



Gaithersburg

# JULY 2015 MONTHLY REPORT



## Special Events

### Celebrate Gaithersburg in Olde Towne

**Description:** Annual street festival held in Olde Towne Gaithersburg in and around the intersection of Summit and Diamond Avenues. The one-day event includes multiple stages of live entertainment, food and themed activity areas for all ages and interests.

**Date:** Sunday, June 14, 2015

**Competing Events:** Ocean City Air Show; State Circle Summer Festival in Annapolis

### Event Data

Expenses	FY 2014	FY 2015
Estimated Attendance	20,000	17,000
Weather Conditions	Sunny and warm.	Extremely hot. Event evacuated an hour before closing due to a severe thunderstorm.
PR&C Part-Time Event Staffing	\$3,550	\$3,900
PW Overtime	\$10,465	\$11,458
Police Overtime	\$0	\$0
Supplies	\$4,110	\$3,606
Items for Resale	\$0	\$0
Professional Services	\$7,340	\$9,992
Overnight Security	\$0	\$0
Supplemental Event Security	\$263	\$263
Author/Artist /Entertainer Fees	\$22,200	\$28,755
Advertising	\$6,022	\$5,050
Printing	\$2,060	\$2,845
Signage	\$3,164	\$3,826
Miscellaneous	\$0	\$684
Rental & Use	\$17,535	\$26,737
<b>Total Expenses</b>	<b>\$76,709</b>	<b>\$97,116</b>

Revenues	FY 2014	FY 2015
Exhibitors /Vendors Fees	\$12,340	\$17,844
Contributions/Sponsorships	\$2,925	\$6,500
<b>Total Revenue</b>	<b>\$15,265</b>	<b>\$24,344</b>



## City Manager's Office

### Significant Departmental Actions

#### **City Manager's Office**

- Mayor Ashman and CM Tomasello met with Board of Education President Patricia O'Neill and staff regarding the Crown High School site.
- Mayor Ashman, CM Tomasello and staff met to discuss potential changes to the City Code governing commercial vehicles.
- CM Tomasello and DCM Enslinger met with Montgomery County staff regarding a land swap.
- CM Tomasello and DCM Enslinger met with Charles Day of Maryland's Department of Housing and Community Development regarding infrastructure program.
- CM Tomasello met with representatives regarding the Johnson Annexation
- CM Tomasello and staff met to consider County's request to use Development Impact Tax funds on the Bus Rapid Transit project
- CM Tomasello and Comptroller Peter Franchot discussed Economic Development during on his visit to several Gaithersburg businesses.
- DCM Enslinger and LAM Marquina met with County representatives to discuss payment of stormwater fees related to County owned property

#### **Mayor & Council Services**

- MC Stokes participated in a webinar on "Managing Contracts" to address tracking and storage issues.
- MC Stokes participated in a webinar on "Go Paperless & Automate Processes in Laserfiche" which dealt with using Laserfiche for more than archiving documents.

#### **Legal Service Team**

- CA Board led a Candidate Training session.
- CA Board prepared revisions to Chapter 2 of the City Code to make the County's Bodyworks Ordinance applicable in the City of Gaithersburg.
- ACA Johnson filed three collection cases in the District Court.
- Department prepared or reviewed 60 contracts, 3 amendments to contracts, 1 bond request and 4 homeownership loan program settlements.
- Department responded to two requests for public information.

### Meetings/Events/Community Involvement

CM Tomasello attended the following events and meetings:

- 4<sup>th</sup> of July Celebration

DCM Enslinger attended the following events and meetings:

