



City of Gaithersburg, Maryland

ADOPTED BUDGET

FOR FISCAL YEAR

2010



A FINANCIAL PLAN AND PROGRAM OF MUNICIPAL SERVICE

July 1, 2009 to June 30, 2010



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July 1, 2009

The Honorable Mayor and City Council
Citizens of Gaithersburg:

I am pleased to submit to you the adopted Fiscal Year 2010 budget.

Budgeting in a recessed global economy has called for unprecedented measures here in Gaithersburg, and this is certainly one of the most challenging budgets we have encountered in quite some time.

Faced with declining revenues and stalled growth, I challenged our very capable and creative staff with the task of reviewing every program and procedure in an effort to maximize revenue and minimize expense without unduly burdening any one segment of the population. This thorough review of our operations has resulted in many changes, and yet we have focused our efforts to ensure that the budget is fully aligned with the strategic directions that were adopted by the Mayor and Council earlier this year.

The City of Gaithersburg is facing a structural deficit that will impact us for several years to come. Expenses are predicted to exceed revenues if we continue at the current pace, and our reserve fund will be depleted in just a few short years if steps are not taken now to resolve the deficit. Fortunately we have a window of opportunity to make smart decisions that are based on the values of our community and elected officials. As a result, we are aggressively exploring grant opportunities, looking for new revenue sources and reducing our expenditures in every area possible.

I look upon the FY 2010 budget as Phase I of a multi-year approach. In this budgeting cycle, we focused on closing the gap while protecting our core services, ensuring no staff layoffs, and maintaining a stable tax rate. Even in the face of declining revenues, we have developed a budget that does not include a tax rate increase. As adopted, we have maintained the real property tax rate at \$0.212 per \$100 of assessed value. The ad valorem tax on tangible personal property remains at the rate of \$0.53 per \$100 of assessed value. It is important to note that our real property tax rate is already the lowest of any major municipality in Maryland, and our personal property tax rate is also among the lowest in the state.

Now that the FY 2010 budget is adopted, we have immediately begun work on Phase II. Every aspect of how we do business is being scrutinized. All possibilities will be explored. Very tough questions need to be asked and answered as we lay the groundwork for sustainable budgets in years to come.

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MAYOR
Sidney A. Katz

CITY COUNCIL MEMBERS
Jud Ashman
Cathy C. Drzyzgula
Henry F. Marraffa, Jr.
Michael A. Sesma
Ryan Spiegel

CITY MANAGER
Angel L. Jones

With change comes opportunity, and while budgeting in this environment is one of the toughest tasks we are facing as administrators, there will undoubtedly be many rewards as we take these opportunities to improve the City's operations. The entire community must be involved in this effort. It is essential that we reach agreement on core City services, that we identify our priorities for the delivery of those services, and that we have a healthy discussion of how we will share the burden of paying for those things that we all agree are necessary.

OVERVIEW

The FY 2010 total budget of \$48,013,042 represents an 8% decrease when compared to FY 2009. The operating budget of \$41,972,403 is 0.2% less than FY 2009. The contribution to the Other Post-Employment Benefits Trust (OPEB) calculated by our actuaries is \$910,000, which is the same budgeted amount as last year. This year we adopted a Capital Improvements Plan of \$5,130,639, which represents a 45% decrease over the amount funded in FY 2009.

In order to balance the budget we utilized reserve funds in the amount of \$3,493,485. This amount is consistent with our budgeted use of reserve funds in previous years (\$3.6 million was allocated in FY 2009) but does exceed the approved undesignated fund balance policy. The current economic conditions certainly represent the type of situation the reserves were designed to accommodate. Unfortunately, we cannot count on our reserves to sustain us indefinitely. Key revenue and/or expense changes must be implemented over the next couple of years to sustain current service levels.

REVENUES

Revenue, as adopted, is projected to decrease by 9% in FY 2010, with total revenues of \$44,519,557 anticipated.

While local taxes are up slightly due to the three year cycle of property assessments, we anticipate decreased revenues in just about every other category. Stalled development is resulting in a decrease in revenue from licensing and permits.

The adopted FY 2010 budget shows a reduction in grants from the federal government. In FY 2009 the City received one-time program income in the amount of \$1.6 million from the sale of the Sanders property on East Diamond Avenue.

The City is receiving benefits from the federal American Recovery and Reinvestment Act (ARRA). Our Community Development Block Grant (CDBG) allocation has been increased by \$120,000 and we are receiving \$578,000 in federal funding from the new Energy Efficiency and Conservation Block Grant program. The City is aggressively pursuing additional funding opportunities through the ARRA.

While not included in the FY 2010 budget due to uncertainty, we currently have a grant application pending with the Department of Justice for \$156,140 for Community Orientated Policing Services.

State grants as well as county government grants and shared taxes appear stable for FY 2010; however we anticipate that funding from these sources may be reduced for FY 2011. We are

very pleased that the General Assembly approved a \$250,000 bond bill for the Gaithersburg Community Museum. The City continues to pursue grant opportunities at the state level.

Revenue from service charges is also decreasing slightly, despite minor adjustments in fees that will see higher charges for some activities. As we examined all of our programs, it became evident that we did not always capture the true cost of doing business, nor did we keep our fees comparable to surrounding jurisdictions. For example, in calculating the cost of the City's recycling program we did not, in the past, factor internal administrative expenses into the total cost of the program. In FY 2010 we adopted a per household recycling fee increase of \$2.31, which allows us to recoup some of those administrative expenses. This raises the per household recycling fee from \$65.92 to \$68.23, a 3.5% increase. We also adopted nominal increase fees for some activities such as Winter Lights admission, Senior Center membership, and some recreation classes.

We have budgeted a significant reduction in revenue due to the success of our speed camera program. The program is working – with slower traffic noted in each of the seven locations. In FY 2009 we projected \$2.4 million in revenue from this activity based on experience during the first year of implementation. In reality we will end FY 2009 with revenue of approximately \$375,000. In FY 2010 we have conservatively budgeted speed camera revenue of \$250,000.

Miscellaneous revenues are also expected to significantly decrease in FY 2010. We anticipate receiving roughly half of what we realized on our conservative investments in FY 2009. Additionally, a \$2.1 million sale of City-owned property which was completed in FY 2009 artificially raised the budget for this category last year. We have not identified any property sales for FY 2010.

OPERATING BUDGET

Without a doubt, the operating budget is the area that required staff to be the most thoughtful and creative. I am proud to report that while there are no significant additions to the personnel budget in FY 2010, we did not have to resort to furloughs or layoffs in this budget cycle. Our talented staff is intact and poised to continue to deliver the highest level of service possible.

Significant sacrifices are being made by our personnel in this budget cycle. There are no cost of living or merit increases in the FY 2010 budget. Rather, all full-time and applicable employment agreement employees are receiving a one time stipend of \$2,000 each. The stipend provides a financial incentive comparable to a consumer price index increase of approximately 2.5% for all of the City's full time personnel. During these economic times, those employees making the least are benefiting the most from this approach. This enables us to reward our employees and provide our own stimulus incentive while minimizing the long term impact to the City's personnel expenses.

Effective with the start of the new fiscal year, all full time employees will work a 40 hour work week, with no corresponding increase to pay rates. Some employees currently work a 35 hour work week, others 40. From an equity standpoint, this change is necessary, and brings us in line with the majority of jurisdictions surrounding us. Productivity gains resulting from this adjustment should help us reduce expenses related to overtime and address the requirements anticipated from a significant number of new positions requested but not funded. It is important

to note that previous salary and compensation studies have been based on comparable jurisdictions working more than a 35 hour work week. However, we did not reduce our salary recommendations to account for Gaithersburg's 35 hour work week policy.

In the adopted budget we eliminated double time pay for work on Sundays and we have mandated that all departments reduce their overtime budgets. Contributions to the Retirement Health Savings Plan for those full time employees who do not take the City-sponsored health plan have been reduced, and this budget eliminated the payment of 401 retirement contributions on overtime. Some amenity programs such as Employee Wellness Day have also been eliminated. Due to the number of health and wellness activities and support provided to staff, this \$4,000 expenditure was not justifiable in the current fiscal environment.

What follows are a few highlights from the FY 2010 operating budget.

City Manager's Office: To ensure that our budget reflects actual spending, we added \$20,000 in the City Manager's Office budget for charitable activities such as tables at annual dinners and galas and support of select special events. Consistent with discussions during the Strategic Directions retreat, this budget also includes \$60,000 for neighborhood and school playground matching grants, allowing us to help our communities who are investing in their own improvements. This amount was increased by \$10,000. We have also reduced the City's contingency fund by \$200,000 to help balance the budget.

Human Resources: Several expenses associated with employee recruitment have been reduced or eliminated as no new positions were added in FY 2010. Through careful negotiations and restructuring of benefits, we experienced only a 5.9% increase in health care, down from the 10% increase that was initially projected. There is no change in the percentage that employees are asked to contribute to their health coverage (15%). We also reduced the amount of money set aside to support the employee housing stipend to a more realistic number based on anticipated usage.

Economic Development: There is \$248,000 in the FY 2010 budget to fund an Economic Development Opportunities program. It became obvious during the Strategic Directions retreat that there was interest in the City placing more emphasis on supporting and promoting businesses already located within our community, as well as efforts to attract new business and development to our City. We are also exploring federal grant opportunities for demolition of blighted properties through CDBG funds.

Community Services: Expenditures in this category were held harmless as a result of the significant priority established during the Strategic Directions discussions and subsequent meetings. Contributions totaling \$706,500 were adopted in FY 2010. This represents a \$1,421 or 0.2% decrease, which is offset by the increase in CDBG funds, when compared to contributions funded in FY 2009. Overall, grants to nonprofit organizations remained flat while reductions were mandated in every other service area.

Information Technology: Although it impacts the FY 2009 budget, it is worth noting that by temporarily moving from a three-year to four-year replacement cycle for City-owned computers and monitors, a savings of \$79,000 has been realized. These savings increase the City's reserves. IT is also working closely with the Finance and Human Resources Departments to

fully implement a new time and attendance accounting program, providing for increased accuracy, streamlined operations and significant efficiencies.

Police: Due to cost saving measures and low participation, we allotted for the restructuring of the National Night Out event. Conducting this event at one rather than multiple sites reduces overtime and event-related costs. Other changes include reduction in overtime, reducing the use of outside consulting services, and reducing rental fees for indoor firearms range use.

Planning and Code Administration: One Animal Control Officer was added in FY 2010, while two part-time positions that are currently vacant have been eliminated.

Public Works: The funding schedule for replacement of vehicles and equipment was extended by one year. For example, police cars are on a six year replacement schedule instead of five. In the FY 2010 budget, there is a \$725,000 transfer of funds from the Capital Improvements Projects budget to the Public Works operating budget. Maintenance expenditures traditionally funded through the CIP now appear as operating budget line items to more accurately reflect the nature of the expenditure. Funds have also been added to the Public Works operating budget to begin a City-wide Facility Assessment Study. It is imperative that we maintain and protect the physical assets we currently have in order to minimize future outlay for repairs and replacement.

Parks, Recreation and Culture: Through a combination of fee increases and program restructuring, cost savings and/or revenue enhancements are being realized in every division within the Department of Parks, Recreation and Culture. Lower demand programs such as the RecMobile have been eliminated, while contributory fees for Gaithersburg seniors to attend recreation classes have risen from \$25 to \$35 per class. (Note: Seniors who reside outside of the City of Gaithersburg pay the full fee.) This fee was last adjusted in 2005. We also approved a Senior Center annual membership fee increase of \$10, from \$30 to \$40. Even with the increase, the Gaithersburg Upcounty Senior Center has the lowest membership fee of all senior centers in Montgomery County.

To establish entry fees consistent with similar programs statewide, we have increased the admission price to Winter Lights. We have restructured the Stroll through the Lights program, which debuted in 2008, from a Sunday to a Monday evening, thus decreasing the need for weekend overtime pay for Public Works and Police support staff.

We have included funding for the highly anticipated Book Festival and a new Summer Movies in the Park program is debuting early in FY 2010. These programs are funded through reallocations from other restructured events. For the first time in 18 years we are entering into a revenue sharing agreement with the Kentlands Citizens Assembly that allows us to recoup some of the program costs related to the Oktoberfest celebration. In addition, we eliminated the VIP reception for volunteers and distinguished guests at the Celebrate Gaithersburg in Olde Towne Festival. This change reduces the cost of the event by \$12,500 and should encourage more food vendor sales at the Taste of Gaithersburg. We continue to honor and recognize our volunteers at the annual State of the City Dinner, held each spring.

CAPITAL IMPROVEMENT PROJECTS (CIP)

The focus of the FY 2010 CIP budget is on maintenance. In the current economy it would not be prudent to forge ahead with new projects that do not have readily identifiable, stable funding sources. We did not include any additional funding in FY 2010 for an indoor Aquatic Center on Route 28 or a new Senior Center; however we have maintained the existing funds in anticipation of an agreement with Montgomery County. We are continuing an open dialog with County representatives to explore partnership opportunities for these regional centers.

To protect our existing assets, we allocated funds to the CIP for road maintenance, resurfacing and reconstruction, sidewalks and handicap ramps, street lighting, facility maintenance, stormwater management and storm drainage, improvements to some existing parks and pavilions, and technology projects. Additionally, we closed several CIP accounts whose projects have been successfully completed, including renovations to Casey Community Center, historic district improvements, and Americans with Disabilities Act compliance initiatives.

Within the budget are detailed descriptions of each CIP activity. Extension of the CIP through FY 2014 appears in this budget, although please be advised that the FY 2011 through FY 2014 figures are estimates used for planning purposes only.

REORGANIZATION

The FY 2010 budget contains several organizational realignments which take effect on July 1, 2009. These are necessary, positive steps towards improving our future effectiveness and efficiency.

The Human Resources Division, which was under the City Manager's Office, has been made into its own department, reflecting our desire to place greater emphasis on all matters related to personnel. This change was recommended as part of the last salary compensation study. I also created a new Department of Community and Public Relations. This department combines the existing Public Information Office and Cable Television operations with the Community Services Division, and is tasked with coordinating outreach, community services and engagement opportunities throughout the community. This change enables the Assistant City Manager responsible for Economic Development to focus primarily on economic development and policy related initiatives. Kentlands Mansion, which was under the City Manager's Office, has been moved to the Department of Parks, Recreation and Culture.

The Senior Accounting Technician for the Department of Parks, Recreation and Culture and the Community Development Director in the City Manager's Office now report to the Director of Finance and Administration. This allows for better alignment of these two financially-oriented positions. Due to the significant interaction and related job responsibilities between the Executive Assistant and the City Attorney, the Executive Assistant to the Mayor and Council has been renamed Municipal Clerk and now reports directly to the City Attorney. These changes allow the Assistant City Manager responsible for legislative affairs and Mayor/City Council relations to focus more on legislative and policy-related actions.

Many of these changes moved direct reports away from the City Manager and the Assistant City Managers so that time, energy and resources can more effectively be spent on higher level,

strategic initiatives. With all parties involved, a thorough evaluation will be conducted in six months to gauge the effectiveness of the realignments.

CONCLUSION

I am very proud of the work we did on this budget. To say it was challenging is an understatement. Countless hours were spent analyzing our existing programs, exploring usage data, anticipating future trends, and looking at every single dollar that we spend. This budget is the very best effort of a bright, experienced and creative staff.

Because of conservative, prudent fiscal policies that have been in place for years, the City of Gaithersburg can face the coming fiscal year with a minimum of sacrifice. We must now focus on the state of our affairs two and three years from now. Unless the nation's economy turns around quickly and development once again moves forward, we will continue to see negative growth clashing with the need to maintain a high level of service. By making smart, tough decisions now and in the months to come, we can lay the groundwork for sound, municipal governance that continues to meet the needs of its citizens to the best of our ability.

Sincerely,

A handwritten signature in black ink, appearing to read 'Angel L. Jones', with a stylized flourish at the end.

Angel L. Jones
City Manager

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**2009 - 2010
BUDGET ANALYSIS**

Office of the City Manager	
1101	Mayor & City Council
	No Significant Changes
1111	Legal Services
	541000 - Advertising decreased \$5,000 to more accurately reflect the actual usage in the year ended June 30, 2008.
1122	Registration & Elections
	553000 - Printing & Binding increased \$8,000 to reflect an upcoming election in November 2009.
	556000 - Postage increased \$9,000 to reflect an upcoming election in November 2009.
	560000 - Miscellaneous increased \$12,000 to reflect an upcoming election in November 2009.
1131	Office of the City Manager
	543000 - Contributions increased \$20,000 to reflect the budgeting of events where the M&CC and CMO are requested to attend.
1133	Economic Development
	560000 - Miscellaneous increased \$248,000 to reflect addition of a proposed Economic Development Opportunities program.
1134	Environmental Services
	No Significant Changes

**2009 - 2010
BUDGET ANALYSIS**

Human Resources

1135	Human Resources
	534500 - Wellness Program decreased \$16,680 to reflect the reduction in cost associated with exercise classes.
	535000 - Medical/Hospital (Screenings) decreased \$14,000 to reflect the reduced need as only one new position is proposed in the FY 2010 budget.
	541000 - Advertising decreased \$10,000 to reflect the reduced need as only one new position is proposed in the FY 2010 budget.

**2009 - 2010
BUDGET ANALYSIS**

Community and Public Relations	
1212	Public Information
	531600 - Software Maintenance Agreements decreased \$20,640 to reflect the elimination of RoamSecure maintenance which had not been used in FY 2009.
	536000 - Miscellaneous Professional Services increased \$34,000 to reflect the bi-annual Citizen Survey (\$25,000) and temporary labor to be used for web site conversion (\$9,000).
	553000 - Printing & Binding increased \$5,000 to reflect the printing of the Voter Guide.
1213	Cable Television Channel 13
	531500 - Software Licenses decreased \$5,000 to reflect the elimination of Media Composer License for a second editing workstation.
1215	Community Services
	No Significant Changes
1216	Homeless Assistance
	No Significant Changes

**2009 - 2010
BUDGET ANALYSIS**

Finance & Administration	
1141	Finance & Administration
	No Significant Changes
1142	Housing and Community Development
	543000 - Contributions increased \$51,418 to reflect the additional Façade Easement Matching Grant.
1149	General Services
	573000 - Repair & Maintenance - Machinery & Equipment decreased \$6,600 to reflect lower operating costs for a new copier
1911	Non-Departmental
	513000 - Workers' Compensation Insurance increased \$73,480 to accurately reflect FY 2009 claims experience.
	514000 - Group Insurance increased \$15,307 to reflect the increasing health insurance premiums.
	515100 - Retirement Health Savings (RHS) decreased \$7,750 to reflect the change in amount paid to employees not taking City health care insurance.
	536000 - Miscellaneous Professional Services decreased \$860,800 to reflect the decreasing speed camera service fee.
	563000 - Insurance - Not Payroll increased \$31,750 to reflect the increasing LGIT liability insurance premiums.
	580000 - Contingency decreased \$245,000 to reflect reductions needed to balance the FY 2010 budget.
	589000 - Transfer to Other Funds decreased \$4,197,306 to reflect the funding requests for priority projects and the transfer of Public Works facility maintenance to the general fund.

**2009 - 2010
BUDGET ANALYSIS**

Information Technology

1145	Information Technology
	531600 - Software Maintenance Agreements increased \$10,955 to reflect increased maintenance costs for system applications, and for the inclusion of Microsoft server licenses in an Enterprise Support Agreement.
	573000 - Repair & Maintenance - Machinery & Equipment decreased \$6,700 to reflect lower server maintenance costs, because most of the City's current servers were purchased with a 3-year warranty.
	595100 - Furniture & Equipment (Replacement) decreased \$10,670 to reflect older more expensive equipment having been replaced with less expensive replacements.

**2009 - 2010
BUDGET ANALYSIS**

Parks, Recreation & Culture	
1411	Parks, Recreation & Culture Administration
	530000 - Accounting & Auditing increased \$14,000 to reflect costs associated with credit card processing fees.
	543000 - Contributions decreased \$10,400 to reflect the transfer of Playground Matching Grants to Housing & Community Development (1136) to consolidate with Neighborhood Amenities Grant.
	567000 - Rental & Use Charges decreased \$6,400 to reflect that a leased copier was replaced with one that was purchased.
	595100 - Furniture & Equipment (Replacement) increased \$6,120 to reflect new purchased copier which replaced one that was leased.
	596100 - Vehicles & Equipment Replacement decreased \$16,170 to reflect adding one additional year to the City replacement cycle.
1415	Recreation Programs & Sports
	550000 - Electric decreased \$16,420 to reflect a reduction in usage by the Gaithersburg Sports Association and a reorganization of practice scheduling procedures for City sponsored programs.
	567100 - Rental of Facilities increased \$6,343 to reflect increase to user fees associated with school facilities and fields. Fees are established under the direction of the Community Use of Public Facilities and approved by the Montgomery County Council.
1416	Recreation Classes
	No Significant Changes
1417	Youth Services
	522000 - General Operating Supplies decreased \$7,250 to reflect a decrease in anticipated expenditures in FY 2010.
	522500 - Program Activities decreased \$11,600 to reflect a decrease in anticipated expenditures in FY 2010.
1418	Summer Programs
	567000 - Rental & Use Charges decreased \$7,000 to reflect a reduction in bus use for summer camps.
	567100 - Rental of Facilities decreased \$6,000 to reflect a reduction in two camp sites due to school renovations.
1419	Gaithersburg Youth Center at Robertson Park
	No Significant Changes
1420	Skate Park
	537000 - Instructor Services decreased \$6,600 to reflect the elimination of two sessions of School of Skate.

**2009 - 2010
BUDGET ANALYSIS**

Parks, Recreation & Culture	
1421	Casey Community Center
	No Significant Changes
1422	Water Park
	No Significant Changes
1423	Gaithersburg Arts Barn
	No Significant Changes
1424	Gaithersburg Youth Center at Olde Towne
	522000 - General Operating Supplies decreased \$6,000 to reflect a reduction from FY 2009 during the transition to the new Youth Center under construction.
	522500 - Program Activities decreased \$29,625 to reflect not having to temporarily relocate programs while the new Youth Center is under construction.
	595100 - Furniture & Equipment (Replacement) increased \$15,020 to reflect the starting of a replacement fund for the new audio recording studio equipment.
1425	Seniors Program
	596100 - Vehicles & Equipment (Replacement) decreased \$13,360 to reflect a vehicle which has been fully funded.
1426	Activity Center
	536000 - Miscellaneous Professional Services decreased \$7,600 to reflect the elimination of fish tank maintenance. The tank is being replaced with a static display.
1427	Gaithersburg Aquatic Center
	No Significant Changes
1428	Miniature Golf Course
	No Significant Changes
1429	Picnic Pavilions
	No Significant Changes
1430	Winter Lights
	No Significant Changes
1435	Food Service
	No Significant Changes
1436	Special Events
	536000 - Miscellaneous Professional Services decreased \$7,500 to reflect the reduction in caterers (Celebrate Gaithersburg Volunteer Reception).
	567000 - Rental & Use Charges decreased \$5,000 to reflect the reduction in tents and supplies (Celebrate Gaithersburg Volunteer Reception).
1437	Cultural Arts Programs
	538000 - Performance & Entertainment increased \$7,035 to reflect partial funding of the Book Festival.

**2009 - 2010
BUDGET ANALYSIS**

Parks, Recreation & Culture	
1438	Kentlands Mansion
	No Significant Changes

**2009 - 2010
BUDGET ANALYSIS**

Planning & Code	
1194	Planning
	592100 - Software (Replacement) increased \$37,500 to reflect an accelerated FY 2011 replacement schedule for the Permits Plus software. Permits Plus is aging and increasingly does not meet the City's needs.
1196	Code Administration
	592100 - Software (Replacement) increased \$37,500 to reflect an accelerated FY 2011 replacement schedule for the Permits Plus software. Permits Plus is aging and increasingly does not meet the City's needs.
	596100 - Vehicles & Equipment (Replacement) decreased \$26,940 to reflect a number of vehicles which have been fully funded.
1198	Animal Control
	596100 - Vehicles & Equipment (Replacement) decreased \$7,500 to reflect some vehicle life expectancy extended by one year.

**2009 - 2010
BUDGET ANALYSIS**

Police	
1211	Police Department
	521000 - Office Supplies increased \$10,800 to reflect projected needs. Some significant non-police color printing jobs may have resulted in higher projected usage. Some small furniture and equipment may have also been charged to this account.
	522500 - Program Activities decreased \$6,000 to reflect scaling back of Cops in Shops training and the reduction of National Night Out activities.
	526000 - Machinery & Equipment decreased \$101,000 to reflect purchases in FY 2009 for new personnel not required in FY 2010.
	531500 - Software Licenses decreased \$6,337 to reflect Mobile Data Computer software purchased in FY 2009.
	534000 - Management Consulting decreased \$10,000 to reflect that the scope of the issue has changed from consideration of growth to a full service agency to more efficient and effective use and deployment of existing resources.
	541000 - Advertising decreased \$25,000 to reflect successful recruitment and selection activities.
	542000 - Awards & Presentations decreased \$5,700 to reflect the reduction in physical training incentive.
	546000 - Conference & Seminar Registration increased \$8,380 to reflect adding the Johns Hopkins Police Executive Leadership Program (PELP) to the account.
	547000 - Travel Expense decreased \$7,300 to reflect decreased need to travel as the Police Executive Leadership Program (PELP) program is local.
	551100 - Cellular Telephone increased by \$35,320 to reflect that wireless data charges for in-car computers was moved from 567000 (Rental & Use Charges)
	552500 - Vehicles & Equipment Gasoline Expense increased \$15,000 to reflect the usage from three new vehicles purchased in FY 2009.
	557000 - Laundry & Uniforms decreased \$7,078 to reflect the FY 2009 new hires not required in FY 2010.
	567000 - Rental & Use Charges decreased \$36,158 to reflect that wireless data services for in-car computers was moved to 551100 (Cellular Telephone)
	595100 - Furniture & Equipment (Replacement) increased \$10,714 to reflect an expanded equipment base, including three license plate scanners and a new copier which replaced one that was leased.
	596000 - Vehicles & Equipment decreased \$146,500 to reflect purchases in FY 2009 for new personnel not required in FY 2010.
	596100 - Vehicles & Equipment (Replacement) decreased \$ 28,230 to reflect having fully funded vehicles still in use.

**2009 - 2010
BUDGET ANALYSIS**

Public Works	
1150	Facilities Management
	532000 - Engineering & Architectural increased \$112,500 to reflect funds added for City-wide facility assessments.
	572000 - Repair & Maintenance - Buildings & Facilities increased \$62,000 to reflect funding for construction management (from 98-1) and for added City rental property maintenance & upkeep.
	596100 - Vehicles & Equipment (Replacement) decreased \$5,280 to reflect the addition of one year to the replacement cycle of vehicles.
1151	Building & Grounds - City Hall
	550000 - Electric increased \$5,000 to more accurately reflect the actual usage in the year ended June 30, 2008.
	572000 - Repair & Maintenance - Buildings & Facilities increased \$34,812 to reflect planned life cycle asset replacement, repairs and painting to the City Hall porch.
1152	Building & Grounds - Police Station
	572000 - Repair & Maintenance - Buildings & Facilities increased \$44,935 to reflect planned life cycle asset replacement. The station HVAC system will be upgraded and one bathroom renovated.
1153	Building & Grounds - Public Service Facility
	536300 - Contract Cleaning Services increased \$5,606 to reflect cleaning bid results and annual contract increase.
	550100 - Gas (Natural) decreased \$5,000 to reflect FY 2008 actual usage.
	572000 - Repair & Maintenance - Buildings & Facilities increased \$111,114 to reflect planned life cycle asset replacement of which, \$70,000 shifted from 72-2, Public Works CIP for vehicle shop lighting and overhead doors.
1155	Building & Grounds - Train Station/Freight House
	572000 - Repair & Maintenance - Buildings & Facilities increased \$101,463 to reflect planned life cycle asset replacement. In FY 2010, B&O HVAC will be replaced and the exterior of the train station and freight shed will be painted.
1156	Building & Grounds - Kentlands Firehouse
	No Significant Changes
1158	Building & Grounds - Kentlands Mansion
	572000 - Repair & Maintenance - Buildings & Facilities increased \$16,400 to reflect planned life cycle asset replacement, a structural study for the balcony will be completed and the wood floors will be refinished.
1159	Building & Grounds - Senior Center
	572000 - Repair & Maintenance - Buildings & Facilities increased \$9,745 to reflect adequately funded maintenance program.

**2009 - 2010
BUDGET ANALYSIS**

Public Works	
1160	Building & Grounds - Casey Community Center
	536300 - Contract Cleaning Services increased \$9,940 to reflect bid results and annual increase, and add an additional day porter. Funds for day porter will be shifted from Parks, Recreation, and Culture operating budget.
	550000 - Electric decreased \$8,000 to more accurately reflect the actual usage in the year ended June 30, 2008.
	572000 - Repair & Maintenance - Buildings & Facilities increased \$136,862 to reflect planned life cycle asset replacement, the building exterior façade will be repaired and painted and the HVAC is slated for replacement..
1161	Building & Grounds - Olde Towne Pavilion
	572000 - Repair & Maintenance - Buildings & Facilities increased \$5,000 to reflect the painting of the exterior and updating some electrical units. This budget was shifted from 573000, Repair & Maintenance - Machinery & Equipment.
	573000 - Repair & Maintenance - Machinery & Equipment decreased \$5,000 to reflect the more accurate function of painting and electrical repairs in Repair & Maintenance - Buildings & Facilities (572000).
1164	Building & Grounds - GAC
	536300 - Contract Cleaning Services increased \$23,560 to reflect bid results and annual contract increase.
	572000 - Repair & Maintenance - Buildings & Facilities increased \$36,793 to reflect planned life cycle asset replacement and compliance with the federal Virginia Graeme Baker Act; the structural repairs completed in the pump room and to replace pool drain covers.
1165	Building & Grounds - Activity Center at Bohrer Park
	536000 - Miscellaneous Professional Services increased \$7,100 to reflect the cost of preparing the smokehouse restoration study.
	536300 - Contract Cleaning Services increased \$13,662 to reflect the bid results and the annual increase.
	550000 - Electric increased \$25,000 to more accurately reflect the actual usage in the year ended June 30, 2008.
	572000 - Repair & Maintenance - Buildings & Facilities increased \$67,410 to reflect planned life cycle asset replacement, new carpeting will be installed in the office areas and the roof will be repaired and recoated.
1166	Building & Grounds - Gaithersburg Arts Barn
	572000 - Repair & Maintenance - Buildings & Facilities increased \$49,591 to reflect planned life cycle asset replacement and preventative maintenance contract increase and the replacement of the exterior doors and locking hardware.

**2009 - 2010
BUDGET ANALYSIS**

Public Works	
1167	Building & Grounds - Water Park at Bohrer Park
	572000 - Repair & Maintenance - Buildings & Facilities increased \$19,956 to reflect annual and planned life cycle asset replacement, exterior painting of the building, the water slide refurbished and roof and drivot will be replaced.
1168	Building & Grounds - Miniature Golf
	No Significant Changes
1169	Building & Grounds - Skate Park
	No Significant Changes
1170	Building & Grounds - Gaithersburg Youth Center at Olde Towne
	536300 - Contract Cleaning Services increased \$11,600 to reflect additional requirements for the new facility.
	550000 - Electric increased \$9,700 to reflect increase demand from a much larger facility.
1172	Building & Grounds - Gaithersburg Youth Center at Robertson Park
	550000 - Electric increased \$5,000 to more accurately reflect the actual usage in the year ended June 30, 2008.
1175	Building & Grounds - Parking Facility
	536300 - Contract Cleaning Services increased \$12,600 to reflect bid results and annual contract increase.
	572000 - Repair & Maintenance - Buildings & Facilities increased \$16,192 to reflect planned life cycle asset replacement.
1311	Public Works Administration
	536000 - Miscellaneous Professional Services increased \$10,000 to reflect the transfer from CIP 92-2 (Traffic Calming and Signalization) to provide for traffic engineering studies by a consultant to determine where traffic improvements may be required.
1312	Streets & Special Projects
	536000 - Miscellaneous Professional Services decreased \$119,500. This was transferred into new object code 536400 - Contract Maintenance Services to more accurately track labor services provided by contractors.
	536400 - Contract Maintenance Services increased \$124,000 to more accurately track labor services provided by contractors. This was transferred from object code 536000 - Miscellaneous Professional Services, additional \$4,500 was added for anticipated increases.
	596000 - Vehicles & Equipment decreased \$55,000. This reflects a one time expenditure in FY 2009 to purchase a new truck.
	596100 - Vehicles & Equipment (Replacement) decreased \$16,690 to reflect the addition of one year to the replacement cycle of vehicles.

**2009 - 2010
BUDGET ANALYSIS**

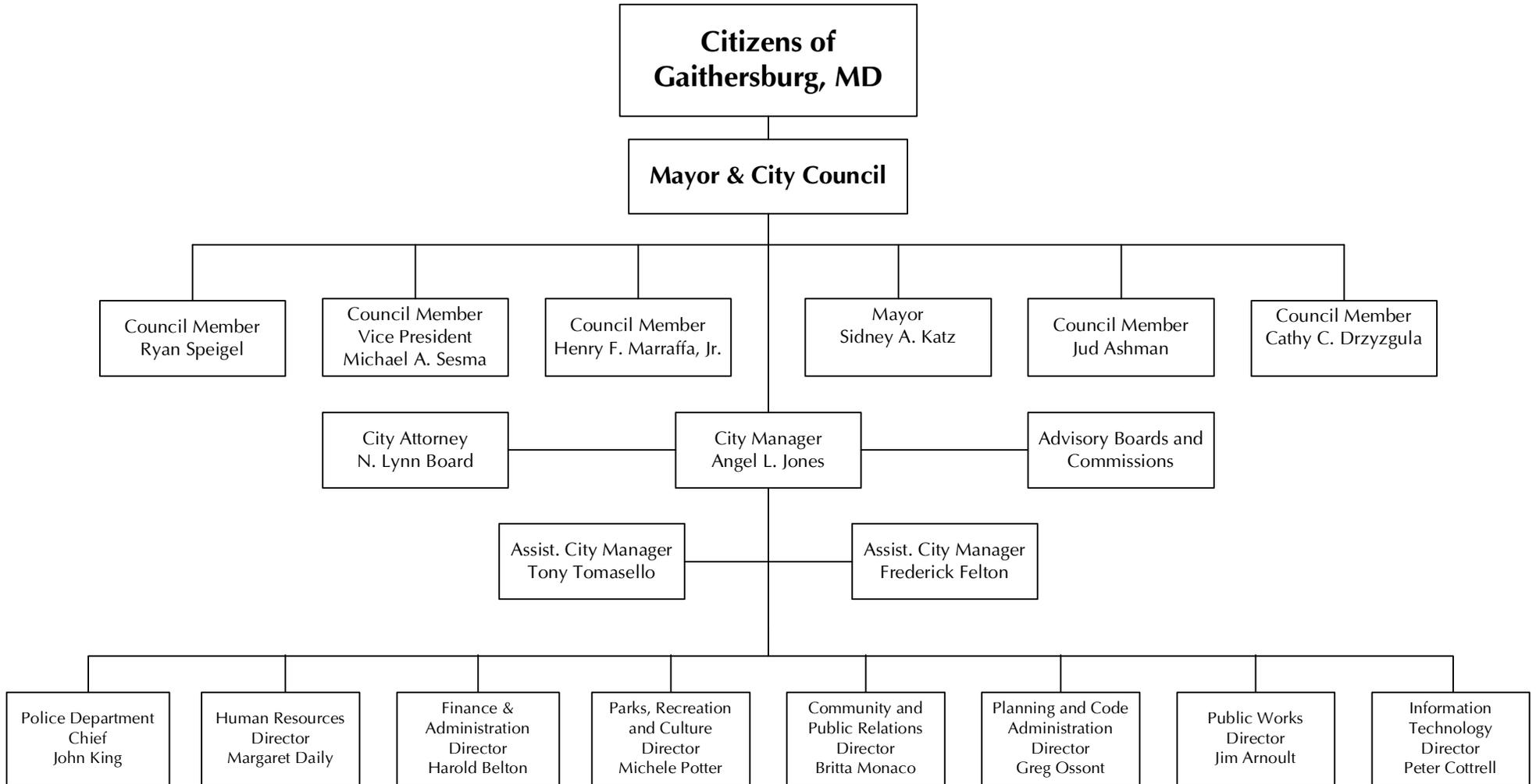
Public Works	
1315	Fleet Maintenance
	596100 - Vehicles & Equipment (Replacement) decreased \$15,190 to reflect several pieces of equipment that became fully funded last budget cycle, but do not need to be replaced at this time.
1341	Landscaping & Forestry
	522000 - General Operating Supplies increased \$16,000 to reflect the purchase of replacement street trees. This funding was transferred from CIP 82-3, Landscape Improvement.
	536000 - Miscellaneous Professional Services decreased \$60,000. This was transferred into new object code 536400 - Contract Maintenance Services to more accurately track labor services provided by contractors.
	536400 - Contract Maintenance Services increased \$94,000, (\$60,000) were transferred from 536000 - Miscellaneous Professional Services to more accurately track labor services provided by contractors, and (\$34,000) transferred from CIP 82-3, Landscape Improvement.
	596100 - Vehicles & Equipment (Replacement) decreased \$12,270 to reflect the addition of one year to the replacement cycle of vehicles.
1343	Municipal Parks Maintenance
	536000 - Miscellaneous Professional Services decreased \$79,000. This was transferred into new object code 536400: Contract Maintenance Services to more accurately track labor services provided by contractors.
	536400 - Contract Maintenance Services increased \$79,000 to more accurately track labor services provided by contractors. This was transferred from 536000 - Miscellaneous Professional Services
	596100 - Vehicles & Equipment (Replacement) decreased \$41,690 to reflect the addition of one year to the replacement cycle of vehicles.
1344	Mowing & Bulk Pick-Up
	536000 - Miscellaneous Professional Services decreased \$147,000. This was transferred into new object code 536400 - Contract Maintenance Services to more accurately track labor services provided by contractors.
	536400 - Contract Maintenance Services increased \$147,000 to accurately track labor services provided by contractors. This was transferred from 536000 - Miscellaneous Professional Services.
	596100 - Vehicles & Equipment (Replacement) decreased \$25,960 to reflect the addition of one year to the replacement cycle of vehicles.

**2009 - 2010
BUDGET ANALYSIS**

Public Works	
1345	Recycling
	522000 - General Operating Supplies increased \$114,000 to reflect the addition of 3,000 sixty-five (65) gallon wheeled containers to our curbside recycling program
	567000 - Rental & Use Charges decreased \$216,000 as a result of a new recycling contract.
1351	Engineering Services
	No Significant Changes
1393	Street Lighting
	No Significant Changes
1397	Traffic Control
	522000 - General Operating Supplies increased \$11,000 to reflect shifted funds from CIP 92-2 (Traffic Calming and Signalization) for in-road pedestrian signs (\$2,000) and the repair & replacement of traffic counters (\$3,000) and solar panel school signs (\$6,000).

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CITY OF GAITHERSBURG, MARYLAND



Mission

The Gaithersburg City government exists to provide quality, cost effective, priority community services for its citizens. We are a CHARACTER COUNTS! City that serves as a catalyst for the involvement of residents, businesses, and organizations to ensure that Gaithersburg is a great place to live, work, learn, and play.

Vision

Gaithersburg will set the standard for other cities as a “special” place where people want to live, work, learn, and play. Gaithersburg will be a City that:

- Lives by the Six Pillars of CHARACTER COUNTS! (trustworthiness, respect, responsibility, fairness, caring and citizenship).
- Has retained the best qualities of a small town and respects its heritage while embracing the opportunities that new technologies provide.
- Has involved and supportive citizens and businesses reflecting the diversity of the community.
- Has a fiscally conservative, proactive government.
- Has safe, highly livable neighborhoods with a variety of housing types and styles served by diverse transportation options.
- Has a desirable business environment and diverse employment options.
- Has excellent learning opportunities that meet the needs of the community.
- Has attractive and beautifully maintained parks and public places.
- Has many leisure time activities that meet the needs of the community.
- Has a high quality, family-friendly environment for people of all ages and cultures.
- Has citizens with a strong sense of community and individual responsibility.
- Has a natural environment that is protected, respected, and enhanced.
- Has strong partnerships to meet the needs of the community.
- Has a community that encourages individual health and wellness.

The City of Gaithersburg's Strategic Directions establish an overall approach to achieving the City's vision.

- Ensure that all planning and development considers and responds to the City's environmental, transportation, economic, social, and civic needs.
- Implement traffic and transportation management strategies to improve the safety, structure and function of streets, transit, bikeways and sidewalks within the City.
- Actively pursue Gaithersburg Olde Towne District Master Plan.
- Maintain and enhance priority City services.
- Implement programs that improve current housing stock and pursue development and redevelopment opportunities that provide an appropriate mix of housing types in inclusive communities.
- Maintain support of neighborhood Community Policing programs.
- Provide quality parks, diverse cultural, artistic, and recreational opportunities for all ages and interests.
- Implement programs and policies to protect, enhance, and monitor our natural and built environment to support a sustainable quality of life.
- Actively pursue economic development programs and strategies.
- Ensure effective and consistent communication activities and implement programs that promote citizen involvement.
- Maintain, enhance and improve the City's buildings and real property assets.

We are guided by the **Six Pillars of CHARACTER COUNTS!** as demonstrated by:

CUSTOMER FOCUS

We actively pursue the identification of citizen needs through citizen involvement to provide effective service to our community with efficiency, accountability, and a **CARING** attitude.

OPEN COMMUNICATION

We promote honest, open communication and easy access to information.

CREATIVITY

We strive to improve the quality and efficiency of City services through creative approaches and new, innovative, and cost effective technologies.

FISCAL RESPONSIBILITY

We provide quality services, of the best value, to effectively meet the needs of our community while maintaining a pay-as-you-go philosophy.

COOPERATION

We promote a spirit of **FAIRNESS, TRUSTWORTHINESS, RESPECT** and teamwork among our elected officials, City employees, residential and business communities, neighboring jurisdictions, and other governmental agencies.

COMMITMENT OF EXCELLENCE

We strive to achieve excellence in all we do.

CONTINUOUS IMPROVEMENT

We advocate good **CITIZENSHIP** and support the freedom to actively pursue suggestions, ideas, and creative approaches, leading to continuous improvement in everything we do.

REVENUE
&
EXPENDITURE



REVENUE & EXPENDITURE SUMMARY

FISCAL YEAR 2010

	Actual 2007 - 08	Adopted 2008 - 09	Proposed 2009 - 10	Adopted 2009 - 10
<i>Local Taxes</i>	\$ 19,262,581	\$ 20,520,000	\$ 22,600,000	\$ 22,600,000
<i>Licenses & Permits</i>	3,006,104	2,151,095	1,943,500	1,943,500
<i>Grants From Federal Government</i>	1,230,640	2,623,620	1,345,860	1,345,860
<i>Grants From State Government</i>	134,321	932,600	988,300	988,300
<i>State Shared Taxes</i>	1,999,094	2,125,000	1,465,000	1,641,842
<i>County Government Grants & Shared Taxes</i>	10,134,294	10,001,445	9,397,945	9,397,945
<i>Service Charges</i>	4,653,682	4,382,760	4,358,450	4,504,460
<i>Fines & Forfeitures</i>	665	2,454,000	380,500	380,500
<i>Miscellaneous Revenues</i>	123,969	3,542,005	1,717,150	1,717,150
 <i>REVENUE RECEIVED</i>	 50,218,488			
 <i>ANTICIPATED REVENUE</i>		 48,732,525	 44,196,705	 44,519,557
 <i>Reappropriation</i>		 3,607,945	 3,857,369	 3,493,485
Total	\$ 50,218,488	\$ 52,340,470	\$ 48,054,074	\$ 48,013,042

	Actual 2007 - 08	Adopted 2008 - 09	Proposed 2009 - 10	Adopted 2009 - 10
<i>Operating:</i>				
<i>Personnel Services</i>	\$ 24,269,182	\$ 27,513,681	\$ 27,763,454	\$ 27,784,922
<i>Operating Expenses</i>	10,233,749	11,583,521	11,799,386	11,736,886
<i>Capital Outlay</i>	1,427,655	2,062,323	1,752,595	1,752,595
<i>Contingency</i>	401,380	943,000	698,000	698,000
 <i>Actual Expenditures</i>	 \$ 36,331,966			
 <i>Anticipated Expenditures</i>		 \$ 42,102,525	 \$ 42,013,435	 \$ 41,972,403
 <i>Transfer to OPEB Trust Fund</i>	 \$ 401,000	 910,000	 910,000	 910,000
<i>Capital Improvements</i>	11,584,204	9,327,945	5,130,639	5,130,639
 <i>Excess of Revenue Over Expenditures</i>	 \$ 2,302,318			
Total Expenditures and Uses	\$ 50,218,488	\$ 52,340,470	\$ 48,054,074	\$ 48,013,042



REVENUE STATEMENT

FISCAL YEAR 2010

	Actual 2007 - 08	Adopted 2008 - 09	Proposed 2009 - 10	Adopted 2009 - 10
<i>Local Taxes</i>				
Real Estate Taxes	\$ 16,710,178	\$ 17,600,000	\$ 19,100,000	\$ 19,100,000
Personal Property	1,634,420	1,690,000	1,500,000	1,500,000
Hotel Tax	-	-	925,000	925,000
Admissions Tax	830,156	1,030,000	1,000,000	1,000,000
Penalties & Interest	87,827	200,000	75,000	75,000
<i>Total</i>	<u>\$ 19,262,581</u>	<u>\$ 20,520,000</u>	<u>\$ 22,600,000</u>	<u>\$ 22,600,000</u>
<i>Licenses & Permits</i>				
Public Improve. Street Permits	\$ 181,952	\$ 20,000	\$ 5,000	\$ 5,000
Telecommunication/Utility Permits	-	-	75,000	75,000
Amusement Licenses	21,180	23,000	23,000	23,000
Traders' Licenses	121,332	50,000	100,000	100,000
Hawkers'/Peddlers' Licenses	4,000	2,500	2,500	2,500
Electricians' Licenses	84,025	20,500	76,000	76,000
Rental Housing Licenses	393,135	516,750	490,000	490,000
Bus Shelter Franchise Fee	20,863	21,000	21,000	21,000
CATV Franchise	564,607	525,000	525,000	525,000
CATV PEG	-	61,000	60,000	60,000
CATV Access	13,783	55,100	55,000	55,000
Animal Licenses	17,866	18,000	18,000	18,000
Pet Shops/Commercial Kennels	1,000	1,000	800	800
Building Permits	1,045,514	470,865	285,000	285,000
Electrical Permits	100,737	72,180	27,000	27,000
Occupancy Permits	56,580	20,000	15,000	15,000
Home Occupation Permits	610	100	200	200
Sign Permits	13,485	9,500	8,000	8,000
Fire Protection Permits	107,399	89,880	81,000	81,000
Fire Protection Systems Permits	-	15,000	30,000	30,000
Mechanical Permits	68,555	46,380	29,000	29,000
Special Event Permits	1,750	2,000	2,000	2,000
Grading Permits	58,992	95,340	10,000	10,000
On-Site Improvements	\$ 128,739	16,000	5,000	5,000
<i>Total</i>	<u>\$ 3,006,104</u>	<u>\$ 2,151,095</u>	<u>\$ 1,943,500</u>	<u>\$ 1,943,500</u>
<i>Grants From Federal Government</i>				
Community Development	697,353	\$ 2,187,975	\$ 564,860	\$ 564,860
Transportation Enhancement Program (TEP)	-	190,400	-	-
Housing Opportunity (HOPWA)	294,159	-	-	-
Department of Justice - Police Equipment	-	117,000	75,000	75,000
Emergency Efficiency & Conservation Block Grant	-	-	578,000	578,000
Transitional Housing	128,248	128,245	128,000	128,000
Miscellaneous	110,880	-	-	-
<i>Total</i>	<u>\$ 1,230,640</u>	<u>\$ 2,623,620</u>	<u>\$ 1,345,860</u>	<u>\$ 1,345,860</u>
<i>Grants From State Government</i>				
Arts	\$ 27,000	\$ 28,000	\$ 32,000	\$ 32,000
Homeless Program	6,317	6,300	6,300	6,300
Police Grant	537,784	522,000	500,000	500,000
Rolling Stock - Bond Bill	-	-	250,000	250,000
Senior Center	-	200,000	-	-
Olde Towne Revitalization	61,453	75,000	75,000	75,000
Project Open Space	56,785	-	-	-
DOJ - Police Equipment	49,361	-	-	-
Capital Grant - Observatory	-	-	100,000	100,000
SHA - Green Park	-	-	25,000	25,000



REVENUE STATEMENT

FISCAL YEAR 2010

	Actual 2007 - 08	Adopted 2008 - 09	Proposed 2009 - 10	Adopted 2009 - 10
<i>Grants From State Government (Cont.)</i>				
Miscellaneous	134,321	101,300	-	
<i>Total</i>	\$ 873,021	\$ 932,600	\$ 988,300	\$ 988,300
<i>State Shared Taxes</i>				
Highway User	\$ 1,999,094	\$ 2,050,000	\$ 1,465,000	\$ 1,641,842
Stormwater Management	-	75,000	-	-
<i>Total</i>	\$ 1,999,094	\$ 2,125,000	\$ 1,465,000	\$ 1,641,842
<i>County Government Grants & Shared Taxes</i>				
Nutrition Programs	\$ 35,131	\$ 45,000	\$ 40,000	\$ 40,000
Homeless Program	9,519	9,500	12,500	12,500
Seniors Program	100,000	100,000	100,000	100,000
Financial Corporations	2,645	2,645	2,645	2,645
Income Tax	8,741,260	8,600,000	8,000,000	8,000,000
County Revenue Sharing	1,230,181	1,230,000	1,230,000	1,230,000
County Rental Assistance Program (RAP)	-	4,800	4,800	4,800
County Supportive Housing Asst. Program	-	5,000	5,000	5,000
Montgomery County Public Schools	3,175	4,500	3,000	3,000
Miscellaneous	12,383	-	-	-
<i>Total</i>	\$ 10,134,294	\$ 10,001,445	\$ 9,397,945	\$ 9,397,945
<i>Service Charges</i>				
Zoning Fees	\$ 149,738	\$ 75,000	\$ 55,000	\$ 55,000
Recreation Programs - Sports	343,194	348,000	353,500	353,500
Recreation Programs - Classes	311,295	296,000	306,000	308,680
Recreation Programs - Youth Services	126,861	120,000	35,000	35,000
Recreation Programs - Summer Camps/YAPS	363,186	365,000	450,000	450,000
Community Center - Rentals	126,596	145,000	130,000	130,000
Community Center - Programs	57,503	46,000	50,000	50,000
Water Park	354,174	286,000	300,000	300,000
Rental - Kentlands	140,943	175,000	128,650	128,650
Cultural Arts Program	15,785	15,000	15,000	15,000
Special Events	58,959	57,000	69,000	69,000
Community Events	1,518	-	-	-
Gaithersburg Aquatic Center	224,530	192,000	200,000	200,000
Skate Park	42,641	44,000	44,000	44,000
Group Picnic Pavilions	48,957	50,000	50,000	50,000
Winter Lights	202,848	245,000	230,000	230,000
Miniature Golf Course	110,488	95,000	95,000	95,000
Gaithersburg Youth Center in Olde Towne	3,561	2,000	15,000	15,000
Activity Center Rental	192,950	180,000	185,000	185,000
Food Services	3,645	3,300	3,300	3,300
Activity Center Programs	77,658	75,000	75,000	75,000
Gaithersburg Arts Barn - Rental	15,522	14,000	16,500	16,500
Gaithersburg Arts Barn - Programs	34,612	40,000	40,000	40,000
Gaithersburg Arts Barn - Admissions	37,138	42,000	42,000	42,000
Gaithersburg Arts Barn - Sales	5,111	5,000	5,000	5,000



REVENUE STATEMENT

FISCAL YEAR 2010

	Actual 2007 - 08	Adopted 2008 - 09	Proposed 2009 - 10	Adopted 2009 - 10
<i>Service Charges (Cont.)</i>				
Gaithersburg Youth Center at Robertson Park	65,068	46,000	75,000	75,000
Community Museum (Railroad)	-	2,000	2,000	2,000
Senior Citizen Programs	68,088	62,500	83,600	83,600
Senior Center - Rental	14,550	30,000	25,000	25,000
Membership - Dog Exercise Area	6,868	6,000	4,600	4,600
SWM Fees	240,800	15,000	5,000	5,000
Stormwater Management Waiver Fees	65,500	-	-	-
Environmental Fees	6,210	1,000	1,000	1,000
Stormwater Management Fees (Plan review)	46,252	5,000	1,000	1,000
Recycling Collections	750,558	796,180	816,000	816,000
Water Quality Protection	340,025	503,780	452,300	595,630
Miscellaneous	350	-	-	-
<i>Total</i>	\$ 4,653,682	\$ 4,382,760	\$ 4,358,450	\$ 4,504,460
<i>Fines & Forfeitures</i>				
Settlement in Lieu of Forfeiture	\$ 1,500	\$ 2,000	\$ 2,000	\$ 2,000
Seizure	27,768	1,000	8,000	8,000
Ordinance Fines	31,180	20,000	20,000	20,000
Police Tickets & Fines	120,814	30,500	100,000	100,000
Photo Radar	1,192,295	2,400,000	250,000	250,000
Returned Check Fee	\$ 665	500	500	500
<i>Total</i>	\$ 1,374,222	\$ 2,454,000	\$ 380,500	\$ 380,500
<i>Miscellaneous Revenues</i>				
Interest on Investments	\$ 2,212,859	\$ 2,050,000	\$ 1,000,000	\$ 1,000,000
Rents	192,805	103,450	100,000	100,000
Bus Shelters	-	20,000	-	-
Sale of Materials and Equipment	5,957	2,500	2,500	2,500
Sale of Property	-	1,195,000	-	-
Contributions	5,121,365	127,300	74,150	74,150
Vending Machines	-	8,500	8,500	8,500
Passports	26,117	35,000	10,000	10,000
Escrow - Developers	-	-	260,000	260,000
Escrow - Economic Development	-	-	250,000	250,000
Community Promotions	1,059	-	1,000	1,000
Expenditure Reimbursement	719	255	1,000	1,000
Miscellaneous	123,969	-	10,000	10,000
<i>Total</i>	\$ 7,684,850	\$ 3,542,005	\$ 1,717,150	\$ 1,717,150
<i>REVENUE RECEIVED</i>	\$ 50,218,488			
<i>ANTICIPATED REVENUE</i>		\$ 48,732,525	\$ 44,196,705	\$ 44,519,557
<i>REAPPROPRIATION</i>		\$ 3,607,945	\$ 3,857,369	\$ 3,493,485
<i>TOTAL</i>		\$ 52,340,470	\$ 48,054,074	\$ 48,013,042



EXPENDITURE STATEMENT BY ACTIVITY

FISCAL YEAR 2010

	Actual 2007 - 08	Adopted 2008 - 09	Proposed 2009 - 10	Adopted 2009 - 10
<i>General Government</i>				
Mayor & City Council	\$ 199,936	\$ 210,146	\$ 214,072	\$ 235,540
Legal Services	359,393	368,511	368,698	368,698
Registrations & Elections	39,591	2,000	36,000	36,000
Office of the City Manager	774,235	666,505	700,121	700,121
Economic & Community Development	814,221	307,423	559,002	559,002
Environmental Affairs	196,718	224,019	255,434	255,434
Human Resources	572,204	695,062	673,993	673,993
Housing and Community Development	-	330,185	332,003	382,003
Finance & Administration	726,467	836,434	924,466	924,466
Information Technology	755,407	1,059,666	1,074,047	1,074,047
Facilities Management	834,384	962,251	1,252,789	1,140,289
Buildings and Grounds	1,330,706	1,522,748	2,309,543	2,309,543
General Services	73,860	140,990	130,015	130,015
Public Information	508,353	612,001	628,523	628,523
Cable Television Channel 13	216,895	403,848	406,014	406,014
Planning	1,188,495	1,158,691	1,186,495	1,186,495
<i>Total</i>	\$ 8,590,865	\$ 9,500,480	\$ 11,051,215	\$ 11,010,183
<i>Public Safety</i>				
Police Services	\$ 7,059,406	\$ 8,014,221	\$ 7,686,319	\$ 7,686,319
Building and Code Administration	1,940,410	2,213,729	2,240,377	2,240,377
Traffic Control	182,623	252,287	254,007	254,007
Animal Control	358,949	411,524	462,268	462,268
<i>Total</i>	\$ 9,541,388	\$ 10,891,761	\$ 10,642,971	\$ 10,642,971
<i>Public Works</i>				
Public Works Administration	\$ 527,794	\$ 688,874	\$ 704,096	\$ 704,096
Streets & Special Projects	1,241,742	1,471,370	1,405,678	1,405,678
Fleet Maintenance	431,081	495,984	523,819	523,819
Landscaping & Forestry	952,050	1,218,584	1,215,494	1,215,494
Mowing & Bulk Pick-Up	1,728,504	2,065,140	1,949,626	1,949,626
Recycling	717,753	809,000	703,000	703,000
Engineering Services	325,016	367,568	332,607	332,607
Street Lighting	598,409	670,000	672,000	672,000
<i>Total</i>	\$ 6,522,349	\$ 7,786,520	\$ 7,506,320	\$ 7,506,320



EXPENDITURE STATEMENT BY ACTIVITY

FISCAL YEAR 2010

	Actual 2007 - 08	Adopted 2008 - 09	Proposed 2009 - 10	Adopted 2009 - 10
<i>Parks, Recreation & Culture</i>				
Parks, Recreation & Culture	\$ 542,585	\$ 681,787	\$ 610,566	\$ 610,566
Municipal Parks Maintenance	1,590,015	1,825,621	1,768,938	1,768,938
Recreation Programs & Sports	737,300	850,499	863,713	863,713
Recreation Classes	322,034	344,930	339,104	339,104
Youth Services	479,349	499,559	427,351	427,351
Summer Programs	529,644	592,710	564,594	564,594
Gaithersburg Youth Center	208,615	230,664	228,894	228,894
Olde Towne Youth Center	166,474	227,783	259,849	259,849
Casey Community Center	330,271	375,072	380,305	380,305
Water Park	364,994	396,539	459,507	459,507
Gaithersburg Arts Barn	216,345	228,990	230,766	230,766
Kentlands Mansion	322,884	377,387	383,539	383,539
Cultural Arts Programs	273,744	270,678	275,052	275,052
Special Events	689,467	684,705	791,048	791,048
Gaithersburg Aquatic Center	242,983	302,710	308,672	308,672
Picnic Pavilions	17,617	26,171	24,081	24,081
Winter Lights	255,487	265,141	149,890	149,890
Miniature Golf Course	86,615	97,223	96,297	96,297
Activity Center	429,939	458,421	448,184	448,184
Skate Park	51,049	61,267	56,152	56,152
Food Service	-	5,000	5,000	5,000
<i>Total</i>	\$ 7,857,411	\$ 8,802,857	\$ 8,671,502	\$ 8,671,502
<i>Community Services and Development</i>				
Seniors Program	\$ 539,576	\$ 674,266	\$ 688,893	\$ 688,893
Community Services	981,441	1,019,161	1,027,402	1,027,402
Homeless Assistance	423,455	460,290	451,955	451,955
<i>Total</i>	1,944,472	2,153,717	2,168,250	2,168,250
<i>Miscellaneous</i>				
Non-Departmental	\$ 1,453,732	\$ 2,024,190	\$ 1,275,177	\$ 1,275,177
Contingency	822,749	943,000	698,000	698,000
<i>Total</i>	\$ 2,276,481	\$ 2,967,190	\$ 1,973,177	\$ 1,973,177
TOTAL OPERATING	\$ 36,732,966	\$ 42,102,525	\$ 42,013,435	\$ 41,972,403
Transfer to OPEB Trust Fund	\$ 401,000	\$ 910,000	\$ 910,000	\$ 910,000
Transfer to CIP	\$ 11,584,204	\$ 9,327,945	\$ 5,130,639	\$ 5,130,639
COMBINED TOTAL	\$ 48,317,170	\$ 52,340,470	\$ 48,054,074	\$ 48,013,042



EXPENDITURE STATEMENT BY OBJECT

FISCAL YEAR 2010

	Actual 2007 - 08	Adopted 2008 - 09	Proposed 2009 - 10	Adopted 2009 - 10
<i>Personnel Services</i>				
Salaries, Full Time	\$ 14,445,892	\$ 16,365,637	\$ 16,968,981	\$ 16,988,923
Other Taxable Compensation	4,800	6,000	6,000	6,000
Vacation & Sick Leave	209,137	195,000	195,000	195,000
Overtime	930,235	1,102,250	673,701	673,701
Salaries, Employment Agreement	392,300	383,426	417,414	417,414
Salaries, Part-Time	2,815,902	3,213,330	3,151,125	3,151,125
Social Security & Medicare Taxes	1,387,599	1,626,364	1,636,799	1,638,325
State Unemployment Insurance	4,347	30,000	30,000	30,000
Workers' Compensation Insurance	147,209	159,820	233,300	233,300
Group Insurance	1,707,733	2,090,166	2,145,742	2,145,742
Retirement Contribution	1,604,488	1,650,948	1,682,462	1,682,462
Retirement Health Savings (RHS)	141,267	190,330	128,979	128,979
Savings Plan Contribution	445,412	490,696	493,951	493,951
Deferred Compensation	6,516	9,714	-	-
Tuition Reimbursement	26,345	-	-	-
<i>Total Personnel Services</i>	\$ 24,269,182	\$ 27,513,681	\$ 27,763,454	\$ 27,784,922
<i>Operating Expenses</i>				
Office Supplies	\$ 93,070	\$ 100,150	\$ 111,550	\$ 111,550
General Operating Supplies	672,367	754,077	890,314	890,314
Photographic, Audio, Video Supplies	6,060	11,900	11,400	11,400
Program Activities	183,849	225,525	185,275	185,275
Police Outreach Program Supplies	4,508	8,650	6,200	6,200
Police Weapons & Supplies	58,556	72,025	69,705	69,705
Supplies for Resale	34,132	39,500	39,000	39,000
Furniture & Fixtures	31,971	47,320	44,895	44,895
Machinery & Equipment	112,724	148,720	42,800	42,800
Building & Construction Supplies	89,277	121,000	125,500	125,500
Accounting & Audit	96,859	106,660	118,000	118,000
Information Technology	60,634	120,225	137,515	137,515
Software Licenses	35,720	31,967	18,720	18,720
Software Maintenance Agreements	96,282	204,756	194,321	194,321
Engineering & Architectural	24,774	30,000	253,000	140,500
Legal	231,611	93,430	91,570	91,570
Management Consulting	-	25,000	15,000	15,000
Wellness Program	-	62,796	46,116	46,116
Medical/Hospital	25,358	33,500	19,500	19,500
Miscellaneous Professional Services	1,139,137	1,841,145	614,146	614,146
Americans with Disabilities Act	2,633	2,250	2,450	2,450
Contract Cleaning Services	257,592	300,990	375,093	375,093
Contract Maintenance Services	-	-	444,000	444,000
Investigations	16,592	26,748	27,052	27,052
Security Services	101,336	145,940	151,410	151,410
Instructor Services	124,141	156,645	144,045	144,045
Performances & Entertainment	129,326	136,793	139,728	139,728
HOPWA Pass Thru Exp	294,159	-	-	-
Advertising	204,229	208,600	165,894	165,894
Awards & Presentations	30,121	42,100	37,450	37,450
Contributions	794,659	951,028	961,525	1,011,525
Professional Dues & Cert. Fees	108,590	132,135	132,277	132,277
Magazines, Books & Resource Material	18,197	26,865	25,415	25,415



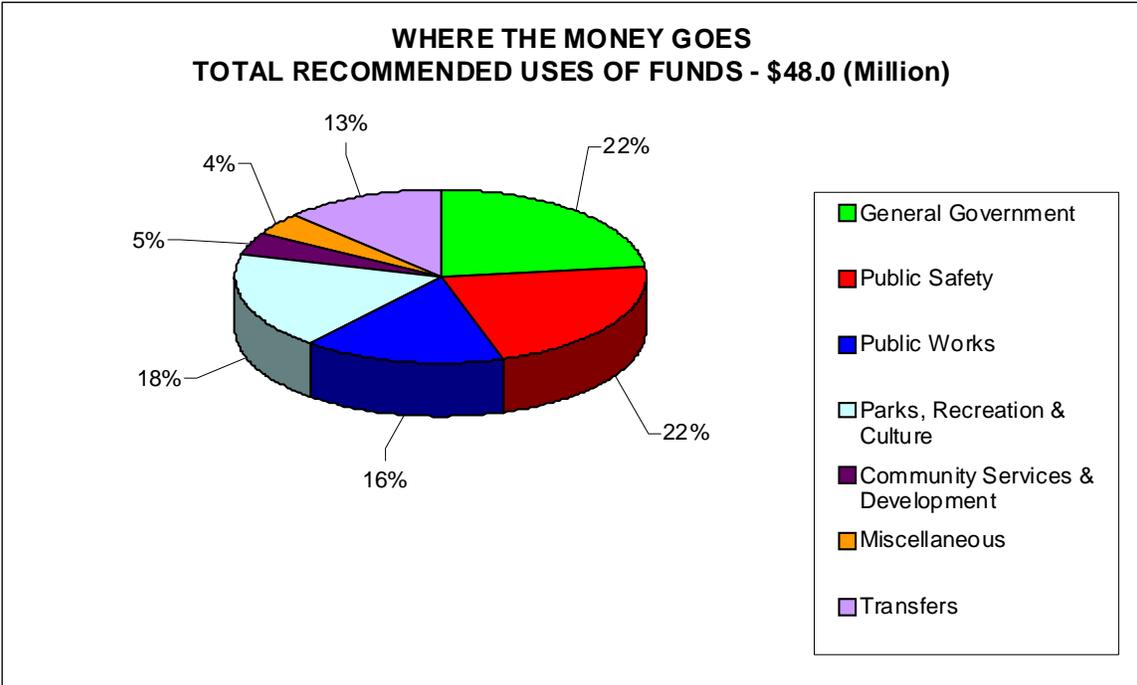
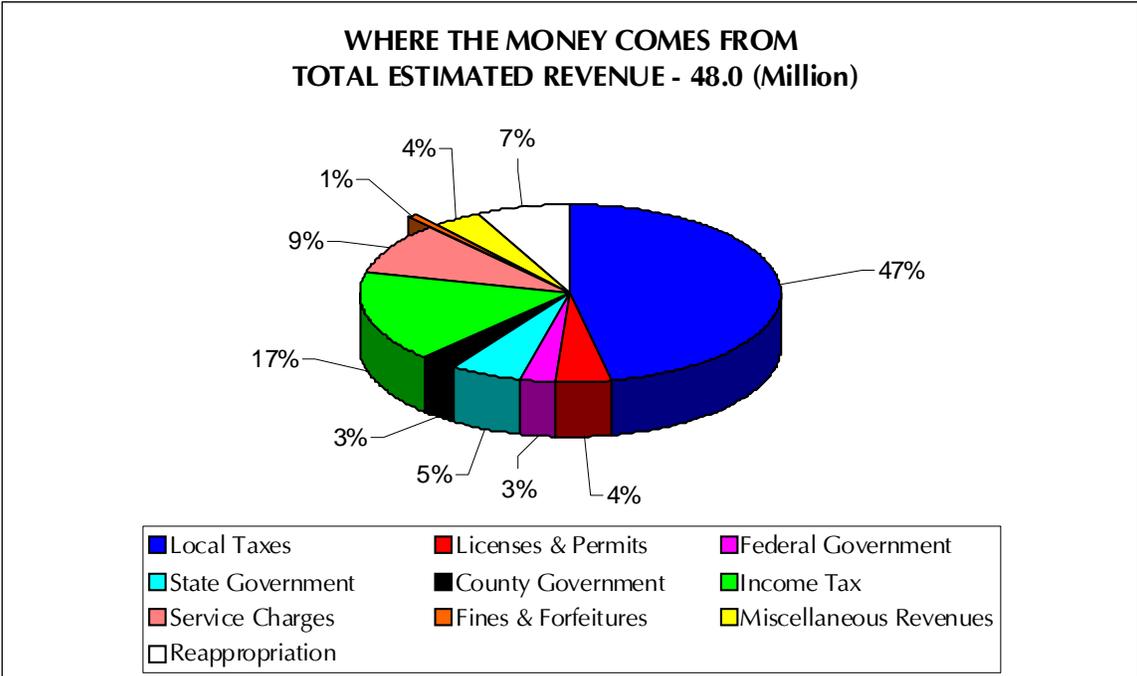
EXPENDITURE STATEMENT BY OBJECT

FISCAL YEAR 2010

	Actual 2007 - 08	Adopted 2008 - 09	Proposed 2009 - 10	Adopted 2009 - 10
Conference & Seminar Registration	49,328	94,535	99,445	99,445
In-Service Training	27,076	20,700	22,020	22,020
Travel Expense	59,339	106,360	95,795	95,795
Mileage Reimbursement	6,849	7,650	8,300	8,300
Utilities	1,239,941	1,413,778	1,422,505	1,422,505
Recycling Services/Trash Collection	75,225	70,320	81,875	81,875
Telephone (Landline)	88,590	104,490	89,950	89,950
Cellular Telephone	67,231	62,920	106,610	106,610
Pagers	1,695	1,560	880	880
Vehicle & Equipment Gasoline	363,737	422,800	454,740	454,740
Printing & Binding	111,349	156,268	155,554	155,554
Signage	28,888	29,015	28,325	28,325
Postage	76,537	92,225	96,425	96,425
Messenger Services	3,703	4,100	4,250	4,250
Laundry & Uniforms	117,042	127,994	120,516	120,516
Miscellaneous	651,232	172,313	423,128	423,128
Insurance - Not Payroll	394,092	324,837	356,587	356,587
Rental & Use Charges	1,064,367	1,244,840	964,497	964,497
Rental of Facilities	91,979	105,261	107,204	107,204
Repair & Maintenance - Buildings	279,285	344,535	1,071,849	1,071,849
Repair & Maintenance - Machinery	135,272	208,530	187,115	187,115
Repair & Maintenance - Vehicles	220,486	256,350	257,100	257,100
Repair & Maintenance - Furn & Equip.	2,042	3,700	3,850	3,850
<i>Total Operating Expenses</i>	\$ 10,233,749	\$ 11,583,521	\$ 11,799,386	\$ 11,736,886
<i>Capital Outlay</i>				
Software	\$ -	\$ 80,000	\$ 160,000	\$ 160,000
Furniture & Equipment	268,000	703,783	734,275	734,275
Vehicles & Equipment	1,159,655	1,278,540	858,320	858,320
<i>Total Capital Outlay</i>	\$ 1,427,655	\$ 2,062,323	\$ 1,752,595	\$ 1,752,595
<i>Contingency</i>	\$ 401,380	\$ 943,000	\$ 698,000	\$ 698,000
TOTAL EXPENDITURES	\$ 35,930,586	\$ 42,102,525	\$ 42,013,435	\$ 41,972,403
OPERATING TRANSFER TO				
OPEB TRUST FUND	\$ 401,000	\$ 910,000	\$ 910,000	\$ 910,000
CAPITAL IMPROVEMENTS	11,584,204	9,327,945	5,130,639	5,130,639
<i>Total Operating Transfers</i>	11,985,204	10,237,945	6,040,639	6,040,639
TOTAL EXPENDITURES AND OTHER USES	\$ 47,915,790	\$ 52,340,470	\$ 48,054,074	\$ 48,013,042

REVENUE & EXPENDITURE CHART

FISCAL YEAR 2010



BUDGET ANALYSIS

FISCAL YEAR 2010

Department	Adopted FY 08	Adopted FY 09	% Change FY 07 - FY 08	Adopted FY 10	% Change FY 09 - FY 10
<i>Community and Public Relations</i>	\$ 2,424,751	\$ 2,495,300	2.91%	\$ 2,513,894	0.75%
<i>Finance & Administration</i>	14,696,276	14,512,744	-1.25%	9,450,300	-35.23%
<i>Human Resources</i>	540,045	695,062	28.70%	673,993	-3.03%
<i>Information Technology</i>	955,617	1,059,666	10.89%	1,074,047	1.36%
<i>Office of the City Manager</i>	2,133,573	1,778,604	-16.64%	2,154,795	19.94%
<i>Parks, Recreation & Culture</i>	7,375,936	7,651,502	3.74%	7,591,457	-0.78%
<i>Planning & Code</i>	3,747,813	3,783,944	0.96%	3,889,140	2.78%
<i>Police</i>	6,962,574	8,014,221	15.10%	7,686,319	-4.09%
<i>Public Works</i>	11,802,650	12,349,427	4.63%	12,979,097	6.01%
<i>Personnel</i>	25,330,388	27,513,954	8.62%	27,784,922	0.98%
<i>Operating Expenses</i>	10,330,950	11,583,248	12.12%	11,736,886	1.33%
<i>Contingency Funds</i>	844,898	943,000	11.61%	698,000	-25.98%
<i>Transfer Funds</i>	11,985,204	10,237,945	-14.58%	6,040,639	-41.00%
<i>Capital Outlay</i>	2,147,795	2,062,323	-3.98%	1,752,595	-15.02%
Total	\$ 50,639,235	\$ 52,340,470	3.36%	\$ 48,013,042	-8.27%



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
<hr/>						
100 GENERAL FUND						
<hr/>						
100 GENERAL FUND						
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41 TAXES						
<hr/>						
100 410000 RE TAX-CYR	17,000,000	0	17,000,000	18,596,842.65	-1,596,842.65	109.4%*
100 410100 RE TAX-PYR	600,000	0	600,000	-59,202.73	659,202.73	9.9%*
100 411000 CPPTAX-CYR	1,590,000	0	1,590,000	1,111,965.00	478,035.00	69.9%*
100 411100 CPPTAX-PYR	100,000	0	100,000	74,927.01	25,072.99	74.9%*
100 412000 PPTAX-CYR	0	0	0	7,881.92	-7,881.92	100.0%*
100 412100 PPTAX-PYR	0	0	0	117.44	-117.44	100.0%*
100 413000 PUPPT-CYR	0	0	0	165,721.24	-165,721.24	100.0%*
100 413100 PUPPT-PYR	0	0	0	32,661.23	-32,661.23	100.0%*
100 414000 HOTEL TAX	0	0	0	609,712.35	-609,712.35	100.0%*
100 418300 ADMIN/AMUS	1,030,000	0	1,030,000	747,317.92	282,682.08	72.6%*
100 419000 TX PEN/INT	200,000	0	200,000	46,176.25	153,823.75	23.1%*
100 419100 PEN/INT PY	0	0	0	18,783.68	-18,783.68	100.0%*
TOTAL TAXES	20,520,000	0	20,520,000	21,352,903.96	-832,903.96	104.1%
<hr/>						
42 LICENSE/PERMITS						
<hr/>						
100 420070 PIS PERMIT	20,000	0	20,000	10,821.00	9,179.00	54.1%*
100 420090 AMUSEMNT L	23,000	0	23,000	22,540.00	460.00	98.0%*
100 420100 TRADERS L	50,000	0	50,000	146,318.47	-96,318.47	292.6%*
100 420130 PEDDLERS L	2,500	0	2,500	15,500.00	-13,000.00	620.0%*
100 420150 ELECTRIC L	20,500	0	20,500	23,510.00	-3,010.00	114.7%*
100 420170 RENTAL LIC	516,750	0	516,750	582,700.00	-65,950.00	112.8%*
100 420185 BUS SHELTR	21,000	0	21,000	9,609.64	11,390.36	45.8%*
100 420190 CATV FEES	525,000	0	525,000	233,275.78	291,724.22	44.4%*
100 420200 CATV ACCES	55,100	0	55,100	.00	55,100.00	.0%*
100 420210 ANIMAL LIC	18,000	0	18,000	17,213.00	787.00	95.6%*
100 420220 PET SHOP	1,000	0	1,000	500.00	500.00	50.0%*
100 420230 BLDG PERMS	470,865	0	470,865	865,552.65	-394,687.65	183.8%*
100 420250 ELECT PERM	72,180	0	72,180	126,100.53	-53,920.53	174.7%*
100 420290 OCCUP PERM	20,000	0	20,000	85,600.00	-65,600.00	428.0%*
100 420300 HOME PERMS	100	0	100	640.00	-540.00	640.0%*



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

PG 2
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FOR 2009 12

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
100 420310 SIGN PERMS	9,500	0	9,500	14,080.00	-4,580.00	148.2%*
100 420320 FIRE PERMS	89,880	0	89,880	146,531.38	-56,651.38	163.0%*
100 420325 FIRE SYS P	0	0	0	10,296.00	-10,296.00	100.0%*
100 420330 MECH PERMS	46,380	0	46,380	64,278.50	-17,898.50	138.6%*
100 420340 EVENT PERM	2,000	0	2,000	1,250.00	750.00	62.5%*
100 420350 GRDNG PERM	95,340	0	95,340	48,054.85	47,285.15	50.4%*
100 420360 FIRE SYS	15,000	0	15,000	.00	15,000.00	.0%*
100 420370 ON-SITE IM	16,000	0	16,000	113,895.00	-97,895.00	711.8%*
TOTAL LICENSE/PERMITS	2,090,095	0	2,090,095	2,538,266.80	-448,171.80	121.4%

43 GRANTS-FED, ST, COUNTY

100 431200 FED-TR HSE	128,245	0	128,245	117,559.00	10,686.00	91.7%*
100 432000 FED-TEP	190,400	0	190,400	.00	190,400.00	.0%*
100 432100 POL EQUIP	117,000	0	117,000	.00	117,000.00	.0%*
100 433100 FED-CDBG	2,187,975	0	2,187,975	357,196.87	1,830,778.13	16.3%*
100 434050 ST-OLDETOW	75,000	0	75,000	75,000.00	.00	100.0%*
100 434100 ST-MISC	101,300	0	101,300	3,915.30	97,384.70	3.9%*
100 434110 ST-HOMELES	6,300	0	6,300	6,317.00	-17.00	100.3%*
100 434200 ST-POLICE	522,000	0	522,000	421,941.00	100,059.00	80.8%*
100 434300 ST-ARTS	28,000	0	28,000	26,937.00	1,063.00	96.2%*
100 434800 ST-SENR CT	200,000	0	200,000	.00	200,000.00	.0%*
100 435600 ST-STORMWT	75,000	0	75,000	.00	75,000.00	.0%*
100 435900 ST-HWAY US	2,050,000	0	2,050,000	1,367,349.25	682,650.75	66.7%*
100 437000 CTY-OPERTN	0	0	0	38,419.71	-38,419.71	100.0%*
100 437110 CTY-HOMELS	9,500	0	9,500	9,519.00	-19.00	100.2%*
100 437120 CTY-SENIOR	100,000	0	100,000	75,000.00	25,000.00	75.0%*
100 437130 CTY-NUTRIT	45,000	0	45,000	42,915.00	2,085.00	95.4%*
100 437155 CTY-RAP	4,800	0	4,800	1,000.00	3,800.00	20.8%*
100 437160 CTY-MCPS	4,500	0	4,500	615.81	3,884.19	13.7%*
100 437165 HOUSING	5,000	0	5,000	1,800.00	3,200.00	36.0%*
100 437970 CTY-FIN CP	2,645	0	2,645	2,645.36	-.36	100.0%*
100 438100 CTY-INCOME	8,600,000	0	8,600,000	7,212,307.83	1,387,692.17	83.9%*
100 438700 CTY-DUP SV	1,230,000	0	1,230,000	1,230,181.00	-181.00	100.0%*
TOTAL GRANTS-FED, ST, COUNTY	15,682,665	0	15,682,665	10,990,619.13	4,692,045.87	70.1%

44 CHARGES AND FEES

100 441300 ZONING FEE	75,000	0	75,000	87,061.87	-12,061.87	116.1%*
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City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

PG 3
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FOR 2009 12

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
100 447150 REC/SPORTS	348,000	0	348,000	350,142.10	-2,142.10	100.6%*
100 447160 REC/CLASS	296,000	0	296,000	266,210.98	29,789.02	89.9%*
100 447170 REC/YOUTH	120,000	0	120,000	121,047.35	-1,047.35	100.9%*
100 447180 REC/CAMPS	365,000	0	365,000	306,300.53	58,699.47	83.9%*
100 447200 CASEY RENT	145,000	0	145,000	119,083.25	25,916.75	82.1%*
100 447210 CASEY/PROG	46,000	0	46,000	48,678.19	-2,678.19	105.8%*
100 447220 WATER PARK	286,000	0	286,000	265,263.46	20,736.54	92.7%*
100 447240 KENTLANDS	175,000	0	175,000	114,509.01	60,490.99	65.4%*
100 447250 ARTS REVNU	15,000	0	15,000	13,451.00	1,549.00	89.7%*
100 447260 SPEC EVENT	57,000	0	57,000	56,163.40	836.60	98.5%*
100 447270 GAAC	192,000	0	192,000	242,551.84	-50,551.84	126.3%*
100 447280 SKATE PARK	44,000	0	44,000	35,813.77	8,186.23	81.4%*
100 447290 PICNICS	50,000	0	50,000	38,637.50	11,362.50	77.3%*
100 447300 WINTER LGT	245,000	0	245,000	199,727.00	45,273.00	81.5%*
100 447320 MINI GOLF	95,000	0	95,000	82,309.30	12,690.70	86.6%*
100 447330 OLDE TOWNE	2,000	0	2,000	4,007.32	-2,007.32	200.4%*
100 447340 ACTIVITY C	180,000	0	180,000	174,477.45	5,522.55	96.9%*
100 447350 FOOD SRVCS	3,300	0	3,300	.00	3,300.00	.0%*
100 447360 ACTVTY PRG	75,000	0	75,000	70,503.63	4,496.37	94.0%*
100 447370 AB RENTAL	14,000	0	14,000	11,494.00	2,506.00	82.1%*
100 447380 AB PROGRAM	40,000	0	40,000	33,092.20	6,907.80	82.7%*
100 447390 AB ADM	42,000	0	42,000	29,892.70	12,107.30	71.2%*
100 447400 AB ART SAL	5,000	0	5,000	4,391.48	608.52	87.8%*
100 447410 ROBERTSON	46,000	0	46,000	64,215.69	-18,215.69	139.6%*
100 447417 YOUTH S TX	0	0	0	2,765.48	-2,765.48	100.0%*
100 447422 AQUATIC TX	0	0	0	1,349.22	-1,349.22	100.0%*
100 447423 ARTS BA-TX	0	0	0	1,951.54	-1,951.54	100.0%*
100 447428 SKATE P TX	0	0	0	361.43	-361.43	100.0%*
100 447432 MINI GF TX	0	0	0	3,698.86	-3,698.86	100.0%*
100 447470 GAAC TX	0	0	0	93.05	-93.05	100.0%*
100 447550 COMM MESEU	2,000	0	2,000	2,288.12	-288.12	114.4%*
100 447800 DEA MEMBER	6,000	0	6,000	4,544.00	1,456.00	75.7%*
100 447920 COMM PROMT	0	0	0	224.00	-224.00	100.0%*
100 448250 SNR PROGM	62,500	0	62,500	60,023.02	2,476.98	96.0%*
100 448300 SNR RENTAL	30,000	0	30,000	20,975.00	9,025.00	69.9%*
100 449100 STORM MGT	15,000	0	15,000	102,500.00	-87,500.00	683.3%*
100 449150 ENVIRONWAI	1,000	0	1,000	4,115.00	-3,115.00	411.5%*
100 449200 PLAN REV	5,000	0	5,000	8,100.00	-3,100.00	162.0%*
100 449240 RECYCLING	796,180	0	796,180	790,795.54	5,384.46	99.3%*
100 449300 WATER QUAL	503,780	0	503,780	471,273.00	32,507.00	93.5%*
100 449600 BIKE RENTA	0	0	0	175.00	-175.00	100.0%*
100 449800 PARKING GR	0	0	0	35.00	-35.00	100.0%*
TOTAL CHARGES AND FEES	4,382,760	0	4,382,760	4,214,292.28	168,467.72	96.2%

45 FINES & FORFEITURES



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
100 451300 ORD FINES	20,000	0	20,000	19,812.00	188.00	99.1%*
100 451310 POL FINES	30,500	0	30,500	136,660.36	-106,160.36	448.1%*
100 451320 RET CK FEE	500	0	500	560.00	-60.00	112.0%*
100 451330 SETTLEMENT	2,000	0	2,000	.00	2,000.00	.0%*
100 451340 SEIZURE	1,000	0	1,000	.00	1,000.00	.0%*
100 451350 RADAR	2,400,000	0	2,400,000	360,706.01	2,039,293.99	15.0%*
TOTAL FINES & FORFEITURES	2,454,000	0	2,454,000	517,738.37	1,936,261.63	21.1%
46 MISCELLANEOUS						
100 460110 SALE RECYC	2,500	0	2,500	6,960.21	-4,460.21	278.4%*
100 460120 REPO INTER	0	0	0	4,983.52	-4,983.52	100.0%*
100 460210 SALES PUBL	0	0	0	4,749.88	-4,749.88	100.0%*
100 461100 INTEREST	2,050,000	0	2,050,000	845,272.67	1,204,727.33	41.2%*
100 462010 RENT-RESID	17,450	0	17,450	16,775.22	674.78	96.1%*
100 462030 RENT-SPRIN	41,000	0	41,000	29,972.34	11,027.66	73.1%*
100 462040 RENT-COMME	10,000	0	10,000	23,149.36	-13,149.36	231.5%*
100 462110 RENT-WELLS	24,000	0	24,000	19,038.00	4,962.00	79.3%*
100 462120 RENT-50 DE	11,000	0	11,000	10,450.00	550.00	95.0%*
100 463000 BUS SHETR	20,000	0	20,000	.00	20,000.00	.0%*
100 464100 CONTRIBUTI	127,300	0	127,300	61,484.24	65,815.76	48.3%*
100 464250 CONT-PEG	61,000	0	61,000	36,144.50	24,855.50	59.3%*
100 465100 EXP REIMB	0	0	0	3,825.00	-3,825.00	100.0%*
100 465200 PYR REIMB	255	0	255	5,153.22	-4,898.22	2020.9%*
100 467200 MISC	0	0	0	17,739.53	-17,739.53	100.0%*
100 467210 OVER/SHORT	0	0	0	80.77	-80.77	100.0%*
100 467230 MISC-VENDG	8,500	0	8,500	6,600.93	1,899.07	77.7%*
100 467250 PASSPORTS	35,000	0	35,000	15,400.00	19,600.00	44.0%*
100 467270 SIGNS	0	0	0	603.00	-603.00	100.0%*
100 467300 COMM PROMO	0	0	0	655.24	-655.24	100.0%*
100 470940 PLANNG TAX	0	0	0	631.44	-631.44	100.0%*
TOTAL MISCELLANEOUS	2,408,005	0	2,408,005	1,109,669.07	1,298,335.93	46.1%
48 SALES ASSET/REAPPROP						
100 481100 SALE ASSET	1,195,000	0	1,195,000	2,156,122.20	-961,122.20	180.4%*
100 481200 REAPPROP	3,607,945	0	3,607,945	.00	3,607,945.00	.0%*



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

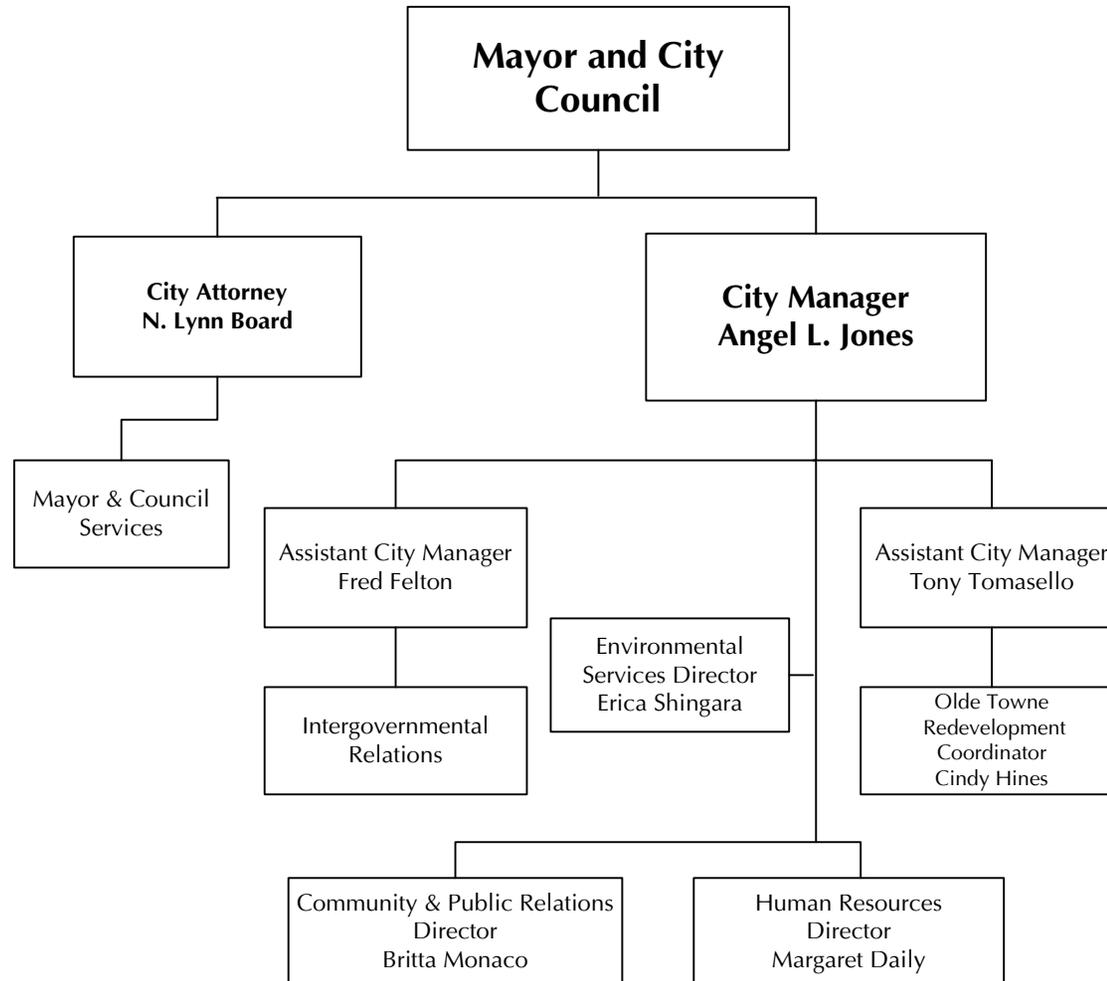
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
100 481300 REAPP-ESCR	0	0	0	432,372.10	-432,372.10	100.0%*
TOTAL SALES ASSET/REAPPROP	4,802,945	0	4,802,945	2,588,494.30	2,214,450.70	53.9%
TOTAL GENERAL FUND	52,340,470	0	52,340,470	43,311,983.91	9,028,486.09	82.8%
TOTAL GENERAL FUND	52,340,470	0	52,340,470	43,311,983.91	9,028,486.09	82.8%
TOTAL REVENUES	52,340,470	0	52,340,470	43,311,983.91	9,028,486.09	
GRAND TOTAL	52,340,470	0	52,340,470	43,311,983.91	9,028,486.09	82.8%

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**CITY MANAGER'S
OFFICE**



OFFICE OF THE CITY MANAGER

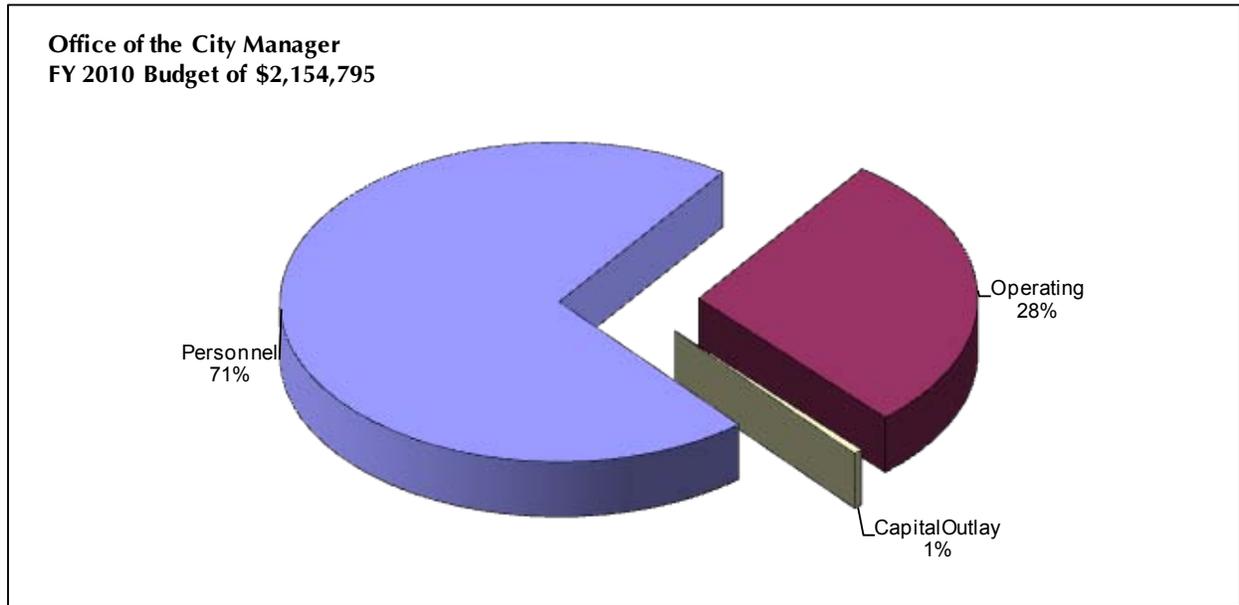


OFFICE OF THE CITY MANAGER DEPARTMENT OVERVIEW

MISSION:

The Office of the City Manager coordinates the overall activities of the City, implements policies/procedures established by the Mayor and City Council and provides numerous specialized services.

Budget Summary	Budgeted 2007 - 08	Budgeted 2008 - 09	Proposed 2009 - 10	Adopted 2009 - 10
Mayor & City Council	204,931	210,146	214,072	235,540
Legal Services	254,549	368,511	368,698	368,698
Registration & Elections	35,150	2,000	36,000	36,000
Office of the City Manager	642,397	666,505	700,121	700,121
Economic Development	785,146	307,423	559,002	559,002
Environmental Services	211,400	224,019	255,434	255,434
TOTAL	\$ 2,133,573	\$ 1,778,604	\$ 2,133,327	\$ 2,154,795





OFFICE OF THE CITY MANAGER DEPARTMENT OVERVIEW

Staffing Summary By Position:

1101 - Mayor & Council	FY 08	FY 09	FY 10
Municipal Clerk	0	0	1
Executive Assistant	1	1	0
Part-Time Personnel	0.2	0.2	0.2
Subtotal	1.2	1.2	1.2

1111 - Legal Services	FY08	FY 09	FY 10
City Attorney	0	1	1
Administrative Assistant III	0	1	1
Employment Agreement Personnel	0.8	0	0
Subtotal	0.8	2	2

1131 - Office of the City Manager	FY 08	FY 09	FY 10
City Manager	1	1	1
Assistant City Manager	1	1	1
Executive Assistant	1	1	1
Administrative Assistant III	1	1	1
Administrative Assistant II	0	1	1
Human Resources Assistant	1	0	0
Part-Time Personnel	1.5	1.5	1.5
Subtotal	6.5	6.5	6.5

1133 - Economic & Community Development	FY 08	FY 09	FY 10
Assistant City Manager	1	1	1
Community Development Director	1	0	0
Olde Towne Revitalization Coordinator	1	1	1
Subtotal	3	2	2

1134 - Environmental Affairs	FY 08	FY 09	FY 10
Environmental Services Director	1	1	1
Environmental Specialist	1	1	1
Part-Time Personnel	0.5	0.5	0.5
Subtotal	2.5	2.5	2.5

TOTAL	FY 08	FY 09	FY 10
Full-Time Personnel	11	12	12
Employment Agreement Personnel	0.8	0	0
Part-Time Personnel	2.2	2.2	2.2
	14	14.2	14.2

Department Analysis Report - Adopted

Office of the City Manager

Activity	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
1101 - Mayor & City Council	\$204,931	\$210,146	2.54%	21.15%
1111 - Legal Services	\$254,549	\$368,511	44.77%	21.15%
1122 - Registration & Elections	\$35,150	\$2,000	-94.31%	21.15%
1131 - Office of the City Manager	\$642,397	\$666,505	3.75%	21.15%
1133 - Economic Development	\$785,146	\$307,423	-60.85%	21.15%
1134 - Environmental Services	\$211,400	\$224,019	5.97%	21.15%
Personnel	\$1,396,403	\$1,446,790	3.61%	5.84%
Operating Expenses	\$726,885	\$321,559	-55.76%	90.46%
Contingency Funds				
Transfer Funds				
Capital Outlay	\$10,285	\$10,255	-0.29%	8.58%
Total	\$2,133,573	\$1,778,604	-16.64%	21.15%

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SERVICES PROVIDED:

The Mayor and five Council members constitute the legislative and policy-making body of the City government. They enact ordinances and resolutions, review and adopt the budget, authorize contracts, consider planning and zoning matters referred to them by the Planning Commission, and establish programs and general policy for the welfare of the City and its citizens. The Mayor and members of the Council are elected at-large on a non-partisan basis for staggered four-year terms. The Mayor serves as President of the Council and is a nonvoting member; however, he does have veto authority on all ordinances. The Council may override his veto by a four-fifths vote. With ratification of the Council, the Mayor appoints the City Attorney and members of the Planning Commission, Board of Appeals, Board of Supervisors of Elections and citizen advisory committees. Under the Charter, the Council appoints the City Manager and selects, from among the members, a Vice President to serve in the absence of the Mayor.

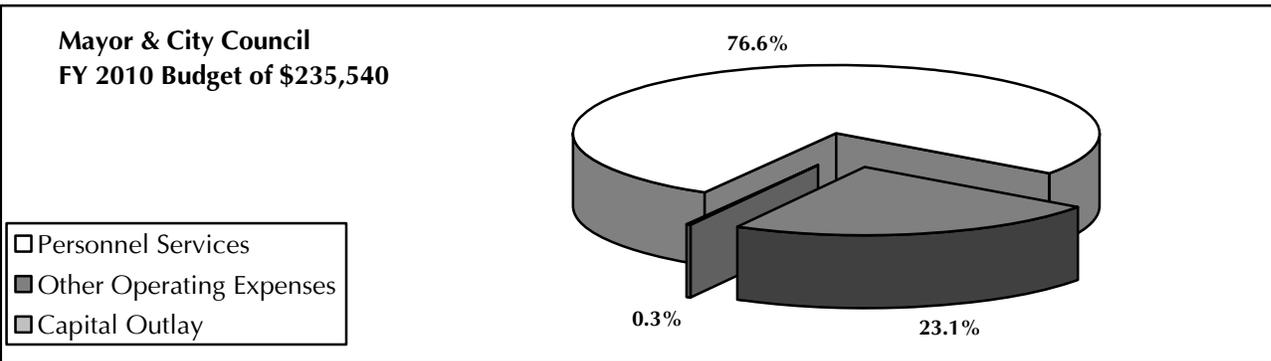
FY WORK PLAN GOALS:

- Continue to provide Mayor and Council meeting packages that are complete and accurate.
- Fully implement paperless package.
- Review records management process for all important City documents.

SIGNIFICANT CHANGES FOR FY 10:

- No Significant Changes

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$148,101	\$152,006	\$159,032	\$180,500
Other Operating Expenses	56,055	57,480	54,300	54,300
Capital Outlay	775	660	740	740
TOTAL	\$204,931	\$210,146	\$214,072	\$235,540



Activity Analysis Report - Adopted

1101 - Mayor & City Council

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$58,150	\$61,930	6.50%	3.23%
509000 - Salaries, Part-Time Employee	\$62,100	\$64,894	4.50%	0.00%
510000 - Social Security & Medicare T	\$9,199	\$9,702	5.47%	1.58%
514000 - Group Insurance	\$12,256	\$8,668	-29.28%	56.22%
515000 - Retirement Contribution (401	\$4,652	\$4,954	6.49%	0.00%
516000 - Savings Plan Contribution (4	\$1,744	\$1,858	6.54%	0.00%
521000 - Office Supplies	\$750	\$750	0.00%	-33.33%
522000 - General Operating Supplies	\$0	\$0	100.00%	100.00%
525000 - Furniture & Fixtures	\$100	\$100	0.00%	-100.00%
526000 - Machinery & Equipment	\$0	\$0	100.00%	100.00%
531500 - Software Licenses	\$0	\$0	100.00%	100.00%
531600 - Software Maintenance Agree	\$355	\$280	-21.13%	-46.43%
533000 - Legal	\$0	\$0	100.00%	100.00%
536000 - Miscellaneous Professional S	\$0	\$0	100.00%	100.00%
542000 - Awards & Presentations	\$0	\$0	100.00%	100.00%
544000 - Professional Dues & Certifica	\$500	\$500	0.00%	0.00%
545000 - Magazines, Books & Resourc	\$300	\$300	0.00%	0.00%
546000 - Conference & Seminar Regis	\$8,500	\$8,500	0.00%	0.00%
546300 - In-Service Training	\$300	\$300	0.00%	-33.33%
547000 - Travel Expense	\$25,500	\$25,500	0.00%	-1.96%
547100 - Travel Mileage Reimburseme	\$250	\$250	0.00%	60.00%
551100 - Cellular Telephone	\$3,500	\$5,000	42.86%	0.00%
553000 - Printing & Binding	\$0	\$0	100.00%	100.00%
556000 - Postage	\$1,000	\$1,000	0.00%	25.00%
556500 - Messenger Services	\$0	\$0	100.00%	100.00%
560000 - Miscellaneous	\$15,000	\$15,000	0.00%	-20.00%
573000 - Repair & Maintenance - Mac	\$0	\$0	100.00%	100.00%
575000 - Repair & Maintenance - Furni	\$0	\$0	100.00%	100.00%
592000 - Software	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$775	\$660	-14.84%	12.12%
Personnel	\$148,101	\$152,006	2.64%	4.62%
Operating Expenses	\$56,055	\$57,480	2.54%	-5.53%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$775	\$660	-14.84%	12.12%
Total	\$204,931	\$210,146	2.54%	1.87%

1101 Mayor & City Council

Expenditure Statement by Object

**Proposed
2009 - 2010**

**Adopted
2009 - 2010**

Personnel Services

501000 Salaries, Full-Time Employees	\$ 63,930	\$ 83,872
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time	64,894	64,894
510000 Social Security & Medicare Taxes	9,855	11,381
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	13,541	13,541
514100 Group Insurance - Retirees		
515000 Retirement Contribution	4,954	4,954
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution	1,858	1,858
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 159,032	\$ 180,500

Operating Expenses

521000 Office Supplies		
	500	500
<i>Subtotal</i>	500	500
522000 General Operating Supplies		
	500	500
<i>Subtotal</i>	500	500
531600 Software Maintenance Agreements		
Maintenance - Network SW/Anti-Virus SW (2)	40	40
Maintenance - Software (Adobe Acrobat) (1)	30	30
Maintenance - Software (Microsoft CALs) (2)	80	80
<i>Subtotal</i>	150	150
544000 Professional Dues & Certification Fees		
Chamber of Commerce	300	300
Maryland Municipal League Chapter Dues	200	200
<i>Subtotal</i>	500	500
545000 Magazines, Books & Resource Material		
	300	300
<i>Subtotal</i>	300	300
546000 Conference & Seminar Registration		
Maryland Municipal League	2,000	2,000
National League of Cities	4,000	4,000
National League of Cities Steering Committee Meetings	2,500	2,500
<i>Subtotal</i>	8,500	8,500

1101 Mayor & City Council

546300 In-Service Training			
In-Service Training	200	200	
<i>Subtotal</i>		200	200
547000 Travel Expense			
Maryland Municipal League	6,500	6,500	
National League of Cities	10,000	10,000	
National League of Cities Steering Committee Meetings	8,500	8,500	
<i>Subtotal</i>		25,000	25,000
547100 Travel Mileage Reimbursement			
	400	400	
<i>Subtotal</i>		400	400
551100 Cellular Telephone			
M&CC (6)	5,000	5,000	
<i>Subtotal</i>		5,000	5,000
556000 Postage			
	1,250	1,250	
<i>Subtotal</i>		1,250	1,250
560000 Miscellaneous			
Intergovernmental Relations	9,500	9,500	
Legislative Dinners	1,000	1,000	
Maryland Municipal League Chapter Functions	500	500	
Strategic Planning Retreat	1,000	1,000	
<i>Subtotal</i>		12,000	12,000
Subtotal Operating Expenses		54,300	54,300

Capital Outlay

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (Monitor only) (1)	50	50	
Replacement - Computer Hardware (PC + Monitors) (2)	640	640	
Replacement - Scanner (CanoScan LIDE 100)	50	50	
<i>Subtotal</i>		740	740
Subtotal Capital Outlay		740	740
Total		214,072	235,540



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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 GENERAL FUND							
1101 MAYOR & CITY COUNCIL							
101 MAYOR & CITY COUNCIL							
1101 501000 FULL TIME	61,930	0	61,930	58,023.33	.00	3,906.67	93.7%
1101 505200 OTHER-GFIT	0	0	0	105.00	.00	-105.00	100.0%*
1101 507000 VAC/SICK	0	0	0	1,190.96	.00	-1,190.96	100.0%*
1101 508000 OVERTIME	0	0	0	2,194.73	.00	-2,194.73	100.0%*
1101 509000 PART-TIME	64,894	0	64,894	57,356.34	.00	7,537.66	88.4%
1101 510000 FICA TAXES	9,702	0	9,702	8,507.35	.00	1,194.65	87.7%
1101 514000 GROUP HEAL	8,668	0	8,668	14,105.55	.00	-5,437.55	162.7%*
1101 515000 RETIRE401A	4,954	0	4,954	4,933.98	.00	20.02	99.6%
1101 516000 SAVING401K	1,858	0	1,858	782.71	.00	1,075.29	42.1%
1101 521000 OFFICE SUP	750	0	750	.00	.00	750.00	.0%
1101 522000 GEN OPERAT	0	0	0	524.00	.00	-524.00	100.0%*
1101 525000 FURN/FIX	100	0	100	.00	.00	100.00	.0%
1101 531600 SOFT MAINT	280	0	280	.00	.00	280.00	.0%
1101 542000 AWARDS PRE	0	0	0	1,388.00	.00	-1,388.00	100.0%*
1101 544000 DUES/MEMBE	500	0	500	60.00	.00	440.00	12.0%
1101 545000 PUBLICATIO	300	0	300	.00	.00	300.00	.0%
1101 546000 CONF/SEMIN	8,500	0	8,500	10,318.62	.00	-1,818.62	121.4%*
1101 546300 IN-SERVICE	300	0	300	.00	.00	300.00	.0%
1101 547000 TRAVEL EXP	25,500	0	25,500	15,719.70	.00	9,780.30	61.6%
1101 547100 LOC TRAVEL	250	0	250	504.75	.00	-254.75	201.9%*
1101 551100 CELLPHONE	5,000	0	5,000	5,254.86	.00	-254.86	105.1%*
1101 553000 PRINT/BIND	0	0	0	60.00	.00	-60.00	100.0%*
1101 556000 POSTAGE	1,000	0	1,000	2,057.47	.00	-1,057.47	205.7%*
1101 560000 MISCELLANE	15,000	0	15,000	11,259.74	.00	3,740.26	75.1%
1101 573000 R&M-MACH/E	0	0	0	214.00	.00	-214.00	100.0%*
1101 595100 FURN/EQ RE	660	0	660	660.00	.00	.00	100.0%
TOTAL MAYOR & CITY COUNCIL	210,146	0	210,146	195,221.09	.00	14,924.91	92.9%
TOTAL MAYOR & CITY COUNCIL	210,146	0	210,146	195,221.09	.00	14,924.91	92.9%

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SERVICES PROVIDED:

Funding in this activity is for the services of the City Attorney as well as any other legal services needed during the year. The City Attorney, appointed by the Mayor with the approval of the Council, is the legal advisor to the Mayor and City Council, City Manager, the City Planning Commission, and all departments of the City government. The City Attorney manages all outside legal counsel. The City Attorney must be admitted to practice by the Maryland Court of Appeals. The City Attorney attends City Council meetings, City Planning Commission meetings and other meetings as needed, and provides counsel and assistance relative to legal issues which may arise. The Attorney is also responsible for representing the City in litigation and other legal disputes; reviews or prepares proposed Charter amendments, ordinances, resolutions and other legal documents; and gives legal advice.

