



GAITHERSBURG POLICE DEPARTMENT COMPLAINT FORM

(USE FORM 175B FOR BRUTALITY COMPLAINTS)



I am making this complaint against

Name(s), if known: _____

_____	_____
Today's Date	Witness Name (last, first, middle)
_____	_____
Your Name (last, first, middle)	Address (number/street/city/state/zip)
_____	_____
Address (number/street/city/state/zip)	Home Phone # Work Phone #
_____	_____
Home Phone # Work Phone #	Witness Name (last, first, middle)
_____	_____
Incident Date and Time	Address (number/street/city/state/zip)
_____	_____
Incident Location	Home Phone # Work Phone #
_____	_____

DESCRIPTION OF COMPLAINT
(Be detailed – use additional paper if necessary)

Signature

Date

Name of the Police Department employee to whom this complaint form is given: _____
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Note: Complaints against police officers are investigated within the guidelines of the Law Enforcement Officers' Bill of Rights as enumerated in the Public Safety Article of the Annotated Code of Maryland. If you are not contacted by an investigator within a reasonable time period, please contact the Gaithersburg Police Department at 301-258-6400, or email to Police@gaitersburgmd.gov

To The Community:

The Gaithersburg Police Department is a nationally-accredited law enforcement agency staffed by dedicated men and women who are committed to maintaining the highest of professional standards. As part of this standard of excellence, we are resolute in our quest to assure the finest possible service to the community.

All members of the City of Gaithersburg Police Department strive to provide you with the best possible law enforcement and community services. We also believe there is always room for improvement and we welcome input from citizens.

From a police officer's perspective, virtually everything he or she does is governed by an assortment of local, State and Federal laws, as well as a variety of court rulings and decisions. All complaints against the department or a member will be investigated. You may write a letter detailing your complaint or you may use the form on the reverse side of this document.

Should you have any questions regarding these procedures, please contact the Gaithersburg Police Department at 301-258-6400. The regular business hours are Monday through Friday, 8 a.m. until 5 p.m.; or send an email to Police@gaitersburgmd.gov.

Sincerely,



Mark P. Sroka
Chief of Police