$310,000).

Rainscape – This project funds the City’s Rainscape Reimbursement Program. The City of Gaithersburg’s Rainscapes Rewards program aims to help residential property owners, homeowners associations, private education facilities, nonprofits, and multifamily dwellings improve stormwater runoff conditions on their property by installing natural drainage projects. These projects are a smaller scale projects such as the installation of rain gardens and rain barrels.

In FY16-FY20 (\$10,000) per year has been allocated to the Rainscape Reimbursement Program.

This is program will have yearly on-going costs.



**STORMWATER MANAGEMENT BUDGET**  
**FISCAL YEAR 2016**

**Chesapeake Bay Stormwater TMDL Capital Projects**

Project Name                    **SWM Odendhal Ave FY15**  
 Project ID                        TBD01  
 Project Coordinator            Don Boswell

Expenditure Type	Expenditure Schedule					Total
	FY16	FY17	FY18	FY19	FY20	
Planning & Design	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ 4,000
Construction	36,000	-	-	-	-	36,000
Construction Management	-	-	-	-	-	-
Total	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000

This project will support the design and construction of a corresponding stormwater management project related to 1400 linear feet of sidewalk construction along Odend'hal Avenue.

In FY16 funds of (\$40,000) will support the design (\$4,000) and construction (\$36,000) of this project.

This project will be closed after completion.



## STORMWATER MANAGEMENT BUDGET

### FISCAL YEAR 2016

Project Name **SWM Stream Girard Street**  
 Project ID TBD02  
 Project Coordinator Becky Uebele

Expenditure Type	Expenditure Schedule					Total
	FY16	FY17	FY18	FY19	FY20	
Planning & Design	\$ 160,000	\$ -	\$ -	\$ -	\$ -	\$ 160,000
Construction	-	-	335,000	-	-	335,000
Construction Management	-	-	50,250	-	-	50,250
<b>Total</b>	<b><u>\$ 160,000</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 385,250</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 545,250</u></b>

This project is located north of Girard Street between N. Summit Avenue and Victory Farm Drive. The stream section includes over 1,000 linear feet (sites 2012-1a and 2012-2 per the Middle Great Seneca Creek Watershed Study) located south of Whetstone Run. The scope of the project will range from spot treatment to full restoration depending on degradation and consultant’s recommendations during the design process. The intent is to implement restoration to the maximum extent possible. The potential credit achievement has been estimated at 3-9 credits.

FY16 funds of (\$160,000) will support the design of this project.

FY17, no expenses anticipated.

FY18 funds of (\$385,250) will support the construction (\$335,000) of this project with another (\$50,250) for construction management services.

This project will be closed after completion.



## STORMWATER MANAGEMENT BUDGET

### FISCAL YEAR 2016

Project Name                    **SWM Victory Farm**  
 Project ID                      TBD03  
 Project Coordinator         Becky Uebele

Expenditure Type	Expenditure Schedule					Total
	FY16	FY17	FY18	FY19	FY20	
Planning & Design	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Construction	-	-	200,000	-	-	200,000
Construction Management	-	-	30,000	-	-	30,000
 Total	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ 230,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 305,000</b>

This is an existing stormwater management facility, located south of Forest Oak Elementary School, that was originally implemented in 1973 and modified in 1999. Currently, it provides very little water quantity and no water quality treatment. The scope of the project will be to retrofit this facility to utilize existing capacity and supplement with possible proposed improvements to maximize credit achievement for the 92 impervious drainage acres flowing to the facility. The potential credit achievement has been estimated at 3-10 credits.

FY16 funds of (\$75,000) will support the design of this project.

FY17, no expenses anticipated.

FY18 funds of (\$230,000) will support the construction (\$200,000) of this project with another (\$30,000) for construction management services.

This project will be closed after completion.



## STORMWATER MANAGEMENT BUDGET

### FISCAL YEAR 2016

Project Name                    **SWM Amberfield**  
 Project ID                      TBD04  
 Project Coordinator          Becky Uebele

Expenditure Type	Expenditure Schedule					Total
	FY16	FY17	FY18	FY19	FY20	
Planning & Design	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Construction	-	-	100,000	-	-	100,000
Construction Management	-	-	15,000	-	-	15,000
 Total	<u>\$ 50,000</u>	<u>\$ -</u>	<u>\$ 115,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 165,000</u>

This is an existing stormwater management facility, located on the north side of MD 119 (Great Seneca Highway) near Muddy Branch Road. This facility was originally implemented in 1987. Currently, it is a dry pond providing only water quantity treatment (no water quality treatment). The scope of the project will be to retrofit this facility to incorporate water quality treatment to maximize credit achievement for the 12 impervious drainage acres flowing to the facility. The potential credit achievement has been estimated at 1-3 credits.

FY16 funds of (\$50,000) will support the design of this project.

FY17, no expenses anticipated.

FY18 funds of (\$115,000) will support the construction (\$100,000) of this project with another (\$15,000) for construction management services.

This project will be closed after completion.



<b>STORMWATER MANAGEMENT BUDGET</b> <b>FISCAL YEAR 2016</b>
--

Project Name **SWM Stream Lakelands Drive**  
 Project ID TBD06  
 Project Coordinator Becky Uebele

Expenditure Type	Expenditure Schedule					Total
	FY16	FY17	FY18	FY19	FY20	
Planning & Design	\$ 235,000	\$ -	\$ -	\$ -	\$ -	\$ 235,000
Construction	-	-	750,000	-	-	750,000
Construction Management	-	-	112,500	-	-	112,500
<b>Total</b>	<b>\$ 235,000</b>	<b>\$ -</b>	<b>\$ 862,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,097,500</b>

This project is located at the north side of Great Seneca Highway and across from Lakelands Drive. The stream section includes over 1,500 feet (site T3.1 per the Muddy Branch Watershed Study) north of Muddy Branch. The scope of the project will include reconnecting, grading, stabilizing, realigning, and repairing the existing stream channel. The intent is to implement restoration to the maximum extent possible. The potential credit achievement has been estimated at 8-15 credits.

FY16 funds of (\$235,000) will support the design of this project.

FY17, no expenses anticipated.

FY18 funds of (\$862,500) will support the construction (\$750,000) of this project with another (\$112,500) for construction management services.

This project will be closed after completion.



<b>STORMWATER MANAGEMENT BUDGET</b> <b>FISCAL YEAR 2016</b>
--

Project Name **SWM Stream Orchard Ridge Drive**  
 Project ID TBD07  
 Project Coordinator Becky Uebele

Expenditure Type	Expenditure Schedule					Total
	FY16	FY17	FY18	FY19	FY20	
Planning & Design	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000
Construction	-	-	350,000	-	-	350,000
Construction Management	-	-	52,500	-	-	52,500
<b>Total</b>	<b><u>\$ 125,000</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 402,500</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 527,500</u></b>

This project is located at the north side of Orchard Ridge Drive near the intersection of Medimmune Way. The stream section includes over 650 linear feet (site T-2.3 per the Muddy Branch Watershed Study). The scope of the project will range from spot treatment to full restoration depending on degradation and consultant's recommendations during the design process. The intent is to implement restoration to the maximum extent possible. The potential credit achievement has been estimated at 2-5 credits.

FY16 funds of (\$125,000) will support the design of this project.

FY17, no expenses anticipated.

FY18 funds of (\$402,500) will support the construction (\$350,000) of this project with another (\$52,500) for construction management services.

This project will be closed after completion.



## STORMWATER MANAGEMENT BUDGET

### FISCAL YEAR 2016

Project Name **SWM Stream Watkins Mill Road**  
 Project ID TBD16  
 Project Coordinator Becky Uebele

Expenditure Type	Expenditure Schedule					Total
	FY16	FY17	FY18	FY19	FY20	
Planning & Design	\$ -	\$ 155,000	\$ -	\$ -	\$ -	\$ 155,000
Construction	-	-	270,000	-	-	270,000
Construction Management	-	-	40,500	-	-	40,500
<b>Total</b>	<u>\$ -</u>	<u>\$ 155,000</u>	<u>\$ 310,500</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 465,500</u>

This project is located at the west side of Watkins Mill Road. The stream section includes over 1,700 linear feet (site GST-1 per the Middle Great Seneca Creek Branch). The scope of the project will range from spot treatment to full restoration depending on degradation and consultant’s recommendations during the design process. The intent is to implement restoration to the maximum extent possible. The potential credit achievement has been estimated at 3-8 credits.

FY16, no expenses anticipated.

FY17 funds of (\$155,000) will support the design of this project.

FY18 funds of (\$310,000) will support the construction (\$270,000) of this project with another (\$40,500) for construction management services.

This project will be closed after completion.



<b>STORMWATER MANAGEMENT BUDGET</b> <b>FISCAL YEAR 2016</b>
--

Project Name **SWM Stream Travis Avenue**  
 Project ID TBD17  
 Project Coordinator Becky Uebele

Expenditure Type	Expenditure Schedule					Total
	FY16	FY17	FY18	FY19	FY20	
Planning & Design	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
Construction	-	-	275,000	-	-	275,000
Construction Management	-	-	41,250	-	-	41,250
<b>Total</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 316,250</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 416,250</b>

This project is located between Watkins Mill Road and Knoll Mist Lane. The stream section includes over 650 linear feet (site GST-2a and GST 2b per the Middle Great Seneca Creek Watershed Study). The scope will range from spot treatment to full restoration depending on degradation and consultant’s recommendations during the design process. The intent is to implement restoration to the maximum extent possible. The potential credit achievement has been estimated at 2-6 credits.

FY16, no expenses anticipated.

FY17 funds of (\$100,000) will support the design of this project.

FY18 funds of (\$316,250) will support the construction (\$275,000) of this project with another (\$41,250) for construction management services.

This project will be closed after completion.



<b>STORMWATER MANAGEMENT BUDGET</b> <b>FISCAL YEAR 2016</b>
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Project Name **SWM Stream Solitaire Court**  
 Project ID TBD18  
 Project Coordinator Becky Uebele

Expenditure Type	Expenditure Schedule					Total
	FY16	FY17	FY18	FY19	FY20	
Planning & Design	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ 90,000
Construction	-	-	190,000	-	-	190,000
Construction Management	-	-	28,500	-	-	28,500
<b>Total</b>	<b>\$ -</b>	<b>\$ 90,000</b>	<b>\$ 218,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 308,500</b>

This project is located north of Solitaire Court and south of Quince Orchard Boulevard. The stream section includes over 600 linear feet (site GST-4 per the Lower Great Seneca Creek Watershed Study). The scope of the project will include reconnecting, grading, stabilizing, realigning, and repairing the existing stream channel. The intent is to implement restoration to the maximum extent possible. The potential credit achievement has been estimated at 3-6 credits.

FY16, no expenses anticipated.

FY17 funds of (\$90,000) will support the design of this project.

FY18 funds of (\$218,500) will support the construction (\$190,000) of this project with another (\$28,500) for construction management services.

This project will be closed after completion.



<b>STORMWATER MANAGEMENT BUDGET</b> <b>FISCAL YEAR 2016</b>
--

Project Name **SWM Stream Rabbitt Road**  
 Project ID TBD19  
 Project Coordinator Becky Uebele

Expenditure Type	Expenditure Schedule					Total
	FY16	FY17	FY18	FY19	FY20	
Planning & Design	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
Construction	-	-	275,000	-	-	275,000
Construction Management	-	-	41,250	-	-	41,250
<b>Total</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 316,250</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 416,250</b>

This project is located north of Rabbitt Road between Pointer Ridge Drive and Quince Orchard Boulevard. The stream section includes over 1,000 linear feet (including site Rabbitt East #4 Stream Restoration per the Lower Great Seneca Creek Watershed Study) located on Long Draught Branch Tributary. The scope of the project will range from spot treatment to full restoration depending on degradation and consultant's recommendations during the design process. The intent is to implement restoration to the maximum extent possible. The potential credit achievement has been estimated at 2-8 credits.

FY16, no expenses anticipated.

FY17 funds of (\$100,000) will support the design of this project.

FY18 funds of (\$316,250) will support the construction (\$275,000) of this project with another (\$41,250) for construction management services.

This project will be closed after completion.