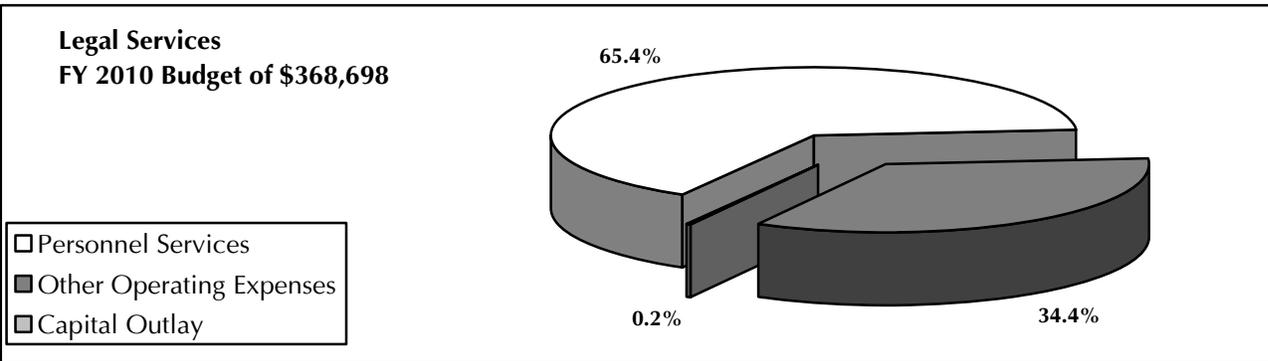
FY WORK PLAN GOALS:

- Provide legal representation for the City in any legal action.
- Provide timely legal advice to the Mayor, City Council, City Manager, boards, commissions, and City staff as requested.

SIGNIFICANT CHANGES FOR FY 10:

- Advertising decreased \$5,000 to more accurately reflect the actual usage in the year ended June 30, 2008.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$117,264	\$236,016	\$241,108	\$241,108
Other Operating Expenses	136,685	131,785	126,900	126,900
Capital Outlay	600	710	690	690
TOTAL	\$254,549	\$368,511	\$368,698	\$368,698



Activity Analysis Report - Adopted

1111 - Legal Services

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$0	\$168,590	100.00%	12.70%
508500 - Salaries, Employment Agree	\$88,312	\$0	-100.00%	100.00%
510000 - Social Security & Medicare T	\$6,756	\$12,897	90.90%	12.70%
514000 - Group Insurance	\$12,482	\$26,270	110.46%	-38.68%
515000 - Retirement Contribution (401	\$0	\$13,487	100.00%	10.33%
516000 - Savings Plan Contribution (4	\$0	\$5,058	100.00%	10.32%
516500 - Deferred Compensation	\$9,714	\$9,714	0.00%	-100.00%
521000 - Office Supplies	\$300	\$300	0.00%	0.00%
526000 - Machinery & Equipment	\$0	\$0	100.00%	100.00%
531500 - Software Licenses	\$0	\$0	100.00%	100.00%
531600 - Software Maintenance Agree	\$180	\$280	55.56%	-57.14%
533000 - Legal	\$85,000	\$85,000	0.00%	0.00%
541000 - Advertising	\$25,000	\$25,000	0.00%	-20.00%
544000 - Professional Dues & Certifica	\$1,575	\$1,575	0.00%	4.76%
545000 - Magazines, Books & Resourc	\$16,380	\$12,380	-24.42%	0.00%
546000 - Conference & Seminar Regis	\$1,000	\$1,000	0.00%	200.00%
547100 - Travel Mileage Reimburseme	\$350	\$350	0.00%	0.00%
551100 - Cellular Telephone	\$600	\$600	0.00%	0.00%
553000 - Printing & Binding	\$5,000	\$4,000	-20.00%	-50.00%
556000 - Postage	\$0	\$0	100.00%	100.00%
556500 - Messenger Services	\$300	\$300	0.00%	0.00%
560000 - Miscellaneous	\$1,000	\$1,000	0.00%	0.00%
592000 - Software	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$600	\$710	18.33%	-2.82%
Personnel	\$117,264	\$236,016	101.27%	2.16%
Operating Expenses	\$136,685	\$131,785	-3.58%	-3.71%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$600	\$710	18.33%	-2.82%
Total	\$254,549	\$368,511	44.77%	0.05%

1111 Legal Services

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$ 190,005	\$ 190,005
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time		
510000 Social Security & Medicare Taxes	14,535	14,535
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	16,108	16,108
514100 Group Insurance - Retirees		
515000 Retirement Contribution	14,880	14,880
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution	5,580	5,580
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 241,108	\$ 241,108

Operating Expenses

521000 Office Supplies		
Office Supplies	300	300
<i>Subtotal</i>	300	300
531600 Software Maintenance Agreements		
Maintenance - Network SW/Anti-Virus SW (2)	40	40
Maintenance - Software (Microsoft CALs) (2)	80	80
<i>Subtotal</i>	120	120
533000 Legal		
Board of Appeals Attorney	25,000	25,000
Property	20,000	20,000
Retainer (Zoning)	30,000	30,000
Telecommunications, Landlord Tenant, and Personnel	10,000	10,000
<i>Subtotal</i>	85,000	85,000
541000 Advertising		
Meeting Notices and Legal Ads	20,000	20,000
<i>Subtotal</i>	20,000	20,000
544000 Professional Dues & Certification Fees		
Bar Associations	700	700
IMLA	950	950
<i>Subtotal</i>	1,650	1,650

1111 Legal Services

545000 Magazines, Books & Resource Material			
On-line Research (out of contract)	2,000	2,000	
Publications and Resource Materials	1,000	1,000	
Westlaw Code Updates (in contract)	1,540	1,540	
Westlaw On-Line Research (in contract)	7,840	7,840	
<i>Subtotal</i>		12,380	12,380
546000 Conference & Seminar Registration			
Continuing Education Seminars	1,000	1,000	
IMLA Annual Conference	2,000	2,000	
<i>Subtotal</i>		3,000	3,000
547100 Travel Mileage Reimbursement			
	350	350	
<i>Subtotal</i>		350	350
551100 Cellular Telephone			
City Attorney (1)	600	600	
<i>Subtotal</i>		600	600
553000 Printing & Binding			
Printing and Binding of Briefs	2,000	2,000	
<i>Subtotal</i>		2,000	2,000
556000 Postage			
Postage and Overnight Delivery	200	200	
<i>Subtotal</i>		200	200
556500 Messenger Services			
Courier Services	300	300	
<i>Subtotal</i>		300	300
560000 Miscellaneous			
	1,000	1,000	
<i>Subtotal</i>		1,000	1,000
Subtotal Operating Expenses		126,900	126,900

Capital Outlay

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (2)	640	640	
Replacement - Printer (Desktop Laser)	50	50	
<i>Subtotal</i>		690	690
Subtotal Capital Outlay		690	690
Total		368,698	368,698



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1111 LEGAL SERVICES							
111 LEGAL SERVICES							
1111 501000 FULL TIME	168,590	0	168,590	149,273.37	.00	19,316.63	88.5%
1111 505200 OTHER-GFIT	0	0	0	63.00	.00	-63.00	100.0%*
1111 508000 OVERTIME	0	0	0	270.36	.00	-270.36	100.0%*
1111 510000 FICA TAXES	12,897	0	12,897	11,368.60	.00	1,528.40	88.1%
1111 514000 GROUP HEAL	26,270	0	26,270	14,656.23	.00	11,613.77	55.8%
1111 515000 RETIRE401A	13,487	0	13,487	12,019.20	.00	1,467.80	89.1%
1111 516000 SAVING401K	5,058	0	5,058	4,507.09	.00	550.91	89.1%
1111 516500 DEFCOMP	9,714	0	9,714	.00	.00	9,714.00	.0%
1111 521000 OFFICE SUP	300	0	300	106.39	.00	193.61	35.5%
1111 522200 PHOTO SUPP	0	0	0	15.00	.00	-15.00	100.0%*
1111 526000 MACH/EQUIP	0	0	0	121.12	.00	-121.12	100.0%*
1111 531600 SOFT MAINT	280	0	280	.00	.00	280.00	.0%
1111 533000 LEGAL	85,000	0	85,000	64,239.02	.00	20,760.98	75.6%
1111 541000 ADVERTISIN	25,000	0	25,000	33,665.20	.00	-8,665.20	134.7%*
1111 544000 DUES/MEMBE	1,575	0	1,575	1,190.00	.00	385.00	75.6%
1111 545000 PUBLICATIO	12,380	0	12,380	10,722.24	.00	1,657.76	86.6%
1111 546000 CONF/SEMIN	1,000	0	1,000	150.00	.00	850.00	15.0%*
1111 547000 TRAVEL EXP	0	0	0	4.75	.00	-4.75	100.0%*
1111 547100 LOC TRAVEL	350	0	350	91.08	.00	258.92	26.0%
1111 551100 CELLPHONE	600	0	600	549.84	.00	50.16	91.6%
1111 553000 PRINT/BIND	4,000	0	4,000	1,146.00	.00	2,854.00	28.7%
1111 556000 POSTAGE	0	0	0	51.54	.00	-51.54	100.0%*
1111 556500 MESSENGER	300	0	300	194.86	.00	105.14	65.0%
1111 560000 MISCELLANE	1,000	0	1,000	20.00	.00	980.00	2.0%
1111 595100 FURN/EQ RE	710	0	710	710.00	.00	.00	100.0%
TOTAL LEGAL SERVICES	368,511	0	368,511	305,134.89	.00	63,376.11	82.8%
TOTAL LEGAL SERVICES	368,511	0	368,511	305,134.89	.00	63,376.11	82.8%

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SERVICES PROVIDED:

The Board of Supervisors of Elections consists of five members and one alternate who are residents appointed for four-year staggered terms by the Mayor, with the approval of a majority of the Council. The Board is responsible for supervising the registration of voters and conducting City elections. Registration for City elections is concurrent with registrations for national, state and county elections in that any City resident registered with Montgomery County for national, state and county elections will be entitled to vote in any City election. Citizens may register any time except the period 30 days prior to any regular or special election. Approximately 28,000 City residents are registered voters. The next regularly scheduled City election will be on November 3, 2009 for the offices of two members of the City Council and the Mayor.

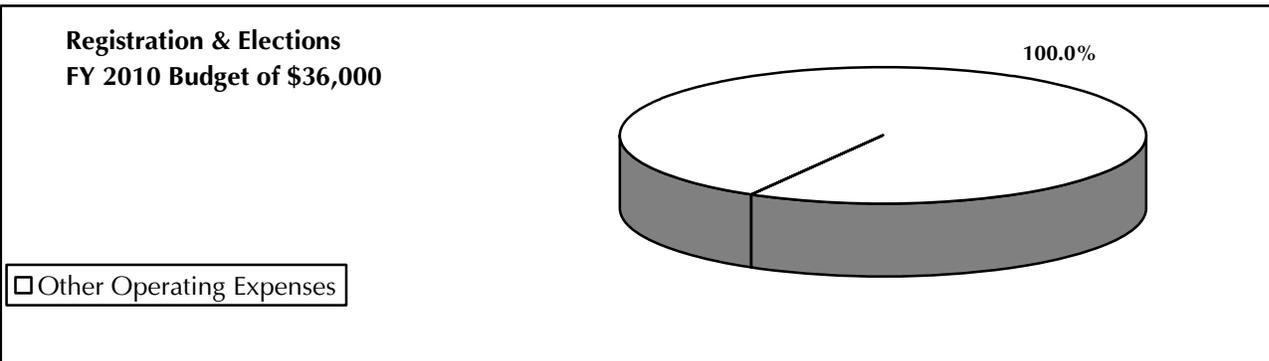
FY WORK PLAN GOALS:

- Hold a City election on November 3, 2009 for the offices of two Council Members and the Mayor.

SIGNIFICANT CHANGES FOR FY 10:

- Miscellaneous increased \$12,000 to reflect an upcoming election in November 2009.
- Postage increased \$9,000 to reflect an upcoming election in November 2009.
- Printing & Binding increased \$8,000 to reflect an upcoming election in November 2009.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	35,150	2,000	36,000	36,000
Capital Outlay	0	0	0	0
TOTAL	\$35,150	\$2,000	\$36,000	\$36,000



Activity Analysis Report - Adopted

1122 - Registration & Elections

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
521000 - Office Supplies	\$0	\$0	100.00%	100.00%
522000 - General Operating Supplies	\$1,000	\$0	-100.00%	100.00%
526000 - Machinery & Equipment	\$5,000	\$0	-100.00%	100.00%
536000 - Miscellaneous Professional S	\$150	\$0	-100.00%	100.00%
546300 - In-Service Training	\$1,000	\$0	-100.00%	100.00%
553000 - Printing & Binding	\$8,000	\$0	-100.00%	100.00%
554000 - Signage	\$0	\$0	100.00%	100.00%
556000 - Postage	\$9,000	\$0	-100.00%	100.00%
560000 - Miscellaneous	\$10,500	\$2,000	-80.95%	600.00%
567000 - Rental & Use Charges	\$500	\$0	-100.00%	100.00%
Personnel			0.00%	0.00%
Operating Expenses	\$35,150	\$2,000	-94.31%	1700.00%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay			0.00%	0.00%
Total	\$35,150	\$2,000	-94.31%	1700.00%

1122 Registration & Elections

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$	\$
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time		
510000 Social Security & Medicare Taxes		
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance		
514100 Group Insurance - Retirees		
515000 Retirement Contribution		
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution		
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$	\$

Operating Expenses

521000 Office Supplies		
	1,000	1,000
<i>Subtotal</i>	1,000	1,000
522000 General Operating Supplies		
	1,000	1,000
<i>Subtotal</i>	1,000	1,000
536000 Miscellaneous Professional Services		
	500	500
<i>Subtotal</i>	500	500
546300 In-Service Training		
	1,000	1,000
<i>Subtotal</i>	1,000	1,000
553000 Printing & Binding		
Election Notices and Ballots	8,000	8,000
<i>Subtotal</i>	8,000	8,000
554000 Signage		
	1,000	1,000
<i>Subtotal</i>	1,000	1,000
556000 Postage		
Absentee Ballots	1,000	1,000
Notice of Election Mailings	8,000	8,000
<i>Subtotal</i>	9,000	9,000

1122 Registration & Elections

560000 Miscellaneous			
Election Judge Stipend (Training and Election Day)	13,000		13,000
Meals for Election Judges	1,000		1,000
<i>Subtotal</i>		14,000	14,000
567000 Rental & Use Charges			
Rent for Public Facilities	500		500
<i>Subtotal</i>		500	500
Subtotal Operating Expenses		36,000	36,000
Total		36,000	36,000



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/>							
1122 REGISTRATION & ELECTIONS							
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122 REGISTRATION & ELECTIONS							
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1122 560000 MISCELLANE	2,000	0	2,000	.00	.00	2,000.00	.0%
TOTAL REGISTRATION & ELECTIONS	2,000	0	2,000	.00	.00	2,000.00	.0%
TOTAL REGISTRATION & ELECTIONS	2,000	0	2,000	.00	.00	2,000.00	.0%

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SERVICES PROVIDED:

The City Manager is the chief executive officer and with the assistance of two Assistant City Managers, directs and coordinates the general administration of the City government. The Office of the City Manager provides management and administrative support for operating departments as well as programs and initiatives established by the Mayor and Council. The City Manager coordinates the enforcement and execution of all laws and ordinances of the City and, pursuant to the Charter, appoints and, when necessary, suspends or removes all employees unless that authority is delegated to a department head.

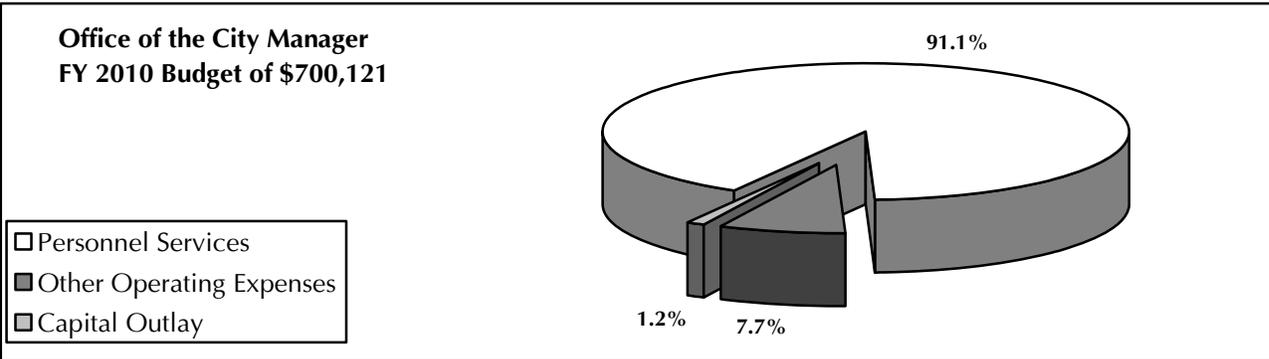
FY WORK PLAN GOALS:

- Coordinate with State and County governments on issues of mutual concern.
- Receive resident feedback from a variety of sources to ensure the City is providing the services our residents need.
- Review overall organization of City government to ensure structure is optimal for delivery of services.

SIGNIFICANT CHANGES FOR FY 10:

- Contributions increased \$20,000 to reflect the budgeting of events where the M&CC and CMO are requested to attend.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$602,152	\$624,845	\$638,131	\$638,131
Other Operating Expenses	33,485	34,425	53,885	53,885
Capital Outlay	6,760	7,235	8,105	8,105
TOTAL	\$642,397	\$666,505	\$700,121	\$700,121



Activity Analysis Report - Adopted

1131 - Office of the City Manager

Object	FY '08	FY '09	% Change		
			FY '08 - FY '09	FY '10	
					% Change
			FY '09 - FY '10		
501000 - Salaries, Full-Time Employee	\$424,949	\$444,336	4.56%	\$464,068	4.44%
505000 - Other Taxable Compensation	\$7,200	\$6,000	-16.67%	\$6,000	0.00%
508000 - Salaries, Overtime	\$2,258	\$2,405	6.51%	\$1,531	-36.34%
509000 - Salaries, Part-Time Employee	\$35,738	\$37,346	4.50%	\$37,346	0.00%
510000 - Social Security & Medicare T	\$35,415	\$37,033	4.57%	\$38,475	3.89%
514000 - Group Insurance	\$47,048	\$48,848	3.83%	\$38,649	-20.88%
515000 - Retirement Contribution (401	\$33,996	\$35,547	4.56%	\$36,325	2.19%
515100 - Retirement Health Savings (\$0	\$0	100.00%	\$2,115	100.00%
516000 - Savings Plan Contribution (4	\$12,748	\$13,330	4.57%	\$13,622	2.19%
519000 - Tuition Reimbursement	\$2,800	\$0	-100.00%		100.00%
521000 - Office Supplies	\$1,000	\$1,000	0.00%	\$1,000	0.00%
522000 - General Operating Supplies	\$750	\$750	0.00%	\$750	0.00%
525000 - Furniture & Fixtures	\$1,000	\$1,000	0.00%		-100.00%
531500 - Software Licenses	\$0	\$0	100.00%		100.00%
531600 - Software Maintenance Agree	\$995	\$775	-22.11%	\$435	-43.87%
536000 - Miscellaneous Professional S	\$1,000	\$1,000	0.00%	\$1,000	0.00%
541000 - Advertising	\$0	\$0	100.00%		100.00%
542000 - Awards & Presentations	\$0	\$0	100.00%		100.00%
543000 - Contributions	\$0	\$0	100.00%	\$20,000	100.00%
544000 - Professional Dues & Certifica	\$2,500	\$2,500	0.00%	\$2,500	0.00%
545000 - Magazines, Books & Resourc	\$200	\$200	0.00%	\$300	50.00%
546000 - Conference & Seminar Regis	\$4,600	\$4,600	0.00%	\$5,700	23.91%
547000 - Travel Expense	\$7,000	\$7,000	0.00%	\$8,000	14.29%
547100 - Travel Mileage Reimburseme	\$500	\$1,000	100.00%	\$1,000	0.00%
550700 - Recycling Services/Trash Col	\$0	\$0	100.00%		100.00%
550900 - Utilities, Other	\$0	\$0	100.00%		100.00%
551100 - Cellular Telephone	\$2,500	\$2,500	0.00%	\$3,000	20.00%
552500 - Vehicle & Equipment Gasolin	\$1,440	\$2,000	38.89%	\$1,600	-20.00%
553000 - Printing & Binding	\$0	\$0	100.00%		100.00%
556000 - Postage	\$4,500	\$4,500	0.00%	\$3,000	-33.33%
556500 - Messenger Services	\$0	\$0	100.00%		100.00%
560000 - Miscellaneous	\$5,000	\$5,000	0.00%	\$5,000	0.00%
573000 - Repair & Maintenance - Mac	\$0	\$0	100.00%		100.00%
574000 - Repair & Maintenance - Vehi	\$500	\$600	20.00%	\$600	0.00%
592000 - Software	\$0	\$0	100.00%		100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%		100.00%
595100 - Furniture & Equipment (Repl	\$1,760	\$2,235	26.99%	\$2,175	-2.68%
596000 - Vehicles & Equipment	\$0	\$0	100.00%		100.00%
596100 - Vehicles & Equipment (Repla	\$5,000	\$5,000	0.00%	\$5,930	18.60%
Personnel	\$602,152	\$624,845	3.77%	\$638,131	2.13%
Operating Expenses	\$33,485	\$34,425	2.81%	\$53,885	56.53%
Contingency Funds			0.00%		0.00%
Transfer Funds			0.00%		0.00%
Capital Outlay	\$6,760	\$7,235	7.03%	\$8,105	12.02%
Total	\$642,397	\$666,505	3.75%	\$700,121	5.04%

1131 Office of the City Manager

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$ 464,068	\$ 464,068
505000 Other Taxable Compensation	6,000	6,000
507000 Vacation_Sick Pay		
508000 Salaries, Overtime	1,531	1,531
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time	37,346	37,346
510000 Social Security & Medicare Taxes	38,475	38,475
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	38,649	38,649
514100 Group Insurance - Retirees		
515000 Retirement Contribution	36,325	36,325
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)	2,115	2,115
516000 Savings Plan Contribution	13,622	13,622
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 638,131	\$ 638,131

Operating Expenses

521000 Office Supplies		
	1,000	1,000
<i>Subtotal</i>	1,000	1,000
522000 General Operating Supplies		
	750	750
<i>Subtotal</i>	750	750
531600 Software Maintenance Agreements		
Maintenance - Network SW/Anti-Virus SW (5)	100	100
Maintenance - Software (Adobe Acrobat) (2)	60	60
Maintenance - Software (Adobe InDesign) (1)	75	75
Maintenance - Software (Microsoft CALs) (5)	200	200
<i>Subtotal</i>	435	435
536000 Miscellaneous Professional Services		
	1,000	1,000
<i>Subtotal</i>	1,000	1,000
543000 Contributions		
Charitable Events	20,000	20,000
<i>Subtotal</i>	20,000	20,000
544000 Professional Dues & Certification Fees		
ICMA	2,500	2,500
<i>Subtotal</i>	2,500	2,500

1131 Office of the City Manager

545000 Magazines, Books & Resource Material			
	300	300	
<i>Subtotal</i>		300	300
546000 Conference & Seminar Registration			
ICMA	1,500	1,500	
Maryland Municipal League Convention	500	500	
Maryland Municipal League Legislative Conference	200	200	
National Forum for Black Public Administrators	1,500	1,500	
National League of Cities & Other Conferences	2,000	2,000	
<i>Subtotal</i>		5,700	5,700
547000 Travel Expense			
ICMA	1,000	1,000	
Maryland Municipal League Convention	3,000	3,000	
National Forum for Black Public Administrators	1,000	1,000	
National League of Cities	3,000	3,000	
<i>Subtotal</i>		8,000	8,000
547100 Travel Mileage Reimbursement			
	1,000	1,000	
<i>Subtotal</i>		1,000	1,000
551100 Cellular Telephone			
CM & ACM (2)	3,000	3,000	
<i>Subtotal</i>		3,000	3,000
552500 Vehicle & Equipment Gasoline Expense			
	1,600	1,600	
<i>Subtotal</i>		1,600	1,600
556000 Postage			
	3,000	3,000	
<i>Subtotal</i>		3,000	3,000
560000 Miscellaneous			
	5,000	5,000	
<i>Subtotal</i>		5,000	5,000
574000 Repair & Maintenance - Vehicles			
Vehicle Maintenance (2 Units)	600	600	
<i>Subtotal</i>		600	600
Subtotal Operating Expenses		53,885	53,885

Capital Outlay

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (5)	1,600	1,600	
Replacement - Printer (HP LaserJet P2015d)	60	60	
Replacement - Printer (HP LaserJet P30005X)	300	300	
Replacement - Scanner (fi-4120C)	215	215	
<i>Subtotal</i>		2,175	2,175

1131 Office of the City Manager

596100 Vehicles & Equipment (Replacement)			
Vehicle Replacement (2 Units)	5,930	5,930	
<i>Subtotal</i>		5,930	5,930
Subtotal Capital Outlay		8,105	8,105
Total		700,121	700,121



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1131 OFFICE OF THE CITY MANAGER							
131 OFFICE OF THE CITY MANAGER							
1131 501000 FULL TIME	444,336	0	444,336	404,999.30	.00	39,336.70	91.1%
1131 505000 OTHER COMP	6,000	0	6,000	7,240.00	.00	-1,240.00	120.7%*
1131 505100 OTHER-MULT	0	0	0	1,610.00	.00	-1,610.00	100.0%*
1131 505200 OTHER-GFIT	0	0	0	98.00	.00	-98.00	100.0%*
1131 505300 OTHER-STIP	0	0	0	1,500.00	.00	-1,500.00	100.0%*
1131 507000 VAC/SICK	0	0	0	4,991.52	.00	-4,991.52	100.0%*
1131 508000 OVERTIME	2,405	0	2,405	1,178.55	.00	1,226.45	49.0%
1131 509000 PART-TIME	37,346	0	37,346	10,146.69	.00	27,199.31	27.2%
1131 510000 FICA TAXES	37,033	0	37,033	29,719.98	.00	7,313.02	80.3%
1131 514000 GROUP HEAL	48,848	0	48,848	37,813.38	.00	11,034.62	77.4%
1131 515000 RETIRE401A	35,547	0	35,547	37,751.74	.00	-2,204.74	106.2%*
1131 515100 RETIRE-RHS	0	0	0	3,665.13	.00	-3,665.13	100.0%*
1131 516000 SAVING401K	13,330	0	13,330	11,246.09	.00	2,083.91	84.4%
1131 516500 DEFCOMP457	0	0	0	8,250.00	.00	-8,250.00	100.0%*
1131 519000 TUITION RE	0	0	0	239.90	.00	-239.90	100.0%*
1131 521000 OFFICE SUP	1,000	0	1,000	1,306.18	.00	-306.18	130.6%*
1131 522000 GEN OPERAT	750	0	750	438.78	.00	311.22	58.5%
1131 525000 FURN/FIX	1,000	0	1,000	409.99	.00	590.01	41.0%
1131 526000 MACH/EQUIP	0	0	0	380.86	.00	-380.86	100.0%*
1131 531600 SOFT MAINT	775	0	775	81.10	.00	693.90	10.5%
1131 536000 MISC PROF	1,000	0	1,000	441.91	.00	558.09	44.2%
1131 544000 DUES/MEMBE	2,500	0	2,500	1,700.00	.00	800.00	68.0%
1131 545000 PUBLICATIO	200	0	200	.00	.00	200.00	.0%
1131 546000 CONF/SEMIN	4,600	0	4,600	3,120.80	.00	1,479.20	67.8%
1131 547000 TRAVEL EXP	7,000	0	7,000	5,084.67	.00	1,915.33	72.6%
1131 547100 LOC TRAVEL	1,000	0	1,000	2,160.29	.00	-1,160.29	216.0%*
1131 551100 CELLPHONE	2,500	0	2,500	4,973.67	.00	-2,473.67	198.9%*
1131 552500 GAS EXP	2,000	0	2,000	1,069.48	.00	930.52	53.5%
1131 553000 PRINT/BIND	0	0	0	112.00	.00	-112.00	100.0%*
1131 556000 POSTAGE	4,500	0	4,500	1,683.05	.00	2,816.95	37.4%
1131 556500 MESSENGER	0	0	0	61.23	.00	-61.23	100.0%*
1131 560000 MISCELLANE	5,000	0	5,000	9,008.90	.00	-4,008.90	180.2%*
1131 561000 LOCAL MEAL	0	0	0	.00	.00	.00	.0%
1131 574000 R&M-VEHICL	600	0	600	492.25	.00	107.75	82.0%
1131 595100 FURN/EQ RE	2,235	0	2,235	2,235.00	.00	.00	100.0%
1131 596100 VEH/EQ REP	5,000	0	5,000	5,000.00	.00	.00	100.0%
TOTAL OFFICE OF THE CITY MANAGER	666,505	0	666,505	600,210.44	.00	66,294.56	90.1%
TOTAL OFFICE OF THE CITY MANAGER	666,505	0	666,505	600,210.44	.00	66,294.56	90.1%

Vehicle Replacement: 1131 - Office of the City Manager

Unit	Year	Make	Model	VIN	Cost	Replc. Cost	VRFB Balance	Budget Amt.	Purchased	Replc. Date	Yrs.
1105	1998	Chevy	Malibu	1G1ND52T1W614	\$0.00	\$0.00	\$0.00	\$0.00	07/01/1998	07/01/1998	-11
1107	2004	Honda	CIVIC HYBRID	JHMES966645019	\$19,451.43	\$25,000.00	\$19,998.57	\$2,500.00	07/29/2004	07/29/2010	1
1234	2008	Ford	Escape Hybrid	1FMCUS59HX8K	\$25,276.00	\$28,000.00	\$4,000.00	\$3,430.00	11/05/2007	11/05/2015	6
						\$53,000.00	\$23,998.57	\$5,930.00			

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SERVICES PROVIDED:

This activity area involves development of economic and community development programs and services by assisting existing and potential businesses and industries, preparing City marketing materials and strategies, acting as a liaison between the City and the business community, negotiating and administering cable television agreements, and pursuing revitalization of the Olde Towne District.

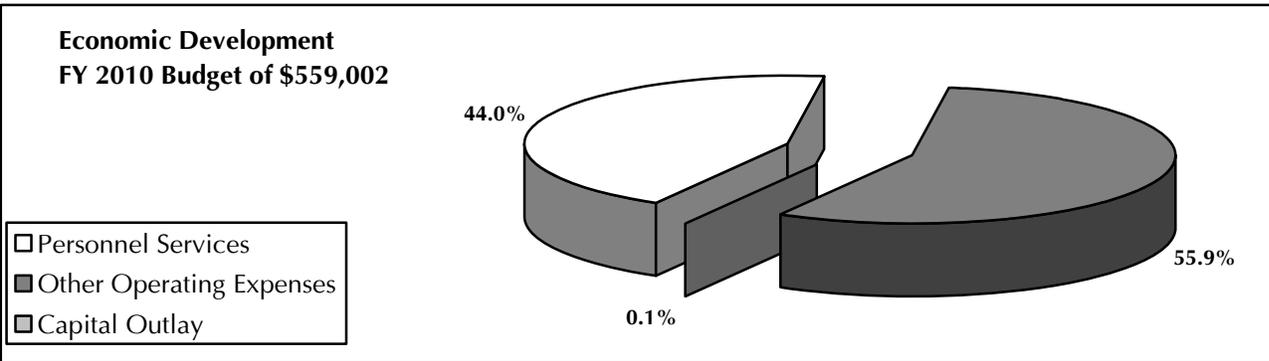
FY WORK PLAN GOALS:

- Act as point of contact with county, state and federal economic development agencies and initiatives.
- Facilitate real estate transaction work including development of RFP's for City-owned properties, coordination of appraisals, legal opinions, etc. relating to possible Olde Towne redevelopment opportunities.
- Work with Planning staff to facilitate implementation of Olde Towne District Master Plan.

SIGNIFICANT CHANGES FOR FY 10:

- Miscellaneous increased \$248,000 to reflect addition of a proposed Economic Development Opportunities program.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$349,641	\$242,104	\$245,993	\$245,993
Other Operating Expenses	434,180	64,659	312,369	312,369
Capital Outlay	1,325	660	640	640
TOTAL	\$785,146	\$307,423	\$559,002	\$559,002



Activity Analysis Report - Adopted

1133 - Economic Development

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$250,048	\$188,526	-24.60%	2.12%
508500 - Salaries, Employment Agree	\$28,673	\$0	-100.00%	100.00%
510000 - Social Security & Medicare T	\$21,322	\$14,422	-32.36%	2.12%
514000 - Group Insurance	\$18,789	\$14,660	-21.98%	5.48%
515000 - Retirement Contribution (401	\$20,004	\$15,082	-24.61%	0.00%
515100 - Retirement Health Savings (\$3,304	\$3,758	13.74%	-32.49%
516000 - Savings Plan Contribution (4	\$7,501	\$5,656	-24.60%	0.00%
521000 - Office Supplies	\$0	\$0	100.00%	100.00%
522000 - General Operating Supplies	\$200	\$100	-50.00%	0.00%
525000 - Furniture & Fixtures	\$750	\$375	-50.00%	-33.33%
531500 - Software Licenses	\$0	\$0	100.00%	100.00%
531600 - Software Maintenance Agree	\$8,755	\$8,859	1.19%	-1.81%
536000 - Miscellaneous Professional S	\$2,500	\$2,500	0.00%	-20.00%
541000 - Advertising	\$7,500	\$5,000	-33.33%	0.00%
543000 - Contributions	\$85,000	\$20,000	-76.47%	10.00%
544000 - Professional Dues & Certifica	\$2,575	\$2,600	0.97%	27.69%
545000 - Magazines, Books & Resourc	\$250	\$125	-50.00%	-20.00%
546000 - Conference & Seminar Regis	\$1,500	\$1,500	0.00%	0.00%
547000 - Travel Expense	\$1,000	\$1,000	0.00%	0.00%
547100 - Travel Mileage Reimburseme	\$1,000	\$1,000	0.00%	-10.00%
551100 - Cellular Telephone	\$900	\$900	0.00%	33.33%
553000 - Printing & Binding	\$10,000	\$9,000	-10.00%	-22.22%
556000 - Postage	\$2,000	\$1,600	-20.00%	-25.00%
556500 - Messenger Services	\$250	\$100	-60.00%	0.00%
560000 - Miscellaneous	\$10,000	\$10,000	0.00%	2480.00%
562000 - Homeownership Assistance	\$300,000	\$0	-100.00%	100.00%
592000 - Software	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$1,325	\$660	-50.19%	-3.03%
Personnel	\$349,641	\$242,104	-30.76%	1.61%
Operating Expenses	\$434,180	\$64,659	-85.11%	383.10%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$1,325	\$660	-50.19%	-3.03%
Total	\$785,146	\$307,423	-60.85%	81.83%

1133 Economic Development

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$ 192,527	\$ 192,527
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time		
510000 Social Security & Medicare Taxes	14,728	14,728
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	15,463	15,463
514100 Group Insurance - Retirees		
515000 Retirement Contribution	15,082	15,082
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)	2,537	2,537
516000 Savings Plan Contribution	5,656	5,656
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 245,993	\$ 245,993

Operating Expenses

522000 General Operating Supplies		
	100	100
<i>Subtotal</i>	100	100
525000 Furniture & Fixtures		
	250	250
<i>Subtotal</i>	250	250
531600 Software Maintenance Agreements		
Maintenance - Network SW/Anti-Virus SW (2)	40	40
Maintenance - Software (Adobe Creative Suite CS3) (1)	169	169
Maintenance - Software (CoStar)	8,410	8,410
Maintenance - Software (Microsoft CALs) (2)	80	80
<i>Subtotal</i>	8,699	8,699
536000 Miscellaneous Professional Services		
	2,000	2,000
<i>Subtotal</i>	2,000	2,000
541000 Advertising		
Economic Development Advertising	5,000	5,000
<i>Subtotal</i>	5,000	5,000
543000 Contributions		
Education and Community Partnerships	16,000	16,000
Regional Economic Development Organizations	6,000	6,000
<i>Subtotal</i>	22,000	22,000

1133 Economic Development

544000 Professional Dues & Certification Fees			
Chamber of Commerce	400	400	
Greater Washington Initiative	500	500	
International Council of Shopping Centers	300	300	
International Economic Development Corporation (IEDC)	345	345	
International Parking Institute	520	520	
Maryland Downtown Development Association (MDDA)	300	300	
Maryland Economic Development Association (MEDA)	150	150	
Maryland Historic Trust (Main Street Program)	250	250	
NATOA	555	555	
<i>Subtotal</i>		3,320	3,320
545000 Magazines, Books & Resource Material			
	100	100	
<i>Subtotal</i>		100	100
546000 Conference & Seminar Registration			
	1,500	1,500	
<i>Subtotal</i>		1,500	1,500
547000 Travel Expense			
	1,000	1,000	
<i>Subtotal</i>		1,000	1,000
547100 Travel Mileage Reimbursement			
	900	900	
<i>Subtotal</i>		900	900
551100 Cellular Telephone			
Director (1)	1,200	1,200	
<i>Subtotal</i>		1,200	1,200
553000 Printing & Binding			
Promotional Materials, Olde Towne Newsletter	7,000	7,000	
<i>Subtotal</i>		7,000	7,000
556000 Postage			
	1,200	1,200	
<i>Subtotal</i>		1,200	1,200
556500 Messenger Services			
Courier Services	100	100	
<i>Subtotal</i>		100	100
560000 Miscellaneous			
Economic & Community Development Activities and Events	8,000	8,000	
Economic Development Opportunities	250,000	250,000	
<i>Subtotal</i>		258,000	258,000
Subtotal Operating Expenses		312,369	312,369

Capital Outlay

1133 Economic Development

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (2)	640	640	
<i>Subtotal</i>		640	640
Subtotal Capital Outlay		640	640
Total			
		559,002	559,002



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1133 ECONOMIC & COMMUNITY DEVELOPMT							
133 ECONOMIC & COMMUNITY DEVELOPMT							
1133 501000 FULL TIME	188,526	0	188,526	172,523.56	.00	16,002.44	91.5%
1133 507000 VAC/SICK	0	0	0	2,713.70	.00	-2,713.70	100.0%*
1133 508500 CONTRACT	0	0	0	-196.81	.00	196.81	100.0%
1133 510000 FICA TAXES	14,422	0	14,422	11,101.31	.00	3,320.69	77.0%
1133 514000 GROUP HEAL	14,660	0	14,660	15,858.02	.00	-1,198.02	108.2%*
1133 515000 RETIRE401A	15,082	0	15,082	14,083.59	.00	998.41	93.4%
1133 515100 RETIRE-RHS	3,758	0	3,758	4,052.14	.00	-294.14	107.8%*
1133 516000 SAVING401K	5,656	0	5,656	5,199.88	.00	456.12	91.9%
1133 522000 GEN OPERAT	100	0	100	.00	.00	100.00	.0%
1133 525000 FURN/FIX	375	0	375	.00	.00	375.00	.0%
1133 531600 SOFT MAINT	8,859	0	8,859	9,432.90	.00	-573.90	106.5%*
1133 536000 MISC PROF	2,500	0	2,500	180.00	.00	2,320.00	7.2%
1133 541000 ADVERTISIN	5,000	0	5,000	1,500.00	.00	3,500.00	30.0%
1133 543000 CONTRIBUTI	20,000	0	20,000	12,478.11	5,726.89	1,795.00	91.0%
1133 544000 DUES/MEMBE	2,600	0	2,600	2,775.00	.00	-175.00	106.7%*
1133 545000 PUBLICATIO	125	0	125	.00	.00	125.00	.0%
1133 546000 CONF/SEMIN	1,500	0	1,500	256.34	.00	1,243.66	17.1%
1133 547000 TRAVEL EXP	1,000	0	1,000	.00	.00	1,000.00	.0%
1133 547100 LOC TRAVEL	1,000	0	1,000	472.45	.00	527.55	47.2%
1133 551100 CELLPHONE	900	0	900	1,144.24	.00	-244.24	127.1%*
1133 553000 PRINT/BIND	9,000	0	9,000	1,862.80	780.00	6,357.20	29.4%
1133 556000 POSTAGE	1,600	0	1,600	1,214.42	.00	385.58	75.9%
1133 556500 MESSENGER	100	0	100	16.15	.00	83.85	16.2%
1133 560000 MISCELLANE	10,000	0	10,000	6,940.77	.00	3,059.23	69.4%
1133 562000 HOMEOWNERS	0	0	0	-300,000.00	300,000.00	.00	.0%
1133 595100 FURN/EQ RE	660	0	660	660.00	.00	.00	100.0%
TOTAL ECONOMIC & COMMUNITY DEVELOPMT	307,423	0	307,423	-35,731.43	306,506.89	36,647.54	88.1%
TOTAL ECONOMIC & COMMUNITY DEVELOPMT	307,423	0	307,423	-35,731.43	306,506.89	36,647.54	88.1%

SERVICES PROVIDED:

Environmental Services is committed to protecting, enhancing and restoring the community's natural resources and quality of life, and is guided by the principles of science, resource management, sustainability, education, and stewardship.

This activity coordinates overall City environmental policies, programs, and projects, including: Public environmental education and outreach; environmentally sensitive operations and best management practices; forest conservation, stream restoration, stormwater management (SWM), green building, climate protection and sustainability programs; and development review to ensure compliance with the Environmental Standards and other pertinent regulations.

FY WORK PLAN GOALS:

- Continue to improve the City's GIS environmental attribute data.
- Continue to partner with state, county, and other local governments to address regional environmental concerns.
- Coordinate stream assessments, watershed studies, reforestation project, stormwater management retrofits, and other ecological restoration projects.
- Coordinate with State, County, other local governments and various City departments to implement both public and private energy efficiency audits and improvements.

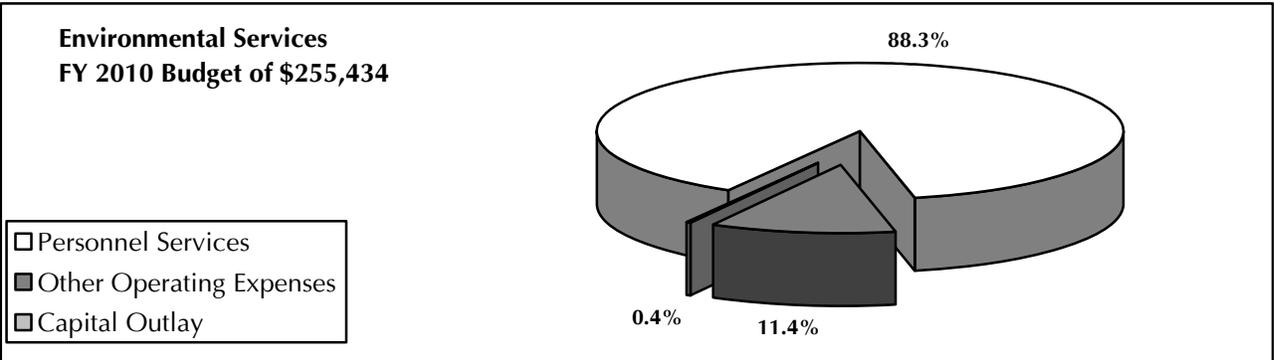
FY WORK PLAN GOALS (Cont.)

- Ensure the City is in compliance with the National Pollutant Discharge Elimination System (NPDES) Phase II permit requirements under the Clean Water Act.
- Provide community environmental education and service projects.
- Work with the Department of Planning and Code Administration to review Natural Resource Inventories/Forest Stand Delineations, Forest Conservation Plans, Green Building Checklists, Wildlife Management Plans, Noise Studies, Waste Mgmt., and Site Plans.
- Work with the Environmental Affairs Committee to promote environmental education, pollution prevention, green building, ecosystem restoration, climate protection, and sustainability.
- Work with the Long Range Planning Team to update and implement the Environment Element and the Water Resources Element of the Master Plan.

SIGNIFICANT CHANGES FOR FY 10:

- No Significant Changes

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$179,245	\$191,819	\$225,481	\$225,481
Other Operating Expenses	31,330	31,210	28,993	28,993
Capital Outlay	825	990	960	960
TOTAL	\$211,400	\$224,019	\$255,434	\$255,434



Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Number of trees planted by volunteers	141	100	100
Number of SWM facilities inspected	59	60	60
Number of stream illicit discharge reports investigated	6	5	5
Number of participants at education and outreach events	1200	800	800
Number of new natural resources inventories submitted for review	2	5	5
Number of new forest conservation plans submitted for review	4	5	5
Number of environmental waivers submitted	2	2	0
Number of Environmental Awards recipients	14	10	10
Number of education and outreach events	29	15	15

Activity Analysis Report - Adopted

1134 - Environmental Services

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$130,508	\$139,710	7.05%	12.79%
509000 - Salaries, Part-Time Employee	\$13,531	\$14,140	4.50%	0.00%
510000 - Social Security & Medicare T	\$11,019	\$11,770	6.82%	11.61%
514000 - Group Insurance	\$9,831	\$10,831	10.17%	88.27%
515000 - Retirement Contribution (401	\$10,441	\$11,177	7.05%	8.49%
515050 - Supplemental Retirement Co	\$0	\$0	100.00%	100.00%
516000 - Savings Plan Contribution (4	\$3,915	\$4,191	7.05%	8.49%
519000 - Tuition Reimbursement	\$0	\$0	100.00%	100.00%
521000 - Office Supplies	\$200	\$200	0.00%	0.00%
522000 - General Operating Supplies	\$2,200	\$2,200	0.00%	-36.36%
522200 - Photographic, Audio, Video S	\$100	\$100	0.00%	-100.00%
522500 - Program Activities	\$4,500	\$4,500	0.00%	0.00%
525000 - Furniture & Fixtures	\$300	\$300	0.00%	-33.33%
531500 - Software Licenses	\$810	\$810	0.00%	-100.00%
531600 - Software Maintenance Agree	\$1,790	\$1,670	-6.70%	-14.37%
536000 - Miscellaneous Professional S	\$10,000	\$10,000	0.00%	0.00%
541000 - Advertising	\$300	\$300	0.00%	18.67%
542000 - Awards & Presentations	\$300	\$300	0.00%	0.00%
544000 - Professional Dues & Certifica	\$1,950	\$1,950	0.00%	8.05%
545000 - Magazines, Books & Resourc	\$800	\$800	0.00%	-25.00%
546000 - Conference & Seminar Regis	\$1,300	\$1,300	0.00%	0.00%
546300 - In-Service Training	\$1,000	\$1,000	0.00%	-100.00%
547000 - Travel Expense	\$1,000	\$1,000	0.00%	0.00%
547100 - Travel Mileage Reimburseme	\$200	\$200	0.00%	0.00%
551100 - Cellular Telephone	\$280	\$280	0.00%	114.29%
553000 - Printing & Binding	\$500	\$500	0.00%	0.00%
554000 - Signage	\$0	\$0	100.00%	100.00%
556000 - Postage	\$200	\$200	0.00%	-50.00%
556500 - Messenger Services	\$0	\$0	100.00%	100.00%
560000 - Miscellaneous	\$3,600	\$3,600	0.00%	11.11%
574000 - Repair & Maintenance - Vehi	\$0	\$0	100.00%	100.00%
592000 - Software	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$825	\$990	20.00%	-3.03%
Personnel	\$179,245	\$191,819	7.01%	17.55%
Operating Expenses	\$31,330	\$31,210	-0.38%	-7.10%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$825	\$990	20.00%	-3.03%
Total	\$211,400	\$224,019	5.97%	14.02%

1134 Environmental Services

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$ 157,577	\$ 157,577
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time	14,140	14,140
510000 Social Security & Medicare Taxes	13,136	13,136
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	20,391	20,391
514100 Group Insurance - Retirees		
515000 Retirement Contribution	12,126	12,126
515050 Supplemental Retirement Contribution	3,564	3,564
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution	4,547	4,547
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 225,481	\$ 225,481

Operating Expenses

521000 Office Supplies		
General Office Supplies	200	200
<i>Subtotal</i>	200	200
522000 General Operating Supplies		
Forest Conservation Supplies	200	200
Supplies for Community Cleanups	500	500
SWM Inspection and Water Quality Supplies	700	700
<i>Subtotal</i>	1,400	1,400
522500 Program Activities		
Environmental Awareness Week Activities	1,000	1,000
Green Building/Climate Protection Education Projects	1,000	1,000
HOA/School Environmental Education and Service Projects	1,500	1,500
Youth Center Environmental Service and Education Projects	1,000	1,000
<i>Subtotal</i>	4,500	4,500
525000 Furniture & Fixtures		
Miscellaneous Equipment	200	200
<i>Subtotal</i>	200	200
531600 Software Maintenance Agreements		
Maintenance - Network SW/Anti-Virus SW (3)	60	60
Maintenance - Software (Microsoft CALs) (3)	120	120
Maintenance - Software (Stormwater Mgmt Inspector Software)	1,250	1,250
<i>Subtotal</i>	1,430	1,430

1134 Environmental Services

536000 Miscellaneous Professional Services			
Environmental Consultant Services	10,000	10,000	
<i>Subtotal</i>		10,000	10,000
541000 Advertising			
Environmental Announcements and Notifications	356	356	
<i>Subtotal</i>		356	356
542000 Awards & Presentations			
Environmental Awards	300	300	
<i>Subtotal</i>		300	300
544000 Professional Dues & Certification Fees			
American Planning Association - Environmental, Natural Resource	407	407	
International Council for Local Environmental Initiatives (ICLEI)	1,200	1,200	
US Green Building Council (USGBC)	500	500	
<i>Subtotal</i>		2,107	2,107
545000 Magazines, Books & Resource Material			
Environmental Publications and Reference Materials	300	300	
Leadership in Energy and Environmental Design (LEEDS) Ref.	300	300	
<i>Subtotal</i>		600	600
546000 Conference & Seminar Registration			
GIS/APA/ Stream/Green Building Conference	1,000	1,000	
Local Conferences & Seminars	300	300	
<i>Subtotal</i>		1,300	1,300
547000 Travel Expense			
GIS/APA/ Stream/Green Building Conference	1,000	1,000	
<i>Subtotal</i>		1,000	1,000
547100 Travel Mileage Reimbursement			
Miscellaneous Mileage Reimbursement	200	200	
<i>Subtotal</i>		200	200
551100 Cellular Telephone			
Environmental Services Director (1)	600	600	
<i>Subtotal</i>		600	600
553000 Printing & Binding			
Education Materials	500	500	
<i>Subtotal</i>		500	500
554000 Signage			
Team Up To Green Up (adopt a park/stream) signs	200	200	
<i>Subtotal</i>		200	200
556000 Postage			
	100	100	
<i>Subtotal</i>		100	100

1134 Environmental Services

560000 Miscellaneous			
Celebrate Gaithersburg Day	400	400	
Energy	200	200	
General Promotional Materials	600	600	
Green Week (Miscellaneous)	800	800	
Miscellaneous Workshops and Public Events	500	500	
National Pollutant Discharge Elimination System (NPDES) Works	800	800	
Rainscapes Rewards	350	350	
Recycling Materials	350	350	
<i>Subtotal</i>		4,000	4,000
Subtotal Operating Expenses		28,993	28,993

Capital Outlay

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (3)	960	960	
<i>Subtotal</i>		960	960
Subtotal Capital Outlay		960	960
Total		255,434	255,434



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

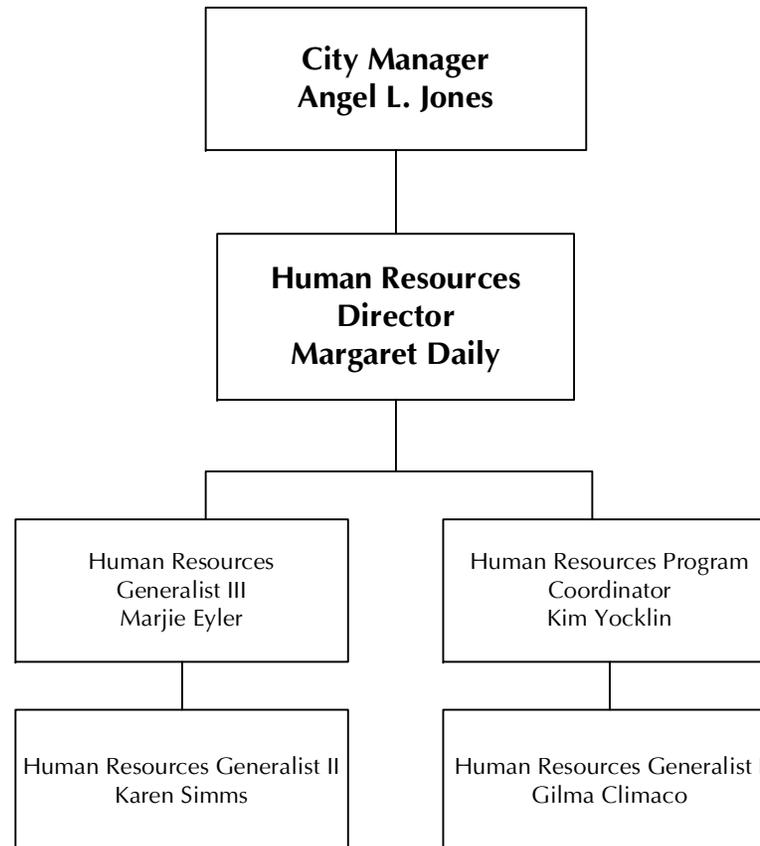
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1134 ENVIRONMENTAL AFFAIRS							
134 ENVIRONMENTAL AFFAIRS							
1134 501000 FULL TIME	139,710	0	139,710	141,079.02	.00	-1,369.02	101.0%*
1134 505200 OTHER-GFIT	0	0	0	35.00	.00	-35.00	100.0%*
1134 509000 PART-TIME	14,140	0	14,140	10,426.35	.00	3,713.65	73.7%
1134 510000 FICA TAXES	11,770	0	11,770	10,951.33	.00	818.67	93.0%
1134 514000 GROUP HEAL	10,831	0	10,831	14,234.52	.00	-3,403.52	131.4%*
1134 515000 RETIRE401A	11,177	0	11,177	11,336.85	.00	-159.85	101.4%*
1134 516000 SAVING401K	4,191	0	4,191	4,251.31	.00	-60.31	101.4%*
1134 521000 OFFICE SUP	200	0	200	14.00	.00	186.00	7.0%
1134 522000 GEN OPERAT	2,200	0	2,200	850.01	.00	1,349.99	38.6%
1134 522200 PHOTO SUPP	100	0	100	.00	.00	100.00	.0%
1134 522500 PROG ACT	4,500	0	4,500	1,775.27	.00	2,724.73	39.5%
1134 525000 FURN/FIX	300	0	300	.00	.00	300.00	.0%
1134 526000 MACH/EQUIP	0	0	0	389.08	.00	-389.08	100.0%*
1134 531500 SOFTWARE L	810	0	810	.00	.00	810.00	.0%
1134 531600 SOFT MAINT	1,670	0	1,670	.00	.00	1,670.00	.0%
1134 536000 MISC PROF	10,000	0	10,000	.00	.00	10,000.00	.0%
1134 541000 ADVERTISIN	300	0	300	535.46	.00	-235.46	178.5%*
1134 542000 AWARDS PRE	300	0	300	.00	.00	300.00	.0%
1134 544000 DUES/MEMBE	1,950	0	1,950	2,072.00	.00	-122.00	106.3%*
1134 545000 PUBLICATIO	800	0	800	.00	.00	800.00	.0%
1134 546000 CONF/SEMIN	1,300	0	1,300	798.00	.00	502.00	61.4%
1134 546300 IN-SERVICE	1,000	0	1,000	.00	.00	1,000.00	.0%
1134 547000 TRAVEL EXP	1,000	0	1,000	1,140.15	.00	-140.15	114.0%*
1134 547100 LOC TRAVEL	200	0	200	97.83	.00	102.17	48.9%
1134 551100 CELLPHONE	280	0	280	337.65	.00	-57.65	120.6%*
1134 553000 PRINT/BIND	500	0	500	336.00	.00	164.00	67.2%
1134 556000 POSTAGE	200	0	200	55.94	.00	144.06	28.0%
1134 557000 UNIFORM/LA	0	0	0	89.25	.00	-89.25	100.0%*
1134 560000 MISCELLANE	3,600	0	3,600	1,906.36	.00	1,693.64	53.0%*
1134 595100 FURN/EQ RE	990	0	990	990.00	.00	.00	100.0%
TOTAL ENVIRONMENTAL AFFAIRS	224,019	0	224,019	203,701.38	.00	20,317.62	90.9%
TOTAL ENVIRONMENTAL AFFAIRS	224,019	0	224,019	203,701.38	.00	20,317.62	90.9%

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HUMAN RESOURCES



HUMAN RESOURCES

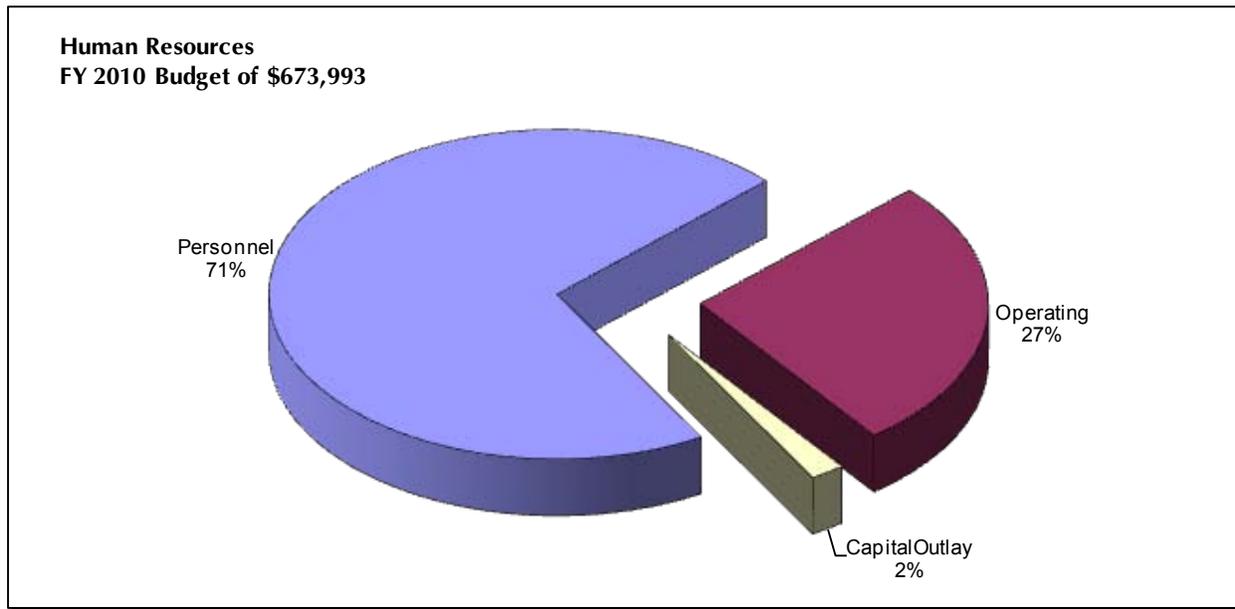


HUMAN RESOURCES DEPARTMENT OVERVIEW

MISSION:

The Human Resources Department provides professional and quality service to the people we serve. The Human Resources Department will do this by recruiting and maintaining a highly qualified and diverse workforce that reflects the City’s population and by being an internal resource for all City departments. The Human Resources Department is committed to handling the issues of our customers with confidentiality, respect and dignity.

Budget Summary	Budgeted 2007 - 08	Budgeted 2008 - 09	Proposed 2009 - 10	Adopted 2009 - 10
Human Resources	540,045	695,062	673,993	673,993
TOTAL	\$ 540,045	\$ 695,062	\$ 673,993	\$ 673,993



HUMAN RESOURCES DEPARTMENT OVERVIEW

Staffing Summary By Position:

1135 - Human Resources	FY 08	FY 09	FY 10
Director of Human Resources	1	1	1
Human Resources Program Coordinator	0	0	1
Human Resources Generalist III	0	2	1
Human Resources Generalist	2	0	0
Human Resources Generalist II	0	1	1
Human Resources Generalist I	0	1	1
Human Resources Technician	1	0	0
Subtotal	4	5	5

TOTAL	FY 08	FY 09	FY 10
Full-Time Personnel	4	5	5
Employment Agreement Personnel	0	0	0
Part-Time Personnel	0	0	0
	4	5	5

Department Analysis Report - Adopted

Human Resources

Activity	FY '08	FY '09	% Change		
			FY '08 - FY '09	FY '09 - FY '10	
1135 - Human Resources	\$540,045	\$695,062	28.70%	\$673,993	-3.03%
Personnel	\$367,815	\$461,581	25.49%	\$480,262	4.05%
Operating Expenses	\$166,260	\$223,716	34.56%	\$180,651	-19.25%
Contingency Funds					
Transfer Funds					
Capital Outlay	\$5,970	\$9,765	63.57%	\$13,080	33.95%
Total	\$540,045	\$695,062	28.70%	\$673,993	-3.03%

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Human Resources

1135 - Human Resources

SERVICES PROVIDED:

The Office of Human Resources is committed to providing quality services to all City departments as well as our citizens. These services include: Conducting recruitment of personnel, maintaining the classification of all positions, managing and administering all employee benefits, periodic analysis of compensation and benefit costs, providing employees with annual benefit statements, administering the employee performance evaluation system, overseeing and managing worker's compensation and risk management, and providing training to assure a safe and healthy work environment that stimulates the personal and professional development of all employees.

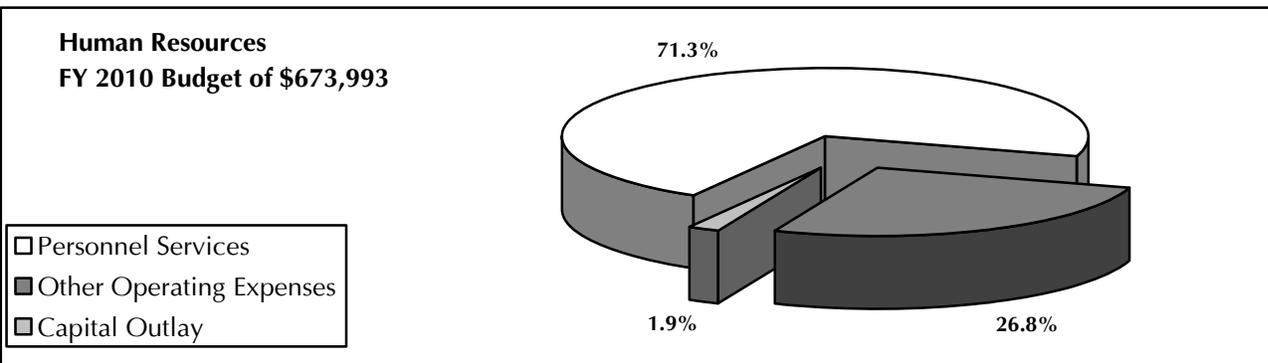
FY WORK PLAN GOALS:

- Develop and conduct employee survey.
- Develop new employee handbook.
- Revise Personnel Ordinance.

SIGNIFICANT CHANGES FOR FY 10:

- Advertising decreased \$10,000 to reflect the reduced need as only one new position is proposed in the FY 2010 budget.
- Medical/Hospital (Screenings) decreased \$14,000 to reflect the reduced need as only one new position is proposed in the FY 2010 budget.
- Wellness Program decreased \$16,680 to reflect the reduction in cost associated with exercise classes.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$367,815	\$461,581	\$480,262	\$480,262
Other Operating Expenses	166,260	223,716	180,651	180,651
Capital Outlay	5,970	9,765	13,080	13,080
TOTAL	\$540,045	\$695,062	\$673,993	\$673,993



Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Number of Worker's Comp Claims processed	55	50	40
Number of terminations/retired	26	22	25
Number of new hires	27	22	25
Number of Applications for Employment	1,138	1,959	2,100

Activity Analysis Report - Adopted

1135 - Human Resources

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$283,908	\$357,537	25.93%	4.56%
510000 - Social Security & Medicare T	\$21,719	\$27,352	25.94%	4.56%
514000 - Group Insurance	\$20,572	\$30,268	47.13%	9.52%
515000 - Retirement Contribution (401	\$22,713	\$28,603	25.93%	1.76%
515100 - Retirement Health Savings (\$6,186	\$7,095	14.69%	-34.43%
516000 - Savings Plan Contribution (4	\$8,517	\$10,726	25.94%	1.76%
519000 - Tuition Reimbursement	\$4,200	\$0	-100.00%	100.00%
521000 - Office Supplies	\$1,000	\$1,000	0.00%	0.00%
522000 - General Operating Supplies	\$5,500	\$0	-100.00%	100.00%
525000 - Furniture & Fixtures	\$300	\$600	100.00%	-100.00%
526000 - Machinery & Equipment	\$0	\$0	100.00%	100.00%
531000 - Information Technology (IT)	\$16,625	\$16,625	0.00%	0.00%
531500 - Software Licenses	\$0	\$0	100.00%	100.00%
531600 - Software Maintenance Agree	\$875	\$880	0.57%	-9.09%
534500 - Wellness Programs	\$0	\$62,796	100.00%	-26.56%
535000 - Medical/Hospital (Screenings	\$24,500	\$33,500	36.73%	-41.79%
536000 - Miscellaneous Professional S	\$25,000	\$25,000	0.00%	0.00%
536500 - Investigations	\$2,800	\$2,800	0.00%	0.00%
541000 - Advertising	\$30,000	\$30,000	0.00%	-33.33%
542000 - Awards & Presentations	\$7,500	\$23,500	213.33%	0.00%
544000 - Professional Dues & Certifica	\$1,665	\$1,665	0.00%	-3.30%
545000 - Magazines, Books & Resourc	\$1,000	\$1,000	0.00%	0.00%
546000 - Conference & Seminar Regis	\$1,250	\$1,250	0.00%	0.00%
546300 - In-Service Training	\$13,000	\$13,000	0.00%	0.00%
547000 - Travel Expense	\$1,500	\$1,500	0.00%	0.00%
547100 - Travel Mileage Reimburseme	\$300	\$300	0.00%	0.00%
551100 - Cellular Telephone	\$500	\$500	0.00%	100.00%
553000 - Printing & Binding	\$2,000	\$2,000	0.00%	-100.00%
556000 - Postage	\$1,000	\$1,000	0.00%	0.00%
556500 - Messenger Services	\$0	\$0	100.00%	100.00%
560000 - Miscellaneous	\$29,500	\$4,000	-86.44%	0.00%
573000 - Repair & Maintenance - Mac	\$445	\$800	79.78%	-18.75%
592000 - Software	\$0	\$0	100.00%	100.00%
592100 - Software (Replacement)	\$3,750	\$7,500	100.00%	33.33%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$2,220	\$2,265	2.03%	35.98%
Personnel	\$367,815	\$461,581	25.49%	4.05%
Operating Expenses	\$166,260	\$223,716	34.56%	-19.25%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$5,970	\$9,765	63.57%	33.95%
Total	\$540,045	\$695,062	28.70%	-3.03%

1135 Human Resources

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$ 373,839	\$ 373,839
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time		
510000 Social Security & Medicare Taxes	28,599	28,599
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	33,150	33,150
514100 Group Insurance - Retirees		
515000 Retirement Contribution	29,107	29,107
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)	4,652	4,652
516000 Savings Plan Contribution	10,915	10,915
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 480,262	\$ 480,262

Operating Expenses

521000 Office Supplies		
Employee Benefit Summary	500	500
Personnel Manual	500	500
<i>Subtotal</i>	1,000	1,000
531000 Information Technology (IT) Services		
	1,125	1,125
HRIS (ADP) Software	15,500	15,500
<i>Subtotal</i>	16,625	16,625
531600 Software Maintenance Agreements		
Maintenance - Network SW/Anti-Virus SW (5)	100	100
Maintenance - Software (Adobe Acrobat) (1)	30	30
Maintenance - Software (Adobe InDesign) (2)	150	150
Maintenance - Software (ID Flow)	270	270
Maintenance - Software (Microsoft CALs) (5)	200	200
Maintenance - Software (OrgPlus)	50	50
<i>Subtotal</i>	800	800
534500 Wellness Programs		
AED Batteries & Pads	1,116	1,116
American Red Cross First Aid & CPR Training	5,000	5,000
Employee Assistance Program	12,000	12,000
Exercise Programs	17,000	17,000
First Aid Supplies	2,000	2,000
Flu Vaccines	5,000	5,000
Wellness Day	4,000	4,000
<i>Subtotal</i>	46,116	46,116

1135 Human Resources

535000 Medical/Hospital (Screenings)			
Commercial Drivers License	3,000	3,000	
DOT Employee Physicals	3,500	3,500	
HBV Employee Vaccinations	3,000	3,000	
Police Fitness for Duty Physicals	10,000	10,000	
<i>Subtotal</i>		19,500	19,500
536000 Miscellaneous Professional Services			
Financial Planning & Consulting Services	25,000	25,000	
<i>Subtotal</i>		25,000	25,000
536500 Investigations			
Background Checks	2,800	2,800	
<i>Subtotal</i>		2,800	2,800
541000 Advertising			
Employment Opportunities	20,000	20,000	
<i>Subtotal</i>		20,000	20,000
542000 Awards & Presentations			
Employee Picnic	12,000	12,000	
Employee Recognition Awards	3,000	3,000	
Employee Service Awards	4,500	4,500	
Recognition & Awards Breakfast	4,000	4,000	
<i>Subtotal</i>		23,500	23,500
544000 Professional Dues & Certification Fees			
International Personnel Management Association	500	500	
Local Government Personnel Association	450	450	
MML Benefit Comparison	400	400	
Society For Human Resource Managers	260	260	
<i>Subtotal</i>		1,610	1,610
545000 Magazines, Books & Resource Material			
Resource Materials	1,000	1,000	
<i>Subtotal</i>		1,000	1,000
546000 Conference & Seminar Registration			
International Personnel Management Association	500	500	
Society For Human Resource Managers	750	750	
<i>Subtotal</i>		1,250	1,250
546300 In-Service Training			
In-House Training	13,000	13,000	
<i>Subtotal</i>		13,000	13,000
547000 Travel Expense			
International Personnel Management Association	500	500	
Society For Human Resource Managers	1,000	1,000	
<i>Subtotal</i>		1,500	1,500
547100 Travel Mileage Reimbursement			
Miscellaneous Mileage Reimbursement	300	300	
<i>Subtotal</i>		300	300

1135 Human Resources

551100 Cellular Telephone			
HR Director (1)	1,000	1,000	
<i>Subtotal</i>		1,000	1,000
556000 Postage			
Applicant Acknowledgement Letters	500	500	
Employment Opportunity Bulletins	500	500	
<i>Subtotal</i>		1,000	1,000
560000 Miscellaneous			
Remembrances	4,000	4,000	
<i>Subtotal</i>		4,000	4,000
573000 Repair & Maintenance - Machinery & Equipment			
Maintenance & Supplies - Copier (Ricoh MP 2550SP)	650	650	
<i>Subtotal</i>		650	650
Subtotal Operating Expenses		180,651	180,651

Capital Outlay

592100 Software (Replacement)			
Replacement - Software (ADP HR)	10,000	10,000	
<i>Subtotal</i>		10,000	10,000
595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (5)	1,600	1,600	
Replacement - Copier (Ricoh MP 2550SP)	1,300	1,300	
Replacement - Fax Machines	125	125	
Replacement - Printer (HP LaserJet P1505n)	55	55	
<i>Subtotal</i>		3,080	3,080
Subtotal Capital Outlay		13,080	13,080
Total		673,993	673,993



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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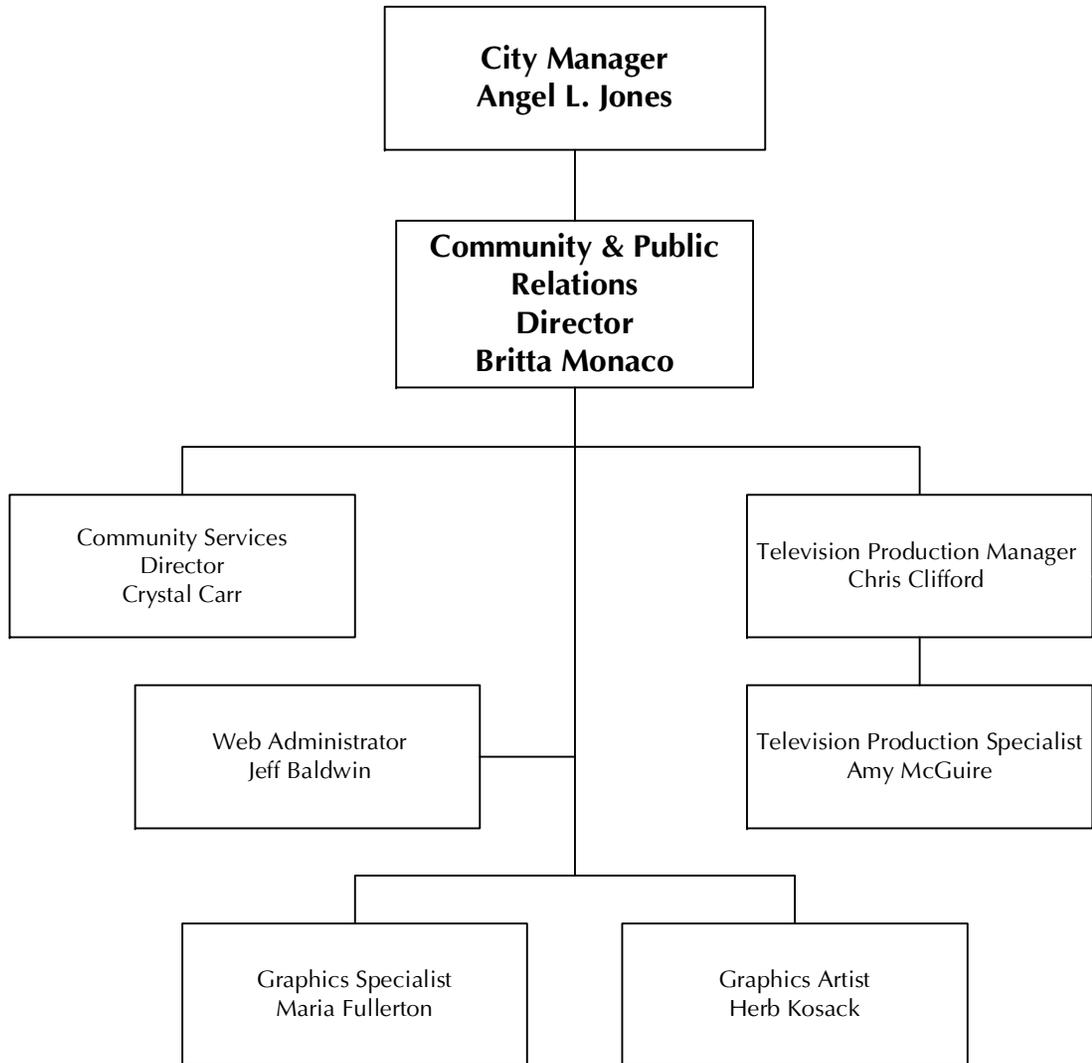
FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1135 HUMAN RESOURCES							
135 HUMAN RESOURCES							
1135 501000 FULL TIME	357,537	0	357,537	338,991.05	.00	18,545.95	94.8%
1135 505100 OTHER-MULT	0	0	0	1,610.00	.00	-1,610.00	100.0%*
1135 505200 OTHER-GFIT	0	0	0	588.00	.00	-588.00	100.0%*
1135 507000 VAC/SICK	0	0	0	5,423.41	.00	-5,423.41	100.0%*
1135 508000 OVERTIME	0	0	0	316.57	.00	-316.57	100.0%*
1135 510000 FICA TAXES	27,352	0	27,352	25,360.24	.00	1,991.76	92.7%
1135 514000 GROUP HEAL	30,268	0	30,268	26,183.82	.00	4,084.18	86.5%
1135 515000 RETIRE401A	28,603	0	28,603	27,297.62	.00	1,305.38	95.4%
1135 515100 RETIRE-RHS	7,095	0	7,095	7,717.28	.00	-622.28	108.8%*
1135 516000 SAVING401K	10,726	0	10,726	10,174.85	.00	551.15	94.9%
1135 521000 OFFICE SUP	1,000	0	1,000	522.03	.00	477.97	52.2%
1135 522000 GEN OPERAT	0	0	0	651.72	.00	-651.72	100.0%*
1135 525000 FURN/FIX	600	0	600	119.75	.00	480.25	20.0%
1135 531000 IT SERVICE	16,625	0	16,625	17,724.00	.00	-1,099.00	106.6%*
1135 531500 SOFTWARE L	0	0	0	247.38	.00	-247.38	100.0%*
1135 531600 SOFT MAINT	880	0	880	206.20	.00	673.80	23.4%
1135 534500 WELLNESS	62,796	0	62,796	17,067.08	10,655.48	35,073.44	44.1%
1135 535000 MED/HOSPIT	33,500	0	33,500	15,687.00	.00	17,813.00	46.8%
1135 536000 MISC PROF	25,000	0	25,000	17,924.70	.00	7,075.30	71.7%
1135 536500 INVESTIGTE	2,800	0	2,800	2,058.22	.00	741.78	73.5%
1135 541000 ADVERTISIN	30,000	0	30,000	13,646.15	.00	16,353.85	45.5%
1135 542000 AWARDS PRE	23,500	0	23,500	13,227.19	.00	10,272.81	56.3%
1135 544000 DUES/MEMBE	1,665	0	1,665	400.00	.00	1,265.00	24.0%
1135 545000 PUBLICATIO	1,000	0	1,000	759.40	.00	240.60	75.9%
1135 546000 CONF/SEMIN	1,250	0	1,250	398.00	.00	852.00	31.8%
1135 546300 IN-SERVICE	13,000	0	13,000	4,299.65	.00	8,700.35	33.1%
1135 547000 TRAVEL EXP	1,500	0	1,500	.00	.00	1,500.00	.0%
1135 547100 LOC TRAVEL	300	0	300	.00	.00	300.00	.0%
1135 551100 CELLPHONE	500	0	500	1,259.16	.00	-759.16	251.8%*
1135 553000 PRINT/BIND	2,000	0	2,000	1,495.00	.00	505.00	74.8%
1135 556000 POSTAGE	1,000	0	1,000	612.94	.00	387.06	61.3%
1135 556500 MESSENGER	0	0	0	18.42	.00	-18.42	100.0%*
1135 560000 MISCELLANE	4,000	0	4,000	13,718.44	.00	-9,718.44	343.0%*
1135 573000 R&M-MACH/E	800	0	800	540.00	.00	260.00	67.5%
1135 592100 SOFTW REPL	7,500	0	7,500	7,500.00	.00	.00	100.0%
1135 595100 FURN/EQ RE	2,265	0	2,265	2,265.00	.00	.00	100.0%
TOTAL HUMAN RESOURCES	695,062	0	695,062	576,010.27	10,655.48	108,396.25	84.4%
TOTAL HUMAN RESOURCES	695,062	0	695,062	576,010.27	10,655.48	108,396.25	84.4%

COMMUNITY & PUBLIC RELATIONS



COMMUNITY & PUBLIC RELATIONS

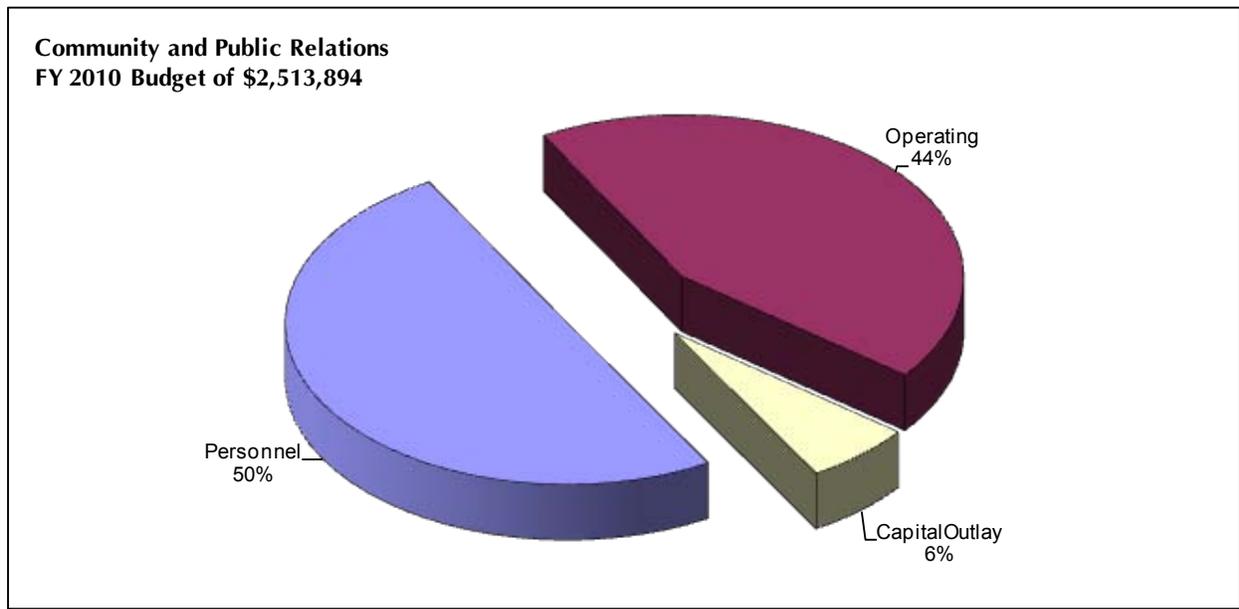


COMMUNITY AND PUBLIC RELATIONS DEPARTMENT OVERVIEW

MISSION:

The Department of Community and Public Relations coordinates outreach and engagement activities throughout the community. It is comprised of the Community Services Division and the Public Information Office. Collaboratively this department connects residents with services, engages residents in multicultural, educational and volunteer initiatives, communicates and promotes City events and activities, and fosters collaboration and involvement.

Budget Summary	Budgeted 2007 - 08	Budgeted 2008 - 09	Proposed 2009 - 10	Adopted 2009 - 10
Public Information	619,815	612,001	628,523	628,523
Cable Television Channel 13	382,528	403,848	406,014	406,014
Community Services	998,685	1,019,161	1,027,402	1,027,402
Homeless Assistance	423,723	460,290	451,955	451,955
TOTAL	\$ 2,424,751	\$ 2,495,300	\$ 2,513,894	\$ 2,513,894





COMMUNITY AND PUBLIC RELATIONS DEPARTMENT OVERVIEW

Staffing Summary By Position:

1212 - Public Information	FY 08	FY 09	FY 10
Director of Community and Public Relations	0	0	1
Public Information Director	1	1	0
Web Administrator	1	1	1
Graphics Specialist	0	1	1
Public Information Assistant	1	0	0
Graphics Artist	1	1	1
Part-Time Personnel	1.1	1.1	1.1
Subtotal	5.1	5.1	5.1

1213 - Cable Television Channel 13	FY 08	FY 09	FY 10
Television Productions Manager	0	0	1
Cable Program Producer	1	1	0
Television Production Specialist	1	1	1
Part-Time Personnel	0.4	0.4	0.4
Subtotal	2.4	2.4	2.4

1215 - Community Services	FY 08	FY 09	FY 10
Community Services Director	0	0	1
Human Services Director	1	1	0
Community Services Program Manager	0	0	1
Human Services Program Manager	1	1	0
Administrative Assistant II	1	1	1
Part-Time Personnel	0.25	0.75	0.75
Subtotal	3.25	3.75	3.75

1216 - Homeless Assistance	FY 08	FY 09	FY 10
Homeless Advocate/Clinical Supervisor	1	1	1
Primary Counselor	1	1	1
Counselor II	1	1	1
Employment Agreement Personnel	1	1	1
Part-Time Personnel	1.4	2	2
Subtotal	5.4	6	6

TOTAL	FY 08	FY 09	FY 10
Full-Time Personnel	12	12	12
Employment Agreement Personnel	1	1	1
Part-Time Personnel	3.15	4.25	4.25
	16.15	17.25	17.25



Department Analysis Report - Adopted

Community and Public Relations

Activity	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
1212 - Public Information	\$619,815	\$612,001	-1.26%	0.75%
1213 - Cable Television Channel 13	\$382,528	\$403,848	5.57%	0.75%
1215 - Community Services	\$998,685	\$1,019,161	2.05%	0.75%
1216 - Homeless Assistance	\$423,723	\$460,290	8.63%	0.75%
Personnel	\$1,114,466	\$1,241,437	11.39%	1.60%
Operating Expenses	\$1,159,590	\$1,098,638	-5.26%	-0.19%
Contingency Funds				
Transfer Funds				
Capital Outlay	\$150,695	\$155,225	3.01%	0.49%
Total	\$2,424,751	\$2,495,300	2.91%	0.75%

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Community and Public Relations

1212 - Public Information

SERVICES PROVIDED:

Public Information informs citizens about their City government and its programs in a timely fashion through news releases, the City website, City publications, the City's cable television channel, and outside advertising. Marketing of all City programs and facilities is coordinated through the Public Information Office. Strategic special events and programs, sponsorships and partnerships, and efforts to encourage citizen participation are also conducted by this division.

FY WORK PLAN GOALS:

- Conduct outreach programs and use media channels to stimulate two-way communication with citizens. Focus on increasing participation and diversity of City Boards, Committees and Commissions.
- Develop and implement multi-media branding campaign to position Gaithersburg as a leader in environmental sustainability.
- Ensure maximum voter turnout in 2009 Mayor and Council election.

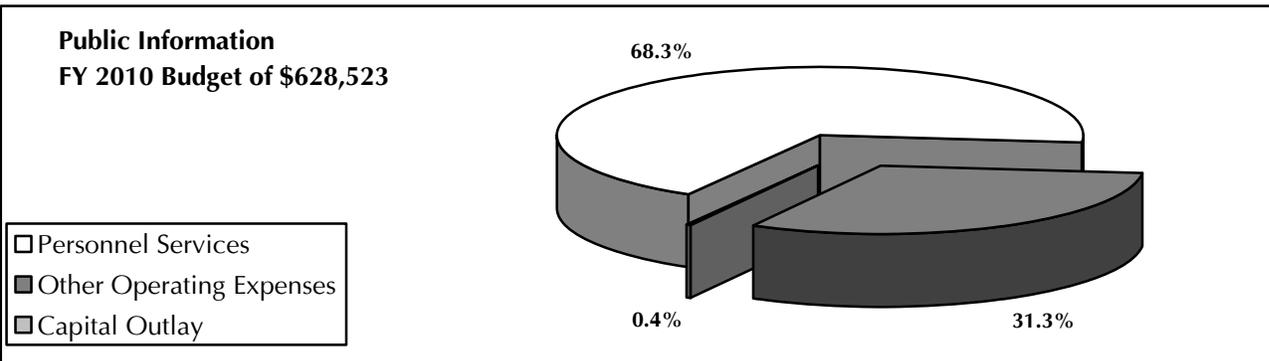
FY WORK PLAN GOALS (Cont.)

- Install content management system for website to increase functionality. Redesign website to refresh look, improve ease of use and ensure compliancy with Americans with Disabilities Act (ADA). Educate users about new, enhanced features.
- With department heads, revamp monthly status report to serve as progress monitor for strategic directions. Tie information in monthly report to performance measures.

SIGNIFICANT CHANGES FOR FY 10:

- Miscellaneous Professional Services increased \$34,000 to reflect the bi-annual Citizen Survey (\$25,000) and temporary labor to be used for web site conversion (\$9,000).
- Printing & Binding increased \$5,000 to reflect the printing of the Voter Guide.
- Software Maintenance Agreements decreased \$20,640 to reflect the elimination of Roam-Secure maintenance which had not been used in FY 2009.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$375,330	\$417,993	\$429,085	\$429,085
Other Operating Expenses	242,105	191,318	197,028	197,028
Capital Outlay	2,380	2,690	2,410	2,410
TOTAL	\$619,815	\$612,001	\$628,523	\$628,523



Community and Public Relations

1212 - Public Information

Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Website hits per month	204,000	200,000	225,000
Voter turnout	14.6%	N/A	11%
Number of press releases issued	246	225	250
Number of myGaithersburg subscribers	1,207	1,200	1,400
Number of citizens on boards, committees	211	250	250
Number of attendees at volunteer recognition events	655	700	700
Number of Alert Gaithersburg subscribers	2,659	1,400	3,000

Activity Analysis Report - Adopted

1212 - Public Information

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$257,302	\$294,187	14.34%	2.62%
509000 - Salaries, Part-Time Employee	\$41,141	\$42,992	4.50%	4.65%
510000 - Social Security & Medicare T	\$22,831	\$25,794	12.98%	2.88%
514000 - Group Insurance	\$25,753	\$18,901	-26.61%	23.43%
515000 - Retirement Contribution (401	\$20,584	\$23,535	14.34%	-0.10%
515100 - Retirement Health Savings (\$0	\$3,758	100.00%	-100.00%
516000 - Savings Plan Contribution (4	\$7,719	\$8,826	14.34%	-0.10%
521000 - Office Supplies	\$0	\$0	100.00%	100.00%
522000 - General Operating Supplies	\$3,000	\$3,000	0.00%	-50.00%
522200 - Photographic, Audio, Video S	\$1,000	\$1,000	0.00%	0.00%
524000 - Supplies for Resale	\$5,000	\$5,000	0.00%	-50.00%
525000 - Furniture & Fixtures	\$2,500	\$2,500	0.00%	0.00%
526000 - Machinery & Equipment	\$0	\$0	100.00%	100.00%
531500 - Software Licenses	\$0	\$0	100.00%	100.00%
531600 - Software Maintenance Agree	\$21,755	\$22,813	4.86%	-90.47%
536000 - Miscellaneous Professional S	\$56,000	\$34,000	-39.29%	100.00%
541000 - Advertising	\$16,500	\$16,500	0.00%	3.03%
543000 - Contributions	\$500	\$500	0.00%	0.00%
544000 - Professional Dues & Certifica	\$900	\$955	6.11%	0.00%
545000 - Magazines, Books & Resourc	\$300	\$500	66.67%	0.00%
546000 - Conference & Seminar Regis	\$3,750	\$4,250	13.33%	-92.94%
547000 - Travel Expense	\$0	\$1,700	100.00%	-100.00%
547100 - Travel Mileage Reimburseme	\$200	\$200	0.00%	0.00%
551100 - Cellular Telephone	\$0	\$1,200	100.00%	0.00%
553000 - Printing & Binding	\$55,500	\$21,000	-62.16%	23.81%
554000 - Signage	\$3,500	\$3,500	0.00%	-57.14%
556000 - Postage	\$30,000	\$29,500	-1.67%	3.39%
556500 - Messenger Services	\$200	\$200	0.00%	0.00%
560000 - Miscellaneous	\$41,500	\$43,000	3.61%	-5.81%
592000 - Software	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$2,380	\$2,690	13.03%	-10.41%
Personnel	\$375,330	\$417,993	11.37%	2.65%
Operating Expenses	\$242,105	\$191,318	-20.98%	2.98%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$2,380	\$2,690	13.03%	-10.41%
Total	\$619,815	\$612,001	-1.26%	2.70%

1212 Public Information

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$ 301,897	\$ 301,897
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time	44,992	44,992
510000 Social Security & Medicare Taxes	26,537	26,537
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	23,330	23,330
514100 Group Insurance - Retirees		
515000 Retirement Contribution	23,512	23,512
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution	8,817	8,817
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 429,085	\$ 429,085

Operating Expenses

522000 General Operating Supplies		
Displays and Supplies for Community Events, Conferences	1,500	1,500
<i>Subtotal</i>	1,500	1,500
522200 Photographic, Audio, Video Supplies		
Camera Equipment, Supplies	1,000	1,000
<i>Subtotal</i>	1,000	1,000
524000 Supplies for Resale		
Promotional Materials - Gaithersburg Souvenirs Sold at Arts Barn,	2,500	2,500
<i>Subtotal</i>	2,500	2,500
525000 Furniture & Fixtures		
Miscellaneous Equipment	2,500	2,500
<i>Subtotal</i>	2,500	2,500
531600 Software Maintenance Agreements		
Maintenance - Network SW/Anti-Virus SW (6)	120	120
Maintenance - Software (Adobe Creative Suite CS3) (7)	1,183	1,183
Maintenance - Software (Adobe Dreamweaver) (2)	130	130
Maintenance - Software (CityWeb - Weather)	500	500
Maintenance - Software (Microsoft CALs) (6)	240	240
<i>Subtotal</i>	2,173	2,173

1212 Public Information

536000 Miscellaneous Professional Services			
Bi-Annual Citizen Survey	25,000	25,000	
Photographers/Freelance Writers/Graphic Design/Translation/Misc	23,000	23,000	
Temporary Contractual Website Conversion Labor	20,000	20,000	
<i>Subtotal</i>		68,000	68,000
541000 Advertising			
Newspaper, Magazine, Bus Shelter, Misc. Ads	17,000	17,000	
<i>Subtotal</i>		17,000	17,000
543000 Contributions			
Gift Baskets for Nonprofit, School Auctions and Fairs	500	500	
<i>Subtotal</i>		500	500
544000 Professional Dues & Certification Fees			
3CMA	350	350	
Award Submission Fees	350	350	
Conference and Visitor's Bureau	180	180	
Leadership Montgomery	75	75	
<i>Subtotal</i>		955	955
545000 Magazines, Books & Resource Material			
Media Directories, Resource Books, Electronic Clip Art, Stock Ph	500	500	
<i>Subtotal</i>		500	500
546000 Conference & Seminar Registration			
Regional 3CMA Conference	300	300	
<i>Subtotal</i>		300	300
547100 Travel Mileage Reimbursement			
	200	200	
<i>Subtotal</i>		200	200
551100 Cellular Telephone			
PIO Director's Blackberry	1,200	1,200	
<i>Subtotal</i>		1,200	1,200
553000 Printing & Binding			
Annual Report	3,000	3,000	
Brochures, Fliers, and Posters	8,000	8,000	
Communiqué	8,000	8,000	
La Comunicacion	2,000	2,000	
Voter Guide	5,000	5,000	
<i>Subtotal</i>		26,000	26,000
554000 Signage			
Posters, Banners, Miscellaneous Signage	1,500	1,500	
<i>Subtotal</i>		1,500	1,500
556000 Postage			
Communiqué & Leisure Times	25,000	25,000	
Invitations for Volunteer Recognition Events, Legislative Receptio	2,500	2,500	
Voter Guide	3,000	3,000	
<i>Subtotal</i>		30,500	30,500

1212 Public Information

556500 Messenger Services			
Courier Services	200	200	
<i>Subtotal</i>		200	200
560000 Miscellaneous			
CHARACTER COUNTS! Items	1,000	1,000	
Citizen Involvement Initiatives	3,000	3,000	
Council In The Communities	1,500	1,500	
Intergovernmental Relations	4,500	4,500	
Miscellaneous	5,000	5,000	
Promotional Materials (Items Not Intended For Re-sale)	7,000	7,000	
State of The City Dinner	18,500	18,500	
<i>Subtotal</i>		40,500	40,500
Subtotal Operating Expenses		197,028	197,028

Capital Outlay

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (6)	1,920	1,920	
Replacement - Printer (HP 2800)	260	260	
Replacement - Scanners (1)	230	230	
<i>Subtotal</i>		2,410	2,410
Subtotal Capital Outlay		2,410	2,410
Total		628,523	628,523



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1137 PUBLIC INFORMATION							
137 PUBLIC INFORMATION							
1137 501000 FULL TIME	294,187	0	294,187	270,007.71	.00	24,179.29	91.8%
1137 505200 OTHER-GFIT	0	0	0	210.00	.00	-210.00	100.0%*
1137 505300 OTHER-STIP	0	0	0	2,400.00	.00	-2,400.00	100.0%*
1137 507000 VAC/SICK	0	0	0	2,302.70	.00	-2,302.70	100.0%*
1137 508000 OVERTIME	0	0	0	456.36	.00	-456.36	100.0%*
1137 509000 PART-TIME	42,992	0	42,992	36,724.80	.00	6,267.20	85.4%
1137 510000 FICA TAXES	25,794	0	25,794	23,615.71	.00	2,178.29	91.6%
1137 514000 GROUP HEAL	18,901	0	18,901	24,725.50	.00	-5,824.50	130.8%*
1137 515000 RETIRE401A	23,535	0	23,535	21,898.21	.00	1,636.79	93.0%
1137 515100 RETIRE-RHS	3,758	0	3,758	3,665.13	.00	92.87	97.5%
1137 516000 SAVING401K	8,826	0	8,826	8,142.58	.00	683.42	92.3%
1137 522000 GEN OPERAT	3,000	0	3,000	168.93	.00	2,831.07	5.6%
1137 522200 PHOTO SUPP	1,000	0	1,000	496.05	.00	503.95	49.6%
1137 524000 SUPPLES/RE	5,000	0	5,000	4,426.26	.00	573.74	88.5%
1137 525000 FURN/FIX	2,500	0	2,500	118.99	.00	2,381.01	4.8%
1137 526000 MACH/EQUIP	0	0	0	21.99	.00	-21.99	100.0%*
1137 531500 SOFTWARE L	0	0	0	339.15	.00	-339.15	100.0%*
1137 531600 SOFT MAINT	22,813	0	22,813	1,439.60	.00	21,373.40	6.3%
1137 536000 MISC PROF	34,000	0	34,000	10,387.67	.00	23,612.33	30.6%
1137 541000 ADVERTISIN	16,500	0	16,500	13,443.20	.00	3,056.80	81.5%
1137 543000 CONTRIBUTI	500	0	500	.00	.00	500.00	.0%
1137 544000 DUES/MEMBE	955	0	955	1,182.00	.00	-227.00	123.8%*
1137 545000 PUBLICATIO	500	0	500	280.35	.00	219.65	56.1%
1137 546000 CONF/SEMIN	4,250	0	4,250	175.00	.00	4,075.00	4.1%
1137 547000 TRAVEL EXP	1,700	0	1,700	.00	.00	1,700.00	.0%
1137 547100 LOC TRAVEL	200	0	200	23.65	.00	176.35	11.8%
1137 551100 CELLPHONE	1,200	0	1,200	1,208.02	.00	-8.02	100.7%*
1137 553000 PRINT/BIND	21,000	0	21,000	14,720.71	.00	6,279.29	70.1%
1137 554000 SIGNAGE	3,500	0	3,500	800.72	3,060.00	-360.72	110.3%*
1137 556000 POSTAGE	29,500	0	29,500	27,170.39	.00	2,329.61	92.1%
1137 556500 MESSENGER	200	0	200	.00	.00	200.00	.0%
1137 560000 MISCELLANE	43,000	0	43,000	23,786.39	.00	19,213.61	55.3%
1137 573000 R&M-MACH/E	0	0	0	409.00	.00	-409.00	100.0%*
1137 595100 FURN/EQ RE	2,690	0	2,690	2,690.00	.00	.00	100.0%
TOTAL PUBLIC INFORMATION	612,001	0	612,001	497,436.77	3,060.00	111,504.23	81.8%
TOTAL PUBLIC INFORMATION	612,001	0	612,001	497,436.77	3,060.00	111,504.23	81.8%

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Community and Public Relations

1213 - Cable Television Channel 13

SERVICES PROVIDED:

Gaithersburg Cable Television provides information about City services, programs and special events to City residents, 24-hours a day, seven days a week. Programs promote involvement in City government by airing live Mayor and Council meetings and work sessions, as well as live Planning Commission meetings. These programs are replayed throughout the week and are also broadcast on Comcast Channel 190 Monday - Friday evenings (note that channel assignments are subject to change). All cable television expenses are covered by a franchise fee paid by the subscribers.

FY WORK PLAN GOALS (Cont.)

- Create individual facility spots and link to appropriate website pages, especially to encourage rentals.
- Create television studio in the Olde Towne Youth Center. Studio will consist of new control room, studio set and lighting.
- Increase number of informational/interview programs on key City issues.
- Increase number of special programs and spots marketing City events and facilities.
- Participate in training for new control room equipment and software for editing and special effects.
- With purchase of new video equipment, implement emergency information scrolls on channel.

