



**AMENDMENT #3**  
**REQUEST FOR PROPOSALS**  
**No. 2017-005**

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**Effective:** September 15, 2016

**Project:** GIS Stormwater Infrastructure Database Design and Population

**Issued By:** Procurement Manager   
City of Gaithersburg  
Division of Procurement  
31 South Summit Avenue  
Gaithersburg, Maryland 20877

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This amendment (“Amendment”) is incorporated into and made part of the above named Request for Proposals (“Solicitation”). Other than as amended herein the Solicitation remains unchanged and in full force and effect. The purpose of this Amendment is to revise the Solicitation to allow a hybrid approach for field verification and to increase the number of stormwater management infrastructure files that may arise by close of the Solicitation. As such, the Solicitation is amended as follows:

1. Page 37, the last paragraph of Subsection A, Field Verification Workflow, of Part III, Field Verification, of Section 8.4, General Project Scope, of the Solicitation is hereby amended, such that said paragraph is deleted in its entirety and is replaced to now read as follows:

*It is anticipated that the Contract shall include either option A or option B as described in Part III, or alternatively a combination of options A and B should the Contractor choose to propose a hybrid scenario. Proposal of said hybrid scenario is entirely optional. Upon the selection of one or a combination of the field verification scenarios above (if applicable), the City and the Contractor are to discuss timing of delivery for these Parts, which may or may not be concurrent with delivery for Part II. All work relating to the data revision, including addressing any City comments, as part of Part III must be delivered no later than December 31, 2017.*

2. The asterisked footnote on page 2 of Exhibit A, Task Order Cost Tabulation Sheet, of the Solicitation is hereby amended, such that said footnote is deleted in its entirety and is replaced to now read as follows:

*\*For Part III, the City may select either a single option (from either Task A or Task B) or a combination of options (one each from Task A and Task B) for inclusion in the Contract.*

3. The City's response to the sixth question on page 10 of the attachment to Addendum #1, dated September 13, 2016, is hereby amended, such that said response is deleted in its entirety and is replaced to now read as follows:

*As of September 2016, there are 3,877 files distributed across 441 folders organized by site. The City estimates that up to one hundred (100) further stormwater management infrastructure files may arise by close of the RFP. These would be included in the files made available to the Contractor at the outset of the project. Some duplicates are anticipated. These files consist of plan views, details, and other documents that may contain information pertinent to the project. Some files may have multiple pages or sheets, and others may only consist of one page or sheet.*

**~ END OF AMENDMENT ~**