<b>STORMWATER MANAGEMENT BUDGET</b> <b>FISCAL YEAR 2016</b>
--

Project Name                    **SWM Inspiration Lane**  
 Project ID                      TBD20  
 Project Coordinator         Becky Uebele

Expenditure Type	Expenditure Schedule					Total
	FY16	FY17	FY18	FY19	FY20	
Planning & Design	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
Construction	-	-	50,000	-	-	50,000
Construction Management	-	-	7,500	-	-	7,500
 Total	 <u>\$ -</u>	 <u>\$ 50,000</u>	 <u>\$ 57,500</u>	 <u>\$ -</u>	 <u>\$ -</u>	 <u>\$ 107,500</u>

Funding for this project supports improvements to a proposed stormwater management facility, located near Inspiration Lane and Lake Inspiration. The scope of the project will be to provide a facility that maximizes credit achievement for the 2 impervious drainage acres flowing to the facility. The potential credit achievement has been estimated at 1-2 credits.

FY16, no expenses anticipated.

FY17 funds of (\$50,000) will support the design of this project.

FY18 funds of (\$57,500) will support the construction (\$50,000) of this project with another (\$7,500) for contracting consultant management.

This project will be closed after completion.



## STORMWATER MANAGEMENT BUDGET

### FISCAL YEAR 2016

Project Name **SWM Future design projects**  
 Project ID TBD21  
 Project Coordinator Becky Uebele

Expenditure Type	Expenditure Schedule					Total
	FY16	FY17	FY18	FY19	FY20	
Planning & Design	\$ -	\$ -	\$ 1,520,000	\$ 1,520,000	\$ 1,520,000	\$ 4,560,000
Construction	-	-	-	-	-	-
Construction Management	-	-	-	-	-	-
<b>Total</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,520,000</u>	<u>\$ 1,520,000</u>	<u>\$ 1,520,000</u>	<u>\$ 4,560,000</u>

This fund is being used as a placeholder to show future design costs related to undesignated projects in out years.

In FY18-FY20 funds of (\$1,520,000 per year) will support the design of stream restoration projects SWM facility retrofits.



<b>STORMWATER MANAGEMENT BUDGET</b> <b>FISCAL YEAR 2016</b>
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Project Name **SWM Future construction projects**  
 Project ID TBD22  
 Project Coordinator Becky Uebele

Expenditure Type	Expenditure Schedule					Total
	FY16	FY17	FY18	FY19	FY20	
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	-	-	3,550,000	3,550,000	7,100,000
Construction Management	-	-	-	600,000	600,000	1,200,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,150,000</b>	<b>\$ 4,150,000</b>	<b>\$ 8,300,000</b>

This fund is being used as a placeholder to show future expenditures related to TMDL construction projects.

In FY19-FY20 funds of (\$4,150,000 per year) will support the construction of stream restoration projects and SWM facility retrofits (\$3,550,600) with another (\$600,000) for construction management services.



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# City of Gaithersburg Fee Schedule

Planning and Code - Licensing

## PLANNING AND CODE - LICENSING

### Animal Control

Commercial Kennel License	Application Fee	\$250 Annually	
Pet Shop License	Application Fee	\$250 Annually	
Dog Park Membership	Application Fee	\$60 Annually	
Litter License	Application Fee	Animal Not Whelped	Animal Whelped
		\$25	\$100
Pet License	Application Fee	Spayed/Neutered	\$10
		Spayed/Neutered – Public Assistance or Senior Citizen	\$5
		Not Spayed/Neutered	\$35
		Animal under 1 Year of Age	\$0
		Service Animal	\$0

### Business - Miscellaneous

Amusement Machine License	Application Fee	\$150 per Machine	
Home Based Business License	Application Fee	No Impact	Minor Impact
		\$0	\$20
Mobile Food Vendor License	Application Fee	\$250 Annually	
Solicitor License	Application Fee	\$250 Annually	

### Electrical

Electrician License - Limited	Application Fee	\$175 Annually	
Electrician License - Master	Application Fee	\$175 Annually	

### Fire Protection

Fire System License	Application Fee	< 31 Days Expired	\$65 per System
		<=31 Days or More Expired	\$90 per System



# City of Gaithersburg Fee Schedule

Planning and Code - Licensing

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## Rental Housing

Hotel or Motel License	Application Fee	\$50 per Unit
	Re-Inspection Fee (two failed or missed inspections)	\$50 per Unit

Multi-Family Rental Housing License	Application Fee	\$110 per Unit
	Re-Inspection Fee (two failed or missed inspections)	\$50 per Unit

Rooming House License	Application Fee	5 or fewer units: \$70 More than 5 units: \$70 plus \$7 per unit for each unit over 5
	Re-Inspection Fee (two failed or missed inspections)	\$50 per Unit

Single Family Rental License	Application Fee	\$150
	Re-Inspection Fee (two failed or missed inspections)	\$50 per Unit

## Public Swimming Pool

Electrical Safety License	Application Fee	No Charge
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# City of Gaithersburg Fee Schedule

Planning and Code - Permits

## PLANNING AND CODE - PERMITS

### Animal Control Traps

Trap Loan	Application Fee	\$75 (Refundable)
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### Residential Construction - Model Home Plan Review

Residential – 2 over 2 Condo	Application Fee	\$250
	Plan Revision Fee	\$100
	Automation Fee	10% of all application and permit fees

Residential – Duplex	Application Fee	\$250
	Plan Revision Fee	\$100
	Automation Fee	10% of all application and permit fees

Residential – Single Family Detached	Application Fee	\$250
	Plan Revision Fee	\$100
	Automation Fee	10% of all application and permit fees

Residential – Townhouse	Application Fee	\$250
	Plan Revision Fee	\$100
	Automation Fee	10% of all application and permit fees

### Residential Construction - New

Detached	Application Fee	\$200
	Home Builders Guaranty Fund	\$50
	Permit Fee – Building	Square Footage 0-5500: \$1100 Square Footage 5500+: \$1300
	Electrical Fee – Under 200 Amps	\$250
	Electrical Fee – Over 200 Amps	\$300
	Mechanical Fee	\$150
	Use and Occupancy Fee	\$150
	Fence Permit Fee	\$35
	Deck Permit Fee	Square footage up to 550 sq. ft.: \$85 Square footage 551 or more: \$140
	Plan Revision Fee	\$200
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$250
	Permit Extension Fee (pre-expiration)	\$75
	Permit Extension Fee (post-expiration)	\$125
	Re-inspection Fee	\$200
	Automation Fee	10% of all application and permit fees



# City of Gaithersburg Fee Schedule

Planning and Code - Permits

## Residential Construction – New (continued)

Duplex	Application Fee	\$200
	Home Builders Guaranty Fund	\$50
	Permit Fee – Building	\$600
	Electrical Fee – Under 200 Amps	\$250
	Electrical Fee – Over 200 Amps	\$300
	Mechanical Fee	\$150
	Use and Occupancy Fee	\$150
	Fence Permit Fee	\$35
	Deck Permit Fee	Square footage up to 550 sq. ft.: \$85 Square footage 551 or more: \$140
	Plan Revision Fee	\$200
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$250
	Permit Extension Fee (pre-expiration)	\$75
	Permit Extension Fee (post-expiration)	\$125
	Re-inspection Fee	\$200
	Automation Fee	10% of all application and permit fees

Townhouse	Application Fee	\$200
	Home Builders Guaranty Fund	\$50
	Permit Fee – Building	\$800
	Electrical Fee – Under 200 Amps	\$250
	Electrical Fee – Over 200 Amps	\$300
	Mechanical Fee	\$150
	Use and Occupancy Fee	\$150
	Fence Permit Fee	\$35
	Deck Permit Fee	Square footage up to 550 sq. ft.: \$85 Square footage 551 or more: \$140
	Plan Revision Fee	\$200
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$250
	Permit Extension Fee (pre-expiration)	\$75
	Permit Extension Fee (post-expiration)	\$125
	Re-inspection Fee	\$200
	Automation Fee	10% of all application and permit fees



# City of Gaithersburg Fee Schedule

Planning and Code - Permits

## Residential Construction – New (continued)

Two over Two Condo	Application Fee	\$200
	Home Builders Guaranty Fund	\$50
	Permit Fee – Building	\$800
	Electrical Fee – Under 200 Amps	\$250
	Electrical Fee – Over 200 Amps	\$300
	Mechanical Fee	\$150
	Use and Occupancy Fee	\$150
	Fence Permit Fee	\$35
	Deck Permit Fee	Square footage up to 550 sq. ft.: \$85 Square footage 551 or more: \$140
	Plan Revision Fee	\$200
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$250
	Permit Extension Fee (pre-expiration)	\$75
	Permit Extension Fee (post-expiration)	\$125
	Re-inspection Fee	\$200
	Automation Fee	10% of all application and permit fees



# City of Gaithersburg Fee Schedule

Planning and Code - Permits

## Residential Construction - Improvements

Addition	Application Fee	\$50
	Permit Fee – Building	0.12 per square foot - \$30 minimum or \$350 minimum if project cost exceeds \$20,000
	Homeowner Approved Electric Permit Fee	\$80
	Homeowner Approved Mechanical Permit Fee	1 appliance: \$50 Each additional appliance: \$25
	Plan Revision Fee	\$50
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$250
	Permit Extension Fee (pre-expiration)	\$75
	Permit Extension Fee (post-expiration)	\$125
	Re-inspection Fee	\$200
	Automation Fee	10% of all application and permit fees

Basement Egress	Application Fee	\$50
	Permit Fee – Building	0.12 per square foot - \$30 minimum or \$350 minimum if project cost exceeds \$20,000
	Homeowner Approved Electric Permit Fee	\$80
	Plan Revision Fee	\$50
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$250
	Permit Extension Fee (pre-expiration)	\$75
	Permit Extension Fee (post-expiration)	\$125
	Re-inspection Fee	\$200
	Automation Fee	10% of all application and permit fees



# City of Gaithersburg Fee Schedule

Planning and Code - Permits

## Residential Construction – Improvements (continued)

Exterior Alteration	Application Fee	\$50
	Permit Fee – Building	0.12 per square foot - \$30 minimum or \$350 minimum if project cost exceeds \$20,000
	Homeowner Approved Electric Permit Fee	\$80
	Plan Revision Fee	\$50
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$250
	Permit Extension Fee (pre-expiration)	\$75
	Permit Extension Fee (post-expiration)	\$125
	Re-inspection Fee	\$200
	Automation Fee	10% of all application and permit fees

Fire Damage Rehabilitation	Application Fee	\$50
	Permit Fee – Building	0.12 per square foot - \$30 minimum or \$350 minimum if project cost exceeds \$20,000
	Homeowner Approved Electric Permit Fee	\$80
	Homeowner Approved Mechanical Permit Fee	1 appliance: \$50 Each additional appliance: \$25
	Plan Revision Fee	\$50
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$250
	Permit Extension Fee (pre-expiration)	\$75
	Permit Extension Fee (post-expiration)	\$125
	Re-inspection Fee	\$200
Automation Fee	10% of all application and permit fees	



# City of Gaithersburg Fee Schedule

Planning and Code - Permits

## Residential Construction – Improvements (continued)

Interior Alteration	Application Fee	\$50
	Permit Fee – Building	0.12 per square foot - \$30 minimum or \$350 minimum if project cost exceeds \$20,000
	Homeowner Approved Electric Permit Fee	\$80
	Homeowner Approved Mechanical Permit Fee	1 appliance: \$50 Each additional appliance: \$25
	Plan Revision Fee	\$50
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$250
	Permit Extension Fee (pre-expiration)	\$75
	Permit Extension Fee (post-expiration)	\$125
	Re-inspection Fee	\$200
	Automation Fee	10% of all application and permit fees

Roof Sheathing Replacement	Application Fee	\$50 0.12 per square foot - \$30 minimum or \$350 minimum if project cost exceeds \$20,000
	Homeowner Approved Electric Permit Fee	\$80
	Plan Revision Fee	\$50
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$250
	Permit Extension Fee (pre-expiration)	\$75
	Permit Extension Fee (post-expiration)	\$125
	Re-inspection Fee	\$200
	Automation Fee	10% of all application and permit fees