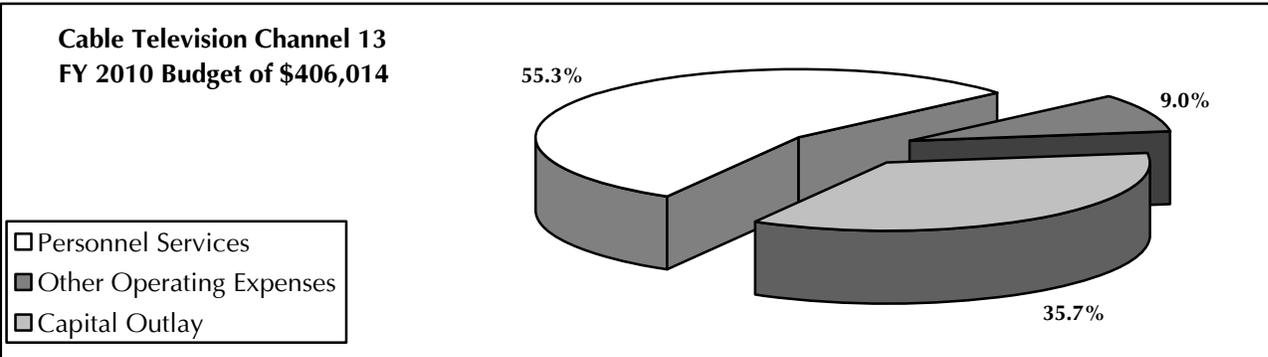
FY WORK PLAN GOALS:

- Complete City Hall control room, council chambers and gallery upgrades. Train staff on new equipment and new procedures that affect current television production tech-niques. Especially focus on impact of new paperless packet/presentation technologies.

SIGNIFICANT CHANGES FOR FY 10:

- Software Licenses decreased \$5,000 to reflect the elimination of Media Composer License for a second editing workstation.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$203,283	\$215,819	\$224,485	\$224,485
Other Operating Expenses	35,450	43,849	36,709	36,709
Capital Outlay	143,795	144,180	144,820	144,820
TOTAL	\$382,528	\$403,848	\$406,014	\$406,014



Community and Public Relations

1213 - Cable Television Channel 13

Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Studio on-set interview programs (3 per month beginning in Feb 2010)			15
Studio on-set informational update programs (1 per week starting Feb 2010)			20
Special programs produced	15	23	19
Meetings aired	67	67	67
Marketing spots		8	10
Facility spots		3	6

Activity Analysis Report - Adopted

1213 - Cable Television Channel 13

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$140,066	\$148,837	6.26%	4.51%
509000 - Salaries, Part-Time Employee	\$18,524	\$19,358	4.50%	0.00%
510000 - Social Security & Medicare T	\$12,132	\$12,867	6.06%	3.99%
514000 - Group Insurance	\$17,154	\$18,385	7.18%	6.20%
515000 - Retirement Contribution (401	\$11,205	\$11,907	6.27%	1.82%
516000 - Savings Plan Contribution (4	\$4,202	\$4,465	6.26%	1.84%
522000 - General Operating Supplies	\$0	\$0	100.00%	100.00%
522200 - Photographic, Audio, Video S	\$3,000	\$6,500	116.67%	0.00%
526000 - Machinery & Equipment	\$0	\$0	100.00%	100.00%
531500 - Software Licenses	\$5,000	\$5,000	0.00%	-100.00%
531600 - Software Maintenance Agree	\$2,200	\$3,849	74.95%	-16.63%
536000 - Miscellaneous Professional S	\$4,000	\$4,750	18.75%	-21.05%
545000 - Magazines, Books & Resourc	\$400	\$400	0.00%	0.00%
546000 - Conference & Seminar Regis	\$5,000	\$5,000	0.00%	0.00%
547000 - Travel Expense	\$0	\$0	100.00%	100.00%
547100 - Travel Mileage Reimburseme	\$250	\$250	0.00%	0.00%
556000 - Postage	\$100	\$100	0.00%	0.00%
556500 - Messenger Services	\$0	\$0	100.00%	100.00%
560000 - Miscellaneous	\$4,000	\$500	-87.50%	0.00%
567000 - Rental & Use Charges	\$1,000	\$1,000	0.00%	0.00%
573000 - Repair & Maintenance - Mac	\$10,500	\$16,500	57.14%	-3.03%
592000 - Software	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$143,795	\$144,180	0.27%	0.44%
Personnel	\$203,283	\$215,819	6.17%	4.02%
Operating Expenses	\$35,450	\$43,849	23.69%	-16.28%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$143,795	\$144,180	0.27%	0.44%
Total	\$382,528	\$403,848	5.57%	0.54%

1213 Cable Television Channel 13

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$ 155,551	\$ 155,551
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time	19,358	19,358
510000 Social Security & Medicare Taxes	13,381	13,381
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	19,524	19,524
514100 Group Insurance - Retirees		
515000 Retirement Contribution	12,124	12,124
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution	4,547	4,547
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 224,485	\$ 224,485

Operating Expenses

52200 Photographic, Audio, Video Supplies		
Raw Video Tapes, DVD's, CDR's, Light Bulbs, Camera Batteries	6,500	6,500
<i>Subtotal</i>	6,500	6,500
531600 Software Maintenance Agreements		
Maintenance - Network SW/Anti-Virus SW (2)	40	40
Maintenance - Software (Adobe Creative Suite CS3) (1)	169	169
Maintenance - Software (Adobe Production Premium CS3) (2)	920	920
Maintenance - Software (Avid Adrenaline - Media Composer Soft	2,000	2,000
Maintenance - Software (Microsoft CALs) (2)	80	80
<i>Subtotal</i>	3,209	3,209
536000 Miscellaneous Professional Services		
On-air Music Services	2,750	2,750
Voice Over Fees, Contract Services	1,000	1,000
<i>Subtotal</i>	3,750	3,750
545000 Magazines, Books & Resource Material		
Trade Magazines & Newsletters, Educational Software Manuals	400	400
<i>Subtotal</i>	400	400
546000 Conference & Seminar Registration		
Avid & Adobe software training classes, training for new control r	5,000	5,000
<i>Subtotal</i>	5,000	5,000
547100 Travel Mileage Reimbursement		
	250	250
<i>Subtotal</i>	250	250

1213 Cable Television Channel 13

556000 Postage			
	100	100	
<i>Subtotal</i>		100	100
560000 Miscellaneous			
USB storage, videotape copying, jewel cases	500	500	
<i>Subtotal</i>		500	500
567000 Rental & Use Charges			
Rental Equipment (Jib, outdoor lighting, extra cameras)	1,000	1,000	
<i>Subtotal</i>		1,000	1,000
573000 Repair & Maintenance - Machinery & Equipment			
Maintenance - Avid Adrenaline (Hardware)	2,000	2,000	
Maintenance - Misc. Television Equipment	8,500	8,500	
Maintenance - New Ingest/Playout/Billboard Server(s)	2,500	2,500	
Maintenance - New Production Switcher	3,000	3,000	
<i>Subtotal</i>		16,000	16,000
Subtotal Operating Expenses		36,709	36,709

Capital Outlay

595100 Furniture & Equipment (Replacement)			
Replacement - Cable TV Equipment	144,180	144,180	
Replacement - Computer Hardware (PC + Monitors) (2)	640	640	
<i>Subtotal</i>		144,820	144,820
Subtotal Capital Outlay		144,820	144,820
Total		406,014	406,014



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1139 CABLE TELEVISION CHANNEL 13							
139 CABLE TELEVISION CHANNEL 13							
1139 501000 FULL TIME	148,837	0	148,837	137,910.05	.00	10,926.95	92.7%
1139 507000 VAC/SICK	0	0	0	1,190.96	.00	-1,190.96	100.0%*
1139 509000 PART-TIME	19,358	0	19,358	9,910.20	.00	9,447.80	51.2%
1139 510000 FICA TAXES	12,867	0	12,867	10,822.72	.00	2,044.28	84.1%
1139 514000 GROUP HEAL	18,385	0	18,385	17,884.86	.00	500.14	97.3%
1139 515000 RETIRE401A	11,907	0	11,907	11,179.64	.00	727.36	93.9%
1139 516000 SAVING401K	4,465	0	4,465	4,192.46	.00	272.54	93.9%
1139 522200 PHOTO SUPP	6,500	0	6,500	1,214.42	.00	5,285.58	18.7%
1139 526000 MACH/EQUIP	0	0	0	3,324.70	.00	-3,324.70	100.0%*
1139 531500 SOFTWARE L	5,000	0	5,000	4,019.54	.00	980.46	80.4%
1139 531600 SOFT MAINT	3,849	0	3,849	2,415.25	.00	1,433.75	62.8%
1139 536000 MISC PROF	4,750	0	4,750	250.00	.00	4,500.00	5.3%
1139 544000 DUES/MEMBE	0	0	0	260.00	.00	-260.00	100.0%*
1139 545000 PUBLICATIO	400	0	400	.00	.00	400.00	.0%
1139 546000 CONF/SEMIN	5,000	0	5,000	.00	.00	5,000.00	.0%
1139 547100 LOC TRAVEL	250	0	250	.00	.00	250.00	.0%
1139 556000 POSTAGE	100	0	100	.00	.00	100.00	.0%
1139 560000 MISCELLANE	500	0	500	1,085.30	.00	-585.30	217.1%*
1139 567000 RENTAL USE	1,000	0	1,000	.00	.00	1,000.00	.0%
1139 573000 R&M-MACH/E	16,500	0	16,500	4,367.22	.00	12,132.78	26.5%
1139 595100 FURN/EQ RE	144,180	0	144,180	144,180.00	.00	.00	100.0%
TOTAL CABLE TELEVISION CHANNEL 13	403,848	0	403,848	354,207.32	.00	49,640.68	87.7%
TOTAL CABLE TELEVISION CHANNEL 13	403,848	0	403,848	354,207.32	.00	49,640.68	87.7%

SERVICES PROVIDED:

This activity provides support to City residents including emergency referral and resources and other support services for homeless, vulnerable individuals and families. It funds and administers the City's CHARACTER COUNTS! (CC!) Program (i.e. Junior Mayor Contest, Maryland Municipal League, "If I Were Mayor Contest," Ed Bohrer CC! Scholarship, CC! Poster, and Essay Contest, etc.), School Breakfast Program, Holiday Giving Program, Housing Counseling Program, City World Market Business Development Training, Education Committee- School Grants, Multicultural Affairs Committee-Cultural Events, Community Advisory Board-Nonprofit Grants (i.e. homelessness prevention, foreclosure counseling, food assistance, health and mental health services, job development and training, youth development and gang prevention, etc.), Forest Oak Service Coordination, Desellum Permanent Housing Program, Domestic Violence Empowerment Breakfast, Landlord Lunch, Principal's Lunch, and provides Nonprofit Consultation. In order to assist and foster collaboration among nonprofit organizations dedicated to working with people in need, this activity also coordinates the Hoarding Taskforce, Community Volunteerism, Gaithersburg Coalition of Providers, and UpCounty Latino Providers Network. This activity represents the City on Montgomery County's Martin Luther King, Jr. Planning Committee, School-Community United Partnership Committee, Montgomery County Housing Fair Committee, City's Youth Opportunities Coalition, Montgomery County's Housing Executive Team, Gaithersburg Interfaith Alliance, Friends of Wells/Robertson House, Inc. Board, the Council of Governments- Human Services and Public Safety Policy Committee, and the United Way of the National Capital Region Board.

FY WORK PLAN GOALS:

- Assist in the coordination and evaluation of the City's Community Development Block Grants-Housing Counseling, Liberty's Promise, and Foreclosure Counseling programs.
- Promote sustainable community development through nonprofit and school grants, business development training, civic education, breakfast and holiday giving programs, volunteer and community-based organization coordination, and referral services.
- Provide permanent supportive housing in a structured supportive environment to male residents in recovery, who are working to become independent and self-sufficient.

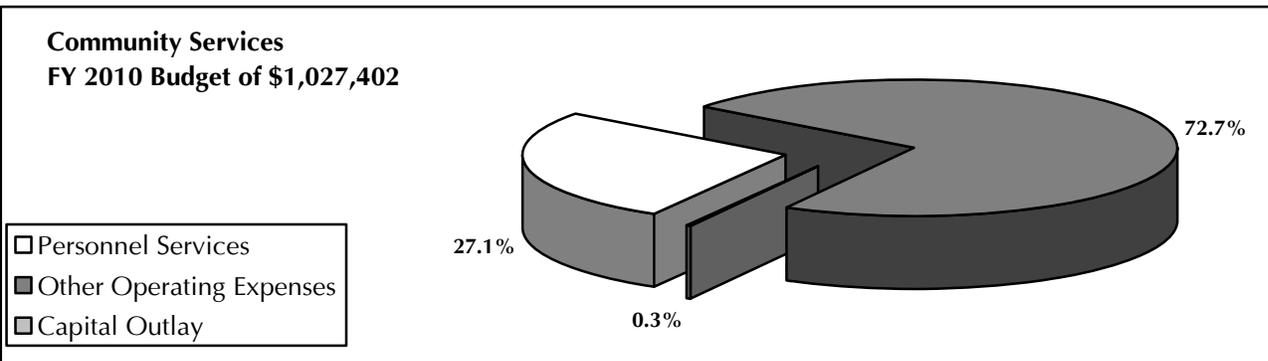
SIGNIFICANT CHANGES FOR FY 10:

- No Significant Changes

Community and Public Relations

1215 - Community Services

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$246,830	\$271,715	\$278,007	\$278,007
Other Operating Expenses	749,790	745,461	746,795	746,795
Capital Outlay	2,065	1,985	2,600	2,600
TOTAL	\$998,685	\$1,019,161	\$1,027,402	\$1,027,402



Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Interim case management and resource referral hours provided to City residents	718	620	640
Emerging entrepreneurs completing City World Market business development training	21	20	20
City students served through school grants.	1,500	1,632	1,350
City students served through school breakfast program	41	45	40
City residents provided with youth opportunities and gang prevention services.	271	436	360
City residents provided with health and mental health services.	1,706	1,610	1,720
City residents provided with foreclosure counseling.	NA	NA	200
City residents provided housing relocation case management assistance	41	300	100
City residents provided food assistance.	7,773	7,450	5,964
City residents provided eviction prevention services (i.e. emergency rental/mortgage and utility assistance, case management, etc.)	113	125	658
City residents provided employment assistance services	4,492	4,701	1,182
City residents attending City co-sponsored conferences (i.e. Housing Fair, Domestic Violence Breakfast, & School Community United Partnership)	1,400	1,400	2,000
City households served through the Holiday Giving Program	500	500	500

Activity Analysis Report - Adopted

1215 - Community Services

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$179,964	\$190,049	5.60%	3.16%
508000 - Salaries, Overtime	\$363	\$387	6.61%	-36.18%
509000 - Salaries, Part-Time Employee	\$5,382	\$20,975	289.73%	0.00%
510000 - Social Security & Medicare T	\$14,207	\$16,173	13.84%	2.77%
514000 - Group Insurance	\$18,636	\$19,889	6.72%	6.05%
515000 - Retirement Contribution (401	\$14,397	\$15,204	5.61%	0.00%
515100 - Retirement Health Savings (\$2,882	\$3,337	15.79%	-36.62%
516000 - Savings Plan Contribution (4	\$5,399	\$5,701	5.59%	0.02%
519000 - Tuition Reimbursement	\$5,600	\$0	-100.00%	100.00%
521000 - Office Supplies	\$900	\$900	0.00%	38.89%
522000 - General Operating Supplies	\$2,695	\$5,550	105.94%	-80.54%
522500 - Program Activities	\$0	\$0	100.00%	100.00%
525000 - Furniture & Fixtures	\$1,000	\$1,000	0.00%	-50.00%
526000 - Machinery & Equipment	\$0	\$2,050	100.00%	-100.00%
530000 - Accounting & Audit	\$0	\$0	100.00%	100.00%
531500 - Software Licenses	\$0	\$0	100.00%	100.00%
531600 - Software Maintenance Agree	\$700	\$560	-20.00%	-57.14%
536000 - Miscellaneous Professional S	\$800	\$2,600	225.00%	15.38%
536300 - Contract Cleaning Services	\$720	\$720	0.00%	344.44%
536800 - Security Services	\$0	\$0	100.00%	100.00%
538000 - Performances & Entertainme	\$1,600	\$800	-50.00%	0.00%
541000 - Advertising	\$0	\$200	100.00%	0.00%
542000 - Awards & Presentations	\$6,800	\$5,600	-17.65%	0.00%
543000 - Contributions	\$710,730	\$707,921	-0.40%	-0.20%
544000 - Professional Dues & Certifica	\$600	\$760	26.67%	0.00%
545000 - Magazines, Books & Resourc	\$150	\$0	-100.00%	100.00%
546000 - Conference & Seminar Regis	\$700	\$350	-50.00%	0.00%
546300 - In-Service Training	\$300	\$300	0.00%	133.33%
547000 - Travel Expense	\$800	\$700	-12.50%	-28.57%
547100 - Travel Mileage Reimburseme	\$350	\$700	100.00%	28.57%
550000 - Electric	\$3,000	\$3,500	16.67%	0.00%
550200 - Water	\$875	\$1,000	14.29%	0.00%
550700 - Recycling Services/Trash Col	\$0	\$0	100.00%	100.00%
551000 - Telephone (Landline)	\$1,200	\$1,200	0.00%	0.00%
551100 - Cellular Telephone	\$1,000	\$1,200	20.00%	0.00%
553000 - Printing & Binding	\$1,000	\$1,000	0.00%	120.00%
556000 - Postage	\$3,000	\$2,000	-33.33%	12.50%
556500 - Messenger Services	\$50	\$100	100.00%	-50.00%
560000 - Miscellaneous	\$2,400	\$1,300	-45.83%	-6.54%
567000 - Rental & Use Charges	\$2,200	\$0	-100.00%	100.00%
572000 - Repair & Maintenance - Build	\$3,970	\$1,200	-69.77%	166.67%
573000 - Repair & Maintenance - Mac	\$2,250	\$2,250	0.00%	-73.33%
574000 - Repair & Maintenance - Vehi	\$0	\$0	100.00%	100.00%
592000 - Software	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%

Activity Analysis Report - Adopted

1215 - Community Services

Object	FY '08	FY '09	% Change		
			FY '08 - FY '09	FY '09 - FY '10	
595100 - Furniture & Equipment (Repl	\$2,065	\$1,985	-3.87%	\$2,600	30.98%
Personnel	\$246,830	\$271,715	10.08%	\$278,007	2.32%
Operating Expenses	\$749,790	\$745,461	-0.58%	\$746,795	0.18%
Contingency Funds			0.00%		0.00%
Transfer Funds			0.00%		0.00%
Capital Outlay	\$2,065	\$1,985	-3.87%	\$2,600	30.98%
Total	\$998,685	\$1,019,161	2.05%	\$1,027,402	0.81%

1215 Community Services

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$ 196,050	\$ 196,050
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime	247	247
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time	20,975	20,975
510000 Social Security & Medicare Taxes	16,621	16,621
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	21,093	21,093
514100 Group Insurance - Retirees		
515000 Retirement Contribution	15,204	15,204
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)	2,115	2,115
516000 Savings Plan Contribution	5,702	5,702
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 278,007	\$ 278,007

Operating Expenses

521000 Office Supplies		
Miscellaneous	1,000	1,000
Toner & Ink Cartridges	250	250
<i>Subtotal</i>	1,250	1,250
522000 General Operating Supplies		
Committee Meeting Supplies (MCA -\$180, ED -\$180, CAB-\$18)	630	630
Community Meeting Supplies & Activities (Gaithersburg Provider)	450	450
<i>Subtotal</i>	1,080	1,080
522500 Program Activities		
Domestic Violence Empowerment Breakfast	400	400
Gaithersburg Interfaith Alliance Annual Lunch Meeting	400	400
Landlord Annual Lunch Meeting	800	800
MCA Committee Cultural Events	1,200	1,200
National Character Counts! Week Awards Reception	600	600
New Business Development Graduation Reception	400	400
Principal and Counselor Annual Lunch Meeting	800	800
<i>Subtotal</i>	4,600	4,600
525000 Furniture & Fixtures		
Office Furniture	500	500
<i>Subtotal</i>	500	500
531600 Software Maintenance Agreements		
Maintenance - Network SW/Anti-Virus SW (4)	80	80
Maintenance - Software (Microsoft CALs) (4)	160	160
<i>Subtotal</i>	240	240

1215 Community Services

536000 Miscellaneous Professional Services			
City World Market Business Development Training	3,000	3,000	
<i>Subtotal</i>		3,000	3,000
536300 Contract Cleaning Services			
Contract Cleaning	3,200	3,200	
<i>Subtotal</i>		3,200	3,200
538000 Performances & Entertainment			
Martin Luther King, Jr. Day	500	500	
National Character Counts! Week	300	300	
<i>Subtotal</i>		800	800
541000 Advertising			
Position and Event Advertisement	200	200	
<i>Subtotal</i>		200	200
542000 Awards & Presentations			
CC! Essay Contests (Foundations for Life and Adult Heroes)	5,000	5,000	
If I We're Mayor for the Day - Essay Contest ES, MS,& HS	100	100	
Volunteer Recognition (Holiday Giving, Fam. Vol. Weekend, You	500	500	
<i>Subtotal</i>		5,600	5,600

1215 Community Services

543000 Contributions			
Family Services, Inc. - Ed Bohrer Parent Resource Center	65,000		65,000
Nonprofit Grant Priority 1: Community Ministries of Rockville- H	5,000		5,000
Nonprofit Grant Priority 1: Community Ministries of Rockville-Ch	25,000		25,000
Nonprofit Grant Priority 1: Dwelling Place	11,000		11,000
Nonprofit Grant Priority 1: Family Services, Inc.- Neighborhood S	41,000		41,000
Nonprofit Grant Priority 1: Gaithersburg HELP: Food Program	24,000		24,000
Nonprofit Grant Priority 1: Home Care Partners-Home Cares Servi	30,000		30,000
Nonprofit Grant Priority 1: HomeFree USA	20,000		20,000
Nonprofit Grant Priority 1: Interfaith Works -Horizon House	10,000		10,000
Nonprofit Grant Priority 1: Interfaith Works-Wilkins Ave. Assess	15,000		15,000
Nonprofit Grant Priority 1: MANNA Foods	25,000		25,000
Nonprofit Grant Priority 1: Montgomery County Coalition for the	25,000		25,000
Nonprofit Grant Priority 1: National Center for Children and Famil	18,000		18,000
Nonprofit Grant Priority 1: Rainbow Women's Shelter	3,000		3,000
Nonprofit Grant Priority 1: Stepping Stones Shelter	11,000		11,000
Nonprofit Grant Priority 1: Upper Montgomery County Assistance	40,000		40,000
Nonprofit Grant Priority 2: Chinese Culture and Community Servic	6,000		6,000
Nonprofit Grant Priority 2: Community Clinic, Inc. -Gaithersburg	40,000		40,000
Nonprofit Grant Priority 2: Gaithersburg Help -Prescription Progra	14,000		14,000
Nonprofit Grant Priority 2: Guide Youth Services- Bi-lingual Coun	45,000		45,000
Nonprofit Grant Priority 2: Identity, Inc. -Youth Counseling at Gai	30,000		30,000
Nonprofit Grant Priority 2: Korean Community Services	8,000		8,000
Nonprofit Grant Priority 2: Mental Health Association-Adult Hom	10,000		10,000
Nonprofit Grant Priority 2: Mobile Med- Van and Community Clin	40,000		40,000
Nonprofit Grant Priority 3: Spanish Catholic Center- Employment	20,000		20,000
Nonprofit Grant Priority 4: Family Services, Inc.- Early Head Start	8,000		8,000
Nonprofit Grant Priority 4: Family Services, Inc.-BROTHERS Me	30,000		30,000
Nonprofit Grant Priority 4: Florence Crittenton Services- SNEAK	7,000		7,000
Nonprofit Grant Priority 4: Identity, Inc.- METS Case Managemen	10,000		10,000
Nonprofit Grant Priority 4: Montgomery County Community Partn	9,000		9,000
School - Community United Partnership Conference	1,000		1,000
School Breakfast Program	3,500		3,500
School Grants/Gaithersburg Recognizing Ed. Achievement Today	57,000		57,000
<i>Subtotal</i>		706,500	706,500
544000 Professional Dues & Certification Fees			
Maryland Non-Profit Recertification Fee	200		200
Montgomery County Coalition for the Homeless/Mont. Vol. Coord	200		200
NAACP Membership	160		160
National Character Counts! Coalition	200		200
<i>Subtotal</i>		760	760
546000 Conference & Seminar Registration			
Training & Conference Registration (1)	350		350
<i>Subtotal</i>		350	350
546300 In-Service Training			
Staff Training (i.e. Universal Precautions, Professional Boundaries	700		700
<i>Subtotal</i>		700	700
547000 Travel Expense			
Conference Travel (1)	500		500
<i>Subtotal</i>		500	500

1215 Community Services

547100 Travel Mileage Reimbursement			
Meeting Travel	900	900	
<i>Subtotal</i>		900	900
550000 Electric			
DeSellum House	3,500	3,500	
<i>Subtotal</i>		3,500	3,500
550200 Water			
DeSellum House - Water and Sewer	1,000	1,000	
<i>Subtotal</i>		1,000	1,000
550700 Recycling Services/Trash Collection			
Desellum Trash and Recycling	200	200	
<i>Subtotal</i>		200	200
551000 Telephone (Landline)			
Telephones	1,200	1,200	
<i>Subtotal</i>		1,200	1,200
551100 Cellular Telephone			
Staff Cell Phones (2)	1,200	1,200	
<i>Subtotal</i>		1,200	1,200
553000 Printing & Binding			
Community Outreach Supplies (National Night Out, Volunteer W	1,200	1,200	
Various Brochures, Event Invitations, & Resource Materials (i.e. C	1,000	1,000	
<i>Subtotal</i>		2,200	2,200
556000 Postage			
Materials To Schools, Non-Profits, Committees and Other Stakeho	2,250	2,250	
<i>Subtotal</i>		2,250	2,250
556500 Messenger Services			
Courier Services - Grant Applications	50	50	
<i>Subtotal</i>		50	50
560000 Miscellaneous			
Coffee Supplies	215	215	
Program and Service Supplies	1,000	1,000	
<i>Subtotal</i>		1,215	1,215
572000 Repair & Maintenance - Buildings & Facilities			
Community Services Offices General repairs	2,000	2,000	
DeSellum House	1,200	1,200	
<i>Subtotal</i>		3,200	3,200
573000 Repair & Maintenance - Machinery & Equipment			
Maintenance & Supplies- Copier (Ricoh MP 5000SP)	600	600	
<i>Subtotal</i>		600	600
Subtotal Operating Expenses		746,795	746,795

Capital Outlay

1215 Community Services

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (5)	1,600		1,600
Replacement - Copier (Ricoh MP 5000SP)	1,000		1,000
<i>Subtotal</i>		2,600	2,600
Subtotal Capital Outlay		2,600	2,600
Total		1,027,402	1,027,402



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1215 COMMUNITY SERVICES							
215 COMMUNITY SERVICES							
1215 501000 FULL TIME	190,049	0	190,049	174,812.42	.00	15,236.58	92.0%
1215 505200 OTHER-GFIT	0	0	0	105.00	.00	-105.00	100.0%*
1215 507000 VAC/SICK	0	0	0	1,613.11	.00	-1,613.11	100.0%*
1215 508000 OVERTIME	387	0	387	2,211.17	.00	-1,824.17	571.4%*
1215 509000 PART-TIME	20,975	0	20,975	15,553.50	.00	5,421.50	74.2%
1215 510000 FICA TAXES	16,173	0	16,173	14,739.74	.00	1,433.26	91.1%
1215 514000 GROUP HEAL	19,889	0	19,889	19,170.24	.00	718.76	96.4%
1215 515000 RETIRE401A	15,204	0	15,204	14,345.86	.00	858.14	94.4%
1215 515100 RETIRE-RHS	3,337	0	3,337	3,665.13	.00	-328.13	109.8%*
1215 516000 SAVING401K	5,701	0	5,701	5,335.30	.00	365.70	93.6%
1215 521000 OFFICE SUP	900	0	900	851.14	.00	48.86	94.6%
1215 522000 GEN OPERAT	5,550	0	5,550	5,645.42	.00	-95.42	101.7%*
1215 522500 PROG ACT	0	0	0	10.00	.00	-10.00	100.0%*
1215 525000 FURN/FIX	1,000	0	1,000	1,022.22	.00	-22.22	102.2%*
1215 526000 MACH/EQUIP	2,050	0	2,050	.00	.00	2,050.00	.0%
1215 530000 ACCTG/AUDI	0	0	0	158.09	.00	-158.09	100.0%*
1215 531600 SOFT MAINT	560	0	560	.00	.00	560.00	.0%
1215 536000 MISC PROF	2,600	0	2,600	2,929.46	.00	-329.46	112.7%*
1215 536300 CONTRACT C	720	0	720	2,744.53	266.47	-2,291.00	418.2%*
1215 538000 PERF & ENT	800	0	800	740.81	.00	59.19	92.6%
1215 541000 ADVERTISIN	200	0	200	172.01	.00	27.99	86.0%
1215 542000 AWARDS PRE	5,600	0	5,600	2,201.04	.00	3,398.96	39.3%
1215 543000 CONTRIBUTI	707,921	0	707,921	603,010.64	95,180.32	9,730.04	98.6%
1215 544000 DUES/MEMBE	760	0	760	538.00	.00	222.00	70.8%
1215 546000 CONF/SEMIN	350	0	350	294.00	.00	56.00	84.0%
1215 546300 IN-SERVICE	300	0	300	.00	.00	300.00	.0%
1215 547000 TRAVEL EXP	700	0	700	.00	.00	700.00	.0%
1215 547100 LOC TRAVEL	700	0	700	558.01	.00	141.99	79.7%
1215 550000 ELECTRIC	3,500	0	3,500	3,431.62	.00	68.38	98.0%
1215 550200 WATER	1,000	0	1,000	85.91	.00	914.09	8.6%
1215 551000 TELEPHONE	1,200	0	1,200	1,348.84	.00	-148.84	112.4%*
1215 551100 CELLPHONE	1,200	0	1,200	1,166.90	.00	33.10	97.2%
1215 553000 PRINT/BIND	1,000	0	1,000	1,514.00	.00	-514.00	151.4%*
1215 556000 POSTAGE	2,000	0	2,000	1,692.71	.00	307.29	84.6%
1215 556500 MESSENGER	100	0	100	.00	.00	100.00	.0%
1215 560000 MISCELLANE	1,300	0	1,300	1,223.03	.00	76.97	94.1%
1215 572000 R&M-BLDG F	1,200	0	1,200	550.19	.00	649.81	45.8%



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1215 573000 R&M-MACH/E	2,250	0	2,250	1,027.05	.00	1,222.95	45.6%
1215 595100 FURN/EQ RE	1,985	0	1,985	1,985.00	.00	.00	100.0%
TOTAL COMMUNITY SERVICES	1,019,161	0	1,019,161	886,452.09	95,446.79	37,262.12	96.3%
TOTAL COMMUNITY SERVICES	1,019,161	0	1,019,161	886,452.09	95,446.79	37,262.12	96.3%

FY 2010 School Grants' Requests

SCHOOL & PROGRAM	% = % of City students	Requested FY '10	Recommended FY '10
Brown Station Elementary 93.0%			
Friends and Amigos Homework Club (Afterschool Homework Club)		3,360	3,360
Hispanic Parent Liaison (Parent support aid)		3,850	3,850
Learning Express (2nd-5th grade Afterschool Math Enrichment Club)		3,836	3,836
			11,046
Fields Road Elementary 96.0%			
Homework Club (Below Grade Level After School Homework Club)		3,360	3,360
Math Clubs (5th Grade Afterschool Math Enrichment Club)		840	840
			4,200
Forest Oak Middle School 38.0%			
Instruments for Music Education (Instrument purchase/rental for low-income students)		2,500	2,200
			2,200
Gaithersburg Elementary 95.0%			
Parent/Student Afterschool Homework Club (Afterschool Homework Club) (Educational support for parents and students)		4,032	4,032
			4,032
Gaithersburg High 38.0%			
Advanced Placement Summer Camp (Summer support for students to learn skills in prep. for AP classes)		10,000	5,884
			5,884
Gaithersburg Middle 29.0%			
GOGMS (Mentoring program for AA and Hispanic male students)		1,560	1,545
Opportunities for Musical Excellence (Instrument purchase/rental for low-income students)		3,640	2,200
Success (Alt. 1 students: Life Skills and Academic Support)		6,356	3,666
			7,411
Jones Lane Elementary 21.0%			
Small Group ESOL Intervention (Below grade level after school reading support)		1,200	1,200
			1,200
Montgomery Village Middle School 17.0%			
Access 2 Success Scholars Program (Mentoring and life skills groups for at risk students)		10,000	4,360
			4,360

FY 2010 School Grants' Requests

SCHOOL & PROGRAM	% = % of City students	Requested FY '10	Recommended FY '10
Strawberry Knoll Elementary School 15.0%			
Technocrats		2,876	1,958
			1,958
Thurgood Marshall Elementary School 29.0%			
Leadership Group (Leadership skill development for 4th/5th grade female students)		3,800	2,990
			2,990
Washington Grove Elementary 51.0%			
Come Read with Me (Parent/Student evening reading program)		724	724
ESOL Homework Club (After school support ESOL students and parents)		3,552	3,552
Technology to Close the Gap (Reading Software Program for ESOL students)		998	649
Family Heath		689	689
Student Ticket Program **		2,500	0
WGES Community Garden **		5,000	0
"Masterpieces: Our Own School Art Gallery"		9,000	0
			5,614
Watkins Mill Elementary 46.0%			
Parent/Child Learning Club		2,525	2,105
			2,105
Watkins Mill High School 10.0%			
Dance 2.0		1,036	1,036
			1,036
	Subtotal	87,234	54,036
	Prevention Monies and GREAT		2,964
	Total Budget		<u>\$57,000</u>

Program Type	Actual # Served in FY'08	Funded '08	Projected # to be Served FY'09	Actual # Served at 6 mos. In FY'09	Funded '09	Projected FY'10	Requested FY '10	Recommended FY '10
1A. Housing								
Foreclosure and Housing Counseling								
NP1: HomeFree USA (Foreclosure Counseling)	-	-	-	-	-	200	\$75,600.00	\$20,000.00
Permanent Shelter								
NP1: Community Ministries of Rockville (Hope Housing Program Serves Adults with Documented Disabilities)	10	-	8	7	\$2,800.00	8	\$15,000.00	\$5,000.00
NP1: Interfaith Works (Horizon House Program Serves Developmentally Disabled Adults)	24	\$10,000.00	17	14	\$10,000.00	10	\$10,000.00	\$10,000.00
Transitional Shelter								
NP1: Dwelling Place (Serves Families)	27	\$9,000.00	35	13	\$12,000.00	25	\$12,000.00	\$11,000.00
NP1: Community Ministries of Rockville (Chase Partnership House Program Serves Homeless Males)	9	\$20,000.00	8	8	\$20,000.00	10	\$35,000.00	\$25,000.00
Emergency Shelter								
NP1: Interfaith Works (Wilkins Avenue Assessment Center and Shelter for Women)	11	\$10,000.00	10	13	\$10,000.00	18	\$15,000.00	\$15,000.00
NP1: MC Coalition for the Homeless (Men's Emergency Shelter)	36	\$20,000.00	50	19	\$20,000.00	50	\$25,000.00	\$25,000.00
NP1: National Center for Children & Families (Greentree Shelter Program Serves Homeless Families)	38	\$20,000.00	28	13	\$20,000.00	26	\$20,000.00	\$18,000.00
NP1: Rainbow Women's Shelter (Serves Homeless Women)	3	\$7,000.00	7	-	\$0.00	3	\$4,000.00	\$3,000.00
NP1: Stepping Stones Shelter (Serves Homeless Families)	27	\$15,000.00	15	13	\$15,000.00	27	\$15,000.00	\$11,000.00
Homelessness - Prevention								
NP1: Upper Montgomery County Assistance Network (Emergency Assistance for Eviction and Utility Disconnections)	113	\$35,000.00	125	44	\$36,000.00	100	\$60,000.00	\$40,000.00
NP1: Interfaith Works (FRIENDS IN ACTION Program Provides Case Management for Families)	16	\$8,000.00	20	11	\$7,500.00	25	\$10,000.00	\$0.00
NP1: Family Services Inc. (Latino Case Coordination Program Provides Case Management for City Residents)	240	\$40,000.00	240	91	\$40,000.00	250	\$40,000.00	\$0.00
NP1: Interfaith Works (UpCo. Interfaith Clothing Center)		\$8,000.00	2600	-	\$0.00	-	-	\$0.00
NP1: Homecare Partners (Home Care Services for Elderly and Persons with Disabilities)	24	\$30,000.00	27	18	\$30,000.00	33	\$55,000.00	\$30,000.00
NP1: Family Services Inc. (Neighborhood Safety Net Program - Upcountry Site Provides Emergency Assistance to 20877 Residents)	-	-	-	-	-	500	\$50,000.00	\$41,000.00
Sub Total	578	\$232,000.00	3,190	264	\$223,300.00	1,285	\$441,600.00	\$254,000.00
1B. Food								
NP1: Gaithersburg HELP (Food Program)	4,857	\$12,000.00	4,400	3,150	\$12,000.00	2,864	\$24,000.00	\$24,000.00
NP1: MANNA Foods (Food Distribution Program)	2,916	\$25,350.00	3,050	2,609	\$25,000.00	3,100	\$28,000.00	\$25,000.00
Sub Total	7,773	\$37,350.00	7,450	5,759	\$37,000.00	5,964	\$52,000.00	\$49,000.00
2A. Health								
NP2: Community Clinic, Inc. (Gaithersburg Solomon Health Center Program Provides Health Services to the Uninsured)	712	\$40,000.00	Not on report	Not on report	\$40,000.00	Not on report	\$40,000.00	\$40,000.00
NP2: Gaithersburg HELP (Prescription Assistance Program)	176	\$13,900.00	175	93	\$15,500.00	170	\$16,000.00	\$14,000.00

Program Type	Actual # Served in FY'08	Funded '08	Projected # to be Served FY'09	Actual # Served at 6 mos. In FY'09	Funded '09	Projected FY'10	Requested FY '10	Recommended FY '10
NP2: Mobile Medical (Vans & Community Clinic Sites Program Provides Health Services to the Underinsured and Uninsured)	388	\$37,000.00	420	315	\$40,000.00	490	\$50,000.00	\$40,000.00
NP2: Mercy Health Clinic (Provides Health Services to the Underinsured and Noninsured)	-	-	-	-	-	576	\$15,000.00	\$0.00
NP2: Chinese Culture & Community Service Center, Inc. (Pan Asian Volunteer Health Clinic at Mercy Health Clinic on Thursdays)	-	-	-	-	-	59	\$6,000.00	\$6,000.00
NP2: Korean Community Services (Provides Culturally Competent Health, Mental Health, and Social Case Management Services)	-	-	200	129	\$10,000.00	205	\$9,000.00	\$8,000.00
Sub Total	1,276	\$90,900.00	595	408	\$105,500.00	1,295	\$136,000.00	\$108,000.00
2B. Mental Health								
NP2: GUIDE Youth Services (Provides Bilingual Counseling Services at Gaithersburg School)	155	\$30,000.00	150	57	\$50,000.00	35	\$75,000.00	\$45,000.00
NP2: Identity, Inc. (Latino Youth Counseling)	70	\$30,000.00	45	32	\$30,000.00	45	\$30,000.00	\$30,000.00
NP2: Mental Health Assoc. (Lords' Table Soup Kitchen Mental Health Outreach)	22	\$11,000.00	13	6	\$10,000.00	15	\$10,000.00	\$10,000.00
NP2: Child Center and Adult Services (Mental Health Care for the Uninsured)	-	-	68	-	\$0.00	-	-	\$0.00
NP2: Child Center and Adult Services (Positive Aging Project at The Oaks at Olde Towne)	-	-	40	-	\$0.00	-	-	\$0.00
Sub Total	247	\$71,000.00	316	95	\$90,000.00	95	\$115,000.00	\$85,000.00
3. Workforce Development & Training								
NP3: Fam Service. Agency Inc. (Ed Bohrer Parent Resource Center Program)	2990	\$70,000.00	2980	2590	\$65,000.00	-	-	\$0.00
NP3: Spanish Catholic Center (Bilingual Employment Program)	1,412	\$20,000.00	1,576	591	\$20,000.00	1,182	\$30,000.00	\$20,000.00
NP3: Through the Kitchen Door International, Inc. (Healthy Family Kitchen 101)	90	\$10,000.00	145	50	\$9,500.00	90	\$15,000.00	\$0.00
NP3: Chinese Culture & Community Service Center, Inc. (Adult English Literacy Program)	-	-	-	-	-	35	\$5,000.00	\$0.00
Sub Total	4,492	\$100,000.00	4,701	3,231	\$94,500.00	1,307	\$50,000.00	\$20,000.00
4. Youth Development								
NP4: Mont. County Community Partnership - G-SHARP (Provides Supervised Out-of-School Suspension for Gaithersburg Cluster Schools)	46	\$0.00	186	13	\$7,000.00	73	\$10,000.00	\$9,000.00
NP4: Identity, Inc. (METS Case Management Program at Gaithersburg High School)	38	\$20,000.00	50	28	\$10,000.00	25	\$20,000.00	\$10,000.00
NP4: Family Learning Solutions (BROTHERS Mentoring Program for African American Males at Gaithersburg High School)	50	\$45,000.00	20	-	\$15,000.00	-	-	\$0.00
NP4 Florence Crittenton Services (SNEAKERS & PEARLS Program Provides Support Groups for Pregnant and Parenting Adolescents at Gaithersburg High School)	31	\$7,500.00	25	12	\$7,500.00	20	\$9,000.00	\$7,000.00
NP4: Liberty's Promise (Immigrant Youth Civic Education and Internship Program at Gaithersburg High School)	-	-	45	-	-	-	\$30,000.00	\$0.00
NP4: Family Service Inc. (Healthy Families Montgomery- Child Abuse and Neglect Prevention Program for First-Time Parents)	29	\$36,000.00	39	23	\$36,000.00	27	\$36,000.00	\$0.00
NP4: Family Service Inc. (Early Head Start Teen Parent Program for Students Attending Gaithersburg High School)	31	\$10,000.00	40	17	\$10,000.00	40	\$10,000.00	\$8,000.00
NP4: Family Service Inc. (BROTHERS Mentoring Program for African American Youth at Gaithersburg High School)	-	-	-	-	-	150	\$85,000.00	\$30,000.00
Sub Total	225	\$118,500.00	405	93	\$85,500.00	335	\$200,000.00	\$64,000.00
Grand Total	14,591	\$649,750.00	16,657	9,850	\$635,800.00	10,281	\$994,600.00	\$580,000.00

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Community and Public Relations

1216 - Homeless Assistance

SERVICES PROVIDED:

This activity funds the Wells/Robertson House, transitional housing for homeless men and women who have undergone addiction treatment and want to break the cycle of homelessness. It also funds the Homeless Advocate, who gives referrals and assistance to people living on the streets, as well as connects individuals to drug and alcohol addiction treatment programs. Federal, state, and county grants as well as contributions from the community fund a portion of this activity so that residents can be offered the amenities of a home while preparing themselves for clean and sober independent living in the community.

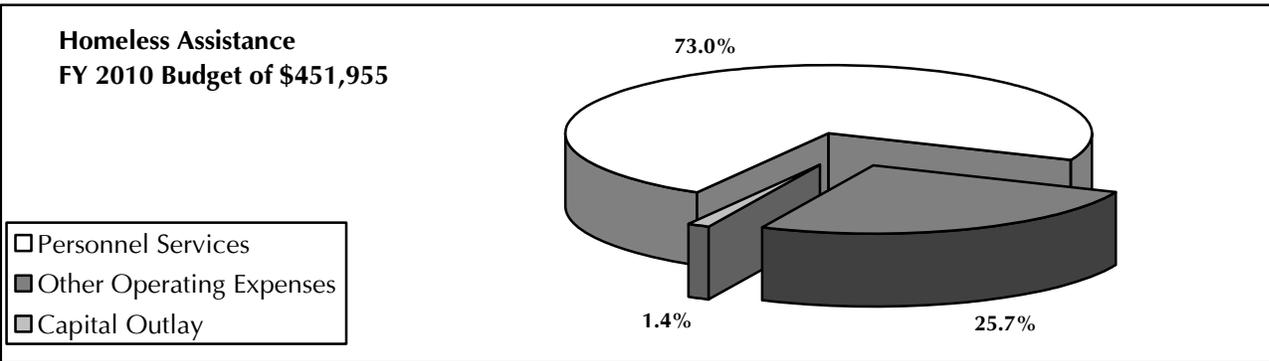
FY WORK PLAN GOALS:

- Develop and implement innovative strategies to enhance service delivery to the homeless population.
- Enhance collaborations with other agencies to more fully integrate outside services into the program.
- Help residents break the cycle of addiction and homelessness.
- Implement safety protocols and technical supports.

SIGNIFICANT CHANGES FOR FY 10:

- No Significant Changes

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$289,023	\$335,910	\$329,785	\$329,785
Other Operating Expenses	132,245	118,010	116,010	116,010
Capital Outlay	2,455	6,370	6,160	6,160
TOTAL	\$423,723	\$460,290	\$451,955	\$451,955



Community and Public Relations

1216 - Homeless Assistance

Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Wells/Robertson House, non-fixed income residents increasing their income by at least \$500/month upon completion of the program	16/90%	26/90%	18/90%
Wells/Robertson House residents who attain vocational training and/or career job development	4	7	6
Wells/Robertson House program contacts with community partners to offer mental health, health, job training, and on-going addiction after-care services for program residents	380	300	400
Wells/Robertson House graduates, two years after program completion, maintaining stable housing and remaining in recovery	16/88%	7/85%	7/85%
Homeless residents placed in addiction treatment by the Homeless Advocate	9	9	9
City residents served through the Homeless Advocate's street outreach	80	70	80

Activity Analysis Report - Adopted

1216 - Homeless Assistance

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$137,736	\$155,244	12.71%	1.81%
508000 - Salaries, Overtime	\$244	\$260	6.56%	-36.15%
508500 - Salaries, Employment Agree	\$34,728	\$36,985	6.50%	5.41%
509000 - Salaries, Part-Time Employe	\$46,270	\$70,905	53.24%	0.00%
510000 - Social Security & Medicare T	\$16,752	\$20,150	20.28%	1.79%
514000 - Group Insurance	\$32,542	\$35,289	8.44%	-30.77%
515000 - Retirement Contribution (401	\$11,019	\$12,420	12.71%	-2.05%
516000 - Savings Plan Contribution (4	\$4,132	\$4,657	12.71%	-2.04%
519000 - Tuition Reimbursement	\$5,600	\$0	-100.00%	100.00%
521000 - Office Supplies	\$450	\$550	22.22%	0.00%
522000 - General Operating Supplies	\$1,900	\$1,900	0.00%	0.00%
522500 - Program Activities	\$53,100	\$37,000	-30.32%	0.00%
525000 - Furniture & Fixtures	\$0	\$0	100.00%	100.00%
526000 - Machinery & Equipment	\$2,770	\$2,770	0.00%	-100.00%
531500 - Software Licenses	\$0	\$0	100.00%	100.00%
531600 - Software Maintenance Agree	\$970	\$840	-13.40%	-57.14%
536000 - Miscellaneous Professional S	\$25,530	\$25,530	0.00%	0.18%
536300 - Contract Cleaning Services	\$0	\$0	100.00%	100.00%
536800 - Security Services	\$0	\$0	100.00%	100.00%
544000 - Professional Dues & Certifica	\$180	\$200	11.11%	0.00%
545000 - Magazines, Books & Resourc	\$60	\$60	0.00%	-100.00%
546000 - Conference & Seminar Regis	\$100	\$400	300.00%	0.00%
546300 - In-Service Training	\$300	\$0	-100.00%	100.00%
547000 - Travel Expense	\$100	\$100	0.00%	0.00%
547100 - Travel Mileage Reimburseme	\$500	\$500	0.00%	0.00%
550000 - Electric	\$12,500	\$14,500	16.00%	-10.34%
550100 - Gas (Natural)	\$4,000	\$6,000	50.00%	-16.67%
550200 - Water	\$3,000	\$3,500	16.67%	-14.29%
551000 - Telephone (Landline)	\$2,500	\$2,500	0.00%	20.00%
551100 - Cellular Telephone	\$400	\$500	25.00%	0.00%
552500 - Vehicle & Equipment Gasolin	\$1,800	\$1,500	-16.67%	-33.33%
553000 - Printing & Binding	\$500	\$500	0.00%	0.00%
556000 - Postage	\$325	\$0	-100.00%	100.00%
556500 - Messenger Services	\$0	\$0	100.00%	100.00%
560000 - Miscellaneous	\$11,600	\$12,000	3.45%	16.67%
572000 - Repair & Maintenance - Build	\$6,500	\$4,000	-38.46%	67.85%
573000 - Repair & Maintenance - Mac	\$2,660	\$2,660	0.00%	-31.95%
574000 - Repair & Maintenance - Vehi	\$500	\$500	0.00%	0.00%
592000 - Software	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$2,455	\$2,870	16.90%	8.01%
596000 - Vehicles & Equipment	\$0	\$0	100.00%	100.00%
596100 - Vehicles & Equipment (Repla	\$0	\$3,500	100.00%	-12.57%

Activity Analysis Report - Adopted

1216 - Homeless Assistance

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
Personnel	\$289,023	\$335,910	16.22%	-1.82%
Operating Expenses	\$132,245	\$118,010	-10.76%	-1.69%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$2,455	\$6,370	159.47%	-3.30%
Total	\$423,723	\$460,290	8.63%	-1.81%

1216 Homeless Assistance

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$ 158,058	\$ 158,058
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime	166	166
508500 Salaries, Employee Agreement	38,986	38,986
509000 Salaries, Part-Time	70,905	70,905
510000 Social Security & Medicare Taxes	20,511	20,511
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	24,432	24,432
514100 Group Insurance - Retirees		
515000 Retirement Contribution	12,165	12,165
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution	4,562	4,562
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 329,785	\$ 329,785

Operating Expenses

521000 Office Supplies		
Miscellaneous Office Supplies	400	400
Printer Cartridge	150	150
<i>Subtotal</i>	550	550
522000 General Operating Supplies		
Bus Tokens	400	400
Homeless Outreach	500	500
Mattresses, Pillows, Linens	1,000	1,000
<i>Subtotal</i>	1,900	1,900
522500 Program Activities		
Friends of Wells Robertson Grant Funded Program	37,000	37,000
<i>Subtotal</i>	37,000	37,000
525000 Furniture & Fixtures		
Office Chair	400	400
<i>Subtotal</i>	400	400
531600 Software Maintenance Agreements		
Maintenance - Network SW/Anti-Virus SW (6)	120	120
Maintenance - Software (Microsoft CALs) (6)	240	240
<i>Subtotal</i>	360	360
536000 Miscellaneous Professional Services		
Addiction Treatment	24,000	24,000
Pest Control	1,576	1,576
<i>Subtotal</i>	25,576	25,576

1216 Homeless Assistance

544000 Professional Dues & Certification Fees			
State DHMH Professional Counselor's Certification	100	100	
State Substance Abuse Counselor Certification	100	100	
<i>Subtotal</i>		200	200
546000 Conference & Seminar Registration			
Conference Registration	400	400	
<i>Subtotal</i>		400	400
547000 Travel Expense			
Conference Travel	100	100	
<i>Subtotal</i>		100	100
547100 Travel Mileage Reimbursement			
Coordination Meetings & Street Outreach	500	500	
<i>Subtotal</i>		500	500
550000 Electric			
	13,000	13,000	
<i>Subtotal</i>		13,000	13,000
550100 Gas (Natural)			
Natural Gas	5,000	5,000	
<i>Subtotal</i>		5,000	5,000
550200 Water			
WSSC	3,000	3,000	
<i>Subtotal</i>		3,000	3,000
551000 Telephone (Landline)			
Telephones	3,000	3,000	
<i>Subtotal</i>		3,000	3,000
551100 Cellular Telephone			
Cell Phone for Street Outreach	500	500	
<i>Subtotal</i>		500	500
552500 Vehicle & Equipment Gasoline Expense			
Gas for Program Van	1,000	1,000	
<i>Subtotal</i>		1,000	1,000
553000 Printing & Binding			
Homeless Outreach	200	200	
Recovery Month Publicity (banner, fliers, etc.)	300	300	
<i>Subtotal</i>		500	500
560000 Miscellaneous			
Food	14,000	14,000	
<i>Subtotal</i>		14,000	14,000

1216 Homeless Assistance

572000 Repair & Maintenance - Buildings & Facilities			
Fire Alarm Inspections	279	279	
Fire Extinguisher Inspections	150	150	
General Repairs	2,000	2,000	
HVAC Preventative Maintenance	2,285	2,285	
HVAC Repairs	2,000	2,000	
<i>Subtotal</i>		6,714	6,714
573000 Repair & Maintenance - Machinery & Equipment			
Maintenance & Supplies - Copier (Ricoh 5000SP)	600	600	
Maintenance & Supplies - Program Appliances	1,210	1,210	
<i>Subtotal</i>		1,810	1,810
574000 Repair & Maintenance - Vehicles			
Vehicle Maintenance (1 Unit)	500	500	
<i>Subtotal</i>		500	500
Subtotal Operating Expenses		116,010	116,010

Capital Outlay

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (6)	1,920	1,920	
Replacement - Copier (Ricoh 5000SP)	1,000	1,000	
Replacement - Fax Machines	80	80	
Replacement - Printer (HP 1320n)	100	100	
<i>Subtotal</i>		3,100	3,100
596100 Vehicles & Equipment (Replacement)			
Vehicle Replacement (1 Unit)	3,060	3,060	
<i>Subtotal</i>		3,060	3,060
Subtotal Capital Outlay		6,160	6,160
Total		451,955	451,955



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

PG 44
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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1216 HOMELESS ASSISTANCE							
216 HOMELESS ASSISTANCE							
1216 501000 FULL TIME	155,244	0	155,244	139,828.93	.00	15,415.07	90.1%
1216 505100 OTHER-MULT	0	0	0	1,610.00	.00	-1,610.00	100.0%*
1216 505200 OTHER-GFIT	0	0	0	63.00	.00	-63.00	100.0%*
1216 507000 VAC/SICK	0	0	0	1,194.03	.00	-1,194.03	100.0%*
1216 508000 OVERTIME	260	0	260	784.53	.00	-524.53	301.7%*
1216 508500 CONTRACT	36,985	0	36,985	32,661.06	.00	4,323.94	88.3%
1216 509000 PART-TIME	70,905	0	70,905	59,726.55	.00	11,178.45	84.2%
1216 510000 FICA TAXES	20,150	0	20,150	17,819.53	.00	2,330.47	88.4%
1216 514000 GROUP HEAL	35,289	0	35,289	20,490.87	.00	14,798.13	58.1%
1216 515000 RETIRE401A	12,420	0	12,420	11,355.84	.00	1,064.16	91.4%
1216 516000 SAVING401K	4,657	0	4,657	4,223.51	.00	433.49	90.7%
1216 521000 OFFICE SUP	550	0	550	276.71	.00	273.29	50.3%
1216 522000 GEN OPERAT	1,900	0	1,900	1,744.24	550.00	-394.24	120.7%*
1216 522500 PROG ACT	37,000	0	37,000	36,336.59	.00	663.41	98.2%
1216 525000 FURN/FIX	0	0	0	99.95	.00	-99.95	100.0%*
1216 526000 MACH/EQUIP	2,770	0	2,770	.00	.00	2,770.00	.0%
1216 531600 SOFT MAINT	840	0	840	.00	.00	840.00	.0%
1216 536000 MISC PROF	25,530	0	25,530	20,582.15	4,143.85	804.00	96.9%
1216 544000 DUES/MEMBE	200	0	200	150.00	.00	50.00	75.0%
1216 545000 PUBLICATIO	60	0	60	.00	.00	60.00	.0%
1216 546000 CONF/SEMIN	400	0	400	211.18	.00	188.82	52.8%
1216 547000 TRAVEL EXP	100	0	100	319.61	.00	-219.61	319.6%*
1216 547100 LOC TRAVEL	500	0	500	.00	.00	500.00	.0%
1216 550000 ELECTRIC	14,500	0	14,500	11,896.23	.00	2,603.77	82.0%
1216 550100 GAS	6,000	0	6,000	4,309.20	.00	1,690.80	71.8%
1216 550200 WATER	3,500	0	3,500	2,095.27	.00	1,404.73	59.9%
1216 551000 TELEPHONE	2,500	0	2,500	2,930.42	.00	-430.42	117.2%*
1216 551100 CELLPHONE	500	0	500	270.47	.00	229.53	54.1%
1216 552500 GAS EXP	1,500	0	1,500	633.40	.00	866.60	42.2%
1216 553000 PRINT/BIND	500	0	500	220.00	.00	280.00	44.0%
1216 556000 POSTAGE	0	0	0	21.57	.00	-21.57	100.0%*
1216 560000 MISCELLANE	12,000	0	12,000	9,166.64	.00	2,833.36	76.4%
1216 572000 R&M-BLDG F	4,000	0	4,000	5,263.59	650.00	-1,913.59	147.8%*
1216 573000 R&M-MACH/E	2,660	0	2,660	2,323.46	.00	336.54	87.3%
1216 574000 R&M-VEHICL	500	0	500	74.55	.00	425.45	14.9%
1216 595100 FURN/EQ RE	2,870	0	2,870	2,870.00	.00	.00	100.0%
1216 596100 VEH/EQ REP	3,500	0	3,500	3,500.00	.00	.00	100.0%



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL HOMELESS ASSISTANCE	460,290	0	460,290	395,053.08	5,343.85	59,893.07	87.0%
TOTAL HOMELESS ASSISTANCE	460,290	0	460,290	395,053.08	5,343.85	59,893.07	87.0%

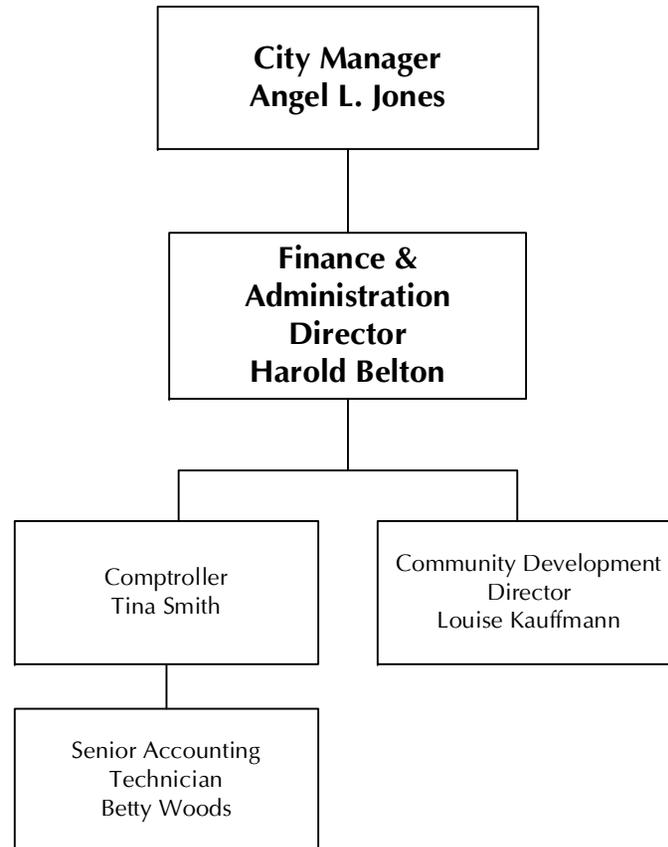
Vehicle Replacement: 1216 - Homeless Assistance

Unit	Year	Make	Model	VIN	Cost	Repl. Cost	VRF Balance	Budget Amt.	Purchased	Repl. Date	Yrs.
2110	2008	Chevrolet	15 Passenger V	1GAHG39K28117	\$25,345.00	\$28,000.00	\$3,500.00	\$3,060.00	01/07/2008	01/07/2016	7
						\$28,000.00	\$3,500.00	\$3,060.00			

FINANCE & ADMINISTRATION



FINANCE & ADMINISTRATION



Department Analysis Report - Adopted

Finance & Administration

Activity	FY '08	FY '09	% Change		
			FY '08 - FY '09	FY '10	
				FY '09 - FY '10	
1141 - Finance & Administration	\$779,597	\$836,434	7.29%	\$924,466	-34.88%
1142 - Housing and Community Development	\$0	\$330,185	0.00%	\$382,003	-34.88%
1149 - General Services	\$135,000	\$140,990	4.44%	\$130,015	-34.88%
1911 - Non-Departmental	\$13,781,679	\$13,205,135	-4.18%	\$8,013,816	-34.88%
Personnel	\$1,055,613	\$1,271,808	20.48%	\$1,437,417	13.02%
Operating Expenses	\$753,191	\$1,981,631	163.10%	\$1,195,794	-39.66%
Contingency Funds	\$844,898	\$943,000	11.61%	\$698,000	-25.98%
Transfer Funds	\$11,985,204	\$10,237,945	-14.58%	\$6,040,639	-41.00%
Capital Outlay	\$57,370	\$78,360	36.59%	\$78,450	0.11%
Total	\$14,696,276	\$14,512,744	-1.25%	\$9,450,300	-34.88%

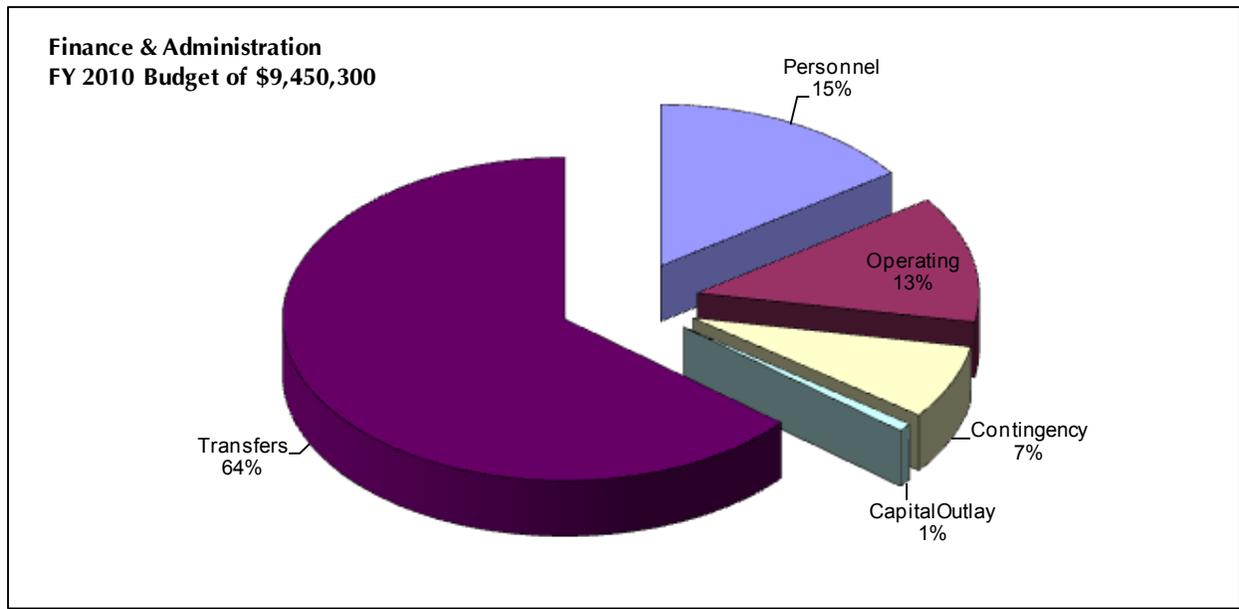
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FINANCE AND ADMINISTRATION DEPARTMENT OVERVIEW

MISSION:

The Department of Finance and Administration maintains superior standards in governmental accounting and reporting. Provide accurate, timely personnel information, services, and financial system training for all City employees. The department is also responsible for applying for all grants of the City to expand operations and services through participation with County, State and Federal agencies.

Budget Summary	Budgeted 2007 - 08	Budgeted 2008 - 09	Proposed 2009 - 10	Adopted 2009 - 10
Finance & Administration	779,597	836,434	924,466	924,466
Housing and Community Development	0	330,185	332,003	382,003
General Services	135,000	140,990	130,015	130,015
Non-Departmental	13,781,679	13,205,135	8,013,816	8,013,816
TOTAL	\$ 14,696,276	\$ 14,512,744	\$ 9,400,300	\$ 9,450,300



FINANCE AND ADMINISTRATION DEPARTMENT OVERVIEW

Staffing Summary By Position:

1141 - Finance & Administration	FY 08	FY 09	FY 10
Director of Finance & Administration	1	1	1
Comptroller	1	1	1
Chief Accountant	1	1	1
Accounting Specialist	1	1	1
Senior Accounting Technician	0	0	1
Accounting Technician	1	1	1
Administrative Assistant III	1	1	1
Part-Time Personnel	0.3	0.3	0.3
Subtotal	6.3	6.3	7.3

1142 - Housing & Community Development	FY 08	FY 09	FY 10
Community Development Director	0	1	1
Employment Agreement Personnel	0	0.6	0.5
Subtotal	0	1.6	1.5

1149 - General Services	FY08	FY 09	FY 10
None	0	0	0

1911 - Non-Departmental	FY 08	FY 09	FY 10
None	0	0	0

TOTAL	FY 08	FY 09	FY 10
Full-Time Personnel	6	7	8
Employment Agreement Personnel	0	0.6	0.5
Part-Time Personnel	0.3	0.3	0.3
	6.3	7.9	8.8

SERVICES PROVIDED:

The Finance & Administration Department is responsible for overseeing and preserving the fiscal stability of the City and the safeguarding of City assets, as well as providing reporting and analysis to departments and external customers. The department maintains the highest standards in governmental accounting, management and financial reporting. Finance and Administration prepares the City's Annual budget, processes all City disbursements to vendors and through payroll, and implements fiscal policy as directed by the City Manager.

FY WORK PLAN GOALS:

- Comply with all aspects of Government Accounting Standards Board (GASB) 45, setting up and monitoring an Other Post Employment Benefits (OPEB) Trust.
- Enforce established accounting policies and procedures.
- Ensure vendor payment processing and payroll processing in a timely matter.

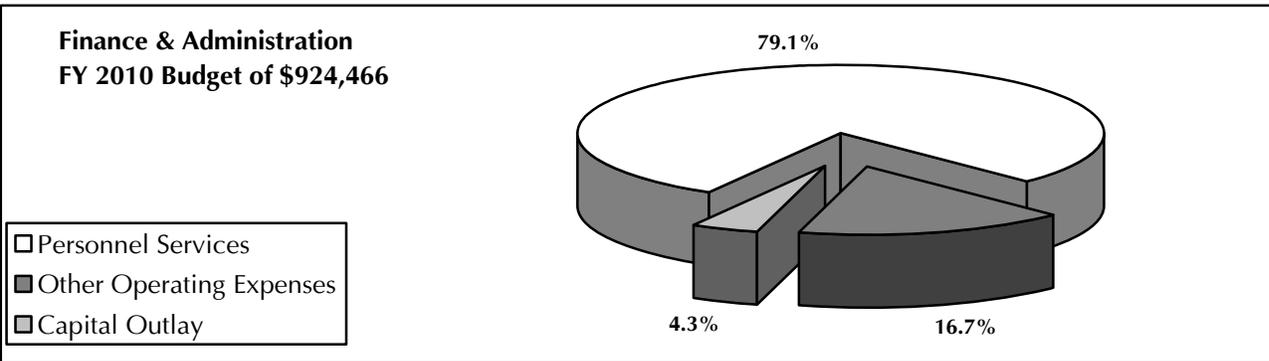
FY WORK PLAN GOALS (Cont.)

- Maintain Fixed Asset Accounting module in MUNIS, complying with GASB 34.
- Provide the citizens of Gaithersburg and City staff with a clear and comprehensive budget document that serves the functions of policy document, financial plan, operation guide, and communication device.
- Provide user departments easy access to MUNIS reports/information using GRADE Explorer.
- Provide user departments with on-line requisitioning and interactive reporting capability in MUNIS.
- Retain Government Finance Officers Association (GFOA) Distinguished Budget Award and Certificate of Achievement for Excellence in Financial Reporting.
- Strengthen accounting internal controls across all City operations.

SIGNIFICANT CHANGES FOR FY 10:

- No Significant Changes

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$610,522	\$649,194	\$730,816	\$730,816
Other Operating Expenses	149,590	151,130	154,190	154,190
Capital Outlay	19,485	36,110	39,460	39,460
TOTAL	\$779,597	\$836,434	\$924,466	\$924,466



Finance & Administration

1141 - Finance & Administration

Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Schedule financial overview and MUNIS training within two weeks from each request	100%	100%	100%
Respond to 90% of MUNIS calls for assistance within two days	100%	100%	100%
Number of payroll checks issued	13,685	13,500	14,800
Number of new internal control implementations	2	2	2
Number of consecutive years receiving GFOA Distinguished Budget Award	5	6	7
Number of cash audits completed	2	2	1
Number of accounts payable invoices paid	11,500	18,500	11,500
Number of accounting procedure audits completed	2	2	2

Activity Analysis Report - Adopted

1141 - Finance & Administration

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$466,827	\$496,985	6.46%	12.71%
508000 - Salaries, Overtime	\$5,926	\$6,311	6.50%	-36.30%
509000 - Salaries, Part-Time Employee	\$7,030	\$7,346	4.50%	0.00%
510000 - Social Security & Medicare T	\$36,703	\$39,064	6.43%	11.92%
514000 - Group Insurance	\$35,520	\$38,146	7.39%	33.80%
515000 - Retirement Contribution (401	\$37,346	\$39,759	6.46%	10.30%
515100 - Retirement Health Savings (\$5,765	\$6,673	15.75%	-36.61%
516000 - Savings Plan Contribution (4	\$14,005	\$14,910	6.46%	10.30%
519000 - Tuition Reimbursement	\$1,400	\$0	-100.00%	100.00%
521000 - Office Supplies	\$1,500	\$1,500	0.00%	40.00%
522000 - General Operating Supplies	\$1,800	\$1,800	0.00%	-33.33%
525000 - Furniture & Fixtures	\$500	\$300	-40.00%	0.00%
526000 - Machinery & Equipment	\$0	\$0	100.00%	100.00%
530000 - Accounting & Audit	\$57,500	\$57,500	0.00%	0.00%
531000 - Information Technology (IT)	\$41,900	\$41,900	0.00%	10.00%
531500 - Software Licenses	\$0	\$0	100.00%	100.00%
531600 - Software Maintenance Agree	\$22,570	\$25,310	12.14%	2.53%
536000 - Miscellaneous Professional S	\$1,200	\$1,200	0.00%	0.00%
541000 - Advertising	\$1,000	\$1,000	0.00%	-20.00%
542000 - Awards & Presentations	\$1,500	\$1,000	-33.33%	20.00%
544000 - Professional Dues & Certifica	\$1,600	\$1,600	0.00%	0.00%
545000 - Magazines, Books & Resourc	\$500	\$500	0.00%	0.00%
546000 - Conference & Seminar Regis	\$4,000	\$4,000	0.00%	0.00%
547000 - Travel Expense	\$4,500	\$4,500	0.00%	0.00%
547100 - Travel Mileage Reimburseme	\$250	\$250	0.00%	0.00%
552500 - Vehicle & Equipment Gasolin	\$0	\$0	100.00%	100.00%
553000 - Printing & Binding	\$1,000	\$1,000	0.00%	0.00%
556000 - Postage	\$3,500	\$3,000	-14.29%	0.00%
556500 - Messenger Services	\$500	\$500	0.00%	0.00%
557000 - Laundry & Uniforms	\$0	\$0	100.00%	100.00%
560000 - Miscellaneous	\$300	\$300	0.00%	0.00%
567000 - Rental & Use Charges	\$2,970	\$2,970	0.00%	-100.00%
573000 - Repair & Maintenance - Mac	\$1,000	\$1,000	0.00%	120.00%
592000 - Software	\$0	\$0	100.00%	100.00%
592100 - Software (Replacement)	\$16,250	\$32,500	100.00%	7.69%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$3,235	\$3,610	11.59%	23.55%
Personnel	\$610,522	\$649,194	6.33%	12.57%
Operating Expenses	\$149,590	\$151,130	1.03%	2.02%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$19,485	\$36,110	85.32%	9.28%
Total	\$779,597	\$836,434	7.29%	10.52%

1141 Finance & Administration

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$ 560,162	\$ 560,162
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime	4,020	4,020
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time	7,346	7,346
510000 Social Security & Medicare Taxes	43,722	43,722
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	51,038	51,038
514100 Group Insurance - Retirees		
515000 Retirement Contribution	43,853	43,853
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)	4,230	4,230
516000 Savings Plan Contribution	16,445	16,445
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 730,816	\$ 730,816

Operating Expenses

521000 Office Supplies		
	2,100	2,100
<i>Subtotal</i>	2,100	2,100
522000 General Operating Supplies		
	1,200	1,200
<i>Subtotal</i>	1,200	1,200
525000 Furniture & Fixtures		
	300	300
<i>Subtotal</i>	300	300
530000 Accounting & Audit		
Annual City Audit	55,000	55,000
GASB 45	2,500	2,500
<i>Subtotal</i>	57,500	57,500
531000 Information Technology (IT) Services		
Payroll Processing - ADP	46,090	46,090
<i>Subtotal</i>	46,090	46,090
531600 Software Maintenance Agreements		
Maintenance - Network SW/Anti-Virus SW (7)	140	140
Maintenance - Software (Adobe Acrobat) (1)	30	30
Maintenance - Software (Microsoft CALs) (7)	280	280
Maintenance - Software (MUNIS OSDBA)	4,500	4,500
Maintenance - Software (MUNIS)	21,000	21,000
<i>Subtotal</i>	25,950	25,950

1141 Finance & Administration

536000 Miscellaneous Professional Services			
Public Advocate - Shared with Rockville	1,200	1,200	
<i>Subtotal</i>		1,200	1,200
541000 Advertising			
Budget and CAFR	800	800	
<i>Subtotal</i>		800	800
542000 Awards & Presentations			
GFOA Application for Budget Award	600	600	
GFOA Application for CAFR Award	600	600	
<i>Subtotal</i>		1,200	1,200
544000 Professional Dues & Certification Fees			
CPA Certifications (2)	500	500	
GFOA & MDGFOA Memberships (3)	1,100	1,100	
<i>Subtotal</i>		1,600	1,600
545000 Magazines, Books & Resource Material			
	500	500	
<i>Subtotal</i>		500	500
546000 Conference & Seminar Registration			
GFOA, MDGFOA, and CPA Requirements	2,000	2,000	
MUNIS Training and Annual Conference	2,000	2,000	
<i>Subtotal</i>		4,000	4,000
547000 Travel Expense			
GFOA & MDGFOA, CPA Requirements	2,500	2,500	
MUNIS Training and Annual Conference	2,000	2,000	
<i>Subtotal</i>		4,500	4,500
547100 Travel Mileage Reimbursement			
	250	250	
<i>Subtotal</i>		250	250
553000 Printing & Binding			
	1,000	1,000	
<i>Subtotal</i>		1,000	1,000
556000 Postage			
Vendor Checks, W-2's, 1099's & CAFR's	3,000	3,000	
<i>Subtotal</i>		3,000	3,000
556500 Messenger Services			
Courier Services	500	500	
<i>Subtotal</i>		500	500
560000 Miscellaneous			
	300	300	
<i>Subtotal</i>		300	300

1141 Finance & Administration

573000 Repair & Maintenance - Machinery & Equipment			
Maintenance - Check Signing Machine	1,000		1,000
Maintenance & Supplies - Copier (Ricoh MP 5000SP)	1,200		1,200
<i>Subtotal</i>		2,200	2,200
Subtotal Operating Expenses		154,190	154,190

Capital Outlay

592100 Software (Replacement)			
Replacement - Software (ADP - Payroll)	10,000		10,000
Replacement - Software (MUNIS)	25,000		25,000
<i>Subtotal</i>		35,000	35,000
595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (7)	2,240		2,240
Replacement - Copier (Ricoh MP 5000SP)	2,000		2,000
Replacement - Scanners (1)	220		220
<i>Subtotal</i>		4,460	4,460
Subtotal Capital Outlay		39,460	39,460
Total		924,466	924,466



City of Gaithersburg - MUNIS Financial System

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1141 FINANCE & ADMINISTRATION							
141 FINANCE & ADMINISTRATION							
1141 501000 FULL TIME	496,985	0	496,985	453,516.80	.00	43,468.20	91.3%
1141 505200 OTHER-GFIT	0	0	0	525.00	.00	-525.00	100.0%*
1141 507000 VAC/SICK	0	0	0	7,452.39	.00	-7,452.39	100.0%*
1141 508000 OVERTIME	6,311	0	6,311	278.42	.00	6,032.58	4.4%
1141 509000 PART-TIME	7,346	0	7,346	3,701.64	.00	3,644.36	50.4%
1141 510000 FICA TAXES	39,064	0	39,064	32,203.11	.00	6,860.89	82.4%
1141 514000 GROUP HEAL	38,146	0	38,146	36,715.53	.00	1,430.47	96.3%
1141 515000 RETIRE401A	39,759	0	39,759	37,084.91	.00	2,674.09	93.3%
1141 515100 RETIRE-RHS	6,673	0	6,673	7,330.27	.00	-657.27	109.8%*
1141 516000 SAVING401K	14,910	0	14,910	12,353.25	.00	2,556.75	82.9%
1141 521000 OFFICE SUP	1,500	0	1,500	2,783.02	.00	-1,283.02	185.5%*
1141 522000 GEN OPERAT	1,800	0	1,800	3,089.89	.00	-1,289.89	171.7%*
1141 525000 FURN/FIX	300	0	300	645.99	.00	-345.99	215.3%*
1141 526000 MACH/EQUIP	0	0	0	243.45	.00	-243.45	100.0%*
1141 530000 ACCTG/AUDI	57,500	0	57,500	48,484.00	9,016.00	.00	100.0%
1141 531000 IT SERVICE	41,900	0	41,900	37,359.15	.00	4,540.85	89.2%
1141 531500 SOFTWARE L	0	0	0	263.00	.00	-263.00	100.0%*
1141 531600 SOFT MAINT	25,310	0	25,310	23,193.00	.00	2,117.00	91.6%
1141 536000 MISC PROF	1,200	0	1,200	259.13	1,200.00	-259.13	121.6%*
1141 541000 ADVERTISIN	1,000	0	1,000	.00	.00	1,000.00	.0%
1141 542000 AWARDS PRE	1,000	0	1,000	500.00	.00	500.00	50.0%
1141 544000 DUES/MEMBE	1,600	0	1,600	1,530.00	.00	70.00	95.6%
1141 545000 PUBLICATIO	500	0	500	.00	.00	500.00	.0%
1141 546000 CONF/SEMIN	4,000	0	4,000	2,044.00	.00	1,956.00	51.1%
1141 547000 TRAVEL EXP	4,500	0	4,500	723.60	.00	3,776.40	16.1%
1141 547100 LOC TRAVEL	250	0	250	97.99	.00	152.01	39.2%
1141 551000 TELEPHONE	0	0	0	76.49	.00	-76.49	100.0%*
1141 551100 CELLPHONE	0	0	0	119.40	.00	-119.40	100.0%*
1141 553000 PRINT/BIND	1,000	0	1,000	391.08	.00	608.92	39.1%
1141 556000 POSTAGE	3,000	0	3,000	2,368.05	.00	631.95	78.9%
1141 556500 MESSENGER	500	0	500	495.41	.00	4.59	99.1%
1141 560000 MISCELLANE	300	0	300	140.42	.00	159.58	46.8%
1141 567000 RENTAL USE	2,970	0	2,970	2,222.28	.00	747.72	74.8%
1141 573000 R&M-MACH/E	1,000	0	1,000	179.00	.00	821.00	17.9%
1141 574000 R&M-VEHICL	0	0	0	94.62	.00	-94.62	100.0%*
1141 592100 SOFTW REPL	32,500	0	32,500	32,500.00	.00	.00	100.0%
1141 595100 FURN/EQ RE	3,610	0	3,610	3,610.00	.00	.00	100.0%



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL FINANCE & ADMINISTRATION	836,434	0	836,434	754,574.29	10,216.00	71,643.71	91.4%
TOTAL FINANCE & ADMINISTRATION	836,434	0	836,434	754,574.29	10,216.00	71,643.71	91.4%

Finance & Administration

1142 - Housing and Community Development

SERVICES PROVIDED:

The Division of Housing and Community Development is responsible for implementing the City's new Affordable Housing Program for both homeownership and rental units in new construction. Additionally, this division assists in all aspects of tenant relocation projects City-wide. Staff oversees the administration of the tenant displacement homeownership assistance program, currently available to hundreds of displaced City residents. Federal, state and county grants are also administered by this division. These grants include the Federal Community Development Block Grant (CDBG) program, congressional appropriations, bond bill projects and City-wide competitive grant programs. In addition to submitting grant proposals to support key strategic directions, this division is responsible for appropriate oversight and monitoring of grants awarded to the City.

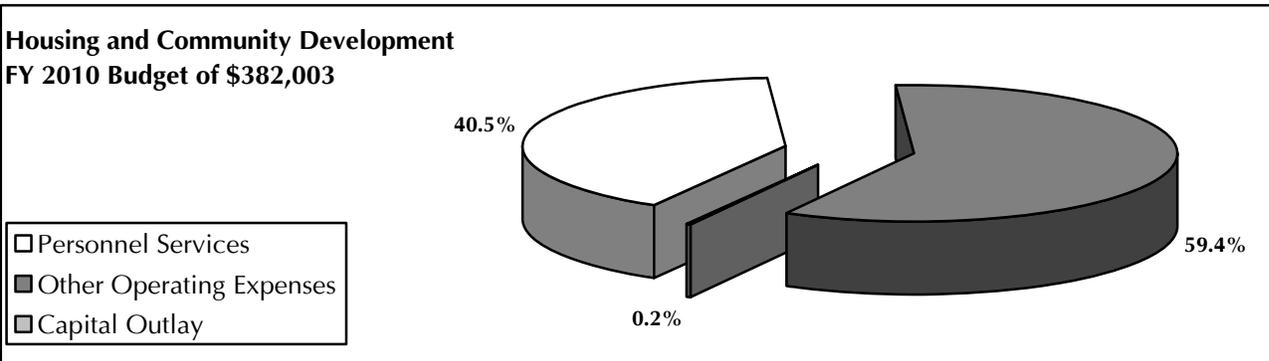
FY WORK PLAN GOALS:

- Act as point of contact with county, state and federal agencies on funding initiatives.
- Assist Public Works Department in monitoring of grant-funded construction and rehabilitation projects.
- Seek increased grant funding in support of City objectives.
- Support planning staff and development community to ensure that affordable housing requirements are fully met.
- Work with nonprofit community to successfully implement annual CDBG public service grants.

SIGNIFICANT CHANGES FOR FY 10:

- Contributions increased \$51,418 to reflect the additional Façade Easement Matching Grant.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$0	\$151,593	\$154,543	\$154,543
Other Operating Expenses	0	177,987	176,820	226,820
Capital Outlay	0	605	640	640
TOTAL	\$0	\$330,185	\$332,003	\$382,003



Finance & Administration

1142 - Housing and Community Development

Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Number of rental MPDU's tracked			57
Number of displaced tenants assisted to purchasing homes			15
Number of CDBG projects managed	5	7	6
Number of CDBG projects completed	5	2	0
Number of CDBG Grants awarded	5	7	6

Activity Analysis Report - Adopted

1142 - Housing and Community Development

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$0	\$90,171	100.00%	2.22%
508500 - Salaries, Employment Agree	\$0	\$36,551	100.00%	0.00%
510000 - Social Security & Medicare T	\$0	\$9,694	100.00%	1.58%
514000 - Group Insurance	\$0	\$5,258	100.00%	15.16%
515000 - Retirement Contribution (401	\$0	\$7,214	100.00%	0.00%
516000 - Savings Plan Contribution (4	\$0	\$2,705	100.00%	0.00%
522000 - General Operating Supplies	\$0	\$100	100.00%	0.00%
525000 - Furniture & Fixtures	\$0	\$375	100.00%	-20.00%
531600 - Software Maintenance Agree	\$0	\$280	100.00%	-57.14%
536000 - Miscellaneous Professional S	\$0	\$28,250	100.00%	0.00%
541000 - Advertising	\$0	\$2,500	100.00%	-60.00%
543000 - Contributions	\$0	\$143,307	100.00%	0.99%
545000 - Magazines, Books & Resourc	\$0	\$125	100.00%	0.00%
546000 - Conference & Seminar Regis	\$0	\$1,000	100.00%	-50.00%
547000 - Travel Expense	\$0	\$500	100.00%	0.00%
547100 - Travel Mileage Reimburseme	\$0	\$400	100.00%	0.00%
553000 - Printing & Binding	\$0	\$500	100.00%	-40.00%
556000 - Postage	\$0	\$400	100.00%	-37.50%
556500 - Messenger Services	\$0	\$250	100.00%	0.00%
595100 - Furniture & Equipment (Repl	\$0	\$605	100.00%	5.79%
Personnel	\$0	\$151,593	0.00%	1.95%
Operating Expenses	\$0	\$177,987	0.00%	-0.66%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$0	\$605	0.00%	5.79%
Total	\$0	\$330,185	0.00%	0.55%

1142 Housing and Community Development

Expenditure Statement by Object

**Proposed
2009 - 2010**

**Adopted
2009 - 2010**

Personnel Services

501000 Salaries, Full-Time Employees	\$	92,171	\$	92,171
505000 Other Taxable Compensation				
507000 Vacation_Sick Pay				
508000 Salaries, Overtime				
508500 Salaries, Employee Agreement		36,551		36,551
509000 Salaries, Part-Time				
510000 Social Security & Medicare Taxes		9,847		9,847
512000 State Unemployment				
513000 Workers' Compensation Insurance				
514000 Group Insurance		6,055		6,055
514100 Group Insurance - Retirees				
515000 Retirement Contribution		7,214		7,214
515050 Supplemental Retirement Contribution				
515100 Retirement Health Savings (RHS)				
516000 Savings Plan Contribution		2,705		2,705
516500 Deferred Compensation				
517000 Dependent Care Expense				
518000 Retirement Plan Withdrawals				
519000 Tuition Reimbursement				
Subtotal Personnel Services	\$	154,543	\$	154,543

Operating Expenses

522000 General Operating Supplies				
		100		100
<i>Subtotal</i>		100		100
525000 Furniture & Fixtures				
		300		300
<i>Subtotal</i>		300		300
531600 Software Maintenance Agreements				
Maintenance - Network SW/Anti-virus SW (2)		40		40
Maintenance - Software (Microsoft CALs) (2)		80		80
<i>Subtotal</i>		120		120
536000 Miscellaneous Professional Services				
Housing Counseling - Family Services		27,500		27,500
Translation Services for meetings and documents		750		750
<i>Subtotal</i>		28,250		28,250
541000 Advertising				
CDBG Legal Requirements		1,000		1,000
<i>Subtotal</i>		1,000		1,000
543000 Contributions				
CDBG- Funded Public Service Grants		84,725		84,725
Facade Easement Matching Grants		0		50,000
Neighborhood Amenities Program		50,000		50,000
School Playground Matching Grants		10,000		10,000
<i>Subtotal</i>		144,725		194,725

1142 Housing and Community Development

545000 Magazines, Books & Resource Material			
CDBG - Related Items	125	125	
<i>Subtotal</i>		125	125
546000 Conference & Seminar Registration			
HUD Conference	500	500	
<i>Subtotal</i>		500	500
547000 Travel Expense			
HUD Conference	500	500	
<i>Subtotal</i>		500	500
547100 Travel Mileage Reimbursement			
	400	400	
<i>Subtotal</i>		400	400
553000 Printing & Binding			
	300	300	
<i>Subtotal</i>		300	300
556000 Postage			
	250	250	
<i>Subtotal</i>		250	250
556500 Messenger Services			
Courier Services	250	250	
<i>Subtotal</i>		250	250
Subtotal Operating Expenses		176,820	226,820

Capital Outlay

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (2)	640	640	
<i>Subtotal</i>		640	640
Subtotal Capital Outlay		640	640
Total		332,003	382,003



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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1136 HOUSING & COMMUNITY DEVE							
136 HOUSING & COMMUNITY DEVE							
1136 501000 FULL TIME	90,171	0	90,171	83,235.12	.00	6,935.88	92.3%
1136 505200 OTHER-GFIT	0	0	0	36.00	.00	-36.00	100.0%*
1136 507000 VAC/SICK	0	0	0	1,734.06	.00	-1,734.06	100.0%*
1136 508500 CONTRACT	36,551	0	36,551	16,184.29	.00	20,366.71	44.3%
1136 510000 FICA TAXES	9,694	0	9,694	7,693.04	.00	2,000.96	79.4%
1136 514000 GROUP HEAL	5,258	0	5,258	3,397.22	.00	1,860.78	64.6%
1136 515000 RETIRE401A	7,214	0	7,214	6,828.72	.00	385.28	94.7%
1136 516000 SAVING401K	2,705	0	2,705	2,560.83	.00	144.17	94.7%
1136 522000 GEN OPERAT	100	0	100	54.08	.00	45.92	54.1%
1136 525000 FURN/FIX	375	0	375	.00	.00	375.00	.0%
1136 531600 SOFT MAINT	280	0	280	.00	.00	280.00	.0%
1136 536000 MISC PROF	14,750	0	14,750	10,680.00	1,000.00	3,070.00	79.2%
1136 541000 ADVERTISIN	2,500	0	2,500	384.00	.00	2,116.00	15.4%
1136 543000 CONTRIBUTI	143,307	0	143,307	94,360.80	43,936.14	5,010.06	96.5%
1136 545000 PUBLICATIO	125	0	125	99.00	.00	26.00	79.2%
1136 546000 CONF/SEMIN	1,000	0	1,000	434.00	.00	566.00	43.4%
1136 547000 TRAVEL EXP	500	0	500	222.57	.00	277.43	44.5%*
1136 547100 LOC TRAVEL	400	0	400	485.15	.00	-85.15	121.3%*
1136 553000 PRINT/BIND	500	0	500	19.00	.00	481.00	3.8%
1136 556000 POSTAGE	400	0	400	.00	.00	400.00	.0%
1136 556500 MESSENGER	250	0	250	229.04	.00	20.96	91.6%
1136 560000 MISCELLANE	13,500	0	13,500	.00	.00	13,500.00	.0%
1136 595100 FURN/EQ RE	605	0	605	605.00	.00	.00	100.0%
TOTAL HOUSING & COMMUNITY DEVE	330,185	0	330,185	229,241.92	44,936.14	56,006.94	83.0%
TOTAL HOUSING & COMMUNITY DEVE	330,185	0	330,185	229,241.92	44,936.14	56,006.94	83.0%

Finance & Administration

1149 - General Services

SERVICES PROVIDED:

General Services is responsible for providing supplies and maintenance services that are purchased and used for the general benefit of all departments, including office supplies, copy services and supplies, stationery, and envelopes.

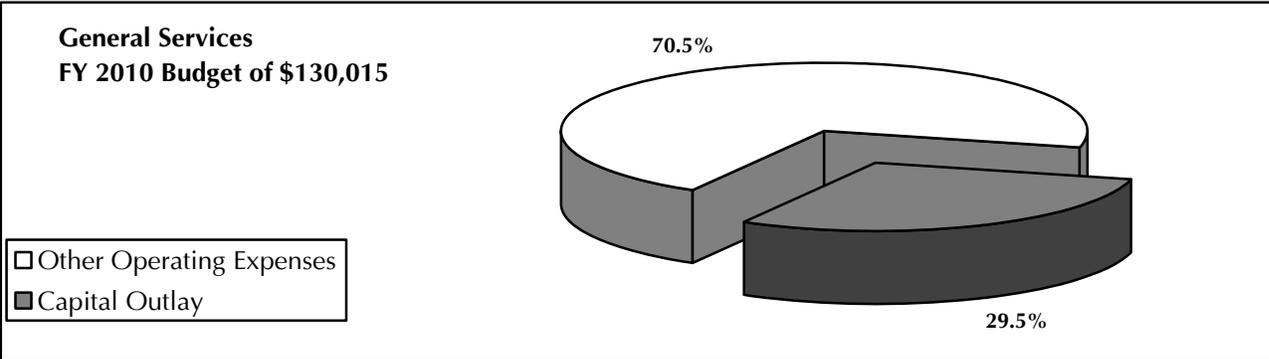
FY WORK PLAN GOALS:

- Provide for optimal cost-effective procurement of equipment, services and operating supplies needed by the City.

SIGNIFICANT CHANGES FOR FY 10:

- Repair & Maintenance - Machinery & Equipment decreased \$6,600 to reflect lower operating costs for a new copier

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	97,115	99,345	91,665	91,665
Capital Outlay	37,885	41,645	38,350	38,350
TOTAL	\$135,000	\$140,990	\$130,015	\$130,015



Activity Analysis Report - Adopted

1149 - General Services

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
521000 - Office Supplies	\$48,425	\$48,425	0.00%	0.00%
522000 - General Operating Supplies	\$2,000	\$2,000	0.00%	0.00%
522200 - Photographic, Audio, Video S	\$500	\$500	0.00%	0.00%
526000 - Machinery & Equipment	\$0	\$0	100.00%	100.00%
531600 - Software Maintenance Agree	\$9,600	\$9,430	-1.77%	-11.45%
552500 - Vehicle & Equipment Gasolin	\$540	\$540	0.00%	0.00%
553000 - Printing & Binding	\$15,000	\$15,000	0.00%	0.00%
556000 - Postage	\$5,000	\$5,000	0.00%	0.00%
560000 - Miscellaneous	\$1,000	\$1,000	0.00%	0.00%
567000 - Rental & Use Charges	\$1,200	\$1,200	0.00%	0.00%
573000 - Repair & Maintenance - Mac	\$13,350	\$15,750	17.98%	-41.90%
574000 - Repair & Maintenance - Vehi	\$500	\$500	0.00%	0.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$37,885	\$37,645	-0.63%	-2.30%
596000 - Vehicles & Equipment	\$0	\$0	100.00%	100.00%
596100 - Vehicles & Equipment (Repla	\$0	\$4,000	100.00%	-60.75%
Personnel			0.00%	0.00%
Operating Expenses	\$97,115	\$99,345	2.30%	-7.73%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$37,885	\$41,645	9.92%	-7.91%
Total	\$135,000	\$140,990	4.44%	-7.78%

1149 General Services

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$	\$
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time		
510000 Social Security & Medicare Taxes		
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance		
514100 Group Insurance - Retirees		
515000 Retirement Contribution		
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution		
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$	\$

Operating Expenses

521000 Office Supplies		
City Wide Office Supplies	35,425	35,425
Color Laser Supplies	8,000	8,000
Plotter Supplies	2,000	2,000
Printer and Fax Supplies	3,000	3,000
<i>Subtotal</i>	48,425	48,425
522000 General Operating Supplies		
	2,000	2,000
<i>Subtotal</i>	2,000	2,000
522200 Photographic, Audio, Video Supplies		
GIS Supplies	500	500
<i>Subtotal</i>	500	500
531600 Software Maintenance Agreements		
Maintenance - Software (Adobe Illustrator) (1)	90	90
Maintenance - Software (Blackberry Enterprise Server)	1,000	1,000
Maintenance - Software (Haines Criss Cross)	1,300	1,300
Maintenance - Software (LaserFiche)	5,500	5,500
Maintenance - Software (Security Camera Software Base)	400	400
Maintenance - Software (Security Camera Software License) (1)	60	60
<i>Subtotal</i>	8,350	8,350
532500 Vehicle & Equipment Gasoline Expense		
	540	540
<i>Subtotal</i>	540	540

1149 General Services

553000 Printing & Binding			
Annual City Budget for Public Distribution	5,000	5,000	
Annual City CAFR for Public Distribution	5,000	5,000	
City Letter Head and Envelopes	5,000	5,000	
<i>Subtotal</i>		15,000	15,000
556000 Postage			
	5,000	5,000	
<i>Subtotal</i>		5,000	5,000
560000 Miscellaneous			
	1,000	1,000	
<i>Subtotal</i>		1,000	1,000
567000 Rental & Use Charges			
Postage Meter Rental	1,200	1,200	
<i>Subtotal</i>		1,200	1,200
573000 Repair & Maintenance - Machinery & Equipment			
Maintenance - Folding Machine	300	300	
Maintenance - Postage Meter	1,500	1,500	
Maintenance - Printers (HP DesignJet 4000)	1,750	1,750	
Maintenance - Typewriter (City-wide)	1,400	1,400	
Maintenance & Supplies - Copier (Ricoh MPC 7500)	4,200	4,200	
<i>Subtotal</i>		9,150	9,150
574000 Repair & Maintenance - Vehicles			
Vehicle Maintenance (1 Unit)	500	500	
<i>Subtotal</i>		500	500
Subtotal Operating Expenses		91,665	91,665

Capital Outlay

595100 Furniture & Equipment (Replacement)			
Replacement - Copier (Ricoh MPC 7500)	7,000	7,000	
Replacement - Postage Machine	1,500	1,500	
Replacement - Printer (HP DesignJet 4000 Plotter)	2,160	2,160	
Replacement - Security Cameras (1)	120	120	
Replacement - Telephone System	26,000	26,000	
<i>Subtotal</i>		36,780	36,780
596100 Vehicles & Equipment (Replacement)			
Vehicle Replacement (1 Unit)	1,570	1,570	
<i>Subtotal</i>		1,570	1,570
Subtotal Capital Outlay		38,350	38,350
Total		130,015	130,015



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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1149 GENERAL SERVICES							
149 GENERAL SERVICES							
1149 521000 OFFICE SUP	48,425	0	48,425	31,494.98	716.21	16,213.81	66.5%
1149 522000 GEN OPERAT	2,000	0	2,000	1,681.10	.00	318.90	84.1%
1149 522200 PHOTO SUPP	500	0	500	.00	.00	500.00	.0%
1149 526000 MACH/EQUIP	0	0	0	1,847.44	.00	-1,847.44	100.0%*
1149 531600 SOFT MAINT	9,430	0	9,430	9,093.48	.00	336.52	96.4%
1149 552500 GAS EXP	540	0	540	302.12	.00	237.88	55.9%
1149 553000 PRINT/BIND	15,000	0	15,000	8,500.00	5,000.00	1,500.00	90.0%
1149 556000 POSTAGE	5,000	0	5,000	5,450.03	7,220.54	-7,670.57	253.4%*
1149 560000 MISCELLANE	1,000	0	1,000	165.00	.00	835.00	16.5%
1149 567000 RENTAL USE	1,200	0	1,200	553.50	.00	646.50	46.1%
1149 573000 R&M-MACH/E	15,750	0	15,750	14,221.67	.00	1,528.33	90.3%
1149 574000 R&M-VEHICL	500	0	500	54.28	.00	445.72	10.9%
1149 595100 FURN/EQ RE	37,645	0	37,645	37,645.00	.00	.00	100.0%
1149 596100 VEH/EQ REP	4,000	0	4,000	4,000.00	.00	.00	100.0%
TOTAL GENERAL SERVICES	140,990	0	140,990	115,008.60	12,936.75	13,044.65	90.7%
TOTAL GENERAL SERVICES	140,990	0	140,990	115,008.60	12,936.75	13,044.65	90.7%

Vehicle Replacement: 1149 - General Services

Unit	Year	Make	Model	VIN	Cost	Repl. Cost	VRF Balance	Budget Amt.	Purchased	Repl. Date	Yrs.
1108	1999	Dodge	Caravan	2B4GP25G8XR37	\$16,367.00	\$0.00	\$0.00	\$0.00	07/01/1999	07/01/1999	-10
1109	2008	Chevrolet	UPLANDER	1GNDU23W68D2	\$14,328.00	\$25,000.00	\$12,472.00	\$1,570.00	07/11/2008	07/11/2016	7
						\$25,000.00	\$12,472.00	\$1,570.00			

Finance & Administration

1911 - Non-Departmental

SERVICES PROVIDED:

Non-Departmental is used to provide City-wide funding not directly related to a specific department. This section of the annual budget contains expenditures essential to the City government's operation which, because of their nature, are cross-departmental. These include premiums for worker's compensation insurance; unemployment compensation contribution; property and liability insurance; and the City's self-insurance fund. Also included in this activity are appropriations to be transferred from the General Fund to the Capital Projects Fund.

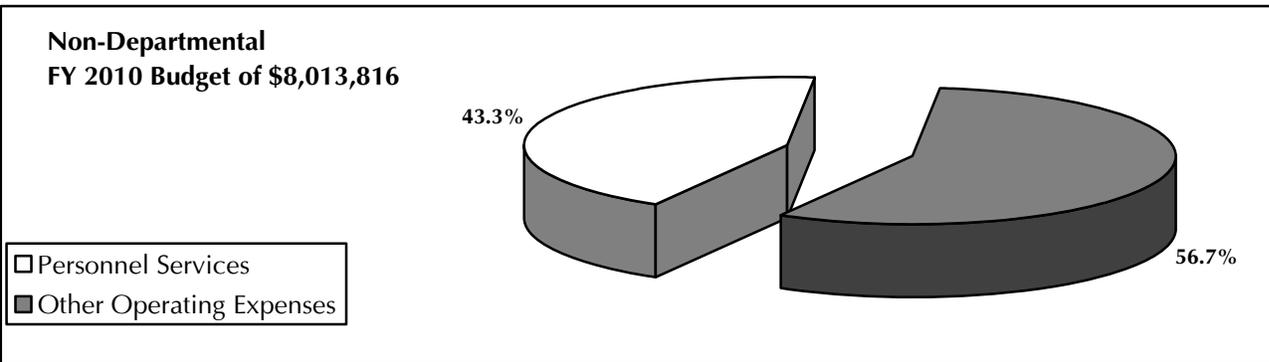
FY WORK PLAN GOALS:

- Provide appropriate and necessary funding for non-departmental expenditures.

SIGNIFICANT CHANGES FOR FY 10:

- Contingency decreased \$245,000 to reflect reductions needed to balance the FY 2010 budget.
- Group Insurance increased \$15,307 to reflect the increasing health insurance premiums.
- Insurance - Not Payroll increased \$31,750 to reflect the increasing LGIT liability insurance premiums.
- Miscellaneous Professional Services decreased \$860,800 to reflect the decreasing speed camera service fee.
- Retirement Health Savings (RHS) decreased \$7,750 to reflect the change in amount paid to employees not taking City health care insurance.
- Transfer to Other Funds decreased \$4,197,306 to reflect the funding requests for priority projects and the transfer of Public Works facility maintenance to the general fund.
- Workers' Compensation Insurance increased \$73,480 to accurately reflect FY 2009 claims experience.

