



Gaithersburg

SEPTEMBER 2015 MONTHLY REPORT



Special Events

4th of July

Description: Annual 4th of July celebration and fireworks.

Date: July 4, 2015

Competing Events: Rockville and Germantown Fireworks

Event Data

Expenses	FY 2015	FY 2016
Estimated Attendance	11,500	10,000
Weather Conditions	Clear, upper 80's	Rain storm just before event; wet and humid
PR&C Part-Time Event Staffing	\$800	\$707
PW Overtime	\$14,898	\$15,836
Police Overtime	\$10,886	\$14,464
Supplies	\$485	\$412
Items for Resale	\$0	\$0
Legal/Permits	\$0	\$0
Professional Services	\$37,346	\$35,179
Security (Private)	\$1,469	\$1,658
Author/Artist/Entertainer Fees	\$4,250	\$5,250
Advertising	\$171	\$171
Printing	\$158	\$316
Signage	\$0	\$54
Miscellaneous (Crossing Guards)	\$990	\$550
Rental & Use (*New Requirements – Dumpsters, Safety Lights)	\$4,755	\$8,279*
Total Expenses	\$76,208	\$82,876

Revenues	FY 2015	FY 2016
Exhibitors and Food Vendors	\$1,100	\$1,755
Contributions/Sponsorships	\$5,365	\$5,779
Total Revenue	\$6,465	\$7,534

City Manager's Office

Significant Departmental Actions

City Manager's Office

- Mayor Ashman and CM Tomasello met with a group of professionals from China touring Gaithersburg.
- CM Tomasello met with the Director of the Montgomery County Office of Community Partnership and a City resident to discuss the possibility of a Sister City program with Yuzhou, China.
- CM Tomasello and DCM Enslinger met with representatives from two firms to discuss electric car chargers.
- CM Tomasello met with the Montgomery County Board of Education to discuss the possibility of using the Activity Center as an early voting site.
- CM Tomasello met with representatives of Potomac Valley Shopping Center regarding possible annexation.
- CM Tomasello met with H&CDC Kauffman and a representative of the Lofts at Crown to discuss pricing.
- DCM Enslinger met with City of Rockville and Takoma Park staff to discuss how to approach the County regarding payment of the stormwater fee.
- DCM Enslinger solicited feedback from residents of the West Riding Neighborhood regarding replacement of the entry shelter.
- DCM Enslinger concluded the small group meetings with Public Works staff to receive employee feedback.

Mayor & Council Services

- Staff attended the phone system product demos.
- MC Stokes attended the Maryland Municipal Clerks Association (MMCA) and was appointed to the MMCA's Education Committee.

Legal Services

- CA Board attended the Local Government Insurance Trust (LGIT) Claims Committee meeting.
- ACA Johnson successfully prosecuted four municipal infraction cases.
- Department coordinated a Board of Supervisors of Elections (BOSE) meeting, a session of Candidate Training, and BOSE participation in the Labor Day Parade and Principal's Breakfast.
- Department, working with Community and Public Relations, produced the Voters Guide.
- Department prepared or reviewed 43 contracts and amendments to contracts, 7 Grant Agreements, 1 bond request, 3 plats, 3 homeowner loan program settlements and responded to 5 requests for public information.

Meetings/Events/Community Involvement

City Manager Tomasello attended the following events and meetings:

- Metropolitan Washington Council of Governments Chief Administrative Officers meeting regarding the Institute for Regional Excellence Poster Session
- Labor Day Parade with DCM Enslinger
- MML – Montgomery County Chapter meeting with DCM Enslinger
- Grand Opening of Constitution Gardens with DCM Enslinger

Deputy City Manager Enslinger attended the following events and meetings:

- MML Legislative Committee with CA Board
- Transportation Planning Board
- Annual Appreciation Breakfast for Principals, Counselors and PTAs
- International City/County Management Association Conference

