

Required Application Documents for Gaithersburg City Council Member Position

- ✓ Application for City Council Member Form
- ✓ Financial Disclosure Form
- ✓ Ethics Disclosure Form
- ✓ Resume
- ✓ Letter of Interest
- ✓ Statement of Priorities and Visions





APPLICATION FOR COUNCIL MEMBER

To: Gaithersburg City Council
c/o The City Attorney

I hereby request that you include my name for consideration for the office of Council Member

Please Print: Juan C. Villao
(Legal First, Middle Initial and Last Name. No nicknames or titles.)

I DO HEREBY CERTIFY THE FOLLOWING:

1. My name is: Juan Carlos Villao

2. I am a registered voter in the City of Gaithersburg.

3. I now reside at: 726 Clopper Rd Apt. # 33 Gaithersburg, MD 20878
(Address, City & Zip Code)

Home Telephone: (813) 728-4822 Business Telephone: (240) 773-9906

4. I have attached a Financial Disclosure Statement and a letter of interest detailing why I am interested in the position and my priorities for the City of Gaithersburg.

5. I consent to the public release of my name, this Application, Financial Disclosure Statement and letter of interest.

I DO FURTHER CERTIFY:

1. I meet the qualifications for the above stated office, as set forth in Sections 4 of the City Charter.

2. I am not a candidate for any other elected office in the City of Gaithersburg.

Juan Villao
Signature of Applicant

09/25/2014
Date of this Application

THIS APPLICATION FOR COUNCIL MEMBER SHALL BE FILED AT THE OFFICE OF THE CITY ATTORNEY ON OR BEFORE 5:00 P.M. ON MONDAY, OCTOBER 6, 2014.



**CITY OF GAITHERSBURG, MARYLAND
FINANCIAL STATEMENT
APPLICANTS FOR COUNCIL MEMBER**

NAME: Juan Carlos Villao

ELECTED OFFICE SEEKING: Gaithersburg City Council Member

This Financial Disclosure Statement covers the period of time from January 1, 2014 through October 6, 2014.

Please list the gifts* exceeding Fifty Dollars (\$50.00) in value or a combination of transfers from any person or entity exceeding One Hundred Dollars (\$100.00) in value which you received. If you have **NOT** received any gifts, please print **NONE RECEIVED**.

Date Received	Name & Address Of Donor	Description of Gift	Approximate Retail Value (at time of receipt)
	NONE RECEIVED		

I HEREBY CERTIFY that the above information which is provided in compliance with Chapter 7A of the City Code ("Ethics Code") is true and correct.

SIGNATURE: Juan Villao DATE: 09/25/2014

*The term "gift" is defined in Chapter 7A of the City Code ("Ethics Code"), Sections 7A-1.3(c) and 7A-4(h) and does not include campaign contributions.



**CITY OF GAITHERSBURG, MARYLAND
INTEREST OR EMPLOYMENT DISCLOSURE
APPLICANTS FOR COUNCIL MEMBER**

NAME: Juan Carlos Villao

ELECTED OFFICE SEEKING: Gaithersburg City Council Member

This Interest or Employment Disclosure Statement must be filed by October 6, 2014.

I have the following interests that may create a conflict of interest under Chapter 7A of the City Code ("Ethics Code") Section 7A-4.

NONE - Will resign from the Board of Supervisors of
Elections if appointed City Council Member

I am employed by:

Montgomery County Correctional Facility
Montgomery County Public Schools Literacy Council of
Montgomery College Montgomery County

I HEREBY CERTIFY that the above information which is provided in compliance with Chapter 7A of the City Code ("Ethics Code") is true and correct.

SIGNATURE: Juan Villao DATE: 09/25/2014

JUAN CARLOS VILLAO

• 726 Clopper Rd Apt 33 Gaithersburg, MD 20878 • Cell (813)728-4822 • villao.juan@gmail.com

TEACHING EXPERIENCE

Montgomery County Correctional Facility – Lab Manager / Adult Education Teacher **Boys, MD**
Pearson VUE Certified Test Administrator 03/12 – Present

- Certified by Pearson VUE to deliver computer-based GED Ready and GED Test to inmates
- Fulfill duties as a computer lab manager conducting individualized tutorial computer lab programs including Keyboarding, Microsoft Word 2010, and Plato Learning System
- Conduct 3-hour class sessions on a daily basis by teaching ESOL to foreign born inmates
- Taught Adult Basic Education class to adult inmates covering math, reading, language arts, science, and social studies for over one year and half prior to obtaining the computer lab manager position

Montgomery College – Certified ESOL / Citizenship Preparation Instructor **Gaithersburg, MD**
01/13-Present

- Educate adult English language learners by teaching the *Beginning One / Civics* course
- Educate adults who seek to improve their English reading, writing, and speaking skills
- Educate lawful permanent residents to better prepare them for USCIS Naturalization Interview

Montgomery County Public Schools – Home and Hospital Teacher **Boys, MD**
01/13-Present

- Educate students pursuing high school credit hours to complete high school diploma requirements.
- Experience teaching *Spanish I, Spanish II, English 9 and National, State, and Local Government*

Literacy Council of Montgomery County – Certified ESOL Lead Teacher **Rockville, MD**
08/12-Present

- Teach ESOL High Beginning level class three evenings a week
- Administer student orientation sessions to test and enroll incoming students
- Use variety of teaching methods including task-based activities, series of spelling tests and dictations, reading comprehension exercises, and group projects to teach English to adults

CASA de Maryland – Citizenship Preparation / ESOL Teacher **Silver Spring, MD**
05/11-08/12