Summary	Budgeted 2007 - 08	Budgeted 2008 - 09	Proposed 2009 - 10	Adopted 2009 - 10
Personnel Services	\$445,091	\$471,021	\$552,058	\$552,058
Other Operating Expenses	506,486	1,553,169	723,119	723,119
Capital Outlay	0	0	0	0
TOTAL	\$13,781,679	\$13,205,135	\$8,013,816	\$8,013,816



Activity Analysis Report - Adopted

1911 - Non-Departmental

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
507000 - Vacation & Sick Pay	\$195,000	\$195,000	0.00%	0.00%
510000 - Social Security & Medicare T	\$14,918	\$14,918	0.00%	0.00%
512000 - State Unemployment	\$30,000	\$30,000	0.00%	0.00%
513000 - Workers' Compensation Insu	\$142,800	\$159,820	11.92%	45.98%
514000 - Group Insurance	\$50,000	\$50,000	0.00%	30.61%
514100 - Group Insurance - Retirees	\$0	\$0	100.00%	100.00%
515100 - Retirement Health Savings (\$12,373	\$21,283	72.01%	-36.41%
522000 - General Operating Supplies	\$3,000	\$3,000	0.00%	0.00%
526000 - Machinery & Equipment	\$0	\$0	100.00%	100.00%
536000 - Miscellaneous Professional S	\$25,000	\$1,014,300	3957.20%	-84.87%
539000 - HOPWA Pass THRU EXP	\$0	\$0	100.00%	100.00%
543000 - Contributions	\$5,000	\$5,000	0.00%	30.00%
544000 - Professional Dues & Certifica	\$95,650	\$96,400	0.78%	0.00%
551000 - Telephone (Landline)	\$0	\$0	100.00%	100.00%
551100 - Cellular Telephone	\$0	\$0	100.00%	100.00%
551200 - Pagers	\$0	\$0	100.00%	100.00%
553000 - Printing & Binding	\$0	\$0	100.00%	100.00%
556500 - Messenger Services	\$0	\$0	100.00%	100.00%
560000 - Miscellaneous	\$19,500	\$54,500	179.49%	-4.59%
563000 - Insurance - Not Payroll	\$303,204	\$324,837	7.13%	9.77%
567000 - Rental & Use Charges	\$55,132	\$55,132	0.00%	0.00%
580000 - Contingency	\$844,898	\$943,000	11.61%	-25.98%
589000 - Transfers To Other Funds	\$11,985,204	\$10,237,945	-14.58%	-41.00%
Personnel	\$445,091	\$471,021	5.83%	17.20%
Operating Expenses	\$506,486	\$1,553,169	206.66%	-53.44%
Contingency Funds	\$844,898	\$943,000	11.61%	-25.98%
Transfer Funds	\$11,985,204	\$10,237,945	-14.58%	-41.00%
Capital Outlay			0.00%	0.00%
Total	\$13,781,679	\$13,205,135	-4.18%	\$8,013,816

1911 Non-Departmental

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$	\$
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay	195,000	195,000
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time		
510000 Social Security & Medicare Taxes	14,918	14,918
512000 State Unemployment	30,000	30,000
513000 Workers' Compensation Insurance	233,300	233,300
514000 Group Insurance	65,307	65,307
514100 Group Insurance - Retirees		
515000 Retirement Contribution		
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)	13,533	13,533
516000 Savings Plan Contribution		
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 552,058	\$ 552,058

Operating Expenses

522000 General Operating Supplies		
	3,000	3,000
<i>Subtotal</i>	3,000	3,000
536000 Miscellaneous Professional Services		
ACS (Speed Radar Revenue Supported)	120,000	120,000
Flex Spending Acct Maint. Fee (FHS Benefit)	5,000	5,000
OPEB Trust Consultation	3,500	3,500
State Aid Consultation	25,000	25,000
<i>Subtotal</i>	153,500	153,500
543000 Contributions		
Fireman's Fund - GWGVFD	5,000	5,000
Gaithersburg High School	1,500	1,500
<i>Subtotal</i>	6,500	6,500
544000 Professional Dues & Certification Fees		
COG - Affordable Housing Program	1,850	1,850
COG - Street Smart Program	3,100	3,100
Maryland Municipal League	33,250	33,250
Metropolitan Washington Council of Governments	50,700	50,700
Miscellaneous	3,000	3,000
National League of Cities	4,500	4,500
<i>Subtotal</i>	96,400	96,400

1911 Non-Departmental

560000 Miscellaneous			
Conf. and Visitors Bureau of Montgomery County (4% Hotel Tax)	32,000	32,000	
Montgomery County Tax Billing Charge	20,000	20,000	
<i>Subtotal</i>		52,000	52,000
563000 Insurance - Not Payroll			
Labor Management Trust Fiduciary Liability	5,000	5,000	
Liability Insurance (LGIT)	350,000	350,000	
Public Officials - Public Employees Bond (Mont. County)	1,587	1,587	
<i>Subtotal</i>		356,587	356,587
567000 Rental & Use Charges			
CATV Access	55,132	55,132	
<i>Subtotal</i>		55,132	55,132
Subtotal Operating Expenses		723,119	723,119

Contingency

580000 Contingency			
Contingency	643,000	643,000	
Employee Housing Stipend	55,000	55,000	
<i>Subtotal</i>		698,000	698,000
589000 Transfers To Other Funds			
FY 2009 Operating Transfer to CIP	5,130,639	5,130,639	
FY 2009 Transfer to OPEB Trust	910,000	910,000	
<i>Subtotal</i>		6,040,639	6,040,639
Subtotal Capital Outlay		6,738,639	6,738,639
Total		8,013,816	8,013,816



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1911 NON-DEPARTMENT							
911 NON-DEPARTMENT							
1911 507000 VAC/SICK	195,000	0	195,000	.00	.00	195,000.00	.0%
1911 510000 FICA TAXES	14,918	0	14,918	.00	.00	14,918.00	.0%
1911 512000 STATE UNEM	30,000	0	30,000	22,246.90	.00	7,753.10	74.2%
1911 513000 WORKERS CO	159,820	0	159,820	159,820.00	.00	.00	100.0%
1911 513100 EMP ADV/WC	0	0	0	-598.94	.00	598.94	100.0%
1911 514000 GROUP HEAL	50,000	0	50,000	19,012.76	.00	30,987.24	38.0%
1911 514100 GROUP RETI	0	0	0	44,979.89	.00	-44,979.89	100.0%*
1911 514300 RET SHARE	0	0	0	-6,489.53	.00	6,489.53	100.0%
1911 514400 RET CELLP	0	0	0	-520.08	.00	520.08	100.0%
1911 515100 RETIRE-RHS	21,283	0	21,283	22,375.55	.00	-1,092.55	105.1%*
1911 521000 OFFICE SUP	0	0	0	39.75	.00	-39.75	100.0%*
1911 522000 GEN OPERAT	3,000	0	3,000	6,289.44	.00	-3,289.44	209.6%*
1911 526000 MACH/EQUIP	0	0	0	9,738.97	6,734.44	-16,473.41	100.0%*
1911 531500 SOFTWARE L	0	0	0	-4,764.18	6,129.18	-1,365.00	100.0%*
1911 531600 SOFT MAINT	0	0	0	270.00	.00	-270.00	100.0%*
1911 536000 MISC PROF	1,014,300	0	1,014,300	194,414.61	850,049.65	-30,164.26	103.0%*
1911 543000 CONTRIBUTI	5,000	0	5,000	6,500.00	.00	-1,500.00	130.0%*
1911 544000 DUES/MEMBE	96,400	0	96,400	87,178.07	.00	9,221.93	90.4%
1911 551100 CELLPHONE	0	0	0	101.43	.00	-101.43	100.0%*
1911 551200 PAGER	0	0	0	39.77	.00	-39.77	100.0%*
1911 556500 MESSENGER	0	0	0	36.00	.00	-36.00	100.0%*
1911 560000 MISCELLANE	54,500	0	54,500	40,333.12	11,118.15	3,048.73	94.4%
1911 563000 INSURANCE	324,837	0	324,837	281,029.10	5,000.00	38,807.90	88.1%
1911 567000 RENTAL USE	55,132	0	55,132	.00	.00	55,132.00	.0%
1911 573000 R&M-MACH/E	0	0	0	462.99	.00	-462.99	100.0%*
1911 580000 CONTINGENC	943,000	0	943,000	48,453.32	465,440.00	429,106.68	54.5%
1911 589000 TRANSFER F	10,237,945	0	10,237,945	9,782,945.00	.00	455,000.00	95.6%
TOTAL NON-DEPARTMENT	13,205,135	0	13,205,135	10,713,893.94	1,344,471.42	1,146,769.64	91.3%
TOTAL NON-DEPARTMENT	13,205,135	0	13,205,135	10,713,893.94	1,344,471.42	1,146,769.64	91.3%
TOTAL GENERAL FUND	52,340,470	0	52,340,470	44,653,967.86	2,370,481.73	5,316,020.41	89.8%
TOTAL EXPENSES	52,340,470	0	52,340,470	44,653,967.86	2,370,481.73	5,316,020.41	
GRAND TOTAL	52,340,470	0	52,340,470	44,653,967.86	2,370,481.73	5,316,020.41	89.8%

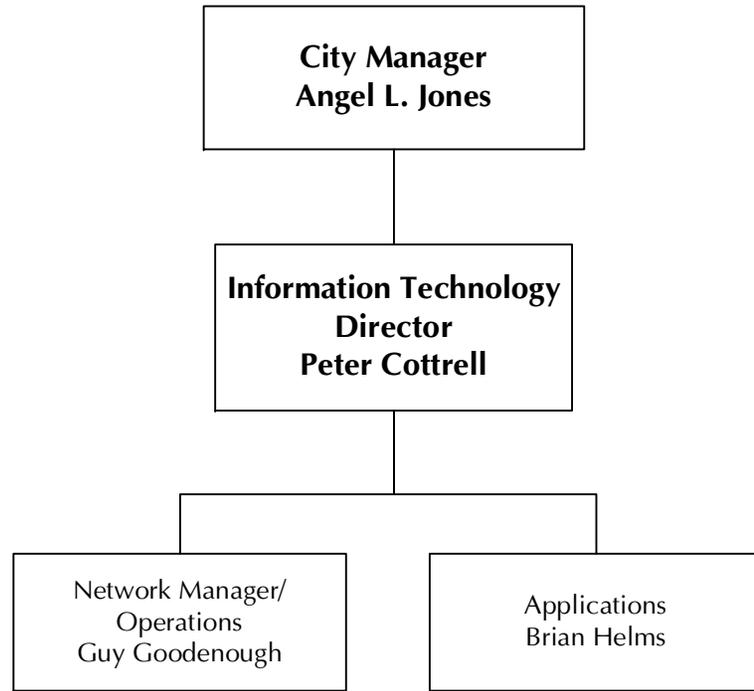
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INFORMATION TECHNOLOGY



INFORMATION TECHNOLOGY

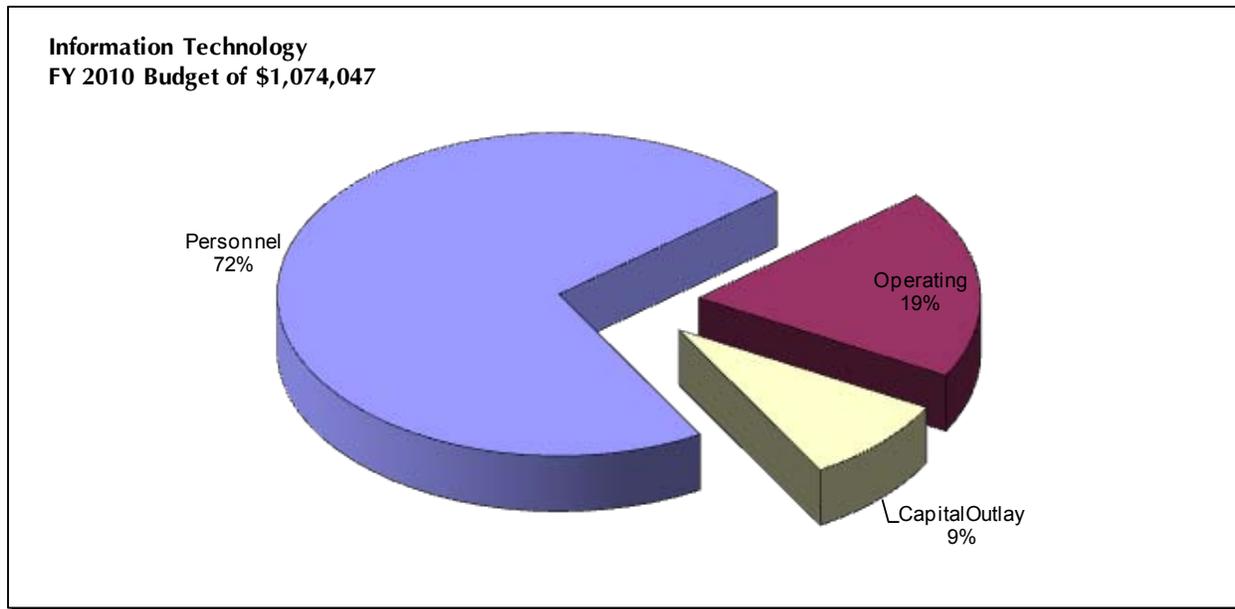


INFORMATION TECHNOLOGY DEPARTMENT OVERVIEW

MISSION:

The Department of Information Technology plans, implements, and maintain technological resources to assist City departments in providing high quality services, connect citizens to government, and allow the City to integrate its operations efficiently and reliably.

Budget Summary	Budgeted 2007 - 08	Budgeted 2008 - 09	Proposed 2009 - 10	Adopted 2009 - 10
Information Technology	955,617	1,059,666	1,074,047	1,074,047
TOTAL	\$ 955,617	\$ 1,059,666	\$ 1,074,047	\$ 1,074,047



INFORMATION TECHNOLOGY DEPARTMENT OVERVIEW

Staffing Summary By Position:

1145 - Information Technology	FY 08	FY 09	FY 10
Director of Information Technology	1	1	1
Network Manager/Operations	1	1	1
Systems Support Manager	1	1	1
Programmer/Analyst II	0	1	1
Network Operations Specialist	1	1	1
Programmer/Analyst I	0	1	1
Programmer/Analyst	2	0	0
Helpdesk Technician II	0	0	1
Helpdesk Technician I	0	0	1
IT Network & PC Support Specialist	1	2	0
Part-Time Personnel	0.5	0.5	0.5
Subtotal	7.5	8.5	8.5

TOTAL	FY 08	FY 09	FY 10
Full-Time Personnel	7	8	8
Employment Agreement Personnel	0	0	0
Part-Time Personnel	0.5	0.5	0.5
	7.5	8.5	8.5

Department Analysis Report - Adopted

Information Technology

Activity	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
1145 - Information Technology	\$955,617	\$1,059,666	10.89%	1.36%
Personnel	\$672,082	\$759,646	13.03%	2.35%
Operating Expenses	\$192,030	\$196,225	2.18%	3.68%
Contingency Funds				
Transfer Funds				
Capital Outlay	\$91,505	\$103,795	13.43%	-10.28%
Total	\$955,617	\$1,059,666	10.89%	1.36%

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Information Technology

1145 - Information Technology

SERVICES PROVIDED:

This activity provides for personnel and operating costs associated with the City's computer equipment, telephone systems, geographic information systems, and related information systems which generally benefit all departments.

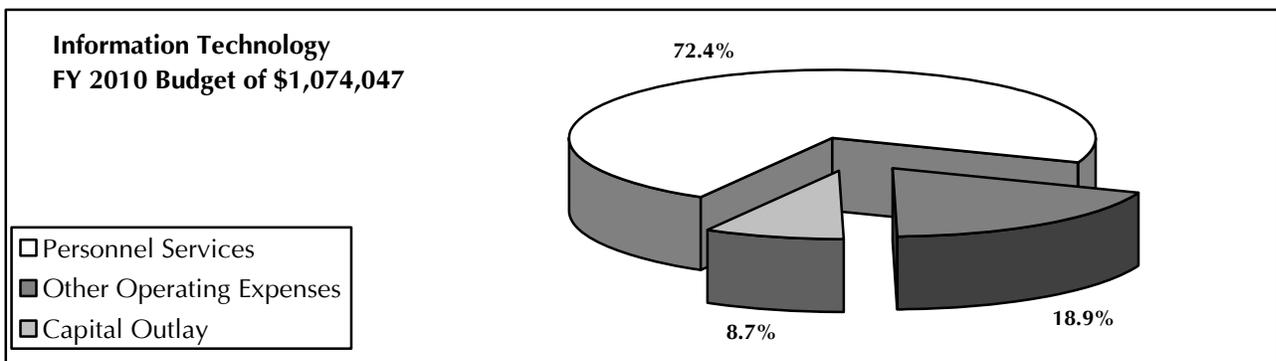
FY WORK PLAN GOALS:

- Begin development of a Disaster Recovery and Coordination plan for City computer systems.
- Increase redundancy and resiliency of key City systems, facilities and networks.
- Replace aging, unsupported phone systems at key facilities.
- Upgrade or replace key City servers and major enterprise applications.

SIGNIFICANT CHANGES FOR FY 10:

- Furniture & Equipment (Replacement) decreased \$10,670 to reflect older more expensive equipment having been replaced with less expensive replacements.
- Repair & Maintenance - Machinery & Equipment decreased \$6,700 to reflect lower server maintenance costs, because most of the City's current servers were purchased with a 3-year warranty.
- Software Maintenance Agreements increased \$10,955 to reflect increased maintenance costs for system applications, and for the inclusion of Microsoft server licenses in an Enterprise Support Agreement.

Summary	Budgeted 2007 - 08	Budgeted 2008 - 09	Proposed 2009 - 10	Adopted 2009 - 10
Personnel Services	\$672,082	\$759,646	\$777,472	\$777,472
Other Operating Expenses	192,030	196,225	203,450	203,450
Capital Outlay	91,505	103,795	93,125	93,125
TOTAL	\$955,617	\$1,059,666	\$1,074,047	\$1,074,047



Performance Measures	Actual 2007 - 08	Budgeted 2008 - 09	Projected 2009 - 10
Number of workstations supported	250	260	260
Number of users supported	240	250	255
Number of in-house applications supported	85	95	95
Number of commercial off-the shelf applications supported	57	62	63

Activity Analysis Report - Adopted

1145 - Information Technology

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$475,441	\$545,503	14.74%	3.52%
508000 - Salaries, Overtime	\$8,046	\$9,223	14.63%	-36.30%
509000 - Salaries, Part-Time Employee	\$30,139	\$31,495	4.50%	0.00%
510000 - Social Security & Medicare T	\$39,292	\$44,846	14.14%	2.70%
514000 - Group Insurance	\$59,166	\$68,574	15.90%	0.60%
515000 - Retirement Contribution (401	\$38,035	\$43,640	14.74%	0.59%
516000 - Savings Plan Contribution (4	\$14,263	\$16,365	14.74%	0.59%
519000 - Tuition Reimbursement	\$7,700	\$0	-100.00%	100.00%
521000 - Office Supplies	\$1,000	\$1,000	0.00%	0.00%
522000 - General Operating Supplies	\$0	\$0	100.00%	100.00%
525000 - Furniture & Fixtures	\$2,000	\$2,000	0.00%	0.00%
526000 - Machinery & Equipment	\$10,000	\$11,750	17.50%	19.15%
531000 - Information Technology (IT)	\$65,480	\$61,700	-5.77%	21.23%
531500 - Software Licenses	\$16,000	\$18,000	12.50%	0.00%
531600 - Software Maintenance Agree	\$23,400	\$23,925	2.24%	45.79%
541000 - Advertising	\$500	\$500	0.00%	0.00%
544000 - Professional Dues & Certifica	\$750	\$750	0.00%	0.00%
545000 - Magazines, Books & Resourc	\$2,500	\$2,000	-20.00%	0.00%
546000 - Conference & Seminar Regis	\$5,000	\$4,000	-20.00%	25.00%
547000 - Travel Expense	\$8,000	\$7,000	-12.50%	0.00%
547100 - Travel Mileage Reimburseme	\$250	\$250	0.00%	0.00%
551000 - Telephone (Landline)	\$14,500	\$17,500	20.69%	-85.71%
551100 - Cellular Telephone	\$4,500	\$7,000	55.56%	23.14%
556000 - Postage	\$100	\$100	0.00%	0.00%
556500 - Messenger Services	\$750	\$750	0.00%	0.00%
560000 - Miscellaneous	\$1,000	\$1,000	0.00%	0.00%
572000 - Repair & Maintenance - Build	\$500	\$500	0.00%	0.00%
573000 - Repair & Maintenance - Mac	\$35,800	\$36,500	1.96%	-18.36%
574000 - Repair & Maintenance - Vehi	\$0	\$0	100.00%	100.00%
592000 - Software	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$91,505	\$103,795	13.43%	-10.28%
Personnel	\$672,082	\$759,646	13.03%	2.35%
Operating Expenses	\$192,030	\$196,225	2.18%	3.68%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$91,505	\$103,795	13.43%	-10.28%
Total	\$955,617	\$1,059,666	10.89%	1.36%

1145 Information Technology

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$	564,701	\$	564,701
505000 Other Taxable Compensation				
507000 Vacation_Sick Pay				
508000 Salaries, Overtime		5,875		5,875
508500 Salaries, Employee Agreement				
509000 Salaries, Part-Time		31,495		31,495
510000 Social Security & Medicare Taxes		46,058		46,058
512000 State Unemployment				
513000 Workers' Compensation Insurance				
514000 Group Insurance		68,986		68,986
514100 Group Insurance - Retirees				
515000 Retirement Contribution		43,896		43,896
515050 Supplemental Retirement Contribution				
515100 Retirement Health Savings (RHS)				
516000 Savings Plan Contribution		16,461		16,461
516500 Deferred Compensation				
517000 Dependent Care Expense				
518000 Retirement Plan Withdrawals				
519000 Tuition Reimbursement				
Subtotal Personnel Services	\$	777,472	\$	777,472

Operating Expenses

521000 Office Supplies				
Miscellaneous Office Supplies		1,000		1,000
<i>Subtotal</i>		1,000		1,000
525000 Furniture & Fixtures				
File Cabinets, Racks, and Miscellaneous Equipment		2,000		2,000
<i>Subtotal</i>		2,000		2,000
526000 Machinery & Equipment				
Backup Tapes		4,000		4,000
Miscellaneous (Memory, Hard Drives, etc.)		10,000		10,000
<i>Subtotal</i>		14,000		14,000
531000 Information Technology (IT) Services				
Consulting - Disaster Recovery		15,000		15,000
Consulting - Emergency / Strategic Network Support (80 hours @		5,000		5,000
Consulting - Geographic Information Systems (GIS)		4,000		4,000
Consulting - Software Development / Database Training		5,000		5,000
Service - Data / Phone Wiring		10,000		10,000
Service - Dialup Internet Access		800		800
Service - Disaster Recovery (SunGard)		5,000		5,000
Service - Internet Connectivity		15,000		15,000
Service - Secure Offsite Backup Storage		6,000		6,000
Service - Telecommunications Physical Audit		4,000		4,000
Support - Development Support Calls		1,000		1,000
Support - Microsoft Support Calls		4,000		4,000
<i>Subtotal</i>		74,800		74,800

1145 Information Technology

531500 Software Licenses			
Software (Development Tools and Components)	2,500	2,500	
Software (Miscellaneous Utilities and City-wide Licenses and Upg	15,500	15,500	
<i>Subtotal</i>		18,000	18,000
531600 Software Maintenance Agreements			
Maintenance - Network SW/Anti-Virus SW (11)	220	220	
Maintenance - Software (Adobe Acrobat) (3)	90	90	
Maintenance - Software (Adobe Photoshop) (1)	90	90	
Maintenance - Software (Crystal Reports)	850	850	
Maintenance - Software (GIS - ArcEditor) (3)	4,000	4,000	
Maintenance - Software (GIS - ArcGIS Server)	5,000	5,000	
Maintenance - Software (GIS - Trimble GPS Analyst)	295	295	
Maintenance - Software (GIS - Trimble GPS Correct)	295	295	
Maintenance - Software (Infragistics Net Advantage 2003) (2)	2,400	2,400	
Maintenance - Software (Microsoft CALs) (11)	440	440	
Maintenance - Software (Microsoft EA Server Licenses)	9,000	9,000	
Maintenance - Software (Symantec BackupExec)	3,200	3,200	
Maintenance - Software (Track-IT!)	3,500	3,500	
Maintenance - SQL Server Software Assurance (3)	2,500	2,500	
Maintenance - SSL Digital Certificates (3)	3,000	3,000	
<i>Subtotal</i>		34,880	34,880
541000 Advertising			
Advertising for Bids	500	500	
<i>Subtotal</i>		500	500
544000 Professional Dues & Certification Fees			
Certification Fees (\$100 per exam)	500	500	
Miscellaneous Users Group Fees	250	250	
<i>Subtotal</i>		750	750
545000 Magazines, Books & Resource Material			
Miscellaneous Magazines	500	500	
Miscellaneous Training and Reference Books	1,500	1,500	
<i>Subtotal</i>		2,000	2,000
546000 Conference & Seminar Registration			
Development Training	2,000	2,000	
GIS Development and Management	1,000	1,000	
Network & Helpdesk Training	2,000	2,000	
<i>Subtotal</i>		5,000	5,000
547000 Travel Expense			
Airfare	3,500	3,500	
Hotel and Food	3,500	3,500	
<i>Subtotal</i>		7,000	7,000
547100 Travel Mileage Reimbursement			
Local Travel	250	250	
<i>Subtotal</i>		250	250
551000 Telephone (Landline)			
Service - Backup Network (Integrated Services Digital Network)	2,500	2,500	
<i>Subtotal</i>		2,500	2,500

1145 Information Technology

551100 Cellular Telephone			
Service - EVDO for Mobile Data (3)	1,620	1,620	
Staff (8)	7,000	7,000	
<i>Subtotal</i>		8,620	8,620
556000 Postage			
	100	100	
<i>Subtotal</i>		100	100
556500 Messenger Services			
Courier Services	750	750	
<i>Subtotal</i>		750	750
560000 Miscellaneous			
Miscellaneous	1,000	1,000	
<i>Subtotal</i>		1,000	1,000
572000 Repair & Maintenance - Buildings & Facilities			
Electrician Services	500	500	
<i>Subtotal</i>		500	500
573000 Repair & Maintenance - Machinery & Equipment			
Maintenance - Cisco Firewall	1,000	1,000	
Maintenance - Cisco Routers	1,000	1,000	
Maintenance - Dell Servers (6)	6,000	6,000	
Maintenance - Foundry Core Switches (5)	6,800	6,800	
Maintenance - Phone System	15,000	15,000	
<i>Subtotal</i>		29,800	29,800
Subtotal Operating Expenses		203,450	203,450

Capital Outlay

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (Mass Storage)	5,000	5,000	
Replacement - Computer Hardware (Network routers, switches, fir	17,500	17,500	
Replacement - Computer Hardware (PC Monitors (11))	550	550	
Replacement - Computer Hardware (PC Only) (5 City Laptop Pool	3,000	3,000	
Replacement - Computer Hardware (PC Only) (9 IT PCs)	2,475	2,475	
Replacement - Computer Hardware (Server Peripherals/Appliances	6,000	6,000	
Replacement - Computer Hardware (Servers) (27)	32,000	32,000	
Replacement - Computer Hardware (Uninterruptible Power Suppli	2,000	2,000	
Replacement - GIS (Aerials)	5,000	5,000	
Replacement - GIS (Pictometry)	3,000	3,000	
Replacement - GIS (Planimetrics)	5,000	5,000	
Replacement - GIS Laser Imagery (LiDAR)	2,000	2,000	
Replacement - Global Position Unit (1 data collection unit)	1,400	1,400	
Replacement - Projectors (3)	1,200	1,200	
Replacement - Video Conferencing System	7,000	7,000	
<i>Subtotal</i>		93,125	93,125
Subtotal Capital Outlay		93,125	93,125
Total		1,074,047	1,074,047



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1145 INFORMATION TECHNOLOGY							
145 INFORMATION TECHNOLOGY							
1145 501000 FULL TIME	545,503	0	545,503	482,431.46	.00	63,071.54	88.4%
1145 505200 OTHER-GFIT	0	0	0	489.91	.00	-489.91	100.0%*
1145 507000 VAC/SICK	0	0	0	4,015.25	.00	-4,015.25	100.0%*
1145 508000 OVERTIME	9,223	0	9,223	5,045.63	.00	4,177.37	54.7%
1145 509000 PART-TIME	31,495	0	31,495	12,503.16	.00	18,991.84	39.7%
1145 510000 FICA TAXES	44,846	0	44,846	37,465.72	.00	7,380.28	83.5%
1145 514000 GROUP HEAL	68,574	0	68,574	61,877.10	.00	6,696.90	90.2%
1145 515000 RETIRE401A	43,640	0	43,640	39,489.73	.00	4,150.27	90.5%
1145 516000 SAVING401K	16,365	0	16,365	12,848.56	.00	3,516.44	78.5%
1145 521000 OFFICE SUP	1,000	0	1,000	169.92	.00	830.08	17.0%
1145 522000 GEN OPERAT	0	0	0	29.99	.00	-29.99	100.0%*
1145 525000 FURN/FIX	2,000	0	2,000	419.98	.00	1,580.02	21.0%
1145 526000 MACH/EQUIP	11,750	0	11,750	18,004.51	.00	-6,254.51	153.2%*
1145 531000 IT SERVICE	61,700	0	61,700	3,543.71	.00	58,156.29	5.7%
1145 531500 SOFTWARE L	18,000	0	18,000	8,091.10	.00	9,908.90	45.0%
1145 531600 SOFT MAINT	23,925	0	23,925	29,368.96	.00	-5,443.96	122.8%*
1145 536000 MISC PROF	0	0	0	522.72	.00	-522.72	100.0%*
1145 541000 ADVERTISIN	500	0	500	.00	.00	500.00	.0%
1145 544000 DUES/MEMBE	750	0	750	.00	.00	750.00	.0%
1145 545000 PUBLICATIO	2,000	0	2,000	381.08	.00	1,618.92	19.1%
1145 546000 CONF/SEMIN	4,000	0	4,000	4,586.03	.00	-586.03	114.7%*
1145 546300 IN-SERVICE	0	0	0	2,360.00	.00	-2,360.00	100.0%*
1145 547000 TRAVEL EXP	7,000	0	7,000	921.72	.00	6,078.28	13.2%
1145 547100 LOC TRAVEL	250	0	250	27.30	.00	222.70	10.9%
1145 551000 TELEPHONE	17,500	0	17,500	6,527.36	6,926.27	4,046.37	76.9%
1145 551100 CELLPHONE	7,000	0	7,000	8,405.18	.00	-1,405.18	120.1%*
1145 556000 POSTAGE	100	0	100	3.53	.00	96.47	3.5%
1145 556500 MESSENGER	750	0	750	145.91	.00	604.09	19.5%
1145 560000 MISCELLANE	1,000	0	1,000	90.99	.00	909.01	9.1%
1145 567000 RENTAL USE	0	0	0	560.89	.00	-560.89	100.0%*
1145 572000 R&M-BLDG F	500	0	500	.00	.00	500.00	.0%
1145 573000 R&M-MACH/E	36,500	0	36,500	28,954.90	.00	7,545.10	79.3%
1145 595100 FURN/EQ RE	103,795	0	103,795	103,795.00	.00	.00	100.0%
TOTAL INFORMATION TECHNOLOGY	1,059,666	0	1,059,666	873,077.30	6,926.27	179,662.43	83.0%
TOTAL INFORMATION TECHNOLOGY	1,059,666	0	1,059,666	873,077.30	6,926.27	179,662.43	83.0%

**PARKS,
RECREATION
& CULTURE**



PARKS, RECREATION AND CULTURE



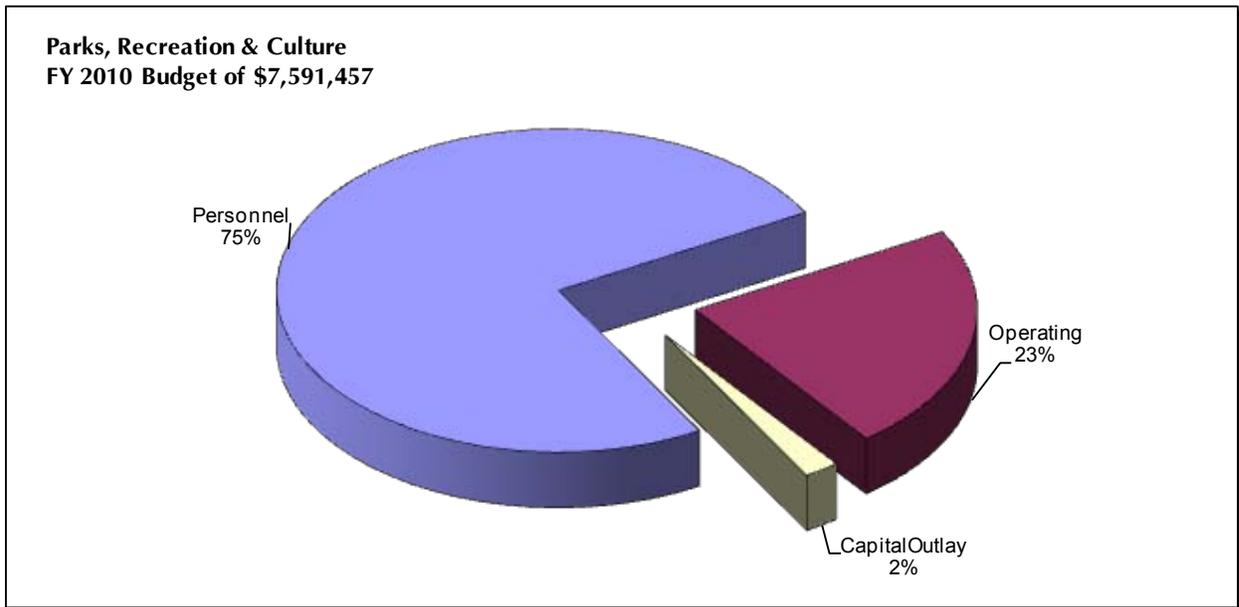


PARKS, RECREATION AND CULTURE DEPARTMENT OVERVIEW

MISSION:

The Department of Parks Recreation & Culture provides quality programs, facilities and parks in accordance with the priorities established in the City’s Strategic Plan and the Parks, Recreation and Open Space Plan. These programs, which are available to persons of all ages and cultures, are designed to enhance quality of life and encourage a sense of pride in the community, highlighting Gaithersburg as an outstanding place to live, work, learn and play.

Budget Summary	Budgeted 2007 - 08	Budgeted 2008 - 09	Proposed 2009 - 10	Adopted 2009 - 10
Parks, Recreation & Culture Administration	618,717	681,787	610,566	610,566
Recreation Programs & Sports	813,189	850,499	863,713	863,713
Recreation Classes	333,892	344,930	339,104	339,104
Youth Services	510,511	499,559	427,351	427,351
Summer Programs	625,370	592,710	564,594	564,594
Gaithersburg Youth Center at Robertson Park	215,176	230,664	228,894	228,894
Skate Park	59,663	61,267	56,152	56,152
Casey Community Center	355,699	375,072	380,305	380,305
Water Park	368,445	396,539	459,507	459,507
Gaithersburg Arts Barn	219,767	228,990	230,766	230,766
Gaithersburg Youth Center at Olde Towne	187,625	227,783	259,849	259,849
Seniors Program	655,060	674,266	688,893	688,893
Activity Center	443,676	458,421	448,184	448,184
Gaithersburg Aquatic Center	284,970	302,710	308,672	308,672
Miniature Golf Course	93,461	97,223	96,297	96,297
Picnic Pavilions	25,382	26,171	24,081	24,081
Winter Lights	254,646	265,141	149,890	149,890
Food Service	5,000	5,000	5,000	5,000
Special Events	702,049	684,705	791,048	791,048
Cultural Arts Programs	257,303	270,678	275,052	275,052
Kentlands Mansion	346,335	377,387	383,539	383,539
TOTAL	\$ 7,375,936	\$ 7,651,502	\$ 7,591,457	\$ 7,591,457



PARKS, RECREATION AND CULTURE DEPARTMENT OVERVIEW

Staffing Summary By Position:

1411 - Parks & Recreation Administration	FY 08	FY 09	FY 10
Director of Parks, Recreation and Culture	1	1	1
Facilities Administration Director	1	1	1
Administrative Support Supervisor	1	1	1
Senior Accounting Technician	1	1	0
Administrative Assistant II	1	1	1
Subtotal	5	5	4

1415 - Recreation Programs and Sports	FY 08	FY 09	FY 10
Recreation Program Director	1	1	1
Recreation Program Specialist	1	1	1
Recreation Program Coordinator III	3	3	3
Part-Time Personnel	3.9	3.9	4.3
Subtotal	8.9	8.9	9.3

1416 - Recreation Classes	FY 08	FY 09	FY 10
Recreation Program Coordinator III	1	1	1
Part-Time Personnel	4.1	4.1	4.1
Subtotal	5.1	5.1	5.1

1417 - Youth Services	FY 08	FY 09	FY 10
Youth Services Director	1	1	1
Recreation Program Coordinator III	1	0	1
Recreation Program Coordinator II	1	2	1
Part-Time Personnel	8.65	8.65	4.4
Subtotal	11.65	11.65	7.4

1418 - Summer Programs	FY 08	FY 09	FY 10
Part-Time Personnel	19.58	19.58	21.56
Subtotal	19.58	19.58	21.56

1419 - Gaithersburg Youth Center at Robertson Park	FY 08	FY 09	FY 10
Community Facility Director	1	1	1
Part-Time Personnel	4.4	4.87	4.87
Subtotal	5.4	5.87	5.87

1420 - Skate Park	FY 08	FY 09	FY 10
Part-Time Personnel	1.62	1.62	1.64
Subtotal	1.62	1.62	1.64



PARKS, RECREATION AND CULTURE DEPARTMENT OVERVIEW

1421 - Casey Community Center	FY 08	FY 09	FY 10
Community Facility Director	1	1	1
Administrative Support Supervisor	1	1	1
Part-Time Personnel	6.3	6.3	6.3
Subtotal	8.3	8.3	8.3

1422 - Water Park	FY 08	FY 09	FY 10
Aquatic Facility Director	1	1	1
Employment Agreement	0	1	1
Part-Time Personnel	10.3	10.3	10.7
Subtotal	11.3	12.3	12.7

1423 - Gaithersburg Arts Barn	FY 08	FY 09	FY 10
Community Facility Director	1	1	1
Part-Time Personnel	2.6	2.6	2.8
Subtotal	3.6	3.6	3.8

1424 - Gaithersburg Olde Towne Youth Center	FY 08	FY 09	FY 10
Recreation Program Coordinator III	1	1	1
Part-Time Personnel	4.06	3.42	4.8
Subtotal	5.06	4.42	5.8

1425 - Seniors Program	FY 08	FY 09	FY 10
Community Facility Director	1	1	1
Recreation Program Coordinator III	1	1	1
Recreation Program Coordinator I	0	0	1
Recreation Program Assistant	1	1	0
Administrative Assistant III	1	1	1
Custodian/Maintenance Worker	1	1	1
Employment Agreement Personnel	0.8	0.8	0.8
Part-Time Personnel	2	2	2
Subtotal	7.8	7.8	7.8

1426 - Activity Center at Bohrer Park	FY 08	FY 09	FY 10
Community Facility Director	1	1	1
Recreation Support Assistant	3	3	3
Part-Time Personnel	5	5	5
Subtotal	9	9	9



PARKS, RECREATION AND CULTURE DEPARTMENT OVERVIEW

1427 - Gaithersburg Aquatic Center	FY 08	FY 09	FY 10
Aquatic Manager	1	1	1
Part-Time Personnel	4.6	4.6	7.7
Subtotal	5.6	5.6	8.7

1428 - Miniature Golf Course at Bohrer Park	FY 08	FY 09	FY 10
Employment Agreement Personnel	1	1	1
Part-Time Personnel	1.6	1.6	1.6
Subtotal	2.6	2.6	2.6

1429 - Picnic Pavilions at Bohrer Park	FY 08	FY 09	FY 10
Part-Time Personnel	0.6	0.6	0.6
Subtotal	0.6	0.6	0.6

1430 - Winter Lights	FY 08	FY 09	FY 10
Recreation Program Specialist	1	1	0
Part-Time Personnel	1.2	1.2	1.2
Subtotal	2.2	2.2	1.2

1436 - Special Events	FY 08	FY 09	FY 10
Arts/Special Events Director	1	1	1
Recreation Program Specialist	0	0	1
Recreation Program Coordinator III	3	2	2
Recreation Program Coordinator II	0	1	1
Employment Agreement Personnel	0.7	0	0
Part-Time Personnel	1.8	2.2	2.2
Subtotal	6.5	6.2	7.2

1437 - Cultural Arts Programs	FY 08	FY 09	FY 10
Cultural Arts Director	1	1	1
Part-Time Personnel	2.4	2.4	2.4
Subtotal	3.4	3.4	3.4

1438 - Kentlands Mansion	FY 08	FY 09	FY 10
Community Facility Director	1	1	1
Administrative Assistant III	1	1	1
Employment Agreement Personnel	1	1	1
Part-Time Personnel	3.1	3.1	3.1
Subtotal	6.1	6.1	6.1





PARKS, RECREATION AND CULTURE DEPARTMENT OVERVIEW

<i>Total</i>	FY 08	FY 09	FY 10
Full-Time Personnel	38	38	37
Employment Agreement Personnel	3.5	3.8	3.8
Part-Time Personnel	87.81	88.04	91.27
	129.31	129.84	132.07

Department Analysis Report - Adopted

Parks, Recreation & Culture

Activity	FY '08	FY '09	% Change		
			FY '08 - FY '09	FY '10	
					% Change
					FY '09 - FY '10
1411 - Parks, Recreation & Culture Administration	\$618,717	\$681,787	10.19%	\$610,566	-0.78%
1415 - Recreation Programs & Sports	\$813,189	\$850,499	4.59%	\$863,713	-0.78%
1416 - Recreation Classes	\$333,892	\$344,930	3.31%	\$339,104	-0.78%
1417 - Youth Services	\$510,511	\$499,559	-2.15%	\$427,351	-0.78%
1418 - Summer Programs	\$625,370	\$592,710	-5.22%	\$564,594	-0.78%
1419 - Gaithersburg Youth Center at Robertson Park	\$215,176	\$230,664	7.20%	\$228,894	-0.78%
1420 - Skate Park	\$59,663	\$61,267	2.69%	\$56,152	-0.78%
1421 - Casey Community Center	\$355,699	\$375,072	5.45%	\$380,305	-0.78%
1422 - Water Park	\$368,445	\$396,539	7.63%	\$459,507	-0.78%
1423 - Gaithersburg Arts Barn	\$219,767	\$228,990	4.20%	\$230,766	-0.78%
1424 - Gaithersburg Youth Center at Olde Towne	\$187,625	\$227,783	21.40%	\$259,849	-0.78%
1425 - Seniors Program	\$655,060	\$674,266	2.93%	\$688,893	-0.78%
1426 - Activity Center	\$443,676	\$458,421	3.32%	\$448,184	-0.78%
1427 - Gaithersburg Aquatic Center	\$284,970	\$302,710	6.23%	\$308,672	-0.78%
1428 - Miniature Golf Course	\$93,461	\$97,223	4.03%	\$96,297	-0.78%
1429 - Picnic Pavilions	\$25,382	\$26,171	3.11%	\$24,081	-0.78%
1430 - Winter Lights	\$254,646	\$265,141	4.12%	\$149,890	-0.78%
1435 - Food Service	\$5,000	\$5,000	0.00%	\$5,000	-0.78%
1436 - Special Events	\$702,049	\$684,705	-2.47%	\$791,048	-0.78%
1437 - Cultural Arts Programs	\$257,303	\$270,678	5.20%	\$275,052	-0.78%
1438 - Kentlands Mansion	\$346,335	\$377,387	8.97%	\$383,539	-0.78%
1447 - West Side Aquatic Center			0.00%		-0.78%
1499 - Art in Public Places			0.00%		-0.78%
Personnel	\$5,400,836	\$5,650,405	4.62%	\$5,717,621	1.19%
Operating Expenses	\$1,782,250	\$1,838,958	3.18%	\$1,720,809	-6.42%
Contingency Funds					
Transfer Funds					
Capital Outlay	\$192,850	\$162,139	-15.92%	\$153,027	-5.62%
Total	\$7,375,936	\$7,651,502	3.74%	\$7,591,457	-0.78%

CITY OF GAITHERSBURG
FY07 & FY08 & FY09 & FY10 REVENUES

DEPARTMENT OF PARKS, RECREATION AND CULTURE
01/13/2009

Account # and Name	FY07 Budget	FY07 Actual YTD (Dec 31)	FY07 Jan - June Actual	FY07 Actual Year End	FY07 Var. Bud. / Est.	FY08 Budget	FY08 Actual YTD (Dec)	FY08 Jan - June Actual	FY08 Actual Year End	FY08 Var. Bud. / Est.	FY09 Budget	FY09 Actual YTD (Dec 31)	FY09 Jan - June Estimated	FY09 Estimated Year End	FY09 Var. Bud. / Est.	FY10 Budget
Grants from State Government																
Arts	\$ 17,000	\$ 19,327	\$ 6,442	\$ 25,769	\$ 8,769	\$ 25,000	\$ -	\$ 27,000	\$ 27,000	\$ 2,000	\$ 28,000	\$ 23,048		\$ 23,048	\$ (4,952)	\$ 25,000
Project Open Space	\$ 1,505,890	\$ -	\$ 130,713	\$ 130,713	\$ (1,375,177)	\$ 700,000	\$ -	\$ 366,212	\$ 366,212	\$ (333,788)	\$ -	\$ -	\$ 178,713	\$ 178,713	\$ (333,788)	\$ -
County Government Grants & Shared Taxed																
Nutrition Programs	\$ 45,000	\$ 13,316	\$ 26,401	\$ 39,717	\$ (5,283)	\$ 45,000	\$ 15,602	\$ 19,529	\$ 35,131	\$ (9,869)	\$ 40,000	\$ 22,065	\$ 17,000	\$ 39,065	\$ (935)	\$ 40,000
Seniors Grant	\$ 100,000	\$ 25,000	\$ 75,000	\$ 100,000	\$ -	\$ 100,000	\$ 50,000	\$ 50,000	\$ 100,000	\$ -	\$ 100,000	\$ 25,000	\$ 75,000	\$ 100,000	\$ -	\$ 100,000
Service Charges																
Community Center - Rentals	\$ 135,000	\$ 74,146	\$ 81,154	\$ 155,300	\$ 20,300	\$ 145,000	\$ 74,207	\$ 52,389	\$ 126,596	\$ (18,404)	\$ 145,000	\$ 54,848	\$ 75,152	\$ 130,000	\$ (15,000)	\$ 130,000
Community Center - Programs	\$ 45,000	\$ 28,820	\$ 17,993	\$ 46,813	\$ 1,813	\$ 45,000	\$ 38,526	\$ 18,977	\$ 57,503	\$ 12,503	\$ 46,000	\$ 34,855	\$ 15,145	\$ 50,000	\$ 4,000	\$ 50,000
Water Park	\$ 268,000	\$ 217,402	\$ 124,934	\$ 342,336	\$ 74,336	\$ 280,000	\$ 224,674	\$ 129,500	\$ 354,174	\$ 74,174	\$ 286,000	\$ 218,695	\$ 120,000	\$ 338,695	\$ 52,695	\$ 300,000
Gaithersburg Aquatic Center	\$ 186,000	\$ 51,871	\$ 126,942	\$ 178,813	\$ (7,187)	\$ 192,000	\$ 77,887	\$ 146,643	\$ 224,530	\$ 32,530	\$ 192,000	\$ 94,201	\$ 110,000	\$ 204,201	\$ 12,201	\$ 200,000
Miniature Golf Course	\$ 95,000	\$ 60,584	\$ 41,394	\$ 101,978	\$ 6,978	\$ 95,000	\$ 69,683	\$ 40,805	\$ 110,488	\$ 15,488	\$ 95,000	\$ 63,948	\$ 31,052	\$ 95,000	\$ -	\$ 95,000
Group Picnic Pavilions	\$ 48,000	\$ 41,947	\$ 16,619	\$ 58,566	\$ 10,566	\$ 55,000	\$ 31,615	\$ 17,342	\$ 48,957	\$ (6,043)	\$ 50,000	\$ 28,632	\$ 16,368	\$ 45,000	\$ (5,000)	\$ 50,000
Recreation Programs - Sports	\$ 335,000	\$ 182,785	\$ 156,705	\$ 339,490	\$ 4,490	\$ 345,000	\$ 198,615	\$ 144,579	\$ 343,194	\$ (1,806)	\$ 348,000	\$ 199,778	\$ 148,222	\$ 348,000	\$ -	\$ 352,000
Recreation Programs - Youth Services	\$ 125,000	\$ 36,087	\$ 82,351	\$ 118,438	\$ (8,913)	\$ 120,000	\$ 26,395	\$ 100,466	\$ 126,861	\$ 6,861	\$ 120,000	\$ 25,471	\$ 95,000	\$ 120,471	\$ 471	\$ 35,000
Recreation Programs - Summer Camps/YAP	\$ 350,000	\$ 10,796	\$ 354,879	\$ 365,675	\$ 796	\$ 360,000	\$ 23,462	\$ 339,724	\$ 363,186	\$ 3,186	\$ 365,000	\$ 32,028	\$ 333,000	\$ 365,028	\$ 28	\$ 450,000
Recreation Programs - Classes	\$ 290,000	\$ 102,313	\$ 194,509	\$ 296,822	\$ 6,822	\$ 293,000	\$ 107,870	\$ 203,424	\$ 311,294	\$ 18,294	\$ 296,000	\$ 99,620	\$ 186,380	\$ 286,000	\$ (10,000)	\$ 290,000
Skate Park	\$ 38,000	\$ 16,983	\$ 27,972	\$ 44,955	\$ 983	\$ 41,000	\$ 17,237	\$ 25,404	\$ 42,641	\$ 1,641	\$ 44,000	\$ 15,879	\$ 25,000	\$ 40,879	\$ (3,121)	\$ 44,000
Winter Lights	\$ 240,000	\$ 211,736	\$ 38,878	\$ 250,614	\$ 10,614	\$ 240,000	\$ 197,870	\$ 4,978	\$ 202,848	\$ (37,152)	\$ 245,000	\$ 21,610	\$ 177,997	\$ 199,607	\$ (45,393)	\$ 200,000
Gaithersburg Arts Barn - Rental	\$ 12,000	\$ 7,089	\$ 7,339	\$ 14,428	\$ 2,428	\$ 13,000	\$ 7,452	\$ 8,070	\$ 15,522	\$ 2,522	\$ 14,000	\$ 5,859	\$ 8,000	\$ 13,859	\$ (141)	\$ 16,500
Gaithersburg Arts Barn - Programs	\$ 22,000	\$ 11,626	\$ 29,281	\$ 40,907	\$ 18,907	\$ 23,000	\$ 7,504	\$ 27,107	\$ 34,611	\$ 11,611	\$ 40,000	\$ 7,082	\$ 28,218	\$ 35,300	\$ (4,700)	\$ 40,000
Gaithersburg Arts Barn - Admissions	\$ 31,000	\$ 20,521	\$ 22,250	\$ 42,771	\$ 11,771	\$ 35,000	\$ 19,435	\$ 17,703	\$ 37,138	\$ 2,138	\$ 42,000	\$ 12,379	\$ 29,621	\$ 42,000	\$ -	\$ 42,000
Gaithersburg Arts Barn - Sales	\$ 5,000	\$ 3,193	\$ 2,047	\$ 5,240	\$ 240	\$ 5,000	\$ 3,113	\$ 2,032	\$ 5,145	\$ 145	\$ 5,000	\$ 3,528	\$ 1,500	\$ 5,028	\$ 28	\$ 5,000
Cultural Arts Programs	\$ 20,000	\$ 6,219	\$ 9,960	\$ 16,179	\$ (3,821)	\$ 15,000	\$ 7,422	\$ 8,363	\$ 15,785	\$ 785	\$ 15,000	\$ 5,033	\$ 9,900	\$ 14,933	\$ (67)	\$ 15,000
Special Events	\$ 50,000	\$ 38,039	\$ 31,652	\$ 69,691	\$ 19,691	\$ 57,000	\$ 40,413	\$ 18,546	\$ 58,959	\$ 1,959	\$ 57,000	\$ 40,974	\$ 16,000	\$ 56,974	\$ (26)	\$ 57,000
Community Museum	\$ 500	\$ 363	\$ 1,085	\$ 1,448	\$ 948	\$ 4,000	\$ 854	\$ 366	\$ 1,220	\$ (2,780)	\$ 2,000	\$ 1,347	\$ 700	\$ 2,047	\$ 47	\$ 2,000
Senior Citizen Programs	\$ 70,000	\$ 24,383	\$ 25,839	\$ 50,222	\$ (19,778)	\$ 60,000	\$ 33,586	\$ 34,502	\$ 68,088	\$ 8,088	\$ 62,500	\$ 30,800	\$ 31,700	\$ 62,500	\$ -	\$ 65,000
Olde Towne Youth Center	\$ 25,000	\$ -	\$ 23,658	\$ 23,658	\$ -	\$ 25,000	\$ 3,336	\$ 225	\$ 3,561	\$ (21,439)	\$ 2,000	\$ 2,807	\$ 1,500	\$ 4,307	\$ 2,307	\$ 15,000
Gaithersburg Youth Center	\$ 40,000	\$ 1,000	\$ 45,250	\$ 46,250	\$ 1,000	\$ 40,000	\$ 3,172	\$ 61,896	\$ 65,068	\$ 25,068	\$ 46,000	\$ 6,369	\$ 60,000	\$ 66,369	\$ 20,369	\$ 75,000
Rental - Senior Center	\$ 18,000	\$ 23,159	\$ 12,251	\$ 35,410	\$ 17,410	\$ 30,000	\$ 5,950	\$ 8,600	\$ 14,550	\$ (15,450)	\$ 30,000	\$ 10,450	\$ 13,000	\$ 23,450	\$ (6,550)	\$ 25,000
Activity Center Programs	\$ 65,000	\$ 35,485	\$ 42,067	\$ 77,552	\$ 12,552	\$ 73,000	\$ 33,116	\$ 44,541	\$ 77,657	\$ 4,657	\$ 75,000	\$ 30,330	\$ 44,670	\$ 75,000	\$ -	\$ 75,000
Activity Center Rental	\$ 185,000	\$ 77,703	\$ 106,337	\$ 184,040	\$ (960)	\$ 185,000	\$ 89,001	\$ 103,949	\$ 192,950	\$ 7,950	\$ 180,000	\$ 75,400	\$ 109,600	\$ 185,000	\$ 5,000	\$ 185,000
Food Services	\$ 3,300	\$ -	\$ 3,300	\$ 3,300	\$ -	\$ 3,300	\$ -	\$ 3,300	\$ 3,300	\$ -	\$ 3,300	\$ 3,300	\$ 3,300	\$ 3,300	\$ -	\$ 3,300
* Contributions						\$ 70,000	\$ 5,400		\$ 5,400	\$ (64,600)	\$ 9,000	\$ 16,000		\$ 16,000	\$ 7,000	\$ 3,500
Miniature Golf Taxable	\$ 4,000	\$ 1,498		\$ 1,498	\$ (2,502)	\$ 3,000	\$ 3,139	\$ 3,139	\$ 139	\$ 3,000		\$ 3,000		\$ 3,000	\$ -	\$ 3,000
Aquatic Outdoor Taxable	\$ 200			\$ -	\$ (200)	\$ 200	\$ 1,789	\$ 1,789	\$ 1,789	\$ -	\$ 200		\$ 200	\$ 200	\$ -	\$ 200
Aquatic Indoor Taxable	\$ 900	\$ 953		\$ 953	\$ 53	\$ 955	\$ 269	\$ 269	\$ (686)	\$ 955		\$ 955	\$ 955	\$ -	\$ 955	
Arts Barn Taxable	\$ 2,800	\$ 1,258		\$ 1,258	\$ (1,542)	\$ 2,800	\$ 2,051	\$ 2,800	\$ -	\$ 2,800		\$ 2,800	\$ 2,800	\$ -	\$ 2,800	
Youth Center OT Taxable	\$ 3,000	\$ 630		\$ 1,030	\$ (1,970)	\$ 1,000	\$ 2,737	\$ 2,737	\$ 1,737	\$ 1,000		\$ 1,000	\$ 1,000	\$ -	\$ 1,000	
G'burg Youth Center Taxable	\$ 3,000	\$ 534		\$ 1,334	\$ (1,666)	\$ 1,500	\$ -	\$ -	\$ (1,500)	\$ 1,500		\$ 1,500	\$ 1,500	\$ -	\$ 1,500	
Youth Services Taxable	\$ 1,500	\$ 503		\$ 1,303	\$ (197)	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	\$ 1,500		\$ 1,500	\$ 1,500	\$ -	\$ 1,500	
Total	\$ 4,385,090	\$ 1,347,269	\$ 1,865,202	\$ 3,212,471	\$ (1,172,619)	\$ 3,730,255	\$ 1,413,397	\$ 2,037,657	\$ 3,451,054	\$ (279,201)	\$ 2,993,755	\$ 1,208,036	\$ 1,972,693	\$ 3,180,729	\$ 186,974	\$ 2,996,255

Justifications for FY09 Projected Revenue

Community Center - Rentals - decreased \$15,000 due to construction & loss of long-term renters due to changes in the City Code.
 Water Park - increased \$52,000 due to increased participation in swim lesson programs and reorganization of the rental/group program.
 Gaithersburg Aquatic Center - increased \$12,200 due to the impact of the Gaithersburg Winter Swim Team Program.
 Group Picnic Pavilions - decreased \$5,000 due to tighter regulations on music and time conclusions, several late season cancellations and Hillside Pavilion unavailable for use.
 Recreation Programs - Classes - decreased \$10,000 due to loss in registrations.
 Winter Lights - decreased \$45,000 due to decline in sponsors and daily admissions.
 Gaithersburg Youth Center - increased \$20,300 based on FY08 Actual.
 Rental - Senior Center - decreased \$6,550 due to loss of long-term renters.
 Activity Center Rental - increased \$5,000 due to consistent rental use of facility.

*Contributions (501c3) include funds from: Arts Barn Sponsorships, Train Annex, Arts Trains, Senior Center Building Fund and Community Chorus.

Justifications for FY10 Projected Revenue

Community Center - Rentals - decreased \$15,000 due to loss of long-term renters due to changes in the City Code.
 Water Park - increased \$14,000 due to expansion of the swim class program.
 Gaithersburg Aquatic Center - increased \$8,000 due to additional swim classes and expansion of Gaithersburg Winter Swim Team Program.
 Recreation Programs - Youth Services - decreased \$85,000 due to transfer of 2 camps to 1418 Summer Camps.
 Recreation Programs - Summer Camps/YAP increased \$85,000 due to transfer of 2 camps from 1417 Youth Services.
 Recreation Programs - Classes decreased \$6,000 due to decline in registrations.
 Winter Lights - decreased by \$45,000 due to the decline in daily admissions and sponsors.
 Olde Towne Youth Center - increased \$13,000 due to additional programs at new facility.
 Gaithersburg Youth Center - increased \$29,000 based on FY08 Actual and re-establishment of Camp Venture.
 Rental - Senior Center decreased \$5,000 due to loss of long-term renters.
 Activity Center Rental - increased \$5,000 due to proposed fee increase.

* Contributions (501c3) : Arts Barn Sponsorship program (\$1,000), Community Chorus (\$1,000), Train Annex (\$1,000), Senior Center (\$500).

Art Train funds omitted due to product no longer available.

Recreation Class Program

Category	Number of Participants	Number of Classes	Number of Sessions	Salary	Operating	Total Budget	Actual Revenue	Loss of Revenue - Emp/Senior	Revenue Offset
Preschool Classes - Preschool Dance	192	25	203	\$8,325.00	\$0.00	\$8,325.00	\$13,220.87	\$0.00	159%
Preschool Classes - Preschool Fitness	72	8	60	\$2,100.00	\$100.00	\$2,200.00	\$4,308.00	\$0.00	196%
Preschool Classes - Preschool Music	150	30	242	\$7,470.00	\$0.00	\$7,470.00	\$10,317.80	\$0.00	138%
Preschool Classes - Preschool Special Interest	12	6	26	\$525.00	\$0.00	\$525.00	\$583.00	\$0.00	111%
Teen and Adult Classes - Teen & Adult Computer	160	37	180	\$7,200.00	\$0.00	\$7,200.00	\$8,541.00	\$1,657.00	119%
Teen and Adult Classes - Teen & Adult Dance	784	69	491	\$21,095.00	\$0.00	\$21,095.00	\$48,641.13	\$4,070.00	231%
Teen and Adult Classes - Teen & Adult Fitness	1044	123	1269	\$46,760.00	\$900.00	\$47,660.00	\$61,783.80	\$23,738.00	130%
Teen and Adult Classes - Teen & Adult Health & Wellness	162	22	54	\$2,430.00	\$0.00	\$2,430.00	\$4,516.30	\$289.00	186%
Teen and Adult Classes - Teen & Adult Special Interest	90	13	71	\$2,500.00	\$0.00	\$2,500.00	\$4,616.22	\$605.00	185%
Teen and Adult Classes - Teen & Adult Sports Classes	259	32	192	\$6,336.00	\$150.00	\$6,486.00	\$13,231.50	\$1,158.00	204%
Teen and Adult Classes - Teen & Adult Water Exercise	435	35	516	\$27,700.00	\$200.00	\$27,900.00	\$16,359.00	\$22,100.00	59%
Teen and Adult Classes - Youth Dance	44	7	56	\$0.00	\$0.00	\$0.00	\$1,869.20	\$0.00	0%
Youth Classes - Youth Arts & Crafts	9	2	12	\$496.00	\$0.00	\$496.00	\$551.00	\$0.00	111%
Youth Classes - Youth Ballet	392	45	605	\$26,250.00	\$800.00	\$27,050.00	\$48,339.12	\$0.00	179%
Youth Classes - Youth Dance	215	22	281	\$8,430.00	\$300.00	\$8,730.00	\$25,029.84	\$0.00	287%
Youth Classes - Youth Physical Activities	412	80	727	\$18,000.00	\$800.00	\$18,800.00	\$30,750.98	\$0.00	164%
Youth Classes - Youth Special Interest	44	7	10	\$837.00	\$0.00	\$837.00	\$930.00	\$0.00	111%
Youth Classes - Youth Sports Classes	123	18	108	\$3,564.00	\$0.00	\$3,564.00	\$5,906.04	\$0.00	166%
Grand Total:	4599	581	5103	\$190,018.00	\$3,250.00	\$193,268.00	\$299,494.80	\$53,617.00	155%

Parks, Recreation & Culture

1411 - Parks, Recreation & Culture Administration

SERVICES PROVIDED:

Parks, Recreation and Culture Administration provides the necessary budget, equipment, training, personnel and support to the Department of Parks, Recreation and Culture in order to maintain excellent services and products offered to the community. The most important functions are associated with strategic directions supported by the department as well as implementation of projects as outlined in the Parks and Recreation Master Plan.

FY WORK PLAN GOALS:

- Direct the continued development of new arts and cultural programs: murals, Train Annex project, Art in Public Places and City entry signage.
- Direct the continued development of new parks and facilities: Aquatic Recreation Center, new Senior Center, Skate Spots and Observatory Park. Transition operations to new Youth Center in Olde Towne.
- Enhance customer service and accessibility of services by continuously developing and maintaining on-line systems.

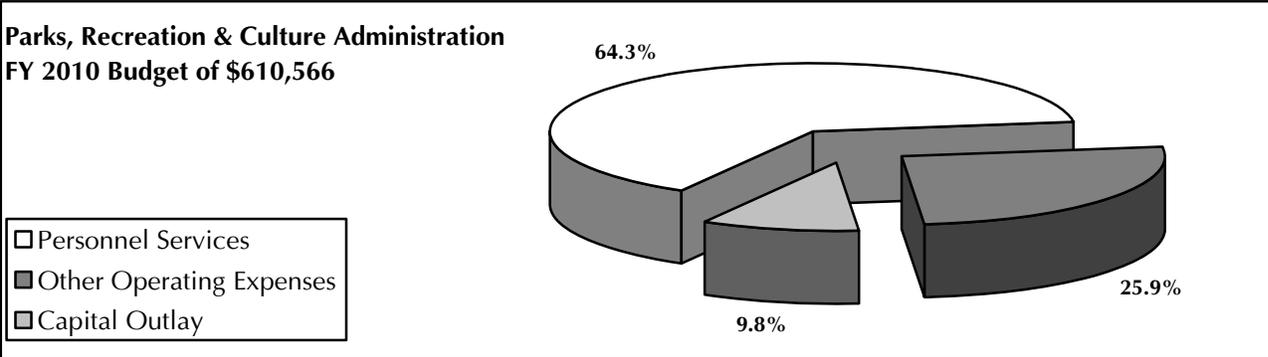
FY WORK PLAN GOALS (Cont.)

- Implement 2005 update to the "Master Plan for Parks, Recreation and Open Space for the 21st Century" and ensure strategic directions are met.
- Implement Youth Services Gang Intervention and Prevention programming.
- Practice emergency operation plans and risk management strategies at parks and facilities; focus on safety in City parks after dark.

SIGNIFICANT CHANGES FOR FY 10:

- Accounting & Auditing increased \$14,000 to reflect costs associated with credit card processing fees.
- Contributions decreased \$10,400 to reflect the transfer of Playground Matching Grants to Housing & Community Development (1136) to consolidate with Neighborhood Amenities Grant.
- Furniture & Equipment (Replacement) increased \$6,120 to reflect new purchased copier which replaced one that was leased.
- Rental & Use Charges decreased \$6,400 to reflect that a leased copier was replaced with one that was purchased.
- Vehicles & Equipment Replacement decreased \$16,170 to reflect adding one additional year to the City replacement cycle.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$432,087	\$457,687	\$392,706	\$392,706
Other Operating Expenses	92,680	154,390	158,200	158,200
Capital Outlay	93,950	69,710	59,660	59,660
TOTAL	\$618,717	\$681,787	\$610,566	\$610,566



Parks, Recreation & Culture

1411 - Parks, Recreation & Culture Administration

Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Number of citizens utilizing on-line registration	7,597	5,500	8,000
Acres of parkland accessible to citizens	871.0	871.0	871.0

Activity Analysis Report - Adopted

1411 - Parks, Recreation & Culture Administration

Object	FY '08	FY '09	% Change		
			FY '08 - FY '09	FY '09 - FY '10	
501000 - Salaries, Full-Time Employee	\$344,297	\$361,450	4.98%	\$316,346	-12.48%
510000 - Social Security & Medicare T	\$26,339	\$27,651	4.98%	\$24,200	-12.48%
514000 - Group Insurance	\$23,578	\$21,731	-7.83%	\$11,695	-46.18%
515000 - Retirement Contribution (401	\$27,544	\$28,916	4.98%	\$24,508	-15.24%
515100 - Retirement Health Savings (\$0	\$7,095	100.00%	\$6,767	-4.62%
516000 - Savings Plan Contribution (4	\$10,329	\$10,844	4.99%	\$9,190	-15.25%
521000 - Office Supplies	\$7,200	\$7,200	0.00%	\$7,200	0.00%
522000 - General Operating Supplies	\$1,500	\$1,500	0.00%	\$1,500	0.00%
522200 - Photographic, Audio, Video S	\$0	\$0	100.00%		100.00%
525000 - Furniture & Fixtures	\$0	\$0	100.00%		100.00%
530000 - Accounting & Audit	\$31,000	\$43,000	38.71%	\$57,000	32.56%
531500 - Software Licenses	\$0	\$0	100.00%		100.00%
531600 - Software Maintenance Agree	\$17,475	\$18,165	3.95%	\$18,535	2.04%
533000 - Legal	\$2,525	\$2,700	6.93%	\$2,890	7.04%
536000 - Miscellaneous Professional S	\$710	\$710	0.00%	\$510	-28.17%
542000 - Awards & Presentations	\$0	\$0	100.00%		100.00%
543000 - Contributions	\$0	\$10,400	100.00%		-100.00%
544000 - Professional Dues & Certifica	\$470	\$710	51.06%	\$715	0.70%
546000 - Conference & Seminar Regis	\$570	\$1,375	141.23%	\$875	-36.36%
546300 - In-Service Training	\$1,200	\$700	-41.67%	\$700	0.00%
547000 - Travel Expense	\$1,200	\$1,700	41.67%	\$1,345	-20.88%
547100 - Travel Mileage Reimburseme	\$0	\$0	100.00%		100.00%
551100 - Cellular Telephone	\$2,360	\$2,360	0.00%	\$2,360	0.00%
551200 - Pagers	\$0	\$0	100.00%		100.00%
552500 - Vehicle & Equipment Gasolin	\$9,600	\$13,000	35.42%	\$16,000	23.08%
553000 - Printing & Binding	\$0	\$32,000	100.00%	\$32,000	0.00%
556000 - Postage	\$2,000	\$2,000	0.00%	\$2,000	0.00%
556500 - Messenger Services	\$0	\$0	100.00%		100.00%
557000 - Laundry & Uniforms	\$150	\$150	0.00%	\$150	0.00%
560000 - Miscellaneous	\$0	\$0	100.00%		100.00%
561000 - Local, In-Services Meals	\$600	\$600	0.00%	\$600	0.00%
567000 - Rental & Use Charges	\$8,620	\$8,620	0.00%	\$2,220	-74.25%
573000 - Repair & Maintenance - Mac	\$1,500	\$1,500	0.00%	\$5,600	273.33%
574000 - Repair & Maintenance - Vehi	\$4,000	\$6,000	50.00%	\$6,000	0.00%
592000 - Software	\$0	\$0	100.00%		100.00%
592100 - Software (Replacement)	\$10,000	\$20,000	100.00%	\$20,000	0.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%		100.00%
595100 - Furniture & Equipment (Repl	\$6,600	\$4,590	-30.45%	\$10,710	133.33%
596000 - Vehicles & Equipment	\$0	\$0	100.00%		100.00%
596100 - Vehicles & Equipment (Repla	\$77,350	\$45,120	-41.67%	\$28,950	-35.84%

Activity Analysis Report - Adopted

1411 - Parks, Recreation & Culture Administration

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
Personnel	\$432,087	\$457,687	5.92%	-14.20%
Operating Expenses	\$92,680	\$154,390	66.58%	2.47%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$93,950	\$69,710	-25.80%	-14.42%
Total	\$618,717	\$681,787	10.19%	-10.45%

1411 Parks, Recreation & Culture Administration

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$ 316,346	\$ 316,346
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time		
510000 Social Security & Medicare Taxes	24,200	24,200
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	11,695	11,695
514100 Group Insurance - Retirees		
515000 Retirement Contribution	24,508	24,508
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)	6,767	6,767
516000 Savings Plan Contribution	9,190	9,190
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 392,706	\$ 392,706

Operating Expenses

521000 Office Supplies		
Cartridges - Printers (6)	4,400	4,400
Fingerprint Cards, Ink and Materials	300	300
Membership Card Printer Supplies	1,000	1,000
Postage Meter - Ink, Sealer and Tape	300	300
Receipt Printer Supplies	400	400
Stamps, Cash Bags and Office Supplies	800	800
<i>Subtotal</i>	7,200	7,200
522000 General Operating Supplies		
Facility and Event Materials	1,500	1,500
<i>Subtotal</i>	1,500	1,500
530000 Accounting & Audit		
Credit Card Processing Fees	57,000	57,000
<i>Subtotal</i>	57,000	57,000
531600 Software Maintenance Agreements		
Maintenance - Network SW/Anti-Virus SW (6)	120	120
Maintenance - Software (Adobe InDesign) (1)	75	75
Maintenance - Software (Class Software)	18,100	18,100
Maintenance - Software (Microsoft CALs) (6)	240	240
<i>Subtotal</i>	18,535	18,535

1411 Parks, Recreation & Culture Administration

533000 Legal			
American Society of Composers, Authors and Publishers	630	630	
Broadcast Music, Inc., License Agreement	554	554	
Motion Picture License Agreement	790	790	
Society of European Songwriters, Artists and Composers	916	916	
<i>Subtotal</i>		2,890	2,890
536000 Miscellaneous Professional Services			
Shredder Services	510	510	
<i>Subtotal</i>		510	510
544000 Professional Dues & Certification Fees			
Leadership Montgomery	75	75	
Maryland Municipal League	35	35	
Maryland Recreation and Parks Association	75	75	
National Recreation and Parks Association	530	530	
<i>Subtotal</i>		715	715
546000 Conference & Seminar Registration			
Maryland Recreation and Parks Association Conference	250	250	
Maryland Recreation and Parks Association Quarterly Meetings	200	200	
National Recreation and Parks Association Conference	425	425	
<i>Subtotal</i>		875	875
546300 In-Service Training			
Staff Training	700	700	
<i>Subtotal</i>		700	700
547000 Travel Expense			
National Recreation and Parks Association Conference	1,345	1,345	
<i>Subtotal</i>		1,345	1,345
551100 Cellular Telephone			
Director (1)	2,210	2,210	
Facilities Administration Director (1)	150	150	
<i>Subtotal</i>		2,360	2,360
552500 Vehicle & Equipment Gasoline Expense			
Gasoline and Diesel for car (1), vans (4), buses (3)	16,000	16,000	
<i>Subtotal</i>		16,000	16,000
553000 Printing & Binding			
Leisure Times Publication	32,000	32,000	
<i>Subtotal</i>		32,000	32,000
556000 Postage			
Letters, Membership Renewals and Promotional Materials	2,000	2,000	
<i>Subtotal</i>		2,000	2,000
557000 Laundry & Uniforms			
Staff Shirts	150	150	
<i>Subtotal</i>		150	150

1411 Parks, Recreation & Culture Administration

561000 Local, In-Services Meals			
All-Hands Meetings	600	600	
<i>Subtotal</i>		600	600
567000 Rental & Use Charges			
Postage Meter - Monthly Fee	2,220	2,220	
<i>Subtotal</i>		2,220	2,220
573000 Repair & Maintenance - Machinery & Equipment			
Maintenance - Printers (DataCard ImageCard Select)	750	750	
Maintenance & Supplies - Copier (Ricoh MP 2550SP)	650	650	
Maintenance & Supplies - Copier (Ricoh MPC 7500)	4,200	4,200	
<i>Subtotal</i>		5,600	5,600
574000 Repair & Maintenance - Vehicles			
Vehicle Maintenance (10 Units)	6,000	6,000	
<i>Subtotal</i>		6,000	6,000
Subtotal Operating Expenses		158,200	158,200

Capital Outlay

592100 Software (Replacement)			
Replacement - Software (Class)	20,000	20,000	
<i>Subtotal</i>		20,000	20,000
595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (6)	1,920	1,920	
Replacement - Copier (Ricoh MP 2550SP)	1,300	1,300	
Replacement - Copier (Ricoh MPC 7500)	6,100	6,100	
Replacement - Fax Machines	100	100	
Replacement - Printer (HP Color Inkjet 2800)	260	260	
Replacement - Printer (HP LaserJet P1505)	40	40	
Replacement - Printer (HP LaserJet P3005x)	265	265	
Replacement - Printer (Zebra P330i Card printer)	500	500	
Replacement - Scanners (1)	225	225	
<i>Subtotal</i>		10,710	10,710
596100 Vehicles & Equipment (Replacement)			
Vehicle Replacement (8 Units)	28,950	28,950	
<i>Subtotal</i>		28,950	28,950
Subtotal Capital Outlay		59,660	59,660
Total		610,566	610,566



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1411 PARKS & RECREATION ADMINISTRAT							
411 PARKS & RECREATION ADMINISTRAT							
1411 501000 FULL TIME	361,450	0	361,450	330,093.77	.00	31,356.23	91.3%
1411 505200 OTHER-GFIT	0	0	0	483.00	.00	-483.00	100.0%*
1411 507000 VAC/SICK	0	0	0	4,193.29	.00	-4,193.29	100.0%*
1411 509000 PART-TIME	0	0	0	295.05	.00	-295.05	100.0%*
1411 510000 FICA TAXES	27,651	0	27,651	23,365.65	.00	4,285.35	84.5%
1411 514000 GROUP HEAL	21,731	0	21,731	20,657.48	.00	1,073.52	95.1%
1411 515000 RETIRE401A	28,916	0	28,916	26,866.51	.00	2,049.49	92.9%
1411 515100 RETIRE-RHS	7,095	0	7,095	11,096.70	.00	-4,001.70	156.4%*
1411 516000 SAVING401K	10,844	0	10,844	9,092.19	.00	1,751.81	83.8%
1411 521000 OFFICE SUP	7,200	0	7,200	8,372.05	.00	-1,172.05	116.3%*
1411 522000 GEN OPERAT	1,500	0	1,500	1,408.89	.00	91.11	93.9%
1411 530000 ACCTG/AUDI	43,000	0	43,000	49,325.64	.00	-6,325.64	114.7%*
1411 531600 SOFT MAINT	18,165	0	18,165	17,301.00	.00	864.00	95.2%
1411 533000 LEGAL	2,700	0	2,700	2,816.20	.00	-116.20	104.3%*
1411 536000 MISC PROF	710	0	710	1,040.42	.00	-330.42	146.5%*
1411 536500 INVESTIGTE	0	0	0	37.25	.00	-37.25	100.0%*
1411 542000 AWARDS PRE	0	0	0	385.00	.00	-385.00	100.0%*
1411 543000 CONTRIBUTI	10,400	0	10,400	.00	.00	10,400.00	.0%
1411 544000 DUES/MEMBE	710	0	710	525.00	.00	185.00	73.9%
1411 546000 CONF/SEMIN	1,375	0	1,375	461.20	.00	913.80	33.5%
1411 546300 IN-SERVICE	700	0	700	509.72	.00	190.28	72.8%
1411 547000 TRAVEL EXP	1,700	0	1,700	1,031.48	.00	668.52	60.7%
1411 551100 CELLPHONE	2,360	0	2,360	2,163.98	.00	196.02	91.7%
1411 552500 GAS EXP	13,000	0	13,000	10,775.88	.00	2,224.12	82.9%
1411 553000 PRINT/BIND	32,000	0	32,000	24,974.83	.00	7,025.17	78.0%
1411 556000 POSTAGE	2,000	0	2,000	2,017.46	.00	-17.46	100.9%*
1411 557000 UNIFORM/LA	150	0	150	.00	.00	150.00	.0%
1411 561000 LOCAL MEAL	600	0	600	683.95	.00	-83.95	114.0%*
1411 567000 RENTAL USE	8,620	0	8,620	7,014.39	.00	1,605.61	81.4%
1411 573000 R&M-MACH/E	1,500	0	1,500	505.35	.00	994.65	33.7%
1411 574000 R&M-VEHICL	6,000	0	6,000	2,214.59	.00	3,785.41	36.9%
1411 592100 SOFTW REPL	20,000	0	20,000	20,000.00	.00	.00	100.0%
1411 595100 FURN/EQ RE	4,590	0	4,590	4,590.00	.00	.00	100.0%
1411 596100 VEH/EQ REP	45,120	0	45,120	45,120.00	.00	.00	100.0%
TOTAL PARKS & RECREATION ADMINISTRAT	681,787	0	681,787	629,417.92	.00	52,369.08	92.3%
TOTAL PARKS & RECREATION ADMINISTRAT	681,787	0	681,787	629,417.92	.00	52,369.08	92.3%

Vehicle Replacement: 1411 - Parks, Recreation & Culture Administration

Unit	Year	Make	Model	VIN	Cost	Replc. Cost	VRF Balance	Budget Amt.	Purchased	Replc. Date	Yrs.
1103	1992	Chevy	Lumina	2G1WL54T2N922	\$11,383.00	\$0.00	\$0.00	\$0.00	07/01/1992	07/01/1992	-17
1106	2004	Honda	CIVIC HYBRID	JHMES966X4S01	\$19,451.43	\$25,000.00	\$19,999.95	\$2,500.00	07/13/2004	07/13/2010	1
2170	2006	Chevrolet	VAN	1GCGG25V76126	\$15,237.00	\$30,000.00	\$5,000.00	\$4,170.00	06/27/2006	06/27/2014	5
2171	2001	Chevy	Van	1GCHG35R11122	\$18,147.00	\$0.00	\$0.00	\$0.00	06/20/2001	06/20/2001	-8
2804	1997	Dodge	Van	2B5WB35Z3VK58	\$20,790.00	\$0.00	\$0.00	\$0.00	07/01/1998	07/01/1998	-11
2805	1997	Dodge	Van	2B5WB35ZXVK58	\$20,790.00	\$0.00	\$0.00	\$0.00	07/01/1998	07/01/1998	-11
2807	2006	Chevrolet	VAN	1GAHG39U16125	\$22,000.00	\$30,000.00	\$18,252.00	\$2,940.00	05/24/2006	05/24/2012	3
2808	2006	Chevrolet	VAN	1GAHG39UX6125	\$22,000.00	\$30,000.00	\$18,252.00	\$2,940.00	05/24/2006	05/24/2012	3
3872	1998	International	3800	1HVBBAAN6WH5	\$56,491.87	\$0.00	\$0.00	\$0.00	07/01/1999	07/01/1999	-10
3873	1998	International	3800	1HVBBAAN4WH5	\$50,120.62	\$125,000.00	\$125,001.61	\$0.00	07/01/1999	07/01/2006	-3
3876	2008	Thomas	120YS BUSS	1T7YN4A2281294	\$101,293.00	\$125,000.00	\$29,580.00	\$15,900.00	02/01/2007	02/01/2014	5
6910	2003	MO TRAILER	CANOE	100KKCDAX3G00	\$5,000.00	\$5,000.00	\$2,500.00	\$500.00	04/23/2003	04/23/2013	4
6962	1997	Perone	Bankshot Trl	1P9WP162XVL15	\$21,000.00	\$24,000.00	\$24,000.00	\$0.00	07/01/1997	07/01/2004	-5
						\$394,000.00	\$242,585.56	\$28,950.00			

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SERVICES PROVIDED:

Recreation Programs and Sports is comprised of a variety of activities that encourage and support lifetime skills, personal interest and competitive play. The foundation of the programs is based on the spirit and principles of CHARACTER COUNTS!, family fun and participation. The scope of the program encourages and promotes all ages to seek and engage in leisure activities that will benefit participants physically, mentally and socially for a lifetime.

FY WORK PLAN GOALS:

- Continue the networking process established through the Regional Recreation Work-shop of Recreation Professionals as an avenue of resource sharing and commitment to community needs.
- Continue the partnership between the City and Montgomery County Public Schools regarding the use and programming of Lake-lands Park.
- Continue to educate and encourage volunteer coaches through workshops, clinics and support from the recreation staff.

FY WORK PLAN GOALS (Cont.)

- Continue to integrate the principles of CHARACTER COUNTS! in all levels of our programs through initiatives that promote and encourage fair play, team work, skill development and the value of leisure activities.
- Continue to utilize customer survey information as an instrument to measure the pulse of the community and meet recreational trends.
- Develop and promote recreation programs that are affordable and inclusive of all segments of our community.
- Expand and incorporate kindergarten-age children into the City Sports Program through Start Smart and non-competitive leagues.
- Further expand and incorporate sports specific clinics into summer program offerings
- Incorporate the strategies and goals as outlined in the 2005 Adopted Master Plan for Parks and Recreation.

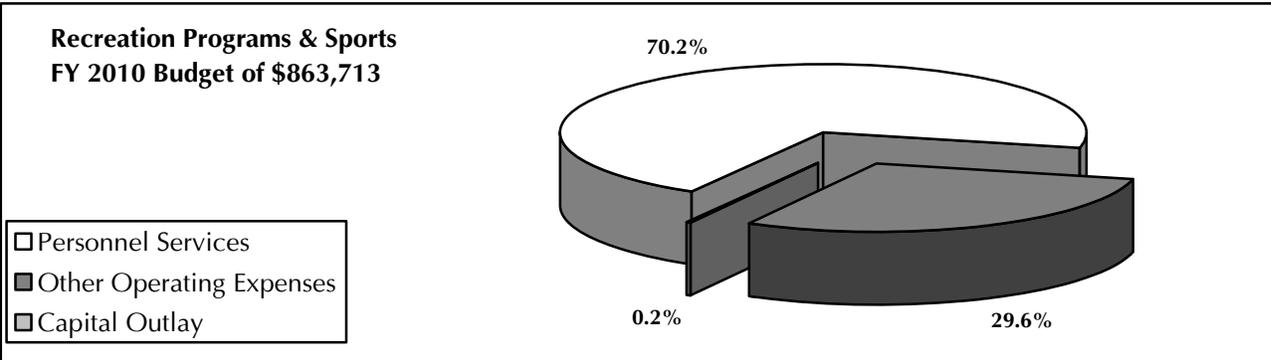
SIGNIFICANT CHANGES FOR FY 10:

- Electric decreased \$16,420 to reflect a reduction in usage by the Gaithersburg Sports Association and a reorganization of practice scheduling procedures for City sponsored programs.
- Rental of Facilities increased \$6,343 to reflect increase to user fees associated with school facilities and fields. Fees are established under the direction of the Community Use of Public Facilities and approved by the Montgomery County Council.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$550,458	\$581,360	\$606,507	\$606,507
Other Operating Expenses	261,356	267,489	255,606	255,606
Capital Outlay	1,375	1,650	1,600	1,600
TOTAL	\$813,189	\$850,499	\$863,713	\$863,713

Parks, Recreation & Culture

1415 - Recreation Programs & Sports



Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Resident participation in youth and teen sports	1,178	1,706	1,839
Nonresident participation in youth and teen sports	2,143	2,726	2,937
Adult team and individual sports programs offered	36	36	40

Activity Analysis Report - Adopted

1415 - Recreation Programs & Sports

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$349,069	\$369,607	5.88%	2.32%
509000 - Salaries, Part-Time Employee	\$104,043	\$108,725	4.50%	12.10%
510000 - Social Security & Medicare T	\$34,663	\$36,592	5.57%	4.54%
514000 - Group Insurance	\$21,403	\$22,443	4.86%	14.03%
515000 - Retirement Contribution (401	\$27,926	\$29,569	5.88%	-0.39%
515100 - Retirement Health Savings (\$2,882	\$3,336	15.75%	-36.60%
516000 - Savings Plan Contribution (4	\$10,472	\$11,088	5.88%	-0.39%
521000 - Office Supplies	\$0	\$0	100.00%	100.00%
522000 - General Operating Supplies	\$89,900	\$93,807	4.35%	4.15%
522500 - Program Activities	\$0	\$0	100.00%	100.00%
531500 - Software Licenses	\$0	\$0	100.00%	100.00%
531600 - Software Maintenance Agree	\$915	\$700	-23.50%	-46.43%
536000 - Miscellaneous Professional S	\$14,825	\$16,226	9.45%	-4.70%
536200 - Americans with Disabilities A	\$3,000	\$500	-83.33%	0.00%
536500 - Investigations	\$4,700	\$4,678	-0.47%	-2.69%
537000 - Instructor Services	\$58,400	\$54,300	-7.02%	-7.27%
541000 - Advertising	\$1,500	\$1,500	0.00%	145.87%
544000 - Professional Dues & Certifica	\$240	\$240	0.00%	0.00%
546000 - Conference & Seminar Regis	\$675	\$1,600	137.04%	-87.50%
547000 - Travel Expense	\$980	\$100	-89.80%	-100.00%
547100 - Travel Mileage Reimburseme	\$0	\$0	100.00%	100.00%
550000 - Electric	\$45,215	\$48,090	6.36%	-34.14%
550200 - Water	\$0	\$0	100.00%	100.00%
551100 - Cellular Telephone	\$100	\$130	30.00%	226.92%
551200 - Pagers	\$0	\$0	100.00%	100.00%
553000 - Printing & Binding	\$5,945	\$7,222	21.48%	-21.02%
554000 - Signage	\$896	\$0	-100.00%	100.00%
556000 - Postage	\$2,000	\$2,000	0.00%	0.00%
567100 - Rental of Facilities	\$32,065	\$36,396	13.51%	17.43%
592000 - Software	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$1,375	\$1,650	20.00%	-3.03%
Personnel	\$550,458	\$581,360	5.61%	4.33%
Operating Expenses	\$261,356	\$267,489	2.35%	-4.44%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$1,375	\$1,650	20.00%	-3.03%
Total	\$813,189	\$850,499	4.59%	1.55%

1415 Recreation Programs & Sports

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$ 378,171	\$ 378,171
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time	121,877	121,877
510000 Social Security & Medicare Taxes	38,254	38,254
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	25,591	25,591
514100 Group Insurance - Retirees		
515000 Retirement Contribution	29,454	29,454
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)	2,115	2,115
516000 Savings Plan Contribution	11,045	11,045
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 606,507	\$ 606,507

Operating Expenses

522000 General Operating Supplies		
Adult Sports Awards (Revenue Supported)	12,672	12,672
First Aid Supplies	780	780
Gaithersburg School of Basketball (Shirts, Teaching Aids)	3,400	3,400
Golf Tournament - Spring and Fall (Revenue Supported)	15,604	15,604
National Youth Sports Coaches Association Certification Materials	3,600	3,600
Softballs, Volleyball Nets and Balls, Tennis Equipment	5,814	5,814
Start Smart Equipment	1,800	1,800
Supplies - Bags, Bats, Helmets, Mouth Guards,	11,425	11,425
Volunteer Appreciation Picnic	4,122	4,122
Whistles, Lanyards, Teaching Boards, Cones and Scrimmage Vests	3,697	3,697
Youth and Teen Shirts, Soccer Socks, Hats and Visors	25,210	25,210
Youth Sports Awards	9,575	9,575
<i>Subtotal</i>	97,699	97,699
531600 Software Maintenance Agreements		
Maintenance - Network SW/Anti-Virus SW (5)	100	100
Maintenance - Software (Adobe InDesign) (1)	75	75
Maintenance - Software (Microsoft CALs) (5)	200	200
<i>Subtotal</i>	375	375
536000 Miscellaneous Professional Services		
Sports Officials Contract - Teen and Adult	15,464	15,464
<i>Subtotal</i>	15,464	15,464
536200 Americans with Disabilities Act		
Interpreter Services	500	500
<i>Subtotal</i>	500	500

1415 Recreation Programs & Sports

536500 Investigations			
Background Checks	4,552	4,552	
<i>Subtotal</i>		4,552	4,552
537000 Instructor Services			
Gaithersburg School of Basketball	41,100	41,100	
Summer Sports Clinics - Field Hockey, Soccer and Volleyball	9,250	9,250	
<i>Subtotal</i>		50,350	50,350
541000 Advertising			
Newspaper Announcements for Sports Registrations	3,688	3,688	
<i>Subtotal</i>		3,688	3,688
544000 Professional Dues & Certification Fees			
Maryland Recreation and Parks Association	240	240	
<i>Subtotal</i>		240	240
546000 Conference & Seminar Registration			
Maryland Recreation and Parks Local Workshops	200	200	
<i>Subtotal</i>		200	200
550000 Electric			
Gaithersburg Sports Association (Field Lights)	9,920	9,920	
Sports Programs (Field Lights for Youth, Teen and Adult)	21,750	21,750	
<i>Subtotal</i>		31,670	31,670
551100 Cellular Telephone			
Field Rental and GSA	250	250	
Sports Team (Share 1)	175	175	
<i>Subtotal</i>		425	425
553000 Printing & Binding			
Brochures, Sports and Prog., Registration Materials (3 Times a Yr)	5,704	5,704	
<i>Subtotal</i>		5,704	5,704
556000 Postage			
Bulk Mailing for Sports (3 times a year)	1,350	1,350	
General Correspondence Mailing	650	650	
<i>Subtotal</i>		2,000	2,000
567100 Rental of Facilities			
City Programs and Sports (Practices and Games)	35,698	35,698	
Gaithersburg School of Basketball (Offset by Revenue)	4,431	4,431	
Outdoor Field Use	2,610	2,610	
<i>Subtotal</i>		42,739	42,739
Subtotal Operating Expenses		255,606	255,606

Capital Outlay

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (5)	1,600	1,600	
<i>Subtotal</i>		1,600	1,600
Subtotal Capital Outlay		1,600	1,600

1415 Recreation Programs & Sports

Total	863,713	863,713
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City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1415 RECREATION PROGRAMS & SPORTS							
415 RECREATION PROGRAMS & SPORTS							
1415 501000 FULL TIME	369,607	0	369,607	336,395.75	.00	33,211.25	91.0%
1415 505200 OTHER-GFIT	0	0	0	131.25	.00	-131.25	100.0%*
1415 507000 VAC/SICK	0	0	0	4,891.18	.00	-4,891.18	100.0%*
1415 509000 PART-TIME	108,725	0	108,725	83,721.64	.00	25,003.36	77.0%
1415 510000 FICA TAXES	36,592	0	36,592	32,446.17	.00	4,145.83	88.7%
1415 514000 GROUP HEAL	22,443	0	22,443	22,899.03	.00	-456.03	102.0%*
1415 515000 RETIRE401A	29,569	0	29,569	27,619.00	.00	1,950.00	93.4%
1415 515100 RETIRE-RHS	3,336	0	3,336	3,665.13	.00	-329.13	109.9%*
1415 516000 SAVING401K	11,088	0	11,088	10,357.15	.00	730.85	93.4%
1415 522000 GEN OPERAT	93,807	0	93,807	82,487.96	.00	11,319.04	87.9%
1415 522500 PROG ACT	0	0	0	90.34	.00	-90.34	100.0%*
1415 526000 MACH/EQUIP	0	0	0	149.99	.00	-149.99	100.0%*
1415 531600 SOFT MAINT	700	0	700	.00	.00	700.00	.0%
1415 536000 MISC PROF	16,226	0	16,226	6,246.00	9,954.00	26.00	99.8%
1415 536200 ADA	500	0	500	1,320.00	.00	-820.00	264.0%*
1415 536500 INVESTIGTE	4,678	0	4,678	5,074.25	.00	-396.25	108.5%*
1415 537000 INSTRUCTOR	54,300	0	54,300	27,867.68	.00	26,432.32	51.3%
1415 541000 ADVERTISIN	1,500	0	1,500	1,921.21	.00	-421.21	128.1%*
1415 542000 AWARDS PRE	0	0	0	-129.79	.00	129.79	100.0%
1415 544000 DUES/MEMBE	240	0	240	150.00	.00	90.00	62.5%
1415 546000 CONF/SEMIN	1,600	0	1,600	915.00	.00	685.00	57.2%
1415 547000 TRAVEL EXP	100	0	100	354.19	.00	-254.19	354.2%*
1415 550000 ELECTRIC	48,090	0	48,090	19,499.35	.00	28,590.65	40.5%
1415 551100 CELLPHONE	130	0	130	234.79	.00	-104.79	180.6%*
1415 553000 PRINT/BIND	7,222	0	7,222	6,972.92	.00	249.08	96.6%
1415 556000 POSTAGE	2,000	0	2,000	2,681.77	.00	-681.77	134.1%*
1415 561000 LOCAL MEAL	0	0	0	25.00	.00	-25.00	100.0%*
1415 567100 RENTAL FAC	36,396	0	36,396	39,331.92	.00	-2,935.92	108.1%*
1415 595100 FURN/EQ RE	1,650	0	1,650	1,650.00	.00	.00	100.0%
TOTAL RECREATION PROGRAMS & SPORTS	850,499	0	850,499	718,968.88	9,954.00	121,576.12	85.7%
TOTAL RECREATION PROGRAMS & SPORTS	850,499	0	850,499	718,968.88	9,954.00	121,576.12	85.7%

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Parks, Recreation & Culture

1416 - Recreation Classes

SERVICES PROVIDED:

Recreation class programs provide the community with an opportunity to experience a variety of classes that promote leisure time activities. Classes are offered in the areas of dance, health and fitness, art, special interests and sports. Class opportunities range from one-day seminars to several weeks of informative and instructional programs. The focus and scope of the recreation class programs is to meet the diversity of interests among various ages.

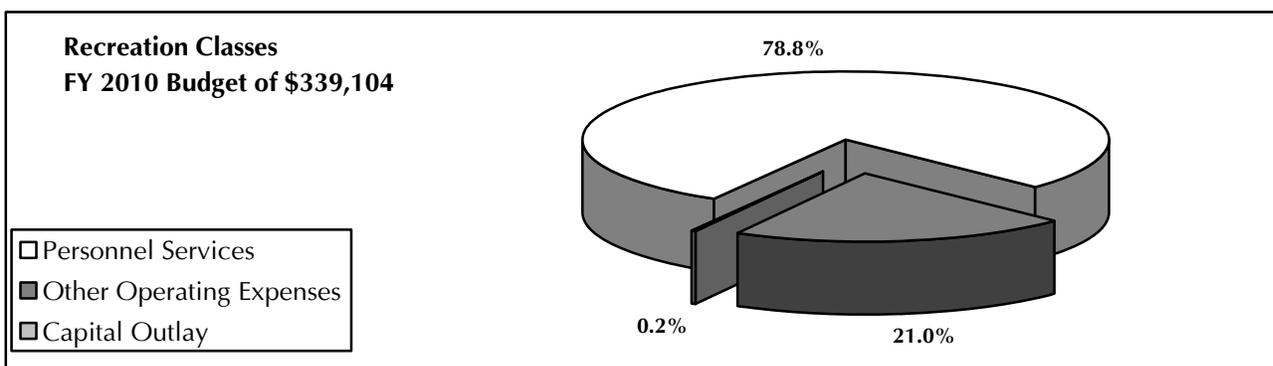
FY WORK PLAN GOALS:

- Continue participation in the Regional Workshop on Recreation as a resource for enhancing programs and sharing resources.
- Continue to evaluate data received from cost comparison studies with neighboring jurisdictions as a foundation for establishing class revenue goals.
- Continue to support and work with staff to enhance "The Leisure Times" guide.
- Create and maintain a diverse class program that is affordable to citizens.
- Enhance existing marketing plan to attract new participants.
- Utilize information obtained through customer surveys as a means of meeting the program and class needs of our citizens.

SIGNIFICANT CHANGES FOR FY 10:

- No Significant Changes

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$261,697	\$272,705	\$267,209	\$267,209
Other Operating Expenses	71,645	71,565	71,255	71,255
Capital Outlay	550	660	640	640
TOTAL	\$333,892	\$344,930	\$339,104	\$339,104



Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Recreation classes offered	777	730	750
Number of resident class participants	2,549	2,635	2,500
Number of nonresident class participants	2,012	1,925	2,100

Activity Analysis Report - Adopted

1416 - Recreation Classes

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$73,834	\$76,482	3.59%	0.74%
509000 - Salaries, Part-Time Employee	\$157,156	\$164,228	4.50%	-3.78%
510000 - Social Security & Medicare T	\$17,671	\$18,414	4.20%	-2.34%
514000 - Group Insurance	\$4,914	\$5,168	5.17%	14.11%
515000 - Retirement Contribution (401	\$5,907	\$6,119	3.59%	-1.88%
516000 - Savings Plan Contribution (4	\$2,215	\$2,294	3.57%	-1.87%
522000 - General Operating Supplies	\$4,850	\$3,675	-24.23%	-13.61%
522500 - Program Activities	\$0	\$0	100.00%	100.00%
531500 - Software Licenses	\$0	\$0	100.00%	100.00%
531600 - Software Maintenance Agree	\$360	\$280	-22.22%	-57.14%
536000 - Miscellaneous Professional S	\$0	\$0	100.00%	100.00%
536200 - Americans with Disabilities A	\$1,500	\$500	-66.67%	0.00%
536500 - Investigations	\$210	\$210	0.00%	0.00%
537000 - Instructor Services	\$58,225	\$58,225	0.00%	-1.98%
541000 - Advertising	\$2,500	\$3,000	20.00%	0.00%
546000 - Conference & Seminar Regis	\$500	\$275	-45.00%	-36.36%
553000 - Printing & Binding	\$0	\$0	100.00%	100.00%
567000 - Rental & Use Charges	\$0	\$0	100.00%	100.00%
567100 - Rental of Facilities	\$3,500	\$5,400	54.29%	29.63%
592000 - Software	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$550	\$660	20.00%	-3.03%
Personnel	\$261,697	\$272,705	4.21%	-2.02%
Operating Expenses	\$71,645	\$71,565	-0.11%	-0.43%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$550	\$660	20.00%	-3.03%
Total	\$333,892	\$344,930	3.31%	-1.69%

1416 Recreation Classes

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$ 77,046	\$ 77,046
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time	158,028	158,028
510000 Social Security & Medicare Taxes	17,983	17,983
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	5,897	5,897
514100 Group Insurance - Retirees		
515000 Retirement Contribution	6,004	6,004
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution	2,251	2,251
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 267,209	\$ 267,209

Operating Expenses

522000 General Operating Supplies		
Class Supplies (CD's, Pilates Mats/Balls, Dyna Bands)	2,775	2,775
Clinics (Chalk, Gym Equipment and Mats)	90	90
Dance Clinic Music and Choreography	310	310
<i>Subtotal</i>	3,175	3,175
531600 Software Maintenance Agreements		
Maintenance - Network SW/Anti-Virus SW (2)	40	40
Maintenance - Software (Microsoft CALs) (2)	80	80
<i>Subtotal</i>	120	120
536200 Americans with Disabilities Act		
Interpreter Services	500	500
<i>Subtotal</i>	500	500
536500 Investigations		
Background Checks	210	210
<i>Subtotal</i>	210	210
537000 Instructor Services		
Classes - Tennis, Exercise, Dance, Karate (Revenue Supported)	57,075	57,075
<i>Subtotal</i>	57,075	57,075
541000 Advertising		
Newspapers and Program Fliers	3,000	3,000
<i>Subtotal</i>	3,000	3,000

1416 Recreation Classes

546000 Conference & Seminar Registration			
Aerobics and Dance Workshop	100	100	
Maryland Recreation and Parks Association Workshops	75	75	
<i>Subtotal</i>		175	175

567100 Rental of Facilities			
Community School Use for Classes	7,000	7,000	
<i>Subtotal</i>		7,000	7,000

Subtotal Operating Expenses		71,255	71,255
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Capital Outlay

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (2)	640	640	
<i>Subtotal</i>		640	640

Subtotal Capital Outlay		640	640
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Total		339,104	339,104
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City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1416 RECREATION CLASSES							
416 RECREATION CLASSES							
1416 501000 FULL TIME	76,482	0	76,482	68,869.03	.00	7,612.97	90.0%
1416 505200 OTHER-GFIT	0	0	0	63.00	.00	-63.00	100.0%*
1416 509000 PART-TIME	164,228	0	164,228	133,523.00	.00	30,705.00	81.3%
1416 510000 FICA TAXES	18,414	0	18,414	15,469.63	.00	2,944.37	84.0%
1416 514000 GROUP HEAL	5,168	0	5,168	5,331.30	.00	-163.30	103.2%*
1416 515000 RETIRE401A	6,119	0	6,119	5,628.79	.00	490.21	92.0%
1416 516000 SAVING401K	2,294	0	2,294	2,110.74	.00	183.26	92.0%
1416 522000 GEN OPERAT	3,675	0	3,675	486.71	.00	3,188.29	13.2%
1416 531600 SOFT MAINT	280	0	280	.00	.00	280.00	.0%
1416 536000 MISC PROF	0	0	0	2,050.00	.00	-2,050.00	100.0%*
1416 536200 ADA	500	0	500	.00	.00	500.00	.0%
1416 536500 INVESTIGTE	210	0	210	74.50	.00	135.50	35.5%
1416 537000 INSTRUCTOR	58,225	0	58,225	60,514.00	.00	-2,289.00	103.9%*
1416 541000 ADVERTISIN	3,000	0	3,000	1,518.05	.00	1,481.95	50.6%
1416 546000 CONF/SEMIN	275	0	275	.00	.00	275.00	.0%
1416 547100 LOC TRAVEL	0	0	0	300.00	.00	-300.00	100.0%*
1416 553000 PRINT/BIND	0	0	0	20.00	.00	-20.00	100.0%*
1416 567000 RENTAL USE	0	0	0	5,393.00	.00	-5,393.00	100.0%*
1416 567100 RENTAL FAC	5,400	0	5,400	4,870.00	530.00	.00	100.0%
1416 595100 FURN/EQ RE	660	0	660	660.00	.00	.00	100.0%
TOTAL RECREATION CLASSES	344,930	0	344,930	306,881.75	530.00	37,518.25	89.1%
TOTAL RECREATION CLASSES	344,930	0	344,930	306,881.75	530.00	37,518.25	89.1%

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SERVICES PROVIDED:

Youth Services provides after-school, weekend and summer activities for Gaithersburg's youth. Activities revolve around the City's youth centers, mentoring, Rec-mobile and community recreation programs.

FY WORK PLAN GOALS:

- Coordinate with local nonprofit organizations to identify lower income youth in need of recreational opportunities.
- Provide a diversity of experiences that will challenge the interest of the pre-teen and teen population.

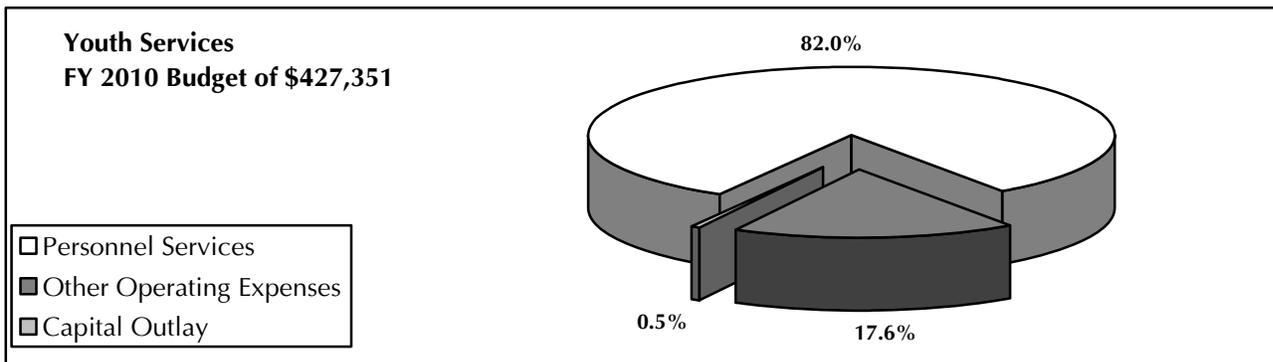
FY WORK PLAN GOALS (Cont.)

