



**ADDENDUM #2**  
**REQUEST FOR PROPOSALS**  
**No. 2015-019**

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**Effective:** April 24, 2015

**Project:** Olde Towne Park Plaza and Streetscape *WR*

**Issued By:** Wes Rhodes, Procurement Manager  
City of Gaithersburg  
Division of Procurement  
31 South Summit Avenue  
Gaithersburg, Maryland 20877

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This Addendum is to provide the City's answers to questions submitted by Bidders for the above named project.

**Q-1: What is the budget for hard and soft costs?**

- A: ↪ Budget for the work associated with this RFP is \$100,000.  
↪ Budget for the construction of the Park Plaza is \$850,000.  
↪ Budget for Streetscape construction is \$250,000 (FY 17).  
↪ Budget for lighting improvements in the primary area should be included as part of the overall budget. The additional budget for the Alternate Area is \$20,000.

**Q-2: Are existing traffic counts (and modes) available?**

A: No recent data is available.

**Q-3: What is the role of Maryland-National Capital Parks & Planning?**

A: Maryland-National Capital Parks & Planning has no role in this project.

**Q-4: Have there been any parking studies done for the project area?**

A: No.

**Q-5: What is the overall project schedule?**

- A: ↪ Vendor selection complete – June 2015  
↪ Data collection complete – August 2015  
↪ Concept development complete – October 2015  
↪ Preliminary design complete – November 2015  
↪ Construction drawings and specification complete – January 2016

**Q-6: Is existing lighting information available?**

A: There is information available regarding the underground fed street lights in the study area. For the lights on the wooden poles general information is available regarding the type and wattage of the existing street lights but this information should be field verified. For the parking lot lights there is information available regarding the style of the light as well as the wattage. This information will be provided to the successful Offeror.

**Q-7: Is there a Standard Form requirement?**

A: The City of Gaithersburg does not require use of a Federal form, such as Standard Form 254.

**Q-8: Is there information available on sub-soil conditions? What geotechnical work is required?**

A: Existing information on sub-soil conditions is not available. See response to question 19 regarding what geotechnical work is required.

**Q-9: Does the budget of \$100K cover all design fees, including subcontractors?**

A: An additional \$20,000 could be added to the design budget for costs related to the Alternate area lighting study.

**Q-10: Would a young firm (5 years) with some streetscape and engineering experience have a chance to win this contact or would it be advisable to try and team with a larger firm?**

A: Evaluation criteria are described in *Section 5.3 (Evaluation Criteria)* of the Solicitation.

**Q-11: Under project scope (pg25) item iii calls for an installation plan for the lighting analysis. Can you clarify what that deliverable is? Is this a construction document? A menu of fixtures? Locations?**

A: This is a concept plan showing light locations and proposed fixtures necessary to meet the photometric standards discussed on Page 28 of the Solicitation.

**Q-12: Please confirm that field run topographical survey limits are shown in green on Exhibit B – Project Area: Park Plaza Location. Field run topographical survey is not required for the Alternate Lighting Study Areas (shown in blue) and/or Streetscape (shown in red) illustrated on Exhibit A – Project Area: All Components.**

A: Field run topographical information is required for both the Park Plaza and Streetscape area shown in *Exhibit C (Map: Park Plaza and Streetscape)* of the Solicitation, but will not be required for the Alternate Lighting analysis areas.

**Q-13: For Task 4: Construction Drawings, will the construction set be required to go through the City's formal Site Development Plan approval process?**

A: Yes.

**Q-14: Will an NRI/FSD be required for the Park Plaza?**

A: The existing Natural Resource Inventory / Forest Stand Deliniation will need to be amended.

**Q-15: Will a Forest Conservation Plan approval be required for this project?**

A: Yes, if 10,000 square feet or more of land is disturbed, Forest Conservation Plan approval will be required.

**Q-16: Please define “DBE Analysis/approvals”**

A: A DBE Analysis will not be required. The Solicitation has been amended to remove this language.

**Q-17: Are structural engineering services anticipated for the Park Plaza and/or shop drawing review?**

A: Structural engineering services are not anticipated at this time,

**Q-18: Define the area limits of the subsoil investigation**

A: The limits are shown in green in *Exhibit B (Map: Project Area: Park Plaza Location)* of the Solicitation.

**Q-19: What is the key data you require for the subsoil investigation?**

A: Key Data to include, but not limited to, Subsurface Soil Investigation Report detailing: (i) Site preparation & earthwork; (ii) Trench backfill; (iii) Pavement design; and (iv) Foundation design criteria as needed – All per AASHTO & ASTM definitions and specifications AND a chemical analysis of 30 tentatively identified compounds as specified in the “State of Maryland, Department of the Environment Cleanup Standards for Soil and Groundwater” dated June 2008.

**Q-20: Is the review of vendor(s) proposals required under Task 5: Construction Management Assistance for Park Plaza?**

A: The review of vendor proposals is covered in *Section 8.4 (Project Scope), A.I and B.*

**Q-21: Are site inspections for plan compliance required under Task 5: Construction Management Assistance for Park Plaza?**

A: Site inspections will be required.

**Q-22: Will as-builts be required by the Contractor (Engineer/Landscape Architect) under Task 5: Construction Management Assistance for Park Plaza?**

A: As-builts will not be required under Task 5. They will be required, if necessary, from the construction contractor.

**Q-23: Are the traffic signals at Summit and Diamond Avenues City or State**

A: The signal is owned by the City but maintained by Montgomery County.

**Q-24: If the ADA curb ramp on the park corner of Diamond and Summit Avenues is modified to meet the current ADA standards, will the ADA ramps on the other corners of that intersection be required to be updated/designed by the selected Contractor as well?**

A: The only ramp that will need to be reconstructed is on the plaza corner of East Diamond and Summit Avenues.