



**ADDENDUM #1**  
**REQUEST FOR PROPOSALS**  
**No. 2016-016**

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**Effective:** March 11, 2016

**Project:** FY17 Grant for Financial Empowerment

**Issued By:** Maureen Herndon, Community Services Division Manager  
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This Addendum is incorporated into and made part of the above named Request for Grant Proposals (hereinafter referred to as “Solicitation”). Below are the questions submitted by Applicants and the City’s answers thereto in response to the Solicitation. The City is not responsible for the content of the questions and has provided the most comprehensive answers based on the interpretation of the questions.

**Q 1. If one of our present partners did not attend the Pre-Bid meeting, are they still able to apply for the RFP?**

A: Attendance of the Pre-Submission Meeting is mandatory only for the Applicant and not a Partner Organization(s).

**Q 2. Are these bid requests only for in-state Providers?**

A: No, Bid requests are open to both in-state and out of state Providers

**Q 3. I am looking for assistance with the fillable application as I am having problems saving my responses?**

A: For those of you that have Adobe Version 11 or later, we recommend that you save the application prior to opening it. For those who do not have Adobe Version 11 or later, download the Adobe Reader, Version 11 or later – go to City website and download the application on to your computer, then open the file in Adobe Reader, Version 11 or later. Each computer software is different. We strongly encourage solicitors to work with their IT departments for their individual applications.

**Q 4. Can private organizations bid on this solicitation?**

A: Yes, all the solicitations are open to nonprofit and for-profit organizations.

**Q 5. The RFP requires monthly classes on various financial matters. Those classes are required to be available for English and Spanish speaking individuals. Therefore, the successful bidder is required to administer two classes per month, one in English and one in Spanish?**

A: Classes need to be available for both English and Spanish speakers but separate classes are not required if this can be accomplished in the same class.

**Q 6. Can you provide the amount of the grant award for last year?**

A: \$29,645

**~ END OF ADDENDUM ~**