# City of Gaithersburg Fee Schedule

Planning and Code - Permits

## Commercial Construction - New

Commercial	Application Fee	Project cost equal or greater than \$500,000: \$1,000  Project cost less than \$500,000: Square footage 0-750: \$80 Square footage 751-1,999: \$100 Square footage 2000+: \$250)
	Permit Fee – Building	0.22 per square foot or 1% project cost (whichever is greater) - \$80 minimum
	Permit Fee – Electrical	10% of Permit Fee - Building - \$100 minimum
	Permit Fee – Mechanical	10% of Permit Fee - Building - \$100 minimum
	Permit Fee – Life Safety	10% of Permit Fee - Building - \$100 minimum
	Plan Revision Fee	Building - .22 per square foot of revised area or 1% of the change in project cost (whichever is greater) – \$80 minimum. Electrical – 10% of Building Plan Revision Fee, \$100 minimum. Mechanical – 10% of Building Plan Revision Fee, \$100 minimum.
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500
	Permit Extension Fee (pre-expiration)	\$75
	Permit Extension Fee (post-expiration)	\$125
	Re-inspection Fee	\$200
	Automation Fee	10% of all application and permit fees



# City of Gaithersburg Fee Schedule

Planning and Code - Permits

## Commercial Construction – New (continued)

Apartments	Application Fee	Project cost equal or greater than \$500,000: \$1,000  Project cost less than \$500,000: Square footage 0-750: \$80 Square footage 751-1,999: \$100 Square footage 2000+: \$250)
	Permit Fee – Building	0.22 per square foot or 1% project cost (whichever is greater) - \$80 minimum
	Permit Fee – Electrical	10% of Permit Fee - Building - \$100 minimum
	Permit Fee – Mechanical	10% of Permit Fee - Building - \$100 minimum
	Permit Fee – Life Safety	10% of Permit Fee - Building - \$100 minimum
	Permit Fee – Occupancy	\$150 per dwelling unit
	Plan Revision Fee	Building - .22 per square foot of revised area or 1% revised project cost (whichever is greater) – \$80 minimum. Electrical – 10% of Building Plan Revision Fee, \$100 minimum. Mechanical – 10% of Building Plan Revision Fee, \$100 minimum.
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500
	Permit Extension Fee (pre-expiration)	\$75
	Permit Extension Fee (post-expiration)	\$125
	Re-inspection Fee	\$200
	Automation Fee	10% of all application and permit fees



# City of Gaithersburg Fee Schedule

Planning and Code - Permits

## Commercial Construction – New (continued)

Condos	Application Fee	Project cost equal or greater than \$500,000: \$1,000  Project cost less than \$500,000: Square footage 0-750: \$80 Square footage 751-1,999: \$100 Square footage 2000+: \$250
	Home Builders Guaranty Fund	\$50
	Permit Fee – Building	0.22 per square foot or 1% project cost (whichever is greater) - \$80 minimum
	Permit Fee – Electrical	10% of Permit Fee - Building - \$100 minimum
	Permit Fee – Mechanical	10% of Permit Fee - Building - \$100 minimum
	Permit Fee – Life Safety	10% of Permit Fee - Building - \$100 minimum
	Permit Fee – Occupancy	\$150 per dwelling unit
	Plan Revision Fee	Building - .22 per square foot of revised area or 1% revised project cost (whichever is greater) – \$80 minimum. Electrical – 10% of Building Plan Revision Fee, \$100 minimum. Mechanical – 10% of Building Plan Revision Fee, \$100 minimum.
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500
	Permit Extension Fee (pre-expiration)	\$75
	Permit Extension Fee (post-expiration)	\$125
	Re-inspection Fee	\$200
	Automation Fee	10% of all application and permit fees



# City of Gaithersburg Fee Schedule

Planning and Code - Permits

## Commercial Construction - Improvement

Addition / Alteration	Application Fee	Project cost equal or greater than \$500,000: \$1,000  Project cost less than \$500,000: Square footage 0-750: \$80 Square footage 751-1,999: \$100 Square footage 2000+: \$250)
	Permit Fee – Building	0.24 per square foot or 1.5% project cost (whichever is greater) - \$20 minimum
	Permit Fee – Electrical	10% of Permit Fee - Building - \$100 minimum
	Permit Fee – Mechanical	10% of Permit Fee - Building - \$100 minimum
	Permit Fee – Life Safety	10% of Permit Fee - Building - \$100 minimum
	Plan Revision Fee	Building - .24 per square foot of revised area or 1% revised project cost (whichever is greater) – \$80 minimum. Electrical – 10% of Building Plan Revision Fee, \$100 minimum. Mechanical – 10% of Building Plan Revision Fee, \$100 minimum.
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500
	Permit Extension Fee (pre-expiration)	\$75
	Permit Extension Fee (post-expiration)	\$125
	Re-inspection Fee	\$200
	Automation Fee	10% of all application and permit fees



# City of Gaithersburg Fee Schedule

Planning and Code - Permits

## Commercial Construction – Improvement (continued)

Interior Fit Up	Application Fee	Project cost equal or greater than \$500,000: \$1,000  Project cost less than \$500,000: Square footage 0-750: \$80 Square footage 751-1,999: \$100 Square footage 2000+: \$250)
	Permit Fee – Building	0.24 per square foot or 1.5% project cost (whichever is greater) - \$20 minimum
	Permit Fee – Electrical	10% of Permit Fee - Building - \$100 minimum
	Permit Fee – Mechanical	10% of Permit Fee - Building - \$100 minimum
	Permit Fee – Life Safety	10% of Permit Fee - Building - \$100 minimum
	Permit Fee - Early Start	\$0.10 per square foot - \$200 minimum
	Plan Revision Fee	Building - .24 per square foot of revised area or 1% revised project cost (whichever is greater) – \$80 minimum. Electrical – 10% of Building Plan Revision Fee, \$100 minimum. Mechanical – 10% of Building Plan Revision Fee, \$100 minimum.
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fe	\$500
	Permit Extension Fee (pre-expiration)	\$75
	Permit Extension Fee (post-expiration)	\$125
	Re-inspection Fee	\$200
Automation Fee	10% of all application and permit fees	



# City of Gaithersburg Fee Schedule

Planning and Code - Permits

## Commercial Construction - Miscellaneous

Foundation	Application Fee	\$200
	Permit Fee – Building	Square footage 2000+: \$0.10 cents per square foot
	Permit Fee – Slab	\$0.05 cents per square foot of slab area
	Plan Revision Fee	\$0.10 cents per square foot of revised area or 1% revised project cost (whichever is greater), \$80 minimum. Additional \$.05 cents of revised slab area.
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500
	Permit Extension Fee (pre-expiration)	\$75
	Permit Extension Fee (post-expiration)	\$125
	Re-inspection Fee	\$200
	Automation Fee	10% of all application and permit fees

Use and Occupancy	Application Fee	\$150 per 5,000 square feet
	Occupying Without a Permit Fee	\$200
	Automation Fee	10% of all application and permit fees

## Deck

New / Addition / Alteration	Application Fee	Square footage up to 550 sq. ft.: \$85 Square footage 551 or more: \$140
	Homeowner Approved Electric Permit Fee	\$80
	Permit Amendment Fee	\$50
	Plan Revision Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$250
	Permit Extension Fee (pre-expiration)	\$75
	Permit Extension Fee (post-expiration)	\$125
	Re-Inspection Fee	\$60
	Automation Fee	10% of all application and permit fees



# City of Gaithersburg Fee Schedule

Planning and Code - Permits

## Demolition/Relocation

Commercial - Entire Building	Application Fee	\$1,000
	Permit Amendment Fee	\$50
	Bond	\$10,000 or Approved Cost Estimate
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500
	Permit Extension Fee (pre-expiration)	\$75
	Permit Extension Fee (post-expiration)	\$125
	Re-inspection Fee	\$200
	Automation Fee	10% of all application and permit fees
Commercial - Partial Building	Application Fee	\$200
	Permit Fee	Over 4000 square feet, \$0.05 cents per square foot, minimum \$50
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500
	Permit Extension Fee (pre-expiration)	\$75
	Permit Extension Fee (post-expiration)	\$125
	Re-inspection Fee	\$200
	Automation Fee	10% of all application and permit fees
Commercial - Interior Building	Application Fee	\$80
	Permit Fee	Over 5000 square feet, \$0.03 cents per square foot, minimum \$20
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500
	Permit Extension Fee (pre-expiration)	\$75
	Permit Extension Fee (post-expiration)	\$125
	Re-inspection Fe	\$200
	Automation Fee	10% of all application and permit fees



# City of Gaithersburg Fee Schedule

Planning and Code - Permits

## Demolition/Relocation (continued)

Residential - Entire Building	Application Fee	\$1,000
	Bond	\$10,000
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500
	Permit Extension Fee (pre-expiration)	\$40
	Permit Extension Fee (post-expiration)	\$200
	Re-inspection Fee	\$200
	Automation Fee	10% of all application and permit fees

## Electrical

Temporary Service	Application Fee	\$120
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee (Residential)	\$250
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee (Commercial)	\$500
	Permit Extension Fee (pre-expiration)	\$20
	Permit Extension Fee (post-expiration)	\$80
	Re-inspection Fee	\$200
	Automation Fee	10% of all application and permit fees

Commercial Addition/Alteration with No Service Change	Application Fee	1-19 receptacles and switches: \$110 20 or more receptacles and switches: \$175 Or 1% of project cost whichever is higher
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500
	Permit Extension Fee (pre-expiration)	\$20
	Permit Extension Fee (post-expiration)	\$80
	Re-inspection Fee	\$200
	Automation Fee	10% of all application and permit fees



# City of Gaithersburg Fee Schedule

Planning and Code - Permits

## Electrical (continued)

Commercial Addition/Alteration with Service Change	Application Fee	1-19 receptacles and switches: \$110 20 or more receptacles and switches: \$175 Or 1% of project cost whichever is higher
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500
	Permit Extension Fee (pre-expiration)	\$20
	Permit Extension Fee (post-expiration)	\$80
	Re-inspection Fee	\$200
	Automation Fee	10% of all application and permit fees
Commercial Low Voltage	Application Fee	.5% cost of wiring (labor and materials), \$80 minimum
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$250
	Automation Fee	10% of all application and permit fees
Residential Addition or Alteration with No Service Change	Application Fee	1.5% of electrical project cost - \$120 minimum
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$250
	Permit Extension Fee (pre-expiration)	\$20
	Permit Extension Fee (post-expiration)	\$80
	Re-inspection Fee	\$200
	Automation Fee	10% of all application and permit fees
Residential Addition or Alteration with Service Change	Application Fee	1.5% of electrical project cost - \$120 minimum
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$250
	Permit Extension Fee (pre-expiration)	\$20
	Permit Extension Fee (post-expiration)	\$80
	Re-inspection Fee	\$200
	Automation Fee	10% of all application and permit fees



# City of Gaithersburg Fee Schedule

Planning and Code - Permits

## Electrical (continued)

Residential Addition or Alteration with No Service Change – Approved Homeowner Installation	Application Fee	\$80
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$250
	Permit Extension Fee (pre-expiration)	\$20
	Permit Extension Fee (post-expiration)	\$80
	Re-inspection Fee	\$200
	Automation Fee	10% of all application and permit fees

## Fence

New / Addition / Alteration	Application Fee	\$35
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$250
	Permit Extension Fee (pre-expiration)	\$10
	Permit Extension Fee (post-expiration)	\$30
	Re-inspection Fee	\$20
	Automation Fee	10% of all application and permit fees

## Fire Protection

Blasting/Explosives	Application Fee	\$100
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500
	Re-inspection Fee	\$200
	Automation Fee	10% of all application and permit fees

Clean Agent	Application Fee	\$50
	Permit Fee (Includes one Plan Revision)	\$1 per pound of agent, \$150 minimum
	Second Plan Revision	75% of Original Permit Fee Not to Exceed \$3,000
	Each Subsequent Plan Revision	100% of Original Permit Fee Not to Exceed \$5,000
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500
	Re-inspection Fee	\$200
	Automation Fee	10% of all application and permit fees