- Transportation Forum sponsored by the County



# Communications

## Significant Departmental Actions

- Developed position description and advertised for a part-time Digital and Social Media Specialist.
- Developed communication procedures and templates for rabid animal notifications.
- Posted Citizen Pet Photo Contest images on Facebook. City page had 106 new likes in July. Average monthly new likes in FY15 was 30. Also worked with Facebook to set up advertising accounts for all City Facebook pages.
- Produced Fall *Leisure Times* Guide and brochures for Nutrition Programs, Fall Sports, Benjamin Gaither Fitness Center, and the 2015-2016 Arts on the Green Season.
- Created new website project pages for W. Deer Park Stream Stabilization, Zoning Map Amendment, and Morris Park Monopole.
- Posted Opportunity Grant program application, six RFPs and Fall recreation class and sports information on website.
- Televised eight meetings of the Mayor & City Council, Planning Commission, Board of Appeals and Historic District Commission.
- Began researching municipal drone policies.
- Created promotional video for the fall sports program and shot B-roll of Constitution Gardens, Crown Farm, Farmers Markets, and Summer Camp programs.
- Prepared web postings, press releases, remarks, promotions and advertising, photography and videography for: 4<sup>th</sup> of July, Labor Day Parade, Junior Detective Day, National Night Out, Stargazing Program, Afterschool Programs, Fall Bridal Showcase, Fall Tennis and Softball, 2016 Book Festival, Benjamin Gaither Newsletter, and Arts on the Green programs and activities.
- The most visited pages on the website this month were the Water Park and 4<sup>th</sup> of July.

## Meetings/Events/Community Involvement

- Met with Recreation Department staff to discuss communication of Park Ordinance changes and the grand reopening of Constitution Gardens.
- Met with Elections staff to finalize advertising plans.
- Met with Public Works and Environmental Services staff to plan a fall community shredding event.
- With Recreation Department staff, met with representatives of Visit Montgomery to explore an enhanced relationship.
- Met with Community Services staff to discuss advertising and promotion opportunities for the Financial Wellness Coalition.

## Key Performance Data

Public Information	July 2015	FY YTD 2016	FY YTD 2015	YTD Comparison
Press Releases Issued	32	32	15	113.3%
inGaithersburg Subscribers (cumulative)	22	2,330	2,170	7.4%
Alert Gaithersburg Subscribers (cumulative)	15	5,945	11,231	-47.1%
Facebook Likes (cumulative)	106	2,497	2,128	17.3%
Facebook Posts	55	55	43	27.9%
Twitter Followers	24	510	158	222.8%
Twitter Posts	6	6	4	50.0%
YouTube Posts/Non-meeting Programming	1	1	11	-90.9%
Website Sessions	232,341	232,341	267,817	-13.2%
Website Users (excludes City-based)	185,704	185,704	205,656	-9.7%



# Community Services

## Significant Division Actions

### Community Services

- Hosted quarterly Coalition of Providers meeting. 65 nonprofit representatives attended the annual mini golf and lunch event. Nonprofits and Workers of the Year were honored.
- Attended training for Housing Opportunities Commission Waiting List Sign-up Kiosk. The kiosk and CS staff assistance are available at Community Services Tuesday-Thursday, 10 a.m. to 1 p.m. Enrollment for seniors and those with disabilities started July 30. The general public can sign up starting August 24.
- FY 2016 RFP, Nonprofits in Schools and School Grant contracts were completed.
- Staff participated in a meeting of the Gaithersburg Coalition of Advocacy in Schools with City Legislative Affairs Liaison, Youth Services and the Educational Enrichment Committee and area PTA representative. The Coalition was formed to address needs of Gaithersburg schools, specifically in regards to school construction and overcrowding.

## Meetings /Events/Community Involvement

### Community Services

- Staff participated in a School-Community United in Partnership planning meeting with MCPS, a VITA program debrief and 2016 planning meeting, and a meeting of the Youth Opportunities Coalition.
- Staff coordinated monthly meetings of the Educational Enrichment and Community Advisory Committees and the Bank On Gaithersburg/Financial Wellness Coalition (14 attendees).
- Meeting held with rental housing counselors from five agencies to discuss collaboration and brainstorm solutions to challenges being seen with low income renters, including seniors and the disabled.
- Meeting held with City Finance staff and an MCPS financial manager to discuss the City’s school grants program, specifically the process for contracting and invoicing.
- Partnership meeting held with Washington Grove United Methodist Church. Site visits conducted with the GHS Summer AP Camp and Identity’s Bilingual Summer Physics-Math Camp Science Fair.