Communications

Significant Departmental Actions

- Conducted a half-day media training for 30+ Department Heads and Senior Staff.
- Completed articles and coordinated design and advertising for 20-page *inGaithersburg* magazine.
- Elections: Produced 8-page Voter Guide; posted candidate statements online; sent election articles/ad copy to HOAs and PTAs for use in their publications; began work on candidate statement video package.
- Selected interview candidates for the Digital Media Specialist position.
- Supported reopening of Constitution Gardens with media alerts, press releases, postcard, fact sheet, photography, and videography. Produced Newline video piece documenting construction.
- Significant webpage updates included Digital Plan Submissions, Oktoberfest and the Student Union.
- Created new web project pages for the Watkins Mill Interchange and Commuting Trends.
- Updated postcard and facilitated inclusion of online donation feature on Holiday Giving webpage.
- Televised seven meetings of the Mayor & City Council, Planning Commission, Board of Appeals and Historic District Commission.
- Completed installation of new Avid editing/archiving system and began training.
- Created promotional video for Oktoberfest and CHARACTER COUNTS! video for Principals' Breakfast.
- Prepared web postings, press releases, remarks, promotions and advertising, photography and/or videography for: Labor Day Parade, Constitution Gardens, Principal's Breakfast, CHARACTER COUNTS! Month, Hispanic Heritage Month, Gaithersburg Shreds, Oktoberfest, Community Museum Programs, Fall Bridal Show, Municipal Elections, Winter Lights, Winter Sports, Youth and Law Enforcement Summit, Benjamin Gaither Newsletter, Arts on the Green programs and activities.
- The most visited web pages: Labor Day Parade, Oktoberfest and Recreation Classes.

Meetings/Events/Community Involvement

- Met with Environmental Services and Public Works staff to coordinate community shredding event.
- Met with GIS staff to plan marketing/promotional campaign for GIS Day in November.
- Participated in conference calls with Rockville and Montgomery Community Media to discuss opportunities to increase voter turnout for municipal elections.
- Participated in Recovery Month activities, including proclamation, picnic and family dinner.
- Participated in a diversity training session coordinated by Human Resources.
- Participated in monthly RESF-15 conference call. Topics: The Papal Visit, NCR Strategic Plan update, National Preparedness Month, a demonstration of the Virtual Joint Information Center, and an update on the Regional Crisis Communication Guide.

Key Performance Data

Public Information	September 2015	FY YTD 2016	FY YTD 2015	YTD Comparison
Press Releases Issued	28	79	74	6.8%
inGaithersburg Subscribers (cumulative)	20	2,363	2,204	7.2%
Alert Gaithersburg Subscribers (cumulative)	6	5,962	11,362	-47.5%
Facebook Likes (cumulative)	67	2,693	2,191	22.9%
Facebook Posts	55	157	146	7.5%
Twitter Followers	34	579	196	195.4%
Twitter Posts	9	24	16	50.0%
YouTube Posts/Non-meeting Programming	3	11	16	-31.3%
Website Sessions	62,881	256,099	215,554	18.8%
Website Users (excludes City-based)	46,039	162,732	138,878	17.2%

Community Services

Significant Division Actions

Community Services (CS)

- The annual Principals, Counselors and PTA breakfast saw more than 100 attendees representing 23 schools. School supply giveaway held at the event courtesy of Hilton Hotels and area nonprofits.
- Nine schools (344 students) participated in the 2015 CHARACTER COUNTS! Poster Contest; five schools (37 students) participated in the annual Adult Heroes Essay Contest. Entries will be judged by Educational Enrichment Committee members and by CCI partners/sponsors including the Gaithersburg Rotary.
- Plans finalized with Finance Department for the use of PayPal for online donations to Holiday Giving.

Homeless Services (HS)

- The Wells/Robertson House (WRH) participated in the National Recovery Month celebration with a proclamation from the Mayor designating September as Recovery Month in Gaithersburg, an Annual Picnic and Graduation Ceremony, a Family Dinner demonstrating the importance of family supports to avoid addiction, and other resident activities.
- The WRH Clinical Supervisor/Discharge Coordinator attended a 30-hour training on Peer Coaching and a two-day training on Social Security Disability Insurance (SSDI)/Supplemental Security Income (SSI) Outreach, Access and Recovery (SOAR).