- Provide full-day programming for youth on professional days off from school.
- Provide positive social and educational after-school programs and activities for grades 1 - 12.
- Provide quality recreational programs for youth on early dismissal days.

SIGNIFICANT CHANGES FOR FY 10:

- General Operating Supplies decreased \$7,250 to reflect a decrease in anticipated expenditures in FY 2010.
- Program Activities decreased \$11,600 to reflect a decrease in anticipated expenditures in FY 2010.

Summary	Budgeted 2007 - 08	Budgeted 2008 - 09	Proposed 2009 - 10	Adopted 2009 - 10
Personnel Services	\$395,471	\$396,539	\$350,411	\$350,411
Other Operating Expenses	113,135	101,100	75,010	75,010
Capital Outlay	1,905	1,920	1,930	1,930
TOTAL	\$510,511	\$499,559	\$427,351	\$427,351



Performance Measures	Actual 2007 - 08	Budgeted 2008 - 09	Projected 2009 - 10
Youth Club Memberships	325	350	450
Intramural High School Participants	250	700	1,200
Elementary After School Program Participants	5,000	7,500	8,000

Activity Analysis Report - Adopted

1417 - Youth Services

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$187,905	\$182,403	-2.93%	2.82%
509000 - Salaries, Part-Time Employee	\$139,725	\$146,013	4.50%	-33.91%
510000 - Social Security & Medicare T	\$25,064	\$25,124	0.24%	-13.51%
514000 - Group Insurance	\$21,608	\$22,935	6.14%	7.52%
515000 - Retirement Contribution (401	\$15,032	\$14,592	-2.93%	-0.47%
516000 - Savings Plan Contribution (4	\$5,637	\$5,472	-2.93%	-0.46%
519000 - Tuition Reimbursement	\$500	\$0	-100.00%	100.00%
521000 - Office Supplies	\$250	\$250	0.00%	0.00%
522000 - General Operating Supplies	\$17,500	\$18,000	2.86%	-40.28%
522500 - Program Activities	\$51,000	\$43,000	-15.69%	-26.98%
524000 - Supplies for Resale	\$800	\$800	0.00%	-100.00%
531500 - Software Licenses	\$0	\$0	100.00%	100.00%
531600 - Software Maintenance Agree	\$615	\$650	5.69%	-49.23%
536000 - Miscellaneous Professional S	\$20,500	\$20,500	0.00%	-2.44%
536500 - Investigations	\$730	\$730	0.00%	0.00%
538000 - Performances & Entertainme	\$5,000	\$2,000	-60.00%	-37.50%
542000 - Awards & Presentations	\$1,100	\$0	-100.00%	100.00%
544000 - Professional Dues & Certifica	\$0	\$0	100.00%	100.00%
546000 - Conference & Seminar Regis	\$525	\$1,200	128.57%	-100.00%
547000 - Travel Expense	\$375	\$100	-73.33%	-100.00%
551000 - Telephone (Landline)	\$0	\$0	100.00%	100.00%
551100 - Cellular Telephone	\$790	\$550	-30.38%	-9.09%
551200 - Pagers	\$150	\$120	-20.00%	-100.00%
554000 - Signage	\$0	\$0	100.00%	100.00%
556000 - Postage	\$2,500	\$2,500	0.00%	0.00%
557000 - Laundry & Uniforms	\$500	\$500	0.00%	0.00%
560000 - Miscellaneous	\$0	\$0	100.00%	100.00%
567000 - Rental & Use Charges	\$3,400	\$3,400	0.00%	-100.00%
567100 - Rental of Facilities	\$7,100	\$6,500	-8.45%	0.00%
574000 - Repair & Maintenance - Vehi	\$300	\$300	0.00%	0.00%
592000 - Software	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$1,305	\$1,320	1.15%	0.76%
596000 - Vehicles & Equipment	\$0	\$0	100.00%	100.00%
596100 - Vehicles & Equipment (Repla	\$600	\$600	0.00%	0.00%
Personnel	\$395,471	\$396,539	0.27%	-11.63%
Operating Expenses	\$113,135	\$101,100	-10.64%	-25.81%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$1,905	\$1,920	0.79%	0.52%
Total	\$510,511	\$499,559	-2.15%	-14.45%

1417 Youth Services

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$ 187,551	\$ 187,551
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time	96,500	96,500
510000 Social Security & Medicare Taxes	21,730	21,730
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	24,659	24,659
514100 Group Insurance - Retirees		
515000 Retirement Contribution	14,524	14,524
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution	5,447	5,447
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 350,411	\$ 350,411

Operating Expenses

521000 Office Supplies		
Paper, Pens, Binders and Membership Cards	250	250
<i>Subtotal</i>	250	250
522000 General Operating Supplies		
Sports Supplies, Arts and Crafts and Table Games	10,750	10,750
<i>Subtotal</i>	10,750	10,750
522500 Program Activities		
Break Blasts, Spring Break Camps and Half Day Hooplas	6,600	6,600
Gaithersburg Youth Club Trips	3,700	3,700
High School Trips	4,600	4,600
Ski Club Trips	16,500	16,500
<i>Subtotal</i>	31,400	31,400
531600 Software Maintenance Agreements		
Maintenance - Network SW/Anti-Virus SW (4)	80	80
Maintenance - Software (Adobe Photoshop) (1)	90	90
Maintenance - Software (Microsoft CALs) (4)	160	160
<i>Subtotal</i>	330	330
536000 Miscellaneous Professional Services		
Mentoring Program Stipend	20,000	20,000
<i>Subtotal</i>	20,000	20,000
536500 Investigations		
Background Checks	730	730
<i>Subtotal</i>	730	730

1417 Youth Services

538000 Performances & Entertainment			
Entertainers for After- School Programs	1,250	1,250	
<i>Subtotal</i>		1,250	1,250
551100 Cellular Telephone			
Youth Services Director (1)	500	500	
<i>Subtotal</i>		500	500
556000 Postage			
Letters, Confirmations and Promotional Materials	2,500	2,500	
<i>Subtotal</i>		2,500	2,500
557000 Laundry & Uniforms			
Staff Shirts	500	500	
<i>Subtotal</i>		500	500
567100 Rental of Facilities			
Montgomery County Public School - Facilities	6,500	6,500	
<i>Subtotal</i>		6,500	6,500
574000 Repair & Maintenance - Vehicles			
Rec-Mobile (1)	300	300	
<i>Subtotal</i>		300	300
Subtotal Operating Expenses		75,010	75,010

Capital Outlay

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (Monitor Only) (1)	50	50	
Replacement - Computer Hardware (PC + Monitors) (4)	1,280	1,280	
<i>Subtotal</i>		1,330	1,330
596100 Vehicles & Equipment (Replacement)			
Vehicle Replacement - Rec-Mobile (1)	600	600	
<i>Subtotal</i>		600	600
Subtotal Capital Outlay		1,930	1,930
Total		427,351	427,351



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1417 YOUTH SERVICES							
417 YOUTH SERVICES							
1417 501000 FULL TIME	182,403	0	182,403	157,314.75	.00	25,088.25	86.2%
1417 505100 OTHER-MULT	0	0	0	1,610.00	.00	-1,610.00	100.0%*
1417 505200 OTHER-GFIT	0	0	0	587.00	.00	-587.00	100.0%*
1417 507000 VAC/SICK	0	0	0	1,676.71	.00	-1,676.71	100.0%*
1417 509000 PART-TIME	146,013	0	146,013	117,412.46	.00	28,600.54	80.4%
1417 510000 FICA TAXES	25,124	0	25,124	21,040.90	.00	4,083.10	83.7%
1417 514000 GROUP HEAL	22,935	0	22,935	22,376.21	.00	558.79	97.6%
1417 515000 RETIRE401A	14,592	0	14,592	12,824.08	.00	1,767.92	87.9%
1417 516000 SAVING401K	5,472	0	5,472	4,357.68	.00	1,114.32	79.6%
1417 521000 OFFICE SUP	250	0	250	.00	.00	250.00	.0%
1417 522000 GEN OPERAT	18,000	0	18,000	12,996.90	.00	5,003.10	72.2%
1417 522500 PROG ACT	43,000	0	43,000	36,543.94	.00	6,456.06	85.0%
1417 524000 SUPPLES/RE	800	0	800	.00	.00	800.00	.0%
1417 526000 MACH/EQUIP	0	0	0	316.82	.00	-316.82	100.0%*
1417 531600 SOFT MAINT	650	0	650	104.00	.00	546.00	16.0%
1417 536000 MISC PROF	20,500	0	20,500	20,000.00	.00	500.00	97.6%
1417 536500 INVESTIGTE	730	0	730	484.25	.00	245.75	66.3%
1417 538000 PERF & ENT	2,000	0	2,000	1,535.00	.00	465.00	76.8%
1417 541000 ADVERTISIN	0	0	0	203.49	.00	-203.49	100.0%*
1417 544000 DUES/MEMBE	0	0	0	152.00	.00	-152.00	100.0%*
1417 546000 CONF/SEMIN	1,200	0	1,200	1,752.00	.00	-552.00	146.0%*
1417 547000 TRAVEL EXP	100	0	100	.00	.00	100.00	.0%
1417 547100 LOC TRAVEL	0	0	0	239.86	.00	-239.86	100.0%*
1417 551100 CELLPHONE	550	0	550	433.99	.00	116.01	78.9%
1417 551200 PAGER	120	0	120	.46	.00	119.54	.4%
1417 553000 PRINT/BIND	0	0	0	20.00	.00	-20.00	100.0%*
1417 556000 POSTAGE	2,500	0	2,500	2,005.32	.00	494.68	80.2%
1417 557000 UNIFORM/LA	500	0	500	420.60	.00	79.40	84.1%
1417 567000 RENTAL USE	3,400	0	3,400	997.50	.00	2,402.50	29.3%
1417 567100 RENTAL FAC	6,500	0	6,500	4,948.00	.00	1,552.00	76.1%
1417 574000 R&M-VEHICL	300	0	300	.00	.00	300.00	.0%
1417 595100 FURN/EQ RE	1,320	0	1,320	1,320.00	.00	.00	100.0%
1417 596100 VEH/EQ REP	600	0	600	600.00	.00	.00	100.0%
TOTAL YOUTH SERVICES	499,559	0	499,559	424,273.92	.00	75,285.08	84.9%
TOTAL YOUTH SERVICES	499,559	0	499,559	424,273.92	.00	75,285.08	84.9%

Vehicle Replacement: 1417 - Youth Services

Unit	Year	Make	Model	VIN	Cost	Replc. Cost	VRF Balance	Budget Amt.	Purchased	Replc. Date	Yrs.
6444	2001	Cargomate Utilit	CM6125A	4X4TSE6132NO3	\$3,195.00	\$4,200.00	\$4,200.00	\$0.00	09/20/2001	09/20/2008	-1
						\$4,200.00	\$4,200.00	\$0.00			

Parks, Recreation & Culture

1418 - Summer Programs

SERVICES PROVIDED:

Summer Programs offers children opportunities to participate in full-day camps, Fun Zone and the Youth Activity program (half-day alternative). Children ages 6 - 14 experience a variety of activities including sports, games, swimming and arts and crafts in an environment that is fun, safe and educational in nature.

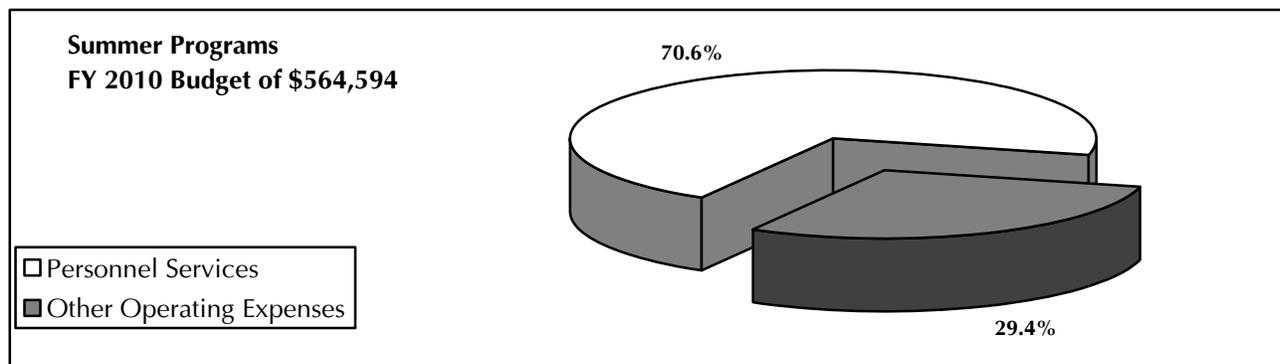
FY WORK PLAN GOALS:

- Foster a summer program that is proactive and sensitive to the environment.
- Incorporate educational programs into the overall Summer Camp Program.

SIGNIFICANT CHANGES FOR FY 10:

- Rental & Use Charges decreased \$7,000 to reflect a reduction in bus use for summer camps.
- Rental of Facilities decreased \$6,000 to reflect a reduction in two camp sites due to school renovations.

Summary	Budgeted 2007 - 08	Budgeted 2008 - 09	Proposed 2009 - 10	Adopted 2009 - 10
Personnel Services	\$416,480	\$416,510	\$398,744	\$398,744
Other Operating Expenses	208,890	176,200	165,850	165,850
Capital Outlay	0	0	0	0
TOTAL	\$625,370	\$592,710	\$564,594	\$564,594



Performance Measures	Actual 2007 - 08	Budgeted 2008 - 09	Projected 2009 - 10
Total camp participants	1,011	837	950
Percentage of City residents	74%	72%	75%

Activity Analysis Report - Adopted

1418 - Summer Programs

Object	FY '08	FY '09	% Change		
			FY '08 - FY '09	FY '09 - FY '10	
509000 - Salaries, Part-Time Employe	\$386,883	\$386,911	0.01%	\$370,408	-4.27%
510000 - Social Security & Medicare T	\$29,597	\$29,599	0.01%	\$28,336	-4.27%
521000 - Office Supplies	\$700	\$700	0.00%	\$700	0.00%
522000 - General Operating Supplies	\$30,000	\$30,000	0.00%	\$29,000	-3.33%
522500 - Program Activities	\$40,000	\$45,000	12.50%	\$49,100	9.11%
536000 - Miscellaneous Professional S	\$0	\$0	100.00%		100.00%
536500 - Investigations	\$2,700	\$2,700	0.00%	\$2,700	0.00%
537000 - Instructor Services	\$15,240	\$0	-100.00%		100.00%
538000 - Performances & Entertainme	\$1,900	\$1,400	-26.32%	\$1,300	-7.14%
541000 - Advertising	\$1,000	\$1,250	25.00%	\$1,250	0.00%
544000 - Professional Dues & Certifica	\$150	\$150	0.00%	\$200	33.33%
546000 - Conference & Seminar Regis	\$350	\$350	0.00%	\$350	0.00%
547000 - Travel Expense	\$100	\$100	0.00%	\$50	-50.00%
547100 - Travel Mileage Reimburseme	\$0	\$0	100.00%		100.00%
551100 - Cellular Telephone	\$250	\$250	0.00%	\$150	-40.00%
551200 - Pagers	\$600	\$400	-33.33%	\$150	-62.50%
552500 - Vehicle & Equipment Gasolin	\$0	\$0	100.00%		100.00%
553000 - Printing & Binding	\$2,200	\$2,200	0.00%	\$2,200	0.00%
554000 - Signage	\$0	\$0	100.00%		100.00%
556000 - Postage	\$2,100	\$2,100	0.00%	\$2,100	0.00%
557000 - Laundry & Uniforms	\$1,600	\$1,600	0.00%	\$1,600	0.00%
567000 - Rental & Use Charges	\$41,000	\$36,000	-12.20%	\$29,000	-19.44%
567100 - Rental of Facilities	\$69,000	\$52,000	-24.64%	\$46,000	-11.54%
574000 - Repair & Maintenance - Vehi	\$0	\$0	100.00%		100.00%
Personnel	\$416,480	\$416,510	0.01%	\$398,744	-4.27%
Operating Expenses	\$208,890	\$176,200	-15.65%	\$165,850	-5.87%
Contingency Funds			0.00%		0.00%
Transfer Funds			0.00%		0.00%
Capital Outlay			0.00%		0.00%
Total	\$625,370	\$592,710	-5.22%	\$564,594	-4.74%

1418 Summer Programs

Expenditure Statement by Object

**Proposed
2009 - 2010**

**Adopted
2009 - 2010**

Personnel Services

501000 Salaries, Full-Time Employees	\$		\$
505000 Other Taxable Compensation			
507000 Vacation_Sick Pay			
508000 Salaries, Overtime			
508500 Salaries, Employee Agreement			
509000 Salaries, Part-Time		370,408	370,408
510000 Social Security & Medicare Taxes		28,336	28,336
512000 State Unemployment			
513000 Workers' Compensation Insurance			
514000 Group Insurance			
514100 Group Insurance - Retirees			
515000 Retirement Contribution			
515050 Supplemental Retirement Contribution			
515100 Retirement Health Savings (RHS)			
516000 Savings Plan Contribution			
516500 Deferred Compensation			
517000 Dependent Care Expense			
518000 Retirement Plan Withdrawals			
519000 Tuition Reimbursement			
Subtotal Personnel Services	\$	398,744	\$ 398,744

Operating Expenses

521000 Office Supplies			
Paper, Binders, Pens and Storage Cabinets		700	700
<i>Subtotal</i>		700	700
522000 General Operating Supplies			
Sports Supplies, Arts and Crafts and Games		29,000	29,000
<i>Subtotal</i>		29,000	29,000
522500 Program Activities			
Camps and Yaps Field Trips, Camp Swim Fees		49,100	49,100
<i>Subtotal</i>		49,100	49,100
536500 Investigations			
Background Checks		2,700	2,700
<i>Subtotal</i>		2,700	2,700
538000 Performances & Entertainment			
Camps and Youth Activity Programs Entertainers		1,300	1,300
<i>Subtotal</i>		1,300	1,300
541000 Advertising			
Summer Camp Print Advertising		1,250	1,250
<i>Subtotal</i>		1,250	1,250
544000 Professional Dues & Certification Fees			
First Aid and CPR Instructor Certification		200	200
<i>Subtotal</i>		200	200

1418 Summer Programs

546000 Conference & Seminar Registration			
Canoe Instructor Certification	350	350	
<i>Subtotal</i>		350	350
547000 Travel Expense			
Canoe Instructor Certification	50	50	
<i>Subtotal</i>		50	50
551100 Cellular Telephone			
Summer Camp Staff	150	150	
<i>Subtotal</i>		150	150
551200 Pagers			
Outdoor Staff	150	150	
<i>Subtotal</i>		150	150
553000 Printing & Binding			
Summer in the City Camp Brochure	2,200	2,200	
<i>Subtotal</i>		2,200	2,200
556000 Postage			
Letters, Confirmations and Promotional Materials	2,100	2,100	
<i>Subtotal</i>		2,100	2,100
557000 Laundry & Uniforms			
Staff Shirts	1,600	1,600	
<i>Subtotal</i>		1,600	1,600
567000 Rental & Use Charges			
Montgomery County Public School - Buses	29,000	29,000	
<i>Subtotal</i>		29,000	29,000
567100 Rental of Facilities			
Montgomery County Public School - Facilities	46,000	46,000	
<i>Subtotal</i>		46,000	46,000
Subtotal Operating Expenses		165,850	165,850
Total		564,594	564,594



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1418 SUMMER PROGRAMS							
418 SUMMER PROGRAMS							
1418 509000 PART-TIME	386,911	0	386,911	217,871.65	.00	169,039.35	56.3%
1418 510000 FICA TAXES	29,599	0	29,599	16,667.16	.00	12,931.84	56.3%
1418 521000 OFFICE SUP	700	0	700	544.04	.00	155.96	77.7%
1418 522000 GEN OPERAT	30,000	0	30,000	20,184.21	.00	9,815.79	67.3%
1418 522200 PHOTO SUPP	0	0	0	1,862.58	.00	-1,862.58	100.0%*
1418 522500 PROG ACT	45,000	0	45,000	33,178.97	3,870.20	7,950.83	82.3%
1418 536500 INVESTIGTE	2,700	0	2,700	782.25	.00	1,917.75	29.0%
1418 538000 PERF & ENT	1,400	0	1,400	1,290.00	.00	110.00	92.1%
1418 541000 ADVERTISIN	1,250	0	1,250	1,765.67	.00	-515.67	141.3%*
1418 544000 DUES/MEMBE	150	0	150	.00	.00	150.00	.0%
1418 546000 CONF/SEMIN	350	0	350	210.00	.00	140.00	60.0%
1418 547000 TRAVEL EXP	100	0	100	.00	.00	100.00	.0%
1418 551100 CELLPHONE	250	0	250	-20.51	.00	270.51	8.2%
1418 551200 PAGER	400	0	400	138.41	.00	261.59	34.6%
1418 552500 GAS EXP	0	0	0	1,023.44	.00	-1,023.44	100.0%*
1418 553000 PRINT/BIND	2,200	0	2,200	1,824.00	.00	376.00	82.9%
1418 556000 POSTAGE	2,100	0	2,100	2,273.57	.00	-173.57	108.3%*
1418 557000 UNIFORM/LA	1,600	0	1,600	1,071.00	.00	529.00	66.9%
1418 567000 RENTAL USE	36,000	0	36,000	25,168.14	.00	10,831.86	69.9%
1418 567100 RENTAL FAC	52,000	0	52,000	28,588.66	40,411.34	-17,000.00	132.7%*
TOTAL SUMMER PROGRAMS	592,710	0	592,710	354,423.24	44,281.54	194,005.22	67.3%
TOTAL SUMMER PROGRAMS	592,710	0	592,710	354,423.24	44,281.54	194,005.22	67.3%

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Parks, Recreation & Culture

1419 - Gaithersburg Youth Center at Robertson Park

SERVICES PROVIDED:

Gaithersburg Youth Center at Robertson Park provides after-school, weekend and summer activities for Gaithersburg's youth.

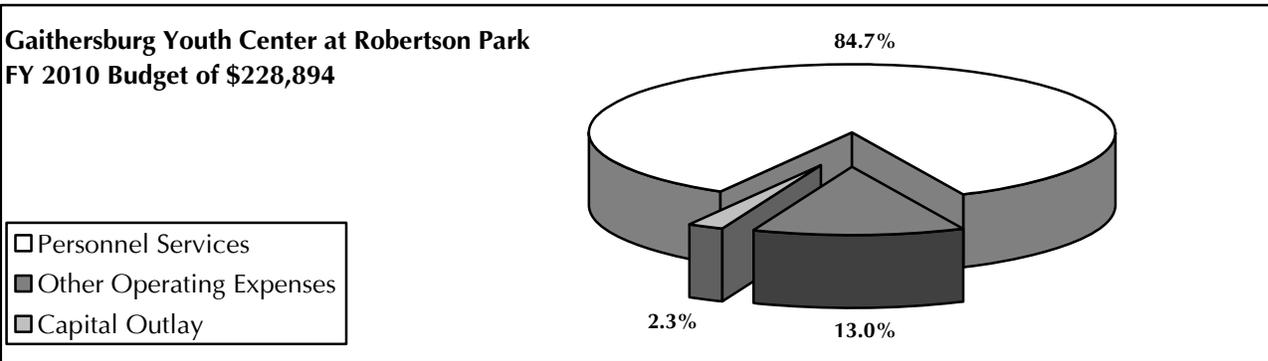
FY WORK PLAN GOALS:

- Provide a 9th grade Mentoring Program, encouraging participants to be youth of character.
- Provide a diversity of experiences that will challenge the interest of the pre-teen population.
- Provide full-day programming on professional days off from school.
- Provide positive social and educational after-school programs and activities for grades 6 - 9.
- Provide quality recreational programs on early dismissal days.

SIGNIFICANT CHANGES FOR FY 10:

- No Significant Changes

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$186,631	\$198,069	\$193,929	\$193,929
Other Operating Expenses	24,030	27,300	29,730	29,730
Capital Outlay	4,515	5,295	5,235	5,235
TOTAL	\$215,176	\$230,664	\$228,894	\$228,894



Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Youth Center Attendance	8,400	8,800	9,200
Friday Fun Night programs	5	7	9
Community Service Projects	22	25	28
Boyz and Girlzz Break mentoring sessions	26	30	30

Activity Analysis Report - Adopted

1419 - Gaithersburg Youth Center at Robertson Park

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$57,438	\$61,171	6.50%	3.27%
509000 - Salaries, Part-Time Employee	\$105,208	\$112,032	6.49%	-5.80%
510000 - Social Security & Medicare T	\$12,442	\$13,250	6.49%	-2.60%
514000 - Group Insurance	\$4,585	\$4,887	6.59%	14.39%
515000 - Retirement Contribution (401	\$4,595	\$4,894	6.51%	0.00%
516000 - Savings Plan Contribution (4	\$1,723	\$1,835	6.50%	0.00%
519000 - Tuition Reimbursement	\$640	\$0	-100.00%	100.00%
521000 - Office Supplies	\$400	\$400	0.00%	0.00%
522000 - General Operating Supplies	\$12,400	\$15,300	23.39%	6.54%
522500 - Program Activities	\$7,500	\$7,900	5.33%	8.23%
524000 - Supplies for Resale	\$1,000	\$1,000	0.00%	40.00%
531500 - Software Licenses	\$0	\$0	100.00%	100.00%
531600 - Software Maintenance Agree	\$680	\$700	2.94%	54.29%
536500 - Investigations	\$500	\$350	-30.00%	0.00%
538000 - Performances & Entertainme	\$200	\$1,450	625.00%	0.00%
546000 - Conference & Seminar Regis	\$725	\$0	-100.00%	100.00%
547000 - Travel Expense	\$375	\$0	-100.00%	100.00%
553000 - Printing & Binding	\$0	\$0	100.00%	100.00%
554000 - Signage	\$0	\$0	100.00%	100.00%
557000 - Laundry & Uniforms	\$250	\$200	-20.00%	0.00%
592000 - Software	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$4,515	\$5,295	17.28%	-1.13%
Personnel	\$186,631	\$198,069	6.13%	-2.09%
Operating Expenses	\$24,030	\$27,300	13.61%	8.90%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$4,515	\$5,295	17.28%	-1.13%
Total	\$215,176	\$230,664	7.20%	-0.77%

1419 Gaithersburg Youth Center at Robertson Park

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$ 63,172	\$ 63,172
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time	105,532	105,532
510000 Social Security & Medicare Taxes	12,906	12,906
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	5,590	5,590
514100 Group Insurance - Retirees		
515000 Retirement Contribution	4,894	4,894
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution	1,835	1,835
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 193,929	\$ 193,929

Operating Expenses

521000 Office Supplies		
Paper, Pens and Printer Cartridges	400	400
<i>Subtotal</i>	400	400
522000 General Operating Supplies		
S.P.E.A.K and Camp Supplies	4,650	4,650
Sports Supplies, Arts and Crafts and Tutoring Materials	11,650	11,650
<i>Subtotal</i>	16,300	16,300
522500 Program Activities		
Admissions: X-Plore, Innov8 and Gaithersburg on the Go II	8,550	8,550
<i>Subtotal</i>	8,550	8,550
524000 Supplies for Resale		
Snacks at Youth Center at Robertson Park	1,400	1,400
<i>Subtotal</i>	1,400	1,400
531600 Software Maintenance Agreements		
Maintenance - Network SW/Anti-Virus SW (13)	260	260
Maintenance - Software (Microsoft CALs) (13)	520	520
Maintenance - Software (Security Camera Software License) (5)	300	300
<i>Subtotal</i>	1,080	1,080
536500 Investigations		
Background Checks	350	350
<i>Subtotal</i>	350	350

1419 Gaithersburg Youth Center at Robertson Park

538000 Performances & Entertainment			
Disc Jockey: Camp Innov8 and Xplore, Activity Nights	1,450	1,450	
<i>Subtotal</i>		1,450	1,450
557000 Laundry & Uniforms			
Staff Shirts	200	200	
<i>Subtotal</i>		200	200
Subtotal Operating Expenses		29,730	29,730

Capital Outlay

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (5)	1,600	1,600	
Replacement - Computer Hardware (PC + Monitors) (8 Video)	2,560	2,560	
Replacement - Point-of -Sale Hardware	200	200	
Replacement - Printer (Canon MF5770)	100	100	
Replacement - Projectors (1)	300	300	
Replacement - Scanner (CanoScan LiDE25)	15	15	
Replacement - Security Cameras (3)	460	460	
<i>Subtotal</i>		5,235	5,235
Subtotal Capital Outlay		5,235	5,235
Total		228,894	228,894



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1419 G'BURG YOUTH CTR AT ROBERTSON							
419 G'BURG YOUTH CTR AT ROBERTSON							
1419 501000 FULL TIME	61,171	0	61,171	56,137.09	.00	5,033.91	91.8%
1419 507000 VAC/SICK	0	0	0	1,104.59	.00	-1,104.59	100.0%*
1419 509000 PART-TIME	112,032	0	112,032	99,592.30	.00	12,439.70	88.9%
1419 510000 FICA TAXES	13,250	0	13,250	11,921.51	.00	1,328.49	90.0%
1419 514000 GROUP HEAL	4,887	0	4,887	4,986.36	.00	-99.36	102.0%*
1419 515000 RETIRE401A	4,894	0	4,894	4,588.06	.00	305.94	93.7%
1419 516000 SAVING401K	1,835	0	1,835	1,720.46	.00	114.54	93.8%
1419 521000 OFFICE SUP	400	0	400	319.58	.00	80.42	79.9%
1419 522000 GEN OPERAT	15,300	0	15,300	13,900.80	.00	1,399.20	90.9%
1419 522500 PROG ACT	7,900	0	7,900	8,931.09	.00	-1,031.09	113.1%*
1419 524000 SUPPLES/RE	1,000	0	1,000	1,428.37	.00	-428.37	142.8%*
1419 526000 MACH/EQUIP	0	0	0	284.14	.00	-284.14	100.0%*
1419 531600 SOFT MAINT	700	0	700	81.10	.00	618.90	11.6%
1419 536300 CONTRACT C	0	0	0	160.00	.00	-160.00	100.0%*
1419 536500 INVESTIGTE	350	0	350	223.50	.00	126.50	63.9%
1419 538000 PERF & ENT	1,450	0	1,450	1,040.00	.00	410.00	71.7%
1419 552500 GAS EXP	0	0	0	39.58	.00	-39.58	100.0%*
1419 557000 UNIFORM/LA	200	0	200	173.00	.00	27.00	86.5%
1419 595100 FURN/EQ RE	5,295	0	5,295	5,295.00	.00	.00	100.0%
TOTAL G'BURG YOUTH CTR AT ROBERTSON	230,664	0	230,664	211,926.53	.00	18,737.47	91.9%
TOTAL G'BURG YOUTH CTR AT ROBERTSON	230,664	0	230,664	211,926.53	.00	18,737.47	91.9%

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Parks, Recreation & Culture

1420 - Skate Park

SERVICES PROVIDED:

Skate Park is a 12,300 square-foot facility that provides a unique recreational opportunity for inline skaters, BMX bikes and skateboarders. It is open March through December.

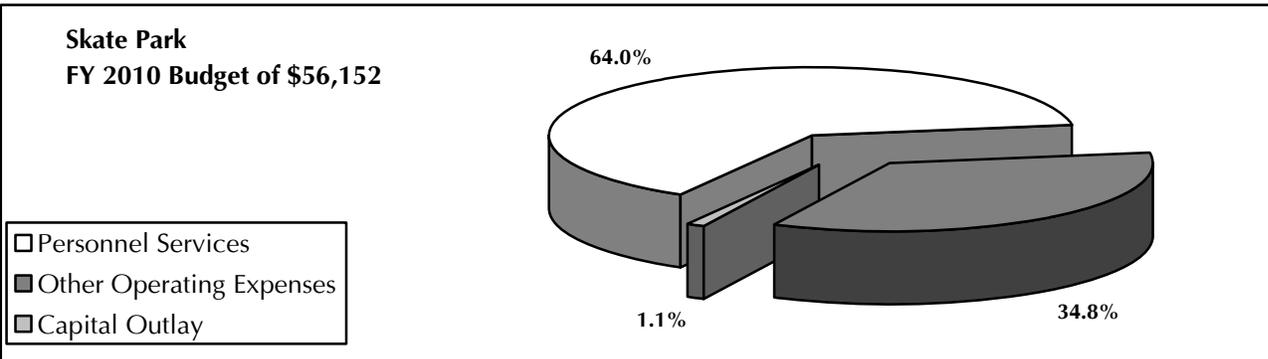
FY WORK PLAN GOALS:

- Provide a fun and safe activity for skateboarders and in-line skaters.
- Provide a unique recreational activity for Gaithersburg teens.

SIGNIFICANT CHANGES FOR FY 10:

- Instructor Services decreased \$6,600 to reflect the elimination of two sessions of School of Skate.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$32,868	\$34,347	\$35,962	\$35,962
Other Operating Expenses	25,820	26,265	19,545	19,545
Capital Outlay	975	655	645	645
TOTAL	\$59,663	\$61,267	\$56,152	\$56,152



Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Total daily attendance	6,600	6,700	6,800
Season memberships	188	190	200
Private lesson sessions	88	90	90

Activity Analysis Report - Adopted

1420 - Skate Park

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
509000 - Salaries, Part-Time Employee	\$30,532	\$31,906	4.50%	4.70%
510000 - Social Security & Medicare T	\$2,336	\$2,441	4.49%	4.71%
521000 - Office Supplies	\$100	\$300	200.00%	-33.33%
522000 - General Operating Supplies	\$2,200	\$2,425	10.23%	0.00%
522500 - Program Activities	\$800	\$950	18.75%	0.00%
524000 - Supplies for Resale	\$1,200	\$1,200	0.00%	0.00%
531500 - Software Licenses	\$0	\$0	100.00%	100.00%
531600 - Software Maintenance Agree	\$320	\$140	-56.25%	-14.29%
536000 - Miscellaneous Professional S	\$3,000	\$2,000	-33.33%	0.00%
536500 - Investigations	\$250	\$250	0.00%	0.00%
537000 - Instructor Services	\$16,750	\$17,800	6.27%	-37.08%
541000 - Advertising	\$1,000	\$1,000	0.00%	0.00%
544000 - Professional Dues & Certifica	\$0	\$0	100.00%	100.00%
554000 - Signage	\$0	\$0	100.00%	100.00%
557000 - Laundry & Uniforms	\$200	\$200	0.00%	0.00%
592000 - Software	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$975	\$655	-32.82%	-1.53%
Personnel	\$32,868	\$34,347	4.50%	4.70%
Operating Expenses	\$25,820	\$26,265	1.72%	-25.59%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$975	\$655	-32.82%	-1.53%
Total	\$59,663	\$61,267	2.69%	-8.35%

1420 Skate Park

Expenditure Statement by Object

**Proposed
2009 - 2010**

**Adopted
2009 - 2010**

Personnel Services

501000 Salaries, Full-Time Employees	\$		\$
505000 Other Taxable Compensation			
507000 Vacation_Sick Pay			
508000 Salaries, Overtime			
508500 Salaries, Employee Agreement			
509000 Salaries, Part-Time		33,406	33,406
510000 Social Security & Medicare Taxes		2,556	2,556
512000 State Unemployment			
513000 Workers' Compensation Insurance			
514000 Group Insurance			
514100 Group Insurance - Retirees			
515000 Retirement Contribution			
515050 Supplemental Retirement Contribution			
515100 Retirement Health Savings (RHS)			
516000 Savings Plan Contribution			
516500 Deferred Compensation			
517000 Dependent Care Expense			
518000 Retirement Plan Withdrawals			
519000 Tuition Reimbursement			
Subtotal Personnel Services	\$	35,962	\$ 35,962

Operating Expenses

521000 Office Supplies			
Membership Cards, Office Pens, Paper, Folders		200	200
<i>Subtotal</i>		200	200
522000 General Operating Supplies			
Program Supplies - Tools, Nails and Repair Materials		2,425	2,425
<i>Subtotal</i>		2,425	2,425
522500 Program Activities			
Trip Admissions and Teen Nights		950	950
<i>Subtotal</i>		950	950
524000 Supplies for Resale			
Rental Equipment and Snacks for Teen Nights		1,200	1,200
<i>Subtotal</i>		1,200	1,200
531600 Software Maintenance Agreements			
Maintenance - Network SW/Anti-Virus SW (1)		20	20
Maintenance - Software (Microsoft CALs) (1)		40	40
Maintenance - Software (Security Camera Software License) (1)		60	60
<i>Subtotal</i>		120	120
536000 Miscellaneous Professional Services			
Repair of Ramp Structures		2,000	2,000
<i>Subtotal</i>		2,000	2,000

1420 Skate Park

536500 Investigations			
Background Checks	250	250	
<i>Subtotal</i>		250	250
537000 Instructor Services			
American In-line Instructors (Revenue Supported)	11,200	11,200	
<i>Subtotal</i>		11,200	11,200
541000 Advertising			
Marketing Promotions	1,000	1,000	
<i>Subtotal</i>		1,000	1,000
557000 Laundry & Uniforms			
Staff Shirts	200	200	
<i>Subtotal</i>		200	200
Subtotal Operating Expenses		19,545	19,545

Capital Outlay

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (1)	320	320	
Replacement - Point- of- Sale Hardware	205	205	
Replacement - Security Cameras (1)	120	120	
<i>Subtotal</i>		645	645
Subtotal Capital Outlay		645	645
Total		56,152	56,152



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/>							
1420 SKATE PARK							
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420 SKATE PARK							
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1420 509000 PART-TIME	31,906	0	31,906	28,298.32	.00	3,607.68	88.7%
1420 510000 FICA TAXES	2,441	0	2,441	2,164.82	.00	276.18	88.7%
1420 521000 OFFICE SUP	300	0	300	171.44	.00	128.56	57.1%
1420 522000 GEN OPERAT	2,425	0	2,425	2,787.69	.00	-362.69	115.0%*
1420 522500 PROG ACT	950	0	950	796.35	.00	153.65	83.8%
1420 524000 SUPPLES/RE	1,200	0	1,200	836.47	.00	363.53	69.7%
1420 531600 SOFT MAINT	140	0	140	.00	.00	140.00	.0%
1420 536000 MISC PROF	2,000	0	2,000	1,250.35	2,000.00	-1,250.35	162.5%*
1420 536500 INVESTIGTE	250	0	250	335.25	.00	-85.25	134.1%*
1420 537000 INSTRUCTOR	17,800	0	17,800	4,965.00	9,775.00	3,060.00	82.8%
1420 541000 ADVERTISIN	1,000	0	1,000	1,036.79	.00	-36.79	103.7%*
1420 546000 CONF/SEMIN	0	0	0	100.00	.00	-100.00	100.0%*
1420 557000 UNIFORM/LA	200	0	200	200.00	.00	.00	100.0%
1420 595100 FURN/EQ RE	655	0	655	655.00	.00	.00	100.0%
TOTAL SKATE PARK	61,267	0	61,267	43,597.48	11,775.00	5,894.52	90.4%
TOTAL SKATE PARK	61,267	0	61,267	43,597.48	11,775.00	5,894.52	90.4%

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Parks, Recreation & Culture

1421 - Casey Community Center

SERVICES PROVIDED:

Casey Community Center is a multi-purpose facility that hosts educational, recreational and social activities for the community and provides opportunities for individuals and organizations to utilize a well-maintained facility for a variety of activities and functions.

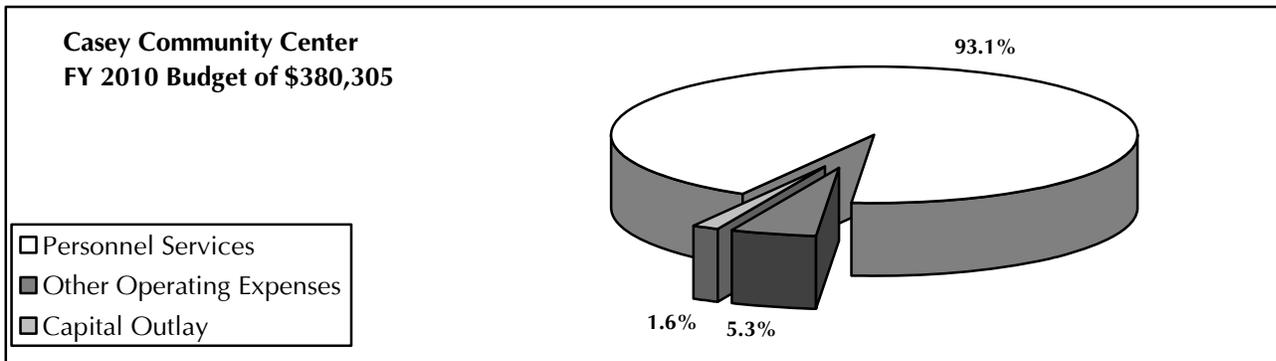
FY WORK PLAN GOALS:

- Implement new marketing strategies to increase awareness of the Center's programs and rental availability.
- Provide citizens a clean and safe public facility and offer outstanding customer service.
- Provide the community with a nurturing and educational preschool program for children 3 to 4 years of age.

SIGNIFICANT CHANGES FOR FY 10:

- No Significant Changes

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$330,234	\$348,472	\$354,215	\$354,215
Other Operating Expenses	21,524	21,705	20,005	20,005
Capital Outlay	3,941	4,895	6,085	6,085
TOTAL	\$355,699	\$375,072	\$380,305	\$380,305



Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Number of room reservations	3,765	4,775	4,000
Number of people utilizing center	92,877	100,000	100,000
Creative Tot Time participants	109	100	100

Activity Analysis Report - Adopted

1421 - Casey Community Center

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$136,932	\$145,833	6.50%	1.99%
509000 - Salaries, Part-Time Employee	\$146,821	\$153,428	4.50%	0.78%
510000 - Social Security & Medicare T	\$21,707	\$22,893	5.46%	1.32%
514000 - Group Insurance	\$9,711	\$10,276	5.82%	14.26%
515000 - Retirement Contribution (401	\$10,955	\$11,667	6.50%	-0.75%
516000 - Savings Plan Contribution (4	\$4,108	\$4,375	6.50%	-0.75%
521000 - Office Supplies	\$550	\$550	0.00%	0.00%
522000 - General Operating Supplies	\$6,100	\$6,100	0.00%	0.00%
522200 - Photographic, Audio, Video S	\$500	\$500	0.00%	-60.00%
522500 - Program Activities	\$150	\$0	-100.00%	100.00%
525000 - Furniture & Fixtures	\$1,470	\$1,470	0.00%	102.04%
531500 - Software Licenses	\$0	\$0	100.00%	100.00%
531600 - Software Maintenance Agree	\$540	\$420	-22.22%	57.14%
536500 - Investigations	\$255	\$210	-17.65%	0.00%
538000 - Performances & Entertainme	\$1,145	\$1,295	13.10%	0.00%
541000 - Advertising	\$6,000	\$6,000	0.00%	-25.00%
544000 - Professional Dues & Certifica	\$75	\$75	0.00%	0.00%
545000 - Magazines, Books & Resourc	\$0	\$0	100.00%	100.00%
546000 - Conference & Seminar Regis	\$275	\$275	0.00%	-63.64%
551100 - Cellular Telephone	\$175	\$220	25.71%	0.00%
553000 - Printing & Binding	\$500	\$500	0.00%	0.00%
554000 - Signage	\$224	\$225	0.45%	0.00%
556000 - Postage	\$375	\$375	0.00%	0.00%
557000 - Laundry & Uniforms	\$200	\$200	0.00%	0.00%
567000 - Rental & Use Charges	\$2,290	\$2,290	0.00%	-100.00%
572000 - Repair & Maintenance - Build	\$700	\$1,000	42.86%	17.50%
573000 - Repair & Maintenance - Mac	\$0	\$0	100.00%	100.00%
592000 - Software	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$3,941	\$4,895	24.21%	24.31%
Personnel	\$330,234	\$348,472	5.52%	1.65%
Operating Expenses	\$21,524	\$21,705	0.84%	-7.83%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$3,941	\$4,895	24.21%	24.31%
Total	\$355,699	\$375,072	5.45%	1.40%

1421 Casey Community Center

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$ 148,737	\$ 148,737
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time	154,620	154,620
510000 Social Security & Medicare Taxes	23,196	23,196
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	11,741	11,741
514100 Group Insurance - Retirees		
515000 Retirement Contribution	11,579	11,579
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution	4,342	4,342
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 354,215	\$ 354,215

Operating Expenses

521000 Office Supplies		
Binders and Laminating Materials	275	275
Easels, Pads and Wall Tape	275	275
<i>Subtotal</i>	550	550
522000 General Operating Supplies		
Cleaning & Sanitary Supplies	1,000	1,000
Decorations, Supplies and Water	650	650
Fans, Heaters and Facility Equipment	700	700
Tot Time Arts and Crafts	1,650	1,650
Tot Time Games and Books	1,200	1,200
Tot Time T-Shirts	900	900
<i>Subtotal</i>	6,100	6,100
522200 Photographic, Audio, Video Supplies		
Cords, Cables and Power Strips	200	200
<i>Subtotal</i>	200	200
525000 Furniture & Fixtures		
Public Use Appliances (Hot Plates, Coffee Pots, Microwave)	300	300
Tables and Chairs	2,670	2,670
<i>Subtotal</i>	2,970	2,970
531600 Software Maintenance Agreements		
Maintenance - Network SW/Anti-Virus SW (3)	60	60
Maintenance - Software (Microsoft CALs) (3)	120	120
Maintenance - Software (Security Camera Software License) (8)	480	480
<i>Subtotal</i>	660	660

1421 Casey Community Center

536500 Investigations			
Background Checks	210	210	
<i>Subtotal</i>		210	210
538000 Performances & Entertainment			
Tot Time Entertainment (4 shows)	1,295	1,295	
<i>Subtotal</i>		1,295	1,295
541000 Advertising			
Newspapers and Community Magazines	4,500	4,500	
<i>Subtotal</i>		4,500	4,500
544000 Professional Dues & Certification Fees			
Maryland Recreation and Parks Association	75	75	
<i>Subtotal</i>		75	75
546000 Conference & Seminar Registration			
Maryland Recreation and Parks Association Workshops	100	100	
<i>Subtotal</i>		100	100
551100 Cellular Telephone			
Community Facility Director	220	220	
<i>Subtotal</i>		220	220
553000 Printing & Binding			
Brochures, Fliers and Postcards	500	500	
<i>Subtotal</i>		500	500
554000 Signage			
Program Banners and Marquee Letters	225	225	
<i>Subtotal</i>		225	225
556000 Postage			
Letters, Permits, Promotional Materials, Fliers	375	375	
<i>Subtotal</i>		375	375
557000 Laundry & Uniforms			
Caretaker Uniforms and Shoes	100	100	
Staff Shirts and Name Tags	100	100	
<i>Subtotal</i>		200	200
572000 Repair & Maintenance - Buildings & Facilities			
Hardware, Supplies and Tools	1,175	1,175	
<i>Subtotal</i>		1,175	1,175
573000 Repair & Maintenance - Machinery & Equipment			
Maintenance & Supplies - Copier (Ricoh MP 2550SP)	650	650	
<i>Subtotal</i>		650	650
Subtotal Operating Expenses		20,005	20,005

Capital Outlay

1421 Casey Community Center

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (Monitor Only) (2)	100	100	
Replacement - Computer Hardware (PC + Monitors) (3)	960	960	
Replacement - Copier (Ricoh MP 2550SP)	1,300	1,300	
Replacement - Fax Machines	60	60	
Replacement - Kitchen Equipment	2,225	2,225	
Replacement - Printer (OfficeJet 5610)	40	40	
Replacement - Security Cameras (9)	1,400	1,400	
<i>Subtotal</i>		6,085	6,085
Subtotal Capital Outlay		6,085	6,085
Total		380,305	380,305



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1421 CASEY COMMUNITY CENTER							
421 CASEY COMMUNITY CENTER							
1421 501000 FULL TIME	145,833	0	145,833	132,823.85	.00	13,009.15	91.1%
1421 505200 OTHER-GFIT	0	0	0	105.00	.00	-105.00	100.0%*
1421 509000 PART-TIME	153,428	0	153,428	99,650.45	.00	53,777.55	64.9%
1421 510000 FICA TAXES	22,893	0	22,893	17,765.99	.00	5,127.01	77.6%
1421 514000 GROUP HEAL	10,276	0	10,276	10,615.66	.00	-339.66	103.3%*
1421 515000 RETIRE401A	11,667	0	11,667	10,691.53	.00	975.47	91.6%
1421 516000 SAVING401K	4,375	0	4,375	4,009.12	.00	365.88	91.6%
1421 521000 OFFICE SUP	550	0	550	530.55	.00	19.45	96.5%
1421 522000 GEN OPERAT	6,100	0	6,100	4,436.51	.00	1,663.49	72.7%
1421 522200 PHOTO SUPP	500	0	500	.00	.00	500.00	.0%
1421 525000 FURN/FIX	1,470	0	1,470	385.99	.00	1,084.01	26.3%
1421 531600 SOFT MAINT	420	0	420	.00	.00	420.00	.0%
1421 536000 MISC PROF	0	0	0	9,920.00	.00	-9,920.00	100.0%*
1421 536300 CONTRACT C	0	0	0	2,080.00	.00	-2,080.00	100.0%*
1421 536500 INVESTIGTE	210	0	210	37.25	.00	172.75	17.7%
1421 538000 PERF & ENT	1,295	0	1,295	700.00	.00	595.00	54.1%
1421 541000 ADVERTISIN	6,000	0	6,000	2,854.97	.00	3,145.03	47.6%
1421 544000 DUES/MEMBE	75	0	75	75.00	.00	.00	100.0%
1421 546000 CONF/SEMIN	275	0	275	20.00	.00	255.00	7.3%
1421 551100 CELLPHONE	220	0	220	79.25	.00	140.75	36.0%
1421 553000 PRINT/BIND	500	0	500	20.00	.00	480.00	4.0%
1421 554000 SIGNAGE	225	0	225	.00	225.00	.00	100.0%
1421 556000 POSTAGE	375	0	375	300.00	.00	75.00	80.0%
1421 557000 UNIFORM/LA	200	0	200	.00	.00	200.00	.0%
1421 567000 RENTAL USE	2,290	0	2,290	1,713.69	.00	576.31	74.8%
1421 572000 R&M-BLDG F	1,000	0	1,000	96.44	.00	903.56	9.6%
1421 595100 FURN/EQ RE	4,895	0	4,895	4,895.00	.00	.00	100.0%
TOTAL CASEY COMMUNITY CENTER	375,072	0	375,072	303,806.25	225.00	71,040.75	81.1%
TOTAL CASEY COMMUNITY CENTER	375,072	0	375,072	303,806.25	225.00	71,040.75	81.1%

SERVICES PROVIDED:

Water Park provides staff, supplies, programs and administrative expenses for the operation of the facility. The Water Park is open from Memorial Day Weekend to Labor Day. The distinctive features of the park are two water slides, each measuring over 180 feet long. The park amenities include: shade structures, two playgrounds, a children’s splash pool and fully equipped changing facilities. A snack bar, operated by Boardwalk Fries, is also available. The pool serves the City’s Summer Camp Program on weekday mornings, followed by afternoon rentals to private camps and day care groups. The Water Park is open from 11a.m. to 7p.m. Sunday - Thursday, and until 7:30 p.m. on Friday and Saturday, for recreational swim to pass holders as well as daily admission patrons. Group swim lessons are offered on weekday evenings and weekend mornings.

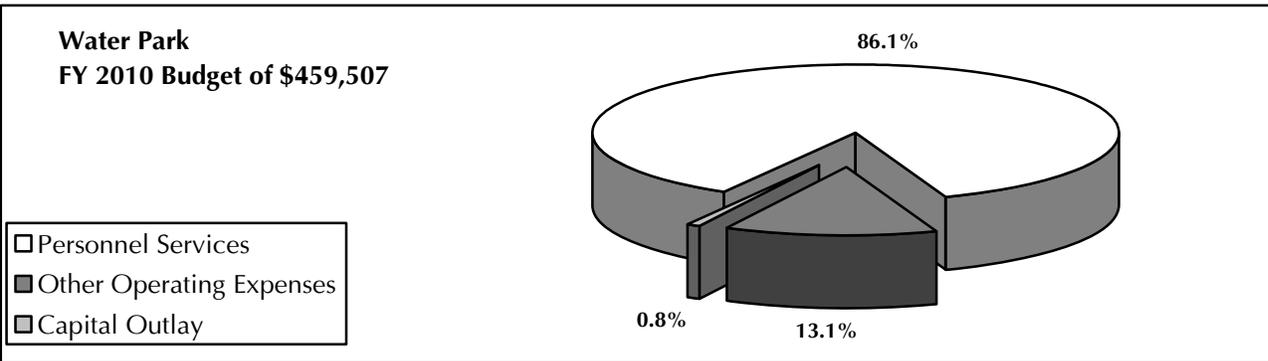
FY WORK PLAN GOALS:

- Continue the in-service program for lifeguards as a means of further enhancing skills and customer service; continue exemplary safety record.
- Continue the ongoing partnership with Boardwalk Fries for the operation of Water Park concessions.
- Continue to provide the City Camp Program with a daily swim activity.
- Continue to serve more than 50 private summer camp and day care groups for their daily swim activity and 28 school groups for their end-of-year swim celebration.
- Coordinate with the City’s Facility Director for the short-term and long-term maintenance and repair needs of the facility.
- Develop a facility study to determine the condition of the aquatic complex and plan for future improvements and enhancements.
- Provide a swim lesson program at the Aquatic Center to compliment the summer lesson program.

SIGNIFICANT CHANGES FOR FY 10:

- No Significant Changes

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$303,505	\$331,494	\$395,577	\$395,577
Other Operating Expenses	59,540	60,410	60,260	60,260
Capital Outlay	5,400	4,635	3,670	3,670
TOTAL	\$368,445	\$396,539	\$459,507	\$459,507



Parks, Recreation & Culture

1422 - Water Park

Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Program attendance (swim lessons)	2,100	2,000	2,000
Membership pass attendance	4,529	4,000	4,000
Group rental attendance (schools, City camps, private day care/camps)	35,088	37,000	37,000
Daily paid admission attendance	39,079	39,000	39,000

Activity Analysis Report - Adopted

1422 - Water Park

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$79,856	\$85,047	6.50%	2.35%
508500 - Salaries, Employment Agree	\$0	\$0	100.00%	100.00%
509000 - Salaries, Part-Time Employe	\$192,922	\$209,754	8.72%	4.23%
510000 - Social Security & Medicare T	\$20,868	\$22,552	8.07%	19.18%
514000 - Group Insurance	\$1,075	\$1,028	-4.37%	430.74%
515000 - Retirement Contribution (401	\$6,388	\$6,804	6.51%	0.00%
515100 - Retirement Health Savings (\$0	\$3,758	100.00%	-32.49%
516000 - Savings Plan Contribution (4	\$2,396	\$2,551	6.47%	0.00%
521000 - Office Supplies	\$1,200	\$1,200	0.00%	16.67%
522000 - General Operating Supplies	\$29,000	\$30,950	6.72%	-3.07%
524000 - Supplies for Resale	\$1,500	\$1,400	-6.67%	14.29%
525000 - Furniture & Fixtures	\$1,000	\$1,000	0.00%	0.00%
526000 - Machinery & Equipment	\$1,900	\$1,900	0.00%	0.00%
531500 - Software Licenses	\$0	\$0	100.00%	100.00%
531600 - Software Maintenance Agree	\$3,120	\$3,020	-3.21%	21.19%
536000 - Miscellaneous Professional S	\$400	\$600	50.00%	0.00%
536200 - Americans with Disabilities A	\$150	\$150	0.00%	0.00%
536500 - Investigations	\$1,500	\$1,500	0.00%	80.00%
541000 - Advertising	\$500	\$500	0.00%	20.00%
544000 - Professional Dues & Certifica	\$1,000	\$1,000	0.00%	0.00%
546000 - Conference & Seminar Regis	\$395	\$390	-1.27%	-100.00%
546300 - In-Service Training	\$1,000	\$1,000	0.00%	0.00%
547000 - Travel Expense	\$500	\$500	0.00%	-100.00%
547100 - Travel Mileage Reimburseme	\$100	\$100	0.00%	0.00%
550700 - Recycling Services/Trash Col	\$300	\$150	-50.00%	-33.33%
551100 - Cellular Telephone	\$175	\$200	14.29%	0.00%
552500 - Vehicle & Equipment Gasolin	\$1,500	\$1,500	0.00%	-86.67%
553000 - Printing & Binding	\$1,000	\$500	-50.00%	80.00%
554000 - Signage	\$2,000	\$1,500	-25.00%	-20.00%
556000 - Postage	\$600	\$600	0.00%	0.00%
557000 - Laundry & Uniforms	\$4,800	\$4,800	0.00%	4.17%
561000 - Local, In-Services Meals	\$300	\$300	0.00%	0.00%
567000 - Rental & Use Charges	\$950	\$800	-15.79%	0.00%
572000 - Repair & Maintenance - Build	\$0	\$200	100.00%	0.00%
573000 - Repair & Maintenance - Mac	\$2,000	\$2,000	0.00%	20.00%
574000 - Repair & Maintenance - Vehi	\$150	\$150	0.00%	0.00%
575000 - Repair & Maintenance - Furni	\$2,500	\$2,500	0.00%	0.00%
592000 - Software	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$4,470	\$4,635	3.69%	-20.82%
596000 - Vehicles & Equipment	\$0	\$0	100.00%	100.00%
596100 - Vehicles & Equipment (Repla	\$930	\$0	-100.00%	100.00%

Activity Analysis Report - Adopted

1422 - Water Park

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
Personnel	\$303,505	\$331,494	9.22%	19.33%
Operating Expenses	\$59,540	\$60,410	1.46%	-0.25%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$5,400	\$4,635	-14.17%	-20.82%
Total	\$368,445	\$396,539	7.63%	15.88%

1422 Water Park

Expenditure Statement by Object

**Proposed
2009 - 2010**

**Adopted
2009 - 2010**

Personnel Services

501000 Salaries, Full-Time Employees	\$ 87,047	\$ 87,047
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement	45,680	45,680
509000 Salaries, Part-Time	218,624	218,624
510000 Social Security & Medicare Taxes	26,878	26,878
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	5,456	5,456
514100 Group Insurance - Retirees		
515000 Retirement Contribution	6,804	6,804
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)	2,537	2,537
516000 Savings Plan Contribution	2,551	2,551
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 395,577	\$ 395,577

Operating Expenses

521000 Office Supplies		
Cash Register/Credit Card Receipts; Registration Materials	550	550
Toner for Fax Machine, Copier and Printer	850	850
<i>Subtotal</i>	1,400	1,400
522000 General Operating Supplies		
Bank Charges	650	650
First Aid, Cleaning, Custodial, Pool and Teaching Supplies	7,000	7,000
Pool Chemicals (Carbon Dioxide Gas, Sodium Hypochlorite)	22,350	22,350
<i>Subtotal</i>	30,000	30,000
524000 Supplies for Resale		
Staff Apparel	775	775
Sunscreen, Rubber Pants, Swim Diapers and Locks	825	825
<i>Subtotal</i>	1,600	1,600
525000 Furniture & Fixtures		
Umbrellas Tables & Pool Seating	1,000	1,000
<i>Subtotal</i>	1,000	1,000
526000 Machinery & Equipment		
Chemical Controllers/ Sensors, Radios, Security Camera	1,900	1,900
<i>Subtotal</i>	1,900	1,900

1422 Water Park

531600 Software Maintenance Agreements			
Maintenance - Network SW/Anti-Virus SW (3)	60	60	
Maintenance - Software (Kronos Time Keeper Central)	3,300	3,300	
Maintenance - Software (Microsoft CALs) (3)	120	120	
Maintenance - Software (Security Camera Software License) (3)	180	180	
<i>Subtotal</i>		3,660	3,660
536000 Miscellaneous Professional Services			
Pool Repair Consultant	200	200	
Special Cleaning Service Projects	400	400	
<i>Subtotal</i>		600	600
536200 Americans with Disabilities Act			
Interpreter Services	150	150	
<i>Subtotal</i>		150	150
536500 Investigations			
Background Checks	2,700	2,700	
<i>Subtotal</i>		2,700	2,700
541000 Advertising			
Newspaper Advertisement and Banners	600	600	
<i>Subtotal</i>		600	600
544000 Professional Dues & Certification Fees			
Maryland Recreation and Parks Association	100	100	
Pool Operators Courses for Staff	400	400	
Pool Operators Test and License for Staff	500	500	
<i>Subtotal</i>		1,000	1,000
546300 In-Service Training			
CPR, AED, First Aid, and Lifeguard Training Materials	1,000	1,000	
<i>Subtotal</i>		1,000	1,000
547100 Travel Mileage Reimbursement			
	100	100	
<i>Subtotal</i>		100	100
550700 Recycling Services/Trash Collection			
Biohazard Pick-up Service Fees	100	100	
<i>Subtotal</i>		100	100
551100 Cellular Telephone			
Aquatic Facility Director	200	200	
<i>Subtotal</i>		200	200
552500 Vehicle & Equipment Gasoline Expense			
Gasoline for Golf Cart and Pressure Washer	200	200	
<i>Subtotal</i>		200	200
553000 Printing & Binding			
Brochures and Inserts for Water Park	200	200	
Employee Handbooks, (Lifeguards, Cashiers, Managers)	350	350	
Wristbands	350	350	
<i>Subtotal</i>		900	900

1422 Water Park

554000 Signage			
Rules and Regulations, Admission Policies, Pool Fees	1,200	1,200	
<i>Subtotal</i>		1,200	1,200
556000 Postage			
Letters, Promotional Materials and Pass Renewal Mailings	600	600	
<i>Subtotal</i>		600	600
557000 Laundry & Uniforms			
Staff Shirts, Guard Shorts and Whistles	5,000	5,000	
<i>Subtotal</i>		5,000	5,000
561000 Local, In-Services Meals			
All Day In-Service Training Meetings	300	300	
<i>Subtotal</i>		300	300
567000 Rental & Use Charges			
CO2 Cylinder - Main and Tot Pools	650	650	
Pool Drain and Clean Equipment	150	150	
<i>Subtotal</i>		800	800
572000 Repair & Maintenance - Buildings & Facilities			
Repair Parts for Water Features	200	200	
<i>Subtotal</i>		200	200
573000 Repair & Maintenance - Machinery & Equipment			
Chemical Feeder & Controller System	950	950	
CO2 System and Sump Pump	550	550	
Filter Systems and Water Level Control	900	900	
<i>Subtotal</i>		2,400	2,400
574000 Repair & Maintenance - Vehicles			
Golf Cart (1 Unit)	150	150	
<i>Subtotal</i>		150	150
575000 Repair & Maintenance - Furniture & Equipment			
Repair and Re-strap Deck Chairs Offsite, Canopy Repairs	2,500	2,500	
<i>Subtotal</i>		2,500	2,500
Subtotal Operating Expenses		60,260	60,260

Capital Outlay

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (4)	1,280	1,280	
Replacement - Fax Machines	40	40	
Replacement - Point- of- Sale Hardware	190	190	
Replacement - Printer (Brother HL-5140)	50	50	
Replacement - Printer (HP LaserJet 3020)	85	85	
Replacement - Security Cameras (3)	525	525	
Replacement- Water Play Feature	1,500	1,500	
<i>Subtotal</i>		3,670	3,670
Subtotal Capital Outlay		3,670	3,670

1422 Water Park

Total	459,507	459,507
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City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1422 WATER PARK AT BOHRER PARK							
422 WATER PARK AT BOHRER PARK							
1422 501000 FULL TIME	85,047	0	85,047	78,046.78	.00	7,000.22	91.8%
1422 505200 OTHER-GFIT	0	0	0	261.00	.00	-261.00	100.0%*
1422 508000 OVERTIME	0	0	0	47.25	.00	-47.25	100.0%*
1422 508500 CONTRACT	0	0	0	33,600.00	.00	-33,600.00	100.0%*
1422 509000 PART-TIME	209,754	0	209,754	138,190.44	.00	71,563.56	65.9%
1422 510000 FICA TAXES	22,552	0	22,552	19,191.10	.00	3,360.90	85.1%
1422 514000 GROUP HEAL	1,028	0	1,028	7,006.01	.00	-5,978.01	681.5%*
1422 515000 RETIRE401A	6,804	0	6,804	6,284.08	.00	519.92	92.4%
1422 515100 RETIRE-RHS	3,758	0	3,758	4,052.14	.00	-294.14	107.8%*
1422 516000 SAVING401K	2,551	0	2,551	2,356.58	.00	194.42	92.4%
1422 521000 OFFICE SUP	1,200	0	1,200	1,053.22	.00	146.78	87.8%
1422 522000 GEN OPERAT	30,950	0	30,950	20,951.03	12,661.76	-2,662.79	108.6%*
1422 524000 SUPPLES/RE	1,400	0	1,400	1,416.80	.00	-16.80	101.2%*
1422 525000 FURN/FIX	1,000	0	1,000	.00	.00	1,000.00	.0%
1422 526000 MACH/EQUIP	1,900	0	1,900	244.70	.00	1,655.30	12.9%
1422 531600 SOFT MAINT	3,020	0	3,020	764.27	.00	2,255.73	25.3%
1422 533000 LEGAL	0	0	0	331.65	.00	-331.65	100.0%*
1422 536000 MISC PROF	600	0	600	.00	.00	600.00	.0%
1422 536200 ADA	150	0	150	.00	.00	150.00	.0%
1422 536500 INVESTIGTE	1,500	0	1,500	1,639.00	.00	-139.00	109.3%*
1422 541000 ADVERTISIN	500	0	500	560.24	.00	-60.24	112.0%*
1422 544000 DUES/MEMBE	1,000	0	1,000	525.00	.00	475.00	52.5%
1422 546000 CONF/SEMIN	390	0	390	208.00	.00	182.00	53.3%
1422 546300 IN-SERVICE	1,000	0	1,000	81.85	.00	918.15	8.2%
1422 547000 TRAVEL EXP	500	0	500	18.00	.00	482.00	3.6%
1422 547100 LOC TRAVEL	100	0	100	.00	.00	100.00	.0%
1422 550700 SOLID WAST	150	0	150	31.50	.00	118.50	21.0%
1422 551100 CELLPHONE	200	0	200	189.91	.00	10.09	95.0%
1422 552500 GAS EXP	1,500	0	1,500	68.01	.00	1,431.99	4.5%
1422 553000 PRINT/BIND	500	0	500	.00	.00	500.00	.0%
1422 554000 SIGNAGE	1,500	0	1,500	340.00	.00	1,160.00	22.7%
1422 556000 POSTAGE	600	0	600	605.49	.00	-5.49	100.9%*
1422 557000 UNIFORM/LA	4,800	0	4,800	3,580.35	.00	1,219.65	74.6%
1422 560000 MISCELLANE	0	0	0	127.26	.00	-127.26	100.0%*
1422 561000 LOCAL MEAL	300	0	300	285.88	.00	14.12	95.3%
1422 567000 RENTAL USE	800	0	800	421.26	479.00	-100.26	112.5%*
1422 572000 R&M-BLDG F	200	0	200	.00	.00	200.00	.0%



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1422 573000 R&M-MACH/E	2,000	0	2,000	2,630.19	.00	-630.19	131.5%*
1422 574000 R&M-VEHICL	150	0	150	391.78	.00	-241.78	261.2%*
1422 575000 R&M-FURN/E	2,500	0	2,500	1,219.00	.00	1,281.00	48.8%
1422 595100 FURN/EQ RE	4,635	0	4,635	4,635.00	.00	.00	100.0%
TOTAL WATER PARK AT BOHRER PARK	396,539	0	396,539	331,354.77	13,140.76	52,043.47	86.9%
TOTAL WATER PARK AT BOHRER PARK	396,539	0	396,539	331,354.77	13,140.76	52,043.47	86.9%

Vehicle Replacement: 1422 - Water Park

Unit	Year	Make	Model	VIN	Cost	Repl. Cost	VRF Balance	Budget Amt.	Purchased	Repl. Date	Yrs.
8968	1999	Carryall	Utility		\$5,413.00	\$0.00	\$502.40	\$0.00	07/01/1999	07/01/1999	-10
						\$0.00	\$502.40	\$0.00			

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Parks, Recreation & Culture

1423 - Gaithersburg Arts Barn

SERVICES PROVIDED:

Gaithersburg Arts Barn provides administration and programming of arts events at the Arts Barn and Kentlands Mansion. These include visual art exhibits and classes, theatrical, musical and literary performances and workshops. Visual arts studio rentals, theater rentals and a gift shop also provide arts opportunities for the community.

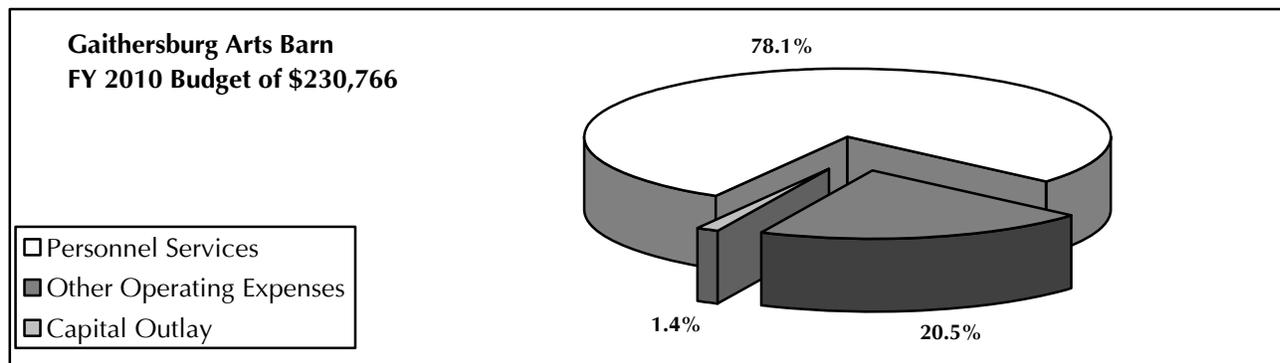
FY WORK PLAN GOALS:

- Expand art classes through the use of the Mansion at off-rental times.
- Increase dual events between the Mansion and Arts Barn to include Music on the Move, Murder Mystery Dinner Theatre, Movie and Wine Theme Nights, and Gallery Nights.
- Market the Arts Barn and Mansion as a Conference Center.
- Present quality and diverse arts programs and develop partnership opportunities with arts organizations in the community.
- Support and promote the work, education and participation of local artists.

SIGNIFICANT CHANGES FOR FY 10:

- No Significant Changes

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$166,462	\$175,645	\$180,241	\$180,241
Other Operating Expenses	50,820	50,910	47,345	47,345
Capital Outlay	2,485	2,435	3,180	3,180
TOTAL	\$219,767	\$228,990	\$230,766	\$230,766



Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Theatrical and musical performances	193	190	190
Dual Arts Barn/ Mansion Programs			2,000
Arts Barn attendance	27,410	32,000	32,000
Artist feature in Arts Barn Shop	140	145	160
Art classes, camps and workshops offered	161	180	180

Activity Analysis Report - Adopted

1423 - Gaithersburg Arts Barn

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$53,070	\$56,520	6.50%	3.54%
509000 - Salaries, Part-Time Employee	\$84,783	\$88,598	4.50%	2.24%
510000 - Social Security & Medicare T	\$10,546	\$11,102	5.27%	2.75%
514000 - Group Insurance	\$12,225	\$13,207	8.03%	2.32%
515000 - Retirement Contribution (401	\$4,246	\$4,522	6.50%	0.00%
516000 - Savings Plan Contribution (4	\$1,592	\$1,696	6.53%	0.00%
521000 - Office Supplies	\$500	\$500	0.00%	0.00%
522000 - General Operating Supplies	\$6,500	\$6,500	0.00%	-7.69%
522200 - Photographic, Audio, Video S	\$0	\$0	100.00%	100.00%
522500 - Program Activities	\$0	\$0	100.00%	100.00%
524000 - Supplies for Resale	\$1,000	\$1,000	0.00%	0.00%
525000 - Furniture & Fixtures	\$0	\$0	100.00%	100.00%
531500 - Software Licenses	\$0	\$0	100.00%	100.00%
531600 - Software Maintenance Agree	\$635	\$675	6.30%	-35.56%
533000 - Legal	\$5,730	\$5,730	0.00%	-35.78%
536000 - Miscellaneous Professional S	\$1,000	\$1,000	0.00%	0.00%
536200 - Americans with Disabilities A	\$150	\$150	0.00%	0.00%
536500 - Investigations	\$200	\$200	0.00%	0.00%
536800 - Security Services	\$0	\$0	100.00%	100.00%
538000 - Performances & Entertainme	\$7,000	\$7,000	0.00%	-19.29%
541000 - Advertising	\$16,400	\$16,400	0.00%	6.10%
542000 - Awards & Presentations	\$0	\$0	100.00%	100.00%
547000 - Travel Expense	\$0	\$0	100.00%	100.00%
551100 - Cellular Telephone	\$225	\$225	0.00%	-100.00%
553000 - Printing & Binding	\$3,800	\$3,800	0.00%	-21.05%
554000 - Signage	\$5,630	\$5,630	0.00%	0.00%
556000 - Postage	\$1,000	\$1,000	0.00%	0.00%
561000 - Local, In-Services Meals	\$200	\$200	0.00%	0.00%
573000 - Repair & Maintenance - Mac	\$850	\$900	5.88%	-27.78%
592000 - Software	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$2,485	\$2,435	-2.01%	30.60%
Personnel	\$166,462	\$175,645	5.52%	2.62%
Operating Expenses	\$50,820	\$50,910	0.18%	-7.00%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$2,485	\$2,435	-2.01%	30.60%
Total	\$219,767	\$228,990	4.20%	0.78%

1423 Gaithersburg Arts Barn

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$ 58,520	\$ 58,520
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time	90,583	90,583
510000 Social Security & Medicare Taxes	11,407	11,407
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	13,513	13,513
514100 Group Insurance - Retirees		
515000 Retirement Contribution	4,522	4,522
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution	1,696	1,696
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 180,241	\$ 180,241

Operating Expenses

521000 Office Supplies		
Ink, Easel Pads and Tape	500	500
<i>Subtotal</i>	500	500
522000 General Operating Supplies		
Materials for Classes, Workshops and Summer Camps	5,000	5,000
Materials for Concerts and Partnership Programs	1,000	1,000
<i>Subtotal</i>	6,000	6,000
524000 Supplies for Resale		
Snacks and Beverages	1,000	1,000
<i>Subtotal</i>	1,000	1,000
531600 Software Maintenance Agreements		
Maintenance - Network SW/Anti-Virus SW (3)	60	60
Maintenance - Software (Adobe Acrobat) (1)	30	30
Maintenance - Software (Adobe InDesign) (3)	225	225
Maintenance - Software (Microsoft CALs) (3)	120	120
<i>Subtotal</i>	435	435
533000 Legal		
County Licenses	1,680	1,680
Royalty Fees - Theatre Performances	2,000	2,000
<i>Subtotal</i>	3,680	3,680

1423 Gaithersburg Arts Barn

536000 Miscellaneous Professional Services			
Piano Tuning	500	500	
Technical Support	500	500	
<i>Subtotal</i>		1,000	1,000
536200 Americans with Disabilities Act			
Interpreter Services	150	150	
<i>Subtotal</i>		150	150
536500 Investigations			
Background Checks	200	200	
<i>Subtotal</i>		200	200
538000 Performances & Entertainment			
Artist Fees: Children's Performances	850	850	
Artist Fees: Concerts Series	3,000	3,000	
Artist Fees: Opera	800	800	
Artist Fees: Partnership Events	500	500	
Artist Fees: Theatre Performances	500	500	
<i>Subtotal</i>		5,650	5,650
541000 Advertising			
Newspaper Announcements for Theatre Performance Auditions	1,400	1,400	
Newspapers	16,000	16,000	
<i>Subtotal</i>		17,400	17,400
542000 Awards & Presentations			
Young Artists Award	850	850	
<i>Subtotal</i>		850	850
553000 Printing & Binding			
Postcards - Theatre Performances	1,200	1,200	
Tickets, Fliers, Programs and Calendars	1,800	1,800	
<i>Subtotal</i>		3,000	3,000
554000 Signage			
Program Banners	5,630	5,630	
<i>Subtotal</i>		5,630	5,630
556000 Postage			
Letters, Promotional Materials and Rental Permits	1,000	1,000	
<i>Subtotal</i>		1,000	1,000
561000 Local, In-Services Meals			
Meetings and Trainings	200	200	
<i>Subtotal</i>		200	200
573000 Repair & Maintenance - Machinery & Equipment			
Maintenance & Supplies - Copier (Ricoh MP 2550SP)	650	650	
<i>Subtotal</i>		650	650
Subtotal Operating Expenses		47,345	47,345

Capital Outlay

1423 Gaithersburg Arts Barn

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (3)	960		960
Replacement - Copier (Ricoh MP 2550SP)	1,300		1,300
Replacement - Fax Machines	40		40
Replacement - Point- of- Sale Hardware	130		130
Replacement - Projector (Theater)	750		750
<i>Subtotal</i>		3,180	3,180
Subtotal Capital Outlay		3,180	3,180
Total		230,766	230,766



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1423 GAITHERSBURG ARTS BARN							
423 GAITHERSBURG ARTS BARN							
1423 501000 FULL TIME	56,520	0	56,520	51,867.82	.00	4,652.18	91.8%
1423 505200 OTHER-GFIT	0	0	0	261.00	.00	-261.00	100.0%*
1423 509000 PART-TIME	88,598	0	88,598	109,129.74	.00	-20,531.74	123.2%*
1423 510000 FICA TAXES	11,102	0	11,102	12,115.05	.00	-1,013.05	109.1%*
1423 514000 GROUP HEAL	13,207	0	13,207	12,515.25	.00	691.75	94.8%
1423 515000 RETIRE401A	4,522	0	4,522	4,223.16	.00	298.84	93.4%
1423 516000 SAVING401K	1,696	0	1,696	1,583.77	.00	112.23	93.4%
1423 521000 OFFICE SUP	500	0	500	808.67	.00	-308.67	161.7%*
1423 522000 GEN OPERAT	6,500	0	6,500	5,677.12	.00	822.88	87.3%
1423 522200 PHOTO SUPP	0	0	0	93.61	.00	-93.61	100.0%*
1423 522500 PROG ACT	0	0	0	7.00	.00	-7.00	100.0%*
1423 524000 SUPPLES/RE	1,000	0	1,000	939.01	.00	60.99	93.9%
1423 525000 FURN/FIX	0	0	0	140.00	.00	-140.00	100.0%*
1423 531600 SOFT MAINT	675	0	675	287.30	.00	387.70	42.6%
1423 533000 LEGAL	5,730	0	5,730	990.00	.00	4,740.00	17.3%
1423 536000 MISC PROF	1,000	0	1,000	475.00	.00	525.00	47.5%
1423 536200 ADA	150	0	150	250.00	.00	-100.00	166.7%*
1423 536500 INVESTIGTE	200	0	200	206.25	.00	-6.25	103.1%*
1423 538000 PERF & ENT	7,000	0	7,000	2,300.00	.00	4,700.00	32.9%
1423 541000 ADVERTISIN	16,400	0	16,400	15,059.20	.00	1,340.80	91.8%
1423 551100 CELLPHONE	225	0	225	246.39	.00	-21.39	109.5%*
1423 553000 PRINT/BIND	3,800	0	3,800	2,285.50	.00	1,514.50	60.1%
1423 554000 SIGNAGE	5,630	0	5,630	4,476.00	1,875.00	-721.00	112.8%*
1423 556000 POSTAGE	1,000	0	1,000	830.87	.00	169.13	83.1%
1423 561000 LOCAL MEAL	200	0	200	123.61	.00	76.39	61.8%
1423 573000 R&M-MACH/E	900	0	900	606.00	.00	294.00	67.3%
1423 595100 FURN/EQ RE	2,435	0	2,435	2,435.00	.00	.00	100.0%
TOTAL GAITHERSBURG ARTS BARN	228,990	0	228,990	229,932.32	1,875.00	-2,817.32	101.2%
TOTAL GAITHERSBURG ARTS BARN	228,990	0	228,990	229,932.32	1,875.00	-2,817.32	101.2%

Parks, Recreation & Culture

1424 - Gaithersburg Youth Center at Olde Towne

SERVICES PROVIDED:

Gaithersburg Olde Towne Youth Center provides programming for middle school students during after-school hours. In the summer the facility is home to Camp Venture, a program designed specifically for middle school students.

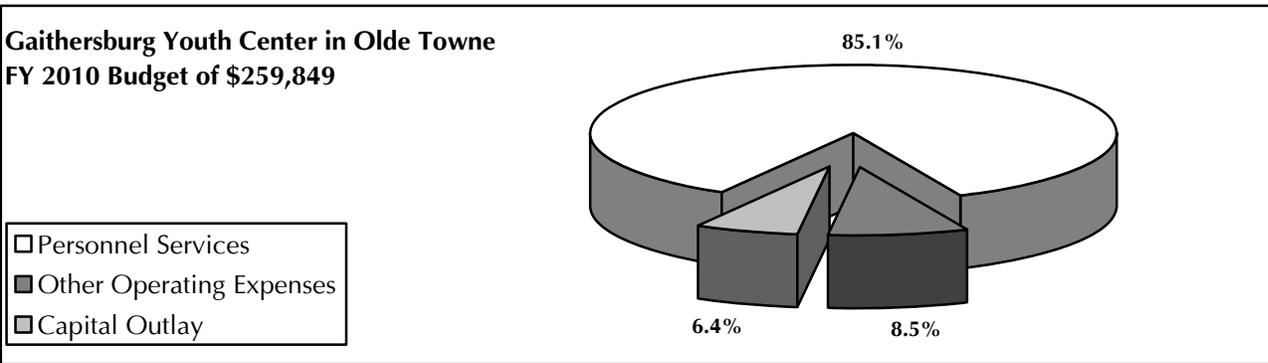
FY WORK PLAN GOALS:

- Provide a 9th grade mentoring program, encouraging participants to be youth of character.
- Provide a diversity of experiences that will challenge the interest of the pre-teen population.
- Provide full-day programming on professional days off from school.
- Provide positive social and educational after-school programs and activities for grades 6 - 9.
- Provide quality recreational programs on early dismissal days.

SIGNIFICANT CHANGES FOR FY 10:

- Furniture & Equipment (Replacement) increased \$15,020 to reflect the starting of a replacement fund for the new audio recording studio equipment.
- General Operating Supplies decreased \$6,000 to reflect a reduction from FY 2009 during the transition to the new Youth Center under construction.
- Program Activities decreased \$29,625 to reflect not having to temporarily relocate programs while the new Youth Center is under construction.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$161,825	\$173,818	\$221,169	\$221,169
Other Operating Expenses	25,800	52,460	22,155	22,155
Capital Outlay	0	1,505	16,525	16,525
TOTAL	\$187,625	\$227,783	\$259,849	\$259,849



Parks, Recreation & Culture
1424 - Gaithersburg Youth Center at Olde Towne

Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Youth Center Attendance	9,100	10,000	12,000
Girls Lounge mentoring program participants	12	15	20
Friday Fun Night programs	5	7	9
Boyzz and Girlzz Breaks	20	40	50

Activity Analysis Report - Adopted

1424 - Gaithersburg Youth Center at Olde Towne

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$51,807	\$65,092	25.64%	3.07%
509000 - Salaries, Part-Time Employee	\$92,457	\$85,141	-7.91%	48.54%
510000 - Social Security & Medicare T	\$11,036	\$11,493	4.14%	28.83%
514000 - Group Insurance	\$826	\$4,932	497.09%	14.44%
515000 - Retirement Contribution (401	\$4,145	\$5,207	25.62%	0.00%
516000 - Savings Plan Contribution (4	\$1,554	\$1,953	25.68%	0.00%
521000 - Office Supplies	\$400	\$400	0.00%	0.00%
522000 - General Operating Supplies	\$10,400	\$17,850	71.63%	-33.61%
522500 - Program Activities	\$13,600	\$31,000	127.94%	-95.56%
524000 - Supplies for Resale	\$1,000	\$1,000	0.00%	80.00%
531600 - Software Maintenance Agree	\$0	\$560	100.00%	396.43%
536000 - Miscellaneous Professional S	\$0	\$0	100.00%	100.00%
536500 - Investigations	\$200	\$200	0.00%	0.00%
538000 - Performances & Entertainme	\$0	\$1,250	100.00%	0.00%
557000 - Laundry & Uniforms	\$200	\$200	0.00%	150.00%
573000 - Repair & Maintenance - Mac	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$0	\$1,505	100.00%	998.01%
Personnel	\$161,825	\$173,818	7.41%	27.24%
Operating Expenses	\$25,800	\$52,460	103.33%	-57.77%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$0	\$1,505	0.00%	998.01%
Total	\$187,625	\$227,783	21.40%	14.08%

1424 Gaithersburg Youth Center at Olde Towne

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$ 67,091	\$ 67,091
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time	126,467	126,467
510000 Social Security & Medicare Taxes	14,807	14,807
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	5,644	5,644
514100 Group Insurance - Retirees		
515000 Retirement Contribution	5,207	5,207
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution	1,953	1,953
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 221,169	\$ 221,169

Operating Expenses

521000 Office Supplies		
Membership Cards, Printer Cartridges, Paper	400	400
<i>Subtotal</i>	400	400
522000 General Operating Supplies		
Sports Supplies, Arts and Crafts and Tutoring Materials	11,850	11,850
<i>Subtotal</i>	11,850	11,850
522500 Program Activities		
Admissions for Camp Innov8, and Mentoring Programs	1,375	1,375
<i>Subtotal</i>	1,375	1,375
524000 Supplies for Resale		
Snacks at Olde Towne Youth Center	1,800	1,800
<i>Subtotal</i>	1,800	1,800
531600 Software Maintenance Agreements		
Maintenance - Network SW/Anti-virus SW (4)	80	80
Maintenance - Software (Microsoft CALs) (4)	160	160
Maintenance - Software (Pro Tools Studio and Lab Licenses)	2,000	2,000
Maintenance - Software (Security Camera Software License) (9)	540	540
<i>Subtotal</i>	2,780	2,780
536500 Investigations		
Background Checks	200	200
<i>Subtotal</i>	200	200

1424 Gaithersburg Youth Center at Olde Towne

538000 Performances & Entertainment			
Disc Jockey: Friday Fun Night Programs	1,250	1,250	
<i>Subtotal</i>		1,250	1,250
557000 Laundry & Uniforms			
Staff Shirts	500	500	
<i>Subtotal</i>		500	500
573000 Repair & Maintenance - Machinery & Equipment			
Maintenance - Audio Recording Studio Hardware	2,000	2,000	
<i>Subtotal</i>		2,000	2,000
Subtotal Operating Expenses		22,155	22,155

Capital Outlay

595100 Furniture & Equipment (Replacement)			
Replacement - Audio Recording Studio Equipment	15,000	15,000	
Replacement - Computer Hardware (PC + Monitors) (4)	1,280	1,280	
Replacement - Point of Sale Hardware	175	175	
Replacement - Printer (Canon MF5770)	70	70	
<i>Subtotal</i>		16,525	16,525
Subtotal Capital Outlay		16,525	16,525
Total		259,849	259,849



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1424 G'BURG YOUTH CTR AT OLDE TOWNE							
424 G'BURG YOUTH CTR AT OLDE TOWNE							
1424 501000 FULL TIME	65,092	0	65,092	59,733.75	.00	5,358.25	91.8%
1424 507000 VAC/SICK	0	0	0	1,251.75	.00	-1,251.75	100.0%*
1424 509000 PART-TIME	85,141	0	85,141	84,864.51	.00	276.49	99.7%
1424 510000 FICA TAXES	11,493	0	11,493	11,023.59	.00	469.41	95.9%
1424 514000 GROUP HEAL	4,932	0	4,932	3,070.70	.00	1,861.30	62.3%
1424 515000 RETIRE401A	5,207	0	5,207	4,901.16	.00	305.84	94.1%
1424 516000 SAVING401K	1,953	0	1,953	1,800.30	.00	152.70	92.2%
1424 521000 OFFICE SUP	400	0	400	.00	.00	400.00	.0%
1424 522000 GEN OPERAT	17,850	0	17,850	14,754.50	.00	3,095.50	82.7%
1424 522500 PROG ACT	31,000	0	31,000	4,031.76	7,914.29	19,053.95	38.5%
1424 524000 SUPPLES/RE	1,000	0	1,000	1,273.77	.00	-273.77	127.4%*
1424 526000 MACH/EQUIP	0	0	0	284.15	.00	-284.15	100.0%*
1424 531600 SOFT MAINT	560	0	560	.00	.00	560.00	.0%
1424 536500 INVESTIGTE	200	0	200	37.25	.00	162.75	18.6%
1424 538000 PERF & ENT	1,250	0	1,250	.00	.00	1,250.00	.0%
1424 557000 UNIFORM/LA	200	0	200	137.50	.00	62.50	68.8%
1424 595100 FURN/EQ RE	1,505	0	1,505	1,505.00	.00	.00	100.0%
TOTAL G'BURG YOUTH CTR AT OLDE TOWNE	227,783	0	227,783	188,669.69	7,914.29	31,199.02	86.3%
TOTAL G'BURG YOUTH CTR AT OLDE TOWNE	227,783	0	227,783	188,669.69	7,914.29	31,199.02	86.3%

Parks, Recreation & Culture

1425 - Seniors Program

SERVICES PROVIDED:

Gaithersburg Upcounty Senior Center provides staff, programs and services for adults 55 years of age or older. The center facilitates opportunities for seniors to build friendships and participate in a wide variety of educational, recreational, wellness, and social service programs. The center enjoys participation by members representing more than 72 cultures and promotes the CHARACTER COUNTS! values endorsed by the City of Gaithersburg.

FY WORK PLAN GOALS:

- Develop partnerships with an emphasis on community hospitals to broaden programs and services.
- Encourage continuing education for those who have become certified in adult fitness programming.

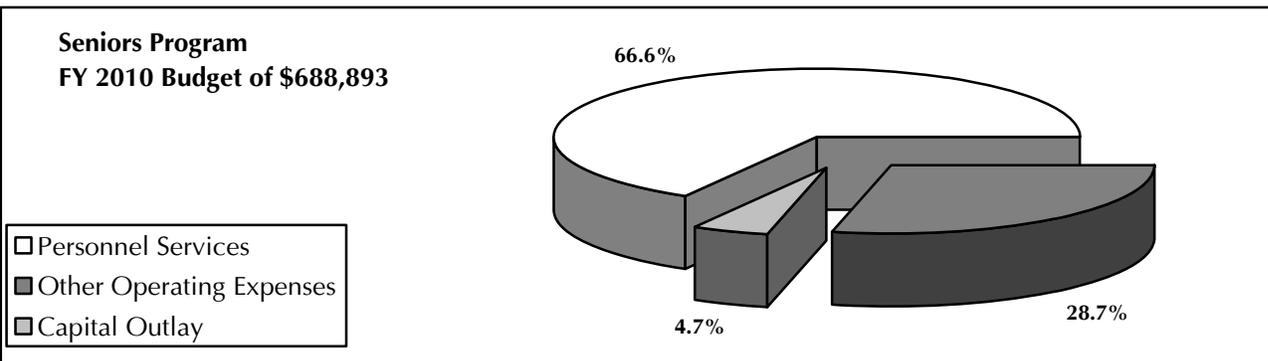
FY WORK PLAN GOALS (Cont.)

- Partner with other departments within Parks, Recreation and Culture to utilize Center during evening and off-hours.
- Plan for future community needs by researching facilities, funding, programming and services for older adults.
- Promote member- driven programs that celebrate the diversity of the Senior Center.
- Re-establish and expand the Annual Active Aging Expo to attract county participation as well as grow the number of local attendees.
- Utilize off-site facilities to expand program offerings.
- Work with City grant writer to identify possibilities to enhance services at the Senior Center.

SIGNIFICANT CHANGES FOR FY 10:

- Vehicles & Equipment (Replacement) decreased \$13,360 to reflect a vehicle which has been fully funded.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$393,872	\$427,037	\$458,530	\$458,530
Other Operating Expenses	206,038	201,429	197,688	197,688
Capital Outlay	55,150	45,800	32,675	32,675
TOTAL	\$655,060	\$674,266	\$688,893	\$688,893



Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Registered members - residents	303	315	330
Registered members - nonresidents	522	500	522
Nutrition program - meals served	6,514	8,000	6700
Attendees at Senior Center events and programs	69,350	68,300	72,000

Activity Analysis Report - Adopted

1425 - Seniors Program

Object	FY '08	FY '09	% Change		
			FY '08 - FY '09	FY '10	
					FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$229,689	\$245,831	7.03%	\$262,766	6.89%
508500 - Salaries, Employment Agree	\$19,292	\$21,059	9.16%	\$31,120	47.78%
509000 - Salaries, Part-Time Employe	\$67,519	\$70,557	4.50%	\$60,911	-13.67%
510000 - Social Security & Medicare T	\$24,212	\$25,815	6.62%	\$27,142	5.14%
514000 - Group Insurance	\$26,994	\$33,397	23.72%	\$45,136	35.15%
515000 - Retirement Contribution (401	\$18,375	\$19,666	7.03%	\$20,221	2.82%
515050 - Supplemental Retirement Co	\$0	\$0	100.00%	\$1,536	100.00%
515100 - Retirement Health Savings (\$0	\$3,337	100.00%	\$2,115	-36.62%
516000 - Savings Plan Contribution (4	\$6,891	\$7,375	7.02%	\$7,583	2.82%
519000 - Tuition Reimbursement	\$900	\$0	-100.00%		100.00%
521000 - Office Supplies	\$1,000	\$1,500	50.00%	\$1,300	-13.33%
522000 - General Operating Supplies	\$10,000	\$10,000	0.00%	\$11,600	16.00%
522500 - Program Activities	\$36,775	\$36,775	0.00%	\$38,000	3.33%
524000 - Supplies for Resale	\$100	\$100	0.00%	\$100	0.00%
525000 - Furniture & Fixtures	\$7,250	\$5,800	-20.00%	\$2,300	-60.34%
526000 - Machinery & Equipment	\$0	\$0	100.00%		100.00%
526500 - Vehicles & Equipment	\$0	\$500	100.00%		-100.00%
531500 - Software Licenses	\$0	\$0	100.00%		100.00%
531600 - Software Maintenance Agree	\$2,195	\$1,820	-17.08%	\$780	-57.14%
533000 - Legal	\$0	\$0	100.00%		100.00%
536000 - Miscellaneous Professional S	\$53,000	\$53,520	0.98%	\$53,520	0.00%
536500 - Investigations	\$0	\$0	100.00%		100.00%
537000 - Instructor Services	\$13,000	\$12,420	-4.46%	\$12,420	0.00%
538000 - Performances & Entertainme	\$5,000	\$7,248	44.96%	\$7,248	0.00%
543000 - Contributions	\$46,400	\$40,000	-13.79%	\$40,000	0.00%
544000 - Professional Dues & Certifica	\$400	\$580	45.00%	\$700	20.69%
545000 - Magazines, Books & Resourc	\$120	\$120	0.00%	\$120	0.00%
546000 - Conference & Seminar Regis	\$500	\$1,050	110.00%	\$500	-52.38%
551100 - Cellular Telephone	\$600	\$1,000	66.67%	\$1,000	0.00%
552500 - Vehicle & Equipment Gasolin	\$8,400	\$8,400	0.00%	\$8,400	0.00%
553000 - Printing & Binding	\$10,000	\$9,996	-0.04%	\$10,000	0.04%
554000 - Signage	\$448	\$0	-100.00%		100.00%
556000 - Postage	\$3,500	\$3,500	0.00%	\$3,700	5.71%
557000 - Laundry & Uniforms	\$250	\$250	0.00%	\$350	40.00%
560000 - Miscellaneous	\$0	\$0	100.00%		100.00%
573000 - Repair & Maintenance - Mac	\$1,350	\$1,350	0.00%	\$650	-51.85%
574000 - Repair & Maintenance - Vehi	\$5,000	\$5,000	0.00%	\$5,000	0.00%
575000 - Repair & Maintenance - Furni	\$750	\$500	-33.33%		-100.00%
592000 - Software	\$0	\$0	100.00%		100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%		100.00%
595100 - Furniture & Equipment (Repl	\$5,150	\$5,910	14.76%	\$6,145	3.98%
596000 - Vehicles & Equipment	\$0	\$0	100.00%		100.00%
596100 - Vehicles & Equipment (Repla	\$50,000	\$39,890	-20.22%	\$26,530	-33.49%

Activity Analysis Report - Adopted

1425 - Seniors Program

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
Personnel	\$393,872	\$427,037	8.42%	7.37%
Operating Expenses	\$206,038	\$201,429	-2.24%	-1.86%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$55,150	\$45,800	-16.95%	-28.66%
Total	\$655,060	\$674,266	2.93%	2.17%

1425 Seniors Program

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$ 262,766	\$ 262,766
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement	31,120	31,120
509000 Salaries, Part-Time	60,911	60,911
510000 Social Security & Medicare Taxes	27,142	27,142
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	45,136	45,136
514100 Group Insurance - Retirees		
515000 Retirement Contribution	20,221	20,221
515050 Supplemental Retirement Contribution	1,536	1,536
515100 Retirement Health Savings (RHS)	2,115	2,115
516000 Savings Plan Contribution	7,583	7,583
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 458,530	\$ 458,530

Operating Expenses

521000 Office Supplies		
Class Supplies (clipboards, index cards, easel pads)	250	250
Copier, Fax Machine and Computer Lab Printer Paper	325	325
Stationery, Envelopes, Pens	325	325
Toner for Fax Machine, Copier and Printer	400	400
<i>Subtotal</i>	1,300	1,300
522000 General Operating Supplies		
Birthday, Holiday Supplies and Seasonal Decorations	1,500	1,500
Coffee Supplies	3,500	3,500
Crafts Supplies, Paints, Brushes, Clay	2,500	2,500
Fitness Equipment (Videos, Weights, Bands, Racks, Mats)	2,000	2,000
Game Supplies (Playing Cards, Bingo, Card Table Covers)	700	700
Prizes, Awards, Certificates	700	700
Sanitizer, Water for Trips and Meetings	700	700
<i>Subtotal</i>	11,600	11,600
522500 Program Activities		
Caterers (Special Events and Luncheons)	10,000	10,000
Day Trips (Revenue Supported)	24,000	24,000
Mini-Trips (Revenue Supported)	4,000	4,000
<i>Subtotal</i>	38,000	38,000
524000 Supplies for Resale		
Metro Passes for Seniors (Non-Taxable Item)	100	100
<i>Subtotal</i>	100	100

1425 Seniors Program

525000 Furniture & Fixtures			
Chairs	800	800	
Flat Screen Billiard Area	700	700	
Pool Table felt cover replacement	400	400	
Table	400	400	
<i>Subtotal</i>		2,300	2,300
531600 Software Maintenance Agreements			
Maintenance - Network SW/Anti-Virus SW (13)	260	260	
Maintenance - Software (Microsoft CALs) (13)	520	520	
<i>Subtotal</i>		780	780
536000 Miscellaneous Professional Services			
Counseling and Support Programs	49,920	49,920	
Stroke and Special Accommodations Programs	3,600	3,600	
<i>Subtotal</i>		53,520	53,520
537000 Instructor Services			
AARP 55 Alive (Revenue Supported)	800	800	
Dance Classes - Ballroom, Line, Square and Belly (Revenue Sup	3,000	3,000	
Education - Language and Computer Classes (Partially Revenue	2,400	2,400	
Water Aerobics	2,700	2,700	
Watercolor (Revenue Supported)	2,000	2,000	
Yoga (Revenue Supported)	1,520	1,520	
<i>Subtotal</i>		12,420	12,420
538000 Performances & Entertainment			
Entertainers: Musicians and Special Performers	6,000	6,000	
Evening Dances and Socials (Partially Revenue Supported)	1,248	1,248	
<i>Subtotal</i>		7,248	7,248
543000 Contributions			
Nutrition Program (Pass through to Montgomery County)	40,000	40,000	
<i>Subtotal</i>		40,000	40,000
544000 Professional Dues & Certification Fees			
Maryland Association of Senior Centers	120	120	
Maryland Recreation and Parks Association	80	80	
Wellness Instructor Certifications and Continuing Credit (3)	500	500	
<i>Subtotal</i>		700	700
545000 Magazines, Books & Resource Material			
Periodicals, Posters and Newspapers	120	120	
<i>Subtotal</i>		120	120
546000 Conference & Seminar Registration			
Maryland Recreation and Parks & NRPA Association Workshops	500	500	
<i>Subtotal</i>		500	500
551100 Cellular Telephone			
Cell Phones Senior Center Staff (2), Buses (2)	1,000	1,000	
<i>Subtotal</i>		1,000	1,000

1425 Seniors Program

552500 Vehicle & Equipment Gasoline Expense			
Diesel Bus (2)	8,400	8,400	
<i>Subtotal</i>		8,400	8,400
553000 Printing & Binding			
Newsletters and Membership Renewals - (12 Issues)	10,000	10,000	
<i>Subtotal</i>		10,000	10,000
556000 Postage			
Newsletters and Membership Renewals (Bulk Mailing Rate)	3,700	3,700	
<i>Subtotal</i>		3,700	3,700
557000 Laundry & Uniforms			
Staff Shirts	350	350	
<i>Subtotal</i>		350	350
573000 Repair & Maintenance - Machinery & Equipment			
Maintenance & Supplies - Copier (Ricoh MP 2550SP)	650	650	
<i>Subtotal</i>		650	650
574000 Repair & Maintenance - Vehicles			
Vehicle Maintenance (4 Units)	5,000	5,000	
<i>Subtotal</i>		5,000	5,000
Subtotal Operating Expenses		197,688	197,688

Capital Outlay

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (13)	4,160	4,160	
Replacement - Copier (Ricoh MP 2550SP)	1,300	1,300	
Replacement - Fax Machines	60	60	
Replacement - Point- of- Sale Hardware	225	225	
Replacement - Printer (HP 1320n)	100	100	
Replacement - Projectors (1)	300	300	
<i>Subtotal</i>		6,145	6,145
596100 Vehicles & Equipment (Replacement)			
Vehicle Replacement - Bus (4 Units)	26,530	26,530	
<i>Subtotal</i>		26,530	26,530
Subtotal Capital Outlay		32,675	32,675
Total		688,893	688,893



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1425 SENIOR PROGRAM							
425 SENIOR PROGRAM							
1425 501000 FULL TIME	245,831	0	245,831	232,021.63	.00	13,809.37	94.4%
1425 505100 OTHER-MULT	0	0	0	1,610.00	.00	-1,610.00	100.0%*
1425 505200 OTHER-GFIT	0	0	0	113.69	.00	-113.69	100.0%*
1425 507000 VAC/SICK	0	0	0	789.39	.00	-789.39	100.0%*
1425 508000 OVERTIME	0	0	0	110.77	.00	-110.77	100.0%*
1425 508500 CONTRACT	21,059	0	21,059	22,489.85	.00	-1,430.85	106.8%*
1425 509000 PART-TIME	70,557	0	70,557	45,833.98	.00	24,723.02	65.0%
1425 510000 FICA TAXES	25,815	0	25,815	22,710.66	.00	3,104.34	88.0%
1425 514000 GROUP HEAL	33,397	0	33,397	36,848.56	.00	-3,451.56	110.3%*
1425 515000 RETIRE401A	19,666	0	19,666	18,948.06	.00	717.94	96.3%
1425 515050 401A SUPPL	0	0	0	1,409.65	.00	-1,409.65	100.0%*
1425 515100 RETIRE-RHS	3,337	0	3,337	3,665.13	.00	-328.13	109.8%*
1425 516000 SAVING401K	7,375	0	7,375	5,018.77	.00	2,356.23	68.1%
1425 521000 OFFICE SUP	1,500	0	1,500	770.23	.00	729.77	51.3%
1425 522000 GEN OPERAT	10,000	0	10,000	7,872.92	.00	2,127.08	78.7%
1425 522500 PROG ACT	36,775	0	36,775	29,984.01	.00	6,790.99	81.5%
1425 524000 SUPPLES/RE	100	0	100	.00	.00	100.00	.0%
1425 525000 FURN/FIX	5,800	0	5,800	3,678.45	.00	2,121.55	63.4%
1425 526000 MACH/EQUIP	0	0	0	70.37	.00	-70.37	100.0%*
1425 526500 VEHI/EQUIP	500	0	500	236.35	.00	263.65	47.3%
1425 531600 SOFT MAINT	1,820	0	1,820	.00	.00	1,820.00	.0%
1425 536000 MISC PROF	53,520	0	53,520	45,360.00	6,360.00	1,800.00	96.6%
1425 536500 INVESTIGTE	0	0	0	70.50	.00	-70.50	100.0%*
1425 537000 INSTRUCTOR	12,420	0	12,420	6,655.00	2,635.00	3,130.00	74.8%
1425 538000 PERF & ENT	7,248	0	7,248	4,950.00	.00	2,298.00	68.3%
1425 541000 ADVERTISIN	0	0	0	178.49	.00	-178.49	100.0%*
1425 543000 CONTRIBUTI	40,000	0	40,000	33,226.00	10,264.00	-3,490.00	108.7%*
1425 544000 DUES/MEMBE	580	0	580	536.24	.00	43.76	92.5%
1425 545000 PUBLICATIO	120	0	120	127.92	.00	-7.92	106.6%*
1425 546000 CONF/SEMIN	1,050	0	1,050	485.30	.00	564.70	46.2%
1425 551100 CELLPHONE	1,000	0	1,000	537.80	.00	462.20	53.8%
1425 552500 GAS EXP	8,400	0	8,400	6,097.03	.00	2,302.97	72.6%
1425 553000 PRINT/BIND	9,996	0	9,996	9,346.00	.00	650.00	93.5%
1425 556000 POSTAGE	3,500	0	3,500	3,303.85	.00	196.15	94.4%
1425 557000 UNIFORM/LA	250	0	250	210.08	.00	39.92	84.0%
1425 560000 MISCELLANE	0	0	0	460.00	.00	-460.00	100.0%*
1425 573000 R&M-MACH/E	1,350	0	1,350	912.00	.00	438.00	67.6%



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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1425 574000 R&M-VEHICL	5,000	0	5,000	3,910.07	.00	1,089.93	78.2%
1425 575000 R&M-FURN/E	500	0	500	.00	.00	500.00	.0%
1425 595100 FURN/EQ RE	5,910	0	5,910	5,910.00	.00	.00	100.0%
1425 596100 VEH/EQ REP	39,890	0	39,890	39,890.00	.00	.00	100.0%
TOTAL SENIOR PROGRAM	674,266	0	674,266	596,348.75	19,259.00	58,658.25	91.3%
TOTAL SENIOR PROGRAM	674,266	0	674,266	596,348.75	19,259.00	58,658.25	91.3%

Vehicle Replacement: 1425 - Seniors Program

Unit	Year	Make	Model	VIN	Cost	Repl. Cost	VRFBalance	Budget Amt.	Purchased	Repl. Date	Yrs.
3874	1999	Blue Bird	Bus	1BAGBCPA6XF09	\$97,837.00	\$0.00	\$0.00	\$0.00	07/01/1999	07/01/1999	-10
3875	2006	Thomas	130YN35 PASS	1T7YR2A2061161	\$138,401.00	\$160,000.00	\$87,851.02	\$10,310.00	02/28/2005	02/28/2015	6
3877	2006	Ford	TURTLETOP	1FDXE45P26DB3	\$69,841.00	\$90,000.00	\$41,330.00	\$8,110.00	09/28/2007	09/28/2014	5
3878	2006	Ford	E-456 TURTLE	1FDXE45P06DB3	\$69,841.00	\$90,000.00	\$41,330.00	\$8,110.00	09/28/2007	09/28/2014	5
7758	1997	Ford	Crown Victoria	2FALP71W6VX21	\$19,777.00	\$0.00	\$0.00	\$0.00	07/01/1997	07/01/1997	-12
7768	1999	Ford	Crown Victoria	2FAFP71W7XX19	\$20,126.00	\$20,000.00	\$20,000.00	\$0.00	07/01/1999	07/01/2006	-3
						\$360,000.00	\$190,511.02	\$26,530.00			

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Parks, Recreation & Culture

1426 - Activity Center

SERVICES PROVIDED:

Activity Center provides a multi-purpose recreation facility which hosts City events, programs and activities for the community and provides opportunities for individuals and organizations to utilize a well-maintained facility for rental functions.