# City of Gaithersburg Fee Schedule

Planning and Code - Permits

## Fire Protection (continued)

Commercial Floor Re-Surfacing	Application Fee	\$50	
	Permit Amendment Fee	\$50	
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500	
	Re-inspection Fee	\$200	
	Automation Fee	10% of all application and permit fees	
Fire Alarm - Alteration	Application Fee	\$50	
	Permit Fee (Includes one Plan Revision)	\$15 per Device, maximum \$300 per floor altered	
	Second Plan Revision	75% of Original Permit Fee Not to Exceed \$3,000	
	Each Subsequent Plan Revision	100% of Original Permit Fee Not to Exceed \$5,000	
	Permit Amendment Fee	\$50	
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500	
	Re-inspection Fee	\$200	
	Automation Fee	10% of all application and permit fees	
Fire Alarm - New	Application Fee (Includes one Plan Revision)	\$50	
	Permit Fee	\$300 per Story	
	Second Plan Revision	75% of Original Permit Fee Not to Exceed \$3,000	
	Each Subsequent Plan Revision	100% of Original Permit Fee Not to Exceed \$5,000	
	Permit Amendment Fee	\$50	
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500	
	Re-inspection Fee	\$200	
	Automation Fee	10% of all application and permit fees	
Fire Marshal Inspection for Mandated Licenses	Application Fee	Group Home	\$50
		Daycare <13 Clients	\$50
		Daycare ≥13 Clients	\$100
		Private School	\$150
		Driving School	\$150
		Health Care	\$300
		Board & Care ≤16 Residents	\$100
		Board & Care > 16 Residents	\$200
		Safety Inspection	\$100



# City of Gaithersburg Fee Schedule

Planning and Code - Permits

## Fire Protection (continued)

Fireworks or Pyrotechnics	Application Fee	Pyrotechnics	Fireworks
		\$100	\$400
	Permit Amendment Fee	\$50	
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500	
	Re-inspection Fee	\$200	
	Automation Fee	10% of all application and permit fees	

Hood and Duct - Alteration	Application Fee	\$50
	Permit Fee (Includes one Plan Revision)	\$25 per nozzle, \$200 maximum
	Second Plan Revision	75% of Original Permit Fee Not to Exceed \$3,000
	Each Subsequent Plan Revision	100% of Original Permit Fee Not to Exceed \$5,000
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500
	Re-Inspection Fee	\$200
	Automation Fee	10% of all application and permit fees

Hood and Duct - New	Application Fee (Includes one Plan Revision)	\$50
	Permit Fee	\$200 per System
	Second Plan Revision	75% of Original Permit Fee Not to Exceed \$3,000
	Each Subsequent Plan Revision	100% of Original Permit Fee Not to Exceed \$5,000
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500
	Re-Inspection Fee	\$200
	Automation Fee	10% of all application and permit fees

Smoke Control System	Application Fee (Includes one Plan Revision)	\$200
	Second Plan Revision	75% of Original Permit Fee Not to Exceed \$3,000
	Each Subsequent Plan Revision	100% of Original Permit Fee Not to Exceed \$5,000
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500
	Re-Inspection Fee	\$200
	Automation Fee	10% of all application and permit fees



# City of Gaithersburg Fee Schedule

Planning and Code - Permits

## Fire Protection (continued)

Sprinkler – Add/Alteration	Application Fee	\$50
	Permit Fee (Includes one Plan Revision)	\$4 per Sprinkler Head, \$25 minimum
	Fire Pump Test	\$200 per Pump
	Fire Main Flush/Flow or Hydro Test	\$250 per Test Witnessed
	Second Plan Revision	75% of Original Permit Fee Not to Exceed \$3,000
	Each Subsequent Plan Revision	100% of Original Permit Fee Not to Exceed \$5,000
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500
	Re-Inspection Fee	\$200
	Automation Fee	10% of all application and permit fees

Sprinkler – New	Application Fee	\$50
	Permit Fee (Includes one Plan Revision)	\$4 per Sprinkler Head, \$25 minimum
	Fire Pump Test	\$200 per Pump
	Fire Main Flush/Flow or Hydro Test	\$250 per Test Witnessed
	Second Plan Revision	75% of Original Permit Fee Not to Exceed \$3,000
	Each Subsequent Plan Revision	100% of Original Permit Fee Not to Exceed \$5,000
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500
	Re-Inspection Fee	\$200
	Automation Fee	10% of all application and permit fees

Standpipe	Application Fee	\$50
	Permit Fee (Includes one Plan Revision)	\$200 per Riser
	Second Plan Revision	75% of Original Permit Fee Not to Exceed \$3,000
	Each Subsequent Plan Revision	100% of Original Permit Fee Not to Exceed \$5,000
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500
	Re-Inspection Fee	\$200
	Automation Fee	10% of all application and permit fees



# City of Gaithersburg Fee Schedule

Planning and Code - Permits

## Fuel Tank

Permanent - Install	Application Fee	\$100 per tank
	Permit Fee	1000 gallons or more: \$100 per tank
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee (Residential)	\$250
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee (Commercial)	\$500
	Permit Extension Fee (pre-expiration)	\$50
	Permit Extension Fee (post-expiration)	\$100
	Re-Inspection Fee	\$80
	Automation Fee	10% of all application and permit fees



# City of Gaithersburg Fee Schedule

Planning and Code - Permits

## Fuel Tank (continued)

Permanent - Remove	Application Fee	\$100 per tank
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee (Residential)	\$250
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee (Commercial)	\$500
	Permit Extension Fee (pre-expiration)	\$50
	Permit Extension Fee (post-expiration)	\$100
	Re-Inspection Fee	\$80
	Automation Fee	10% of all application and permit fees

Permanent - Remove and Replace	Application Fee	\$100 per tank
	Permit Fee	1000 gallons or more: \$100 per tank
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee (Residential)	\$250
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee (Commercial)	\$500
	Permit Extension Fee (pre-expiration)	\$50
	Permit Extension Fee (post-expiration)	\$100
	Re-Inspection Fee	\$80
	Automation Fee	10% of all application and permit fees



# City of Gaithersburg Fee Schedule

Planning and Code - Permits

## Fuel Tank (continued)

Temporary	Application Fee	\$100 per tank
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee (Residential)	\$250
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee (Commercial)	\$500
	Permit Extension Fee (pre-expiration)	\$50
	Permit Extension Fee (post-expiration)	\$100
	Re-Inspection Fee	\$80
	Automation Fee	10% of all application and permit fees

## Garage

New / Addition / Alteration	Application Fee	\$120
	Permit Fee	If construction cost exceeds \$15,000: \$350
	Homeowner Approved Electric Permit Fee	\$80
	Plan Revision Fee	\$50
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$250
	Permit Extension Fee (pre-expiration)	\$40
	Permit Extension Fee (post-expiration)	\$80
	Re-Inspection Fee	\$60
	Automation Fee	10% of all application and permit fees



# City of Gaithersburg Fee Schedule

Planning and Code - Permits

## Gazebo

New / Addition / Alteration	Application Fee	\$30
	Permit Fee	Pre-Fabricated: \$30 Not Pre-Fabricated: \$0.12 per square foot, \$80 minimum or \$350 minimum if the project cost exceeds \$20,000
	Homeowner Approved Electric Permit Fee	\$80
	Plan Revision Fee	\$50
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$250
	Permit Extension Fee (pre-expiration)	\$40
	Permit Extension Fee (post-expiration)	\$80
	Re-Inspection Fee	\$60
	Automation Fee	10% of all application and permit fees

## Mechanical

Residential	Application Fee	1 appliance: \$50 Each additional appliance: \$25
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$250
	Permit Extension Fee (pre-expiration)	\$40
	Permit Extension Fee (post-expiration)	\$80
	Re-Inspection Fee	\$60
	Automation Fee	10% of all application and permit fees

Commercial	Application Fee	\$100
	Permit Fee	.5% of project cost
	Permit Fee Electric	10% of Permit Fee, \$100 Minimum
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500
	Permit Extension Fee (pre-expiration)	\$50
	Permit Extension Fee (post-expiration)	\$100
	Re-Inspection Fee	\$80
	Automation Fee	10% of all application and permit fees



# City of Gaithersburg Fee Schedule

Planning and Code - Permits

## Shed

New / Addition / Alteration	Application Fee	\$30
	Permit Fee	Pre-Fabricated: \$30 Not Pre-Fabricated: \$0.12 per square foot, \$50 minimum or \$350 minimum if the project cost exceeds \$20,000
	Homeowner Approved Electric Permit Fee	\$80
	Permit Amendment Fee	\$50
	Plan Revision Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$250
	Permit Extension Fee (pre-expiration)	\$10
	Permit Extension Fee (post-expiration)	\$30
	Re-Inspection Fee	\$20
	Automation Fee	10% of all application and permit fees

## Sign

Permanent	Application Fee	Non-Electric	Electric
		\$1.50 per square foot, \$50 minimum	\$1.50 per square foot, \$50 minimum, plus \$80
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$250	
	Automation Fee	10% of all application and permit fees	

Temporary	Application Fee	\$1.50 per square foot, \$50 minimum
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$250
	Automation Fee	10% of all application and permit fees



# City of Gaithersburg Fee Schedule

Planning and Code - Permits

## Site Development

Combination	Application Fee	\$200
	Permit Fee	10% of approved Stormwater Management Project Cost 10% of approved Public Improvement Project Cost 5% of approved Private On-Site Project Cost Grading/Sediment Control/Forest Conservation - .05 cents per sq. ft. of disturbed area
	As Built Fee (SWM Only)	\$1,500 per Stormwater Management Structure
	Bond	110% of Approved Cost
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500
	Permit Extension Fee (pre-expiration)	\$40
	Permit Extension Fee (post-expiration)	\$150
	Re-Inspection Fee	\$80
	Automation Fee	10% of all application and permit fees

Private On-Site	Application Fee	\$200
	Permit Fee	5% of project cost
	Bond	110% of Approved Cost
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500
	Permit Extension Fee (pre-expiration)	\$40
	Permit Extension Fee (post-expiration)	\$150
	Re-Inspection Fee	\$80
	Automation Fee	10% of all application and permit fees

Public Improvement	Application Fee	\$200
	Permit Fee	10% of project cost
	Bond	110% of Approved Cost
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500
	Permit Extension Fee (pre-expiration)	\$40
	Permit Extension Fee (post-expiration)	\$150
	Re-Inspection Fee	\$80
	Automation Fee	10% of all application and permit fees



# City of Gaithersburg Fee Schedule

Planning and Code - Permits

## Site Development (continued)

Retaining Wall Less than 4 Feet in Height	Application Fee	\$200
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500
	Permit Extension Fee (pre-expiration)	\$40
	Permit Extension Fee (post-expiration)	\$150
	Re-Inspection Fee	\$80
	Automation Fee	10% of all application and permit fees

Sediment Control, Grading, and Forest Conservation	Application Fee	\$200
	Permit Fee	\$.05 cents per square foot of disturbed area, \$200 minimum
	Bond	110% of Approved Cost
	Afforestation Fee in Lieu	\$3 per square feet of Area of Trees Afforestation Waived
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500
	Permit Extension Fee (pre-expiration)	\$40
	Permit Extension Fee (post-expiration)	\$150
	Re-Inspection Fee	\$80
	Automation Fee	10% of all application and permit fees

Stormwater Management	Application Fee	\$200
	Permit Fee	10% of project cost
	As Built Fee	\$1,500 per Stormwater Management Structure
	Bond	110% of Approved Cost
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500
	Extension Fee (pre-expiration)	\$40
	Permit Extension Fee (post-expiration)	\$150
	Re-Inspection Fee	\$80
	Automation Fee	10% of all application and permit fees



# City of Gaithersburg Fee Schedule

Planning and Code - Permits

## Swimming Pool

Residential	Application Fee	\$180
	Plan Revision Fee	\$50
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$250
	Permit Extension Fee (pre-expiration)	\$40
	Permit Extension Fee (post-expiration)	\$80
	Re-inspection Fee	\$80
	Automation Fee	10% of all application and permit fees

Commercial - New	Application Fee	\$300
	Permit Fee	1% of project cost
	Plan Revision Fee	1% of revised construction cost, \$100 minimum
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500
	Permit Extension Fee (pre-expiration)	\$40
	Permit Extension Fee (post-expiration)	\$150
	Re-inspection Fee	\$80
Automation Fee	10% of all application and permit fees	

Commercial - Renovation	Application Fee	\$300
	Permit Fee	1% of project cost
	Plan Revision Fee	1% of revised construction cost, \$100 minimum
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$500
	Permit Extension Fee (pre-expiration)	\$40
	Permit Extension Fee (post-expiration)	\$150
	Re-inspection Fee	\$80
Automation Fee	10% of all application and permit fees	



# City of Gaithersburg Fee Schedule

Planning and Code - Permits

## Tent

New	Application Fee	1 – 2000 square feet, \$100 2000+ square feet, \$200 plus \$0.02 per square feet over 2000 square feet
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$200
	Automation Fee	10% of all application and permit fees