Meetings /Events/Community Involvement

Community Services (CS)

- Staff participated in the monthly meetings of the County Holiday Giving Coordinating Committee, the Homeless Resource Day Planning Committee, and the Society for College and University Planning (SCUP) Conference Planning Committee.
- Staff coordinated the monthly meetings of the Educational Enrichment and Community Advisory Committees and the City's Holiday Giving Coalition.
- Staff and the Educational Enrichment Committee Chair met with Brown Station ES principals to discuss their move to a "holding" school and the need for afterschool transportation for the second semester of this school year.

Homeless Services (HS)

- The Division Manager attended the Emergency Shelter and Street Outreach meeting and a Transitional Housing meeting with members of Special Needs Housing, Transitional Housing and Behavioral Health.
- The Clinical Supervisor attended the monthly Montgomery County Singles Teaming meeting.
- Division Manger attended an Education and Outreach Subcommittee meeting as part of the Interagency Homeless Commission.
- The Wells/Robertson House Team Building Activity hosted a Family Day at Kings Dominion and a weekend at the Nanjemoy Retreat Center for the Annual Narcotics Anonymous Regional Retreat. The Continuing Care Activity facilitated workshops on Anger Management.

Key Performance Data

Service	September 2015	FY YTD 2016	FY YTD 2015	YTD Comparison
Case Coordination (households)	20	62	71	-12.7%
School and CCI Contests (youth participants)	381	381	0	381.0%
Educational/Outreach Events (individuals)	120	191	598	-68.1%
Housing Assistance (households)	0	5	11	-54.5%
Wells/Robertson House (bed nights)	413	1261	1252	0.7%
DeSillum House (bed nights)	150	460	460	0.0%
Street Outreach (direct service hours)	39	92	88	4.5%
Housing Initiative Program (individuals)	5	5	5	0.0%

Economic Development

Significant Division Actions

- Staff attended a “BBQ On the Blacktop” biotech networking event in Rockville on September 16th. Event was sponsored by BioHealth Innovation.
- Continued development of a “virtual” restaurant guide highlighting local dining options for hotel visitors.
- Toured Isaac Walton League building and met with organization staff and contract broker to discuss potential office users.
- Presented annual update and proposed Toolbox program changes before Mayor & Council on September 28.
- Met with members of Amatucci family to discuss status of 15 Fulks Corner Avenue site.
- Met with new owner of 303 South Frederick to discuss property status.
- Sponsored kick-off meeting with AMT to discuss next steps in regard to Olde Towne Park Plaza design process.
- Met with representatives from MRI Global to discuss anticipated purchase of 65 West Watkins Mill Road for new company outpost.

Meetings/Events/Community Involvement

- Economic & Business Development Committee met on September 18 to review current and potential real estate/development opportunities in Olde Towne.
- Olde Towne Advisory Committee met on September 10 with Officer Dan Lane from the Gaithersburg Police Department to review and discuss year-to-date crime statistics for the Olde Towne area.

Key Performance Data

Category	September 2015	August 2015	July 2015	June 2015
Class A & B Vacancy	10.5%	10.5%	10.8%	11.2%

