

CITY OF GAITHERSBURG

Office of the Fire Marshal

Family Child Care Fire Safety Check List

The checklist below contains the minimum fire code requirements that must be in place for any home operating as a family child care in the City of Gaithersburg:

- | | <u>YES</u> | <u>NO</u> |
|--|------------------------------|------------------------------|
| 1. Are house address numbers a minimum 5" in height?
And visible to the street? | [<input type="checkbox"/>] | [<input type="checkbox"/>] |
| 2. Is illumination (light fixture) provided outside of
all exit doors? | [<input type="checkbox"/>] | [<input type="checkbox"/>] |
| 3. Does your home have a pre-arranged plan of escape in case
of fire or other emergency? Does the plan include a
means to alert all occupants of an emergency and show 2
exits from all areas? Have you practiced your escape plan?
as a fire drill every 30 days? Have you logged all of your drills? | [<input type="checkbox"/>] | [<input type="checkbox"/>] |
| 4. Is each room used for sleeping, living, or dining purposes
provided with at least two means of escape? At least
one of these means shall be a door that allows unlocking
from the inside <u>without</u> the use of a key or an unobstructed
stairway allowing travel to the outside of the home
at street or ground level? | [<input type="checkbox"/>] | [<input type="checkbox"/>] |
| 5. If a window is utilized as a second means of escape,
can the daycare provider demonstrate that the window
opens to a clear opening of not less than 20" in width,
not less than 24" in height and 5.7 square feet (821 sq. in.)
in total open area? Is the bottom of the window opening not
more than 44" above the floor? | [<input type="checkbox"/>] | [<input type="checkbox"/>] |
| 6. Are special protective covers provided for all electrical
receptacles in all areas occupied by children under 6
years of age? | [<input type="checkbox"/>] | [<input type="checkbox"/>] |
| 7. If clients are located in a basement, does at least one
door open directly to the outside. If outside stairs
are used is it no further than 8 ft. to ground level? | [<input type="checkbox"/>] | [<input type="checkbox"/>] |
| 8. Are all rooms/areas intended for napping equipped with
hardwired A/C powered smoke detectors with battery
back-up installed in that room/area? ANY smoke alarm
older than ten years must be replaced! | [<input type="checkbox"/>] | [<input type="checkbox"/>] |

Note: **All bedrooms whether used for child care or not must have approved smoke alarms. Either Hardwired electric or if battery type, must be the ten year sealed battery smoke alarm.**

. (City of Gaithersburg requirement)

- | | <u>YES</u> | <u>NO</u> |
|--|------------------------------|------------------------------|
| 9. Is each closet door latch arranged so that children can open the door from inside the closet? | [<input type="checkbox"/>] | [<input type="checkbox"/>] |
| 10. Can each bathroom/bedroom door lock be unlocked from the outside in an emergency? | [<input type="checkbox"/>] | [<input type="checkbox"/>] |
| 11. If the family child care home is located in an apartment building with enclosed corridors, are the common hallway and stairs protected with an approved smoke detection system with detectors in the hallway installed in compliance with manufacturer instructions? | [<input type="checkbox"/>] | [<input type="checkbox"/>] |
| 12. Is all electrical wiring installed and maintained in accordance with the National Electrical Code? Are extension cords used on a temporary basis only and rated for the device being served? | [<input type="checkbox"/>] | [<input type="checkbox"/>] |
| 13. Is all heating, ventilating and air conditioning equipment installed and maintained in accordance with all applicable codes and manufacturers requirements? | [<input type="checkbox"/>] | [<input type="checkbox"/>] |
| 14. Are <u>unvented</u> fuel-fired (kerosene/propane) room heaters prohibited from use during operating hours? | [<input type="checkbox"/>] | [<input type="checkbox"/>] |
| 15. Is all approved heating equipment in spaces occupied by children provided with partitions, screens or other physical barriers to protect children from hot surfaces or open flame? | [<input type="checkbox"/>] | [<input type="checkbox"/>] |
| 16. Is at least one operable flashlight provided in a location accessible to the staff for use in the event of power failure? | [<input type="checkbox"/>] | [<input type="checkbox"/>] |
| 17. Is good general housekeeping maintained throughout all areas? | [<input type="checkbox"/>] | [<input type="checkbox"/>] |

NOTE: All sleeping rooms, whether or not used for daycare, must have approved smoke detection installed as required by the City of Gaithersburg for all residential occupancies.

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