### Homeless Services

- The Homeless Outreach Team attended a meeting with the Montgomery County Outreach and Emergency Shelter Team to learn the new screening tool and strategize outreach methods.
- The Division Manager attended the monthly Montgomery County Continuum of Care Leadership meeting.
- The Clinical Supervisor attended the monthly Montgomery County Singles Teaming meeting.
- Staff hosted an Interagency Commission on Homelessness Education and Outreach Subcommittee meeting at Wells/Robertson House.
- Staff attended the Lt. Governor’s Heroin and Opiate Task Force Summit in Silver Spring to hear testimonies and strategies concerning the opiate epidemic in Montgomery County and the DMV.
- Staff attended the Interagency Commission on Homelessness Quarterly meeting.

## Key Performance Data

Service	July 2015	FY YTD 2016	FY YTD 2015	YTD Comparison
Case Coordination (households)	25	25	18	38.9%
School and CC! Contests (youth participants)	0	0	0	0.0%
Educational/Outreach Events (individuals)	65	65	85	-23.5%
Housing Assistance (households)	2	2	2	0.0%
Wells/Robertson House (bed nights)	380	380	406	-6.4%
DeSillum House (bed nights)	155	155	155	0.0%
Street Outreach (direct service hours)	35	35	22	59.1%
Housing Initiative Program (individuals)	5	5	5	0.0%

# Economic Development

## Significant Division Actions

- EDD Lonergan and BSC Disque attended a Region Forward Coalition forum at the Washington Post HQ, followed by a tour of the 1776 Incubator on July 10.
- EDD Lonergan attended the final meeting as co-chair of the Montgomery County Comprehensive Economic Development Advisory Group on July 13.
- EDD Lonergan participated in a Small Business Roundtable with Senator Ben Cardin on July 13.
- Finalized details and prepared offer letter with state and county for St. Gobain’s proposed expansion at 50 West Watkins Mill Road.
- Hosted tour of Launch Workplaces and Senior Center with Comptroller Peter Franchot on July 22.
- Sponsored three broker lunches to discuss proposed enhancements to Toolbox programs.

## Meetings/Events/Community Involvement

- Economic & Business Development Committee met to review and discuss proposed changes to the City’s Adequate Public Facilities Ordinance (APFO ) school capacity test.
- Olde Towne Advisory Committee toured East Diamond Avenue and discussed ways to enhance area aesthetics.

EDD Lonergan attended the following events and meetings:

- Maryland Economic Development Association’s Summer Conference in Baltimore on July 29
- Ribbon cutting ceremony for Zoe’s Kitchen on July 17
- Cyber Montgomery Conference at USG on July 30

## Key Performance Data

Category	July 2015	June 2015	May 2015	April 2015
Class A & B Vacancy	10.8%	11.2%	11.3%	11.7%