- Educate Lawful Permanent Residents seeking US Citizenship the basics of United States Civics using list of 100 Civic Questions, series of practice tests, worksheets and dictating exercises
- Prepare students for Naturalization Interview by conducting mock interviews in the classroom

EDUCATION

Montgomery College **Wheaton, MD**
TESOL Teacher Training Institute Certificate 10/12

University of South Florida **Tampa, FL**
Bachelor of Arts in Economics 05/08

Bachelor of Arts in Political Science 05/08

Hillsborough Community College **Tampa, FL**
Associate of Arts in Liberal Arts 05/05

PROFICIENCIES

- Bilingual – Fluent in both English and Spanish
- Microsoft Office - Word, Excel, Outlook, Power Point; experience working with following database and software programs: Solomon; Salesforce, IQ, Banner, Plato, and Lawson

JUAN CARLOS VILLAO, B.A., B.A.

September 29, 2014

To: Gaithersburg City Council
c/o The City Attorney
Gaithersburg City Hall
31 South Summit Avenue
Gaithersburg, Maryland 20877-2038

Dear City Council and City Attorney Lynn Board,

The purpose of this letter is to express my interest and qualifications for the City Council Member position. I have now lived in Gaithersburg for over four years and am very humbled and blessed to be a part of such a beautiful community. I see this opening as an opportunity to give back and make a difference. I am highly interested in local public service and have always considered a public service career since I was in college. I graduated from the University of South Florida in 2008, earning two Bachelor of Arts degrees majoring in political science and economics. When I resided in Tampa, Florida, I served on the Tampa Mayor's Hispanic Advisory Council appointed by then Mayor Pam Iorio. I served on the board for three years and was part important fundraising events. We held monthly meetings and discussed Hispanic affairs and upcoming events. The Annual Hispanic Scholarship Luncheon was our most important event due to its purpose. Our goal was to collect funds to support Latino scholarship programs operated and managed by the University of South Florida, University of Tampa, and Hillsborough Community College.

After I graduated from college I pursued an internship in the office of US Senator George LeMieux. I had the great privilege to work on Capitol Hill and meet important people. I attended senate committee hearings and took notes to share with legislative assistants of the Senator. That information was used to make critical decisions. I also wrote letters on behalf of the Senator to respond to constituents' concerns and comments. Of course, those letters were not sent without the Senator's approval. I also played the role of staff assistant; the person that is responsible to answer phone calls, return calls recorded on the answer machine, and greet guests who have scheduled appointments with the Senator. I was also a tour guide assisting constituents who arranged Capitol Hill tours off the Senator's website. It is an unforgettable experience and I picked up so much rich information knowing that it has helped me become a more effective servant of the people.

After completing my internship in the United States Senate, I decided to try something new which is when I got into teaching. I wanted a career that will allow me to directly serve the people. I have had jobs in sales, business, and finance, but neither one comes close to the great satisfaction that teaching has to offer. It is challenging and rewarding because it allows me to leave a lasting impression in the lives of my students. I now have four years of teaching experience. I teach English to Speakers of Other Languages (ESOL) and I am currently pursuing a Master of Arts degree in Teaching English to Speakers of Other Languages (TESOL) at UMBC. I love to teach and enjoy making a difference in the classroom. I'm interested in doing the same at city hall. I recognize this moment as a time to serve the United States. This is why I am highly interested in becoming the next city council member.

Thank you,

Juan Carlos Villao

JUAN CARLOS VILLAGO, B.A., B.A.

September 29, 2014

To: Gaithersburg City Council
c/o The City Attorney
Gaithersburg City Hall
31 South Summit Avenue
Gaithersburg, Maryland 20877-2038

Dear City Council and City Attorney Lynn Board,

As a city council member I plan to set my priorities in the following fields of service including, but not limited to public safety, education, the economy, representation, transportation, and city administration. In this statement, I intend to only discuss a few. In public safety, I intend to support our police and fire departments by assuring that all resources and accolades are provided efficiently in a timely manner. I am willing to listen to the concerns of our first responders and do everything in my power to assure that their departments are supported and well managed.

As a council member I will argue to reduce business taxes to provide entrepreneurs and business owners the opportunity to start and grow a business within the city limits to create more revenue and jobs that will grow the economy. By providing tax break advantages for local businesses we are doing our part in helping them create jobs and stimulating the urban economy in the process. It is my hope to use this opportunity as city council member to initiate and vote in favor of programs and projects that work and benefit the community as a whole.

Another important role I hope to play as city council member is to represent the Spanish-speaking population. It is significant that we have a Hispanic member on the council who can relate to and directly communicate with the Spanish-speaking residents of Gaithersburg. The Hispanic population continues to grow as more Latino immigrants are choosing Gaithersburg to be their home. It is important we take this matter into consideration and ensure all necessary services and resources are provided for them to work, study, and raise a healthy family.

In education, I hope to provide all residents of Gaithersburg the opportunity for higher education. For our adult learners, we are to assure scholarship programs are provided for them to study; pass the GED, and go on to college. By establishing a testing center at the Gaithersburg Business Training Center we are creating the incentive for them to seek higher education without having to drive too far.

For our youth, I hope to discuss and come up with programs that will reduce juvenile delinquency and prevent crime from happening at such an early age. My experience teaching at Montgomery County Correctional Facility has opened my eyes, mind, and heart to the younger generation. They are urgently calling for our help to rescue them from the incorrect influence that's captivating their lives. By working together with the Montgomery County Public Schools Board of Education and the Montgomery County Council we can initiate a change for our youth that will open the door to a brighter and more peaceful future here in Gaithersburg.

Thank you,

Juan Carlos Villao