Finance & Administration

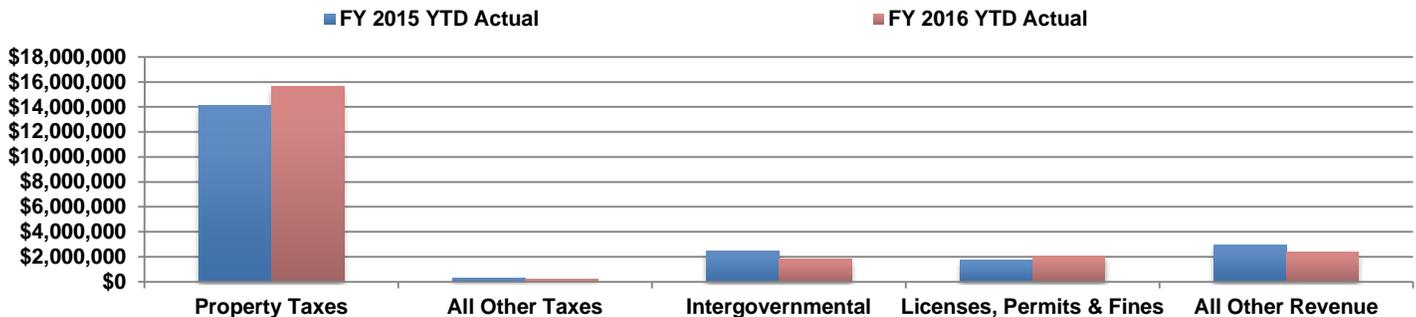
Significant Departmental Actions

Summary of the Procurement Process Mapping exercise was presented to SLT and a draft procurement policy was distributed for SLT review and comment. Auditors were on site for FY15 financial statement audit.

Key Performance Data

Revenues

General Fund Revenue	FY15 YTD Actual	FY16 YTD Budgeted	FY16 YTD Actual	Percent Collected
Property Taxes:	\$14,111,538	\$25,370,200	\$15,653,467	62%
All Other Taxes:	\$303,044	\$2,350,000	\$195,851	8%
Intergovernmental:	\$2,493,351	\$14,548,108	\$1,850,043	13%
Licenses, Permits and Fines:	\$1,714,563	\$5,971,080	\$2,099,147	35%
All Other Revenue:	\$2,926,533	\$19,996,426	\$2,355,755	12%
Total General Fund Revenues:	\$21,549,029	\$68,235,814	\$22,154,263	32%



Expenditures

General Fund Expenditures	FY15 YTD Actual	FY16 YTD Budgeted	FY16 YTD Actual	Percent Expended
City Manager's Office:	\$116,224	\$1,815,954	\$332,091	18%
Community & Public Relations:	\$558,232	\$3,122,884	\$618,056	20%
Finance & Administration:	\$621,391	\$2,108,295	\$354,851	17%
Human Resources:	\$141,737	\$978,862	\$198,369	20%
Information Technology:	\$433,303	\$1,936,501	\$365,831	19%
Mayor & City Council:	\$65,935	\$310,378	\$64,494	21%
Parks & Recreation:	\$1,990,813	\$8,769,372	\$2,036,368	23%
Planning & Code:	\$1,051,417	\$5,438,520	\$1,017,419	19%
Police:	\$2,413,670	\$9,149,578	\$1,891,652	21%
Public Works:	\$2,617,300	\$13,336,012	\$2,345,379	18%
Non-Departmental & Transfers:	\$10,846,218	\$21,269,458	\$15,694,172	74%
Total General Fund Expenditures:	\$20,856,239	\$68,235,814	\$24,918,681	37%



Human Resources

Significant Departmental Actions

- The following full-time job announcements were posted in September: Work Force Leader II (PW); Maintenance Worker I (PW); Maintenance Worker II (PW).
- The following part-time job announcements were posted in September: Recreation Sports Program Coordinator (PR&C); Sponsorship Coordinator (CMO).
- 635 employment applications were received in the month of September.
- Previewed a training titled, “Work Safety, Security, and Active Shooter Training”.
- Assisted PR&C staff in interviews.
- Staff held interviews for the Rules & Regulations Consultant and the RFP was awarded to Segal Waters.
- Staff performed two exit interviews and three new hire orientations in September.
- The Wellness Team met and planning for Employee Wellness Day (scheduled for Friday, October 23, 2015 from 10 a.m. - 2 p.m.) is underway.
- HR, Finance, and IT staff met with Kronos representatives for a “Kronos 8” product demonstration.
- HR staff attended phone system demonstrations.
- Ethics training has been scheduled for October 7 and November 18.