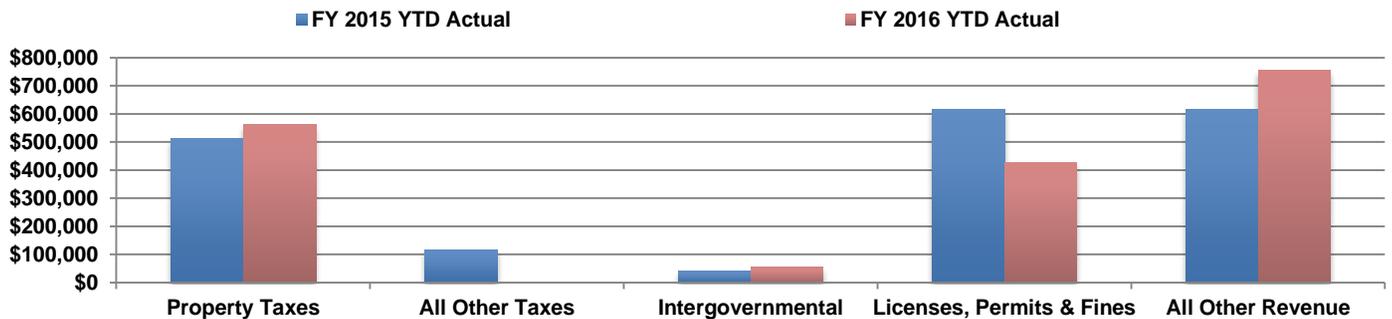
# Finance & Administration

## Significant Departmental Actions

### Key Performance Data

#### Revenues

General Fund Revenue	FY15 YTD Actual	FY16 YTD Budgeted	FY16 YTD Actual	Percent Collected
Property Taxes:	\$513,156	\$25,370,200	\$562,576	2%
All Other Taxes:	\$114,274	\$2,350,000	\$0	0%
Intergovernmental:	\$39,817	\$14,548,108	\$54,554	0%
Licenses, Permits and Fines:	\$614,968	\$5,971,080	\$424,935	7%
All Other Revenue:	\$614,433	\$19,996,426	\$754,853	4%
<b>Total General Fund Revenues:</b>	<b>\$1,896,648</b>	<b>\$68,235,814</b>	<b>\$1,796,918</b>	<b>3%</b>



#### Expenditures

General Fund Expenditures	FY15 YTD Actual	FY16 YTD Budgeted	FY16 YTD Actual	Percent Expended
City Manager's Office:	-\$127,702	\$1,815,954	\$100,055	6%
Community & Public Relations:	\$142,466	\$3,122,884	\$114,886	4%
Finance & Administration:	\$243,526	\$2,108,295	\$117,438	6%
Human Resources:	\$49,235	\$978,862	\$43,123	4%
Information Technology:	\$198,534	\$1,936,501	\$150,554	8%
Mayor & City Council:	\$16,836	\$310,378	\$24,426	8%
Parks & Recreation:	\$768,901	\$8,769,372	\$651,272	7%
Planning & Code:	\$327,347	\$5,438,520	\$287,833	5%
Police:	\$1,033,445	\$9,149,578	\$604,800	7%
Public Works:	\$727,011	\$13,336,012	\$491,717	4%
Non-Departmental & Transfers:	\$10,407,286	\$21,269,458	\$691,089	3%
<b>Total General Fund Expenditures:</b>	<b>\$13,786,885</b>	<b>\$68,235,814</b>	<b>\$3,277,195</b>	<b>5%</b>



# Human Resources

## Significant Departmental Actions

- The following full-time job announcements were posted in July: Code Administration Officer I (P&CA); Administrative Technician II (P&CA); Equipment Operator II (PW); Lead Maintenance Worker (PW); Facility Supervisor (PR&C).
- The following part-time job announcements were posted in July: Dance Instructor (PR&C); Program Coordinator- Event Support (PR&C); Digital & Social Media Specialist (C&PR).
- 454 employment applications were received in the month of July.
- Staff issued the Personnel Rules & Regulations Review RFP on June 3; responses will be accepted until July 15.
- Staff attended a NEOgov webinar on July 2.
- Staff met with IT to discuss future Kronos upgrades on July 10.
- Staff continues to work with Montgomery College in preparation for a November supervisor training program. Staff met with Montgomery College staff on July 15 and July 23.
- Staff coordinated multilingual testing for two employees in July.
- Staff attended the Local Government Insurance Trust (LGIT) Cooperative meeting in Hanover on July 21.
- Staff attended a LGIT enrollment orientation meeting in Baltimore on July 22.
- Staff attended two ADP webinars on July 23 and met on July 27 in preparation for ADP upgrade scheduled for August 6.
- Staff attended a webinar on Wellness Plans and the Affordable Care Act.