## Trailer

Construction	Application Fee	\$150 per trailer
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$200
	Permit Extension Fee (pre-expiration)	\$40
	Permit Extension Fee (post-expiration)	\$100
	Re-inspection Fee	\$80
	Automation Fee	10% of all application and permit fees

Sales	Application Fee	\$250
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$200
	Permit Extension Fee (pre-expiration)	\$40
	Permit Extension Fee (post-expiration)	\$100
	Re-inspection Fee	\$80
	Automation Fee	10% of all application and permit fees

Storage	Application Fee	\$150 per trailer
	Permit Amendment Fee	\$50
	Initial Inspection of a Site or Property Where Work is Proceeding Without a Permit Fee	\$200
	Permit Extension Fee (pre-expiration)	\$40
	Permit Extension Fee (post-expiration)	\$100
	Re-inspection Fee	\$80
	Automation Fee	10% of all application and permit fees



# City of Gaithersburg Fee Schedule

Planning and Code - Permits

## Tree Removal

Tree Removal	Application Fee	\$5 per tree
	Permit Extension Fee (pre-expiration)	\$10
	Permit Extension Fee (post-expiration)	\$40
	Re-inspection Fee	\$40
	Automation Fee	10% of all application and permit fees
	Tree Removal Variance Request Application Fee	\$150

## Utility

Construction in Public Right of Way (Private Utility)	Application Fee	\$2 per linear foot under unpaved surfaces and \$4 per linear foot under paved surfaces, minimum total fee \$130
	Permit Amendment Fee	\$50
	Automation Fee	10% of all application and permit fees



# City of Gaithersburg Fee Schedule

Planning and Code - Plans

## PLANNING AND CODE - PLANS

### Abandonment

Abandonment – Public Right of Way	Application Fee	\$500
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### Amendment to Schematic Development Plan

CD Zone – Schematic Development or Concept Plan: Change in Use, No Change in Use, Change Other Than to Use	Application Fee	\$1,000 plus Requires Planning Commission Approval: \$500 Or Requires Mayor and City Council Approval: \$4,000
Height Waiver	Application Fee	\$1,000
Parking Waiver	Application Fee	\$1,000

MXD Zone – Schematic Development: Change in Use, No Change in Use, Change Other than to Use	Application Fee	\$1,000 plus Requires Planning Commission Approval: \$500 Or Requires Mayor and City Council Approval: \$4000
Height Waiver	Application Fee	\$1,000
Parking Waiver	Application Fee	\$1,000

MXD Zone – Schematic Development, No Change in Use	Application Fee	\$1,000
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### Amendment to Site Final Plans

Consent Item	Application Fee	\$150
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Planning Commission Approval	Application Fee	\$500 plus \$50 per residential unit \$0.01 per additional square foot of non-residential
Height Waiver	Application Fee	\$1,000
Parking Waiver	Application Fee	\$500

Staff Approval (Minor)	Application Fee	\$150
Parking Wavier	Application Fee	\$500



# City of Gaithersburg Fee Schedule

Planning and Code - Plans

## Amendment to Sketch Plans

MXD Zone – Change in Use	Application Fee	\$1,000
MXD Zone – Change Other than to Use	Application Fee	\$1,000
MXD Zone – No Change in Use	Application Fee	\$1,000

## Board of Appeals - Administrative Review

Government Official	Application Fee	Individual Resides at Subject Location: \$250 Individual Does Not Reside at Subject Location: \$500 Commercial or Business Entity: \$1,000
	*Transcription Fee (if required)	\$7 per page, \$50 minimum
Historic District Commission	Application Fee	\$2,500
	*Transcription Fee (if required)	\$7 per page, \$50 minimum
Planning Commission	Application Fee	\$2,500
	*Transcription Fee (if required)	\$7 per page, \$50 minimum

*\*In cases of administrative appeals pursuant to Section 24-187 resulting in favor of an appellant, the City shall refund the fee and the cost of transcript*

## Board of Appeals - Special Exception

Alcoholic Beverage Manufacturing	Application Fee	\$10,000
Amusement Center	Application Fee	\$2,500
Assembling/Manufacturing	Application Fee	\$5,000
Bed and Breakfast	Application Fee	\$500
Child/Elderly Daycare – Less than 8 persons	Application Fee	\$500
Child/Elderly Daycare – 8 or More persons	Application Fee	\$1,000
Commercial Parks/Outdoor Amusement/Golf Courses	Application Fee	\$1,000
Commercial Recreation Restaurant	Application Fee	\$2,500
Group Residential Facilities	Application Fee	\$1,000
Hospital/Veterinary Hospital	Application Fee	\$10,000
Laboratories	Application Fee	\$1,000
Off Street or Off-Site Parking Lots and Garages	Application Fee	\$5,000
Pawn Shops	Application Fee	\$5,000
Private Educational Institutions	Application Fee	\$1,000
Public Utilities	Application Fee	\$10,000
Tattoo/Body Piercing Parlor	Application Fee	\$2,500
Telecommunications Facility Requiring New Pole or Tower	Application Fee	\$10,000
Telecommunications Facilities – All Other	Application Fee	\$5,000
All Other Uses	Application Fee	\$500



# City of Gaithersburg Fee Schedule

Planning and Code - Plans

## Board of Appeals - Special Exception Amendment

Alcoholic Beverage Manufacturing	Application Fee	\$10,000
Amusement Center	Application Fee	\$2,500
Assembling/Manufacturing	Application Fee	\$5,000
Bed and Breakfast	Application Fee	\$500
Child/Elderly Daycare – Less than 8 persons	Application Fee	\$500
Child/Elderly Daycare – 8 or More persons	Application Fee	\$1,000
Commercial Parks/Outdoor Amusement/Golf Courses	Application Fee	\$1,000
Commercial Recreation Restaurant	Application Fee	\$2,500
Group Residential Facilities	Application Fee	\$1,000
Hospital/Veterinary Hospital	Application Fee	\$10,000
Laboratories	Application Fee	\$1,000
Off Street or Off-Site Parking Lots and Garages	Application Fee	\$5,000
Pawn Shops	Application Fee	\$5,000
Private Educational Institutions	Application Fee	\$1,000
Public Utilities	Application Fee	\$10,000
Tattoo/Body Piercing Parlor	Application Fee	\$2,500
Telecommunications Facility Requiring New Pole or Tower	Application Fee	\$10,000
Telecommunications Facilities – All Other	Application Fee	\$5,000
All Other Uses	Application Fee	\$500

## Board of Appeals - Special Exception Radio and TV

Radio and TV Broadcast Stations	Application Fee	\$15,000
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## Board of Appeals - Variance

Variance	Application Fee	Single Family: \$250 Townhouse: \$250 Multi-Family: \$1,000 Non-Residential or Mixed Use: \$2,500
Variance - Floodplain	Application Fee	\$2,500



# City of Gaithersburg Fee Schedule

Planning and Code - Plans

## Environment

Forest Conservation Plan	Application Fee	\$150 plus \$10 per Acre for every Acre over 10
Forest Conservation Plan Amendment	Application Fee	Staff Approval: \$150 Planning Commission: \$500
Natural Resources Inventory/Forest Stand Delineation	Application Fee	A Single Family Lot: \$125 Other: \$200 plus \$5 per Acre for every Acre over 10
Waiver	Application Fee	Single Family Lot: \$100 per Waiver Multi-Family Lot: \$1,000 per Waiver Non-Residential Lot: \$1,000 per Waiver

## High Rise

High Rise	Application Fee	\$400 per Acre
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## Plat - Subdivision

Subdivision	Application Fee	\$500 plus \$50 per lot, parcel or outlot
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## Road Code Waiver

Road Code Waiver	Application Fee	\$500 per Road, or \$2000 if more than 50 Acres or in the MXD Zone
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## Schematic Development Plans

Schematic Development Plan	Application Fee	MXD Zone: \$10,000 or CD Zone: \$800 plus \$50 per Residential Dwelling Unit and \$0.01 per square feet of Gross Floor Area of Non-Residential
Height Waiver	Application Fee	\$1,000
Parking Waiver	Application Fee	\$1,000



# City of Gaithersburg Fee Schedule

Planning and Code - Plans

## Site Development Plans

Site Development Plans – Concept <i>All Zones Except MXD</i>	Application Fee	\$750 plus \$50 per Residential Dwelling Unit and \$0.01 per square feet Gross Floor Area of Non-Residential
Site Development Plans – Preliminary	Application Fee	\$750 plus \$50 per Residential Dwelling Unit and \$0.01 per square feet Gross Floor Area of Non-Residential
Height Waiver	Application Fee	\$1,000
Parking Waiver	Application Fee	\$1,000
Site Development Plans – Final	Application Fee	Non-MXD: \$750 plus \$50 per Residential Dwelling Unit and \$0.01 per square feet Gross Floor Area of Non-Residential or MXD: \$7,000 plus \$10 per Residential Dwelling Unit and \$0.025 per square feet Gross Floor Area of Non-Residential
	Extension to Final Site Plan	\$100
	Re-Approval of Final Site Plan	\$300
Height Waiver	Application Fee	\$1,000
Parking Waiver	Application Fee	\$1,000

## Sediment & Erosion Control

Concept	Application Fee	Up to 1 Acre: \$500 1-3 Acres: \$1,000 >3-5 Acres: \$1,500 Over 5 Acres: \$2,000 plus \$100 per Acre Over 5
Preliminary	Application Fee	Up to 1 Acre: \$250 1-3 Acres: \$500 >3-5 Acres: \$750 Over 5 Acres: \$1,000 plus \$100 per Acre Over 5
Final	Application Fee	Up to 1 Acre: \$250 1-3 Acres: \$500 >3-5 Acres: \$750 Over 5 Acres: \$1,000 plus \$100 per Acre Over 5
	Plan Revision Fee	\$500



# City of Gaithersburg Fee Schedule

Planning and Code - Plans

## Stormwater Management

Concept	Application Fee	Up to 1 Acre: \$500 1-3 Acres: \$1,000 >3-5 Acres: \$1,500 Over 5 Acres: \$2,000 plus \$100 per Acre Over 5
Preliminary	Application Fee	Up to 1 Acre: \$250 1-3 Acres: \$500 >3-5 Acres: \$750 Over 5 Acres: \$1,000 plus \$100 per Acre Over 5
Final	Application Fee	Up to 1 Acre: \$250 1-3 Acres: \$500 >3-5 Acres: \$750 Over 5 Acres: \$1,000 plus \$100 per Acre Over 5
	Plan Revision Fee	\$500
Waiver - Administrative	Application Fee	\$1,000

## Traffic Impact Study

Minor	Application Fee	\$250
Preliminary	Application Fee	Peak Hour Trips: <30: \$250 30-249: \$500 250-749: \$1,500 750-1,249: \$2,500 1,250-1,749: \$3,500 1,750+: \$5,000
	Each review past two	20% of the total costs
	Parking Study	\$500, each additional review \$100
	Neighborhood Impact Study	\$500, each additional review \$100
	Average Daily Traffic Study	\$500, each additional review \$100
	Traffic Calming Study	\$500, each additional review \$100
	Traffic Timing Study	\$500, each additional review \$100
	Turning Lane Study	\$500, each additional review \$100
	Other Miscellaneous Traffic Study	\$500, each additional review \$100



# City of Gaithersburg Fee Schedule

Planning and Code - Plans

## Traffic Impact Study (continued)

Final	Preliminary Application Fee (if combo)	Peak Hour Trips <30: \$250 30-249: \$500 250-749: \$1,500 750-1,249: \$2,500 1,250-1,749: \$3,500 1,750+: \$5,000
	Final Application Fee	20% of Preliminary Traffic Study Fee
	Each review past two	20% of the total costs
	Parking Study	\$500, each additional review \$100
	Neighborhood Impact Study	\$500, each additional review \$100
	Average Daily Traffic Study	\$500, each additional review \$100
	Traffic Calming Study	\$500, each additional review \$100
	Traffic Timing Study	\$500, each additional review \$100
	Turning Lane Study	\$500, each additional review \$100
	Other Miscellaneous Traffic Study	\$500, each additional review \$100

