



*Gaithersburg*  
A CHARACTER COUNTS CITY!

# CITY OF GAITHERSBURG

31 South Summit Avenue  
Gaithersburg, Maryland 20877

## REQUEST FOR QUOTATIONS

<b>Issue Date:</b>	<b>October 03, 2016</b>
<b>General Description:</b>	The City of Gaithersburg, Maryland, is soliciting written quotations for the purchase of upgrading the outdoor fountain at the Casey Community Center. A mandatory pre-submission meeting will be held at the site on October 14, 2016 at 10:00 am.
<b>Quotations Due Date and Time:</b> <i>See Section 3 for Submission Instructions</i>	October 21, 2016 by 1:00 PM

### 1. Definitions

The following words in their singular form have the same meaning as in their plural form, and vice versa:

- ↳ “City” means the City of Gaithersburg, Maryland.
- ↳ “Goods and/or Services” means the goods and/or services described in this Solicitation.
- ↳ “Quote” means the document submitted by a Respondent in response to this Solicitation.
- ↳ “Respondent” means the sole proprietor or any other association or business recognized by law.
- ↳ “Solicitation” means this Request for Quotations.

### 2. General

- 2.1. This is a Solicitation only, it is not a contract. The City shall assume no obligation to pay or reimburse any Respondent for any costs, fees or expenses incurred in preparation of a response to this Solicitation.
- 2.2. The City reserves the right to reject any or all Quotes in full or in part and/or to waive any minor technicalities and/or informalities in the process as best may serve the interests of the City.

### 3. Submissions of Quotes

- 3.1. Quotes shall be addressed to Kevin Eters, Project Manager, and be submitted by email to KEters@gaitHERSBURGMD.GOV, or in person at or by mail to 800 Rabbitt Road, Gaithersburg, Maryland 20879.
- 3.2. Quotes not received by the City by the date and time due shall not be accepted; postmarking by the date due shall not substitute for actual receipt. The City shall assume no responsibility for delays or errors in the delivery of Quotes.

### 4. Questions

- 4.1. Unauthorized contact regarding this Solicitation with City employees or contractors may result in disqualification. Any oral communications shall be considered unofficial and non-binding on the City. Respondents shall rely only on written statements issued by the individual named below.
- 4.2. Questions regarding this Solicitation shall be directed to Kevin Eters, Project Manager, by email to KEters@gaitHERSBURGMD.GOV.

### 5. Description of Goods and/or Services/Scope of Work

Respondents shall provide Quotes for the Goods and/or Services described below.

# Casey Community Center Fountain Upgrade

## **Background**

The Casey Community Center is located at 810 South Frederick Avenue, Gaithersburg, Maryland 20877. The venue at Casey provides the perfect quaint atmosphere for a wedding reception, birthday party or any special occasion. The fountain is located in the front of the building, and serves as a landmark for those arriving or leaving the City. It is surrounded by a brick walkway with a variety of plants, bushes, and trees that provide the aesthetic backdrop necessary for attracting potential patrons. The fountain has cracks in the mortar and is leaking water, thus it is not currently in operation.

## **Objective**

This purpose of this project is to renovate the fountain back to effective operational status. Fixtures shall be replaced with new and upgraded features. There will be an addition of an automatic water fill line, so that the fountain will not have to be filled manually. The overall objective shall be to upgrade as much of the fountain as possible to a new condition.

***A mandatory pre-submission meeting will be held at the site on October 14, 2016 at 10:00 am.***

## **Scope of Work**

- Remove the 8" tile band at the top of the wall inside the pool to repair cracks in the wall (Approximately 56' X 8"). Fill with high strength mortar and make both surfaces flush. (Replace tile band with new tile, that matches the old tile, before renovation is complete)
- Clean the exterior brick surface by using chemicals and a pressure washer. Special care shall be taken not to discolor the brick.
- Tuck and point any and all areas on the top of the brick wall with new mortar.
- Seal all bricks with a clear siloxane sealer to prevent water from penetrating the joints.
- Complete pressure tests of all the in-concrete piping for verification of good working condition.
- Clean the inside of the pool, floor and walls, with chemicals and a pressure washer to prepare for the new waterproofing. Apply two (2) coats of concrete waterproof sealer, color white.
- Install a new three (3) tier brass center nozzle. The new nozzle shall have the ability to adjust the spray height of the water to adapt to windy conditions.
- Install a new pump in the existing equipment vault to supply water to the center nozzle and return fittings. Ensure the new pump is sufficient for proper operation of the new three (3) tier nozzle.
- Install two (2) new cartridge filters in the existing canisters located inside the equipment vault.
- Ensure the existing PVC overflow drain pipe is in good working condition and properly sealed.
- Install an automatic water fill line, which will fill when water is below a predefined level, and add an automatic water shutoff when the pool is filled to a predefined level. This system shall include all safety mechanisms to protect the pump if the water supply is lost.

- Supply and install six (6) new brass underwater lighting fixtures with 7 watt white LED bulbs. Wire into the new junctions boxes including water tight cord seals and sealing of the underwater junction boxes.
- Supply two (2) new "UL Listed" underwater junction boxes for the six (6) new lights.

**Additional Options**

- In lieu of repairing cracks in the existing brick wall, demo the existing brick wall and replace with all new bricks and new tile for the decorative band inside the pool.