## Meetings/Events/Employee Involvement

- Staff performed three exit interviews in July.
- Staff coordinated and held LBGTQ training at the Activity Center on July 13; there were 46 employees in attendance.
- Human Resources and Finance staff coordinated Police Supervisor Kronos training at the Police Department on July 16.
- Staff met with Seneca Creek State Park Rangers for a site visit in preparation for the Employee Summer Picnic. The Picnic will be held at Seneca Creek State Park on Saturday, August 29, 2015 from 11:00am-3:00pm; RSVP requests will be sent out in early August.
- The Wellness@Work Team met on July 27; the Team is planning for Wellness Day which is scheduled for Friday, October 23, 2015 10:00AM- 2:00PM at the Activity Center in the Gym.
- Staff performed a major clean up and organization of their 3<sup>rd</sup> floor storage closet on July 31.

## Key Performance Data

Category	July FY 2016	July FY 2015	Year-to-Date FY 2016	Year-to-Date FY 2015
Workers Compensation	9	9	9	9
New Hires	0	3	0	3
Terminations	2	2	2	2
Retirements	1	0	1	0

# Information Technology

## Significant Departmental Actions

- SCCM Upgrade - Completed a project to upgrade the System Center Configuration Manager (SCCM) utility to a new version. SCCM is used to maintain the software image for the City's desktop computers, and to distribute new or updated software to those machines.
- FSO retirement - Associated with the SCCM upgrade, completed a long-standing project to retire FSO, a disk storage array. FSO had been primarily used as a file server to hold user files in the past, but that responsibility had been removed several years ago. The server had also been used to hold SCCM-associated software images, but with the upgrade of SCCM to a new version, that dependency was removed and the hardware was retired.
- Internet Explorer upgrade - Distributed a newer version of Microsoft's Internet Explorer (IE) web browser to City desktop computers. The older version was IE9, which was replaced by IE11.
- maindc0/maindc1 hardware refresh - Completed a project to upgrade the City's primary Microsoft Domain Controllers. Domain Controllers are specialized servers which provide essential information and services to the City's servers and desktop computers, including user authentication and address/name resolution services.
- New phone system - Released a Request for Proposal (RFP) for the new Phone/Unified Communications system. Held a pre-proposal conference call for potential bidders. Responses to the RFP are due by August 28th.
- Systems Analyst II hiring - Conducted phone interviews for the vacant position.
- IT Office reconfiguration - With the pending addition of a new IT staff member (GIS Specialist), began a project with Facilities to identify a space for the person to sit. After space planning, it was determined that the best option is for the room housing the Business Systems and Helpdesk divisions to be re-mapped to produce a cube for an additional seat. Before new cube furniture is installed, the room will be painted and re-carpeted. Facilities will re-purpose the existing furniture for use elsewhere in the building.
- Water Park Access Control - Worked with a vendor to have the access control system installed at the Water Park.
- Assisted the Legal Department in the election system training for potential candidates for upcoming November election.
- Worked with Public Works and the Environmental Affairs Division to identify and establish a stormwater culvert inventory.
- Part-time GIS Technician Ronald Dunbar left the City's employ to take a full-time position with Loudoun County as a planner.

## Key Performance Data

Category	May 2015	June 2015	July 2015
Number of Commercial Applications Supported	124	123	131
Number of In-House Applications Supported	52	52	52
Number of Desktop/Laptop Systems Supported	337	337	338
Number of Helpdesk Tickets Closed	285	458	551



## Planning & Code Administration

### Significant Departmental Actions

- Various commercial building permit applications were completed for existing spaces.
- Various locations including but not limited to Washingtonian, off Professional Drive and MedImmune were reviewed and approved.

### Meetings/Events/Community Involvement

- Environmental Services hosted their Environmental Affairs Committee meeting in addition to participating on multiple conference calls for the following: Climate, Energy and Environment Policy Committee meeting, Urban Sustainability Directors Network , and the Mid-Atlantic Sustainability Network.