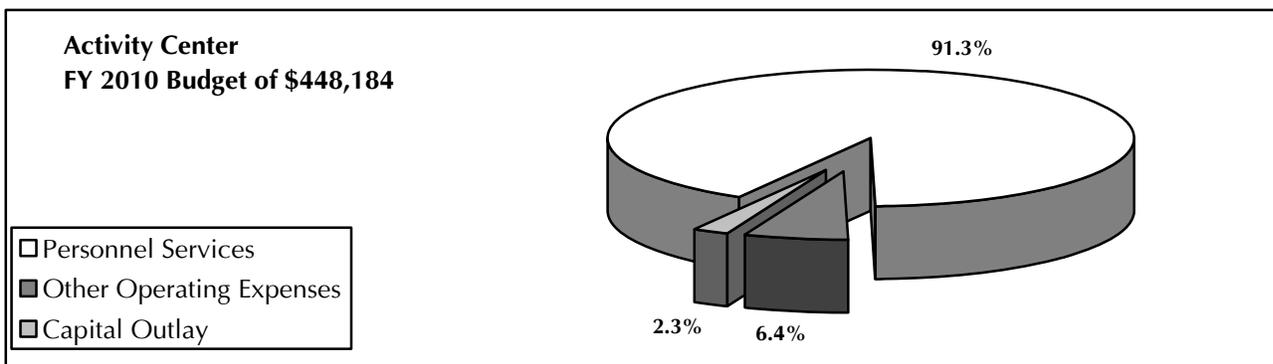
FY WORK PLAN GOALS:

- Offer citizens the opportunity to rent and utilize all-purpose rooms for meetings or functions.
- Provide a well-maintained fitness center for citizens, offering a variety of cardiovascular and strength training equipment at affordable fees.
- Provide the community with two well-equipped gymnasiums for sporting events, exhibits and large social functions.

SIGNIFICANT CHANGES FOR FY 10:

- Miscellaneous Professional Services decreased \$7,600 to reflect the elimination of fish tank maintenance. The tank is being replaced with a static display.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$393,383	\$408,702	\$409,277	\$409,277
Other Operating Expenses	37,769	37,595	28,785	28,785
Capital Outlay	12,524	12,124	10,122	10,122
TOTAL	\$443,676	\$458,421	\$448,184	\$448,184



Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Number of room reservations	3,822	3,500	3,700
Fitness Center memberships	362	350	350
Fitness Center attendance	25,262	24,000	26,000
Activity Center attendance	144,158	130,000	135,000

Activity Analysis Report - Adopted

1426 - Activity Center

Object	FY '08	FY '09	% Change		
			FY '08 - FY '09	FY '10	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$180,850	\$193,524	7.01%	\$199,905	3.30%
508000 - Salaries, Overtime	\$2,296	\$2,445	6.49%	\$1,557	-36.32%
509000 - Salaries, Part-Time Employee	\$140,036	\$146,338	4.50%	\$146,871	0.36%
510000 - Social Security & Medicare T	\$24,723	\$26,186	5.92%	\$25,883	-1.16%
514000 - Group Insurance	\$21,631	\$8,068	-62.70%	\$9,099	12.78%
515000 - Retirement Contribution (401	\$14,468	\$15,482	7.01%	\$15,192	-1.87%
515100 - Retirement Health Savings (\$3,304	\$10,853	228.48%	\$5,073	-53.26%
516000 - Savings Plan Contribution (4	\$5,425	\$5,806	7.02%	\$5,697	-1.88%
519000 - Tuition Reimbursement	\$650	\$0	-100.00%		100.00%
521000 - Office Supplies	\$425	\$425	0.00%	\$425	0.00%
522000 - General Operating Supplies	\$5,950	\$5,950	0.00%	\$6,190	4.03%
522200 - Photographic, Audio, Video S	\$550	\$550	0.00%	\$200	-63.64%
524000 - Supplies for Resale	\$0	\$0	100.00%		100.00%
525000 - Furniture & Fixtures	\$8,900	\$8,900	0.00%	\$8,900	0.00%
531500 - Software Licenses	\$0	\$0	100.00%		100.00%
531600 - Software Maintenance Agree	\$875	\$700	-20.00%	\$300	-57.14%
536000 - Miscellaneous Professional S	\$10,600	\$10,600	0.00%	\$3,000	-71.70%
536300 - Contract Cleaning Services	\$0	\$0	100.00%		100.00%
536500 - Investigations	\$170	\$170	0.00%	\$170	0.00%
541000 - Advertising	\$0	\$0	100.00%		100.00%
544000 - Professional Dues & Certifica	\$75	\$75	0.00%	\$75	0.00%
546000 - Conference & Seminar Regis	\$300	\$300	0.00%		-100.00%
547000 - Travel Expense	\$160	\$160	0.00%		-100.00%
551000 - Telephone (Landline)	\$240	\$240	0.00%		-100.00%
551200 - Pagers	\$0	\$0	100.00%		100.00%
552500 - Vehicle & Equipment Gasolin	\$0	\$0	100.00%		100.00%
553000 - Printing & Binding	\$900	\$900	0.00%	\$900	0.00%
554000 - Signage	\$224	\$225	0.45%	\$225	0.00%
556000 - Postage	\$1,050	\$1,050	0.00%	\$1,050	0.00%
557000 - Laundry & Uniforms	\$850	\$850	0.00%	\$850	0.00%
561000 - Local, In-Services Meals	\$100	\$100	0.00%	\$100	0.00%
573000 - Repair & Maintenance - Mac	\$6,400	\$6,400	0.00%	\$6,400	0.00%
592000 - Software	\$0	\$0	100.00%		100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%		100.00%
595100 - Furniture & Equipment (Repl	\$12,524	\$12,124	-3.19%	\$10,122	-16.51%
Personnel	\$393,383	\$408,702	3.89%	\$409,277	0.14%
Operating Expenses	\$37,769	\$37,595	-0.46%	\$28,785	-23.43%
Contingency Funds			0.00%		0.00%
Transfer Funds			0.00%		0.00%
Capital Outlay	\$12,524	\$12,124	-3.19%	\$10,122	-16.51%
Total	\$443,676	\$458,421	3.32%	\$448,184	-2.23%

1426 Activity Center

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$	199,905	\$	199,905
505000 Other Taxable Compensation				
507000 Vacation_Sick Pay				
508000 Salaries, Overtime		1,557		1,557
508500 Salaries, Employee Agreement				
509000 Salaries, Part-Time		146,871		146,871
510000 Social Security & Medicare Taxes		25,883		25,883
512000 State Unemployment				
513000 Workers' Compensation Insurance				
514000 Group Insurance		9,099		9,099
514100 Group Insurance - Retirees				
515000 Retirement Contribution		15,192		15,192
515050 Supplemental Retirement Contribution				
515100 Retirement Health Savings (RHS)		5,073		5,073
516000 Savings Plan Contribution		5,697		5,697
516500 Deferred Compensation				
517000 Dependent Care Expense				
518000 Retirement Plan Withdrawals				
519000 Tuition Reimbursement				
Subtotal Personnel Services	\$	409,277	\$	409,277

Operating Expenses

521000 Office Supplies				
Easels, Pads, Binders, Wall and Floor Tape		425		425
<i>Subtotal</i>			425	425
522000 General Operating Supplies				
Area Rugs, Fans and Portable Heaters		500		500
Cleaning Supplies (Vinyl Cleaner and Hand Sanitizer)		1,700		1,700
Emergency Preparedness Supplies (Replacement of Food/Water)		300		300
Fitness Center Supplies (Towels, Mats, Periodicals)		1,190		1,190
Hand Trucks and Push Carts		600		600
Keys, Tools and Hardware		1,400		1,400
Open Gym Supplies (Balls, Pumps, Nets, Goals)		500		500
<i>Subtotal</i>			6,190	6,190
522200 Photographic, Audio, Video Supplies				
Batteries and Bulbs		100		100
Cable Cords, Extension Cords and Power Strips		100		100
<i>Subtotal</i>			200	200
525000 Furniture & Fixtures				
Fitness Center Equipment		5,000		5,000
Tables, Chairs, Podium		1,700		1,700
Volleyball Standards		2,200		2,200
<i>Subtotal</i>			8,900	8,900

1426 Activity Center

531600 Software Maintenance Agreements			
Maintenance - Network SW/Anti-Virus SW (5)	100	100	
Maintenance - Software (Microsoft CALs) (5)	200	200	
<i>Subtotal</i>		300	300
536000 Miscellaneous Professional Services			
Fitness Trainer	3,000	3,000	
<i>Subtotal</i>		3,000	3,000
536500 Investigations			
Background Checks	170	170	
<i>Subtotal</i>		170	170
544000 Professional Dues & Certification Fees			
Maryland Recreation and Parks Association	75	75	
<i>Subtotal</i>		75	75
553000 Printing & Binding			
Brochures and Fliers	400	400	
Fitness Zone Cards	300	300	
Postcards	200	200	
<i>Subtotal</i>		900	900
554000 Signage			
Building Signs and Banners	225	225	
<i>Subtotal</i>		225	225
556000 Postage			
Mailings	1,050	1,050	
<i>Subtotal</i>		1,050	1,050
557000 Laundry & Uniforms			
Laundry Supplies	300	300	
Staff Shirts-Facility Supervisors	250	250	
Staff Shirts-Front Desk	300	300	
<i>Subtotal</i>		850	850
561000 Local, In-Services Meals			
Meetings and Trainings	100	100	
<i>Subtotal</i>		100	100
573000 Repair & Maintenance - Machinery & Equipment			
Audio Visual Equipment Maintenance	500	500	
Fitness Equipment Maintenance	3,900	3,900	
Gymnasium Fixtures Repair & Maintenance	2,000	2,000	
<i>Subtotal</i>		6,400	6,400
Subtotal Operating Expenses		28,785	28,785

Capital Outlay

1426 Activity Center

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (5)	1,600		1,600
Replacement - Fitness Equipment	7,767		7,767
Replacement - Point- of- Sale Hardware	455		455
Replacement - Projectors (1)	300		300
<i>Subtotal</i>		10,122	10,122
Subtotal Capital Outlay		10,122	10,122
Total		448,184	448,184



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1426 ACTIVITY CENTER AT BOHRER PARK							
426 ACTIVITY CENTER AT BOHRER PARK							
1426 501000 FULL TIME	193,524	0	193,524	175,828.75	.00	17,695.25	90.9%
1426 505100 OTHER-MULT	0	0	0	140.00	.00	-140.00	100.0%*
1426 505200 OTHER-GFIT	0	0	0	120.00	.00	-120.00	100.0%*
1426 505300 OTHER-STIP	0	0	0	300.00	.00	-300.00	100.0%*
1426 507000 VAC/SICK	0	0	0	926.71	.00	-926.71	100.0%*
1426 508000 OVERTIME	2,445	0	2,445	335.67	.00	2,109.33	13.7%
1426 509000 PART-TIME	146,338	0	146,338	128,917.74	.00	17,420.26	88.1%
1426 510000 FICA TAXES	26,186	0	26,186	23,238.36	.00	2,947.64	88.7%
1426 514000 GROUP HEAL	8,068	0	8,068	10,169.28	.00	-2,101.28	126.0%*
1426 515000 RETIRE401A	15,482	0	15,482	18,554.45	.00	-3,072.45	119.8%*
1426 515100 RETIRE-RHS	10,853	0	10,853	11,769.42	.00	-916.42	108.4%*
1426 516000 SAVING401K	5,806	0	5,806	6,958.54	.00	-1,152.54	119.9%*
1426 521000 OFFICE SUP	425	0	425	547.06	.00	-122.06	128.7%*
1426 522000 GEN OPERAT	5,950	0	5,950	5,500.27	.00	449.73	92.4%
1426 522200 PHOTO SUPP	550	0	550	84.99	.00	465.01	15.5%
1426 522500 PROG ACT	0	0	0	206.78	.00	-206.78	100.0%*
1426 524000 SUPPLES/RE	0	0	0	715.76	.00	-715.76	100.0%*
1426 525000 FURN/FIX	8,900	0	8,900	4,208.27	.00	4,691.73	47.3%
1426 526000 MACH/EQUIP	0	0	0	421.31	.00	-421.31	100.0%*
1426 531600 SOFT MAINT	700	0	700	.00	.00	700.00	.0%
1426 536000 MISC PROF	10,600	0	10,600	10,390.40	1,653.00	-1,443.40	113.6%*
1426 536300 CONTRACT C	0	0	0	80.00	.00	-80.00	100.0%*
1426 536500 INVESTIGTE	170	0	170	74.50	.00	95.50	43.8%
1426 544000 DUES/MEMBE	75	0	75	75.00	.00	.00	100.0%
1426 546000 CONF/SEMIN	300	0	300	.00	.00	300.00	.0%
1426 547000 TRAVEL EXP	160	0	160	.00	.00	160.00	.0%
1426 551000 TELEPHONE	240	0	240	.00	.00	240.00	.0%
1426 551200 PAGER	0	0	0	44.43	.00	-44.43	100.0%*
1426 553000 PRINT/BIND	900	0	900	102.00	.00	798.00	11.3%
1426 554000 SIGNAGE	225	0	225	230.00	225.00	-230.00	202.2%*
1426 556000 POSTAGE	1,050	0	1,050	1,050.00	.00	.00	100.0%
1426 557000 UNIFORM/LA	850	0	850	864.01	.00	-14.01	101.6%*
1426 561000 LOCAL MEAL	100	0	100	124.91	.00	-24.91	124.9%*
1426 573000 R&M-MACH/E	6,400	0	6,400	3,630.97	768.48	2,000.55	68.7%
1426 595100 FURN/EQ RE	12,124	0	12,124	12,124.00	.00	.00	100.0%
TOTAL ACTIVITY CENTER AT BOHRER PARK	458,421	0	458,421	417,733.58	2,646.48	38,040.94	91.7%
TOTAL ACTIVITY CENTER AT BOHRER PARK	458,421	0	458,421	417,733.58	2,646.48	38,040.94	91.7%

SERVICES PROVIDED:

Gaithersburg Aquatic Center provides staff, supplies, programs, maintenance, and administrative expenses for the indoor pool. The Aquatic Center is located adjacent to Gaithersburg Middle School and is jointly operated by Montgomery County Public Schools and the City. The center offers swimming opportunities to children, teens and adults of all abilities and special needs. Programs include: swim lessons (group and private), school and private group rentals, birthday parties, swimnastics, the Gaithersburg Winter Swim program, and recreation/lap swimming. During the school year the facility is programmed for public use Monday-Friday from 3:30 p.m. - 9 p.m.; and Saturday and Sunday from 8:30 a.m. - 8 p.m. During the summer months the facility is programmed every day with swim lessons and recreational/lap swim periods. The facility is closed in mid-August for annual maintenance, cleaning and repairs.

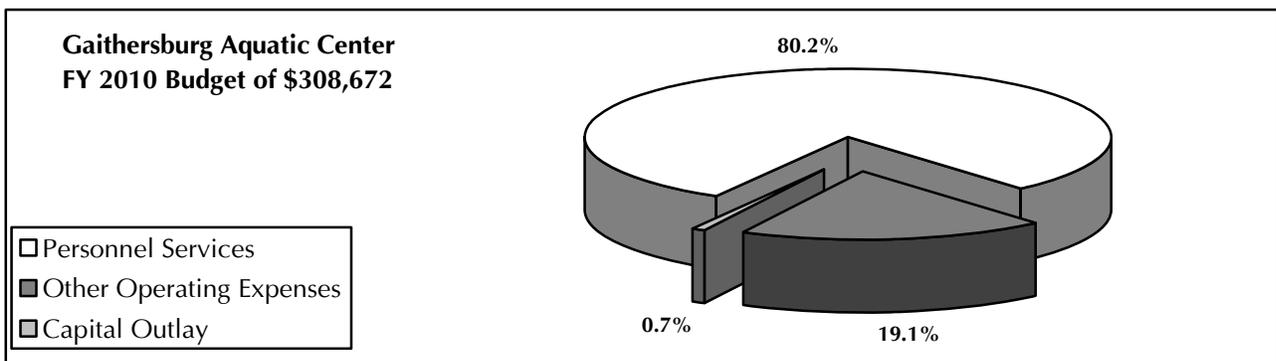
FY WORK PLAN GOALS:

- Adjust the program schedule seasonally to provide more efficient pool use and compatible program activities.
- Continue in-service program for lifeguards and other staff as a means of further enhancing skills and customer service; continue exemplary safety record.
- Continue to improve the quality of swim lessons through ongoing in-service training of swim instructors and reduction of the number of students per course.
- Continue to work with MCPS and Public Works under the revised joint use agreement to perform timely maintenance and repairs to the facility and plan for short and long-term systems replacements and upgrades.
- Recruit candidates for our Lifeguard Training courses to attract new staff members.
- Support Montgomery County Public Schools programs such as Linkages-to-Learning and the Varsity Swim & Dive program.

SIGNIFICANT CHANGES FOR FY 10:

- No Significant Changes

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$220,385	\$238,280	\$247,592	\$247,592
Other Operating Expenses	61,785	61,705	58,875	58,875
Capital Outlay	2,800	2,725	2,205	2,205
TOTAL	\$284,970	\$302,710	\$308,672	\$308,672



Parks, Recreation & Culture

1427 - Gaithersburg Aquatic Center

Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Program registrant attendance - lessons, water fitness, safety training	19,385	19,000	19,000
Membership pass attendance	10,073	10,000	10,000
Group rental attendance - schools, swim teams, tour groups, parties	9,331	9,000	9,000
Daily paid admission attendance	3,734	3,000	3,000

Activity Analysis Report - Adopted

1427 - Gaithersburg Aquatic Center

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$53,070	\$57,226	7.83%	3.49%
509000 - Salaries, Part-Time Employee	\$145,517	\$154,782	6.37%	4.50%
510000 - Social Security & Medicare T	\$15,192	\$16,219	6.76%	4.23%
514000 - Group Insurance	\$768	\$0	-100.00%	100.00%
515000 - Retirement Contribution (401	\$4,246	\$4,578	7.82%	0.00%
515100 - Retirement Health Savings (\$0	\$3,758	100.00%	-32.49%
516000 - Savings Plan Contribution (4	\$1,592	\$1,717	7.85%	0.00%
521000 - Office Supplies	\$500	\$600	20.00%	0.00%
522000 - General Operating Supplies	\$19,500	\$21,400	9.74%	-1.87%
524000 - Supplies for Resale	\$6,700	\$7,500	11.94%	0.00%
525000 - Furniture & Fixtures	\$6,700	\$1,200	-82.09%	83.33%
526000 - Machinery & Equipment	\$900	\$2,800	211.11%	-67.86%
531500 - Software Licenses	\$0	\$0	100.00%	100.00%
531600 - Software Maintenance Agree	\$360	\$280	-22.22%	-14.29%
536000 - Miscellaneous Professional S	\$1,200	\$700	-41.67%	0.00%
536200 - Americans with Disabilities A	\$150	\$150	0.00%	0.00%
536300 - Contract Cleaning Services	\$0	\$0	100.00%	100.00%
536500 - Investigations	\$900	\$500	-44.44%	-80.00%
537000 - Instructor Services	\$7,500	\$7,000	-6.67%	0.00%
541000 - Advertising	\$1,100	\$1,100	0.00%	0.00%
544000 - Professional Dues & Certifica	\$1,800	\$1,800	0.00%	0.00%
546000 - Conference & Seminar Regis	\$0	\$390	100.00%	-100.00%
546300 - In-Service Training	\$1,000	\$1,300	30.00%	0.00%
547000 - Travel Expense	\$0	\$500	100.00%	-100.00%
547100 - Travel Mileage Reimburseme	\$100	\$100	0.00%	0.00%
550700 - Recycling Services/Trash Col	\$0	\$200	100.00%	-50.00%
551000 - Telephone (Landline)	\$2,000	\$2,000	0.00%	10.00%
551100 - Cellular Telephone	\$275	\$275	0.00%	0.00%
553000 - Printing & Binding	\$200	\$200	0.00%	-50.00%
554000 - Signage	\$850	\$760	-10.59%	0.00%
556000 - Postage	\$0	\$400	100.00%	0.00%
557000 - Laundry & Uniforms	\$700	\$700	0.00%	0.00%
561000 - Local, In-Services Meals	\$150	\$150	0.00%	0.00%
567000 - Rental & Use Charges	\$700	\$800	14.29%	-25.00%
572000 - Repair & Maintenance - Build	\$6,500	\$6,500	0.00%	0.00%
573000 - Repair & Maintenance - Mac	\$2,000	\$1,700	-15.00%	0.00%
575000 - Repair & Maintenance - Furni	\$0	\$700	100.00%	0.00%
592000 - Software	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$2,800	\$2,725	-2.68%	-19.08%

Activity Analysis Report - Adopted

1427 - Gaithersburg Aquatic Center

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
Personnel	\$220,385	\$238,280	8.12%	3.91%
Operating Expenses	\$61,785	\$61,705	-0.13%	-4.59%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$2,800	\$2,725	-2.68%	-19.08%
Total	\$284,970	\$302,710	6.23%	1.97%

1427 Gaithersburg Aquatic Center

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$ 59,226	\$ 59,226
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time	161,752	161,752
510000 Social Security & Medicare Taxes	16,905	16,905
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	877	877
514100 Group Insurance - Retirees		
515000 Retirement Contribution	4,578	4,578
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)	2,537	2,537
516000 Savings Plan Contribution	1,717	1,717
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 247,592	\$ 247,592

Operating Expenses

521000 Office Supplies		
Cash Register & Credit Card Receipts; Registration Materials	150	150
Toner for Fax Machine, Copier and Printer	450	450
<i>Subtotal</i>	600	600
522000 General Operating Supplies		
Bank Charges	250	250
First Aid, Custodial, Teaching, Party and Cleaning Supplies	8,200	8,200
Pool Chemicals (Carbon Dioxide Gas, Sodium Hypochlorite)	11,200	11,200
Pool Maintenance Hardware, Tools, Filter and Chlorinator Parts	1,350	1,350
<i>Subtotal</i>	21,000	21,000
524000 Supplies for Resale		
American Red Cross Lifeguard Manuals and CPR Masks	3,000	3,000
Birthday Party (Pizza, Ice Cream, Juice Boxes)	4,000	4,000
Shampoo, Swim Diapers, Rubber Pants and Locks	500	500
<i>Subtotal</i>	7,500	7,500
525000 Furniture & Fixtures		
Poolside Seating and Equipment Carts	900	900
Spare Filter Motor & Pump	1,300	1,300
<i>Subtotal</i>	2,200	2,200
526000 Machinery & Equipment		
Chlorinator Probes; Acid Feeder	900	900
<i>Subtotal</i>	900	900

1427 Gaithersburg Aquatic Center

531600 Software Maintenance Agreements			
Maintenance - Network SW/Anti-Virus SW (2)	40	40	
Maintenance - Software (Microsoft CALs) (2)	80	80	
Maintenance - Software (Security Camera Software License) (2)	120	120	
<i>Subtotal</i>		240	240
536000 Miscellaneous Professional Services			
Pool Repair Consultant	300	300	
Special Cleaning Service Projects	400	400	
<i>Subtotal</i>		700	700
536200 Americans with Disabilities Act			
Interpreter Services	150	150	
<i>Subtotal</i>		150	150
536500 Investigations			
Background Checks	100	100	
<i>Subtotal</i>		100	100
537000 Instructor Services			
Lifeguard Training Instructor	500	500	
Swimnastics Contractor (Revenue Supported)	6,500	6,500	
<i>Subtotal</i>		7,000	7,000
541000 Advertising			
Newspaper Advertisements & Banners	1,100	1,100	
<i>Subtotal</i>		1,100	1,100
544000 Professional Dues & Certification Fees			
American Red Cross Lifeguard & WSI Training /Support Fees	1,700	1,700	
Maryland Recreation and Parks Association	100	100	
<i>Subtotal</i>		1,800	1,800
546300 In-Service Training			
CPR, AED, First Aid, and Lifeguard Training Materials	1,300	1,300	
<i>Subtotal</i>		1,300	1,300
547100 Travel Mileage Reimbursement			
Local Travel Mileage Reimbursement	100	100	
<i>Subtotal</i>		100	100
550700 Recycling Services/Trash Collection			
Biohazard Pick-up Service Fee	100	100	
<i>Subtotal</i>		100	100
551000 Telephone (Landline)			
Telephones	2,200	2,200	
<i>Subtotal</i>		2,200	2,200
551100 Cellular Telephone			
Aquatic Manager	275	275	
<i>Subtotal</i>		275	275

1427 Gaithersburg Aquatic Center

553000 Printing & Binding			
Brochures, Cards for Swim Lessons and Program Fliers	100	100	
<i>Subtotal</i>		100	100
554000 Signage			
Program Banners and Signs	760	760	
<i>Subtotal</i>		760	760
556000 Postage			
Pass Renewal Mailings and Correspondence	400	400	
<i>Subtotal</i>		400	400
557000 Laundry & Uniforms			
Staff Shirts, Guard Shorts and Whistles	700	700	
<i>Subtotal</i>		700	700
561000 Local, In-Services Meals			
All Day In-Service Training Meetings	150	150	
<i>Subtotal</i>		150	150
567000 Rental & Use Charges			
CO2 Cylinder- Pool Cleaning Equipment	600	600	
<i>Subtotal</i>		600	600
572000 Repair & Maintenance - Buildings & Facilities			
Electrical Repairs	1,000	1,000	
HVAC Maintenance	1,000	1,000	
Plumbing Repairs and Service	1,000	1,000	
Repairs to Pool Finishes and Filter Equipment	3,500	3,500	
<i>Subtotal</i>		6,500	6,500
573000 Repair & Maintenance - Machinery & Equipment			
Recirculation Pumps, Filter System and Chemical Controllers	1,700	1,700	
<i>Subtotal</i>		1,700	1,700
575000 Repair & Maintenance - Furniture & Equipment			
Repairs to Pool Ladders, Guard Chairs, Dive Stands, etc.	700	700	
<i>Subtotal</i>		700	700
Subtotal Operating Expenses		58,875	58,875

Capital Outlay

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (2)	640	640	
Replacement - Fax Machines	25	25	
Replacement - Lane Lines and Reel, Pace Clock, Deck Chairs	1,000	1,000	
Replacement - Point- of- Sale Hardware	130	130	
Replacement - Printer (HP LaserJet P1505n)	50	50	
Replacement - Security Cameras	360	360	
<i>Subtotal</i>		2,205	2,205
Subtotal Capital Outlay		2,205	2,205
Total		308,672	308,672



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1427 GAITHERSBURG AQUATIC CENTER							
427 GAITHERSBURG AQUATIC CENTER							
1427 501000 FULL TIME	57,226	0	57,226	51,415.36	.00	5,810.64	89.8%
1427 505200 OTHER-GFIT	0	0	0	294.00	.00	-294.00	100.0%*
1427 507000 VAC/SICK	0	0	0	2,201.00	.00	-2,201.00	100.0%*
1427 509000 PART-TIME	154,782	0	154,782	126,183.00	.00	28,599.00	81.5%
1427 510000 FICA TAXES	16,219	0	16,219	13,823.76	.00	2,395.24	85.2%
1427 514000 GROUP HEAL	0	0	0	697.84	.00	-697.84	100.0%*
1427 515000 RETIRE401A	4,578	0	4,578	4,520.86	.00	57.14	98.8%
1427 515100 RETIRE-RHS	3,758	0	3,758	4,052.14	.00	-294.14	107.8%*
1427 516000 SAVING401K	1,717	0	1,717	1,695.37	.00	21.63	98.7%
1427 521000 OFFICE SUP	600	0	600	564.59	.00	35.41	94.1%
1427 522000 GEN OPERAT	21,400	0	21,400	6,037.66	1,545.66	13,816.68	35.4%
1427 524000 SUPPLES/RE	7,500	0	7,500	6,259.07	1,651.66	-410.73	105.5%*
1427 525000 FURN/FIX	1,200	0	1,200	49.97	.00	1,150.03	4.2%
1427 526000 MACH/EQUIP	2,800	0	2,800	1,442.00	.00	1,358.00	51.5%
1427 531500 SOFTWARE L	0	0	0	.00	259.00	-259.00	100.0%*
1427 531600 SOFT MAINT	280	0	280	.00	.00	280.00	.0%
1427 536000 MISC PROF	700	0	700	.00	.00	700.00	.0%
1427 536200 ADA	150	0	150	160.50	.00	-10.50	107.0%*
1427 536500 INVESTIGTE	500	0	500	74.50	.00	425.50	14.9%
1427 537000 INSTRUCTOR	7,000	0	7,000	6,243.00	3,340.00	-2,583.00	136.9%*
1427 541000 ADVERTISIN	1,100	0	1,100	1,107.12	.00	-7.12	100.6%*
1427 544000 DUES/MEMBE	1,800	0	1,800	2,293.00	.00	-493.00	127.4%*
1427 546000 CONF/SEMIN	390	0	390	410.00	.00	-20.00	105.1%*
1427 546300 IN-SERVICE	1,300	0	1,300	426.11	.00	873.89	32.8%
1427 547000 TRAVEL EXP	500	0	500	518.59	.00	-18.59	103.7%*
1427 547100 LOC TRAVEL	100	0	100	.00	.00	100.00	.0%
1427 550700 SOLID WAST	200	0	200	.00	.00	200.00	.0%
1427 551000 TELEPHONE	2,000	0	2,000	2,278.40	.00	-278.40	113.9%*
1427 551100 CELLPHONE	275	0	275	285.99	.00	-10.99	104.0%*
1427 553000 PRINT/BIND	200	0	200	20.00	.00	180.00	10.0%
1427 554000 SIGNAGE	760	0	760	.00	.00	760.00	.0%
1427 556000 POSTAGE	400	0	400	300.42	.00	99.58	75.1%
1427 557000 UNIFORM/LA	700	0	700	700.00	.00	.00	100.0%
1427 561000 LOCAL MEAL	150	0	150	121.60	.00	28.40	81.1%
1427 567000 RENTAL USE	800	0	800	380.90	419.00	.10	100.0%
1427 572000 R&M-BLDG F	6,500	0	6,500	3,132.00	.00	3,368.00	48.2%
1427 573000 R&M-MACH/E	1,700	0	1,700	2,657.78	.00	-957.78	156.3%*



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1427 575000 R&M-FURN/E	700	0	700	.00	.00	700.00	.0%
1427 595100 FURN/EQ RE	2,725	0	2,725	2,725.00	.00	.00	100.0%
TOTAL GAITHERSBURG AQUATIC CENTER	302,710	0	302,710	243,071.53	7,215.32	52,423.15	82.7%
TOTAL GAITHERSBURG AQUATIC CENTER	302,710	0	302,710	243,071.53	7,215.32	52,423.15	82.7%

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Parks, Recreation & Culture

1428 - Miniature Golf Course

SERVICES PROVIDED:

Miniature Golf Course provides staff, supplies, programs and associated expenses to operate the facility. The course is known for its beautiful landscaping, a tropical waterfall, and is popular for birthday parties and group rentals. The course is designed to appeal to families, Bohrer Park picnic pavilion patrons and a variety of youth and senior groups from the area. It is open May through October with varied operating hours depending on the season.

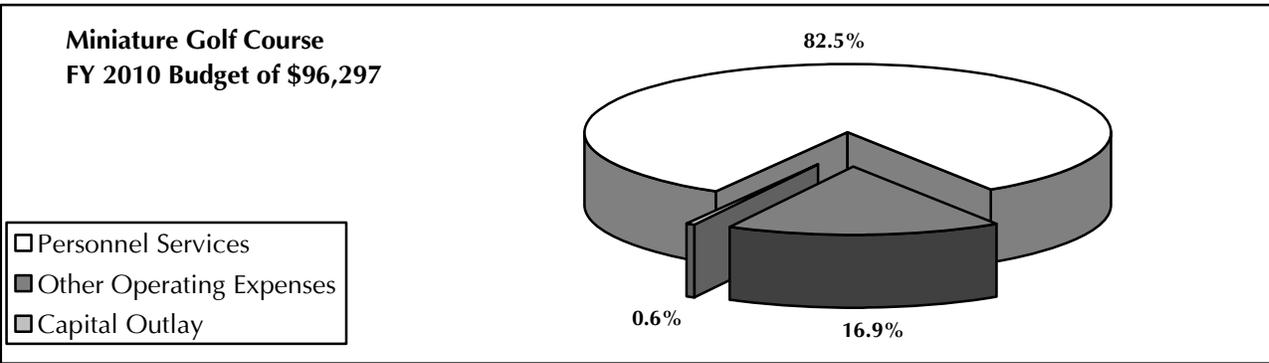
FY WORK PLAN GOALS:

- Add new features, programs and events to enhance and increase attendance at the golf course.
- Continue to develop and implement marketing strategies.
- Facilitate necessary maintenance.
- Provide citizens the opportunity to utilize a fun-filled, fully-accessible, beautifully landscaped facility.

SIGNIFICANT CHANGES FOR FY 10:

- No Significant Changes

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$76,193	\$80,403	\$79,452	\$79,452
Other Operating Expenses	16,433	16,235	16,275	16,275
Capital Outlay	835	585	570	570
TOTAL	\$93,461	\$97,223	\$96,297	\$96,297



Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Golf course attendance	23,282	24,000	24,000
Birthday party admissions	1,581	1,750	1,750

Activity Analysis Report - Adopted

1428 - Miniature Golf Course

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
508500 - Salaries, Employment Agree	\$36,325	\$38,686	6.50%	-3.33%
509000 - Salaries, Part-Time Employe	\$34,453	\$36,003	4.50%	1.12%
510000 - Social Security & Medicare T	\$5,415	\$5,714	5.52%	-1.21%
522000 - General Operating Supplies	\$5,525	\$5,525	0.00%	0.00%
522200 - Photographic, Audio, Video S	\$0	\$0	100.00%	100.00%
524000 - Supplies for Resale	\$3,400	\$3,000	-11.76%	0.00%
525000 - Furniture & Fixtures	\$2,000	\$2,600	30.00%	0.00%
531500 - Software Licenses	\$0	\$0	100.00%	100.00%
531600 - Software Maintenance Agree	\$340	\$140	-58.82%	28.57%
536500 - Investigations	\$295	\$295	0.00%	0.00%
541000 - Advertising	\$3,000	\$3,000	0.00%	0.00%
551200 - Pagers	\$0	\$0	100.00%	100.00%
553000 - Printing & Binding	\$800	\$600	-25.00%	0.00%
554000 - Signage	\$573	\$575	0.35%	0.00%
557000 - Laundry & Uniforms	\$500	\$500	0.00%	0.00%
592000 - Software	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$835	\$585	-29.94%	-2.56%
Personnel	\$76,193	\$80,403	5.53%	-1.18%
Operating Expenses	\$16,433	\$16,235	-1.20%	0.25%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$835	\$585	-29.94%	-2.56%
Total	\$93,461	\$97,223	4.03%	-0.95%

1428 Miniature Golf Course

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$	\$
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement	37,399	37,399
509000 Salaries, Part-Time	36,408	36,408
510000 Social Security & Medicare Taxes	5,645	5,645
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance		
514100 Group Insurance - Retirees		
515000 Retirement Contribution		
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution		
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 79,452	\$ 79,452

Operating Expenses

522000 General Operating Supplies		
Birthday Party Supplies	1,525	1,525
Brooms, Mops and Cleaning Supplies	400	400
Fans, Trash Cans, Wet-Dry Vac, Keys	400	400
Golf Equipment	2,500	2,500
Pond Dye	500	500
Special Event Programming Supplies	200	200
<i>Subtotal</i>	5,525	5,525
524000 Supplies for Resale		
Ice Cream	3,000	3,000
<i>Subtotal</i>	3,000	3,000
525000 Furniture & Fixtures		
Course Enhancements	2,600	2,600
<i>Subtotal</i>	2,600	2,600
531600 Software Maintenance Agreements		
Maintenance - Network SW/Anti-Virus SW (1)	20	20
Maintenance - Software (Microsoft CALs) (1)	40	40
Maintenance - Software (Security Camera Software License) (2)	120	120
<i>Subtotal</i>	180	180
536500 Investigations		
Background Checks	295	295
<i>Subtotal</i>	295	295

1428 Miniature Golf Course

541000 Advertising				
Magazines		1,600	1,600	
Newspapers		700	700	
Promotional Materials		700	700	
<i>Subtotal</i>			3,000	3,000
553000 Printing & Binding				
Brochures, Scorecards and Passes		600	600	
<i>Subtotal</i>			600	600
554000 Signage				
Program Banners and Signs		575	575	
<i>Subtotal</i>			575	575
557000 Laundry & Uniforms				
Staff Shirts - Attendants		260	260	
Staff Shirts - Managers and Coordinators		240	240	
<i>Subtotal</i>			500	500
Subtotal Operating Expenses			16,275	16,275

Capital Outlay

595100 Furniture & Equipment (Replacement)				
Replacement - Computer Hardware (PC + Monitors) (1)		320	320	
Replacement - Point -of- Sale Hardware		225	225	
Replacement - Printer (LaserJet D1020)		25	25	
<i>Subtotal</i>			570	570
Subtotal Capital Outlay			570	570
Total			96,297	96,297



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

PG 74
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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1428 MINIATURE GOLF COURSE AT BOHRE							
428 MINIATURE GOLF COURSE AT BOHRE							
1428 508000 OVERTIME	0	0	0	87.53	.00	-87.53	100.0%*
1428 508500 CONTRACT	38,686	0	38,686	23,518.53	.00	15,167.47	60.8%
1428 509000 PART-TIME	36,003	0	36,003	25,232.79	.00	10,770.21	70.1%
1428 510000 FICA TAXES	5,714	0	5,714	3,736.33	.00	1,977.67	65.4%
1428 514000 GROUP HEAL	0	0	0	-30.16	.00	30.16	100.0%
1428 515000 RETIRE401A	0	0	0	8.90	.00	-8.90	100.0%*
1428 516000 SAVING401K	0	0	0	3.34	.00	-3.34	100.0%*
1428 522000 GEN OPERAT	5,525	0	5,525	4,236.31	.00	1,288.69	76.7%
1428 522500 PROG ACT	0	0	0	55.03	.00	-55.03	100.0%*
1428 524000 SUPPLES/RE	3,000	0	3,000	2,767.54	.00	232.46	92.3%
1428 525000 FURN/FIX	2,600	0	2,600	1,965.85	.00	634.15	75.6%
1428 531600 SOFT MAINT	140	0	140	.00	.00	140.00	.0%
1428 536000 MISC PROF	0	0	0	84.00	.00	-84.00	100.0%*
1428 536500 INVESTIGTE	295	0	295	82.50	.00	212.50	28.0%
1428 541000 ADVERTISIN	3,000	0	3,000	1,729.99	.00	1,270.01	57.7%
1428 553000 PRINT/BIND	600	0	600	240.00	.00	360.00	40.0%
1428 554000 SIGNAGE	575	0	575	580.00	.00	-5.00	100.9%*
1428 557000 UNIFORM/LA	500	0	500	380.00	.00	120.00	76.0%
1428 595100 FURN/EQ RE	585	0	585	585.00	.00	.00	100.0%
TOTAL MINIATURE GOLF COURSE AT BOHRE	97,223	0	97,223	65,263.48	.00	31,959.52	67.1%
TOTAL MINIATURE GOLF COURSE AT BOHRE	97,223	0	97,223	65,263.48	.00	31,959.52	67.1%

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Parks, Recreation & Culture

1429 - Picnic Pavilions

SERVICES PROVIDED:

Picnic Pavilions provides staff and maintenance necessary to offer multi-use pavilions for City functions, individuals, groups and organizations for various activities and events. Two large pavilions at Bohrer Park can accommodate up to 250 people each. Rental use of the pavilions is available April through October. A smaller pavilion located on the crest of the Bohrer Park Miniature Golf Course is under construction. A pavilion at City Hall Park is used for family picnics and small groups.

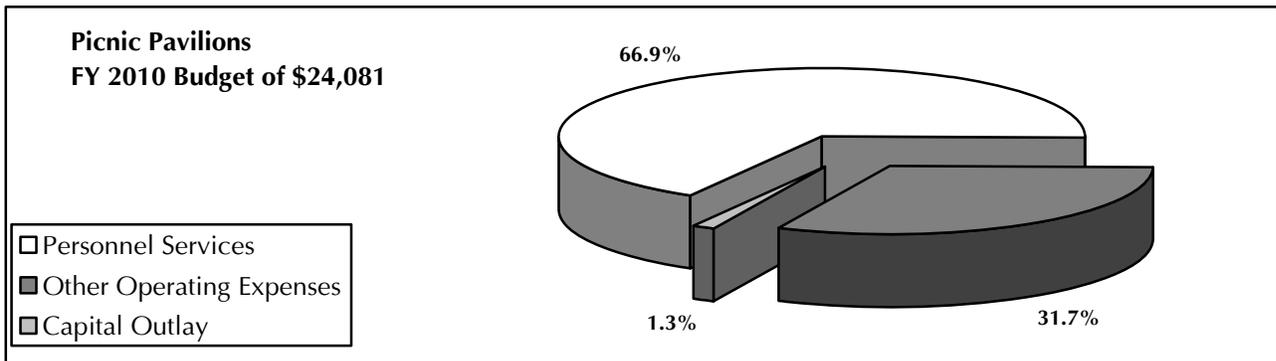
FY WORK PLAN GOALS:

- Continue coordination of reservations for pavilions with Miniature Golf and the Water Park to provide a complete recreational package.
- Continue to coordinate the use of the Bohrer Park pavilions between City summer camp programs and rentals to maximize use during weekdays in June, July and August.
- Provide citizens the opportunity to visit and utilize clean, safe and inviting park facilities for a variety of events and activities.

SIGNIFICANT CHANGES FOR FY 10:

- No Significant Changes

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$15,422	\$16,116	\$16,116	\$16,116
Other Operating Expenses	9,685	9,725	7,645	7,645
Capital Outlay	275	330	320	320
TOTAL	\$25,382	\$26,171	\$24,081	\$24,081



Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Picnic pavilion attendance	21,010	25,000	25,000
Number of group picnics	232	260	250

Activity Analysis Report - Adopted

1429 - Picnic Pavilions

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
509000 - Salaries, Part-Time Employee	\$14,326	\$14,971	4.50%	0.00%
510000 - Social Security & Medicare T	\$1,096	\$1,145	4.47%	0.00%
522000 - General Operating Supplies	\$1,450	\$1,450	0.00%	0.00%
525000 - Furniture & Fixtures	\$0	\$0	100.00%	100.00%
531500 - Software Licenses	\$0	\$0	100.00%	100.00%
531600 - Software Maintenance Agree	\$300	\$140	-53.33%	-57.14%
536300 - Contract Cleaning Services	\$4,000	\$4,200	5.00%	-47.62%
536500 - Investigations	\$85	\$85	0.00%	0.00%
541000 - Advertising	\$300	\$300	0.00%	0.00%
550000 - Electric	\$2,000	\$2,000	0.00%	0.00%
550700 - Recycling Services/Trash Col	\$850	\$850	0.00%	0.00%
552500 - Vehicle & Equipment Gasolin	\$0	\$0	100.00%	100.00%
553000 - Printing & Binding	\$500	\$500	0.00%	0.00%
554000 - Signage	\$200	\$200	0.00%	0.00%
592000 - Software	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$275	\$330	20.00%	-3.03%
Personnel	\$15,422	\$16,116	4.50%	0.00%
Operating Expenses	\$9,685	\$9,725	0.41%	-21.39%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$275	\$330	20.00%	-3.03%
Total	\$25,382	\$26,171	3.11%	-7.99%

1429 Picnic Pavilions

Expenditure Statement by Object

**Proposed
2009 - 2010**

**Adopted
2009 - 2010**

Personnel Services

501000 Salaries, Full-Time Employees	\$		\$	
505000 Other Taxable Compensation				
507000 Vacation_Sick Pay				
508000 Salaries, Overtime				
508500 Salaries, Employee Agreement				
509000 Salaries, Part-Time		14,971		14,971
510000 Social Security & Medicare Taxes		1,145		1,145
512000 State Unemployment				
513000 Workers' Compensation Insurance				
514000 Group Insurance				
514100 Group Insurance - Retirees				
515000 Retirement Contribution				
515050 Supplemental Retirement Contribution				
515100 Retirement Health Savings (RHS)				
516000 Savings Plan Contribution				
516500 Deferred Compensation				
517000 Dependent Care Expense				
518000 Retirement Plan Withdrawals				
519000 Tuition Reimbursement				
Subtotal Personnel Services	\$	16,116	\$	16,116

Operating Expenses

522000 General Operating Supplies				
Paint Supplies, Bug Repellent, Hardware		200		200
Sports Equipment (Volleyball Nets, Balls, Horseshoes)		250		250
Traffic Cones		300		300
Trash Bags		700		700
<i>Subtotal</i>			1,450	1,450
531600 Software Maintenance Agreements				
Maintenance - Network SW/Anti-Virus SW (1)		20		20
Maintenance - Software (Microsoft CALs) (1)		40		40
<i>Subtotal</i>			60	60
536300 Contract Cleaning Services				
Contract Cleaning		2,200		2,200
<i>Subtotal</i>			2,200	2,200
536500 Investigations				
Background Checks		85		85
<i>Subtotal</i>			85	85
541000 Advertising				
Marketing Promotions		300		300
<i>Subtotal</i>			300	300
550000 Electric				
Bohrer Park Utility Costs		2,000		2,000
<i>Subtotal</i>			2,000	2,000

1429 Picnic Pavilions

550700 Recycling Services/Trash Collection			
Bohrer Park Trash and Recycling Costs	850	850	
<i>Subtotal</i>		850	850
553000 Printing & Binding			
Brochures	500	500	
<i>Subtotal</i>		500	500
554000 Signage			
Park Signs	200	200	
<i>Subtotal</i>		200	200
Subtotal Operating Expenses		7,645	7,645

Capital Outlay

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (1)	320	320	
<i>Subtotal</i>		320	320
Subtotal Capital Outlay		320	320
Total		24,081	24,081



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1429 PICNIC PAVILIONS AT BOHRER PAR							
429 PICNIC PAVILIONS AT BOHRER PAR							
1429 509000 PART-TIME	14,971	0	14,971	13,084.10	.00	1,886.90	87.4%
1429 510000 FICA TAXES	1,145	0	1,145	1,001.62	.00	143.38	87.5%
1429 515000 RETIRE401A	0	0	0	43.70	.00	-43.70	100.0%*
1429 516000 SAVING401K	0	0	0	16.39	.00	-16.39	100.0%*
1429 522000 GEN OPERAT	1,450	0	1,450	297.24	.00	1,152.76	20.5%
1429 531600 SOFT MAINT	140	0	140	.00	.00	140.00	.0%
1429 536300 CONTRACT C	4,200	0	4,200	.00	.00	4,200.00	.0%
1429 536500 INVESTIGTE	85	0	85	.00	.00	85.00	.0%
1429 541000 ADVERTISIN	300	0	300	164.00	.00	136.00	54.7%
1429 550000 ELECTRIC	2,000	0	2,000	1,356.62	.00	643.38	67.8%
1429 550700 SOLID WAST	850	0	850	.00	.00	850.00	.0%
1429 553000 PRINT/BIND	500	0	500	.00	.00	500.00	.0%
1429 554000 SIGNAGE	200	0	200	.00	.00	200.00	.0%
1429 595100 FURN/EQ RE	330	0	330	330.00	.00	.00	100.0%
TOTAL PICNIC PAVILIONS AT BOHRER PAR	26,171	0	26,171	16,293.67	.00	9,877.33	62.3%
TOTAL PICNIC PAVILIONS AT BOHRER PAR	26,171	0	26,171	16,293.67	.00	9,877.33	62.3%

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Parks, Recreation & Culture

1430 - Winter Lights

SERVICES PROVIDED:

Winter Lights provides funding, along with sponsorships and admission fees, for administrative and operating costs associated with a 3.5 mile drive-through light show held annually at Seneca Creek State Park. The show features more than 380 lighted displays, many of them animated. Winter Lights Walk provides an alternative way to view the light show, while promoting fitness for all ages. A portion of the proceeds is donated to designated charities.

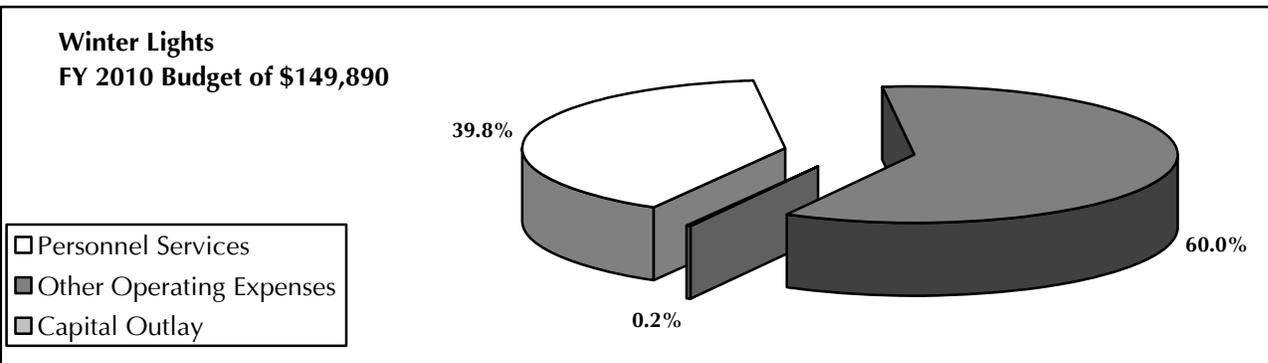
FY WORK PLAN GOALS:

- Increase awareness of the City and its programs to residents and to others from around the region.
- Promote fitness through the Winter Lights Walk.
- Provide an affordable high quality light show for all ages.
- Support community charities by sharing a percentage of program revenues.

SIGNIFICANT CHANGES FOR FY 10:

- No Significant Changes

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$170,491	\$180,996	\$59,635	\$59,635
Other Operating Expenses	83,880	83,815	89,935	89,935
Capital Outlay	275	330	320	320
TOTAL	\$254,646	\$265,141	\$149,890	\$149,890



Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Vehicles entering the light show	17,382	17,341	18,000
Attendees	70,000	70,000	71,000

Activity Analysis Report - Adopted

1430 - Winter Lights

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$75,336	\$80,233	6.50%	-100.00%
508000 - Salaries, Overtime	\$30,584	\$32,572	6.50%	\$20,748 -36.30%
509000 - Salaries, Part-Time Employee	\$33,157	\$34,649	4.50%	\$34,649 0.00%
510000 - Social Security & Medicare T	\$10,639	\$11,280	6.03%	\$4,238 -62.43%
514000 - Group Insurance	\$12,488	\$13,436	7.59%	-100.00%
515000 - Retirement Contribution (401	\$6,027	\$6,419	6.50%	-100.00%
516000 - Savings Plan Contribution (4	\$2,260	\$2,407	6.50%	-100.00%
522000 - General Operating Supplies	\$12,900	\$12,900	0.00%	\$14,900 15.50%
522200 - Photographic, Audio, Video S	\$0	\$0	100.00%	100.00%
531500 - Software Licenses	\$0	\$0	100.00%	100.00%
531600 - Software Maintenance Agree	\$280	\$215	-23.21%	\$135 -37.21%
536000 - Miscellaneous Professional S	\$2,000	\$2,000	0.00%	\$2,500 25.00%
536800 - Security Services	\$0	\$0	100.00%	\$4,400 100.00%
541000 - Advertising	\$21,000	\$21,000	0.00%	\$21,300 1.43%
543000 - Contributions	\$10,000	\$10,000	0.00%	\$10,000 0.00%
547000 - Travel Expense	\$0	\$0	100.00%	100.00%
550000 - Electric	\$11,750	\$11,750	0.00%	\$8,750 -25.53%
553000 - Printing & Binding	\$2,200	\$2,200	0.00%	\$2,200 0.00%
554000 - Signage	\$1,000	\$1,000	0.00%	\$1,000 0.00%
556500 - Messenger Services	\$0	\$0	100.00%	100.00%
567000 - Rental & Use Charges	\$21,250	\$21,250	0.00%	\$22,750 7.06%
573000 - Repair & Maintenance - Mac	\$1,500	\$1,500	0.00%	\$2,000 33.33%
592000 - Software	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$275	\$330	20.00%	\$320 -3.03%
Personnel	\$170,491	\$180,996	6.16%	\$59,635 -67.05%
Operating Expenses	\$83,880	\$83,815	-0.08%	\$89,935 7.30%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$275	\$330	20.00%	\$320 -3.03%
Total	\$254,646	\$265,141	4.12%	\$149,890 -43.47%

1430 Winter Lights

Expenditure Statement by Object

**Proposed
2009 - 2010**

**Adopted
2009 - 2010**

Personnel Services

501000 Salaries, Full-Time Employees	\$	\$
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime	20,748	20,748
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time	34,649	34,649
510000 Social Security & Medicare Taxes	4,238	4,238
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance		
514100 Group Insurance - Retirees		
515000 Retirement Contribution		
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution		
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 59,635	\$ 59,635

Operating Expenses

522000 General Operating Supplies		
Animation Boxes	3,500	3,500
Bulbs and Extension Cords	6,900	6,900
Event Supplies, Tools, Spot Lights	2,500	2,500
Winter Lights Walk Event Supplies	2,000	2,000
<i>Subtotal</i>	14,900	14,900
531600 Software Maintenance Agreements		
Maintenance - Network SW/Anti-Virus SW (1)	20	20
Maintenance - Software (Adobe InDesign) (1)	75	75
Maintenance - Software (Microsoft CALs) (1)	40	40
<i>Subtotal</i>	135	135
536000 Miscellaneous Professional Services		
Electrician Services	2,500	2,500
<i>Subtotal</i>	2,500	2,500
536800 Security Services		
Guards	4,400	4,400
<i>Subtotal</i>	4,400	4,400
541000 Advertising		
Newspapers - Movie Theater Ads and Event Calendars	21,000	21,000
Winter Lights Walk Ads	300	300
<i>Subtotal</i>	21,300	21,300

1430 Winter Lights

543000 Contributions			
Charities	10,000	10,000	
<i>Subtotal</i>		10,000	10,000
550000 Electric			
	8,750	8,750	
<i>Subtotal</i>		8,750	8,750
553000 Printing & Binding			
Tickets, Fliers, Brochures and Postcards	2,200	2,200	
<i>Subtotal</i>		2,200	2,200
554000 Signage			
Program Banners	1,000	1,000	
<i>Subtotal</i>		1,000	1,000
567000 Rental & Use Charges			
Bathrooms and Trailer	2,250	2,250	
Park Rental Fee	19,000	19,000	
Winter Lights Walk - Message Boards, Bathrooms, Lights	1,500	1,500	
<i>Subtotal</i>		22,750	22,750
573000 Repair & Maintenance - Machinery & Equipment			
Electrical Equipment - Breakers, Sub Panels, Electrical Adapters	2,000	2,000	
<i>Subtotal</i>		2,000	2,000
Subtotal Operating Expenses		89,935	89,935

Capital Outlay

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (1)	320	320	
<i>Subtotal</i>		320	320
Subtotal Capital Outlay		320	320
Total		149,890	149,890



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/>							
1430 WINTER LIGHTS							
<hr/>							
430 WINTER LIGHTS							
<hr/>							
1430 501000 FULL TIME	80,233	0	80,233	73,629.10	.00	6,603.90	91.8%
1430 508000 OVERTIME	32,572	0	32,572	34,000.00	.00	-1,428.00	104.4%*
1430 509000 PART-TIME	34,649	0	34,649	26,909.12	.00	7,739.88	77.7%
1430 510000 FICA TAXES	11,280	0	11,280	9,887.35	.00	1,392.65	87.7%
1430 514000 GROUP HEAL	13,436	0	13,436	12,770.41	.00	665.59	95.0%
1430 515000 RETIRE401A	6,419	0	6,419	5,972.17	.00	446.83	93.0%
1430 516000 SAVING401K	2,407	0	2,407	2,239.61	.00	167.39	93.0%
1430 522000 GEN OPERAT	12,900	0	12,900	19,957.61	.00	-7,057.61	154.7%*
1430 522200 PHOTO SUPP	0	0	0	217.00	.00	-217.00	100.0%*
1430 531600 SOFT MAINT	215	0	215	81.10	.00	133.90	37.7%
1430 536000 MISC PROF	2,000	0	2,000	616.13	.00	1,383.87	30.8%
1430 541000 ADVERTISIN	21,000	0	21,000	21,234.33	.00	-234.33	101.1%*
1430 543000 CONTRIBUTI	10,000	0	10,000	7,700.00	.00	2,300.00	77.0%
1430 550000 ELECTRIC	11,750	0	11,750	12,441.29	.00	-691.29	105.9%*
1430 553000 PRINT/BIND	2,200	0	2,200	2,015.87	.00	184.13	91.6%
1430 554000 SIGNAGE	1,000	0	1,000	2,046.00	.00	-1,046.00	204.6%*
1430 556500 MESSENGER	0	0	0	141.71	.00	-141.71	100.0%*
1430 567000 RENTAL USE	21,250	0	21,250	20,262.85	.00	987.15	95.4%
1430 573000 R&M-MACH/E	1,500	0	1,500	.00	.00	1,500.00	.0%
1430 595100 FURN/EQ RE	330	0	330	330.00	.00	.00	100.0%
TOTAL WINTER LIGHTS	265,141	0	265,141	252,451.65	.00	12,689.35	95.2%
TOTAL WINTER LIGHTS	265,141	0	265,141	252,451.65	.00	12,689.35	95.2%

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Parks, Recreation & Culture

1435 - Food Service

SERVICES PROVIDED:

Food Service funding provides food service facilities at the Water Park.

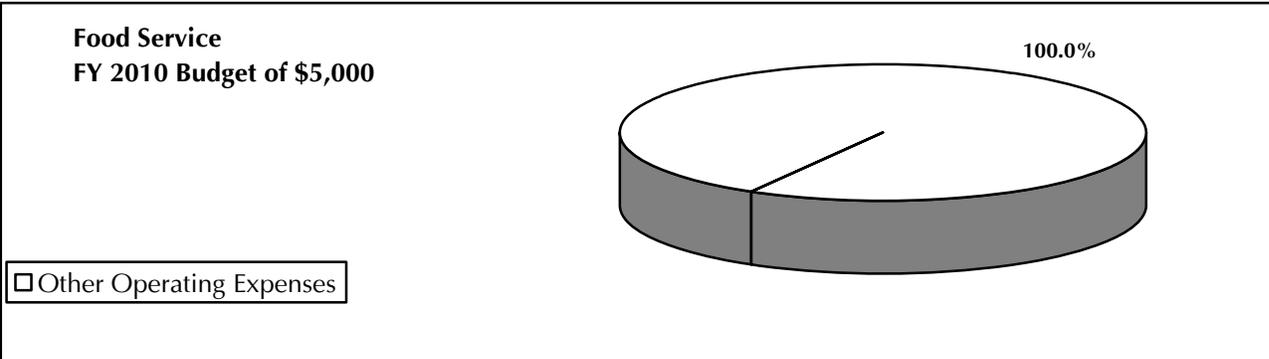
FY WORK PLAN GOALS:

- Monitor private food service contractor to ensure compliance with agreement.
- Provide quality food at the Water Park at reasonable prices.

SIGNIFICANT CHANGES FOR FY 10:

- No Significant Changes

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	5,000	5,000	5,000	5,000
Capital Outlay	0	0	0	0
TOTAL	\$5,000	\$5,000	\$5,000	\$5,000



Activity Analysis Report - Adopted

1435 - Food Service

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
573000 - Repair & Maintenance - Mac	\$5,000	\$5,000	0.00%	0.00%
Personnel			0.00%	0.00%
Operating Expenses	\$5,000	\$5,000	0.00%	0.00%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay			0.00%	0.00%
Total	\$5,000	\$5,000	0.00%	0.00%

1435 Food Service

Expenditure Statement by Object

**Proposed
2009 - 2010**

**Adopted
2009 - 2010**

Personnel Services

501000 Salaries, Full-Time Employees	\$	\$
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time		
510000 Social Security & Medicare Taxes		
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance		
514100 Group Insurance - Retirees		
515000 Retirement Contribution		
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution		
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$	\$

Operating Expenses

573000 Repair & Maintenance - Machinery & Equipment		
Food Service Equipment	5,000	5,000
<i>Subtotal</i>	5,000	5,000
Subtotal Operating Expenses	5,000	5,000

Total	5,000	5,000
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City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1435 FOOD SERVICE							
435 FOOD SERVICE							
1435 573000 R&M-MACH/E	5,000	0	5,000	.00	.00	5,000.00	.0%
TOTAL FOOD SERVICE	5,000	0	5,000	.00	.00	5,000.00	.0%
TOTAL FOOD SERVICE	5,000	0	5,000	.00	.00	5,000.00	.0%

SERVICES PROVIDED:

Special Events provides personnel and operating costs associated with special events and community programs. Programs such as Celebrate Gaithersburg, St. Patrick's Day Parade, July Fourth, Labor Day Parade, Oktoberfest and Jingle Jubilee provide a variety of wholesome leisure time activities for citizens of all ages and cultural backgrounds. Additional events such as Halloween, Family Nights, Farmers Markets, Flea Markets, Summer Movies in the Park and Baby Bazaars offer a variety of entertainment and community activities.

FY WORK PLAN GOALS:

- Develop reports on attendance at all special events and programs.
- Expand programs to acknowledge and celebrate the cultural diversity of our City.
- Provide City-wide events that bring the community together to commemorate the Fourth of July, Memorial Day and Veteran's Day.

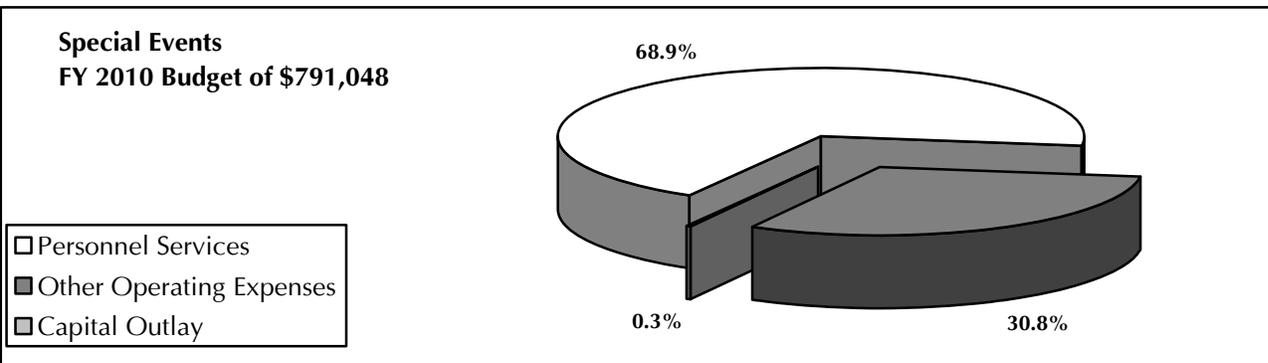
FY WORK PLAN GOALS (Cont.)

- Work with committees, the community and City staff to evaluate Special Events programs and make recommendations to enhance Celebrate Gaithersburg, the Labor Day Parade and Oktoberfest.

SIGNIFICANT CHANGES FOR FY 10:

- Miscellaneous Professional Services decreased \$7,500 to reflect the reduction in caterers (Celebrate Gaithersburg Volunteer Reception).
- Rental & Use Charges decreased \$5,000 to reflect the reduction in tents and supplies (Celebrate Gaithersburg Volunteer Reception).

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$438,099	\$420,505	\$545,123	\$545,123
Other Operating Expenses	262,025	261,560	243,365	243,365
Capital Outlay	1,925	2,640	2,560	2,560
TOTAL	\$702,049	\$684,705	\$791,048	\$791,048



Parks, Recreation & Culture

1436 - Special Events

Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Special events total program attendance	100,000	100,000	100,000
Oktoberfest attendance	7,000	7,800	7,800
July 4th festivities attendance	20,000	20,000	25,000
Celebrate Gaithersburg attendance	30,000	30,000	30,000

Activity Analysis Report - Adopted

1436 - Special Events

Object	FY '08	FY '09	% Change		
			FY '08 - FY '09	FY '09 - FY '10	
501000 - Salaries, Full-Time Employee	\$272,477	\$273,700	0.45%	\$363,315	32.74%
508500 - Salaries, Employment Agree	\$41,723	\$0	-100.00%		100.00%
509000 - Salaries, Part-Time Employe	\$40,054	\$62,756	56.68%	\$58,299	-7.10%
510000 - Social Security & Medicare T	\$27,100	\$25,739	-5.02%	\$32,253	25.31%
514000 - Group Insurance	\$26,773	\$21,108	-21.16%	\$50,057	137.15%
515000 - Retirement Contribution (401	\$21,798	\$21,896	0.45%	\$28,425	29.82%
515100 - Retirement Health Savings (\$0	\$7,095	100.00%	\$2,115	-70.19%
516000 - Savings Plan Contribution (4	\$8,174	\$8,211	0.45%	\$10,659	29.81%
516500 - Deferred Compensation	\$0	\$0	100.00%		100.00%
521000 - Office Supplies	\$0	\$0	100.00%		100.00%
522000 - General Operating Supplies	\$20,000	\$20,000	0.00%	\$18,700	-6.50%
522200 - Photographic, Audio, Video S	\$0	\$0	100.00%		100.00%
522500 - Program Activities	\$2,500	\$2,500	0.00%	\$2,500	0.00%
525000 - Furniture & Fixtures	\$0	\$0	100.00%		100.00%
531500 - Software Licenses	\$0	\$0	100.00%		100.00%
531600 - Software Maintenance Agree	\$1,310	\$1,345	2.67%	\$940	-30.11%
536000 - Miscellaneous Professional S	\$65,950	\$65,950	0.00%	\$58,450	-11.37%
536500 - Investigations	\$200	\$200	0.00%	\$200	0.00%
536800 - Security Services	\$1,500	\$1,500	0.00%	\$1,500	0.00%
538000 - Performances & Entertainme	\$75,000	\$75,000	0.00%	\$73,100	-2.53%
541000 - Advertising	\$15,850	\$15,850	0.00%	\$15,300	-3.47%
543000 - Contributions	\$1,500	\$1,500	0.00%	\$1,400	-6.67%
544000 - Professional Dues & Certifica	\$150	\$150	0.00%	\$160	6.67%
546000 - Conference & Seminar Regis	\$150	\$150	0.00%	\$150	0.00%
551100 - Cellular Telephone	\$700	\$700	0.00%	\$700	0.00%
553000 - Printing & Binding	\$8,000	\$7,500	-6.25%	\$7,000	-6.67%
554000 - Signage	\$9,400	\$9,400	0.00%	\$8,450	-10.11%
556000 - Postage	\$3,000	\$3,000	0.00%	\$3,000	0.00%
556500 - Messenger Services	\$0	\$0	100.00%		100.00%
557000 - Laundry & Uniforms	\$550	\$550	0.00%	\$550	0.00%
560000 - Miscellaneous	\$1,300	\$1,300	0.00%	\$1,300	0.00%
567000 - Rental & Use Charges	\$54,000	\$54,000	0.00%	\$49,000	-9.26%
567100 - Rental of Facilities	\$965	\$965	0.00%	\$965	0.00%
573000 - Repair & Maintenance - Mac	\$0	\$0	100.00%		100.00%
592000 - Software	\$0	\$0	100.00%		100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%		100.00%
595100 - Furniture & Equipment (Repl	\$1,925	\$2,640	37.14%	\$2,560	-3.03%
Personnel	\$438,099	\$420,505	-4.02%	\$545,123	29.64%
Operating Expenses	\$262,025	\$261,560	-0.18%	\$243,365	-6.96%
Contingency Funds			0.00%		0.00%
Transfer Funds			0.00%		0.00%
Capital Outlay	\$1,925	\$2,640	37.14%	\$2,560	-3.03%
Total	\$702,049	\$684,705	-2.47%	\$791,048	15.53%

1436 Special Events

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$ 363,315	\$ 363,315
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time	58,299	58,299
510000 Social Security & Medicare Taxes	32,253	32,253
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	50,057	50,057
514100 Group Insurance - Retirees		
515000 Retirement Contribution	28,425	28,425
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)	2,115	2,115
516000 Savings Plan Contribution	10,659	10,659
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 545,123	\$ 545,123

Operating Expenses

522000 General Operating Supplies		
Celebrate Gaithersburg - Taste of Gaithersburg	7,500	7,500
Crafts Supplies and Event Materials	8,700	8,700
Labor Day City Coins	2,500	2,500
<i>Subtotal</i>	18,700	18,700
522500 Program Activities		
Spring Trip: Fees and Lodging (Revenue Supported)	2,500	2,500
<i>Subtotal</i>	2,500	2,500
531600 Software Maintenance Agreements		
Maintenance - Network SW/Anti-Virus SW (8)	160	160
Maintenance - Software (Adobe InDesign) (1)	75	75
Maintenance - Software (Adobe InDesign) (3)	225	225
Maintenance - Software (Microsoft CALs) (8)	480	480
<i>Subtotal</i>	940	940
536000 Miscellaneous Professional Services		
Electrician for Celebrate Gaithersburg	2,800	2,800
Event Enhancements	3,000	3,000
Fireworks - July 4th	27,500	27,500
Sound System for all City Special Events	23,500	23,500
Summer Movies in the Park	1,000	1,000
Towing Services	650	650
<i>Subtotal</i>	58,450	58,450

1436 Special Events

536500 Investigations			
Background Checks	200	200	
<i>Subtotal</i>		200	200
536800 Security Services			
Celebrate Gaithersburg - Security and Crossing Guards	915	915	
Security - July 4th	585	585	
<i>Subtotal</i>		1,500	1,500
538000 Performances & Entertainment			
Celebrate Gaithersburg: Strolling, Stages and Children	50,300	50,300	
Children's Play at Gaithersburg High School	3,000	3,000	
Family Nights and Halloween	2,600	2,600	
Jingle Jubilee	3,000	3,000	
July 4th	4,000	4,000	
Oktoberfest, St. Patrick's Day Parade and Labor Day Parade	10,200	10,200	
<i>Subtotal</i>		73,100	73,100
541000 Advertising			
Newspapers and Publications	15,300	15,300	
<i>Subtotal</i>		15,300	15,300
543000 Contributions			
Celebrate Gaithersburg, Labor Day Parade, and Oktoberfest	1,400	1,400	
<i>Subtotal</i>		1,400	1,400
544000 Professional Dues & Certification Fees			
International Festival and Events Association	160	160	
<i>Subtotal</i>		160	160
546000 Conference & Seminar Registration			
Howard County Showcase for Performing Artists	50	50	
Maryland Recreation and Parks Association Workshops	100	100	
<i>Subtotal</i>		150	150
551100 Cellular Telephone			
Recreation Program Supervisors (4)	700	700	
<i>Subtotal</i>		700	700
553000 Printing & Binding			
Brochures, Fliers, Posters and Invitations	7,000	7,000	
<i>Subtotal</i>		7,000	7,000
554000 Signage			
Program Banners	5,950	5,950	
Replacements and Repair of Banners	2,500	2,500	
<i>Subtotal</i>		8,450	8,450
556000 Postage			
Mailings	3,000	3,000	
<i>Subtotal</i>		3,000	3,000
557000 Laundry & Uniforms			
Staff Shirts	550	550	
<i>Subtotal</i>		550	550

1436 Special Events

560000 Miscellaneous			
Hotel Accommodations - Celebrate Gaithersburg	800	800	
Hotel Accommodations - Labor Day Parade	500	500	
<i>Subtotal</i>		1,300	1,300

567000 Rental & Use Charges			
Celebrate Gaithersburg - Taste of Gaithersburg	16,900	16,900	
Celebrate Gaithersburg - World Market	4,000	4,000	
Children's Amusements	6,000	6,000	
Golf Carts, Radios, Generators	6,400	6,400	
Labor Day Parade - Large Helium Balloons and Helium	3,000	3,000	
Oktoberfest - Tents	3,700	3,700	
Port-a-Johns and Hand Washing Stations	9,000	9,000	
<i>Subtotal</i>		49,000	49,000

567100 Rental of Facilities			
Children's Play at Gaithersburg High School	600	600	
Parking Lots - Celebrate Gaithersburg, Labor Day Parade	365	365	
<i>Subtotal</i>		965	965

Subtotal Operating Expenses		243,365	243,365
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Capital Outlay

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (8)	2,560	2,560	
<i>Subtotal</i>		2,560	2,560

Subtotal Capital Outlay		2,560	2,560
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Total		791,048	791,048
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City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1436 SPECIAL EVENTS							
436 SPECIAL EVENTS							
1436 501000 FULL TIME	273,700	0	273,700	251,662.52	.00	22,037.48	91.9%
1436 505200 OTHER-GFIT	0	0	0	319.00	.00	-319.00	100.0%*
1436 507000 VAC/SICK	0	0	0	2,312.80	.00	-2,312.80	100.0%*
1436 509000 PART-TIME	62,756	0	62,756	71,713.89	.00	-8,957.89	114.3%*
1436 510000 FICA TAXES	25,739	0	25,739	24,519.85	.00	1,219.15	95.3%
1436 514000 GROUP HEAL	21,108	0	21,108	33,100.56	.00	-11,992.56	156.8%*
1436 515000 RETIRE401A	21,896	0	21,896	20,413.90	.00	1,482.10	93.2%
1436 515100 RETIRE-RHS	7,095	0	7,095	3,665.13	.00	3,429.87	51.7%
1436 516000 SAVING401K	8,211	0	8,211	5,954.91	.00	2,256.09	72.5%
1436 522000 GEN OPERAT	20,000	0	20,000	19,544.47	.00	455.53	97.7%
1436 522500 PROG ACT	2,500	0	2,500	1,623.66	.00	876.34	64.9%
1436 531600 SOFT MAINT	1,345	0	1,345	243.30	.00	1,101.70	18.1%
1436 536000 MISC PROF	65,950	0	65,950	68,181.68	3,710.00	-5,941.68	109.0%*
1436 536500 INVESTIGTE	200	0	200	223.50	.00	-23.50	111.8%*
1436 536800 SECURITY S	1,500	0	1,500	1,336.88	.00	163.12	89.1%
1436 538000 PERF & ENT	75,000	0	75,000	71,628.00	.00	3,372.00	95.5%
1436 541000 ADVERTISIN	15,850	0	15,850	23,246.34	.00	-7,396.34	146.7%*
1436 543000 CONTRIBUTI	1,500	0	1,500	1,425.00	.00	75.00	95.0%
1436 544000 DUES/MEMBE	150	0	150	189.00	.00	-39.00	126.0%*
1436 546000 CONF/SEMIN	150	0	150	540.00	.00	-390.00	360.0%*
1436 547000 TRAVEL EXP	0	0	0	137.83	.00	-137.83	100.0%*
1436 551100 CELLPHONE	700	0	700	738.75	.00	-38.75	105.5%*
1436 553000 PRINT/BIND	7,500	0	7,500	6,774.85	.00	725.15	90.3%
1436 554000 SIGNAGE	9,400	0	9,400	13,193.50	.00	-3,793.50	140.4%*
1436 556000 POSTAGE	3,000	0	3,000	2,800.00	.00	200.00	93.3%
1436 556500 MESSENGER	0	0	0	36.38	.00	-36.38	100.0%*
1436 557000 UNIFORM/LA	550	0	550	275.00	.00	275.00	50.0%
1436 560000 MISCELLANE	1,300	0	1,300	1,371.44	.00	-71.44	105.5%*
1436 567000 RENTAL USE	54,000	0	54,000	55,184.57	386.00	-1,570.57	102.9%*
1436 567100 RENTAL FAC	965	0	965	1,403.00	.00	-438.00	145.4%*
1436 574000 R&M-VEHICL	0	0	0	14.50	.00	-14.50	100.0%*
1436 595100 FURN/EQ RE	2,640	0	2,640	2,640.00	.00	.00	100.0%
TOTAL SPECIAL EVENTS	684,705	0	684,705	686,414.21	4,096.00	-5,805.21	100.8%
TOTAL SPECIAL EVENTS	684,705	0	684,705	686,414.21	4,096.00	-5,805.21	100.8%

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Parks, Recreation & Culture

1437 - Cultural Arts Programs

SERVICES PROVIDED:

Cultural Arts Programs provides the administration and programming of cultural arts events in the City. The range of these activities includes visual art exhibits, the Art in Public Places program, the Community Museum and theatrical and musical performances. Arts programming at the City Hall Concert Pavilion, the Community Chorus, the Gaithersburg Community Museum and Train Annex, and the Gaithersburg Museum Consortium are also included in this activity. Emphasis is placed on local artists/entertainers, but may include national and international artists to provide cultural events for people of all ages and backgrounds.

FY WORK PLAN GOALS (Cont.)

- Work with the Arts in Public Places Committee to implement a mural in Olde Towne and City entry signs as well as signage for Archstone in Olde Towne, Washingtonian South, Vistas and Watkins Mill Town Center projects. Identify new sites and artwork.
- Work with the community to develop and implement exhibits and programs at the Community Museum and coordinate the museum efforts in the Train Annex restoration project.
- Work with the Gaithersburg Cultural Arts Advisory Committee to support and promote the work, education and participation of local artists.

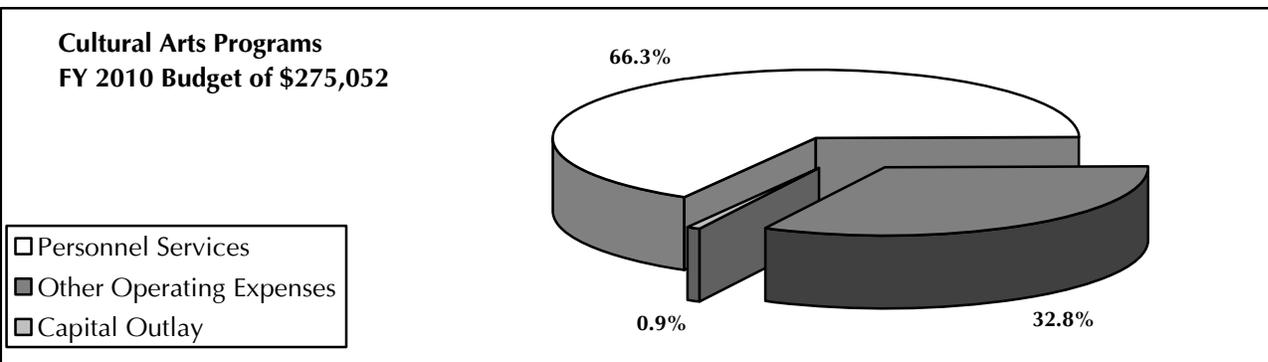
FY WORK PLAN GOALS:

- Coordinate with the Gaithersburg Arts and Monuments Funding Corporation, Inc., City arts committees and volunteers to create and realize fundraising opportunities.

SIGNIFICANT CHANGES FOR FY 10:

- Performance & Entertainment increased \$7,035 to reflect partial funding of the Book Festival.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$170,633	\$180,178	\$182,447	\$182,447
Other Operating Expenses	84,405	87,730	90,250	90,250
Capital Outlay	2,265	2,770	2,355	2,355
TOTAL	\$257,303	\$270,678	\$275,052	\$275,052



Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10

Parks, Recreation & Culture

1437 - Cultural Arts Programs

Shakespeare in the Park attendance	1,200	3,000	3,000
Public art installations	18	18	20
Concert pavilion attendance	7,605	10,000	12,500
Community Museum attendance	5,553	7,500	7,500
Community Chorus programs and concerts attendance	7,250	7,500	7,500

Activity Analysis Report - Adopted

1437 - Cultural Arts Programs

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$70,692	\$75,287	6.50%	2.66%
509000 - Salaries, Part-Time Employee	\$76,123	\$79,549	4.50%	1.35%
510000 - Social Security & Medicare T	\$11,231	\$11,845	5.47%	1.98%
514000 - Group Insurance	\$1,929	\$1,878	-2.64%	9.85%
515000 - Retirement Contribution (401	\$5,655	\$6,023	6.51%	0.00%
515100 - Retirement Health Savings (\$2,882	\$3,337	15.79%	-36.62%
516000 - Savings Plan Contribution (4	\$2,121	\$2,259	6.51%	0.00%
521000 - Office Supplies	\$100	\$100	0.00%	0.00%
522000 - General Operating Supplies	\$5,200	\$4,400	-15.38%	0.00%
522500 - Program Activities	\$3,600	\$3,600	0.00%	-100.00%
524000 - Supplies for Resale	\$500	\$500	0.00%	-20.00%
525000 - Furniture & Fixtures	\$500	\$500	0.00%	0.00%
531500 - Software Licenses	\$0	\$0	100.00%	100.00%
531600 - Software Maintenance Agree	\$1,355	\$1,280	-5.54%	-43.75%
536000 - Miscellaneous Professional S	\$7,980	\$7,980	0.00%	12.78%
536200 - Americans with Disabilities A	\$800	\$800	0.00%	25.00%
536500 - Investigations	\$100	\$100	0.00%	-100.00%
536800 - Security Services	\$1,940	\$1,940	0.00%	0.00%
538000 - Performances & Entertainme	\$39,350	\$39,350	0.00%	17.88%
541000 - Advertising	\$8,000	\$7,200	-10.00%	0.00%
543000 - Contributions	\$200	\$5,200	2500.00%	-48.08%
544000 - Professional Dues & Certifica	\$100	\$100	0.00%	0.00%
546000 - Conference & Seminar Regis	\$200	\$200	0.00%	0.00%
547000 - Travel Expense	\$100	\$100	0.00%	0.00%
551100 - Cellular Telephone	\$480	\$480	0.00%	0.00%
553000 - Printing & Binding	\$4,000	\$4,000	0.00%	0.00%
554000 - Signage	\$2,000	\$2,000	0.00%	23.00%
556000 - Postage	\$1,500	\$1,500	0.00%	0.00%
556500 - Messenger Services	\$0	\$0	100.00%	100.00%
557000 - Laundry & Uniforms	\$0	\$0	100.00%	100.00%
567000 - Rental & Use Charges	\$2,400	\$2,400	0.00%	27.71%
567100 - Rental of Facilities	\$4,000	\$4,000	0.00%	0.00%
576000 - Repair & Maintenance - Art	\$0	\$0	100.00%	100.00%
592000 - Software	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$2,265	\$2,770	22.30%	-14.98%
Personnel	\$170,633	\$180,178	5.59%	1.26%
Operating Expenses	\$84,405	\$87,730	3.94%	2.87%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$2,265	\$2,770	22.30%	-14.98%
Total	\$257,303	\$270,678	5.20%	1.62%

1437 Cultural Arts Programs

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$ 77,287	\$ 77,287
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time	80,620	80,620
510000 Social Security & Medicare Taxes	12,080	12,080
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	2,063	2,063
514100 Group Insurance - Retirees		
515000 Retirement Contribution	6,023	6,023
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)	2,115	2,115
516000 Savings Plan Contribution	2,259	2,259
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 182,447	\$ 182,447

Operating Expenses

521000 Office Supplies		
Community Museum Easel Pads, Ink, Paper	100	100
<i>Subtotal</i>	100	100
522000 General Operating Supplies		
Exhibits - Hooks, Chains, Frames and Labels	60	60
Program Equipment - Coolers, Flashlights and Storage Bins	1,940	1,940
Sheet Music	700	700
Technical Equipment - Extension Cords, Cables and Microphones	1,700	1,700
<i>Subtotal</i>	4,400	4,400
524000 Supplies for Resale		
Community Museum Shop	400	400
<i>Subtotal</i>	400	400
525000 Furniture & Fixtures		
Community Museum Display Cases and Exhibit Signage	500	500
<i>Subtotal</i>	500	500
531600 Software Maintenance Agreements		
Maintenance - Network SW/Anti-Virus SW (7)	140	140
Maintenance - Software (Microsoft CALs) (7)	280	280
Maintenance - Software (Past Perfect)	300	300
<i>Subtotal</i>	720	720

1437 Cultural Arts Programs

536000 Miscellaneous Professional Services			
Community Chorus Director and Accompanist	6,455	6,455	
Piano Tuning - Community Chorus Concert	280	280	
Technical Director	2,265	2,265	
<i>Subtotal</i>		9,000	9,000
536200 Americans with Disabilities Act			
Interpreter Services	1,000	1,000	
<i>Subtotal</i>		1,000	1,000
536800 Security Services			
Crossing Guards for Pavilion Performances	1,940	1,940	
<i>Subtotal</i>		1,940	1,940
538000 Performances & Entertainment			
Artist Fees: Backyard Concerts (7)	5,785	5,785	
Artist Fees: Concert Pavilion Performances (June - Mid-August)	24,350	24,350	
Artist Fees: Shakespeare Performances (2)	10,000	10,000	
Author Fees: Book Festival	6,250	6,250	
<i>Subtotal</i>		46,385	46,385
541000 Advertising			
Newspapers and Magazines	7,200	7,200	
<i>Subtotal</i>		7,200	7,200
543000 Contributions			
Gaithersburg Arts & Monuments Funding Corp.	2,500	2,500	
Gaithersburg Fine Arts Association Annual Grant	200	200	
<i>Subtotal</i>		2,700	2,700
544000 Professional Dues & Certification Fees			
Museum Association Dues	100	100	
<i>Subtotal</i>		100	100
546000 Conference & Seminar Registration			
Howard County Showcase for Performing Artists	50	50	
Marketing Seminar (America for the Arts)	100	100	
Small Museum Association	50	50	
<i>Subtotal</i>		200	200
547000 Travel Expense			
Association of Performing Arts Presenters	100	100	
<i>Subtotal</i>		100	100
551100 Cellular Telephone			
Arts Programmer (2)	480	480	
<i>Subtotal</i>		480	480
553000 Printing & Binding			
Bookmarks, Programs and Fliers	4,000	4,000	
<i>Subtotal</i>		4,000	4,000

1437 Cultural Arts Programs

554000 Signage			
Program Banners	2,000	2,000	
Program Banners: Book Festival	460	460	
<i>Subtotal</i>		2,460	2,460
556000 Postage			
Mailings	1,500	1,500	
<i>Subtotal</i>		1,500	1,500
567000 Rental & Use Charges			
Book Festival - Tables and Chairs	665	665	
Organ Rental (Offset by Revenue)	800	800	
Port-a-Johns and Generators	1,600	1,600	
<i>Subtotal</i>		3,065	3,065
567100 Rental of Facilities			
Auditorium Rentals - Community Chorus Concerts (2)	2,000	2,000	
Community Museum Storage Rental	2,000	2,000	
<i>Subtotal</i>		4,000	4,000
Subtotal Operating Expenses		90,250	90,250

Capital Outlay

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (7)	2,240	2,240	
Replacement - Printer (Canon MF5770)	75	75	
Replacement - Printer (Deskjet D4200)	20	20	
Replacement - Printer (Deskjet D4260)	20	20	
<i>Subtotal</i>		2,355	2,355
Subtotal Capital Outlay		2,355	2,355
Total		275,052	275,052



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1437 CULTURAL ARTS PROGRAMS							
437 CULTURAL ARTS PROGRAMS							
1437 501000 FULL TIME	75,287	0	75,287	69,189.97	.00	6,097.03	91.9%
1437 509000 PART-TIME	79,549	0	79,549	77,120.59	.00	2,428.41	96.9%
1437 510000 FICA TAXES	11,845	0	11,845	11,246.97	.00	598.03	95.0%
1437 514000 GROUP HEAL	1,878	0	1,878	1,623.66	.00	254.34	86.5%
1437 515000 RETIRE401A	6,023	0	6,023	5,625.68	.00	397.32	93.4%
1437 515100 RETIRE-RHS	3,337	0	3,337	3,665.13	.00	-328.13	109.8%*
1437 516000 SAVING401K	2,259	0	2,259	2,109.55	.00	149.45	93.4%
1437 521000 OFFICE SUP	100	0	100	157.14	.00	-57.14	157.1%*
1437 522000 GEN OPERAT	4,400	0	4,400	3,036.15	.00	1,363.85	69.0%
1437 522200 PHOTO SUPP	0	0	0	31.50	.00	-31.50	100.0%*
1437 522500 PROG ACT	3,600	0	3,600	3,076.00	.00	524.00	85.4%
1437 524000 SUPPLES/RE	500	0	500	31.50	.00	468.50	6.3%
1437 525000 FURN/FIX	500	0	500	.00	.00	500.00	.0%
1437 531600 SOFT MAINT	1,280	0	1,280	.00	.00	1,280.00	.0%
1437 536000 MISC PROF	7,980	0	7,980	7,479.00	4,100.00	-3,599.00	145.1%*
1437 536200 ADA	800	0	800	1,000.00	.00	-200.00	125.0%*
1437 536500 INVESTIGTE	100	0	100	33.25	.00	66.75	33.3%
1437 536800 SECURITY S	1,940	0	1,940	1,928.50	.00	11.50	99.4%
1437 538000 PERF & ENT	39,350	0	39,350	42,005.00	.00	-2,655.00	106.7%*
1437 541000 ADVERTISIN	7,200	0	7,200	7,121.97	.00	78.03	98.9%
1437 543000 CONTRIBUTI	5,200	0	5,200	.00	.00	5,200.00	.0%
1437 544000 DUES/MEMBE	100	0	100	45.00	.00	55.00	45.0%
1437 546000 CONF/SEMIN	200	0	200	65.00	.00	135.00	32.5%
1437 547000 TRAVEL EXP	100	0	100	.00	.00	100.00	.0%
1437 551100 CELLPHONE	480	0	480	490.10	.00	-10.10	102.1%*
1437 553000 PRINT/BIND	4,000	0	4,000	5,226.00	.00	-1,226.00	130.7%*
1437 554000 SIGNAGE	2,000	0	2,000	2,275.50	364.50	-640.00	132.0%*
1437 556000 POSTAGE	1,500	0	1,500	1,300.00	.00	200.00	86.7%
1437 560000 MISCELLANE	0	0	0	155.94	.00	-155.94	100.0%*
1437 567000 RENTAL USE	2,400	0	2,400	1,080.00	990.00	330.00	86.3%
1437 567100 RENTAL FAC	4,000	0	4,000	4,219.75	2,921.25	-3,141.00	178.5%*
1437 595100 FURN/EQ RE	2,770	0	2,770	2,770.00	.00	.00	100.0%
TOTAL CULTURAL ARTS PROGRAMS	270,678	0	270,678	254,108.85	8,375.75	8,193.40	97.0%
TOTAL CULTURAL ARTS PROGRAMS	270,678	0	270,678	254,108.85	8,375.75	8,193.40	97.0%

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Parks, Recreation & Culture

1438 - Kentlands Mansion

SERVICES PROVIDED:

Kentlands Mansion provides citizens with an elegant rental facility for weddings, social functions, parties, business meetings, and conferences. The Mansion is also a gallery for revolving art exhibits through the City's cultural arts program and is used for select City-sponsored events.

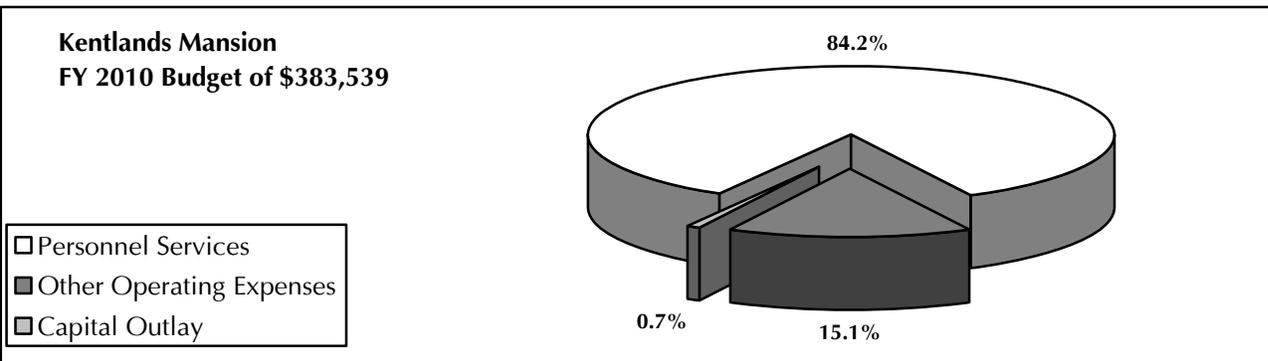
FY WORK PLAN GOALS:

- Explore concept of hosting receptions/desserts following activities at the Arts Barn, working in cooperation with them to enhance revenue opportunities for both facilities.
- Grow Bridal Showcase, wine dinners and special teas to increase the revenue.
- Implement and fully utilize CLASS reservation and accounting system. Train all administrative staff on its use.
- Participate in dual events between the Arts Barn and the Mansion to include: Music on the move, Murder mystery dinner theater and Gallery night.

SIGNIFICANT CHANGES FOR FY 10:

- No Significant Changes

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$284,640	\$311,542	\$322,779	\$322,779
Other Operating Expenses	59,990	64,370	58,030	58,030
Capital Outlay	1,705	1,475	2,730	2,730
TOTAL	\$346,335	\$377,387	\$383,539	\$383,539



Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Social bookings	70	60	70
Percentage of Operations Supported by Revenue	43.7%	33.1%	
Business meeting bookings	88	74	77
Bridal Showcase revenue (not including subsequent bookings that result)	8,137.00	7,857.00	8,000.00

Activity Analysis Report - Adopted

1438 - Kentlands Mansion

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$117,338	\$134,410	14.55%	2.16%
508500 - Salaries, Employment Agree	\$34,329	\$36,560	6.50%	5.47%
509000 - Salaries, Part-Time Employe	\$88,730	\$92,723	4.50%	5.39%
510000 - Social Security & Medicare T	\$18,390	\$20,173	9.70%	3.76%
514000 - Group Insurance	\$12,946	\$9,133	-29.45%	20.98%
515000 - Retirement Contribution (401	\$9,387	\$10,753	14.55%	-0.82%
515100 - Retirement Health Savings (\$0	\$3,758	100.00%	-32.49%
516000 - Savings Plan Contribution (4	\$3,520	\$4,032	14.55%	-0.82%
521000 - Office Supplies	\$0	\$0	100.00%	100.00%
522000 - General Operating Supplies	\$1,900	\$1,900	0.00%	57.89%
524000 - Supplies for Resale	\$16,000	\$16,000	0.00%	9.38%
525000 - Furniture & Fixtures	\$1,000	\$1,000	0.00%	-20.00%
526000 - Machinery & Equipment	\$0	\$0	100.00%	100.00%
530000 - Accounting & Audit	\$3,500	\$3,500	0.00%	0.00%
531500 - Software Licenses	\$0	\$0	100.00%	100.00%
531600 - Software Maintenance Agree	\$540	\$420	-22.22%	-57.14%
534000 - Management Consulting	\$0	\$0	100.00%	100.00%
536000 - Miscellaneous Professional S	\$6,000	\$6,000	0.00%	-25.00%
541000 - Advertising	\$19,000	\$23,500	23.68%	-13.19%
542000 - Awards & Presentations	\$0	\$0	100.00%	100.00%
544000 - Professional Dues & Certifica	\$200	\$200	0.00%	0.00%
546000 - Conference & Seminar Regis	\$700	\$700	0.00%	0.00%
547100 - Travel Mileage Reimburseme	\$500	\$500	0.00%	0.00%
551100 - Cellular Telephone	\$500	\$500	0.00%	0.00%
551200 - Pagers	\$60	\$60	0.00%	-100.00%
553000 - Printing & Binding	\$1,500	\$1,500	0.00%	-60.00%
554000 - Signage	\$0	\$0	100.00%	100.00%
556000 - Postage	\$1,200	\$1,200	0.00%	-75.00%
557000 - Laundry & Uniforms	\$300	\$300	0.00%	0.00%
560000 - Miscellaneous	\$3,500	\$3,500	0.00%	0.00%
567000 - Rental & Use Charges	\$3,590	\$3,590	0.00%	-100.00%
575000 - Repair & Maintenance - Furni	\$0	\$0	100.00%	100.00%
592000 - Software	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$1,705	\$1,475	-13.49%	85.08%
Personnel	\$284,640	\$311,542	9.45%	3.61%
Operating Expenses	\$59,990	\$64,370	7.30%	-9.85%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$1,705	\$1,475	-13.49%	85.08%
Total	\$346,335	\$377,387	8.97%	1.63%

1438 Kentlands Mansion

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$ 137,314	\$ 137,314
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement	38,561	38,561
509000 Salaries, Part-Time	97,723	97,723
510000 Social Security & Medicare Taxes	20,931	20,931
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	11,049	11,049
514100 Group Insurance - Retirees		
515000 Retirement Contribution	10,665	10,665
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)	2,537	2,537
516000 Savings Plan Contribution	3,999	3,999
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 322,779	\$ 322,779

Operating Expenses

522000 General Operating Supplies		
Facility supplies: janitorial, office and paper products.	3,000	3,000
<i>Subtotal</i>	3,000	3,000
524000 Supplies for Resale		
Catering, equipment and supplies for use by rentals	16,000	16,000
Fall & Holiday Tea's	1,500	1,500
<i>Subtotal</i>	17,500	17,500
525000 Furniture & Fixtures		
Purchase or repair of chairs and tables (Indoor & Outdoor)	800	800
<i>Subtotal</i>	800	800
530000 Accounting & Audit		
Credit Card Processing Fees	3,500	3,500
<i>Subtotal</i>	3,500	3,500
531600 Software Maintenance Agreements		
Maintenance - Network SW/Anti-Virus SW (3)	60	60
Maintenance - Software (Microsoft CALs) (3)	120	120
<i>Subtotal</i>	180	180
536000 Miscellaneous Professional Services		
Piano tuning, refurbishing, replacement of pads	4,500	4,500
<i>Subtotal</i>	4,500	4,500

1438 Kentlands Mansion

541000 Advertising			
Magazines, Newspapers and Brochures	20,400	20,400	
<i>Subtotal</i>		20,400	20,400
544000 Professional Dues & Certification Fees			
Professional Meeting Planners Group	200	200	
<i>Subtotal</i>		200	200
546000 Conference & Seminar Registration			
Meeting Planners Conference/Baltimore/Wash. Food Shows	700	700	
<i>Subtotal</i>		700	700
547100 Travel Mileage Reimbursement			
Local Travel (Conferences and Meetings)	500	500	
<i>Subtotal</i>		500	500
551100 Cellular Telephone			
Staff (2)	500	500	
<i>Subtotal</i>		500	500
553000 Printing & Binding			
Brochures, Fliers and Postcards	600	600	
<i>Subtotal</i>		600	600
554000 Signage			
Banners and signs used for event	900	900	
<i>Subtotal</i>		900	900
556000 Postage			
Contracts, Bridal Showcase Promotional Pieces, etc.	300	300	
<i>Subtotal</i>		300	300
557000 Laundry & Uniforms			
Linens	300	300	
<i>Subtotal</i>		300	300
560000 Miscellaneous			
Flowers, Event Decorations	3,500	3,500	
<i>Subtotal</i>		3,500	3,500
575000 Repair & Maintenance - Furniture & Equipment			
Maintenance & Supplies - Copier (Ricoh MP 2550SP)	650	650	
<i>Subtotal</i>		650	650
Subtotal Operating Expenses		58,030	58,030

Capital Outlay

1438 Kentlands Mansion

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (3)	960		960
Replacement - Copier (Ricoh MP 2550SP)	1,300		1,300
Replacement - Fax	35		35
Replacement - Printer (Desktop D1341)	20		20
Replacement - Printer (HP 1320n)	115		115
Replacement - Projectors (1)	300		300
<i>Subtotal</i>		2,730	2,730
Subtotal Capital Outlay		2,730	2,730
Total		383,539	383,539



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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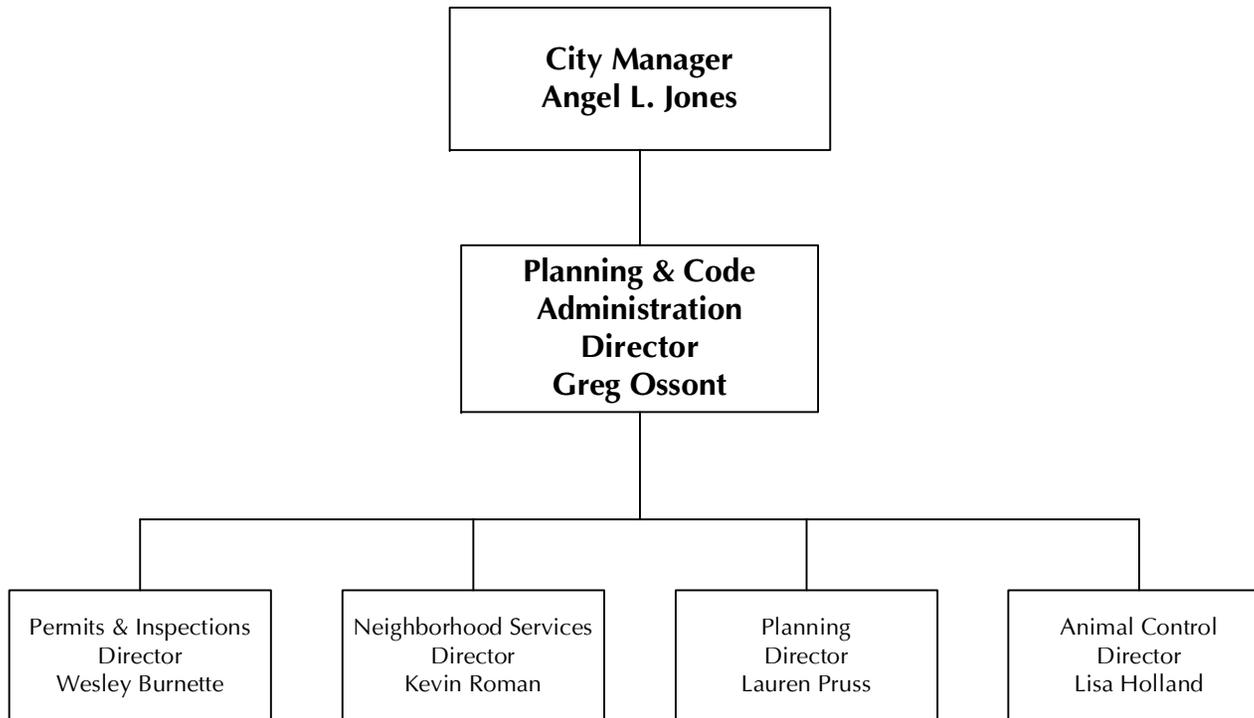
FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1138 KENTLANDS MANSION							
138 KENTLANDS MANSION							
1138 501000 FULL TIME	134,410	0	134,410	116,842.43	.00	17,567.57	86.9%
1138 505200 OTHER-GFIT	0	0	0	261.00	.00	-261.00	100.0%*
1138 507000 VAC/SICK	0	0	0	1,614.44	.00	-1,614.44	100.0%*
1138 508500 CONTRACT	36,560	0	36,560	33,551.44	.00	3,008.56	91.8%
1138 509000 PART-TIME	92,723	0	92,723	61,129.27	.00	31,593.73	65.9%
1138 510000 FICA TAXES	20,173	0	20,173	16,359.69	.00	3,813.31	81.1%
1138 514000 GROUP HEAL	9,133	0	9,133	9,219.70	.00	-86.70	100.9%*
1138 515000 RETIRE401A	10,753	0	10,753	9,522.28	.00	1,230.72	88.6%
1138 515100 RETIRE-RHS	3,758	0	3,758	4,052.14	.00	-294.14	107.8%*
1138 516000 SAVING401K	4,032	0	4,032	3,570.92	.00	461.08	88.6%
1138 521000 OFFICE SUP	0	0	0	468.34	.00	-468.34	100.0%*
1138 522000 GEN OPERAT	1,900	0	1,900	3,233.68	.00	-1,333.68	170.2%*
1138 524000 SUPPLES/RE	16,000	0	16,000	9,667.30	4,304.00	2,028.70	87.3%
1138 525000 FURN/FIX	1,000	0	1,000	599.00	.00	401.00	59.9%
1138 530000 ACCTG/AUDI	3,500	0	3,500	1,234.45	.00	2,265.55	35.3%
1138 531600 SOFT MAINT	420	0	420	.00	.00	420.00	.0%
1138 536000 MISC PROF	6,000	0	6,000	2,967.50	.00	3,032.50	49.5%
1138 541000 ADVERTISIN	23,500	0	23,500	11,499.94	.00	12,000.06	48.9%
1138 544000 DUES/MEMBE	200	0	200	.00	.00	200.00	.0%
1138 546000 CONF/SEMIN	700	0	700	299.00	.00	401.00	42.7%
1138 547100 LOC TRAVEL	500	0	500	.00	.00	500.00	.0%
1138 551100 CELLPHONE	500	0	500	311.27	.00	188.73	62.3%
1138 551200 PAGER	60	0	60	.00	.00	60.00	.0%
1138 553000 PRINT/BIND	1,500	0	1,500	184.00	.00	1,316.00	12.3%
1138 554000 SIGNAGE	0	0	0	540.00	.00	-540.00	100.0%*
1138 556000 POSTAGE	1,200	0	1,200	279.50	.00	920.50	23.3%
1138 557000 UNIFORM/LA	300	0	300	.00	.00	300.00	.0%
1138 560000 MISCELLANE	3,500	0	3,500	1,796.78	.00	1,703.22	51.3%
1138 567000 RENTAL USE	3,590	0	3,590	1,713.69	.00	1,876.31	47.7%
1138 573000 R&M-MACH/E	0	0	0	72.38	.00	-72.38	100.0%*
1138 595100 FURN/EQ RE	1,475	0	1,475	1,475.00	.00	.00	100.0%
TOTAL KENTLANDS MANSION	377,387	0	377,387	292,465.14	4,304.00	80,617.86	78.6%
TOTAL KENTLANDS MANSION	377,387	0	377,387	292,465.14	4,304.00	80,617.86	78.6%

PLANNING & CODE



PLANNING & CODE

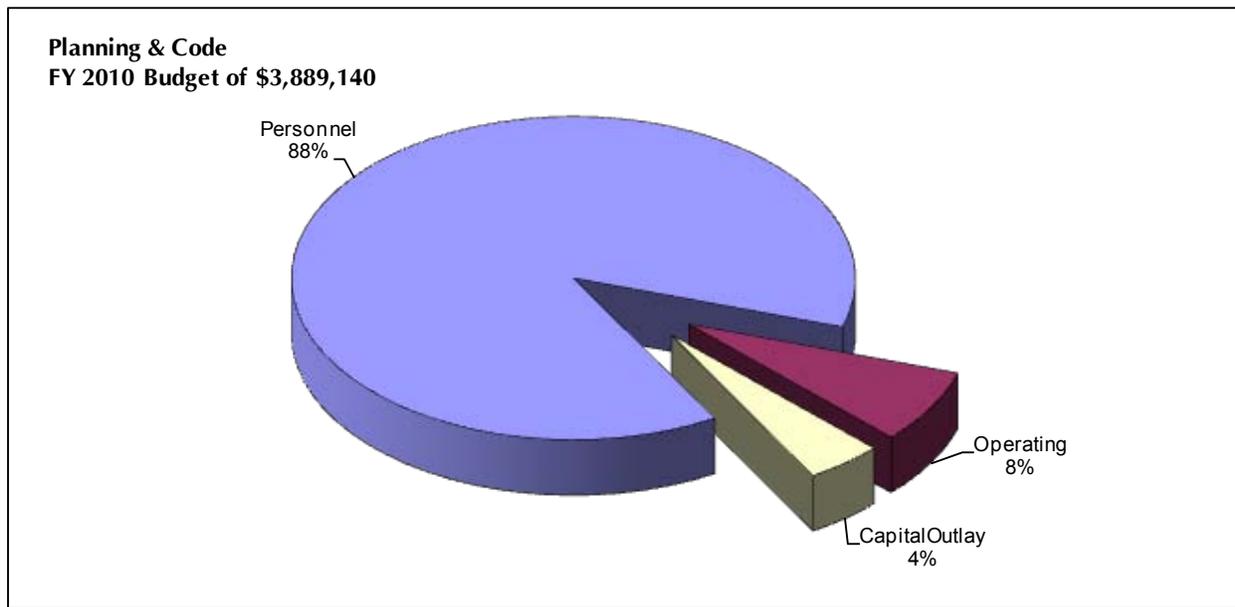


PLANNING AND CODE DEPARTMENT OVERVIEW

MISSION:

The Department of Planning and Code enhances the quality of life in the City by promoting excellence in development, public safety, health and welfare for all.