Meetings/Events/Employee Involvement

Staff attended the following meetings and events:

- Health Insurance Cost Containment Summit in Ijamsville
- Montgomery County Society for Human Resources meeting
- PR&C All Hands meeting and shared a training entitled “Dealing With Difficult Customers”
- Workman's Compensation Claims meeting in Rockville
- ADA Conference in Baltimore
- Pay Scale webinar
- Webinar on ACA Employer Reporting: IRS Forms 1094 & 1095
- Two NEOGov webinars
- Cultural Diversity Training
- Constitution Gardens ribbon cutting ceremony
- Media Training Workshop
- Gaithersburg Fall Golf Tournament

Key Performance Data

Category	September FY 2016	September FY 2015	Year-to-Date FY 2016	Year-to-Date FY 2015
Workers Compensation	2	9	21	24
New Hires	3	3	7	7
Terminations	2	0	4	2
Retirements	0	0	1	0

Information Technology

Significant Departmental Actions

- Systems Analyst II Hiring - Interviewed candidates for the vacant Systems Analyst II position and made a formal offer to the lead candidate, which was accepted. The planned start date is October 26.
- Police Currency Counter - Completed a project to install a new currency counter system for the Police Department.
- Avid System Replacement - Completed a project to replace the Avid Adrenaline system, which is used by the Cable Office staff to edit and finish video productions for the City's cable channel.
- GIS Specialist - Justin McCubbin joined the GIS/IT team when he started work on September 14 as the City's new GIS Specialist. He reports to GIS Manager Yeon Kim.
- New phone system - The Project Evaluation team considered 15 responses to the Phone System Request for Proposal (RFP) and narrowed the field to four companies, each proposing a solution based upon a different manufacturer. Scheduled and conducted vendor product demonstrations for four consecutive days starting Monday, September 28. Representatives from each City Department and facility attended the first part of each day's demo, during which the vendors' phone options and capabilities were demonstrated.
- Adobe Cloud - Began testing the cloud-based version of Adobe Acrobat with select test users.
- GIS Data - Published the 2015 Pictometry (oblique images) data, and processed and loaded the 2015 aerial imagery.
- Culvert Inventory - A database schema for the culvert inventory was developed and reviewed with Environmental Services staff. The GPS device was configured and then an Environmental Services staff member was trained on using it for field verification of previously identified candidate culverts.
- Completed a project to develop a web-based map for the Economic Development division which shows dining information and locations in the city.
- Worked with Finance and Community Services to enable PayPal-based donations for the Holiday Giving program.
- Temporarily relocated the Business Systems and Helpdesk Divisions staff into the M&CC office on the 3rd floor of City Hall to allow for the recarpeting and repainting. Upon completion, new cube furniture was installed, increasing the capacity of the room from five to six full-time staff and creating a seat outside of this room for the new GIS Specialist.
- Purchased and installed a new credit card reader at the Police Station in order to maintain compliance with the new credit card industry EMV (Europay, MasterCard and Visa) standards.
- Systems Analyst III Barnes conducted election training for prospective candidates, updated the voter registration data for the Board of Supervisors of Elections (BOSE) review, and made a draft version of the 2016 election results spreadsheet.

Key Performance Data

Category	July 2015	August 2015	September 2015
Number of Commercial Applications Supported	131	131	132
Number of In-House Applications Supported	52	52	52
Number of Desktop/Laptop Systems Supported	338	340	340
Number of Helpdesk Tickets Closed	551	424	315