### Key Performance Data

Category	May 2015	June 2015	July 2015
Planning Applications Approved	28	17	32
Permits Issued	242	243	241
Licenses Issued	396	345	398
Construction Inspections Performed	795	861	928
Property Inspections Performed	857	907	836
Notices of Violations Issued	225	229	309
Municipal Infractions Issued	7	6	17
Service Requests Investigated	194	238	311
Passports Processed	258	397	323
TOTAL REVENUES COLLECTED	\$305,936	\$375,334	\$238,016



# Parks, Recreation & Culture

## Significant Departmental Actions

- Mayor and City Council approved resolutions for use of Montgomery County public facilities and apparel purchases.
- Applications were screened for the vacant Administrative Assistant III position.
- Mayor and City Council held Policy Discussion on City Code Chapter 15A, “Parks and Other Properties,” new sections entitled, “Tobacco Products” and “Emergency Park Closure” were enacted, and Ordinance Number 0-4-14 was adopted.

## Meetings/Events/Community Involvement

- DPR&C Potter met with the following groups/individuals:
  - Finance and Legal staff regarding revisions to the procurement policies
  - Public Works staff regarding replacement of Water Park tower and slides as an upcoming capital project
  - Asbury Methodist Village Board Meeting; Chamber of Commerce After Five Networking event; Maryland Recreation and Parks Association Board Meeting; and the Summer General Membership Meeting/Workshop on “Quality”
  - Site visit with Animal Control and Parks Maintenance staff to assess facility access at Rockville’s Dog Park
  - Montgomery County Road Runners Club and Gaithersburg Elementary School regarding Milla de Mayo
  - Kentlands Community Foundation concerning the 2015 Kentlands/Lakelands 5k
  - Project meetings for Constitution Gardens and planning meeting for the grand opening/ribbon cutting
  - Maryland Department of the Environment at Malcolm King Park
  - Park Code Task Force & Public Information Office staff on implementation/enforcement of new policy
- July 4 Fireworks were held at Montgomery County Agricultural Center with an estimated 5,000 in attendance.
- Arts & Events staff is completing multimedia marketing plans for the FY16 season; Kentlands Mansion began advertising with The Wedding Blog Network (TWBN).
- City sponsored trips to Baltimore Orioles Game and Washington Kastle’s Professional Tennis Match.
- Held Third Annual Sports Fest at Bohrer Park at Summit Hall Farm Park.
- The Olde Towne Youth Center had its highest July attendance in the facility’s history (1,010).
- DPR&C Potter was interviewed by NBC Nightly News and ABC7 at the synthetic turf field at Lakelands Park.

## Key Performance Data

Attendance	July FY 15	July FY 16	Year-to-Date FY 15	Year-to-Date FY 16
Activity Center	10,354	9,521	10,354	9,521
Activity Center Bookings	313	356	313	356
Miniature Golf	6,733	5,915	6,733	5,915
Picnic Pavilions	4,080	4,515	4,080	4,515
Youth/Adult Sports	2,493	3,019	2,493	3,019
Casey Community Center	6,431	8,994	6,431	8,994
Water Park/Aquatic Center (GAC Closed)	47,373	52,562	47,373	52,562
Skate Park	533	562	533	562
Youth Centers	638	1,010	638	1,010
Benjamin Gaither Center	2,246	2,781	2,246	2,781
Arts Barn	2,796	3,265	2,796	3,265
Community Museum	398	1,115	398	1,115
Kentlands Mansion	889	879	889	879



# Police

## Significant Departmental Actions

### Office of the Chief

- Police Officer Robert Scire was selected as the Officer of the Month for July.

### Administrative Bureau

- Processed 39 confidential questionnaires and invited 37 applicants to a physical fitness and written test.
- Secured procurement, accepted and inventoried new Glock handguns for all officers.

### Special Operations Bureau

- Attended and assisted with Junior Detectives Day at the Kentlands Mansion. Officers from Street Crimes assisted as well as the Explorers.
- Taught a three-day course on Neighborhood Watch for the Lakelands community.

## Meetings/Events/Community Involvement

- Chief Sroka attended 21 meetings on various issues.
- The Community Services Office or GPD representative has attended/participated in 17 details/meetings.