## Use

Use - Conditional	Application Fee	\$5,000
Use - Temporary	Application Fee	\$500

## Verification

Zoning / Code / U&O Verification Request	Application Fee	Zoning and Code Verification: \$250 per parcel Use and Occupancy Verification: \$100 per address
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## Zoning Map Amendment

Zoning Map Amendment - Standard	Application Fee	Less than 2 Acres: \$1,000 2 or More Acres: \$2,000
Zoning Map Amendment – Standard (Optional Method)	Application Fee	Less than 2 Acres: \$1,000 2 or More Acres: \$2,000
Zoning Map Amendment – MXD with Sketch Plan	Application Fee	Less than 2 Acres: \$2,000 2 or More Acres: \$4,000



# City of Gaithersburg Fee Schedule

Planning and Code - Municipal Infractions

## PLANNING AND CODE - MUNICIPAL INFRACTIONS

### Animals and Fowl – Chapter 4

Public Nuisance – Sec. 4-4	Fine	\$100
Sanitation – Sec. 4-6	Fine	\$100
Licensing – Sec. 4-8 (a,c)	Fine	\$100
All Other Sections	Fine	\$250

### Buildings – Chapter 5

Buildings	Fine	\$500
Buildings, Repeat Violations	Fine	\$1,000
Buildings – Sec. R310 and all sub-sections	Fine	\$500

### Electricity – Chapter 7

Electricity	Fine	\$200
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### Erosion, Sediment Control and Stormwater Manager – Chapter 8

Erosion, Sediment Control, Stormwater Management	Fine	\$200
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### Excavation of Underground Utility Facilities – Chapter 9

Excavation of Underground Utility Facilities	Fine	\$200
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### Fire Safety – Chapter 11

Fire Safety – Initial Violation	Fine	\$500
Fire Safety – Repeat Violation(s)	Fine	\$1,000

### Health and Sanitation – Chapter 12

Health and Sanitation	Fine	\$200
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### Landlord Tenant Relations – Chapter 13

Landlord Tenant Relations	Fine	\$200
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### Parks and Other Properties – Chapter 15A

Parks and Other Properties – Sec. 17 (Dog Exercise Area)	Fine	\$100
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### Peddlers, Hawkers and Solicitors – Chapter 16

Peddlers, Hawkers and Solicitors	Fine	\$200
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### Property Maintenance – Chapter 17AA

Property Maintenance	Fine	\$100
Overcrowding - Initial Violation	Fine	\$200
Overcrowding - Repeat Violation(s)	Fine	\$1,000



# City of Gaithersburg Fee Schedule

Planning and Code - Municipal Infractions

## Refuse and Garbage - Chapter 18

Refuse and Garbage – Sec. 18-4(a)	Fine	\$500
Refuse and Garbage – All Other Sections	Fine	\$200

## Rental Housing Licensing – Chapter 18AA

Rental Housing Licensing	Fine	\$100
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## Smoking – Chapter 18A

Smoking	Fine	\$100
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## Streets and Sidewalks – Chapter 19

Streets and Sidewalks	Fine	\$100
Streets and Sidewalks – Sec. 19-2	Fine	\$200

## Trees and Vegetation – Chapter 21

Trees and Vegetation	Fine	\$100
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## Fee in Lieu of Forest Conservation- Chapter 22

Fee in Lieu of Forest Conservation	Fine	\$200 per violation
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## Zoning – Chapter 24

Zoning	Fine	\$200
Zoning – Sec. 24-184	Fine	Initial Violation: \$200
		Repeat Violation(s): \$500



# City of Gaithersburg Fee Schedule

Planning and Code - Miscellaneous Fees

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## PLANNING AND CODE - MISCELLANEOUS FEES

### Non-Business Hours Inspection Fee

Non-Business Hours Inspection Fee	Fee	\$150 per Hour, \$600 Minimum
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### Signage

Large Signage Deposit	Deposit (Refundable)	\$400 per Sign
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# City of Gaithersburg Fee Schedule

Parks, Recreation & Culture – Rental Fees

## PARKS, RECREATION & CULTURE – RENTAL FEES

### Activity Center

Activity Rooms (per hour)	Type	Resident	Non-Resident
	Individual	\$40 - \$50	\$40 - \$75
	Business/Commercial	\$58 - \$68	\$85 - \$102
Gymnasiums - Social Events (per hour)	Individual / Business / Commercial	\$75 - \$110	\$75 - \$160
Gymnasium - Athletic Events (per hour)	Individual	\$40 - \$63	\$40 - \$95
	Business/Commercial	\$75 - \$95	\$110 - \$140

Fees vary based on peak and non-peak times (i.e. weekend, M-F before 3pm and M-F after 3pm, etc.)

### Aquatic Center

Group Rentals (per hour)	Number of Participants	Resident	Non-Resident
	1-40	\$90	\$90
	41-99	\$110	\$110
	100-140	\$130	\$130
	141-175	\$150	\$150

Group rental fees are based on number of participants (i.e. swim team practices – participants are likely to be a combination of residents and non-residents)

### Arts Barn

Theater/Gallery (per hour)	Type	Resident	Non-Resident
	Individual	\$75 - \$140	\$100 - \$200
	Non Profit	\$40 - \$70	\$50 - \$100
	Recital (2-hour block)	\$150	\$175
Room Rentals (per hour)	Classroom	\$35	\$50
	Birthday Parties	\$60	\$75

Fees vary based on peak and non-peak times (i.e. weekend, weekday, evenings, etc.)

### Casey Community Center

Rate (per hour) Varies depending on room	Type	Resident	Non-Resident
	Individual Rate	\$25 - \$90	\$38 - \$135
	Non Profit	\$22-\$47	\$33-\$70
	Business/Commercial	\$43-\$110	\$65 - \$165

Fees are based upon room size

### Community Museum

Rate (per hour) Varies depending on room/train car Non Profit – 50% off posted Individual Rate	Type	Resident	Non-Resident
	Individual Rate	\$25-\$100	\$30-\$120
	Business/Commercial	\$30-\$120	\$35-\$140

Additional rooms/space added to rental options. Fees vary based upon what car is rented and/or option to rent the museum complex.



# City of Gaithersburg Fee Schedule

Parks, Recreation & Culture – Rental Fees

## PARKS, RECREATION & CULTURE – RENTAL FEES

### Field Use

Rates	Fee	Resident	Non-Resident
	Staff Fees/Administrative Fees	\$15 - \$25	\$20 - \$35
Light Fees / hour	\$25 - \$50	\$25 - \$50	
General Field Rental Fees / hour	\$15	\$20	
Synthetic Turf Rental Fees / hour	\$100 - \$160	\$120 - \$185	
Criswell Field KP / hour	\$20 - \$30	\$40 - \$60	

Rental and Administrative fees vary based on type of group (i.e. Commercial or Individual/Non Commercial). Light fees vary depending on field.

### Kentlands Green\*

Rate (per hour)	Type	Resident	Non-Resident
	Community Event	\$15 - \$25	\$25 - \$35
	Private Social Event	\$150	\$300

Fees vary based on peak and non-peak times (i.e. weekend versus weekday)

### \*New rental opportunity

### Kentlands Mansion

Event	Function Type	Resident	Non-Resident
	Weekend Social (7 hour rental)	\$1,400	\$1,875
	Weekend Social (8 hour rental)	\$1,875	\$2,500
	Mini Socials (4 hour rental)	\$400	\$500
	Business Meeting (8-hr rental)	\$150 - \$450	\$175 - \$525
	2-Hr Recital (Monday-Thursday)	\$150	\$175

Business Meeting fees vary based on the room(s) or floor(s) rented; rate change based on market price study

### Main Street Park and Pavilion

Rate (per 5 hour block)	Type	Resident	Non-Resident
	Nonprofit	\$80	\$100
	Commercial	\$120	\$140
	Each additional hour	\$25	\$25

### Picnic Pavilions

Individual/Non Profit (per rental)	Pavilion	Resident	Non-Resident
	Park/Pond/Hillside	\$215-\$300	\$320-\$450
City Hall / Duvall Park	\$70-\$170	\$105-\$255	
Business/Commercial (per rental)	Pavilion	Resident	Non-Resident
	Park/Pond/Hillside	\$275-\$425	\$415-\$630
City Hall	\$215	\$325	

Changes in fees reflect market conditions. Fees vary based on size of group

### Senior Center

Rate (per hour) Varies depending on room	Type	Resident	Non-Resident
	Individual	\$50 - \$80	\$70 - \$100



# City of Gaithersburg Fee Schedule

Parks, Recreation & Culture – Rental Fees

	Non Profit	\$40 - \$60	\$50 - \$85
Fees vary based on the room rented			

## Skate Park

Rate (per hour)	<b>Type</b>	<b>Resident</b>	<b>Non-Resident</b>
	Park Rental	\$60 - \$150	\$80 - \$225
Fees vary based on type of rental (i.e. exclusive use of park versus a rental held while park is open to public)			

## Water Park

Exclusive Use Group Rental (rate per 4 hours)	<b>Type</b>	<b>Resident</b>	<b>Non-Resident</b>
	Park Rental	\$1,800 - \$2,600	\$2,000 - \$2,800
Limited availability / Fees vary based on size of group			

## Youth Center – Olde Towne

Rental (per hour)	<b>Type</b>	<b>Resident</b>	<b>Non-Resident</b>
	Individual	\$65	\$80
	Business/Commercial	\$80	\$95
	Member (studio rental only)	\$50	\$50
	Non-Member (studio rental only)	\$65	\$80
Adding rental options for non-members.			

## Youth Center – Robertson Park

Rental (per hour)	<b>Type</b>	<b>Resident</b>	<b>Non-Resident</b>
	Individual / Non Profit	\$65	\$80
	Business/Commercial	\$80	\$95



# City of Gaithersburg Fee Schedule

Parks, Recreation & Culture – Membership Fees

## PARKS, RECREATION & CULTURE – MEMBERSHIP FEES

### Aquatics

Individual	Term	Resident	Non-Resident
	Annual (GAC & WP)	\$250	N/A
GAC only (annual)	\$200	\$200	
Summer (WP only)	\$150	\$200	
Monthly (GAC only)	\$50	\$50	
2 Person	Term	Resident	Non-Resident
	Annual (GAC & WP)	\$300	N/A
GAC only (annual)	\$250	\$250	
Summer (WP only)	\$200	\$250	
Monthly (GAC only)	\$75	\$75	
Family	Term	Resident	Non-Resident
	Annual (GAC & WP)	\$350	N/A
GAC only (annual)	\$300	\$300	
Summer (WP only)	\$250	\$300	
Monthly (GAC only)	\$100	\$100	

Offering general membership fees rather than resident and non-resident rates at Aquatic Center per an MOU with Montgomery County government. A combined aquatic membership plan (Water Park + Aquatic Center) is no longer available for non-residents. Fees were streamlined, eliminating Senior Membership Plan.

### Fitness Center at Bohrer Park

Membership (varies depending on term)	Type	Resident	Non-Resident
	Adult	\$70 - \$180	\$105 - \$280
Senior	\$70 - \$150	\$105 - \$225	
Youth	\$70 - \$150	\$105 - \$225	
2 Person	\$295	\$440	
Family	\$350	\$525	

Fees vary depending on term of membership (i.e. Annual, 25-admission, 3-month)

### Recreation Super Pass

Annual Membership	Type	Resident	Non-Resident
	Adult	\$305	\$500
Senior	\$245	\$390	
Youth	\$290	\$450	
2 Person	\$455	\$685	
Family	\$540	\$805	

### Senior Center

Senior	Type	Resident	Non-Resident
	Annual	\$40	\$120
Annual (spouse)	\$30	\$60	

### Student Union

Participant	Term	Resident	Non-Resident
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# City of Gaithersburg Fee Schedule

Parks, Recreation & Culture – Membership Fees

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	Annual	\$5	\$10
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## Youth Centers

Participant	Term	Resident	Non-Resident
	Annual	\$15	\$20



# City of Gaithersburg Fee Schedule

Parks, Recreation & Culture – Admission Fees

## PARKS, RECREATION & CULTURE – ADMISSION FEES

### Aquatic Center

Daily Admission	<b>Type</b>	<b>Resident</b>	<b>Non-Resident</b>
	Adult	\$5	\$5
	Child	\$4	\$4
Going to a general admission fee rather than resident/non-resident fees per an MOU with Montgomery County government. Fees were streamlined, eliminating Senior Membership Plan.			