Parks, Recreation & Culture

Significant Departmental Actions

- The synthetic turf field at Lakelands Park was shown on NBC Nightly News; the online NBC Nightly News article highlighted the City of Gaithersburg.
- Sen. Kagan toured Constitution Gardens to submit a letter of support for the City’s application for the 2016 Maryland Sustainability Growth Award under the Preservation and Conservation category.
- Hosted the Grand Opening and Ribbon Cutting of Constitution Gardens on September 19th with 250 attendees.
- PRC and PW staff met on the Water Slide Tower project.
- New carpeting was installed at the Arts Barn and the stage floor was refinished.
- A new brochure for the Kentlands Mansion was funded through a partnership with Hawthorn Creative .
- Hosted the 22nd Annual Kentlands/Lakelands 5k Running Festival with 1100 runners/walkers, nearly 300 children, and more than 150 volunteers. An After Action Review was completed following the event.
- Held the 77th Annual Labor Day Parade which included 90 units.
- Held a design meeting at Kentlands Mansion for the upcoming side garden project.
- Hosted Fall Golf Classic Tournament at Clustered Spires in Frederick, MD with 95 participants.
- Concluded Evenings in Olde Towne Concerts and Water Park summer season; the Aquatic Center had its annual maintenance.
- Hosted Backyard Concerts at Kelley Park with 160 attendees and Diamond Farms Park with 115 attendees.
- Promoted City of Gaithersburg ES programs to a group of 25 ESOL moms at Asbury.

Meetings/Events/Community Involvement

DPR&C Potter met with the following groups/individuals:

- P&CA staff to initiate a master plan update process
- Quarterly Board Meeting for Asbury Methodist Village
- Participated in interview for selection of legislative service firm for the City for the 2016 Legislative Session
- Annual Leadership Montgomery Homecoming
- Fall Maryland Municipal League Park and Recreation Department meeting

Key Performance Data

Attendance	September FY 15	September FY 16	Year-to-Date FY 15	Year-to-Date FY 16
Activity Center	7,564	6,495	24,252	23,037
Activity Center Bookings	260	222	751	768
Miniature Golf	1,752	2,049	14,021	13,915
Picnic Pavilions	5,300	5,910	13,159	14,562
Youth/Adult Sports	6,477	3,897	10,611	7,864
Casey Community Center	7,444	9,173	21,486	26,814
Water Park/Aquatic Center (GAC Closed)	2,796	4,334	74,650	90,322
Skate Park	336	528	1,500	1,729
Youth Centers	3,032	2,605	4,784	4,683
Benjamin Gaither Center	2,451	2,776	6,938	8,243
Arts Barn	2,216	2,489	6,602	10,332
Kentlands Mansion	1,218	904	3,429	2,551

Planning & Code Administration

Significant Departmental Actions

- Notable permit applications were received for a new multi-family project to be known as the Lofts at Downtown Crown. The project consists of a first level (above grade) parking garage with three separate four story condo buildings atop a concrete parking podium. The project will include a total of 105 dwelling units in the 219,000 square foot structure.
- Environmental Services submitted award applications for both Constitution Gardens and the Environment and Sustainability Element update to the Master Plan.

Meetings/Events/Community Involvement

- Environmental Affairs Committee met and continued planning for the Community Shredding Event scheduled for October 2015.

Key Performance Data

Category	July 2015	August 2015	September 2015
Planning Applications Approved	32	23	29
Permits Issued	241	223	287
Licenses Issued	398	352	491
Construction Inspections Performed	928	814	832
Property Inspections Performed	836	1051	1172
Notices of Violations Issued	309	186	266
Municipal Infractions Issued	17	14	31
Service Requests Investigated	311	159	265
Passports Processed	323	277	181
TOTAL REVENUES COLLECTED	\$238,016	\$526,547	\$975,522

Police

Significant Departmental Actions

Office of the Chief

- Police Officer Stuart Jackson was selected as the “Officer of the Month” for September.

Administrative Bureau

- Amy Grabow started her internship as a Police Services Aide.
- Attended a job fair at the University of Maryland College Park.

Special Operations Bureau

- Helped conduct hand gun conversion qualifications and training.

Operations Bureau

- Lt. Wilkes participated in the sergeants process for Rockville City PD.
- Completed conversion to the new Gen 4 Glock handguns.

Meetings/Events/Community Involvement

- Chief Sroka attended 33 meetings on various issues.
- The Community Services Office or GPD representative has attended/participated in 18 details/meetings.