## Key Performance Data

Category	JULY FY15	JULY FY16	YTD FY15	YTD FY 16
Calls for Service/Officer as Primary	1,712/944	1,836/1,065	1,712/944	1,836/1,065
Training Hours	1,274	1,511	1,274	1,511
Traffic Violations	721	568	721	568
Parking Violations	284	233	284	233
DUI Arrests	18	14	18	14
Adult Felony Arrests	8	9	8	9
Juvenile Felony Arrests	0	0	0	0
Street Crimes Unit Arrests	18	13	18	13
Detective Arrests	3	11	3	11
New Cases Assigned to Detectives	13	26	13	26
Cases Closed by Detectives	9	19	9	19
Check on Patrols	53.47	13.7	53.47	13.7

### Frederick Beat

Street Robberies – 5  
 Commercial Robberies – 0  
 Aggravated Assault – 1  
 Residential Burglaries - 5  
 Commercial Burglaries – 1  
 Theft from Vehicles/Theft of Vehicle Parts – 11

### Seneca Beat

Street Robberies - 0  
 Commercial Robberies – 0  
 Aggravated Assaults – 0  
 Residential Burglaries – 17  
 Commercial Burglaries – 2  
 Theft from Vehicles/Theft of Vehicle Parts – 29

\*The above data was gathered from a CAD extraction of Calls for Service that has not had data verification for Uniform Crime Reporting (UCR) submission so all information is to be considered "preliminary".

# Public Works

## Significant Departmental Actions

- **Public Works Maintenance Teams** – Continued construction renovations at Constitution Gardens; completed Flagger Training for employees; completed Bulk Pick Up for the month of July; and started preparations for the Montgomery County Fair.
- **Facilities and Facilities Projects** – Completed Citywide HVAC maintenance; completed City Hall VAV box repairs; completed Facilities new Shop move and reorganization; completed Citywide fire alarm testing; completed Golf Park water line repair; completed Arts Barn brick steps repair; completed Mansion cupola painting; completed Arts Barn exterior light repair. During this month, staff completed 201 work orders.
- **Engineering Administration** – Staff attended meetings related to: various site development projects, storm water issues, City staff coordination issues, and the longevity of the thermoplastic Sharrow markings placed last year. Staff continued plan reviews for a number of ongoing projects including: Camden Apartments, MedImmune Garage and MedImmune Daycare, Brown Station Elementary School, Diamond Elementary School and the Lofts at Crown Farm.

## Meetings / Events / Community Involvement

- **Transportation Committee** – A presentation was given by the state regarding the status of the Corridor Cities Transitway (CCT).

## Key Performance Data

### CIP Design Phase

CIP #	CIP Description	% Complete	Comments
82-1	West Deer Park – Muddy Branch Stream Stabilization	100%	Design complete. Bids received on July 15.
98-1	Casey Community Center Interior Renovations	100%	Design complete. Permit applications submitted. Solicitation in August.
98-1	Golf Park Renovations	90%	Design in progress.
04-1	B&O Station and Museum Exterior Doors Replacement	80%	MHT approved concepts and specifications. Design in progress.

### CIP Construction Phase

CIP #	CIP Description	% Complete	Comments
00-4	International Latitude Observatory Park Parking Lot/Bus Loop	95%	Punch list to be completed in Summer 2015.
07-2	Teachers Way	100%	Project is closed out.
09-3	Senior Center Phase II	99%	Project complete. Final payment pending.
79-3	Odend’hal Avenue Sidewalk Construction	95%	Sidewalk construction complete. Restoration underway.
79-3	Rio Boulevard Multi-use Path	95%	Construction complete. In warranty phase.
83-1	2014 Street Resurfacing	95%	Work on Municipal Lot 5 will continue in Summer 2015.
83-1	2016 Street Resurfacing	50%	Began concrete removal and replacement on Watkins Mill Road.
83-2	Water Park Roof Replacement and Bathhouse Renovation	100%	Project complete. Final payment issued to contractor.
91-3	2014 Street Reconstruction	90%	Work on Travis Avenue will continue in Summer 2015.
14-2	Consumer Product Safety Commission Demolition	45%	All utility work completed and preparation for submitting Demolition Permit in August was underway.