### Fitness Center

Daily Admission	<b>Type</b>	<b>Resident</b>	<b>Non-Resident</b>
	Adult	\$5	\$6
	Senior	\$4	\$5
	Youth	\$4	\$5
	Designated Promo Times	\$3	\$3

### Miniature Golf

Daily Admission (Varies depending on 1-round / unlimited play)	<b>Type</b>	<b>Resident</b>	<b>Non-Resident</b>
	Individual	\$6/\$8	\$7/\$9
	Senior	\$5/\$8	\$6/\$9
	Group Rate	\$5	\$5

### Water Park

Daily Admission	<b>Type</b>	<b>Resident</b>	<b>Non-Resident</b>
	Weekday	\$5.75	\$8
	Weekend	\$5.75	\$12
	Putt & Pool Pass Weekday	\$9.25	\$11.50
	Putt & Pool Pass Weekend	\$9.25	\$16.00
	Seasonal Group Rate (pool only)	\$5	\$5
	School Group Rate (pool only)	\$5.75	\$5.75
	Advance Group Rate (pool only) Weekday / Weekend	\$5	\$6.50 / \$10.50
	Seasonal Group Rate (Putt & Pool)	\$9	\$9
	School Group Rate (Putt & Pool)	\$9.25	\$9.25
	Advance Group Rate (Putt & Pool) Weekday / Weekend	\$8.50	\$10 / \$15

The various group rates are dependent on type of user group and the times reserved (i.e. seasonal groups that reserve 4 or more dates, school groups reserving May 27-June 13, or groups of 20+ that purchase Advance Passes)



# City of Gaithersburg Fee Schedule

Parks, Recreation & Culture - Program, Class & Lesson Fees

## PARKS, RECREATION & CULTURE - PROGRAM, CLASS & LESSON FEES

### Recreation Classes

Rate (per class)	Type	Resident	Non-Resident
		Participant	\$3-\$400

Fee ranges increased due to specialty classes being offered during a recital year (held every other year). Fees vary based on type and cost of class and number of sessions

### Sports Programs

Participant / Team	Type	Resident	Non-Resident
		Youth & Teen Sports	\$15 - \$200
	Adult Sports (Leagues & Tournaments)	\$20 - \$1,500	\$20 - \$1,500

Fees vary based on type and cost of class and number of sessions (i.e. a variety of youth & teen leagues, clinics and camps are offered; a variety of adult sports options are offered from 1 day tournaments to softball & volleyball leagues)

### Aquatics

Member	Type	Resident	Non Resident
	Swim Lessons	\$50	\$50
	Aquatic Classes	\$30-\$350	\$30-400
	Winter Swim	\$475	\$475
	Birthday Party Package	\$150	\$150
	Special Event / Promotional Rate	\$2 - \$50	\$2 - \$50
Non Member	Type	Resident	Non Resident
	Swim Lessons (dependent on location)	\$55	\$55 - \$60
	Aquatic Classes (dependent on location)	\$30 - \$250	\$30 - \$250
	Winter Swim	\$500	\$500
	Birthday Party Package	\$160	\$160
	Special Event / Promotional Rate	\$2 - \$75	\$2 - \$75

Fee range for Aquatic Classes increased to include Water Safety Courses. Class fees vary based on type and cost of class and number of sessions. Special Event/Promotional rates provide flexibility to offer new and inventive programming.

### Casey Community Center Programs

Creative Tot Time	Session	Resident	Non-Resident
	School Year	\$700/\$975	\$825/\$1,150
	Summer	\$160	\$195

Fees vary based on number of sessions (i.e. 4 year olds meet 3 times/week and 3 year olds meet 2 times/week)

### Arts Barn

Participant	Type	Resident	Non-Resident
	Classes	\$5 - \$300	\$5 - \$350
	Theater & Concert Tickets	\$3 - \$85	\$3 - \$100
	Camps	\$110 - \$440	\$135 - \$540

Class and camp fees vary based on the number of hours and length of each class or camp offered (i.e. drop-in attendance for workshops, 6 weeks of structured, 3 hour classes per week, or 1 or 2 week long camps). Theater and Concert Tickets vary based on the performance (i.e., drama or a more costly to produce musical, amateur or professional artists).



# City of Gaithersburg Fee Schedule

Parks, Recreation & Culture - Program, Class & Lesson Fees

## Community Museum

Participant	Type	Resident	Non-Resident
	Lecture/Tour/Class/Workshop	\$2 - \$250	\$2 - \$300
	Camps	\$33 - \$440	\$41 - \$540
	Party Package	\$100 - \$500	\$125 - \$500

Fees vary based on the hours and length of the event and the number of rooms used. Lowest rate is for drop-in attendance to small events.



# City of Gaithersburg Fee Schedule

Parks, Recreation & Culture - Program, Class & Lesson Fees (continued)

## PARKS, RECREATION & CULTURE - PROGRAM, CLASS & LESSON FEES (CONTINUED)

### Cultural Arts

Vendor Permits	Type	Resident	Non-Resident
	Arts & Crafts - Seasonal	\$50 - \$300	\$70 - \$400
	Book Festival	\$35 - \$300	\$35 - \$300
Rates vary based on the size of the event (i.e., number of event attendees)			

### Cultural Arts Programs

Participant	Activity or Program	Resident	Non-Resident
	Community Chorus	\$75 - \$125	\$80 - \$150
Rate increase proposed in lieu of Chorus members' continued fundraising to offset lower than market rate registration fees (based on feedback from Chorus members)			

### Events Programs

Participant	Activity or Program	Resident	Non-Resident
	Events / Trips	\$10 - \$150	\$12 - \$175
Rate calculated to recover trip costs (i.e., gas, driver, entrance fees)			

### Events

Vendor Permits	Type	Resident	Non-Resident
	Crafter	\$10 - \$300	\$25 - \$400
	Food Vendor	\$50 - \$350	\$70 - \$400
	Political Candidate or Non Profit	\$20 - \$60	\$40 - \$75
	Business	\$50 - \$200	\$70 - \$250
Rates vary based on the size of the event (i.e., number of event attendees)			

### Event Permits

Permit Fee	Event Attendance	Resident	Non-Resident
	Under 1,000 attendees	\$100	\$100
	1,000 – 5,000 attendees	\$500	\$500
	5,000 – 10,000 attendees	\$1,000	\$1,000
	Over 10,000 attendees	\$1,500	\$1,500

Permit Fee	Fee Category	Resident	Non-Resident
	Event Permits- Street Closure Permit for Festival	\$100	\$100
	Event Permits- Street Closure Permit for Parade	\$30	\$30
	Event Permits- Street Closure Permit for Race/Walk	\$50	\$50
	No change in fees-previously omitted from Fee Schedule		



# City of Gaithersburg Fee Schedule

Parks, Recreation & Culture - Program, Class & Lesson Fees (continued)

## Winter Lights

Vehicle or Participant	Event	Resident	Non-Resident
	Winter Lights Activities	\$8 - \$100	\$8 - \$100

Fees vary based on size of the vehicle (i.e., car, bus), day of week (weekday or weekend), walk or run based event, special event, etc.

## Kentlands Mansion Programs

Participant or Vendor	Type	Resident	Non-Resident
	Vendors (shows/events)	\$150 - \$200	\$175 - \$250
	Concerts/Events	\$5 - \$60	\$5 - \$70

Vendor fees vary based on the size of the event (i.e., number of attendees). Concert/Event tickets vary based on the performance/event (i.e., drama or a more costly to produce musical, amateur or professional artists, large or small special event)

## Miniature Golf Course

Birthday Party	Description	Resident	Non-Resident
	Party Package	\$11 - \$18	\$11 - \$18

Fees vary based on party package (i.e. adding the pool option)



# City of Gaithersburg Fee Schedule

Parks, Recreation & Culture - Program, Class & Lesson Fees (continued)

## PARKS, RECREATION & CULTURE - PROGRAM, CLASS & LESSON FEES (CONTINUED)

### Senior Center

Member	Type	Resident	Non-Resident
	Classes & Fitness Program	\$1 - \$90	\$1 - \$90
	Trips	\$5 - \$90	\$5 - \$90

Class fees vary depending on number and type of class. Trip fees vary based on actual cost of trip.

### Skate Park

Participant	Type	Resident	Non-Resident
	Lessons	\$20 - \$100	\$27 - \$125
	School of Skate	\$100 - \$150	\$125 - \$175
	Competition / Special Event	\$3 - \$20	\$3 - \$20

Fees vary based on number of classes or lessons and whether they are private or group

### Summer Programs

Participant (per session)	Type	Resident	Non-Resident
	Elementary	\$126 - \$264	\$155 - \$320
	Middle School & Specialty Camps	\$75-\$457	\$100-\$604
	Youth Activity Program & Fun Zone	\$65 - \$220	\$75 - \$285
	Extended Care	\$30 - \$80	\$40 - \$100

Ranges increased to include additional program options. Program fees vary based on number of sessions, length of day and type of programming

### Youth & Teen Programs

Participant	Type	Resident	Non-Resident
	Break Blasts & Early Release Trips	\$5 - \$40	\$15 - \$45
	Spring Break Camps	\$100 - \$150	\$125 - \$175
	Counselor in Training	\$50 - \$90	\$55 - \$95
	High School Trips & Activities	\$5-\$50	\$5-\$50
	GYC Trips	\$5-125	\$5 - \$125
	Ski Club	\$300 - \$500	\$300 - \$500

Ranges increased to include additional program options. Program fees vary based on number of sessions and type of programming



# City of Gaithersburg Fee Schedule

Parks, Recreation & Culture – Miscellaneous Fees

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## PARKS, RECREATION & CULTURE – MISCELLANEOUS FEES

### Fingerprint Services

Fees	Type	Resident	Non-Resident
	Service Fee	\$10 - \$44.50	\$20 - \$54.50
Fees set at state and federal level and vary depending on requested background check. A \$10 resident and \$20 non-resident service charge is added and included in the above ranges.			



# City of Gaithersburg Fee Schedule

Police – Miscellaneous Fees

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## POLICE – MISCELLANEOUS FEES

### Motor Vehicles & Traffic (Chapter 14) Violation Fines

Handicapped Parking	\$250
Fire Lane/Yellow curb	\$250
Parking next to fire hydrant	\$250
All other parking violations	\$60

### Services

Digital Video Copy (in-car or fixed camera)	\$75
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# City of Gaithersburg Fee Schedule

Public Works – Miscellaneous Fees

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## PUBLIC WORKS – MISCELLANEOUS FEES

### Recycling Fees – Single Family & Townhouse

Fee per year, per dwelling unit Fee is authorized to be placed on the County's consolidated property tax bill of all properties receiving curbside recycling services. Fee to be placed on the consolidated County property tax bill of new dwelling units as they are added to the tax roll according to the following schedule:	\$89.20
Payment of $\frac{3}{4}$ year fee – Dwelling units added to the tax roll from July 1 to September 30 will be charged the fee at 75% of the annual City fee	\$52.12
Payment of $\frac{1}{2}$ year fee – Dwelling units added to the tax roll from October 1 to December 31 will be charged the fee at 50% of the annual City fee	\$34.75
Payment of $\frac{1}{4}$ year fee – Dwelling units added to the tax roll from January 1 to March 30 will be charged the fee at 25% of the annual City fee	\$17.37

### Storm Water Program Fee

Fee per year, per Equivalent Residential Unit or 500 Sq. Ft. of Impervious Surface (ERU)	1 ERU Rate = \$20.04
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# City of Gaithersburg Fee Schedule

General GOVERNMENT - Miscellaneous Fees

## GENERAL GOVERNMENT - MISCELLANEOUS FEES

### Copying and Printing

Copying and Printing Requests	Size	Black and White	Color
	Letter/Legal, 1-10 pages		No Charge
Letter/Legal, 11 or more pages		\$.20 each	\$1.00 each
11"x17"		\$.50 each	\$2.00 each
18"x 24"		\$3.00 each	\$5.00 each
21"x24"		N/A	\$6.00 each
24"x36"		\$6.00 each	\$10.00 each
30"x42"		\$9.00 each	\$15.00 each
36"x36"		\$9.00 each	\$15.00 each
36"x48"		\$12.00 each	\$20.00 each
42"x42"		\$12.00 each	\$20.00 each
Custom Sizes		\$1.00 per Sq. Ft.	\$1.67 per Sq. Ft.
Copy of U&O Certificate		\$25	N/A

### Electronic Information

Copy of VHS Tape, DVD, or Audio Recording of Meeting	Fee	\$25
Documents Provided Via E-Mail	Fee	\$10 per E-mail
Documents Provided Via CD	Fee	\$10 per CD
Documents Provided Via USB Key	Fee	\$20 per USB Key

### Dishonored Checks

Dishonored Check Fee	Fee	\$35
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# City of Gaithersburg Fee Schedule

Community Services – Miscellaneous Fees

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## COMMUNITY SERVICES – MISCELLANEOUS FEES

### Resident Monthly Services Fees

Wells Robertson House Resident	\$0 - \$250
DeSillum House Resident	\$230 - \$300

### Residential Rental (for City owned property)

Residential Rental Fee	Fee	Market rental rate of the surrounding area
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Definitions of terms used in the Operating Budget and Capital Improvements Program are listed below and on the pages that follow.