Budget Summary	Budgeted 2007 - 08	Budgeted 2008 - 09	Proposed 2009 - 10	Adopted 2009 - 10
Planning	1,198,899	1,158,691	1,186,495	1,186,495
Code Administration	2,158,217	2,213,729	2,240,377	2,240,377
Animal Control	390,697	411,524	462,268	462,268
TOTAL	\$ 3,747,813	\$ 3,783,944	\$ 3,889,140	\$ 3,889,140



PLANNING AND CODE DEPARTMENT OVERVIEW

Staffing Summary By Position:

1194 - Planning	FY 08	FY 09	FY 10
Director of Planning & Code Administration	1	1	1
Planning Director	1	1	1
Community Planning Director	1	1	1
GIS Planner	1	1	1
Planner	3	3	3
Graphics Specialist	1	0	0
Recording Secretary	1	1	1
Administrative Assistant I	1	1	1
Receptionist	1	1	1
Part-Time Personnel	3.1	3.1	2.1
Subtotal	14.1	13.1	12.1

1196 - Code Administration	FY 08	FY 09	FY 10
Permits and Inspections Director	1	1	1
Neighborhood Services Director	1	1	1
Fire Marshal	1	1	1
Permit Coordinator	2	2	2
Site Development Coordinator	1	1	1
Chief Electrical Reviewer	1	1	1
Fire Inspector	1	1	1
Code Inspector	4	3	3
Code Administration Officer III	2	2	2
Administrative Support Supervisor	1	1	1
Code Administration Officer I	1	2	2
Administrative Assistant III	1	1	1
Permit Analyst	3	3	2
Administrative Assistant I	0	0	1
Employment Agreement Personnel	2.5	2	2
Part-Time Personnel	3.2	2.2	2.2
Subtotal	25.7	24.2	24.2

1198 - Animal Control	FY 08	FY 09	FY 10
Animal Control Director	1	1	1
Animal Control Officer	2	2	3
Administrative Assistant III	1	1	1
Part-Time Personnel	0.7	0.8	0.4
Subtotal	4.7	4.8	5.4

**PLANNING AND CODE
DEPARTMENT OVERVIEW**

TOTAL	FY 08	FY 09	FY 10
Full-Time Personnel	35	34	35
Employment Agreement Personnel	2.5	2	2
Part-Time Personnel	7	6.1	4.7
	44.5	42.1	41.7

Department Analysis Report - Adopted

Planning & Code

Activity	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
1194 - Planning	\$1,198,899	\$1,158,691	-3.35%	2.78%
1196 - Code Administration	\$2,158,217	\$2,213,729	2.57%	2.78%
1198 - Animal Control	\$390,697	\$411,524	5.33%	2.78%
Personnel	\$3,349,868	\$3,361,819	0.36%	2.06%
Operating Expenses	\$277,835	\$297,400	7.04%	-3.04%
Contingency Funds				
Transfer Funds				
Capital Outlay	\$120,110	\$124,725	3.84%	36.09%
Total	\$3,747,813	\$3,783,944	0.96%	2.78%

SERVICES PROVIDED:

This activity is responsible for building safety on public and private sites via plans examination and permit issuance as well as providing information to citizens, advising officials on zoning and development matters, and processing planning-related applications including, but not limited to, rezonings, text amendments, site development, and subdivision reviews. Staff is also responsible for the adoption and revision of the City's Master Plan, while promoting citizen participation throughout the City.

FY WORK PLAN GOALS (Cont.)

- Continue work sessions on City procedures and zoning requirements for single-family dwelling modifications.
- Explore opportunities to implement the Kentlands Boulevard Commercial District Special Study Area (SSA) review.
- Initiate City-wide 2009 Master Plan Update, including Municipal Growth and Transportation Elements and recommended Special Study Areas (SSA)
- Pursue annexations as appropriate.

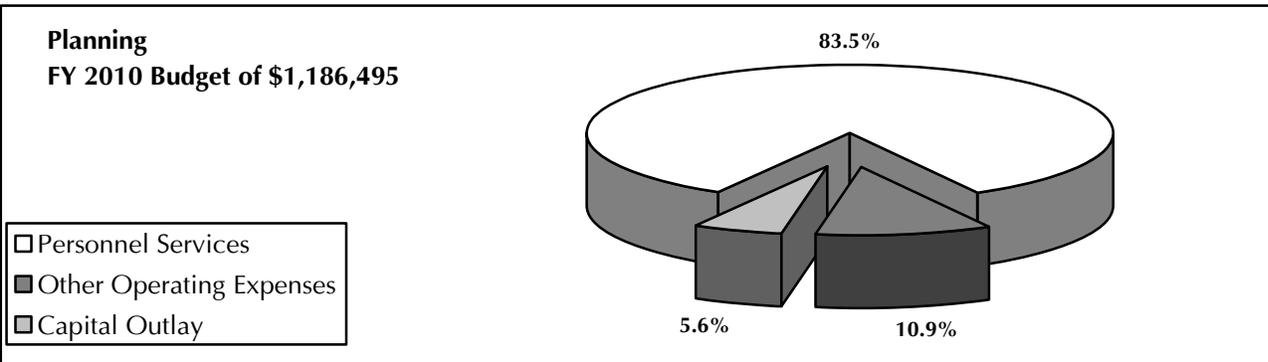
FY WORK PLAN GOALS:

- Continue implementation of Adequate Public Facilities Ordinance (AFPO).
- Continue Neighborhood Enhancement Plan for designated neighborhoods.

SIGNIFICANT CHANGES FOR FY 10:

- Software (Replacement) increased \$37,500 to reflect an accelerated FY 2011 replacement schedule for the Permits Plus software. Permits Plus is aging and increasingly does not meet the City's needs.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$1,040,599	\$989,006	\$990,735	\$990,735
Other Operating Expenses	125,595	140,375	129,365	129,365
Capital Outlay	32,705	29,310	66,395	66,395
TOTAL	\$1,198,899	\$1,158,691	\$1,186,495	\$1,186,495



Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Number of zoning verification letters	19	25	12
Number of staff approvals	78	80	50
Number of plans submitted	70	68	47
Number of passport applications processed	1086	1000	400
Number of Historic Area Work Permit's (HAWP's) processed	12	25	15
Number of front counter and telephone inquiries	868	1000	540

Activity Analysis Report - Adopted

1194 - Planning

Object	FY '08	FY '09	% Change		
			FY '08 - FY '09	FY '09 - FY '10	
501000 - Salaries, Full-Time Employee	\$758,842	\$724,635	-4.51%	\$750,334	3.55%
508000 - Salaries, Overtime	\$2,015	\$2,146	6.50%	\$1,367	-36.30%
509000 - Salaries, Part-Time Employee	\$60,047	\$62,749	4.50%	\$36,309	-42.14%
510000 - Social Security & Medicare T	\$62,799	\$60,399	-3.82%	\$60,283	-0.19%
514000 - Group Insurance	\$59,538	\$44,756	-24.83%	\$52,380	17.03%
515000 - Retirement Contribution (401	\$60,707	\$57,971	-4.51%	\$58,427	0.79%
515100 - Retirement Health Savings (\$6,186	\$14,611	136.19%	\$9,725	-33.44%
516000 - Savings Plan Contribution (4	\$22,765	\$21,739	-4.51%	\$21,910	0.79%
519000 - Tuition Reimbursement	\$7,700	\$0	-100.00%		100.00%
521000 - Office Supplies	\$4,500	\$4,500	0.00%	\$4,500	0.00%
522000 - General Operating Supplies	\$3,400	\$3,400	0.00%	\$2,700	-20.59%
522200 - Photographic, Audio, Video S	\$600	\$600	0.00%		-100.00%
525000 - Furniture & Fixtures	\$1,200	\$5,200	333.33%	\$5,400	3.85%
526000 - Machinery & Equipment	\$0	\$0	100.00%		100.00%
530000 - Accounting & Audit	\$2,660	\$2,660	0.00%		-100.00%
531500 - Software Licenses	\$0	\$0	100.00%		100.00%
531600 - Software Maintenance Agree	\$12,530	\$11,770	-6.07%	\$11,655	-0.98%
532000 - Engineering & Architectural	\$10,000	\$10,000	0.00%	\$10,000	0.00%
536000 - Miscellaneous Professional S	\$13,940	\$22,940	64.56%	\$22,500	-1.92%
544000 - Professional Dues & Certifica	\$7,325	\$7,325	0.00%	\$4,830	-34.06%
545000 - Magazines, Books & Resourc	\$600	\$840	40.00%	\$840	0.00%
546000 - Conference & Seminar Regis	\$9,500	\$9,500	0.00%	\$11,385	19.84%
547000 - Travel Expense	\$8,150	\$8,150	0.00%	\$8,150	0.00%
547100 - Travel Mileage Reimburseme	\$500	\$500	0.00%	\$500	0.00%
551100 - Cellular Telephone	\$0	\$0	100.00%		100.00%
552500 - Vehicle & Equipment Gasolin	\$1,140	\$1,140	0.00%	\$1,200	5.26%
553000 - Printing & Binding	\$11,600	\$11,600	0.00%	\$10,300	-11.21%
554000 - Signage	\$3,000	\$3,000	0.00%	\$3,000	0.00%
556000 - Postage	\$19,000	\$19,000	0.00%	\$17,000	-10.53%
556500 - Messenger Services	\$200	\$200	0.00%	\$200	0.00%
557000 - Laundry & Uniforms	\$1,800	\$1,800	0.00%	\$1,800	0.00%
560000 - Miscellaneous	\$2,000	\$2,000	0.00%	\$2,000	0.00%
567000 - Rental & Use Charges	\$0	\$0	100.00%		100.00%
573000 - Repair & Maintenance - Mac	\$11,150	\$13,250	18.83%	\$10,605	-19.96%
574000 - Repair & Maintenance - Vehi	\$800	\$1,000	25.00%	\$800	-20.00%
592000 - Software	\$0	\$0	100.00%		100.00%
592100 - Software (Replacement)	\$10,000	\$10,000	0.00%	\$47,500	375.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%		100.00%
595100 - Furniture & Equipment (Repl	\$18,205	\$19,310	6.07%	\$18,895	-2.15%
596000 - Vehicles & Equipment	\$0	\$0	100.00%		100.00%
596100 - Vehicles & Equipment (Repla	\$4,500	\$0	-100.00%		100.00%

Activity Analysis Report - Adopted

1194 - Planning

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
Personnel	\$1,040,599	\$989,006	-4.96%	0.17%
Operating Expenses	\$125,595	\$140,375	11.77%	-7.84%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$32,705	\$29,310	-10.38%	126.53%
Total	\$1,198,899	\$1,158,691	-3.35%	2.40%

1194 Planning

Expenditure Statement by Object

**Proposed
2009 - 2010**

**Adopted
2009 - 2010**

Personnel Services

501000 Salaries, Full-Time Employees	\$ 750,334	\$ 750,334
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime	1,367	1,367
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time	36,309	36,309
510000 Social Security & Medicare Taxes	60,283	60,283
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	52,380	52,380
514100 Group Insurance - Retirees		
515000 Retirement Contribution	58,427	58,427
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)	9,725	9,725
516000 Savings Plan Contribution	21,910	21,910
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 990,735	\$ 990,735

Operating Expenses

521000 Office Supplies		
Supplies	4,500	4,500
<i>Subtotal</i>	4,500	4,500
522000 General Operating Supplies		
HPAC Preservation	100	100
Printer Supplies	2,000	2,000
Supplies for Label Maker	600	600
<i>Subtotal</i>	2,700	2,700
525000 Furniture & Fixtures		
Bookcases, Chairs, Desks, etc.	1,200	1,200
Plan and Document Storage	4,200	4,200
<i>Subtotal</i>	5,400	5,400
531600 Software Maintenance Agreements		
Maintenance - Network SW/Anti-Virus SW (16)	320	320
Maintenance - Software (Adobe Acrobat) (9)	270	270
Maintenance - Software (AutoMap)	575	575
Maintenance - Software (GIS - 3D Analyst)	550	550
Maintenance - Software (GIS - ArcCOGO)	550	550
Maintenance - Software (GIS - ArcInfo)	3,100	3,100
Maintenance - Software (GIS - ArcPad Application Builder)	550	550
Maintenance - Software (GIS - ArcView) (6)	4,000	4,000
Maintenance - Software (GIS - Spatial Analyst)	550	550
Maintenance - Software (GIS - Survey Analyst)	550	550
Maintenance - Software (Microsoft CALs) (16)	640	640
<i>Subtotal</i>	11,655	11,655

1194 Planning

532000 Engineering & Architectural			
Architectural and Engineering Consultation	10,000	10,000	
<i>Subtotal</i>		10,000	10,000
536000 Miscellaneous Professional Services			
Historic Inventory (BRW District & MHT House Surveys)	2,000	2,000	
Planning Commissioners Stipend (5 + 1 Alternate)	18,000	18,000	
Secretarial Services (Transcripts)	2,500	2,500	
<i>Subtotal</i>		22,500	22,500
544000 Professional Dues & Certification Fees			
ACSM/Cartography & Geographic Info. Society	175	175	
American Planning Association (PC = \$1,700 & Staff = \$1,800)	3,700	3,700	
Congress for New Urbanism (2)	470	470	
Maryland Association of Historic District Commission	100	100	
Montgomery County Historical Society and Consortium	35	35	
Montgomery Preservation, Inc.	50	50	
National Trust for Historic Preservation	50	50	
Urban Land Institute	250	250	
<i>Subtotal</i>		4,830	4,830
545000 Magazines, Books & Resource Material			
Miscellaneous Reference Books	840	840	
<i>Subtotal</i>		840	840
546000 Conference & Seminar Registration			
AICP Certification (4)	1,885	1,885	
American Planning Association Conference Registration	4,800	4,800	
Computer Training - ESRI	1,200	1,200	
Local & National GIS Conference	600	600	
Local Conferences & Seminars (including HPAC)	2,400	2,400	
Miscellaneous	500	500	
<i>Subtotal</i>		11,385	11,385
547000 Travel Expense			
American Planning Association National Conference	5,800	5,800	
ESRI Conference	1,600	1,600	
GIS Conference	300	300	
Maryland Association of Historic Districts	450	450	
<i>Subtotal</i>		8,150	8,150
547100 Travel Mileage Reimbursement			
	500	500	
<i>Subtotal</i>		500	500
552500 Vehicle & Equipment Gasoline Expense			
	1,200	1,200	
<i>Subtotal</i>		1,200	1,200
553000 Printing & Binding			
Mylar/Supplies for Record Plats	1,600	1,600	
Paper Supplies	1,500	1,500	
Updated Zoning Ordinance (Supplement)	2,200	2,200	
Updates, Revisions and New Publications	5,000	5,000	
<i>Subtotal</i>		10,300	10,300

1194 Planning

554000 Signage			
Signs for Site Plan Notice	3,000	3,000	
<i>Subtotal</i>		3,000	3,000
556000 Postage			
All Accounts (1194, 1196, 1198)	17,000	17,000	
<i>Subtotal</i>		17,000	17,000
556500 Messenger Services			
Courier Services	200	200	
<i>Subtotal</i>		200	200
557000 Laundry & Uniforms			
	1,800	1,800	
<i>Subtotal</i>		1,800	1,800
560000 Miscellaneous			
Meeting Supplies/Community Outreach	2,000	2,000	
<i>Subtotal</i>		2,000	2,000
573000 Repair & Maintenance - Machinery & Equipment			
Maintenance - Electric Typewriters	450	450	
Maintenance - Lanier Transcribers (4) @ \$189/yr	755	755	
Maintenance - Scanner (Fujitsu fi-5750C)	1,500	1,500	
Maintenance - Scanner (Fujitsu M4097D Maintenance Kit)	550	550	
Maintenance & Supplies - Copier (Ricoh MP 2550SP) 1st Floor	650	650	
Maintenance & Supplies - Copier (Ricoh MPC 7500) 1st Floor	4,200	4,200	
Maintenance & Supplies - Copier (Synergix Large Scale)	2,500	2,500	
<i>Subtotal</i>		10,605	10,605
574000 Repair & Maintenance - Vehicles			
Vehicle Maintenance (1 Unit)	800	800	
<i>Subtotal</i>		800	800
Subtotal Operating Expenses		129,365	129,365

Capital Outlay

592100 Software (Replacement)			
Replacement - Software (Permits Plus)	47,500	47,500	
<i>Subtotal</i>		47,500	47,500
595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (16)	5,120	5,120	
Replacement - Copier (Ricoh MP 2550SP - 1st Fl)	1,300	1,300	
Replacement - Copier (Ricoh MPC 7500 - 1st Fl)	7,000	7,000	
Replacement - Copier (Xerox 8825 Synergix DDS)	3,600	3,600	
Replacement - Fax Machines	75	75	
Replacement - Scanners (6)	1,800	1,800	
<i>Subtotal</i>		18,895	18,895
Subtotal Capital Outlay		66,395	66,395
Total		1,186,495	1,186,495



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

PG 36
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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1194 PLANNING							
194 PLANNING							
1194 501000 FULL TIME	724,635	0	724,635	656,961.50	.00	67,673.50	90.7%
1194 505200 OTHER-GFIT	0	0	0	942.48	.00	-942.48	100.0%*
1194 505300 OTHER-STIP	0	0	0	3,600.00	.00	-3,600.00	100.0%*
1194 507000 VAC/SICK	0	0	0	12,731.43	.00	-12,731.43	100.0%*
1194 508000 OVERTIME	2,146	0	2,146	1,562.18	.00	583.82	72.8%
1194 509000 PART-TIME	62,749	0	62,749	64,439.31	.00	-1,690.31	102.7%*
1194 510000 FICA TAXES	60,399	0	60,399	54,737.94	.00	5,661.06	90.6%
1194 514000 GROUP HEAL	44,756	0	44,756	47,427.66	.00	-2,671.66	106.0%*
1194 515000 RETIRE401A	57,971	0	57,971	53,668.10	.00	4,302.90	92.6%
1194 515100 RETIRE-RHS	14,611	0	14,611	15,821.57	.00	-1,210.57	108.3%*
1194 516000 SAVING401K	21,739	0	21,739	19,965.18	.00	1,773.82	91.8%
1194 517000 DEP CARE	0	0	0	23.80	.00	-23.80	100.0%*
1194 519000 TUITION RE	0	0	0	1,640.40	.00	-1,640.40	100.0%*
1194 521000 OFFICE SUP	4,500	0	4,500	1,563.82	.00	2,936.18	34.8%
1194 522000 GEN OPERAT	3,400	0	3,400	297.58	.00	3,102.42	8.8%
1194 522200 PHOTO SUPP	600	0	600	.00	.00	600.00	.0%
1194 525000 FURN/FIX	5,200	0	5,200	3,616.22	.00	1,583.78	69.5%
1194 530000 ACCTG/AUDI	2,660	0	2,660	3,873.16	.00	-1,213.16	145.6%*
1194 531600 SOFT MAINT	11,770	0	11,770	17,038.00	.00	-5,268.00	144.8%*
1194 532000 ENG & ARCH	10,000	0	10,000	2,125.00	.00	7,875.00	21.3%
1194 536000 MISC PROF	22,940	0	22,940	19,849.66	.00	3,090.34	86.5%
1194 544000 DUES/MEMBE	7,325	0	7,325	4,646.25	.00	2,678.75	63.4%
1194 545000 PUBLICATIO	840	0	840	615.68	.00	224.32	73.3%
1194 546000 CONF/SEMIN	9,500	0	9,500	5,847.80	.00	3,652.20	61.6%
1194 547000 TRAVEL EXP	8,150	0	8,150	7,438.58	.00	711.42	91.3%
1194 547100 LOC TRAVEL	500	0	500	1,284.99	.00	-784.99	257.0%*
1194 552500 GAS EXP	1,140	0	1,140	795.45	.00	344.55	69.8%
1194 553000 PRINT/BIND	11,600	0	11,600	617.58	.00	10,982.42	5.3%
1194 554000 SIGNAGE	3,000	0	3,000	1,900.00	.00	1,100.00	63.3%
1194 556000 POSTAGE	19,000	0	19,000	9,662.95	.00	9,337.05	50.9%
1194 556500 MESSENGER	200	0	200	58.57	.00	141.43	29.3%
1194 557000 UNIFORM/LA	1,800	0	1,800	.00	.00	1,800.00	.0%
1194 560000 MISCELLANE	2,000	0	2,000	889.58	.00	1,110.42	44.5%
1194 573000 R&M-MACH/E	13,250	0	13,250	9,951.31	.00	3,298.69	75.1%
1194 574000 R&M-VEHICL	1,000	0	1,000	250.26	.00	749.74	25.0%
1194 592100 SOFTW REPL	10,000	0	10,000	10,000.00	.00	.00	100.0%
1194 595100 FURN/EQ RE	19,310	0	19,310	19,310.00	.00	.00	100.0%



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL PLANNING	1,158,691	0	1,158,691	1,055,153.99	.00	103,537.01	91.1%
TOTAL PLANNING	1,158,691	0	1,158,691	1,055,153.99	.00	103,537.01	91.1%

Vehicle Replacement: 1194 - Planning

Unit	Year	Make	Model	VIN	Cost	Repl. Cost	VRF Balance	Budget Amt.	Purchased	Repl. Date	Yrs.
1111	1998	Chevy	Blazer	1GNDT13WOWK	\$20,839.00	\$0.00	\$28,000.00	\$0.00	07/01/1998	07/01/2005	-4
						\$0.00	\$28,000.00	\$0.00			

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SERVICES PROVIDED:

This activity is responsible for building safety on public and private sites via plans examination, permit issuance, and inspections of building safety and fire code aspects of building construction. In addition, this activity ensures the quality of public and private improvements such as streets, storm drains, parks, and homeowner associations (HOA) properties through bond administration, permit issuance and inspections. Environmental standards are accomplished through the issuance of permits and inspections of stormwater management and sediment control. Additionally, this activity administers and enforces all aspects of City Code including, but not limited to, public nuisances, rental housing and landlord-tenant affairs. This activity also serves as a community liaison for property managers, HOA's and other public agencies.

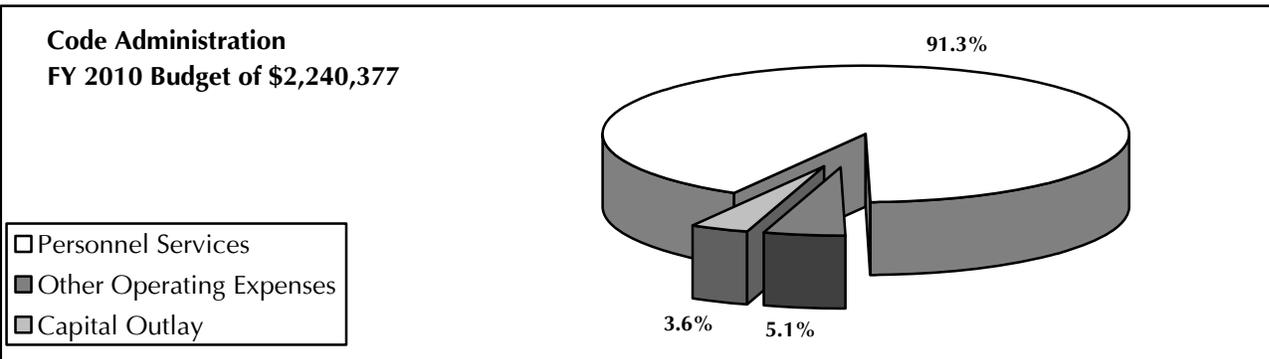
FY WORK PLAN GOALS:

- Continue full implementation of Neighborhood Inspection program in specific targeted areas.
- Continue full implementation of Neighborhood Matching Grant program.
- Continue implementation of Fire Protection Systems permit.
- Continue safety program involving routine fire inspections of targeted "high hazard occupancies" (i.e., assembly/night clubs, storage facilities, etc.).
- Continue to provide quality inspection services to the community in order to ensure public safety and quality infrastructure.
- Facilitate tenant relocation projects as needed.

SIGNIFICANT CHANGES FOR FY 10:

- Software (Replacement) increased \$37,500 to reflect an accelerated FY 2011 replacement schedule for the Permits Plus software. Permits Plus is aging and increasingly does not meet the City's needs.
- Vehicles & Equipment (Replacement) decreased \$26,940 to reflect a number of vehicles which have been fully funded.

Summary	Budgeted 2007 - 08	Budgeted 2008 - 09	Proposed 2009 - 10	Adopted 2009 - 10
Personnel Services	\$1,990,652	\$2,030,904	\$2,045,487	\$2,045,487
Other Operating Expenses	107,245	113,005	114,330	114,330
Capital Outlay	60,320	69,820	80,560	80,560
TOTAL	\$2,158,217	\$2,213,729	\$2,240,377	\$2,240,377



Planning & Code

1196 - Code Administration

Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Number of permits and licenses issued	2,738	2,600	1300
Number of inspections requests received and performed	8,664	9,500	4500
Number of calls for service received	1,865	2,500	2,000

Activity Analysis Report - Adopted

1196 - Code Administration

Object	FY '08	FY '09	% Change		
			FY '08 - FY '09	FY '09 - FY '10	
501000 - Salaries, Full-Time Employee	\$1,263,691	\$1,291,920	2.23%	\$1,320,318	2.20%
508000 - Salaries, Overtime	\$3,180	\$3,387	6.51%	\$2,158	-36.29%
508500 - Salaries, Employment Agree	\$119,332	\$94,700	-20.64%	\$98,987	4.53%
509000 - Salaries, Part-Time Employe	\$174,894	\$179,844	2.83%	\$163,544	-9.06%
510000 - Social Security & Medicare T	\$119,424	\$120,094	0.56%	\$121,253	0.97%
514000 - Group Insurance	\$165,212	\$191,752	16.06%	\$193,520	0.92%
515000 - Retirement Contribution (401	\$101,326	\$103,354	2.00%	\$102,585	-0.74%
515100 - Retirement Health Savings (\$2,882	\$7,095	146.18%	\$4,652	-34.43%
516000 - Savings Plan Contribution (4	\$37,911	\$38,758	2.23%	\$38,470	-0.74%
519000 - Tuition Reimbursement	\$2,800	\$0	-100.00%		100.00%
521000 - Office Supplies	\$2,500	\$2,500	0.00%	\$2,500	0.00%
522000 - General Operating Supplies	\$1,200	\$1,200	0.00%	\$1,200	0.00%
522200 - Photographic, Audio, Video S	\$700	\$700	0.00%		-100.00%
525000 - Furniture & Fixtures	\$1,500	\$5,500	266.67%	\$5,775	5.00%
526000 - Machinery & Equipment	\$0	\$0	100.00%		100.00%
531500 - Software Licenses	\$0	\$0	100.00%		100.00%
531600 - Software Maintenance Agree	\$30,360	\$28,870	-4.91%	\$31,070	7.62%
532000 - Engineering & Architectural	\$10,000	\$10,000	0.00%	\$10,000	0.00%
533000 - Legal	\$0	\$0	100.00%		100.00%
544000 - Professional Dues & Certifica	\$2,590	\$2,590	0.00%	\$2,590	0.00%
545000 - Magazines, Books & Resourc	\$4,265	\$4,265	0.00%	\$4,265	0.00%
546000 - Conference & Seminar Regis	\$7,300	\$7,300	0.00%	\$7,300	0.00%
547000 - Travel Expense	\$4,000	\$4,000	0.00%	\$4,000	0.00%
547100 - Travel Mileage Reimburseme	\$0	\$0	100.00%		100.00%
551100 - Cellular Telephone	\$9,500	\$9,500	0.00%	\$10,800	13.68%
551200 - Pagers	\$180	\$180	0.00%	\$180	0.00%
552500 - Vehicle & Equipment Gasolin	\$15,600	\$15,600	0.00%	\$15,600	0.00%
553000 - Printing & Binding	\$4,600	\$4,600	0.00%	\$4,600	0.00%
556500 - Messenger Services	\$0	\$0	100.00%		100.00%
557000 - Laundry & Uniforms	\$2,400	\$2,400	0.00%	\$2,400	0.00%
560000 - Miscellaneous	\$800	\$3,300	312.50%	\$3,300	0.00%
567000 - Rental & Use Charges	\$0	\$0	100.00%		100.00%
574000 - Repair & Maintenance - Vehi	\$9,750	\$10,500	7.69%	\$8,750	-16.67%
592000 - Software	\$0	\$0	100.00%		100.00%
592100 - Software (Replacement)	\$0	\$10,000	100.00%	\$47,500	375.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%		100.00%
595100 - Furniture & Equipment (Repl	\$4,830	\$6,510	34.78%	\$6,690	2.76%
596000 - Vehicles & Equipment	\$0	\$0	100.00%		100.00%
596100 - Vehicles & Equipment (Repla	\$55,490	\$53,310	-3.93%	\$26,370	-50.53%
Personnel	\$1,990,652	\$2,030,904	2.02%	\$2,045,487	0.72%
Operating Expenses	\$107,245	\$113,005	5.37%	\$114,330	1.17%
Contingency Funds			0.00%		0.00%
Transfer Funds			0.00%		0.00%
Capital Outlay	\$60,320	\$69,820	15.75%	\$80,560	15.38%
Total	\$2,158,217	\$2,213,729	2.57%	\$2,240,377	1.20%

1196 Code Administration

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$ 1,320,318	\$ 1,320,318
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime	2,158	2,158
508500 Salaries, Employee Agreement	98,987	98,987
509000 Salaries, Part-Time	163,544	163,544
510000 Social Security & Medicare Taxes	121,253	121,253
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	193,520	193,520
514100 Group Insurance - Retirees		
515000 Retirement Contribution	102,585	102,585
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)	4,652	4,652
516000 Savings Plan Contribution	38,470	38,470
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 2,045,487	\$ 2,045,487

Operating Expenses

521000 Office Supplies		
Supplies	2,500	2,500
<i>Subtotal</i>	2,500	2,500
522000 General Operating Supplies		
	1,200	1,200
<i>Subtotal</i>	1,200	1,200
525000 Furniture & Fixtures		
Plan and Document Storage	5,775	5,775
<i>Subtotal</i>	5,775	5,775
531600 Software Maintenance Agreements		
Maintenance - Network SW/Anti-Virus SW (19)	380	380
Maintenance - Software (Adobe Acrobat) (1)	30	30
Maintenance - Software (Microsoft CALs) (19)	760	760
Maintenance - Software (Permits Plus)	25,500	25,500
Maintenance - Software (Selectron IVR)	4,400	4,400
<i>Subtotal</i>	31,070	31,070
532000 Engineering & Architectural		
Registered Structural Engineer Services	10,000	10,000
<i>Subtotal</i>	10,000	10,000

1196 Code Administration

544000 Professional Dues & Certification Fees			
American Association of Code Enforcement (4)	300	300	
Certified Fire Protection Specialist (1)	90	90	
International Association of Electrical Inspectors	90	90	
International Code Council Membership and Certification	750	750	
Local Zoning and Code Enforcement Assoc. (5)	330	330	
Maryland Building Officials Association (MBOA)	350	350	
Maryland Municipal League	30	30	
NFPA Membership (4)	650	650	
<i>Subtotal</i>		2,590	2,590
545000 Magazines, Books & Resource Material			
Building Permits Law Bulletin	90	90	
Fire Engineering	30	30	
International Code Council (Code Updates)	120	120	
Journal of Light Construction	25	25	
Maryland Landlord -Tenant Law for 2005	70	70	
Miscellaneous Reference Books	300	300	
NFPA Codes	1,400	1,400	
This Old House	30	30	
Updated Standards	2,200	2,200	
<i>Subtotal</i>		4,265	4,265
546000 Conference & Seminar Registration			
International Code Council Local Chapter Seminars	1,150	1,150	
International Code Council Mechanical Conference	400	400	
International Code Council National Conference	750	750	
Local Workshops	1,800	1,800	
National Electrical Conference	700	700	
NFPA	2,500	2,500	
<i>Subtotal</i>		7,300	7,300
547000 Travel Expense			
International Code Council Conference	1,920	1,920	
International Code Council Mechanical Conference	1,180	1,180	
National Electrical Conference	900	900	
<i>Subtotal</i>		4,000	4,000
551100 Cellular Telephone			
Inspectors Phone Service & Supplies (23)	10,800	10,800	
<i>Subtotal</i>		10,800	10,800
551200 Pagers			
Inspector (1)	180	180	
<i>Subtotal</i>		180	180
552500 Vehicle & Equipment Gasoline Expense			
	15,600	15,600	
<i>Subtotal</i>		15,600	15,600
553000 Printing & Binding			
Forms	3,000	3,000	
Inspection Stickers	850	850	
Notices	750	750	
<i>Subtotal</i>		4,600	4,600

1196 Code Administration

557000 Laundry & Uniforms			
Inspectors Staff Identification Shirts/Jackets, etc.	2,400	2,400	
<i>Subtotal</i>		2,400	2,400
560000 Miscellaneous			
Miscellaneous Community Outreach	3,300	3,300	
<i>Subtotal</i>		3,300	3,300
574000 Repair & Maintenance - Vehicles			
Car Washes	750	750	
Vehicle Maintenance (17 Units)	8,000	8,000	
<i>Subtotal</i>		8,750	8,750
Subtotal Operating Expenses		114,330	114,330

Capital Outlay

592100 Software (Replacement)			
Replacement - Software (Permits Plus)	47,500	47,500	
<i>Subtotal</i>		47,500	47,500
595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (19)	6,080	6,080	
Replacement - Fax Machines	85	85	
Replacement - Printer (HP 4250dtn)	375	375	
Replacement - Printer (HP P2015dn)	150	150	
<i>Subtotal</i>		6,690	6,690
596100 Vehicles & Equipment (Replacement)			
Vehicle Replacement (12 Units)	26,370	26,370	
<i>Subtotal</i>		26,370	26,370
Subtotal Capital Outlay		80,560	80,560
Total		2,240,377	2,240,377



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1196 CODE ADMINISTRATION							
196 CODE ADMINISTRATION							
1196 501000 FULL TIME	1,291,920	0	1,291,920	1,157,293.42	.00	134,626.58	89.6%
1196 505100 OTHER-MULT	0	0	0	3,220.00	.00	-3,220.00	100.0%*
1196 505200 OTHER-GFIT	0	0	0	758.00	.00	-758.00	100.0%*
1196 507000 VAC/SICK	0	0	0	10,438.40	.00	-10,438.40	100.0%*
1196 508000 OVERTIME	3,387	0	3,387	10,874.43	.00	-7,487.43	321.1%*
1196 508500 CONTRACT	94,700	0	94,700	87,168.97	.00	7,531.03	92.0%
1196 509000 PART-TIME	179,844	0	179,844	92,294.26	.00	87,549.74	51.3%
1196 510000 FICA TAXES	120,094	0	120,094	101,734.11	.00	18,359.89	84.7%
1196 514000 GROUP HEAL	191,752	0	191,752	165,206.38	.00	26,545.62	86.2%
1196 515000 RETIRE401A	103,354	0	103,354	94,288.54	.00	9,065.46	91.2%
1196 515100 RETIRE-RHS	7,095	0	7,095	7,717.28	.00	-622.28	108.8%*
1196 516000 SAVING401K	38,758	0	38,758	34,468.25	.00	4,289.75	88.9%
1196 521000 OFFICE SUP	2,500	0	2,500	2,558.07	.00	-58.07	102.3%*
1196 522000 GEN OPERAT	1,200	0	1,200	1,125.66	.00	74.34	93.8%
1196 522200 PHOTO SUPP	700	0	700	502.74	.00	197.26	71.8%
1196 525000 FURN/FIX	5,500	0	5,500	3,404.99	.00	2,095.01	61.9%
1196 526000 MACH/EQUIP	0	0	0	43.16	.00	-43.16	100.0%*
1196 531500 SOFTWARE L	0	0	0	492.20	.00	-492.20	100.0%*
1196 531600 SOFT MAINT	28,870	0	28,870	31,142.27	.00	-2,272.27	107.9%*
1196 532000 ENG & ARCH	10,000	0	10,000	6,300.00	.00	3,700.00	63.0%
1196 536000 MISC PROF	0	0	0	2.50	.00	-2.50	100.0%*
1196 544000 DUES/MEMBE	2,590	0	2,590	2,447.50	.00	142.50	94.5%
1196 545000 PUBLICATIO	4,265	0	4,265	947.32	.00	3,317.68	22.2%
1196 546000 CONF/SEMIN	7,300	0	7,300	1,571.00	.00	5,729.00	21.5%
1196 547000 TRAVEL EXP	4,000	0	4,000	3,457.11	.00	542.89	86.4%
1196 547100 LOC TRAVEL	0	0	0	306.11	.00	-306.11	100.0%*
1196 551100 CELLPHONE	9,500	0	9,500	10,396.55	.00	-896.55	109.4%*
1196 551200 PAGER	180	0	180	199.80	.00	-19.80	111.0%*
1196 552500 GAS EXP	15,600	0	15,600	10,926.99	.00	4,673.01	70.0%
1196 553000 PRINT/BIND	4,600	0	4,600	1,368.00	.00	3,232.00	29.7%
1196 557000 UNIFORM/LA	2,400	0	2,400	1,897.21	.00	502.79	79.1%
1196 560000 MISCELLANE	3,300	0	3,300	893.20	.00	2,406.80	27.1%
1196 574000 R&M-VEHICL	10,500	0	10,500	3,675.05	.00	6,824.95	35.0%
1196 592100 SOFTW REPL	10,000	0	10,000	10,000.00	.00	.00	100.0%
1196 595100 FURN/EQ RE	6,510	0	6,510	6,510.00	.00	.00	100.0%
1196 596100 VEH/EQ REP	53,310	0	53,310	53,310.00	.00	.00	100.0%
TOTAL CODE ADMINISTRATION	2,213,729	0	2,213,729	1,918,939.47	.00	294,789.53	86.7%
TOTAL CODE ADMINISTRATION	2,213,729	0	2,213,729	1,918,939.47	.00	294,789.53	86.7%

Vehicle Replacement: 1196 - Code Administration

Unit	Year	Make	Model	VIN	Cost	Replc. Cost	VRF Balance	Budget Amt.	Purchased	Replc. Date	Yrs.
1218	2005	Chevrolet	TRAIL BLAZER	1GNDD13S75234	\$21,160.00	\$28,000.00	\$13,660.00	\$2,870.00	05/31/2005	05/31/2013	4
1220	1996	Chevrolet	Cavalier	1G1JC5246T7272	\$0.00	\$0.00	\$0.00	\$0.00	07/01/1996	07/01/1996	-13
1222	2005	Chevrolet	Silverado	1GCEK14T25Z18	\$18,343.00	\$28,000.00	\$15,030.00	\$3,240.00	11/12/2004	11/12/2012	3
1223	2006	Chevrolet	TRAIL BLAZER	1GNDD13S46235	\$19,909.00	\$28,000.00	\$10,620.00	\$2,900.00	06/19/2006	06/19/2014	5
1224	2006	Chevrolet	TRAIL BLAZER	1GNDD13S76235	\$19,909.00	\$28,000.00	\$10,620.00	\$2,900.00	06/19/2006	06/19/2014	5
1225	2006	Chevrolet	TRAIL BLAZER	1GNDD13S76235	\$19,909.00	\$28,000.00	\$10,620.00	\$2,900.00	06/16/2006	06/16/2014	5
1230	1999	Ford	F-150	1FTRF18W3XNC3	\$17,862.00	\$0.00	\$0.00	\$0.00	07/29/1999	07/29/1999	-10
1231	1999	Chevrolet	Sport Utility	1GNDD13W9YK1	\$20,540.00	\$0.00	\$0.00	\$0.00	07/01/1999	07/01/1999	-10
1232	1999	Chevrolet	Sports Utility	1GNDD13W6YK1	\$20,540.00	\$0.00	\$0.00	\$0.00	07/01/1999	07/01/1999	-10
1233	2008	Ford	Escape Hybrid	1FMCU59H88KC0	\$25,276.00	\$28,000.00	\$4,000.00	\$3,430.00	11/05/2007	11/05/2015	6
1283	2005	Chevrolet	BLAZER	1GNDD13X05K10	\$20,349.00	\$28,000.00	\$14,170.00	\$2,770.00	01/10/2005	01/10/2013	4
1284	2005	Chevrolet	BLAZER	1GNDD13X95K10	\$20,349.00	\$28,000.00	\$14,170.00	\$2,770.00	10/27/2005	10/27/2013	4
1285	2005	Chevrolet	BLAZER	1GNDD13X95K10	\$20,349.00	\$28,000.00	\$15,030.00	\$2,590.00	12/27/2004	12/27/2013	4
1286	1998	Chevy	Blazer	1GNDD13W7WK2	\$0.00	\$0.00	\$0.00	\$0.00	07/01/1998	07/01/1998	-11
1287	1998	Chevy	Blazer	1GNDD13W6WK2	\$0.00	\$0.00	\$0.00	\$0.00	07/01/1998	07/01/1998	-11
1290	2002	Chevrolet	Blazer	1GNDD13W02K23	\$21,118.00	\$28,000.00	\$28,000.00	\$0.00	06/20/2002	06/20/2008	-1
1291	2002	Chevrolet	Blazer	1GNDD13W52K23	\$21,118.00	\$28,000.00	\$28,000.00	\$0.00	06/20/2002	06/20/2008	-1
7752	1997	Ford	Crown Victoria	2FALP71W6VX14	\$19,607.00	\$0.00	\$0.00	\$0.00	07/01/1997	07/01/1997	-12
7755	1997	Ford	Crown Victoria	2FALP71W3VX14	\$19,607.00	\$0.00	\$19,958.13	\$0.00	07/01/1997	07/01/1997	-12
						\$308,000.00	\$183,878.13	\$26,370.00			

Planning & Code

1198 - Animal Control

SERVICES PROVIDED:

This activity is responsible for enforcing Animal Control Ordinances and promoting the humane treatment of all animals. Typical activities include the processing of animal licenses, sponsorship of rabies clinics, community outreach, and oversight of the City's Dog Exercise Area (DEA).

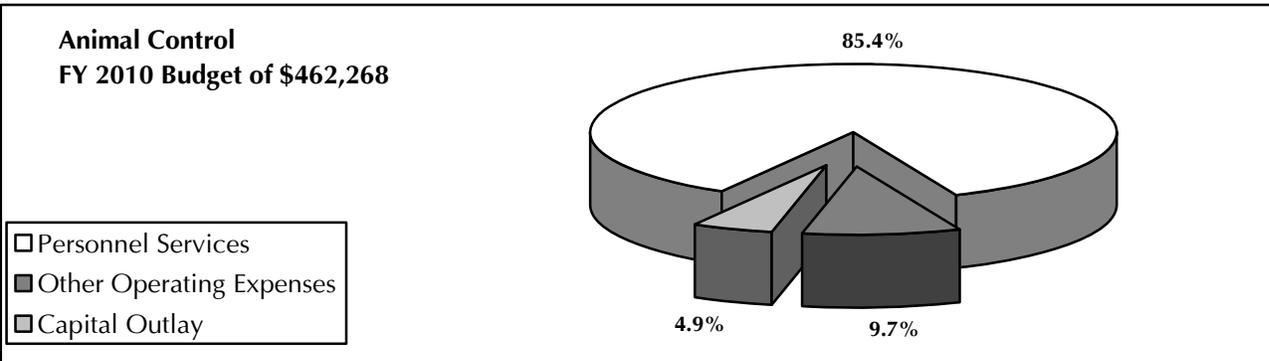
FY WORK PLAN GOALS:

- Continue implementation of neighborhood pet license canvassing program.
- Develop, script and coordinate production of an Animal Control informational video for public information/use.
- Expand program for mobile interactive database units for Animal Control vehicles.

SIGNIFICANT CHANGES FOR FY 10:

- Vehicles & Equipment (Replacement) decreased \$7,500 to reflect some vehicle life expectancy extended by one year.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$318,617	\$341,909	\$394,818	\$394,818
Other Operating Expenses	44,995	44,020	44,670	44,670
Capital Outlay	27,085	25,595	22,780	22,780
TOTAL	\$390,697	\$411,524	\$462,268	\$462,268



Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Number of pet licenses issued	2,467	2,800	2800
Number of Dog Exercise Area memberships issued	84	124	100
Number of calls for service	1,536	1,600	1500
Number of bite reports received	44	50	50

Activity Analysis Report - Adopted

1198 - Animal Control

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$212,153	\$225,943	6.50%	23.52%
508000 - Salaries, Overtime	\$26,078	\$27,773	6.50%	-54.30%
509000 - Salaries, Part-Time Employee	\$16,881	\$20,900	23.81%	-50.00%
510000 - Social Security & Medicare T	\$19,516	\$21,008	7.65%	10.05%
514000 - Group Insurance	\$17,852	\$14,337	-19.69%	144.13%
515000 - Retirement Contribution (401	\$16,972	\$18,075	6.50%	19.98%
515100 - Retirement Health Savings (\$0	\$7,095	100.00%	-34.43%
516000 - Savings Plan Contribution (4	\$6,365	\$6,778	6.49%	19.99%
519000 - Tuition Reimbursement	\$2,800	\$0	-100.00%	100.00%
521000 - Office Supplies	\$400	\$400	0.00%	0.00%
522000 - General Operating Supplies	\$2,000	\$2,000	0.00%	0.00%
522200 - Photographic, Audio, Video S	\$500	\$500	0.00%	-100.00%
525000 - Furniture & Fixtures	\$600	\$600	0.00%	-100.00%
531500 - Software Licenses	\$0	\$0	100.00%	100.00%
531600 - Software Maintenance Agree	\$2,095	\$1,520	-27.45%	-21.05%
536000 - Miscellaneous Professional S	\$6,000	\$6,000	0.00%	0.00%
543000 - Contributions	\$4,100	\$4,100	0.00%	0.00%
544000 - Professional Dues & Certifica	\$100	\$100	0.00%	0.00%
545000 - Magazines, Books & Resourc	\$200	\$200	0.00%	0.00%
546000 - Conference & Seminar Regis	\$1,500	\$1,500	0.00%	0.00%
547000 - Travel Expense	\$4,800	\$4,800	0.00%	0.00%
547100 - Travel Mileage Reimburseme	\$0	\$0	100.00%	100.00%
551100 - Cellular Telephone	\$3,000	\$3,000	0.00%	54.00%
551200 - Pagers	\$400	\$400	0.00%	0.00%
552500 - Vehicle & Equipment Gasolin	\$8,400	\$8,400	0.00%	19.05%
553000 - Printing & Binding	\$3,450	\$3,450	0.00%	0.00%
554000 - Signage	\$1,000	\$1,000	0.00%	0.00%
557000 - Laundry & Uniforms	\$1,600	\$1,600	0.00%	0.00%
560000 - Miscellaneous	\$150	\$150	0.00%	0.00%
567000 - Rental & Use Charges	\$0	\$0	100.00%	100.00%
573000 - Repair & Maintenance - Mac	\$2,200	\$1,800	-18.18%	-63.89%
574000 - Repair & Maintenance - Vehi	\$2,500	\$2,500	0.00%	0.00%
592000 - Software	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$1,875	\$2,095	11.73%	223.63%
596000 - Vehicles & Equipment	\$0	\$0	100.00%	100.00%
596100 - Vehicles & Equipment (Repla	\$25,210	\$23,500	-6.78%	-31.91%
Personnel	\$318,617	\$341,909	7.31%	15.47%
Operating Expenses	\$44,995	\$44,020	-2.17%	1.48%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$27,085	\$25,595	-5.50%	-11.00%
Total	\$390,697	\$411,524	5.33%	12.33%

1198 Animal Control

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$	279,084	\$	279,084
505000 Other Taxable Compensation				
507000 Vacation_Sick Pay				
508000 Salaries, Overtime		12,691		12,691
508500 Salaries, Employee Agreement				
509000 Salaries, Part-Time		10,450		10,450
510000 Social Security & Medicare Taxes		23,120		23,120
512000 State Unemployment				
513000 Workers' Compensation Insurance				
514000 Group Insurance		35,001		35,001
514100 Group Insurance - Retirees				
515000 Retirement Contribution		21,687		21,687
515050 Supplemental Retirement Contribution				
515100 Retirement Health Savings (RHS)		4,652		4,652
516000 Savings Plan Contribution		8,133		8,133
516500 Deferred Compensation				
517000 Dependent Care Expense				
518000 Retirement Plan Withdrawals				
519000 Tuition Reimbursement				
Subtotal Personnel Services	\$	394,818	\$	394,818

Operating Expenses

521000 Office Supplies				
		400		400
<i>Subtotal</i>		400		400
522000 General Operating Supplies				
Cleaning Supplies		750		750
Field Supplies/Tools		500		500
Pet Food		750		750
<i>Subtotal</i>		2,000		2,000
531600 Software Maintenance Agreements				
Maintenance - Network SW/Anti-Virus SW (4)		80		80
Maintenance - Software (Chameleon)		960		960
Maintenance - Software (Microsoft CALs) (4)		160		160
<i>Subtotal</i>		1,200		1,200
536000 Miscellaneous Professional Services				
Rabies Clinics and Veterinary Fees		6,000		6,000
<i>Subtotal</i>		6,000		6,000
543000 Contributions				
Safe Haven		600		600
Second Chance Wildlife		3,500		3,500
<i>Subtotal</i>		4,100		4,100

1198 Animal Control

544000 Professional Dues & Certification Fees			
National Animal Control Association	65	65	
Professional Animal Workers Assoc.	35	35	
<i>Subtotal</i>		100	100
545000 Magazines, Books & Resource Material			
	200	200	
<i>Subtotal</i>		200	200
546000 Conference & Seminar Registration			
Level I Cruelty Training for Animal Control Officer	500	500	
National Animal Control Association Level II Cruelty Training (2)	1,000	1,000	
<i>Subtotal</i>		1,500	1,500
547000 Travel Expense			
National Animal Control and Animal Cruelty Level Training	4,800	4,800	
<i>Subtotal</i>		4,800	4,800
551100 Cellular Telephone			
Animal Control Officers Service (4)	3,000	3,000	
Service - EVDO for Mobile Data (3)	1,620	1,620	
<i>Subtotal</i>		4,620	4,620
551200 Pagers			
Pagers (4)	400	400	
<i>Subtotal</i>		400	400
552500 Vehicle & Equipment Gasoline Expense			
	10,000	10,000	
<i>Subtotal</i>		10,000	10,000
553000 Printing & Binding			
Animal Control Brochure	1,350	1,350	
Animal Education School-Based Program	500	500	
Animal Licenses/Rabies Application Forms	500	500	
Complaint/Corrective Action Form	250	250	
Dog Park Application Form (3-part)	500	500	
Official Notices	250	250	
Trap Forms	100	100	
<i>Subtotal</i>		3,450	3,450
554000 Signage			
Signage "Animal in Vehicle"	1,000	1,000	
<i>Subtotal</i>		1,000	1,000
557000 Laundry & Uniforms			
Replacement - Uniforms for Animal Control Officers	1,600	1,600	
<i>Subtotal</i>		1,600	1,600
560000 Miscellaneous			
Miscellaneous Community Outreach	150	150	
<i>Subtotal</i>		150	150

1198 Animal Control

573000 Repair & Maintenance - Machinery & Equipment			
Maintenance & Supplies - Copier (Ricoh 2550SP--LL)	650	650	
<i>Subtotal</i>		650	650
574000 Repair & Maintenance - Vehicles			
Vehicle Maintenance (3 Units)	2,500	2,500	
<i>Subtotal</i>		2,500	2,500
Subtotal Operating Expenses		44,670	44,670

Capital Outlay

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (MDC Mounts)	1,200	1,200	
Replacement - Computer Hardware (PC + Monitors) (4)	1,280	1,280	
Replacement - Computer Hardware (PC) (3 MDC)	3,000	3,000	
Replacement - Copier (Ricoh 2550SP)	1,300	1,300	
<i>Subtotal</i>		6,780	6,780
596100 Vehicles & Equipment (Replacement)			
Vehicle Replacement (3 Units)	16,000	16,000	
<i>Subtotal</i>		16,000	16,000
Subtotal Capital Outlay		22,780	22,780
Total		462,268	462,268



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1198 ANIMAL CONTROL							
198 ANIMAL CONTROL							
1198 501000 FULL TIME	225,943	0	225,943	209,370.86	.00	16,572.14	92.7%
1198 505100 OTHER-MULT	0	0	0	1,610.00	.00	-1,610.00	100.0%*
1198 505300 OTHER-STIP	0	0	0	900.00	.00	-900.00	100.0%*
1198 507000 VAC/SICK	0	0	0	1,081.13	.00	-1,081.13	100.0%*
1198 508000 OVERTIME	27,773	0	27,773	25,579.86	.00	2,193.14	92.1%
1198 509000 PART-TIME	20,900	0	20,900	25,541.40	.00	-4,641.40	122.2%*
1198 510000 FICA TAXES	21,008	0	21,008	20,065.25	.00	942.75	95.5%
1198 514000 GROUP HEAL	14,337	0	14,337	18,430.11	.00	-4,093.11	128.5%*
1198 515000 RETIRE401A	18,075	0	18,075	18,954.22	.00	-879.22	104.9%*
1198 515100 RETIRE-RHS	7,095	0	7,095	7,717.28	.00	-622.28	108.8%*
1198 516000 SAVING401K	6,778	0	6,778	7,075.35	.00	-297.35	104.4%*
1198 521000 OFFICE SUP	400	0	400	837.68	.00	-437.68	209.4%*
1198 522000 GEN OPERAT	2,000	0	2,000	1,163.75	.00	836.25	58.2%
1198 522200 PHOTO SUPP	500	0	500	.00	.00	500.00	.0%
1198 525000 FURN/FIX	600	0	600	735.24	.00	-135.24	122.5%*
1198 531600 SOFT MAINT	1,520	0	1,520	.00	.00	1,520.00	.0%
1198 536000 MISC PROF	6,000	0	6,000	1,615.53	.00	4,384.47	26.9%
1198 543000 CONTRIBUTI	4,100	0	4,100	3,500.00	.00	600.00	85.4%
1198 544000 DUES/MEMBE	100	0	100	35.00	.00	65.00	35.0%
1198 545000 PUBLICATIO	200	0	200	.00	.00	200.00	.0%
1198 546000 CONF/SEMIN	1,500	0	1,500	585.00	.00	915.00	39.0%
1198 547000 TRAVEL EXP	4,800	0	4,800	1,737.86	.00	3,062.14	36.2%
1198 551100 CELLPHONE	3,000	0	3,000	2,921.33	.00	78.67	97.4%
1198 551200 PAGER	400	0	400	444.32	.00	-44.32	111.1%*
1198 552500 GAS EXP	8,400	0	8,400	6,955.85	.00	1,444.15	82.8%
1198 553000 PRINT/BIND	3,450	0	3,450	258.00	.00	3,192.00	7.5%
1198 554000 SIGNAGE	1,000	0	1,000	925.00	.00	75.00	92.5%
1198 556500 MESSENGER	0	0	0	9.42	.00	-9.42	100.0%*
1198 557000 UNIFORM/LA	1,600	0	1,600	1,164.88	.00	435.12	72.8%
1198 560000 MISCELLANE	150	0	150	85.69	.00	64.31	57.1%
1198 567000 RENTAL USE	0	0	0	280.45	.00	-280.45	100.0%*
1198 572000 R&M-BLDG F	0	0	0	94.54	.00	-94.54	100.0%*
1198 573000 R&M-MACH/E	1,800	0	1,800	1,215.00	.00	585.00	67.5%
1198 574000 R&M-VEHICL	2,500	0	2,500	2,470.40	.00	29.60	98.8%
1198 595100 FURN/EQ RE	2,095	0	2,095	2,095.00	.00	.00	100.0%
1198 596100 VEH/EQ REP	23,500	0	23,500	23,500.00	.00	.00	100.0%
TOTAL ANIMAL CONTROL	411,524	0	411,524	388,955.40	.00	22,568.60	94.5%
TOTAL ANIMAL CONTROL	411,524	0	411,524	388,955.40	.00	22,568.60	94.5%

Vehicle Replacement: 1198 - Animal Control

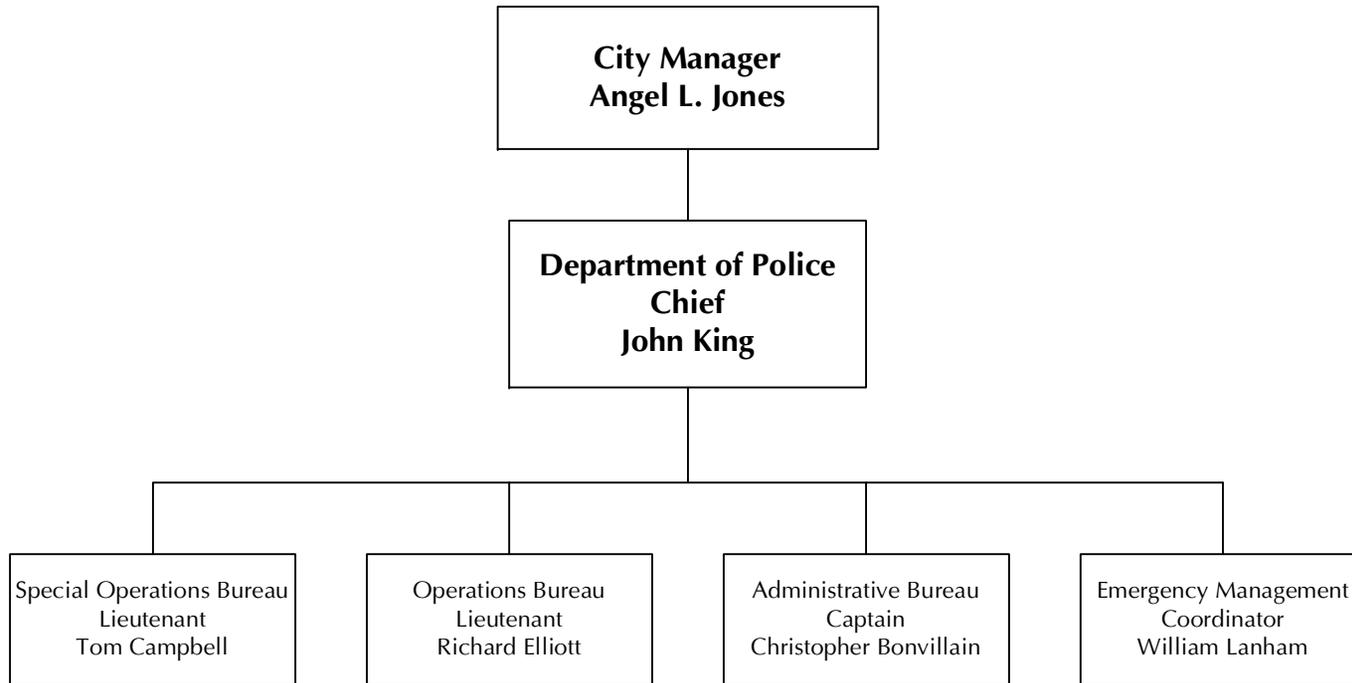
Unit	Year	Make	Model	VIN	Cost	Repl. Cost	VRFBalace	Budget Amt.	Purchased	Repl. Date	Yrs.
2177	2002	Dodge	RAM VAN	2B7HB11X62K133	\$15,373.00	\$35,000.00	\$23,504.45	\$11,500.00	05/24/2002	05/24/2008	-1
2178	2005	Chevrolet	EXPRESS VAN	1GCFH15TX5118	\$26,597.22	\$35,000.00	\$22,000.00	\$3,250.00	02/01/2005	02/01/2012	3
2179	2006	Chevrolet	CARGO VAN	1GCFH15T86124	\$26,662.00	\$35,000.00	\$30,000.00	\$1,250.00	12/06/2006	12/06/2012	3
						\$105,000.00	\$75,504.45	\$16,000.00			

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POLICE



POLICE DEPARTMENT

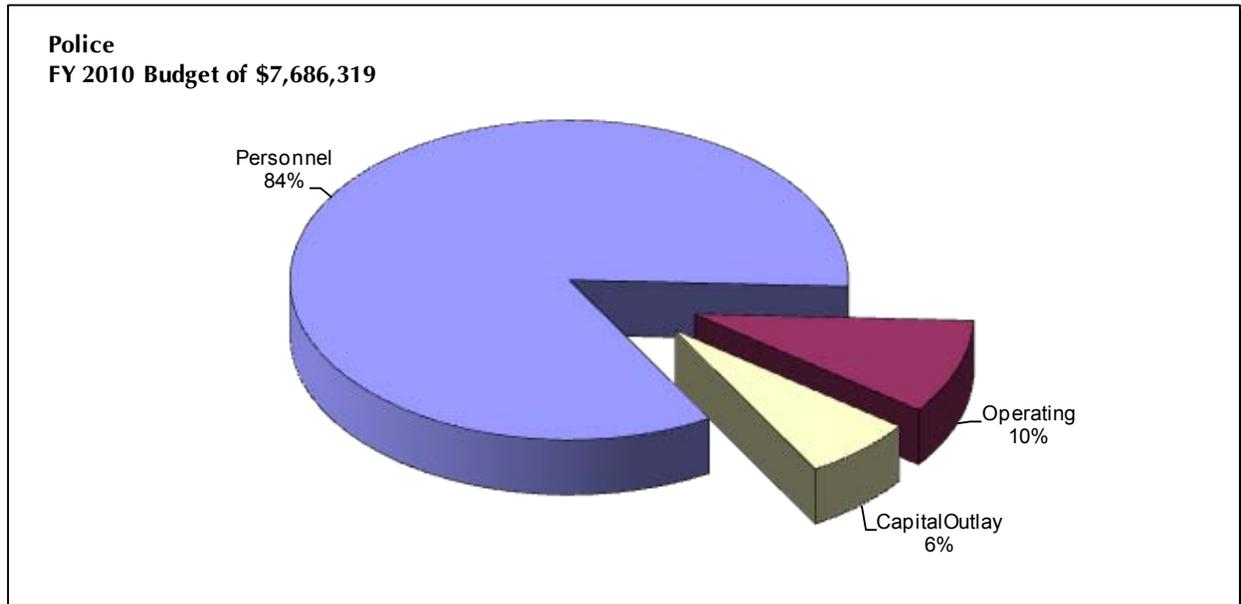


POLICE DEPARTMENT OVERVIEW

MISSION:

The Police Department shares responsibility with the Montgomery County Police for providing police services within the City, 24 hours a day, 365 days a year. City police officers are directed and empowered to work closely with citizens, neighborhood groups and businesses, employing proactive problem solving techniques to address issues of concern, in keeping with the philosophy of community oriented policing.

Budget Summary	Budgeted 2007 - 08	Budgeted 2008 - 09	Proposed 2009 - 10	Adopted 2009 - 10
Police Department	6,962,574	8,014,221	7,686,319	7,686,319
TOTAL	\$ 6,962,574	\$ 8,014,221	\$ 7,686,319	\$ 7,686,319



POLICE DEPARTMENT OVERVIEW

Staffing Summary By Position:

1211 - Police	FY 08	FY 09	FY 10
Chief of Police	1	1	1
Police Captain	1	1	1
Police Lieutenant	2	2	2
Emergency Management Coordinator	1	1	1
Police Sergeant	8	9	9
Police Corporal	10	9	9
Police Officer III	6	9	14
Police Officer II	9	10	7
Community Outreach Specialist	1	1	1
Police Officer I	15	13	11
Administrative Support Supervisor	1	1	1
Administrative Assistant II	1	1	1
Receptionist	0	0	1
Employment Agreement Personnel	1	1	0
Part-Time Personnel	3.7	4.125	4.125
Subtotal	60.7	63.125	63.125

TOTAL	FY 08	FY 09	FY 10
Full-Time Personnel	56	58	59
Employment Agreement Personnel	1	1	0
Part-Time Personnel	3.7	4.125	4.125
	60.7	63.125	63.125

Department Analysis Report - Adopted

Police

Activity	FY '08	FY '09	% Change		
			FY '08 - FY '09	FY '09 - FY '10	
1211 - Police Department	\$6,962,574	\$8,014,221	15.10%	\$7,686,319	-4.09%
Personnel	\$5,665,799	\$6,477,430	14.33%	\$6,454,932	-0.35%
Operating Expenses	\$657,850	\$877,897	33.45%	\$736,509	-16.11%
Contingency Funds					
Transfer Funds					
Capital Outlay	\$638,925	\$658,894	3.13%	\$494,878	-24.89%
Total	\$6,962,574	\$8,014,221	15.10%	\$7,686,319	-4.09%

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SERVICES PROVIDED:

The Montgomery County Police is the primary law enforcement agency within the City. The Gaithersburg Police provide enhanced police coverage 24 hours a day, 365 days a year. City police officers work very closely with neighborhood groups and businesses through the initiation of Problem-Oriented Policing (P.O.P.) Projects, which employ problem-solving techniques and strategies geared for the specific issues experienced by the community.

FY WORK PLAN GOALS:

- Continue partnership with Mont. Co. to ensure City residents are fully prepared for all hazards and emergency conditions with focus of ensuring City employees are prepared to leave their homes and continue with the delivery of core government services.
- Continue partnership with the Montgomery County Department of Police with focus on gang suppression, intervention and enforcement.
- Continue to collect and analyze crime data for a meaningful deployment of our resources.
- Continue to collect data required for, and monitoring of, traffic stop statistics.
- Continue to enhance traffic education and enforcement efforts.
- Continue to evaluate the effectiveness of the beat plan with consistent monitoring to determine the timing for creation of additional beats.
- Continue training on written protocols for responding to terrorist acts.

SIGNIFICANT CHANGES FOR FY 10:

- Advertising decreased \$25,000 to reflect successful recruitment and selection activities.
- Awards & Presentations decreased \$5,700 to reflect the reduction in physical training incentive.
- Cellular Telephone increased by \$35,320 to reflect that wireless data charges for in-car

SIGNIFICANT CHANGES FOR FY 10 (Cont.)

- Conference & Seminar Registration increased \$8,380 to reflect adding the Johns Hopkins Police Executive Leadership Program (PELP) to the account.
- Furniture & Equipment (Replacement) increased \$10,714 to reflect an expanded equipment base, including three license plate scanners and a new copier which replaced one that was leased.
- Laundry & Uniforms decreased \$7,078 to reflect the FY 2009 new hires not required in FY 2010.
- Machinery & Equipment decreased \$101,000 to reflect purchases in FY 2009 for new personnel not required in FY 2010.
- Management Consulting decreased \$10,000 to reflect that the scope of the issue has changed from consideration of growth to a full service agency to more efficient and effective use and deployment of existing resources.
- Office Supplies increased \$10,800 to reflect projected needs. Some significant non-police color printing jobs may have resulted in higher projected usage. Some small furniture and equipment may have also been charged to this account.
- Program Activities decreased \$6,000 to reflect scaling back of Cops in Shops training and the reduction of National Night Out activities.
- Rental & Use Charges decreased \$36,158 to reflect that wireless data services for in-car computers was moved to 551100 (Cellular Telephone)
- Software Licenses decreased \$6,337 to reflect Mobile Data Computer software purchased in FY 2009.
- Travel Expense decreased \$7,300 to reflect decreased need to travel as the Police Executive Leadership Program (PELP) program is local.
- Vehicles & Equipment (Replacement) decreased \$ 28,230 to reflect having fully funded vehicles still in use.
- Vehicles & Equipment decreased \$146,500 to reflect purchases in FY 2009 for new personnel not required in FY 2010.
- Vehicles & Equipment Gasoline Expense increased \$15,000 to reflect the usage from

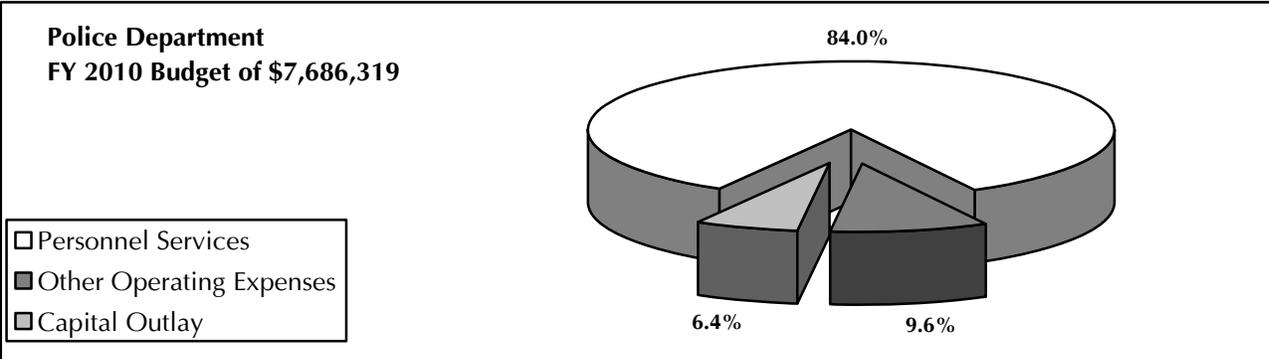
Police

1211 - Police Department

computers was moved from 567000 (Rental & Use Charges)

three new vehicles purchased in FY 2009.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$5,665,799	\$6,477,430	\$6,454,932	\$6,454,932
Other Operating Expenses	657,850	877,897	736,509	736,509
Capital Outlay	638,925	658,894	494,878	494,878
TOTAL	\$6,962,574	\$8,014,221	\$7,686,319	\$7,686,319



Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Parking citations issued (+3.8%)	1801	1671 *	1734
Officer training hours ** (+3.8%)		13382 *	13890
Moving citations issued (+3.8%)	5966	6533 *	6780
Criminal Investigations conducted by GPD ***	63	72 *	80
Community Meetings & Speaking Engagements ***		92 *	110
Calls/Situations requiring officer to be assigned (+150)	33515	33694 *	33844
*** new for FY10			
** new for FY09			
* projected			
(training is entry level, comparative compliance, FTO and IST)			
% of calls for service in the City handled by GPD **		34.34%	35%

Activity Analysis Report - Adopted

1211 - Police Department

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$3,700,604	\$4,218,392	13.99%	4.72%
508000 - Salaries, Overtime	\$450,000	\$533,565	18.57%	-38.24%
508500 - Salaries, Employment Agree	\$28,938	\$29,074	0.47%	-100.00%
509000 - Salaries, Part-Time Employee	\$109,177	\$114,090	4.50%	-0.88%
510000 - Social Security & Medicare T	\$328,087	\$374,477	14.14%	-0.72%
514000 - Group Insurance	\$474,163	\$532,921	12.39%	-0.25%
515000 - Retirement Contribution (401	\$296,048	\$337,471	13.99%	1.97%
515050 - Supplemental Retirement Co	\$151,582	\$174,992	15.44%	10.98%
515100 - Retirement Health Savings (\$2,882	\$35,896	1145.52%	-32.86%
516000 - Savings Plan Contribution (4	\$111,018	\$126,552	13.99%	1.97%
516500 - Deferred Compensation	\$0	\$0	100.00%	100.00%
519000 - Tuition Reimbursement	\$13,300	\$0	-100.00%	100.00%
521000 - Office Supplies	\$16,700	\$16,200	-2.99%	66.67%
522000 - General Operating Supplies	\$7,900	\$7,895	-0.06%	-2.22%
522200 - Photographic, Audio, Video S	\$750	\$750	0.00%	273.33%
522500 - Program Activities	\$13,300	\$13,300	0.00%	-45.11%
523300 - Police Outreach Programs/O	\$8,680	\$8,650	-0.35%	-28.32%
523400 - Police Weapons, Accessorie	\$41,150	\$72,025	75.03%	-3.22%
524000 - Supplies for Resale	\$0	\$1,000	100.00%	0.00%
525000 - Furniture & Fixtures	\$3,000	\$3,000	0.00%	33.33%
526000 - Machinery & Equipment	\$83,160	\$104,000	25.06%	-97.12%
530000 - Accounting & Audit	\$0	\$0	100.00%	100.00%
531000 - Information Technology (IT)	\$0	\$0	100.00%	100.00%
531500 - Software Licenses	\$9,560	\$7,057	-26.18%	-89.80%
531600 - Software Maintenance Agree	\$14,905	\$21,120	41.70%	9.47%
534000 - Management Consulting	\$0	\$25,000	100.00%	-40.00%
536000 - Miscellaneous Professional S	\$29,550	\$35,100	18.78%	-2.01%
536500 - Investigations	\$0	\$10,000	100.00%	0.00%
537000 - Instructor Services	\$5,000	\$6,900	38.00%	-13.04%
541000 - Advertising	\$0	\$26,000	100.00%	-96.15%
542000 - Awards & Presentations	\$8,500	\$11,700	37.65%	-48.72%
544000 - Professional Dues & Certifica	\$1,590	\$2,125	33.65%	-0.94%
545000 - Magazines, Books & Resourc	\$2,950	\$2,750	-6.78%	-46.00%
546000 - Conference & Seminar Regis	\$5,400	\$24,830	359.81%	33.75%
546300 - In-Service Training	\$0	\$1,000	100.00%	102.00%
547000 - Travel Expense	\$9,500	\$27,450	188.95%	-26.59%
547100 - Travel Mileage Reimburseme	\$0	\$600	100.00%	100.00%
550700 - Recycling Services/Trash Col	\$0	\$0	100.00%	100.00%
551000 - Telephone (Landline)	\$0	\$0	100.00%	100.00%
551100 - Cellular Telephone	\$12,200	\$13,200	8.20%	267.58%
551200 - Pagers	\$400	\$250	-37.50%	-40.00%
552500 - Vehicle & Equipment Gasolin	\$145,000	\$185,000	27.59%	8.11%
553000 - Printing & Binding	\$6,000	\$6,000	0.00%	-33.33%
554000 - Signage	\$0	\$0	100.00%	100.00%
556000 - Postage	\$4,000	\$3,000	-25.00%	-40.00%

Activity Analysis Report - Adopted

1211 - Police Department

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
556500 - Messenger Services	\$500	\$1,700	240.00%	5.88%
557000 - Laundry & Uniforms	\$71,825	\$74,594	3.86%	-9.49%
560000 - Miscellaneous	\$6,150	\$6,863	11.59%	-36.43%
561000 - Local, In-Services Meals	\$500	\$750	50.00%	0.00%
567000 - Rental & Use Charges	\$80,580	\$66,788	-17.12%	-54.14%
572000 - Repair & Maintenance - Build	\$0	\$0	100.00%	100.00%
573000 - Repair & Maintenance - Mac	\$8,500	\$16,300	91.76%	-21.17%
574000 - Repair & Maintenance - Vehi	\$60,600	\$75,000	23.76%	5.33%
592000 - Software	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595060 - Machinery & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$223,025	\$222,504	-0.23%	4.82%
596000 - Vehicles & Equipment	\$132,000	\$146,500	10.98%	-100.00%
596100 - Vehicles & Equipment (Repla	\$283,900	\$289,890	2.11%	-9.74%
Personnel	\$5,665,799	\$6,477,430	14.33%	-0.35%
Operating Expenses	\$657,850	\$877,897	33.45%	-16.11%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$638,925	\$658,894	3.13%	-24.89%
Total	\$6,962,574	\$8,014,221	15.10%	-4.09%

1211 Police Department

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$ 4,417,457	\$ 4,417,457
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime	329,516	329,516
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time	113,090	113,090
510000 Social Security & Medicare Taxes	371,795	371,795
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	531,609	531,609
514100 Group Insurance - Retirees		
515000 Retirement Contribution	344,117	344,117
515050 Supplemental Retirement Contribution	194,202	194,202
515100 Retirement Health Savings (RHS)	24,102	24,102
516000 Savings Plan Contribution	129,044	129,044
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 6,454,932	\$ 6,454,932

Operating Expenses

521000 Office Supplies		
All Printer and Copier Supplies	18,200	18,200
Supplies	8,800	8,800
<i>Subtotal</i>	27,000	27,000
522000 General Operating Supplies		
Batteries (Pager, Flashlight and Misc.)	750	750
Bottled Water and Supplies	1,500	1,500
CPR/AED Supplies	500	500
Crime Scene Processing Materials	970	970
First Aid Equipment	1,000	1,000
K-9 Food & Supplies	2,000	2,000
Maps	500	500
Property Room Supplies	500	500
<i>Subtotal</i>	7,720	7,720
522200 Photographic, Audio, Video Supplies		
Digital camera batteries(2ea x 26wks x 54)	2,800	2,800
<i>Subtotal</i>	2,800	2,800
522500 Program Activities		
Cops in Shops	2,500	2,500
National Night Out	4,800	4,800
<i>Subtotal</i>	7,300	7,300

1211 Police Department

523300 Police Outreach Programs/Operational Supplies			
Citizens Police Academy	500	500	
Crime Prevention Pamphlets	1,400	1,400	
Halloween	600	600	
Honor Guard supplies	700	700	
Neighborhood Watch Materials	1,000	1,000	
Promotional Materials	2,000	2,000	
<i>Subtotal</i>		6,200	6,200
523400 Police Weapons, Accessories & Supplies			
AED's (8 @ \$1,950) (8 existing)	15,600	15,600	
Ammunition	20,000	20,000	
Batteries - Portable radio (50 @ \$60)	3,000	3,000	
Batteries - Segway (2 @ \$1,000)	2,000	2,000	
Drug Testing Kits	750	750	
Firearms Maintenance & Parts	1,000	1,000	
Flares	3,500	3,500	
Paraclete Vest Heavy Duty	1,500	1,500	
Recoil Simulator for IES System	2,400	2,400	
Replacement Barrel (M4)	1,500	1,500	
Rifles (3 @ \$1,800) (25 existing rifles)	5,400	5,400	
SWAT gear	980	980	
Targets	1,000	1,000	
Taser Batteries (30)	1,000	1,000	
Taser Cartridges (7 cases) for winter, summer and training	7,400	7,400	
Taser Holsters (2 styles)	675	675	
Tasers (2 @ \$1,000)	2,000	2,000	
<i>Subtotal</i>		69,705	69,705
524000 Supplies for Resale			
Department Branding/Marketing	1,000	1,000	
<i>Subtotal</i>		1,000	1,000
525000 Furniture & Fixtures			
Chairs, Desk and Filing Cabinets	4,000	4,000	
<i>Subtotal</i>		4,000	4,000
526000 Machinery & Equipment			
Test and Evaluation of Public Safety Equipment	3,000	3,000	
<i>Subtotal</i>		3,000	3,000
531500 Software Licenses			
Mindmapper Software (2 @ \$360)	720	720	
<i>Subtotal</i>		720	720

1211 Police Department

531600 Software Maintenance Agreements			
Maintenance - Network SW/Anti-Virus SW (32)	640	640	
Maintenance - Software (ADORE)	800	800	
Maintenance - Software (Biokey)	13,000	13,000	
Maintenance - Software (CACE (Accreditation) Software)	200	200	
Maintenance - Software (CrimeSolv)	3,700	3,700	
Maintenance - Software (GRIP)	1,000	1,000	
Maintenance - Software (Intellitrack Check In-Out)	500	500	
Maintenance - Software (Microsoft CALs) (32)	1,280	1,280	
Maintenance - Software (QuickVoice)	1,100	1,100	
Maintenance - Software (Skills Manager)	900	900	
<i>Subtotal</i>		23,120	23,120
534000 Management Consulting			
Studies for Staffing, Allocation, Deployment and Efficiencies	15,000	15,000	
<i>Subtotal</i>		15,000	15,000
536000 Miscellaneous Professional Services			
Accurint/Autotrack	1,500	1,500	
AED Inspection and maintenance (16 @ \$195) (8 current units)	3,120	3,120	
Choicepoint	400	400	
Complus (Revenue Supported)	20,800	20,800	
Equifax	300	300	
K-9 Boarding and Veterinarian	1,500	1,500	
Laser and Radar Recalibration	2,200	2,200	
Locksmith Services	300	300	
Psychological Testing	675	675	
Radio and Camera Installations	1,200	1,200	
Shredder Services	800	800	
Telecheck	200	200	
Testing and consulting (entry level and promotional)	1,000	1,000	
Towing Services	400	400	
<i>Subtotal</i>		34,395	34,395
536500 Investigations			
Asset Forfeiture Investigations	8,000	8,000	
Background Investigations	2,000	2,000	
<i>Subtotal</i>		10,000	10,000
537000 Instructor Services			
All-Hands Meeting	2,500	2,500	
Leadership Day	2,000	2,000	
Martial Arts / Hand to hand defensive and control	1,500	1,500	
<i>Subtotal</i>		6,000	6,000
541000 Advertising			
Promotional Materials	1,000	1,000	
<i>Subtotal</i>		1,000	1,000
542000 Awards & Presentations			
Awards & Presentations	3,000	3,000	
PT Incentive Program	3,000	3,000	
<i>Subtotal</i>		6,000	6,000

1211 Police Department

544000 Professional Dues & Certification Fees			
Chesapeake Region Law Enforcement Accreditation Alliance	150	150	
Emergency Management Associations	370	370	
FBI LEEDA (2) @ \$120	240	240	
FBINAA (3) @ \$60	180	180	
International Association of Chiefs of Police (2)	240	240	
Maryland Chiefs	150	150	
MAWLEE	50	50	
MWCOG	200	200	
NAWLEE	75	75	
NTOA, ASLET, CPTED, K9 Handlers	450	450	
<i>Subtotal</i>		2,105	2,105
545000 Magazines, Books & Resource Material			
Harvard Review	35	35	
Homeland Security/Emergency Management Materials	175	175	
Legal Updates, Criminal Digests and Bulletins	475	475	
Resource Materials	300	300	
Traffic Article Books	500	500	
<i>Subtotal</i>		1,485	1,485
546000 Conference & Seminar Registration			
CALEA Conference (2)	1,000	1,000	
Criminal Investigative Training	2,000	2,000	
Emergency Management Conference (2)	800	800	
FBI LEEDA Command School (2) @ \$500	1,000	1,000	
FBI LEEDA Conference (2) @ \$500	1,000	1,000	
FBI LEEDA Leadership School (3) @ \$500	1,500	1,500	
International Association of Chiefs of Police (2)	750	750	
Johns Hopkins Police Executive Leadership Program (4 @ \$4000)	16,000	16,000	
K-9 Training	3,000	3,000	
Leadership Training	1,000	1,000	
Maryland Chiefs of Police Conference	250	250	
Problem - Oriented Policing Conference (2)	900	900	
Rifle Instructor School	50	50	
Tactical Rifle Course	800	800	
Taser Recertification	160	160	
TASER Instructor Training Recertification	3,000	3,000	
<i>Subtotal</i>		33,210	33,210
546300 In-Service Training			
IST - 2 Training Days	1,000	1,000	
Montgomery County Video Training	1,020	1,020	
<i>Subtotal</i>		2,020	2,020

1211 Police Department

547000 Travel Expense			
CALEA Conference (2)	2,600	2,600	
Criminal Investigative Training	1,200	1,200	
Emergency Management Conferences (2)	2,600	2,600	
FBI LEEDA Command School (2 @ \$1,300)	2,600	2,600	
FBI LEEDA Conference (2 @ \$1,300)	2,600	2,600	
International Association of Chiefs of Police Conference (2)	2,600	2,600	
Maryland Chiefs (1)	750	750	
Problem-Oriented Policing Conference (2)	2,600	2,600	
TASER Instructor Recertification	2,600	2,600	
<i>Subtotal</i>		20,150	20,150
547100 Travel Mileage Reimbursement			
Mileage, Tolls, Parking	1,200	1,200	
<i>Subtotal</i>		1,200	1,200
551100 Cellular Telephone			
Cellular Telephone (25)	17,200	17,200	
Service - EVDO for Mobile Data (58)	31,320	31,320	
<i>Subtotal</i>		48,520	48,520
551200 Pagers			
Pagers (1)	150	150	
<i>Subtotal</i>		150	150
552500 Vehicle & Equipment Gasoline Expense			
	200,000	200,000	
<i>Subtotal</i>		200,000	200,000
553000 Printing & Binding			
Department Forms (Warnings, Citations)	4,000	4,000	
<i>Subtotal</i>		4,000	4,000
556000 Postage			
Postage	1,800	1,800	
<i>Subtotal</i>		1,800	1,800
556500 Messenger Services			
Courier Services	1,800	1,800	
<i>Subtotal</i>		1,800	1,800
557000 Laundry & Uniforms			
Class A Gear	4,472	4,472	
Cleaning & Alterations	16,000	16,000	
Clothing Allowance	6,750	6,750	
Clothing and Accessories	25,769	25,769	
Duty Belt and Gear	5,125	5,125	
Footwear	8,100	8,100	
Helmets (Segway/bicycle)	300	300	
Patches - Badge & Shoulder	1,000	1,000	
<i>Subtotal</i>		67,516	67,516
560000 Miscellaneous			
Annual Accreditation Fee	4,363	4,363	
<i>Subtotal</i>		4,363	4,363

1211 Police Department

561000 Local, In-Services Meals			
Local Meals	750	750	
<i>Subtotal</i>		750	750
567000 Rental & Use Charges			
Automobile Rental - SCU (5 @ 4600)	23,000	23,000	
Computer Access	1,100	1,100	
County Computer Fee	3,780	3,780	
Indoor Range Rental	2,400	2,400	
MAGOLCLEN	350	350	
<i>Subtotal</i>		30,630	30,630
573000 Repair & Maintenance - Machinery & Equipment			
Maintenance - Printer (HP LaserJet 5550dn)	1,500	1,500	
Maintenance & Supplies - Copier (Ricoh MP 2550SP)	650	650	
Maintenance & Supplies - Copier (Ricoh MPC 7500)	2,200	2,200	
Segways	500	500	
Supplies - ICOP Camera System	3,500	3,500	
Supplies - MDC System	3,500	3,500	
Tasers	1,000	1,000	
<i>Subtotal</i>		12,850	12,850
574000 Repair & Maintenance - Vehicles			
Car Washes	4,000	4,000	
Mountain Bike Maintenance (5 units)	1,000	1,000	
Vehicle Maintenance (76 Units)	74,000	74,000	
<i>Subtotal</i>		79,000	79,000
Subtotal Operating Expenses		736,509	736,509

Capital Outlay

1211 Police Department

595100 Furniture & Equipment (Replacement)		
Replacement - Ballistic Vests (55) (5yr)	8,800	8,800
Replacement - Computer Hardware (51 In-Car Video)	69,130	69,130
Replacement - Computer Hardware (PC Monitors) (36)	1,800	1,800
Replacement - Computer Hardware (PC Only) (32)	8,800	8,800
Replacement - Computer Hardware (PC) (56 MDC)	53,840	53,840
Replacement - Copier (Ricoh MP 2550SP)	1,300	1,300
Replacement - Copier (Ricoh MPC 7500)	4,500	4,500
Replacement - County 800MHz Radios (11) (7yr) @ \$4,370	6,867	6,867
Replacement - County 800MHz Radios (49) (7yr) @ \$3,600	25,186	25,186
Replacement - Fax Machines	100	100
Replacement - Firearms Training System (4yr)	13,500	13,500
Replacement - Hand Guns (54) (7yr)	3,510	3,510
Replacement - K9 (7yr)	1,000	1,000
Replacement - License Plate Readers (3)	18,750	18,750
Replacement - Printer (HP LaserJet 2430)	215	215
Replacement - Printer (HP LaserJet 4250tn)	350	350
Replacement - Printer (Laserjet 1020)	25	25
Replacement - Printer (Laserjet 1020)	25	25
Replacement - Projector (Briefing Room)	750	750
Replacement - Rifles (25) (10 yr) @ \$180	4,500	4,500
Replacement - Scanners (5)	470	470
Replacement - Tasers (49) (5Yr)	9,800	9,800
<i>Subtotal</i>	233,218	233,218
596100 Vehicles & Equipment (Replacement)		
Bicycle Replacement (5 Units)	750	750
Segways Replacement (2 Units)	1,200	1,200
Vehicle Replacement (50 Units)	259,710	259,710
<i>Subtotal</i>	261,660	261,660
Subtotal Capital Outlay	494,878	494,878
Total	7,686,319	7,686,319



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1211 DEPARTMENT OF POLICE							
211 DEPARTMENT OF POLICE							
1211 501000 FULL TIME	4,218,392	0	4,218,392	3,968,877.23	.00	249,514.77	94.1%
1211 505100 OTHER-MULT	0	0	0	12,570.00	.00	-12,570.00	100.0%*
1211 505200 OTHER-GFIT	0	0	0	3,999.90	.00	-3,999.90	100.0%*
1211 505300 OTHER-STIP	0	0	0	4,200.00	.00	-4,200.00	100.0%*
1211 507000 VAC/SICK	0	0	0	31,862.03	.00	-31,862.03	100.0%*
1211 508000 OVERTIME	533,565	0	533,565	505,036.30	.00	28,528.70	94.7%
1211 508500 CONTRACT	29,074	0	29,074	17,056.87	.00	12,017.13	58.7%
1211 509000 PART-TIME	114,090	0	114,090	135,545.31	.00	-21,455.31	118.8%*
1211 510000 FICA TAXES	374,477	0	374,477	342,485.92	.00	31,991.08	91.5%
1211 514000 GROUP HEAL	532,921	0	532,921	474,866.49	.00	58,054.51	89.1%
1211 515000 RETIRE401A	337,471	0	337,471	362,592.40	.00	-25,121.40	107.4%*
1211 515050 401A SUPPL	174,992	0	174,992	168,026.28	.00	6,965.72	96.0%
1211 515100 RETIRE-RHS	35,896	0	35,896	42,257.49	.00	-6,361.49	117.7%*
1211 516000 SAVING401K	126,552	0	126,552	129,576.27	.00	-3,024.27	102.4%*
1211 519000 TUITION RE	0	0	0	1,387.50	.00	-1,387.50	100.0%*
1211 521000 OFFICE SUP	16,200	0	16,200	19,819.32	4,000.00	-7,619.32	147.0%*
1211 522000 GEN OPERAT	7,895	0	7,895	10,728.60	.00	-2,833.60	135.9%*
1211 522200 PHOTO SUPP	750	0	750	419.03	.00	330.97	55.9%
1211 522500 PROG ACT	13,300	0	13,300	9,734.31	3,700.00	-134.31	101.0%*
1211 523300 POLICE OUT	8,650	0	8,650	3,341.07	.00	5,308.93	38.6%
1211 523400 POLICE WEA	72,025	0	72,025	63,490.59	14,447.40	-5,912.99	108.2%*
1211 524000 SUPPLES/RE	1,000	0	1,000	.00	.00	1,000.00	.0%
1211 525000 FURN/FIX	3,000	0	3,000	1,357.96	.00	1,642.04	45.3%
1211 526000 MACH/EQUIP	104,000	0	104,000	42,692.72	.00	61,307.28	41.1%
1211 530000 ACCTG/AUDI	0	0	0	1,053.11	.00	-1,053.11	100.0%*
1211 531500 SOFTWARE L	7,057	0	7,057	-3,972.85	.00	11,029.85	56.3%
1211 531600 SOFT MAINT	21,120	0	21,120	15,974.80	.00	5,145.20	75.6%
1211 534000 MGMT CONSU	25,000	0	25,000	2,505.64	.00	22,494.36	10.0%
1211 536000 MISC PROF	35,100	0	35,100	32,793.17	2,186.08	120.75	99.7%
1211 536500 INVESTIGTE	10,000	0	10,000	2,577.67	.00	7,422.33	25.8%
1211 537000 INSTRUCTOR	6,900	0	6,900	1,300.00	.00	5,600.00	18.8%
1211 541000 ADVERTISIN	26,000	0	26,000	2,641.08	.00	23,358.92	10.2%
1211 542000 AWARDS PRE	11,700	0	11,700	7,880.31	.00	3,819.69	67.4%
1211 544000 DUES/MEMBE	2,125	0	2,125	1,953.74	.00	171.26	91.9%
1211 545000 PUBLICATION	2,750	0	2,750	2,912.73	.00	-162.73	105.9%*
1211 546000 CONF/SEMIN	24,830	0	24,830	20,389.19	.00	4,440.81	82.1%
1211 546300 IN-SERVICE	1,000	0	1,000	.00	.00	1,000.00	.0%



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1211 547000 TRAVEL EXP	27,450	0	27,450	8,671.37	.00	18,778.63	31.6%
1211 547100 LOC TRAVEL	600	0	600	1,162.03	.00	-562.03	193.7%*
1211 551100 CELLPHONE	13,200	0	13,200	19,867.76	.00	-6,667.76	150.5%*
1211 551200 PAGER	250	0	250	183.56	.00	66.44	73.4%
1211 552500 GAS EXP	185,000	0	185,000	146,314.37	.00	38,685.63	79.1%
1211 553000 PRINT/BIND	6,000	0	6,000	1,099.39	.00	4,900.61	18.3%
1211 556000 POSTAGE	3,000	0	3,000	1,156.22	.00	1,843.78	38.5%
1211 556500 MESSENGER	1,700	0	1,700	1,141.26	.00	558.74	67.1%
1211 557000 UNIFORM/LA	74,594	0	74,594	52,668.67	14,849.48	7,075.85	90.5%
1211 560000 MISCELLANE	6,863	0	6,863	4,402.44	437.00	2,023.56	70.5%
1211 561000 LOCAL MEAL	750	0	750	469.32	.00	280.68	62.6%
1211 567000 RENTAL USE	66,788	0	66,788	55,667.73	2,544.77	8,575.50	87.2%
1211 572000 R&M-BLDG F	0	0	0	260.94	.00	-260.94	100.0%*
1211 573000 R&M-MACH/E	16,300	0	16,300	5,791.37	.00	10,508.63	35.5%
1211 574000 R&M-VEHICL	75,000	0	75,000	65,103.61	3,824.00	6,072.39	91.9%
1211 595060 MACH/EQUIP	0	0	0	6,154.00	.00	-6,154.00	100.0%*
1211 595100 FURN/EQ RE	222,504	0	222,504	222,504.00	.00	.00	100.0%
1211 596000 VEH/EQUIP	146,500	0	146,500	128,193.72	.00	18,306.28	87.5%
1211 596100 VEH/EQ REP	289,890	0	289,890	292,970.00	.00	-3,080.00	101.1%*
TOTAL DEPARTMENT OF POLICE	8,014,221	0	8,014,221	7,453,713.94	45,988.73	514,518.33	93.6%
TOTAL DEPARTMENT OF POLICE	8,014,221	0	8,014,221	7,453,713.94	45,988.73	514,518.33	93.6%