Key Performance Data

Category	SEPTEMBER FY15	SEPTEMBER FY16	YTD FY15	YTD FY 16
Calls for Service/Officer as Primary	1,593/756	1,601/883	4,967/2,577	5,245/3,004
Training Hours	1,214	1,782	3,720	4,622
Traffic Violations	459	506	1,770	1,855
Parking Violations	244	237	752	706
DUI Arrests	11	15	57	40
Adult Felony Arrests	9	11	30	37
Juvenile Felony Arrests	0	1	0	2
Street Crimes Unit Arrests	18	10	56	36
Detective Arrests	5	2	11	15
New Cases Assigned to Detectives	10	11	32	48
Cases Closed by Detectives	10	6	18	32
Check on Patrols	3.42	1.13	44.37	45.83

Frederick Beat

Street Robberies – 1
 Commercial Robberies – 0
 Aggravated Assault – 4
 Residential Burglaries - 3
 Commercial Burglaries – 1
 Theft from Vehicles/Theft of Vehicle Parts – 12

Seneca Beat

Street Robberies - 1
 Commercial Robberies – 0
 Aggravated Assaults – 1
 Residential Burglaries – 12
 Commercial Burglaries – 4
 Theft from Vehicles/Theft of Vehicle Parts – 17

*The above data was gathered from a CAD extraction of Calls for Service that has not had data verification for Uniform Crime Reporting (UCR) submission so all information is to be considered “preliminary”.

Public Works

Significant Departmental Actions

- **Public Works Maintenance Teams** – Completed renovations at Constitution Gardens; continued Tool Box Safety Talks for employees; completed Bulk Pick Up for the month of September; and started preparations for Oktoberfest.
- **Facilities and Facilities Projects** – Completed all generator maintenance; completed LED sign board installation at Public Works; completed gate repair at Public Works; completed HVAC control system repair at the Activity Center; completed console unit two compressor replacement at the Arts Barn; completed pool heater repair and added surge protectors at the Gaithersburg Aquatic Center; and completed two flag services. During this month, staff completed 141 work orders.
- **Engineering Administration** – Staff attended the quarterly Maryland Transportation Engineering Council meeting as well as meetings related to: mobility challenges for pedestrians and bicyclists; pavement management discussions with both State Highway Administration and Montgomery County; long-term issues at the MD 119 and Kentlands Boulevard/Orchard Ridge Drive intersection; and Gaithersburg/Rockville Stormwater Management (SWM) coordination efforts. Staff continued plan reviews for a number of ongoing projects including: MedImmune Garage, MedImmune Daycare and the Lofts at Crown Farm.

Meetings / Events / Community Involvement

- **Transportation Committee** – In lieu of September’s meeting, a field visit took place looking at gaps in the current shared use path system.

Key Performance Data

CIP Design Phase

CIP #	CIP Description	% Complete	Comments
82-1	Victory Farm SWM and Stream	7%	Conceptual alternatives to be received on 10/02/15.
98-1	Golf Park Renovations	95%	Design in progress.
04-1	B&O Station and Museum Exterior Doors Replacement	95%	Design complete. Construction bid solicitation in progress.
72-2	DPW Lower Level Office Alterations	95%	Design complete. Soliciting bids/quotes for renovations.

CIP Construction Phase

CIP #	CIP Description	% Complete	Comments
00-4	International Latitude Observatory Park Parking Lot/Bus Loop	95%	Striping complete.
79-3	Odend’hal Avenue Sidewalk Construction	95%	Sidewalk construction complete.
79-3	Rio Boulevard Multi-use Path	95%	Construction complete. In warranty phase.
83-1	2014 Street Resurfacing	95%	Work complete.
83-1	2016 Street Resurfacing	90%	Paving and striping complete on Watkins Mill Road.
91-3	2014 Street Reconstruction	90%	Work on Travis Avenue will continue in Fall 2015.
14-2	Consumer Product Safety Commission Demolition	48%	Waiting on documentation from Washington Gas prior to issuing demolition permit.
82-1	West Deer Park – Muddy Branch Stream Stabilization	5%	Initial site work began.
70-2	City Hall IT office, GIS Renovation	80%	Space planning, partial renovations complete. Work in progress.