**401 (a).** City of Gaithersburg's Money Purchase Retirement Plan.

**401 (a) Money Purchase Supplemental Retirement Plan.** This retirement plan is available to 40 hour employees that have physically demanding jobs. This retirement plan has a gradual vesting schedule; and employees are fully vested after 10 years of service.

**401 (k).** City of Gaithersburg's salary deferral Savings Plan.

**457 Plan.** City of Gaithersburg's Deferred Compensation Plan

**Accounting System.** The total structure of records and procedures, which identify, record, classify, summarize, and report information on the financial position and results of operations of the City.

**Accrual Basis of Accounting.** The method of accounting where transactions are recognized when they occur, regardless of the timing of related cash flows.

**ADA.** Americans with Disabilities Act.

**Ad Valorem.** Imposed at a rate percent of property value.

**Annexation.** The incorporation of additional land within the domain of the City.

**Appropriation.** An authorization made by the Mayor and Council that permits City Departments to make expenditures of governmental resources for specific purposes within a specific time frame.

**Assessable Base.** The total value of all real and personal property in the City, which is used as a basis for levying taxes. Tax exempt property is excluded from the assessable base.

**Assessed Valuation.** A percent of appraisal value assigned to real estate and personal property for use as a basis of levying property taxes.

**Assigned Fund Balance:** Fund balance amounts that are constrained by the City's intent to be used for specific purposes.

**Assets.** Resources owned or held by the City, which have a monetary value.

**Balanced Budget.** A budget in which revenues, including the use of fund balance, are equal to or greater than expenditures.

**Budget.** A plan of financial operation comprised of an estimate of expenditures for a fiscal year and the means of financing those expenditures to fund City services.

**Budget Year.** The Fiscal year (July 1<sup>st</sup> through June 30<sup>th</sup>) for which the budget is adopted.

**CAFR.** Comprehensive Annual Financial Report. The CAFR is the governmental unit's official annual financial statements report.

**Capital Budget.** The annual adoption by the Mayor and Council of project appropriations used for the acquisition or construction of major capital facilities. Capital budgets may include multi-year contracts for which a total appropriation covering several year's planned expenditures are required.

**Capital Outlay.** Expenditures which may result in the acquisition of, or addition to, fixed assets. Any item with an expected life of more than one year and a value of more than \$500 is considered a capital outlay.

**Capital Improvements Program (CIP).** The annual plan or schedule of project expenditures for public facilities and infrastructure with estimated project costs, sources of funding, and timing of work over a five-year period.

**Committed Fund Balance:** Fund balance amounts that can only be used for specific purposes pursuant to constraints imposed by the formal action of the Village Board.

**Community Development Block Grant (CDBG).** A Federal grant program administered by the U. S. Department of Housing and Urban Development.

**Constant Yield.** The tax rate that maintains the revenue from property taxes at the same level as the prior year. This rate is computed by the State Department of Assessments and Taxation each year on the basis of the new, adjusted assessable base for each jurisdiction. New property appearing on the tax rolls for the first time is excluded from the calculation.

**Contingency.** Funds budgeted for use in unforeseen circumstances.

**Department.** A major administrative unit of the City which indicates overall management responsibility for an operation or group of related operations within a functional area.

**Depreciation.** An allocation made for the decrease in value of physical assets through wear, deterioration, or obsolescence.

**Desellum.** One of the oldest families in the City of Gaithersburg. The family owned a sod turf farm which was used at the White House and the land from which many of the City's neighborhoods were formed.

**Distinguished Budget Presentation Award Program.** A voluntary program administered by the Government Finance Officers Association (GFOA) to encourage governments to publish efficiently organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

**Division.** An area of the governmental activity organized as an administrative or functional unit within a department.

**Encumbrance.** Obligations incurred in the form of purchase orders, contracts, and similar items that will become payable when goods are delivered or services rendered.

**Enterprise Funds:** Funds used to accounts for activities which are expected to be 100% self supporting through user charges.

**Escrow.** Money or a bond held by the City for fulfillment of certain conditions, or construction agreements.

**Expenditure.** An amount of money disbursed for the purchase of goods and services.

**Fees and Credits.** Income from any billable service or sale made by the City; for example, program registration fees, permit fees, and licenses.

**Fiduciary Funds.** The funds can not be used to support the government's own programs. It includes pension trust funds and agency funds.

**Fiscal Year (FY).** Any yearly accounting period, regardless of its relationship to a calendar year. The fiscal year for the City begins on July 1 of each year and ends on June 30 of the following year; it is designated by the calendar year in which it ends. For example, fiscal year 2011 begins on July 1, 2010, and ends on June 30, 2011.

**Fixed Assets.** Assets of a long-term character, which are intended to continue to be held and used by the City. Examples of fixed assets include items such as land, buildings, machinery, furniture, and other equipment costing \$5,000 or more.

**Fringe Benefits.** Employer payments for social security, retirement, group health, dental insurance, and life insurance.

**FTE.** Full-Time Equivalent positions calculated by dividing hours of work per year by the number of hours worked per year by a full-time employee.

**Fund.** A financial entity to account for revenues and expenditures which are segregated for the purpose of conducting specific operations for attaining certain objectives in accordance with special regulations, restrictions, or limitations and constituting an independent fiscal and accounting entity.

**Fund Balance.** The excess of assets over liabilities for governmental fund types, sometimes called surplus or reserves. Fund balance can also be thought of as the cumulative balance of revenues exceeding expenditures.

**General Fund.** The general operating fund that is used to account for all financial resources except for those required to be accounted for in another fund. This is the principal fund of the City and accounts for the normal recurring activities of the City.

**Geographic Information System (GIS).** The system is used to analyze or display data spatially. GIS most often is represented in the form of multiple pieces of information displayed on a map.

**The Governmental Accounting Standards Board (GASB).** The independent agency established under the Financial Accounting Foundation in 1984 as the official body designated to set accounting and financial reporting standards for state and local governments.

**Governmental Fund Types.** These funds measure changes in financial position, rather than net income. The City includes the majority of its activities in the General Fund and the Capital Projects Fund.

**Government Finance Officers Association (GFOA).** An association of public finance professionals founded in 1906 as the Municipal Finance Officers Association.

**Grant.** A county, state, or federal financial assistance award making payment in cash or in kind for a specified program.

**HVAC.** Heating, Ventilation, and Air Conditioning.

**ICMA.** International City Manager's Association.

**Infrastructure.** The physical assets of the City (streets, sidewalks, buildings, etc.).

**Intergovernmental Revenues.** Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

**Investments.** Securities, bonds, and real property held for the production of revenues in the form of interest, dividends, and rental or lease payments.

**Levy.** (Verb) To impose taxes for the support of City government activities. (Noun) The total amount of taxes imposed by the City government.

**Liabilities.** Obligations incurred in past or current transactions requiring present or future settlement.

**Line Item.** Detailed expenditure classification established to budget and account for specific goods and services.

**MHz.** Megahertz.

**Mission Statement.** A brief description of the purpose and functions of a department.

**Mobile Data Terminal (MDT).** An MDT is essentially a mobile computer. The City deploys MDT's in police cars for access to critical public safety information.

**Modified Accrual Basis of Accounting.** Under the modified accrual basis of accounting, revenues are recognized when measurable and available as current assets. Expenditures are generally recognized when the related services or goods are received and the liability is incurred. The City's governmental funds use the modified accrual basis of accounting.

**N/A.** Not available.

**Non-Departmental Expenditures.** Operating expenditures which are not charged directly to specific departments but are a cost to the City as a whole, such as general liability and casualty insurance.

**Object Classification.** A grouping of line items on the basis of the type of goods or services purchased; for example, personal services, operating, and capital outlay.

**Objectives.** Measurable statements of what a program will accomplish to achieve Citywide goals and desired community outcomes.

**Obligation.** A future expenditure requirement incurred by voluntary agreement or legal action.

**Operating Transfer.** Payments made from one operating fund to another as a contribution to defray the recipient fund's costs.

**Ordinance.** A formal legislative enactment by the City Council. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the City.

**Other postemployment benefits (OPEB).** Postemployment benefits provided by an employer to plan participants, beneficiaries and covered dependents through a plan or other arrangement that is separate from a plan to provide retirement income. OPEB also include postemployment health care benefits provided through a public employee retirement system or pension plan. In addition to postemployment health care benefits (such as illness, dental, vision and hearing), OPEB may include life insurance and disability income.

**Pay-As-You-Go.** Capital expenditures included in the Capital Improvements Program, which are fully funded by contributions from the General Fund, State Government or County Government.

**Per Capita.** Per unit of population; by or for each person in the City.

**Personnel Services.** Expenditures, which include salary costs for full-time, part-time, and employment agreements, overtime expenditures, and all associated fringe benefits.

**Program Open Space.** A grant program offered by the State of Maryland for the acquisition and development of raw land to park use.

**Property Tax.** A tax levied on all real and certain personal property, tangible and intangible, according to the property's assessed valuation.

**Proprietary Fund.** this fund type is established for those activities which are designed to recover all costs through user fees.

**Purchase Order.** A document, which authorizes the delivery of specified merchandise or the rendering of certain services and the making of charge for them.

**Reappropriation.** Statutory action to continue the availability, whether for the same or different purposes, of all or part of the unobligated portion of a budget into the next fiscal year.

**Reserves.** See fund balance

**Resolution.** A special or temporary order of the City Council; an order requiring less legal formality than an ordinance or statute.

**Resources.** The actual assets of the City, such as cash, taxes, receivables, land and buildings, including estimated revenues applying to the current fiscal year.

**Restricted Fund Balance.** Fund balance amounts that can only be used for specific purposes, when the constraint has been placed on the use by third parties or enabling legislation.

**Revenue.** Monies received or collected by the City as income, including such items as tax payments, fees, and receipts from other governments, fines, forfeitures, and interest income.

**Self-Insurance.** Refers to the City's participation in the Montgomery County self-insurance fund. Self-insurance allows the City to closely realize the actual claim experience as well as pool insurance buying power with other participating agencies.

**Stipend.** A fixed and regular payment, such as a salary for services rendered or an allowance.

**Storm Water Management.** A means of controlling the quantity and quality of storm water runoff.

**Strategic Plan.** A plan adopted by the City Council which establishes a City government mission statement, a number of high priority strategic goals, and specific strategies and objectives required to achieve the goals.

**Tangible Personal Properties.** It is everything used in business and other income generating occupations, it includes: machinery, equipment, furniture and fixtures, but does not include real estate.

**Tax Base.** The part of the economy against which a tax is levied.

**Tax Duplication.** A state of affairs whereby both Montgomery County and the City of Gaithersburg levy property taxes on property in Gaithersburg to pay for services rendered by the City. The County makes a lump sum payment to the City as a mechanism for the alleviating the inequities otherwise created by the duplicate taxation.

**Taxes.** Mandatory charge levied by the City for purpose of financing services performed for the common benefit.

**Tax Rate.** The amount levied per \$100 of assessed property value, as determined by the State assessor, on property within the City of Gaithersburg.

**Unassigned Fund Balance.** The residual classification for General Fund, fund balance. This category of fund balance represents fund balance that has not been assigned to other funds and that has not been restricted, committed or assigned to specific purposes within the General Fund.

**User Fees.** Charges for services, such as the use of public property, paid by those actually benefiting from the service.

**Vision.** A long-term desired end state.

**Zoning.** The partitioning of the City by ordinance into sections reserved for different purposes (e.g. residential, commercial, and historic).