Vehicle Replacement: 1211 - Police Department

Unit	Year	Make	Model	VIN	Cost	Replc. Cost	VRF Balance	Budget Amt.	Purchased	Replc. Date	Yrs.
6435	1991	Mastertrac	Trailer	1C9GA7D14MG09	\$595.00	\$0.00	\$0.00	\$0.00	07/01/1991	07/01/1991	-18
7702	2004	Ford	Crown Victoria	2FAFP71W14X10	\$23,700.72	\$34,000.00	\$29,400.00	\$2,300.00	10/28/2003	10/28/2010	1
7703	2004	Ford	Crown Victoria	2FAFP71W94X10	\$30,499.67	\$34,000.00	\$29,400.00	\$2,300.00	10/24/2003	10/24/2010	1
7704	1995	Toyota	COROLLA	2T1AE09BXSC12	\$0.00	\$0.00	\$0.00	\$0.00	01/28/2004	01/28/2004	-5
7706	2004	Ford	Crown Victoria	2FAFP71W94X17	\$20,500.75	\$34,000.00	\$27,870.00	\$3,060.00	05/24/2004	05/24/2010	1
7707	2004	Ford	Crown Victoria	2FAFP71W54X17	\$20,500.75	\$34,000.00	\$27,870.00	\$3,060.00	05/24/2004	05/24/2010	1
7709	2004	Chevrolet	TAHOE	1GNEK13V34J29	\$31,450.12	\$34,000.00	\$27,869.27	\$3,060.00	05/28/2004	05/28/2010	1
7710	2004	Ford	Crown Victoria	2FAFP71W74X17	\$20,773.25	\$34,000.00	\$27,870.00	\$3,060.00	05/24/2004	05/24/2010	1
7712	2006	Harley Davidson	Motorcycle	1HD1FMW156Y6	\$18,753.01	\$25,000.00	\$5,500.00	\$6,500.00	05/04/2006	05/04/2011	2
7721	1995	Harley Davidson	Motorcycle		\$10,718.00	\$0.00	\$0.00	\$0.00	07/01/1995	07/01/1995	-14
7722	2006	Ford	Crown Victoria	2FAFP71WO6X15	\$20,500.00	\$34,000.00	\$6,800.00	\$6,800.00	06/19/2006	06/19/2012	3
7723	2007	Ford	Crown Victoria	2FAFP71W07X10	\$20,460.00	\$34,000.00	\$12,240.00	\$5,440.00	09/27/2006	09/27/2012	3
7724	2007	Ford	Crown Victoria	2FAFP71W27X10	\$20,460.00	\$34,000.00	\$12,240.00	\$5,440.00	09/27/2006	09/27/2012	3
7725	2007	Ford	Crown Victoria	2FAFP71W97X10	\$20,460.00	\$34,000.00	\$12,240.00	\$5,440.00	09/27/2006	09/27/2012	3
7728	2007	Ford	Crown Victoria	2FAFP71W07X10	\$20,460.00	\$34,000.00	\$12,240.00	\$5,440.00	09/27/2006	09/27/2012	3
7730	2007	Ford	Crown Victoria	2FAFP71W27X10	\$20,460.00	\$34,000.00	\$12,240.00	\$5,440.00	09/27/2006	09/27/2012	3
7731	1996	CHRYSLER	TOWN AND CO	1C4GP54LXTB16		\$0.00	\$0.00	\$0.00	05/01/2006	05/01/2006	-3
7733	2005	Chevrolet	Impala	2G1WF55K85933	\$21,078.62	\$34,000.00	\$18,700.00	\$5,100.00	04/01/2005	04/01/2011	2
7734	2005	Ford	Crown Victoria	2FAFP71W15X14	\$23,047.11	\$34,000.00	\$18,700.00	\$5,100.00	05/06/2005	05/06/2011	2
7735	2005	Ford	Crown Victoria	2FAFP71W25X15	\$21,947.00	\$34,000.00	\$18,695.50	\$5,100.00	05/31/2005	05/31/2011	2
7736	2005	Ford	Crown Victoria	2FAFP71W95X15	\$21,187.00	\$34,000.00	\$18,700.00	\$5,100.00	05/31/2005	05/31/2011	2
7737	2005	Ford	Crown Victoria	2FAFP71W05X15	\$21,351.33	\$34,000.00	\$18,700.00	\$5,100.00	05/31/2005	05/31/2011	2
7738	2005	Ford	Crown Victoria	2FAFP71W25X15	\$21,351.33	\$34,000.00	\$18,700.00	\$5,100.00	05/31/2005	05/31/2011	2
7739	2007	Ford	Crown Victoria	2FAFP71W47X10	\$20,460.00	\$34,000.00	\$11,900.00	\$5,520.00	09/27/2006	09/27/2012	3
7742	2005	Chevrolet	TAHOE	1GNEK13V75R16	\$29,847.00	\$35,000.00	\$25,670.00	\$4,660.00	11/14/2004	11/14/2010	1
7743	2005	Ford	Crown Victoria	2FAFP71WX5X17	\$20,498.00	\$34,000.00	\$18,700.00	\$5,100.00	07/13/2005	07/13/2011	2
7744	2005	Ford	Crown Victoria	2FAFP71W15X17	\$20,498.00	\$34,000.00	\$18,700.00	\$5,100.00	07/13/2005	07/13/2011	2
7745	2005	Ford	Crown Victoria	2FAFP71W35X17	\$20,498.00	\$34,000.00	\$18,700.00	\$5,100.00	07/13/2005	07/13/2011	2
7746	2005	Ford	Crown Victoria	2FAFP71W55X17	\$20,498.00	\$34,000.00	\$18,700.00	\$5,100.00	07/13/2005	07/13/2011	2
7772	2000	Ford	Crown Victoria	2FAFP71W7YX19	\$21,132.00	\$0.00	\$0.00	\$0.00	07/01/2000	07/01/2000	-9
7775	2000	Ford	Crown Victoria	2FAFP71W2YX19	\$21,132.00	\$0.00	\$0.00	\$0.00	07/01/2000	07/01/2000	-9
7777	2001	Harley Davidson	Motorcycle	1HD1FMW191Y6	\$7,281.88	\$22,000.00	\$21,996.99	\$0.00	04/30/2001	04/30/2006	-3
7779	2001	Chevrolet	Impala Sedan	2G1WF55K31933	\$19,869.00	\$0.00	\$0.00	\$0.00	09/18/2001	09/18/2001	-8
7780	2002	Ford	Crown Victoria	2FAFP71W52X13	\$22,778.00	\$0.00	\$0.00	\$0.00	02/15/2002	02/15/2002	-7
7781	2003	Ford	Crown Victoria	2FAFP71W73X12	\$22,778.00	\$0.00	\$0.00	\$0.00	07/10/2002	07/10/2002	-7
7782	2003	Ford	Crown Victoria	2FAFP71W73X15	\$21,223.00	\$0.00	\$0.00	\$0.00	11/08/2002	11/08/2002	-7
7783	2003	Ford	Crown Victoria	2FAFP71W93X15	\$20,389.00	\$0.00	\$0.00	\$0.00	11/08/2002	11/08/2002	-7
7784	2003	Ford	Crown Victoria	2FAFP71W53X15	\$20,389.00	\$0.00	\$0.00	\$0.00	11/08/2002	11/08/2002	-7
7786	2003	Ford	Crown Victoria	2FAFP71W93X15	\$20,389.00	\$0.00	\$0.00	\$0.00	11/08/2002	11/08/2002	-7

Vehicle Replacement: 1211 - Police Department

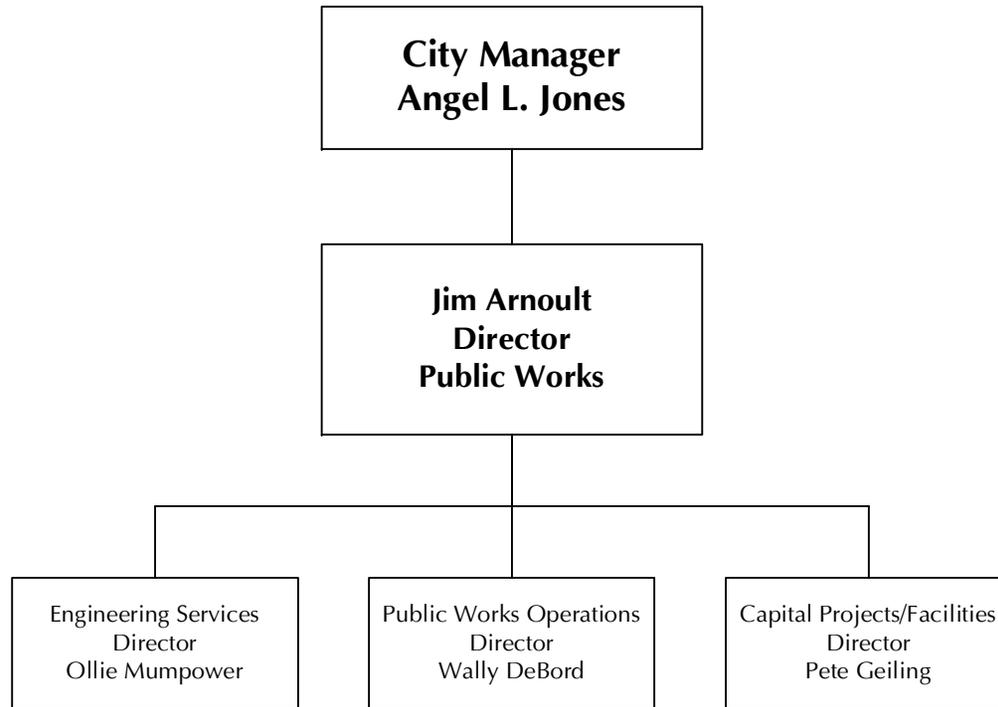
Unit	Year	Make	Model	VIN	Cost	Replc. Cost	VRF Balance	Budget Amt.	Purchased	Replc. Date	Yrs.
7787	2003	Ford	Crown Victoria	2FAFP71W03X15	\$20,389.00	\$0.00	\$0.00	\$0.00	11/08/2002	11/08/2002	-7
7788	2003	Ford	Crown Victoria	2FAFP71W23X15	\$20,389.00	\$0.00	\$0.00	\$0.00	01/08/2002	01/08/2002	-7
7789	2003	Ford	Crown Victoria	2FAFP71W23X21	\$20,296.00	\$0.00	\$0.00	\$0.00	07/07/2003	07/07/2003	-6
7790	2003	Harley Davidson	M/C	1HD1FMW113Y6	\$21,170.95	\$25,000.00	\$22,000.00	\$3,000.00	08/25/2003	08/25/2008	-1
7791	2004	Ford	Crown Victoria	2FAFP71W24X10	\$20,009.18	\$0.00	\$0.00	\$0.00	10/24/2003	10/24/2003	-6
7792	2004	Ford	Crown Victoria	2FAFP71WX4X10	\$24,227.15	\$0.00	\$29,244.18	\$0.00	10/24/2003	10/24/2003	-6
7793	2004	Ford	Crown Victoria	2FAFP71W74X10	\$24,227.15	\$0.00	\$18,414.57	\$0.00	10/24/2003	10/24/2003	-6
7794	2004	Ford	Crown Victoria	2FAFP71W84X10	\$24,170.43	\$34,000.00	\$33,997.00	\$0.00	10/28/2003	10/28/2008	-1
7795	2004	Ford	Crown Victoria	2FAFP71W54X10	\$20,884.18	\$34,000.00	\$34,000.00	\$0.00	10/24/2003	10/24/2008	-1
7797	2004	Ford	Crown Victoria	2FAFP71W34X10	\$20,884.18	\$34,000.00	\$34,000.00	\$0.00	10/24/2003	10/24/2008	-1
7798	2004	Ford	Crown Victoria	2FAFP71W14X10	\$20,884.18	\$34,000.00	\$34,000.00	\$0.00	10/28/2003	10/28/2008	-1
7799	2004	Ford	Crown Victoria	2FAFP71W04X10	\$20,884.18	\$34,000.00	\$34,000.00	\$0.00	10/28/2003	10/28/2008	-1
7800	2007	Ford	Expedition	1FMFV14527LA83	\$23,155.00	\$34,000.00	\$5,670.00	\$5,670.00	07/02/2007	07/02/2013	4
7802	2008	Ford	Crown Victoria	2FAFP71V68X105	\$20,907.00	\$36,000.00	\$5,670.00	\$6,070.00	09/10/2007	09/10/2013	4
7803	2008	Ford	Crown Victoria	2FAFP71V08X105	\$20,907.00	\$36,000.00	\$5,670.00	\$6,070.00	09/10/2007	09/10/2013	4
7804	2008	Ford	Crown Victoria	2FAFP71V98X105	\$20,907.00	\$36,000.00	\$5,670.00	\$5,060.00	09/04/2007	09/04/2014	5
7805	2008	Ford	Crown Victoria	2FAFP71V48K105	\$20,907.00	\$36,000.00	\$5,670.00	\$6,070.00	09/10/2007	09/10/2013	4
7806	2008	Ford	Crown Victoria	2FAFP71V28X105	\$20,907.00	\$36,000.00	\$5,670.00	\$6,070.00	09/10/2007	09/10/2013	4
7807	2008	Ford	Crown Victoria	2fafp71V68x12435	\$20,907.00	\$36,000.00	\$5,670.00	\$6,070.00	10/31/2007	10/31/2013	4
7808	2008	Ford	F-250Crew cab	1ftsw21548ec8795	\$24,008.00	\$36,000.00	\$5,670.00	\$6,070.00	12/10/2007	12/10/2013	4
7809	2008	Dodge	CHARGER	2B3KA43HX8H18	\$20,825.00	\$36,000.00	\$4,860.00	\$5,190.00	01/03/2008	01/03/2014	5
7810	2008	Dodge	CHARGER	2B3KA43H08H13	\$20,825.00	\$36,000.00	\$4,860.00	\$5,190.00	01/03/2008	01/03/2014	5
7811	2008	Dodge	CHARGER	2B3KA43H98H13	\$20,930.00	\$36,000.00	\$4,860.00	\$5,190.00	01/03/2008	01/03/2014	5
7812	2008	Dodge	CHARGER	2B3KA43H28H13	\$20,930.00	\$36,000.00	\$4,860.00	\$5,190.00	01/03/2008	01/03/2014	5
7813	2009	DODGE	CHARGER	2B3KA4T59H5577	\$20,791.00	\$36,000.00	\$0.00	\$6,000.00	11/13/2008	11/13/2014	5
7814	2009	DODGE	CHARGER	2B3KA43T79H557	\$20,791.00	\$36,000.00	\$0.00	\$6,000.00	11/13/2008	11/13/2014	5
7815	2009	DODGE	CHARGER	2B3KA43T99H557	\$20,791.00	\$36,000.00	\$0.00	\$6,000.00	11/13/2008	11/13/2014	5
7816	2009	DODGE	CHARGER	2B3KA43T09H557	\$20,791.00	\$36,000.00	\$0.00	\$6,000.00	11/13/2008	11/13/2014	5
7817	2009	DODGE	CHARGER	2B3KA43T29H557	\$20,791.00	\$36,000.00	\$0.00	\$6,000.00	11/13/2008	11/13/2014	5
7818	2009	DODGE	CHARGER	2B3KA43T49H557	\$20,791.00	\$36,000.00	\$0.00	\$6,000.00	11/13/2008	11/13/2014	5
7819	2009	DODGE	CHARGER	2B3KA43T69H557	\$20,791.00	\$36,000.00	\$0.00	\$5,140.00	11/13/2009	11/13/2015	6
7820	2009	DODGE	CHARGER	2B3KA43T89H557	\$20,866.00	\$36,000.00	\$0.00	\$6,000.00	11/13/2008	11/13/2014	5
7821	2009	DODGE	CHARGER	2B3KA43T69H558	\$20,866.00	\$36,000.00	\$0.00	\$6,000.00	11/13/2008	11/13/2014	5
7822	2009	DODGE	CHARGER	2B3KA43T79H557	\$20,973.00	\$36,000.00	\$0.00	\$6,000.00	11/13/2008	11/13/2014	5
7823	2009	CHEVROLET	IMPALA	2G1WS57M19113	\$19,356.00	\$36,000.00	\$0.00	\$6,000.00	11/25/2008	11/25/2014	5
					\$1,885,000.00	\$794,797.51	\$254,570.00				

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PUBLIC
WORKS



PUBLIC WORKS

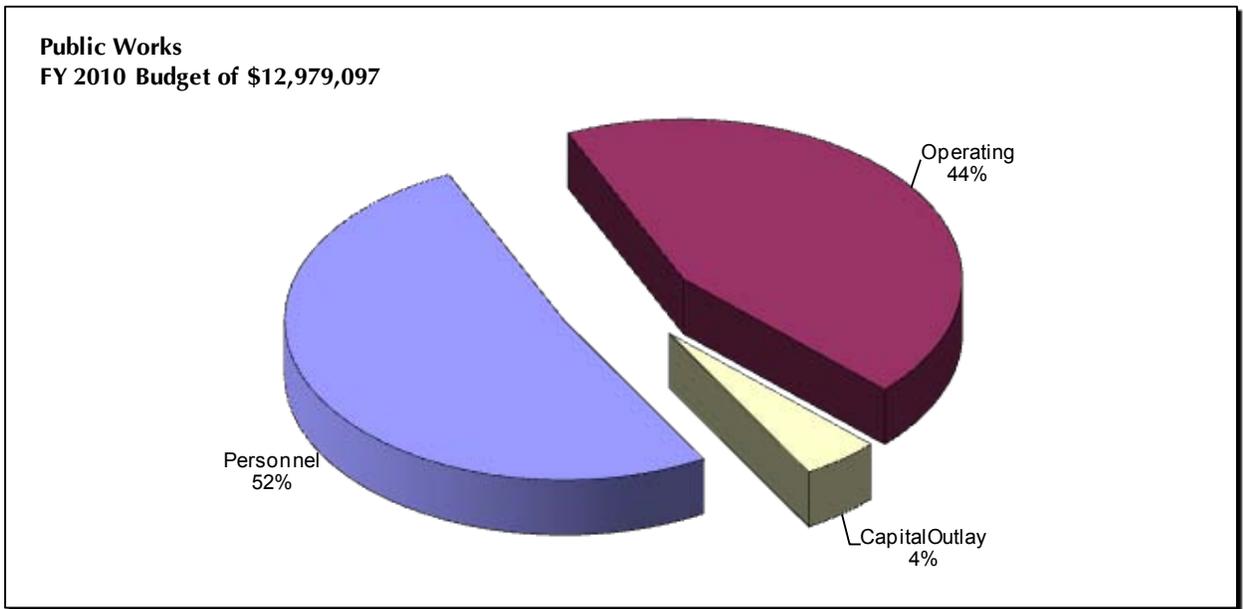


PUBLIC WORKS DEPARTMENT OVERVIEW

MISSION:

The Department of Public Works improves the quality of life in the City, maintains and preserves the City's infrastructure, parks and facilities in an attractive and safe condition. Provide quality and cost effective, high level of services to our customers.

Budget Summary	Budgeted 2007 - 08	Budgeted 2008 - 09	Proposed 2009 - 10	Adopted 2009 - 10
Facilities Management	871,066	962,251	1,252,789	1,140,289
Building & Grounds	1,575,418	1,522,748	2,309,543	2,309,543
Public Works Administration	649,030	688,874	704,096	704,096
Streets & Special Projects	1,331,065	1,471,370	1,405,678	1,405,678
Fleet Maintenance	464,163	495,984	523,819	523,819
Landscaping & Forestry	1,111,193	1,218,584	1,215,494	1,215,494
Municipal Parks Maintenance	1,808,094	1,825,621	1,768,938	1,768,938
Mowing & Bulk Pick-Up	1,919,986	2,065,140	1,949,626	1,949,626
Recycling	770,000	809,000	703,000	703,000
Engineering Services	352,505	367,568	332,607	332,607
Street Lighting	697,200	670,000	672,000	672,000
Traffic Control	252,930	252,287	254,007	254,007
TOTAL	\$ 11,802,650	\$ 12,349,427	\$ 13,091,597	\$ 1,961,614



PUBLIC WORKS DEPARTMENT OVERVIEW

Staffing Summary By Position:

1150 - Facilities Management	FY 08	FY 09	FY 10
Capital Projects/Facilities Director	1	1	1
Capital Projects Manager	1	1	1
Project Manager	1	1	1
Building & Equipment Maintenance Supervisor	1	1	1
Building & Equipment Maintenance Specialist II	1	1	1
Building & Equipment Maintenance Specialist I	2	2	2
Custodian/Maintenance Worker	1	1	1
Part-Time Personnel	0	0.1	0.1
Subtotal	8	8.1	8.1

1151 - 1175 - Building & Grounds Maintenance	FY 08	FY 09	FY 10
Part-Time Personnel	0.1	0.1	0.1
Subtotal	0.1	0.1	0.1

1311 - Public Works, Parks Maintenance & Engineering Administration	FY 08	FY 09	FY 10
Director of Public Works & Engineering	1	1	1
Public Works Operations Director	1	1	1
Engineering Services Director	1	1	1
Administrative Support Supervisor	1	1	1
Administrative Assistant III	1	1	1
Part-Time Personnel	0.3	0	0
Subtotal	5.3	5	5

1312 - Streets & Special Projects	FY 08	FY 09	FY 10
Supervisor	1	1	1
Work Force Leader II	1	1	1
Equipment Operator III	2	2	2
Work Force Leader I	1	1	1
Lead Maintenance Worker	2	1	2
Equipment Operator I	1	1	1
Maintenance Worker II	0	2	2
Maintenance Worker I	1	1	0
Part-Time Personnel	0.4	0.4	0.4
Subtotal	9.4	10.4	10.4

PUBLIC WORKS DEPARTMENT OVERVIEW

1315 - Fleet Maintenance	FY 08	FY 09	FY 10
Fleet Maintenance Supervisor	1	1	1
Lead Mechanic	1	1	1
Mechanic II	2	2	2
Service Writer	1	1	1
Maintenance Worker I	0	0	1
Subtotal	5	5	6

1341 - Landscaping & Forestry	FY 08	FY 09	FY 10
Project Manager	2	2	2
Supervisor	1	1	1
Work Force Leader I	2	2	2
Lead Maintenance Worker	2	2	2
Maintenance Worker II	4	3	5
Maintenance Worker I	2	3	1
Part-Time Personnel	2.1	2.1	2.1
Subtotal	15.1	15.1	15.1

1343 - Parks Maintenance Division	FY 08	FY 09	FY 10
Project Manager	0	0	1
Supervisor	1	1	0
Work Force Leader II	2	2	2
Equipment Operator III	1	1	1
Work Force Leader I	3	3	3
Equipment Operator II	1	1	1
Lead Maintenance Worker	1	1	1
Equipment Operator I	3	3	3
Maintenance Worker II	3	3	3
Maintenance Worker I	1	1	1
Part-Time Personnel	3.5	3	3
Subtotal	19.5	19	18

1344 - Mowing & Bulk Pickup	FY 08	FY 09	FY 10
Supervisor	1	1	1
Work Force Leader II	1	1	2
Work Force Leader I	1	1	0
Equipment Operator II	6	7	8
Lead Maintenance Worker	1	1	1
Equipment Operator I	1	1	0
Maintenance Worker II	7	6	5
Maintenance Worker I	1	2	2
Part-Time Personnel	4.6	4.6	4.6
Subtotal	23.6	24.6	23.6

PUBLIC WORKS DEPARTMENT OVERVIEW

1351 - Engineering Services	FY 08	FY 09	FY 10
Project Engineer	0	1	1
Project Manager	1	0	0
Senior Engineering Technician	1	1	1
Employment Agreement Personnel	1.2	1	1
Part-Time Personnel	1.1	1.1	1.1
Subtotal	4.3	4.1	4.1

1397 - Traffic Control	FY 08	FY 09	FY 10
Work Force Leader II	1	1	1
Lead Maintenance Worker	1	1	1
Part-Time Personnel	0.6	0.6	0.6
Subtotal	2.6	2.6	2.6

TOTAL	FY 08	FY 09	FY 10
Full-Time Personnel	79	81	80
Employment Agreement Personnel	1.2	1	1
Part-Time Personnel	12.7	12	12
	92.9	94	93

Department Analysis Report - Adopted

Public Works

Activity	FY '08	FY '09	% Change		
			FY '08 - FY '09	FY '10	
					% Change
					FY '09 - FY '10
1150 - Facilities Management	\$871,066	\$962,251	10.47%	\$1,140,289	5.10%
1151 - Building & Grounds - City Hall	\$207,900	\$193,700	-6.83%	\$229,391	5.10%
1152 - Building & Grounds - Police Station	\$80,241	\$81,141	1.12%	\$128,199	5.10%
1153 - Building & Grounds - Public Service Facility	\$117,020	\$124,520	6.41%	\$236,260	5.10%
1155 - Building & Grounds - Train Station/Freight House	\$31,670	\$30,170	-4.74%	\$132,453	5.10%
1156 - Building & Grounds - Kentlands Firehouse	\$2,500	\$2,500	0.00%	\$3,800	5.10%
1158 - Building & Grounds - Kentlands Mansion	\$66,865	\$67,365	0.75%	\$85,165	5.10%
1159 - Building & Grounds - Senior Center	\$64,070	\$65,070	1.56%	\$77,897	5.10%
1160 - Building & Grounds - Casey Community Center	\$136,620	\$133,820	-2.05%	\$274,744	5.10%
1161 - Building & Grounds - Olde Towne Pavilion	\$8,550	\$8,730	2.11%	\$9,010	5.10%
1164 - Building & Grounds - GAC	\$33,400	\$33,400	0.00%	\$93,795	5.10%
1165 - Building & Grounds - Activity Center at Bohrer Park	\$324,474	\$315,824	-2.67%	\$432,996	5.10%
1166 - Building & Grounds - Gaithersburg Arts Barn	\$84,850	\$79,850	-5.89%	\$126,224	5.10%
1167 - Building & Grounds - Water Park at Bohrer Park	\$143,040	\$125,040	-12.58%	\$152,606	5.10%
1168 - Building & Grounds - Miniature Golf	\$40,600	\$38,300	-5.67%	\$36,300	5.10%
1169 - Building & Grounds - Skate Park	\$4,700	\$4,700	0.00%	\$4,200	5.10%
1170 - Building & Grounds - Gaithersburg Youth Center at Olde Towne	\$23,218	\$27,318	17.66%	\$55,705	5.10%
1172 - Building & Grounds - Gaithersburg Youth Center at Robertson Park	\$75,950	\$66,950	-11.85%	\$74,826	5.10%
1174 - Building & Grounds - West Side Aquatic Center			0.00%		5.10%
1175 - Building & Grounds - Parking Facility	\$129,750	\$124,350	-4.16%	\$155,972	5.10%
1311 - Public Works Administration	\$649,030	\$688,874	6.14%	\$704,096	5.10%
1312 - Streets & Special Projects	\$1,331,065	\$1,471,370	10.54%	\$1,405,678	5.10%
1315 - Fleet Maintenance	\$464,163	\$495,984	6.86%	\$523,819	5.10%
1341 - Landscaping & Forestry	\$1,111,193	\$1,218,584	9.66%	\$1,215,494	5.10%
1343 - Municipal Parks Maintenance	\$1,808,094	\$1,825,621	0.97%	\$1,768,938	5.10%
1344 - Mowing & Bulk Pick-Up	\$1,919,986	\$2,065,140	7.56%	\$1,949,626	5.10%
1345 - Recycling	\$770,000	\$809,000	5.06%	\$703,000	5.10%
1351 - Engineering Services	\$352,505	\$367,568	4.27%	\$332,607	5.10%
1393 - Street Lighting	\$697,200	\$670,000	-3.90%	\$672,000	5.10%
1397 - Traffic Control	\$252,930	\$252,287	-0.25%	\$254,007	5.10%
Personnel	\$6,307,506	\$6,843,038	8.49%	\$6,693,603	-2.18%
Operating Expenses	\$4,615,059	\$4,747,224	2.86%	\$5,702,319	20.12%
Contingency Funds					
Transfer Funds					
Capital Outlay	\$880,085	\$759,165	-13.74%	\$583,175	-23.18%
Total	\$11,802,650	\$12,349,427	4.63%	\$12,979,097	5.10%

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Public Works

1150 - Facilities Management

SERVICES PROVIDED:

This activity area is responsible for the management and maintenance of all City buildings including routine repairs, preventative maintenance, new work, and 24-hour emergency response. The activity area is also responsible for managing and monitoring contracts for security, custodial, pest management, waste management, and elevator maintenance services. The activity further provides oversight for energy management activities including utility bill payment, utility cost and use tracking, reporting, and energy initiatives. This activity area monitors service contractors of all major equipment, coordinates all construction documents, and supervises the construction of all building Capital Improvement Projects. Finally, this activity area supports the snow removal operations.

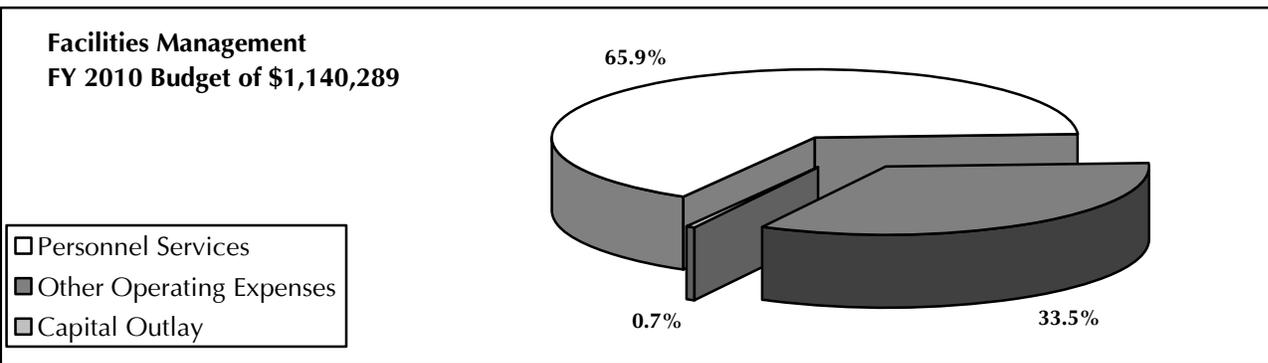
FY WORK PLAN GOALS:

- Implement a Planned Life-Cycle Asst Replacement (PLAR) Program for major equipment replacement, carpet replacement, painting, and thermal and moisture protection.
- Maintain clean, attractive, safe, functional, and sound facilities.

SIGNIFICANT CHANGES FOR FY 10:

- Engineering & Architectural increased \$112,500 to reflect funds added for City-wide facility assessments.
- Repair & Maintenance - Buildings & Facilities increased \$62,000 to reflect funding for construction management (from 98-1) and for added City rental property maintenance & upkeep.
- Vehicles & Equipment (Replacement) decreased \$5,280 to reflect the addition of one year to the replacement cycle of vehicles.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$681,356	\$740,771	\$750,999	\$750,999
Other Operating Expenses	179,625	211,425	494,065	381,565
Capital Outlay	10,085	10,055	7,725	7,725
TOTAL	\$871,066	\$962,251	\$1,252,789	\$1,140,289



Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Work Orders Performed per staff	300	320	326
Total Work Orders Received	1500	1600	1630
Square feet Maintained per staff	92,219	92,219	92,914
Square feet Buildings Maintained	461,094	461,094	464,569
Facilities Maintenance Staff	5	5	5

Activity Analysis Report - Adopted

1150 - Facilities Management

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$471,226	\$507,893	7.78%	3.01%
508000 - Salaries, Overtime	\$28,222	\$33,251	17.82%	-36.30%
509000 - Salaries, Part-Time Employee	\$0	\$10,450	100.00%	0.00%
510000 - Social Security & Medicare T	\$38,208	\$42,197	10.44%	0.59%
514000 - Group Insurance	\$82,737	\$80,838	-2.30%	4.62%
515000 - Retirement Contribution (401	\$37,698	\$40,631	7.78%	-0.14%
515050 - Supplemental Retirement Co	\$9,128	\$9,852	7.93%	31.24%
515100 - Retirement Health Savings (\$0	\$422	100.00%	0.00%
516000 - Savings Plan Contribution (4	\$14,137	\$15,237	7.78%	-0.14%
521000 - Office Supplies	\$800	\$800	0.00%	0.00%
522000 - General Operating Supplies	\$7,000	\$7,000	0.00%	0.00%
525000 - Furniture & Fixtures	\$0	\$0	100.00%	100.00%
526000 - Machinery & Equipment	\$950	\$950	0.00%	-100.00%
531500 - Software Licenses	\$1,100	\$1,100	0.00%	-100.00%
531600 - Software Maintenance Agree	\$4,770	\$4,955	3.88%	-36.43%
532000 - Engineering & Architectural	\$10,000	\$10,000	0.00%	2230.00%
536000 - Miscellaneous Professional S	\$0	\$0	100.00%	100.00%
536100 - Temporary Employment Age	\$0	\$0	100.00%	100.00%
536300 - Contract Cleaning Services	\$0	\$0	100.00%	100.00%
536800 - Security Services	\$110,000	\$142,500	29.55%	0.75%
544000 - Professional Dues & Certifica	\$1,785	\$1,785	0.00%	-1.40%
545000 - Magazines, Books & Resourc	\$0	\$0	100.00%	100.00%
546000 - Conference & Seminar Regis	\$3,000	\$3,000	0.00%	0.00%
547000 - Travel Expense	\$2,000	\$2,000	0.00%	0.00%
550000 - Electric	\$11,020	\$12,235	11.03%	0.00%
550200 - Water	\$0	\$0	100.00%	100.00%
550700 - Recycling Services/Trash Col	\$2,000	\$1,000	-50.00%	-100.00%
551100 - Cellular Telephone	\$2,000	\$2,000	0.00%	90.00%
552500 - Vehicle & Equipment Gasolin	\$6,600	\$7,000	6.06%	0.00%
553000 - Printing & Binding	\$1,500	\$500	-66.67%	0.00%
556000 - Postage	\$0	\$0	100.00%	100.00%
556500 - Messenger Services	\$0	\$0	100.00%	100.00%
557000 - Laundry & Uniforms	\$2,500	\$2,000	-20.00%	0.00%
560000 - Miscellaneous	\$0	\$0	100.00%	100.00%
572000 - Repair & Maintenance - Build	\$10,000	\$10,000	0.00%	620.00%
574000 - Repair & Maintenance - Vehi	\$2,600	\$2,600	0.00%	-23.08%
592000 - Software	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$1,375	\$1,665	21.09%	-3.00%
596000 - Vehicles & Equipment	\$0	\$0	100.00%	100.00%
596100 - Vehicles & Equipment (Repla	\$8,710	\$8,390	-3.67%	-62.93%

Activity Analysis Report - Adopted

1150 - Facilities Management

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
Personnel	\$681,356	\$740,771	8.72%	1.38%
Operating Expenses	\$179,625	\$211,425	17.70%	133.68%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$10,085	\$10,055	-0.30%	-23.17%
Total	\$871,066	\$962,251	10.47%	30.19%

1150 Facilities Management

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$ 523,203	\$ 523,203
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime	21,181	21,181
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time	10,450	10,450
510000 Social Security & Medicare Taxes	42,445	42,445
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	84,576	84,576
514100 Group Insurance - Retirees		
515000 Retirement Contribution	40,576	40,576
515050 Supplemental Retirement Contribution	12,930	12,930
515100 Retirement Health Savings (RHS)	422	422
516000 Savings Plan Contribution	15,216	15,216
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 750,999	\$ 750,999

Operating Expenses

521000 Office Supplies		
Supplies	800	800
<i>Subtotal</i>	800	800
522000 General Operating Supplies		
Employee Tools	400	400
Hardware	4,000	4,000
Lamps and Ballasts	1,600	1,600
Miscellaneous Supplies	1,000	1,000
<i>Subtotal</i>	7,000	7,000
531600 Software Maintenance Agreements		
Maintenance - Network SW/Anti-Virus SW (5)	100	100
Maintenance - Software (Adobe Illustrator) (1)	90	90
Maintenance - Software (AutoCAD)	450	450
Maintenance - Software (CostWorks)	400	400
Maintenance - Software (Dynergy Utility Manager)	660	660
Maintenance - Software (Microsoft CALs) (5)	200	200
Maintenance - Software (Utility Manager Pro)	1,250	1,250
<i>Subtotal</i>	3,150	3,150
532000 Engineering & Architectural		
Architectural and Engineering Services	8,000	8,000
City-Wide Facility Assessments	225,000	112,500
<i>Subtotal</i>	233,000	120,500

1150 Facilities Management

536800 Security Services			
City Wide Services	143,570	143,570	
<i>Subtotal</i>		143,570	143,570
544000 Professional Dues & Certification Fees			
IFMA	930	930	
LEEDS Workshop	350	350	
Project Management Institute (PMI)	480	480	
<i>Subtotal</i>		1,760	1,760
546000 Conference & Seminar Registration			
Conferences & Seminars	3,000	3,000	
<i>Subtotal</i>		3,000	3,000
547000 Travel Expense			
Conference Travel	2,000	2,000	
<i>Subtotal</i>		2,000	2,000
550000 Electric			
315 E. Diamond	1,000	1,000	
Kentlands Pavilion	235	235	
Wind Energy Premium Charges	11,000	11,000	
<i>Subtotal</i>		12,235	12,235
551100 Cellular Telephone			
Facility Services (6)	3,800	3,800	
<i>Subtotal</i>		3,800	3,800
552500 Vehicle & Equipment Gasoline Expense			
	7,000	7,000	
<i>Subtotal</i>		7,000	7,000
553000 Printing & Binding			
Blueprint Services	500	500	
<i>Subtotal</i>		500	500
556000 Postage			
Postage and mailing fees	150	150	
<i>Subtotal</i>		150	150
556500 Messenger Services			
Messenger Services	100	100	
<i>Subtotal</i>		100	100
557000 Laundry & Uniforms			
Uniforms and Safety Shoes	2,000	2,000	
<i>Subtotal</i>		2,000	2,000
572000 Repair & Maintenance - Buildings & Facilities			
Construction Management	50,000	50,000	
Maintenance At Various Facilities	10,000	10,000	
Observatory Painting	2,000	2,000	
Rental Property Maintenance	10,000	10,000	
<i>Subtotal</i>		72,000	72,000

1150 Facilities Management

574000 Repair & Maintenance - Vehicles			
Vehicle Maintenance (6 Units)	2,000	2,000	
<i>Subtotal</i>		2,000	2,000
Subtotal Operating Expenses		494,065	381,565

Capital Outlay

595000 Furniture & Equipment			
Systems Furniture Replacement	3,000	3,000	
<i>Subtotal</i>		3,000	3,000
595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (5)	1,600	1,600	
Replacement - Scanner (CanoScan LiDE25)	15	15	
<i>Subtotal</i>		1,615	1,615
596100 Vehicles & Equipment (Replacement)			
Vehicle Replacement (4 Units)	3,110	3,110	
<i>Subtotal</i>		3,110	3,110
Subtotal Capital Outlay		7,725	7,725
Total		1,252,789	1,140,289



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1150 FACILITIES MANAGEMENT							
150 FACILITIES MANAGEMENT							
1150 501000 FULL TIME	507,893	0	507,893	465,700.36	.00	42,192.64	91.7%
1150 505100 OTHER-MULT	0	0	0	1,610.00	.00	-1,610.00	100.0%*
1150 505200 OTHER-GFIT	0	0	0	99.00	.00	-99.00	100.0%*
1150 507000 VAC/SICK	0	0	0	750.92	.00	-750.92	100.0%*
1150 508000 OVERTIME	33,251	0	33,251	40,827.08	.00	-7,576.08	122.8%*
1150 509000 PART-TIME	10,450	0	10,450	.00	.00	10,450.00	.0%
1150 510000 FICA TAXES	42,197	0	42,197	38,806.63	.00	3,390.37	92.0%
1150 514000 GROUP HEAL	80,838	0	80,838	77,867.31	.00	2,970.69	96.3%
1150 515000 RETIRE401A	40,631	0	40,631	41,374.53	.00	-743.53	101.8%*
1150 515050 401A SUPPL	9,852	0	9,852	11,862.10	.00	-2,010.10	120.4%*
1150 515100 RETIRE-RHS	422	0	422	387.01	.00	34.99	91.7%
1150 516000 SAVING401K	15,237	0	15,237	11,350.49	.00	3,886.51	74.5%
1150 521000 OFFICE SUP	800	0	800	1,184.00	.00	-384.00	148.0%*
1150 522000 GEN OPERAT	7,000	0	7,000	5,524.16	.00	1,475.84	78.9%
1150 525000 FURN/FIX	0	0	0	84.99	.00	-84.99	100.0%*
1150 526000 MACH/EQUIP	950	0	950	27.09	.00	922.91	2.9%
1150 531500 SOFTWARE L	1,100	0	1,100	.00	.00	1,100.00	.0%
1150 531600 SOFT MAINT	4,955	0	4,955	3,420.88	.00	1,534.12	69.0%
1150 532000 ENG & ARCH	10,000	0	10,000	.00	.00	10,000.00	.0%
1150 536000 MISC PROF	0	0	0	1,095.00	.00	-1,095.00	100.0%*
1150 536800 SECURITY S	142,500	0	142,500	110,836.98	31,642.21	20.81	100.0%
1150 544000 DUES/MEMBE	1,785	0	1,785	1,326.00	.00	459.00	74.3%
1150 545000 PUBLICATIO	0	0	0	279.48	.00	-279.48	100.0%*
1150 546000 CONF/SEMIN	3,000	0	3,000	446.00	.00	2,554.00	14.9%
1150 547000 TRAVEL EXP	2,000	0	2,000	2,021.94	.00	-21.94	101.1%*
1150 550000 ELECTRIC	12,235	0	12,235	4,819.68	.00	7,415.32	39.4%
1150 550700 SOLID WAST	1,000	0	1,000	.00	.00	1,000.00	.0%
1150 551100 CELLPHONE	2,000	0	2,000	4,426.00	.00	-2,426.00	221.3%*
1150 552500 GAS EXP	7,000	0	7,000	5,178.62	.00	1,821.38	74.0%
1150 553000 PRINT/BIND	500	0	500	196.00	.00	304.00	39.2%
1150 554000 SIGNAGE	0	0	0	85.00	.00	-85.00	100.0%*
1150 556000 POSTAGE	0	0	0	156.42	.00	-156.42	100.0%*
1150 556500 MESSENGER	0	0	0	86.27	.00	-86.27	100.0%*
1150 557000 UNIFORM/LA	2,000	0	2,000	1,728.44	.00	271.56	86.4%
1150 560000 MISCELLANE	0	0	0	-167.40	.00	167.40	100.0%
1150 572000 R&M-BLDG F	10,000	0	10,000	5,283.12	.00	4,716.88	52.8%
1150 574000 R&M-VEHICL	2,600	0	2,600	1,548.79	.00	1,051.21	59.6%



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1150 595100 FURN/EQ RE	1,665	0	1,665	1,665.00	.00	.00	100.0%
1150 596100 VEH/EQ REP	8,390	0	8,390	8,390.00	.00	.00	100.0%
TOTAL FACILITIES MANAGEMENT	962,251	0	962,251	850,277.89	31,642.21	80,330.90	91.7%
TOTAL FACILITIES MANAGEMENT	962,251	0	962,251	850,277.89	31,642.21	80,330.90	91.7%

Vehicle Replacement: 1150 - Facilities Management

Unit	Year	Make	Model	VIN	Cost	Repl. Cost	VRF Balance	Budget Amt.	Purchased	Repl. Date	Yrs.
1221	1996	Ford	Contour	1FALP65Z6TK224	\$0.00	\$0.00	\$0.00	\$0.00	07/01/1996	07/01/1996	-13
1309	1995	Ford	Bronco	FMEU15H5SLA01	\$13,015.00	\$0.00	\$0.00	\$0.00	04/06/2001	04/06/2001	-8
2109	1998	Chevy	Van	1GCHG35R5W10	\$17,513.00	\$24,000.00	\$24,000.00	\$0.00	07/01/1998	07/01/2005	-4
2172	2001	Chevy	Van	1GCHG35R61122	\$18,147.00	\$24,000.00	\$24,000.00	\$0.00	06/20/2001	06/20/2008	-1
2201	2009	Ford	Escape Hybrid	1FMCU59399KB1	\$25,672.00	\$28,000.00	\$0.00	\$3,110.00	02/05/2009	02/05/2017	8
2806	2003	Chevy	ASTRO VAN	1GCDM19X73B14	\$18,401.77	\$26,000.00	\$26,004.10	\$0.00	05/09/2003	05/09/2008	-1
7741	2005	Chevrolet	Impala	2G1WF52K55919	\$20,178.00	\$34,000.00	\$23,730.00	\$5,140.00	11/08/2004	11/08/2010	1
						\$136,000.00	\$97,734.10	\$8,250.00			

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Public Works

1151 - Building & Grounds - City Hall

SERVICES PROVIDED:

This activity area involves cleaning, maintenance, repair, and inspections of the City Hall office building, including the Mayor and Council chambers. Day-to-day repairs and maintenance are provided by the Facilities staff.

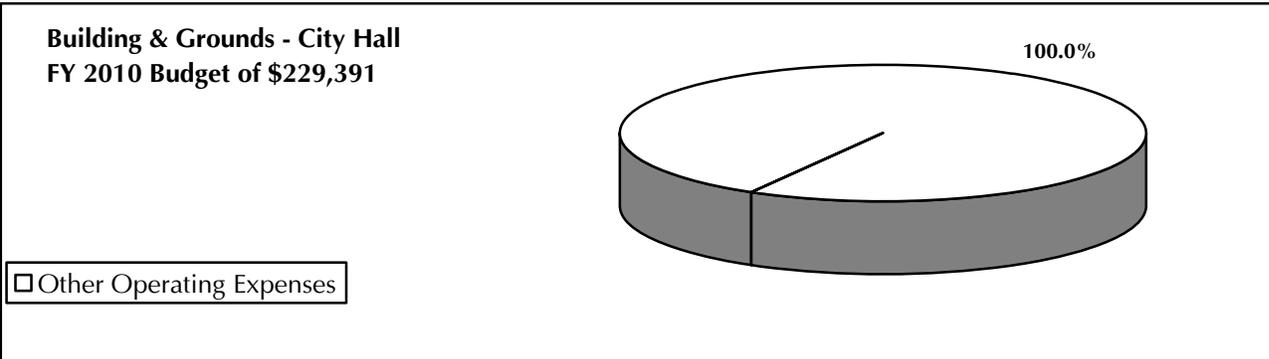
FY WORK PLAN GOALS:

- Ensure all services and repairs maintain or enhance the value of City building assets.
- Maintain the appearance and safety of City Hall at a high level, recognizing the importance of this facility in the daily conduct of city business.

SIGNIFICANT CHANGES FOR FY 10:

- Electric increased \$5,000 to more accurately reflect the actual usage in the year ended June 30, 2008.
- Repair & Maintenance - Buildings & Facilities increased \$34,812 to reflect planned life cycle asset replacement, repairs and painting to the City Hall porch.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	207,900	193,700	229,391	229,391
Capital Outlay	0	0	0	0
TOTAL	\$207,900	\$193,700	\$229,391	\$229,391



Activity Analysis Report - Adopted

1151 - Building & Grounds - City Hall

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
521000 - Office Supplies	\$0	\$0	100.00%	100.00%
522000 - General Operating Supplies	\$3,700	\$3,700	0.00%	0.00%
525000 - Furniture & Fixtures	\$0	\$0	100.00%	100.00%
536000 - Miscellaneous Professional S	\$2,000	\$2,000	0.00%	36.20%
536300 - Contract Cleaning Services	\$37,000	\$39,000	5.41%	-10.26%
536800 - Security Services	\$0	\$0	100.00%	100.00%
550000 - Electric	\$92,000	\$75,000	-18.48%	6.67%
550100 - Gas (Natural)	\$6,000	\$7,000	16.67%	-14.29%
550200 - Water	\$2,500	\$3,300	32.00%	0.00%
550700 - Recycling Services/Trash Col	\$5,150	\$5,150	0.00%	3.01%
551000 - Telephone (Landline)	\$28,000	\$30,550	9.11%	0.00%
572000 - Repair & Maintenance - Build	\$31,550	\$28,000	-11.25%	124.33%
573000 - Repair & Maintenance - Mac	\$0	\$0	100.00%	100.00%
Personnel			0.00%	0.00%
Operating Expenses	\$207,900	\$193,700	-6.83%	18.43%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay			0.00%	0.00%
Total	\$207,900	\$193,700	-6.83%	18.43%

1151 Building & Grounds - City Hall

Expenditure Statement by Object

**Proposed
2009 - 2010**

**Adopted
2009 - 2010**

Personnel Services

501000 Salaries, Full-Time Employees	\$	\$
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time		
510000 Social Security & Medicare Taxes		
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance		
514100 Group Insurance - Retirees		
515000 Retirement Contribution		
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution		
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$	\$

Operating Expenses

522000 General Operating Supplies		
Ceiling Tile	350	350
Filters	600	600
Flags	800	800
Hardware	1,000	1,000
Keys	100	100
Lamps and Ballasts	850	850
<i>Subtotal</i>	3,700	3,700
536000 Miscellaneous Professional Services		
Elevator Inspections	700	700
Elevator Monitoring	600	600
Fire Alarm Monitoring	600	600
Pest Control	824	824
<i>Subtotal</i>	2,724	2,724
536300 Contract Cleaning Services		
Contract Cleaning	35,000	35,000
<i>Subtotal</i>	35,000	35,000
550000 Electric		
Electric	80,000	80,000
<i>Subtotal</i>	80,000	80,000
550100 Gas (Natural)		
Natural Gas	6,000	6,000
<i>Subtotal</i>	6,000	6,000

1151 Building & Grounds - City Hall

550200 Water			
WSSC	3,300	3,300	
<i>Subtotal</i>		3,300	3,300
550700 Recycling Services/Trash Collection			
Trash & Recycling Collection	5,305	5,305	
<i>Subtotal</i>		5,305	5,305
551000 Telephone (Landline)			
Coin Operated Phones	1,000	1,000	
Telephones	29,550	29,550	
<i>Subtotal</i>		30,550	30,550
572000 Repair & Maintenance - Buildings & Facilities			
Backflow Inspection	350	350	
Contract Exterior Painting	18,934	18,934	
Contract Interior Painting	4,000	4,000	
Electrical Maintenance and Repair	3,500	3,500	
Elevator Maintenance	2,500	2,500	
Fire Alarm Testing	250	250	
Fire Extinguisher Inspections	300	300	
Fire Pump Test	500	500	
General Repairs	5,000	5,000	
Generator Fuel	300	300	
Generator Maintenance	1,300	1,300	
Handicap Door Maintenance	1,200	1,200	
HVAC Preventative Maintenance	4,478	4,478	
HVAC Repair	15,000	15,000	
Plumbing Repairs and Service	2,000	2,000	
Roof Inspection and Repair	2,500	2,500	
Sprinkler Inspection	700	700	
<i>Subtotal</i>		62,812	62,812
Subtotal Operating Expenses		229,391	229,391
Total			
		229,391	229,391



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/>							
1151 BUILDING & GROUNDS-CITY HALL							
<hr/>							
151 BUILDING & GROUNDS-CITY HALL							
<hr/>							
1151 522000 GEN OPERAT	3,700	0	3,700	1,417.11	.00	2,282.89	38.3%
1151 525000 FURN/FIX	0	0	0	.00	3,827.26	-3,827.26	100.0%*
1151 536000 MISC PROF	2,000	0	2,000	440.00	.00	1,560.00	22.0%
1151 536300 CONTRACT C	39,000	0	39,000	27,039.51	2,641.49	9,319.00	76.1%
1151 550000 ELECTRIC	75,000	0	75,000	74,531.50	.00	468.50	99.4%
1151 550100 GAS	7,000	0	7,000	6,245.23	.00	754.77	89.2%
1151 550200 WATER	3,300	0	3,300	2,176.52	.00	1,123.48	66.0%
1151 550700 SOLID WAST	5,150	0	5,150	5,221.46	.00	-71.46	101.4%*
1151 551000 TELEPHONE	30,550	0	30,550	33,395.18	.00	-2,845.18	109.3%*
1151 572000 R&M-BLDG F	28,000	0	28,000	47,638.40	12,100.00	-31,738.40	213.4%*
TOTAL BUILDING & GROUNDS-CITY HALL	193,700	0	193,700	198,104.91	18,568.75	-22,973.66	111.9%
TOTAL BUILDING & GROUNDS-CITY HALL	193,700	0	193,700	198,104.91	18,568.75	-22,973.66	111.9%

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Public Works

1152 - Building & Grounds - Police Station

SERVICES PROVIDED:

This activity area involves cleaning, maintenance, and repair of the City Police Station, including general operational costs such as utilities. Routine preventive maintenance and repairs are provided by Facilities personnel.

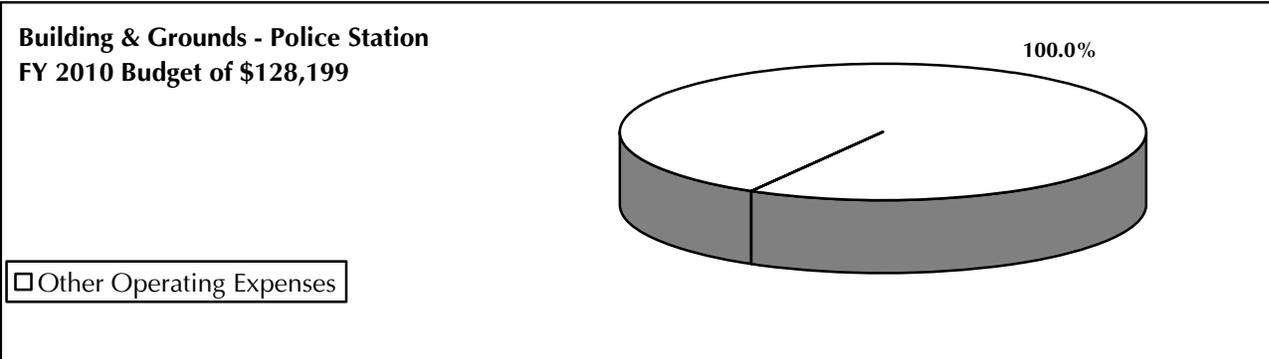
FY WORK PLAN GOALS:

- Minimize disruption of services and maintain a clean, attractive, safe, functional, and secure facility.

SIGNIFICANT CHANGES FOR FY 10:

- Repair & Maintenance - Buildings & Facilities increased \$44,935 to reflect planned life cycle asset replacement. The station HVAC system will be upgraded and one bathroom renovated.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	80,241	81,141	128,199	128,199
Capital Outlay	0	0	0	0
TOTAL	\$80,241	\$81,141	\$128,199	\$128,199



Activity Analysis Report - Adopted

1152 - Building & Grounds - Police Station

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
522000 - General Operating Supplies	\$2,300	\$2,300	0.00%	0.00%
536000 - Miscellaneous Professional S	\$741	\$741	0.00%	3.10%
536300 - Contract Cleaning Services	\$18,900	\$20,000	5.82%	7.50%
550000 - Electric	\$23,000	\$23,000	0.00%	0.00%
550100 - Gas (Natural)	\$1,800	\$1,800	0.00%	0.00%
550200 - Water	\$3,600	\$4,500	25.00%	0.00%
550700 - Recycling Services/Trash Col	\$2,900	\$2,900	0.00%	20.69%
551000 - Telephone (Landline)	\$12,000	\$12,000	0.00%	0.00%
572000 - Repair & Maintenance - Build	\$15,000	\$13,900	-7.33%	323.27%
Personnel			0.00%	0.00%
Operating Expenses	\$80,241	\$81,141	1.12%	58.00%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay			0.00%	0.00%
Total	\$80,241	\$81,141	1.12%	58.00%

1152 Building & Grounds - Police Station

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$	\$
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time		
510000 Social Security & Medicare Taxes		
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance		
514100 Group Insurance - Retirees		
515000 Retirement Contribution		
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution		
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$	\$

Operating Expenses

522000 General Operating Supplies		
Filters	200	200
Flags	500	500
Hardware	1,000	1,000
Lamps and Ballasts	600	600
<i>Subtotal</i>	2,300	2,300
536000 Miscellaneous Professional Services		
Pest Control	764	764
<i>Subtotal</i>	764	764
536300 Contract Cleaning Services		
Contract Cleaning	21,500	21,500
<i>Subtotal</i>	21,500	21,500
550000 Electric		
Electric	23,000	23,000
<i>Subtotal</i>	23,000	23,000
550100 Gas (Natural)		
Natural Gas	1,800	1,800
<i>Subtotal</i>	1,800	1,800
550200 Water		
WSSC	4,500	4,500
<i>Subtotal</i>	4,500	4,500

1152 Building & Grounds - Police Station

550700 Recycling Services/Trash Collection			
Trash Collection	3,500	3,500	
<i>Subtotal</i>		3,500	3,500
551000 Telephone (Landline)			
Coin Operated Phones	1,000	1,000	
Telephones	11,000	11,000	
<i>Subtotal</i>		12,000	12,000
572000 Repair & Maintenance - Buildings & Facilities			
Backflow Inspection	550	550	
Electrical Repairs	2,500	2,500	
General Repairs	8,000	8,000	
Generator Fuel	200	200	
Generator Maintenance	1,800	1,800	
HVAC Preventative Maintenance	1,285	1,285	
HVAC Repair	44,250	44,250	
Locksmith Services (Locks & Keys)	250	250	
<i>Subtotal</i>		58,835	58,835
Subtotal Operating Expenses		128,199	128,199
Total		128,199	128,199



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/>							
1152 BUILDING & GROUNDS-POLICE STAT							
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152 BUILDING & GROUNDS-POLICE STAT							
<hr/>							
1152 522000 GEN OPERAT	2,300	0	2,300	1,140.27	.00	1,159.73	49.6%
1152 536000 MISC PROF	741	0	741	440.00	.00	301.00	59.4%
1152 536300 CONTRACT C	20,000	0	20,000	17,915.59	1,759.41	325.00	98.4%
1152 550000 ELECTRIC	23,000	0	23,000	18,866.78	.00	4,133.22	82.0%
1152 550100 GAS	1,800	0	1,800	1,157.75	.00	642.25	64.3%
1152 550200 WATER	4,500	0	4,500	3,702.23	.00	797.77	82.3%
1152 550700 SOLID WAST	2,900	0	2,900	4,218.22	.00	-1,318.22	145.5%*
1152 551000 TELEPHONE	12,000	0	12,000	11,329.47	.00	670.53	94.4%
1152 572000 R&M-BLDG F	13,900	0	13,900	17,687.99	1,100.00	-4,887.99	135.2%*
TOTAL BUILDING & GROUNDS-POLICE STAT	81,141	0	81,141	76,458.30	2,859.41	1,823.29	97.8%
TOTAL BUILDING & GROUNDS-POLICE STAT	81,141	0	81,141	76,458.30	2,859.41	1,823.29	97.8%

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Public Works

1153 - Building & Grounds - Public Service Facility

SERVICES PROVIDED:

This activity area involves cleaning, maintenance, and repairs of the Public Service Facility (800 Rabbitt Road). The Public Service Facility houses Engineering, Public Works, Parks Maintenance, and Facilities and Capital Improvements Staff. Fleet maintenance and vehicle fueling are provided at the facility for all City vehicles. Sand, salt and road repair materials are stored at the site.

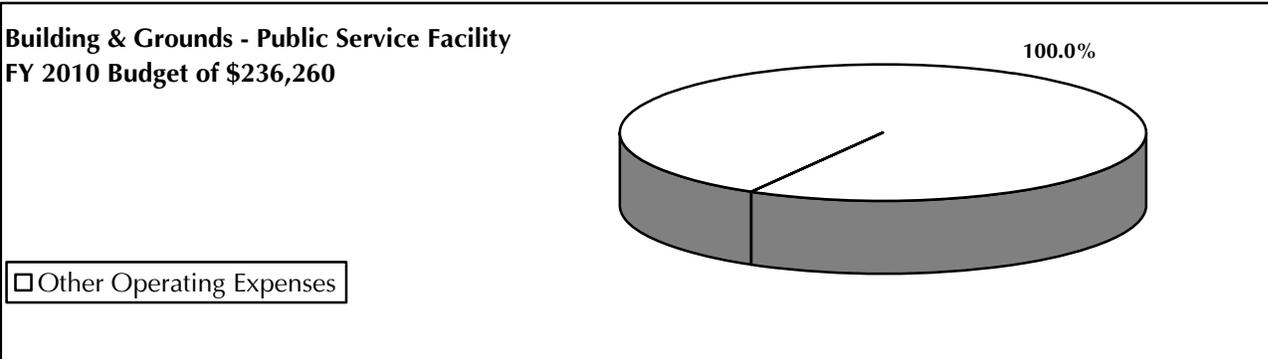
FY WORK PLAN GOALS:

- Maintain a clean, attractive, safe, and functional, facility.
- Minimize disruption of services and address deferred maintenance issues.

SIGNIFICANT CHANGES FOR FY 10:

- Contract Cleaning Services increased \$5,606 to reflect cleaning bid results and annual contract increase.
- Gas (Natural) decreased \$5,000 to reflect FY 2008 actual usage.
- Repair & Maintenance - Buildings & Facilities increased \$111,114 to reflect planned life cycle asset replacement of which, \$70,000 shifted from 72-2, Public Works CIP for vehicle shop lighting and overhead doors.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	117,020	124,520	236,260	236,260
Capital Outlay	0	0	0	0
TOTAL	\$117,020	\$124,520	\$236,260	\$236,260



Activity Analysis Report - Adopted

1153 - Building & Grounds - Public Service Facility

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
522000 - General Operating Supplies	\$4,300	\$4,300	0.00%	0.00%
525000 - Furniture & Fixtures	\$0	\$0	100.00%	100.00%
536000 - Miscellaneous Professional S	\$1,220	\$1,220	0.00%	1.64%
536300 - Contract Cleaning Services	\$16,600	\$18,100	9.04%	30.97%
536800 - Security Services	\$0	\$0	100.00%	100.00%
550000 - Electric	\$39,000	\$39,000	0.00%	0.00%
550100 - Gas (Natural)	\$16,500	\$25,000	51.52%	-20.00%
550200 - Water	\$3,500	\$2,500	-28.57%	0.00%
551000 - Telephone (Landline)	\$5,200	\$5,200	0.00%	0.00%
560000 - Miscellaneous	\$0	\$0	100.00%	100.00%
567000 - Rental & Use Charges	\$1,200	\$1,200	0.00%	0.00%
572000 - Repair & Maintenance - Build	\$29,500	\$28,000	-5.08%	396.84%
573000 - Repair & Maintenance - Mac	\$0	\$0	100.00%	100.00%
Personnel			0.00%	0.00%
Operating Expenses	\$117,020	\$124,520	6.41%	89.74%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay			0.00%	0.00%
Total	\$117,020	\$124,520	6.41%	89.74%

1153 Building & Grounds - Public Service Facility

Expenditure Statement by Object

**Proposed
2009 - 2010**

**Adopted
2009 - 2010**

Personnel Services

501000 Salaries, Full-Time Employees	\$	\$
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time		
510000 Social Security & Medicare Taxes		
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance		
514100 Group Insurance - Retirees		
515000 Retirement Contribution		
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution		
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$	\$

Operating Expenses

522000 General Operating Supplies		
Ceiling Tile	700	700
Filters	400	400
Fuel Pumps and Underground Storage Tank Parts	1,200	1,200
Hardware	1,000	1,000
Lamps and Ballasts	1,000	1,000
<i>Subtotal</i>	4,300	4,300
536000 Miscellaneous Professional Services		
Alarm Monitoring	600	600
Pest Control	640	640
<i>Subtotal</i>	1,240	1,240
536300 Contract Cleaning Services		
Contract Cleaning	23,706	23,706
<i>Subtotal</i>	23,706	23,706
550000 Electric		
Electric	39,000	39,000
<i>Subtotal</i>	39,000	39,000
550100 Gas (Natural)		
Natural Gas	20,000	20,000
<i>Subtotal</i>	20,000	20,000
550200 Water		
WSSC	2,500	2,500
<i>Subtotal</i>	2,500	2,500

1153 Building & Grounds - Public Service Facility

551000 Telephone (Landline)			
Telephones	5,200	5,200	
<i>Subtotal</i>		5,200	5,200
567000 Rental & Use Charges			
Lift Rental	1,200	1,200	
<i>Subtotal</i>		1,200	1,200
572000 Repair & Maintenance - Buildings & Facilities			
Backflow Inspection	550	550	
COMAR - Underground Storage Tank Test	3,500	3,500	
Contract Painting	2,000	2,000	
Electrical Repairs (Replace Shop Overhead Lights)	30,000	30,000	
Fire Alarm Inspection	450	450	
Fire Extinguisher Inspections	250	250	
Fuel Pump Maintenance	2,000	2,000	
Fuel Tank Cleaning	2,000	2,000	
Generator Maintenance	1,800	1,800	
HVAC Preventative Maintenance	2,064	2,064	
HVAC Repair	5,500	5,500	
Interior Renovation (Paint, flooring, ceiling tile, lighting, and walls	55,000	55,000	
Overhead Door Maintenance and Repair	28,050	28,050	
Plumbing Repairs	3,500	3,500	
Roof Maintenance and Repair	2,200	2,200	
Sprinkler Inspection	250	250	
<i>Subtotal</i>		139,114	139,114
Subtotal Operating Expenses		236,260	236,260
Total		236,260	236,260



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>1153 BUILDING & GROUNDS-PUBLIC SERV</u>							
<u>153 BUILDING & GROUNDS-PUBLIC SERV</u>							
1153 522000 GEN OPERAT	4,300	0	4,300	2,432.02	.00	1,867.98	56.6%
1153 536000 MISC PROF	1,220	0	1,220	2,912.50	.00	-1,692.50	238.7%*
1153 536300 CONTRACT C	18,100	0	18,100	21,872.13	2,038.10	-5,810.23	132.1%*
1153 550000 ELECTRIC	39,000	0	39,000	38,072.13	.00	927.87	97.6%
1153 550100 GAS	25,000	0	25,000	20,000.38	.00	4,999.62	80.0%
1153 550200 WATER	2,500	0	2,500	1,923.07	.00	576.93	76.9%
1153 551000 TELEPHONE	5,200	0	5,200	5,974.39	.00	-774.39	114.9%*
1153 567000 RENTAL USE	1,200	0	1,200	11.50	.00	1,188.50	1.0%
1153 572000 R&M-BLDG F	28,000	0	28,000	17,856.78	2,737.46	7,405.76	73.6%
TOTAL BUILDING & GROUNDS-PUBLIC SERV	124,520	0	124,520	111,054.90	4,775.56	8,689.54	93.0%
TOTAL BUILDING & GROUNDS-PUBLIC SERV	124,520	0	124,520	111,054.90	4,775.56	8,689.54	93.0%

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Public Works

1155 - Building & Grounds - Train Station/Freight House

SERVICES PROVIDED:

This activity area involves the care and maintenance of the City-owned historic Gaithersburg Train Station and Freight House, including utilities and repairs. Day-to-day repairs and routine maintenance are provided by the Facilities staff. Major maintenance and repairs are contracted to outside firms.

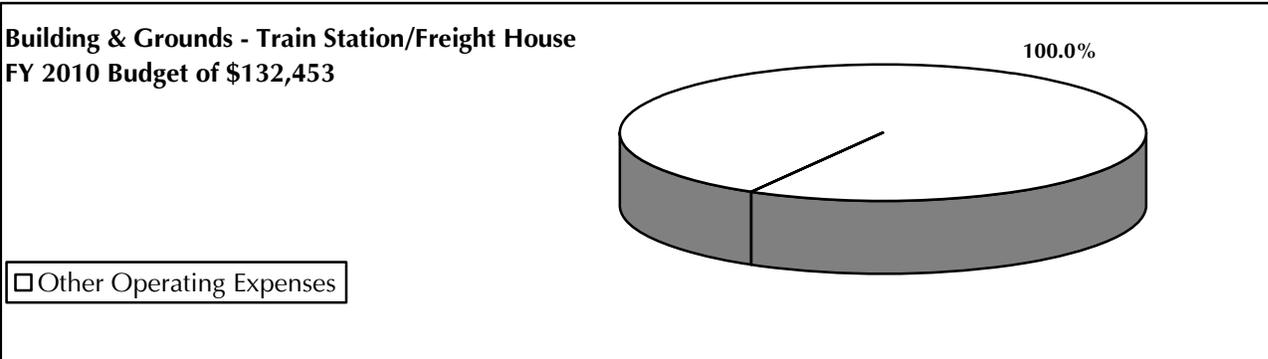
FY WORK PLAN GOALS:

- Maintain a clean, attractive, safe, functional, and sound facility.
- Minimize disruption of services and avoid costly unplanned replacements.

SIGNIFICANT CHANGES FOR FY 10:

- Repair & Maintenance - Buildings & Facilities increased \$101,463 to reflect planned life cycle asset replacement. In FY 2010, B&O HVAC will be replaced and the exterior of the train station and freight shed will be painted.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	31,670	30,170	132,453	132,453
Capital Outlay	0	0	0	0
TOTAL	\$31,670	\$30,170	\$132,453	\$132,453



Activity Analysis Report - Adopted

1155 - Building & Grounds - Train Station/Freight House

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
522000 - General Operating Supplies	\$300	\$300	0.00%	33.33%
536000 - Miscellaneous Professional S	\$670	\$670	0.00%	2.99%
536300 - Contract Cleaning Services	\$2,200	\$2,700	22.73%	0.00%
550000 - Electric	\$18,200	\$16,000	-12.09%	0.00%
550100 - Gas (Natural)	\$4,800	\$5,500	14.58%	12.73%
550200 - Water	\$0	\$0	100.00%	100.00%
551000 - Telephone (Landline)	\$500	\$500	0.00%	0.00%
572000 - Repair & Maintenance - Build	\$5,000	\$4,500	-10.00%	2254.73%
Personnel			0.00%	0.00%
Operating Expenses	\$31,670	\$30,170	-4.74%	339.02%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay			0.00%	0.00%
Total	\$31,670	\$30,170	-4.74%	339.02%

1155 Building & Grounds - Train Station/Freight House

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$	\$
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time		
510000 Social Security & Medicare Taxes		
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance		
514100 Group Insurance - Retirees		
515000 Retirement Contribution		
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution		
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$	\$

Operating Expenses

522000 General Operating Supplies		
Filters	100	100
Hardware	100	100
Lamps	200	200
<i>Subtotal</i>	400	400
536000 Miscellaneous Professional Services		
Pest Control	690	690
<i>Subtotal</i>	690	690
536300 Contract Cleaning Services		
Contract Cleaning	2,700	2,700
<i>Subtotal</i>	2,700	2,700
550000 Electric		
Freight House	4,000	4,000
Train Station	12,000	12,000
<i>Subtotal</i>	16,000	16,000
550100 Gas (Natural)		
Freight House and Train Station	6,200	6,200
<i>Subtotal</i>	6,200	6,200
551000 Telephone (Landline)		
Telephones	500	500
<i>Subtotal</i>	500	500

1155 Building & Grounds - Train Station/Freight House

572000 Repair & Maintenance - Buildings & Facilities			
B&O HVAC Replacement	92,877		92,877
Electrical Repairs	500		500
Exterior Painting	6,000		6,000
General Maintenance	4,000		4,000
HVAC Maintenance	1,286		1,286
Oil Grit Separator Maintenance	500		500
Roof Inspection and Repair	800		800
<i>Subtotal</i>		105,963	105,963
Subtotal Operating Expenses		132,453	132,453
Total		132,453	132,453



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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1155 BUILDING & GROUNDS-TRAIN STATI							
155 BUILDING & GROUNDS-TRAIN STATI							
1155 522000 GEN OPERAT	300	0	300	52.00	.00	248.00	17.3%
1155 536000 MISC PROF	670	0	670	440.00	.00	230.00	65.7%
1155 536300 CONTRACT C	2,700	0	2,700	2,280.30	223.70	196.00	92.7%
1155 550000 ELECTRIC	16,000	0	16,000	14,371.94	.00	1,628.06	89.8%
1155 550100 GAS	5,500	0	5,500	5,512.88	.00	-12.88	100.2%*
1155 551000 TELEPHONE	500	0	500	290.27	.00	209.73	58.1%
1155 572000 R&M-BLDG F	4,500	0	4,500	685.73	1,248.00	2,566.27	43.0%
TOTAL BUILDING & GROUNDS-TRAIN STATI	30,170	0	30,170	23,633.12	1,471.70	5,065.18	83.2%
TOTAL BUILDING & GROUNDS-TRAIN STATI	30,170	0	30,170	23,633.12	1,471.70	5,065.18	83.2%

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Public Works

1156 - Building & Grounds - Kentlands Firehouse

SERVICES PROVIDED:

This activity area involves the care and maintenance of the City-owned Kentlands Firehouse.

FY WORK PLAN GOALS:

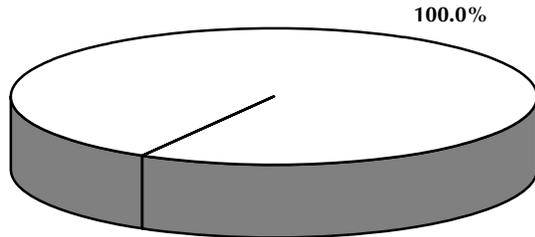
- Maintain facility exterior to ensure a clean and attractive public appearance.
- Maintain facility security prohibiting public access until facility is renovated.

SIGNIFICANT CHANGES FOR FY 10:

- No Significant Changes

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	2,500	2,500	3,800	3,800
Capital Outlay	0	0	0	0
TOTAL	\$2,500	\$2,500	\$3,800	\$3,800

Building & Grounds - Kentlands Firehouse
FY 2010 Budget of \$3,800



Other Operating Expenses

Activity Analysis Report - Adopted

1156 - Building & Grounds - Kentlands Firehouse

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
522000 - General Operating Supplies	\$500	\$500	0.00%	0.00%
550000 - Electric	\$500	\$500	0.00%	-40.00%
572000 - Repair & Maintenance - Build	\$1,500	\$1,500	0.00%	100.00%
Personnel			0.00%	0.00%
Operating Expenses	\$2,500	\$2,500	0.00%	52.00%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay			0.00%	0.00%
Total	\$2,500	\$2,500	0.00%	52.00%

1156 Building & Grounds - Kentlands Firehouse

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$	\$
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time		
510000 Social Security & Medicare Taxes		
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance		
514100 Group Insurance - Retirees		
515000 Retirement Contribution		
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution		
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$	\$

Operating Expenses

522000 General Operating Supplies		
Supplies	500	500
<i>Subtotal</i>	500	500
550000 Electric		
Electric	300	300
<i>Subtotal</i>	300	300
572000 Repair & Maintenance - Buildings & Facilities		
Maintenance and Repair	3,000	3,000
<i>Subtotal</i>	3,000	3,000
Subtotal Operating Expenses	3,800	3,800
Total	3,800	3,800



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

PG 22
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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>1156 BLDG & GRD-KENTLANDS FIREHOUSE</u>							
<u>156 BLDG & GRD-KENTLANDS FIREHOUSE</u>							
1156 522000 GEN OPERAT	500	0	500	.00	.00	500.00	.0%
1156 550000 ELECTRIC	500	0	500	108.83	.00	391.17	21.8%
1156 572000 R&M-BLDG F	1,500	0	1,500	20.62	450.00	1,029.38	31.4%
TOTAL BLDG & GRD-KENTLANDS FIREHOUSE	2,500	0	2,500	129.45	450.00	1,920.55	23.2%
TOTAL BLDG & GRD-KENTLANDS FIREHOUSE	2,500	0	2,500	129.45	450.00	1,920.55	23.2%

Public Works

1158 - Building & Grounds - Kentlands Mansion

SERVICES PROVIDED:

This activity area involves the care and maintenance of the Kentlands Mansion. The primary costs involve utilities and interior and exterior building maintenance.

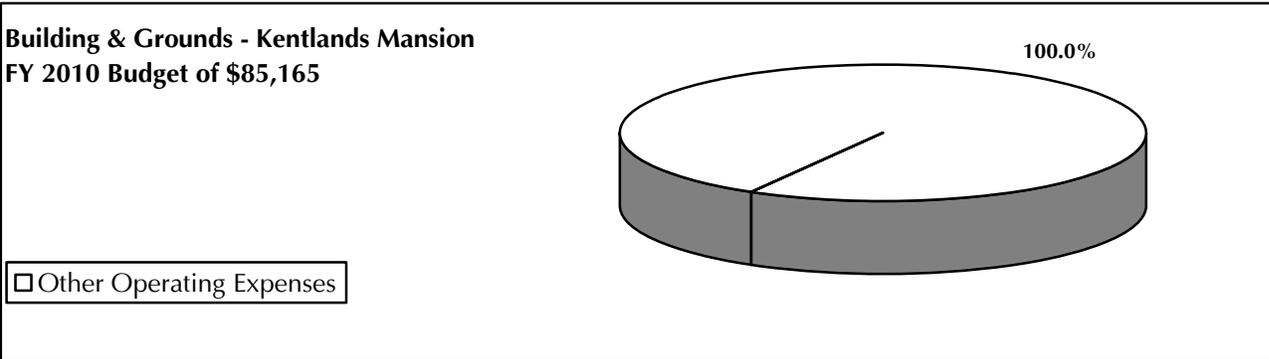
FY WORK PLAN GOALS:

- Maintain the interior and exterior appearance of the Kentlands Mansion at a high level, recognizing this is a revenue-generating facility used by the public for various special events and ceremonies.
- Minimize disruption of services ensuring facility can be rented a maximum number of hours.

SIGNIFICANT CHANGES FOR FY 10:

- Repair & Maintenance - Buildings & Facilities increased \$16,400 to reflect planned life cycle asset replacement, a structural study for the balcony will be completed and the wood floors will be refinished.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	66,865	67,365	85,165	85,165
Capital Outlay	0	0	0	0
TOTAL	\$66,865	\$67,365	\$85,165	\$85,165



Activity Analysis Report - Adopted

1158 - Building & Grounds - Kentlands Mansion

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
522000 - General Operating Supplies	\$4,700	\$4,700	0.00%	0.00%
536000 - Miscellaneous Professional S	\$1,440	\$1,440	0.00%	48.61%
536800 - Security Services	\$0	\$0	100.00%	100.00%
550000 - Electric	\$16,000	\$16,000	0.00%	0.00%
550100 - Gas (Natural)	\$8,500	\$10,000	17.65%	0.00%
550200 - Water	\$3,500	\$2,500	-28.57%	20.00%
550700 - Recycling Services/Trash Col	\$6,500	\$6,500	0.00%	3.08%
551000 - Telephone (Landline)	\$4,000	\$4,000	0.00%	0.00%
572000 - Repair & Maintenance - Build	\$22,225	\$22,225	0.00%	73.79%
Personnel			0.00%	0.00%
Operating Expenses	\$66,865	\$67,365	0.75%	26.42%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay			0.00%	0.00%
Total	\$66,865	\$67,365	0.75%	26.42%

1158 Building & Grounds - Kentlands Mansion

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$	\$
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time		
510000 Social Security & Medicare Taxes		
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance		
514100 Group Insurance - Retirees		
515000 Retirement Contribution		
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution		
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$	\$

Operating Expenses

522000 General Operating Supplies		
Cleaning Supplies	2,200	2,200
Filters	300	300
Hardware	1,000	1,000
Lamps and Ballasts	1,200	1,200
<i>Subtotal</i>	4,700	4,700
536000 Miscellaneous Professional Services		
Elevator Inspections	700	700
Elevator Monitoring	360	360
Fire Alarm Monitoring	360	360
Pest Control	720	720
<i>Subtotal</i>	2,140	2,140
550000 Electric		
Electric	16,000	16,000
<i>Subtotal</i>	16,000	16,000
550100 Gas (Natural)		
Natural Gas	10,000	10,000
<i>Subtotal</i>	10,000	10,000
550200 Water		
WSSC	3,000	3,000
<i>Subtotal</i>	3,000	3,000

1158 Building & Grounds - Kentlands Mansion

550700 Recycling Services/Trash Collection			
Trash Collection	6,700	6,700	
<i>Subtotal</i>		6,700	6,700
551000 Telephone (Landline)			
Telephones	4,000	4,000	
<i>Subtotal</i>		4,000	4,000
572000 Repair & Maintenance - Buildings & Facilities			
Appliance Repair	1,500	1,500	
Backflow Inspection	250	250	
Building Repair & Maintenance	16,900	16,900	
Contract Painting	5,000	5,000	
Elevator Maintenance	2,800	2,800	
Fire Alarm Inspection	250	250	
Fire Extinguisher Inspections	175	175	
HVAC Preventative	2,100	2,100	
HVAC Repair	4,000	4,000	
Plumbing Repairs (grease interceptor)	5,400	5,400	
Sprinkler Inspection	250	250	
<i>Subtotal</i>		38,625	38,625
Subtotal Operating Expenses		85,165	85,165
Total		85,165	85,165



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/>							
1158 BUILDING & GROUNDS-KENTLANDS							
<hr/>							
158 BUILDING & GROUNDS-KENTLANDS							
<hr/>							
1158 522000 GEN OPERAT	4,700	0	4,700	.00	.00	4,700.00	.0%
1158 536000 MISC PROF	1,440	0	1,440	640.00	.00	800.00	44.4%
1158 550000 ELECTRIC	16,000	0	16,000	13,410.89	.00	2,589.11	83.8%
1158 550100 GAS	10,000	0	10,000	4,110.77	.00	5,889.23	41.1%
1158 550200 WATER	2,500	0	2,500	1,982.23	.00	517.77	79.3%
1158 550700 SOLID WAST	6,500	0	6,500	6,561.90	.00	-61.90	101.0%*
1158 551000 TELEPHONE	4,000	0	4,000	4,659.29	.00	-659.29	116.5%*
1158 572000 R&M-BLDG F	22,225	0	22,225	13,532.12	1,260.00	7,432.88	66.6%
TOTAL BUILDING & GROUNDS-KENTLANDS	67,365	0	67,365	44,897.20	1,260.00	21,207.80	68.5%
TOTAL BUILDING & GROUNDS-KENTLANDS	67,365	0	67,365	44,897.20	1,260.00	21,207.80	68.5%

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Public Works

1159 - Building & Grounds - Senior Center

SERVICES PROVIDED:

This activity area involves maintenance and repairs of the Gaithersburg Upcounty Senior Center. The primary costs involve utilities, pest and waste management, and building maintenance.

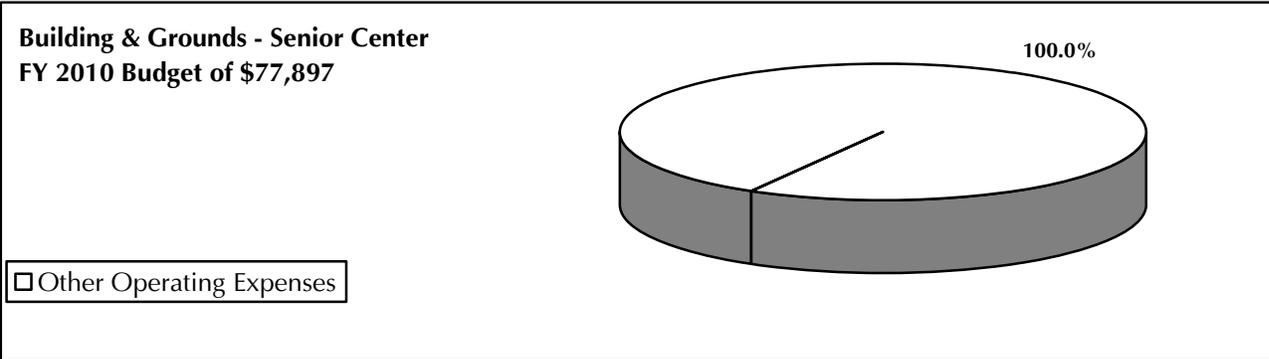
FY WORK PLAN GOALS:

- Minimize disruption of senior program activities while maintaining a clean, attractive, safe, and functional facility.

SIGNIFICANT CHANGES FOR FY 10:

- Repair & Maintenance - Buildings & Facilities increased \$9,745 to reflect adequately funded maintenance program.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	64,070	65,070	77,897	77,897
Capital Outlay	0	0	0	0
TOTAL	\$64,070	\$65,070	\$77,897	\$77,897



Activity Analysis Report - Adopted

1159 - Building & Grounds - Senior Center

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
522000 - General Operating Supplies	\$0	\$0	100.00%	100.00%
536000 - Miscellaneous Professional S	\$2,700	\$2,700	0.00%	3.04%
536300 - Contract Cleaning Services	\$0	\$0	100.00%	100.00%
550000 - Electric	\$28,000	\$28,000	0.00%	0.00%
550100 - Gas (Natural)	\$4,500	\$5,000	11.11%	0.00%
550200 - Water	\$4,000	\$4,500	12.50%	0.00%
550700 - Recycling Services/Trash Col	\$6,400	\$6,400	0.00%	21.88%
551000 - Telephone (Landline)	\$3,000	\$3,000	0.00%	0.00%
552500 - Vehicle & Equipment Gasolin	\$0	\$0	100.00%	100.00%
560000 - Miscellaneous	\$0	\$0	100.00%	100.00%
572000 - Repair & Maintenance - Build	\$15,470	\$15,470	0.00%	62.99%
573000 - Repair & Maintenance - Mac	\$0	\$0	100.00%	100.00%
575000 - Repair & Maintenance - Furni	\$0	\$0	100.00%	100.00%
Personnel			0.00%	0.00%
Operating Expenses	\$64,070	\$65,070	1.56%	19.71%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay			0.00%	0.00%
Total	\$64,070	\$65,070	1.56%	19.71%

1159 Building & Grounds - Senior Center

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$	\$
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time		
510000 Social Security & Medicare Taxes		
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance		
514100 Group Insurance - Retirees		
515000 Retirement Contribution		
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution		
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$	\$

Operating Expenses

522000 General Operating Supplies		
Ceiling Tile	500	500
Filters	600	600
Lamps & Ballast	500	500
<i>Subtotal</i>	1,600	1,600
536000 Miscellaneous Professional Services		
Pest Control	2,782	2,782
<i>Subtotal</i>	2,782	2,782
550000 Electric		
Electric	28,000	28,000
<i>Subtotal</i>	28,000	28,000
550100 Gas (Natural)		
Natural Gas	5,000	5,000
<i>Subtotal</i>	5,000	5,000
550200 Water		
WSSC	4,500	4,500
<i>Subtotal</i>	4,500	4,500
550700 Recycling Services/Trash Collection		
Trash Collection	7,800	7,800
<i>Subtotal</i>	7,800	7,800

1159 Building & Grounds - Senior Center

551000 Telephone (Landline)			
Telephones	3,000	3,000	
<i>Subtotal</i>		3,000	3,000
572000 Repair & Maintenance - Buildings & Facilities			
Appliance Repair	2,500	2,500	
Contract Painting	2,500	2,500	
Electrical Repairs	1,000	1,000	
Fire Extinguisher Inspections	150	150	
Fire Hood Cleaning	1,600	1,600	
Fire Hood Test	500	500	
Flow Control	720	720	
General Repairs	5,000	5,000	
Grease Trap Maintenance	1,500	1,500	
HVAC Preventative Maintenance	3,745	3,745	
HVAC Repair	4,000	4,000	
Roof Maintenance and Repair	2,000	2,000	
<i>Subtotal</i>		25,215	25,215
Subtotal Operating Expenses		77,897	77,897
Total		77,897	77,897



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

PG 24
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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/>							
1159 BUILDING & GROUNDS-SENIOR CTR							
<hr/>							
159 BUILDING & GROUNDS-SENIOR CTR							
<hr/>							
1159 536000 MISC PROF	2,700	0	2,700	3,223.13	.00	-523.13	119.4%*
1159 550000 ELECTRIC	28,000	0	28,000	26,285.51	.00	1,714.49	93.9%
1159 550100 GAS	5,000	0	5,000	5,773.54	.00	-773.54	115.5%*
1159 550200 WATER	4,500	0	4,500	4,576.00	.00	-76.00	101.7%*
1159 550700 SOLID WAST	6,400	0	6,400	8,130.01	.00	-1,730.01	127.0%*
1159 551000 TELEPHONE	3,000	0	3,000	3,226.65	.00	-226.65	107.6%*
1159 552500 GAS EXP	0	0	0	156.44	.00	-156.44	100.0%*
1159 572000 R&M-BLDG F	15,470	0	15,470	13,950.53	1,300.00	219.47	98.6%
TOTAL BUILDING & GROUNDS-SENIOR CTR	65,070	0	65,070	65,321.81	1,300.00	-1,551.81	102.4%
TOTAL BUILDING & GROUNDS-SENIOR CTR	65,070	0	65,070	65,321.81	1,300.00	-1,551.81	102.4%

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Public Works

1160 - Building & Grounds - Casey Community Center

SERVICES PROVIDED:

This activity area involves the care and maintenance of the Casey Community Center. The primary costs involve utilities, custodial and building maintenance and repairs.

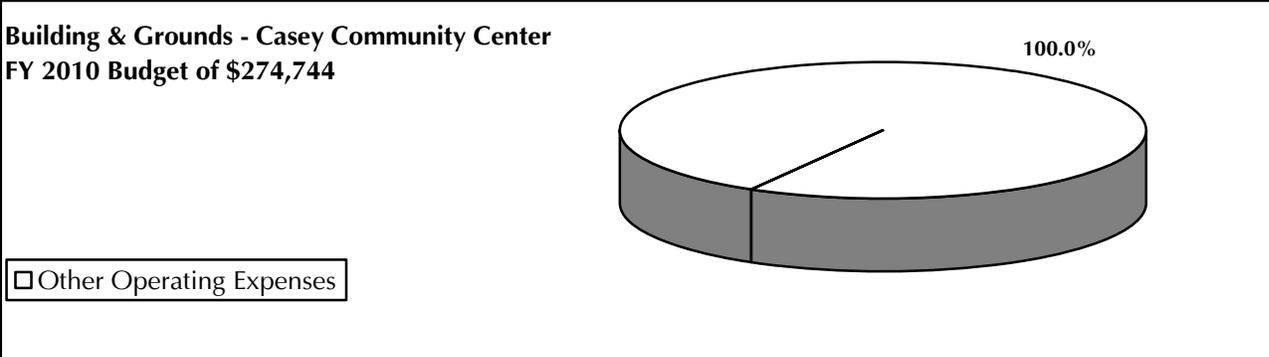
FY WORK PLAN GOALS:

- Maintain a clean, attractive, safe, and functional facility.
- Minimize disruption of recreation programs and services provided to the public.

SIGNIFICANT CHANGES FOR FY 10:

- Contract Cleaning Services increased \$9,940 to reflect bid results and annual increase, and add an additional day porter. Funds for day porter will be shifted from Parks, Recreation, and Culture operating budget.
- Electric decreased \$8,000 to more accurately reflect the actual usage in the year ended June 30, 2008.
- Repair & Maintenance - Buildings & Facilities increased \$136,862 to reflect planned life cycle asset replacement, the building exterior façade will be repaired and painted and the HVAC is slated for replacement.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	136,620	133,820	274,744	274,744
Capital Outlay	0	0	0	0
TOTAL	\$136,620	\$133,820	\$274,744	\$274,744



Activity Analysis Report - Adopted

1160 - Building & Grounds - Casey Community Center

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
522000 - General Operating Supplies	\$6,400	\$6,400	0.00%	0.00%
536000 - Miscellaneous Professional S	\$1,920	\$2,820	46.88%	64.61%
536300 - Contract Cleaning Services	\$41,300	\$43,300	4.84%	22.96%
550000 - Electric	\$38,000	\$38,000	0.00%	-21.05%
550100 - Gas (Natural)	\$6,800	\$8,000	17.65%	0.00%
550200 - Water	\$5,500	\$2,500	-54.55%	0.00%
550700 - Recycling Services/Trash Col	\$6,200	\$6,200	0.00%	4.84%
551000 - Telephone (Landline)	\$4,100	\$4,100	0.00%	0.00%
557000 - Laundry & Uniforms	\$500	\$500	0.00%	0.00%
572000 - Repair & Maintenance - Build	\$25,900	\$22,000	-15.06%	622.10%
Personnel			0.00%	0.00%
Operating Expenses	\$136,620	\$133,820	-2.05%	105.31%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay			0.00%	0.00%
Total	\$136,620	\$133,820	-2.05%	105.31%

1160 Building & Grounds - Casey Community Center

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$	\$
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time		
510000 Social Security & Medicare Taxes		
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance		
514100 Group Insurance - Retirees		
515000 Retirement Contribution		
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution		
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$	\$

Operating Expenses

522000 General Operating Supplies		
Air Cleaner Filters	1,200	1,200
Ceiling Tile	1,400	1,400
Cleaning Supplies	1,500	1,500
Flags	500	500
Hardware	800	800
Lamps and Ballasts	1,000	1,000
<i>Subtotal</i>	6,400	6,400
536000 Miscellaneous Professional Services		
Elevator Inspections	700	700
Elevator Monitoring	600	600
Fire Alarm Monitoring	600	600
Floor Stripping	2,000	2,000
Pest Control	742	742
<i>Subtotal</i>	4,642	4,642
536300 Contract Cleaning Services		
Contract Cleaning	53,240	53,240
<i>Subtotal</i>	53,240	53,240
550000 Electric		
	30,000	30,000
<i>Subtotal</i>	30,000	30,000
550100 Gas (Natural)		
Natural Gas	8,000	8,000
<i>Subtotal</i>	8,000	8,000

1160 Building & Grounds - Casey Community Center

550200 Water			
WSSC	2,500	2,500	
<i>Subtotal</i>		2,500	2,500
550700 Recycling Services/Trash Collection			
Trash Collection	6,500	6,500	
<i>Subtotal</i>		6,500	6,500
551000 Telephone (Landline)			
Coin Operated Phones	1,000	1,000	
Telephones	3,100	3,100	
<i>Subtotal</i>		4,100	4,100
557000 Laundry & Uniforms			
Uniforms and Safety Shoes	500	500	
<i>Subtotal</i>		500	500
572000 Repair & Maintenance - Buildings & Facilities			
Backflow Inspection	250	250	
Building Repair	8,000	8,000	
Contract Exterior Painting	52,940	52,940	
Electrical Repairs	1,000	1,000	
Elevator Maintenance	2,400	2,400	
Fire Alarm Inspection	250	250	
Fire Extinguisher Inspections	300	300	
Fire Hood Cleaning	1,600	1,600	
Fire Hood Inspection	250	250	
HVAC Preventative Maintenance	3,745	3,745	
HVAC Repair	5,000	5,000	
HVAC Replacement	81,277	81,277	
Kitchen Equipment Maintenance	1,000	1,000	
Plumbing Repairs and Service	600	600	
Sprinkler Inspection	250	250	
<i>Subtotal</i>		158,862	158,862
Subtotal Operating Expenses		274,744	274,744
Total			
		274,744	274,744



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/>							
1160 BUILDING & GROUNDS-CASEY C.C.							
<hr/>							
160 BUILDING & GROUNDS-CASEY C.C.							
<hr/>							
1160 522000 GEN OPERAT	6,400	0	6,400	1,824.57	.00	4,575.43	28.5%
1160 536000 MISC PROF	2,820	0	2,820	455.00	.00	2,365.00	16.1%
1160 536300 CONTRACT C	43,300	0	43,300	41,986.38	4,039.62	-2,726.00	106.3%*
1160 550000 ELECTRIC	38,000	0	38,000	28,610.05	.00	9,389.95	75.3%
1160 550100 GAS	8,000	0	8,000	7,347.96	.00	652.04	91.8%
1160 550200 WATER	2,500	0	2,500	2,597.29	.00	-97.29	103.9%*
1160 550700 SOLID WAST	6,200	0	6,200	6,354.96	.00	-154.96	102.5%*
1160 551000 TELEPHONE	4,100	0	4,100	4,226.23	.00	-126.23	103.1%*
1160 557000 UNIFORM/LA	500	0	500	.00	.00	500.00	.0%
1160 572000 R&M-BLDG F	22,000	0	22,000	19,571.43	2,094.00	334.57	98.5%
TOTAL BUILDING & GROUNDS-CASEY C.C.	133,820	0	133,820	112,973.87	6,133.62	14,712.51	89.0%
TOTAL BUILDING & GROUNDS-CASEY C.C.	133,820	0	133,820	112,973.87	6,133.62	14,712.51	89.0%

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Public Works

1161 - Building & Grounds - Olde Towne Pavilion

SERVICES PROVIDED:

This activity area involves maintenance and repair of the Olde Towne Pavilion. The primary costs involve utilities and maintenance.

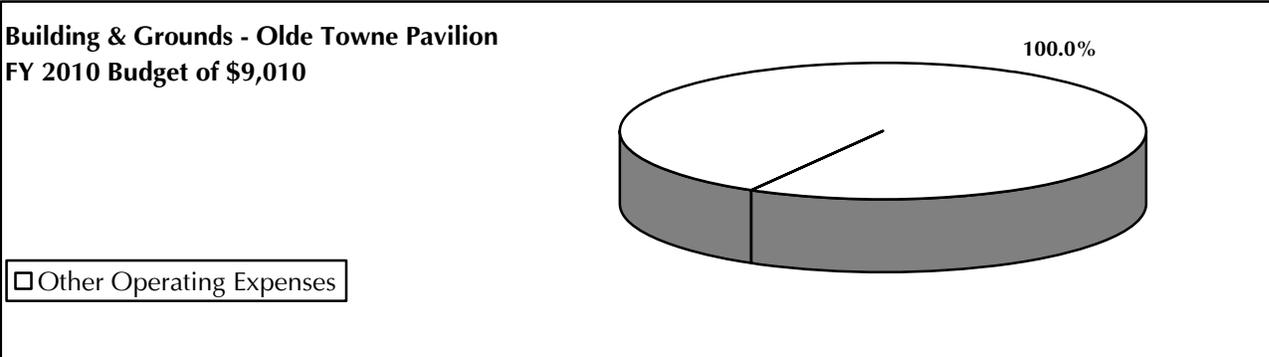
FY WORK PLAN GOALS:

- Ensure the facility is prepared to operate for spring and summer recreation events and activities.
- Maintain a clean, attractive, safe, and functional, facility.

SIGNIFICANT CHANGES FOR FY 10:

- Repair & Maintenance - Buildings & Facilities increased \$5,000 to reflect the painting of the exterior and updating some electrical units. This budget was shifted from 573000, Repair & Maintenance - Machinery & Equipment.
- Repair & Maintenance - Machinery & Equipment decreased \$5,000 to reflect the more accurate function of painting and electrical repairs in Repair & Maintenance - Buildings & Facilities (572000).

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	8,550	8,730	9,010	9,010
Capital Outlay	0	0	0	0
TOTAL	\$8,550	\$8,730	\$9,010	\$9,010



Activity Analysis Report - Adopted

1161 - Building & Grounds - Olde Towne Pavilion

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
522000 - General Operating Supplies	\$600	\$600	0.00%	0.00%
536300 - Contract Cleaning Services	\$1,030	\$1,030	0.00%	56.31%
550000 - Electric	\$1,620	\$1,800	11.11%	0.00%
550200 - Water	\$300	\$300	0.00%	-100.00%
572000 - Repair & Maintenance - Build	\$0	\$0	100.00%	100.00%
573000 - Repair & Maintenance - Mac	\$5,000	\$5,000	0.00%	-100.00%
Personnel			0.00%	0.00%
Operating Expenses	\$8,550	\$8,730	2.11%	3.21%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay			0.00%	0.00%
Total	\$8,550	\$8,730	2.11%	3.21%

1161 Building & Grounds - Olde Towne Pavilion

Expenditure Statement by Object

**Proposed
2009 - 2010**

**Adopted
2009 - 2010**

Personnel Services

501000 Salaries, Full-Time Employees	\$	\$
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time		
510000 Social Security & Medicare Taxes		
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance		
514100 Group Insurance - Retirees		
515000 Retirement Contribution		
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution		
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$	\$

Operating Expenses

522000 General Operating Supplies		
Lamps and Ballasts	400	400
Paint	200	200
<i>Subtotal</i>	600	600
536300 Contract Cleaning Services		
Contract Cleaning	1,610	1,610
<i>Subtotal</i>	1,610	1,610
550000 Electric		
	1,800	1,800
<i>Subtotal</i>	1,800	1,800
572000 Repair & Maintenance - Buildings & Facilities		
Contract Painting	3,500	3,500
Electrical Repairs	1,500	1,500
<i>Subtotal</i>	5,000	5,000
Subtotal Operating Expenses	9,010	9,010

Total	9,010	9,010
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City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

PG 26
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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>1161 BLDG & GRD-OLDE TOWNE PAVILION</u>							
<u>161 BLDG & GRD-OLDE TOWNE PAVILION</u>							
1161 522000 GEN OPERAT	600	0	600	267.56	.00	332.44	44.6%
1161 536300 CONTRACT C	1,030	0	1,030	1,276.50	265.50	-512.00	149.7%*
1161 550000 ELECTRIC	1,800	0	1,800	1,478.96	.00	321.04	82.2%
1161 550200 WATER	300	0	300	.00	.00	300.00	.0%
1161 572000 R&M-BLDG F	0	0	0	137.19	.00	-137.19	100.0%*
1161 573000 R&M-MACH/E	5,000	0	5,000	.00	.00	5,000.00	.0%
TOTAL BLDG & GRD-OLDE TOWNE PAVILION	8,730	0	8,730	3,160.21	265.50	5,304.29	39.2%
TOTAL BLDG & GRD-OLDE TOWNE PAVILION	8,730	0	8,730	3,160.21	265.50	5,304.29	39.2%

Public Works

1164 - Building & Grounds - GAC

SERVICES PROVIDED:

This activity area involves maintenance and repairs of the Gaithersburg Aquatic Center. The primary costs involve utilities and building and pool maintenance.

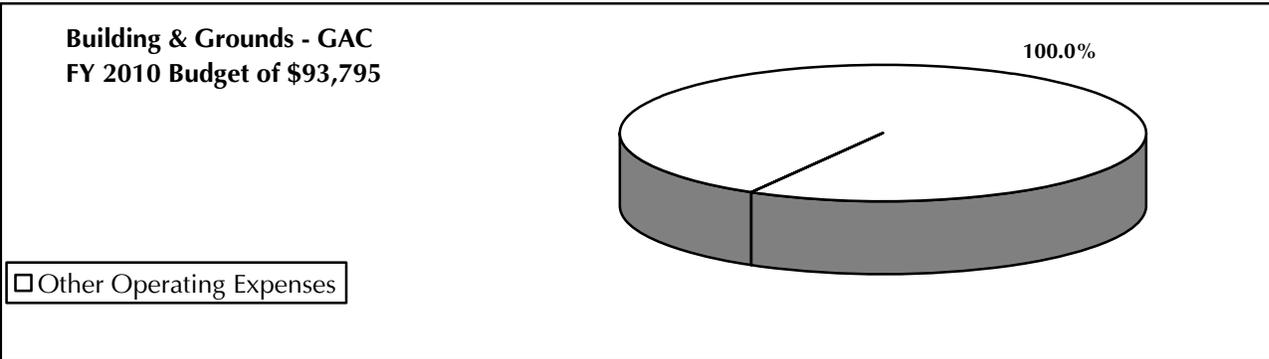
FY WORK PLAN GOALS:

- Ensure disruptions to program activities are minimized during the peak usage periods.
- Maintain a clean, attractive, safe, and functional facility.

SIGNIFICANT CHANGES FOR FY 10:

- Contract Cleaning Services increased \$23,560 to reflect bid results and annual contract increase.
- Repair & Maintenance - Buildings & Facilities increased \$36,793 to reflect planned life cycle asset replacement and compliance with the federal Virginia Graeme Baker Act; the structural repairs completed in the pump room and to replace pool drain covers.

Summary	Budgeted 2007 - 08	Budgeted 2008 - 09	Proposed 2009 - 10	Adopted 2009 - 10
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	33,400	33,400	93,795	93,795
Capital Outlay	0	0	0	0
TOTAL	\$33,400	\$33,400	\$93,795	\$93,795



Activity Analysis Report - Adopted

1164 - Building & Grounds - GAC

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
522000 - General Operating Supplies	\$5,000	\$5,000	0.00%	0.00%
536000 - Miscellaneous Professional S	\$1,400	\$1,400	0.00%	3.00%
536300 - Contract Cleaning Services	\$5,000	\$5,000	0.00%	471.20%
550700 - Recycling Services/Trash Col	\$1,000	\$1,000	0.00%	0.00%
572000 - Repair & Maintenance - Build	\$21,000	\$21,000	0.00%	175.20%
Personnel			0.00%	0.00%
Operating Expenses	\$33,400	\$33,400	0.00%	180.82%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay			0.00%	0.00%
Total	\$33,400	\$33,400	0.00%	180.82%

1164 Building & Grounds - GAC

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$	\$
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time		
510000 Social Security & Medicare Taxes		
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance		
514100 Group Insurance - Retirees		
515000 Retirement Contribution		
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution		
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$	\$

Operating Expenses

522000 General Operating Supplies		
Filters and Water Heater Supplies	3,000	3,000
Lamps, Hardware and Plumbing Supplies	1,500	1,500
Miscellaneous	500	500
<i>Subtotal</i>	5,000	5,000
536000 Miscellaneous Professional Services		
Pest Control	1,442	1,442
<i>Subtotal</i>	1,442	1,442
536300 Contract Cleaning Services		
Contract Cleaning	28,560	28,560
<i>Subtotal</i>	28,560	28,560
550700 Recycling Services/Trash Collection		
	1,000	1,000
<i>Subtotal</i>	1,000	1,000

1164 Building & Grounds - GAC

572000 Repair & Maintenance - Buildings & Facilities			
Backflow Inspection	250	250	
Electrical Repairs	2,000	2,000	
Federal VGB Act Compliance	9,500	9,500	
Fire Extinguisher Inspections	250	250	
General Repairs of the Bathroom fixtures	8,000	8,000	
HVAC Preventative Maintenance	3,473	3,473	
Locksmith Services	500	500	
Plumbing Repairs	8,000	8,000	
Pool Repairs	3,500	3,500	
Structural Repairs in the pump room	22,320	22,320	
<i>Subtotal</i>		57,793	57,793
Subtotal Operating Expenses		93,795	93,795

Total		93,795	93,795
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City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1164 BUILDING & GROUNDS-GAC							
164 BLDG & GRD-GAC							
1164 522000 GEN OPERAT	5,000	0	5,000	.00	.00	5,000.00	.0%
1164 536000 MISC PROF	1,400	0	1,400	492.00	.00	908.00	35.1%
1164 536300 CONTRACT C	5,000	0	5,000	25,005.86	2,455.14	-22,461.00	549.2%*
1164 550700 SOLID WAST	1,000	0	1,000	964.46	.00	35.54	96.4%
1164 572000 R&M-BLDG F	21,000	0	21,000	14,681.15	.00	6,318.85	69.9%
TOTAL BLDG & GRD-GAC	33,400	0	33,400	41,143.47	2,455.14	-10,198.61	130.5%
TOTAL BUILDING & GROUNDS-GAC	33,400	0	33,400	41,143.47	2,455.14	-10,198.61	130.5%

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Public Works

1165 - Building & Grounds - Activity Center at Bohrer Park

SERVICES PROVIDED:

This activity area involves the maintenance and repair of the Activity Center. The primary costs are utilities, custodial and building maintenance.

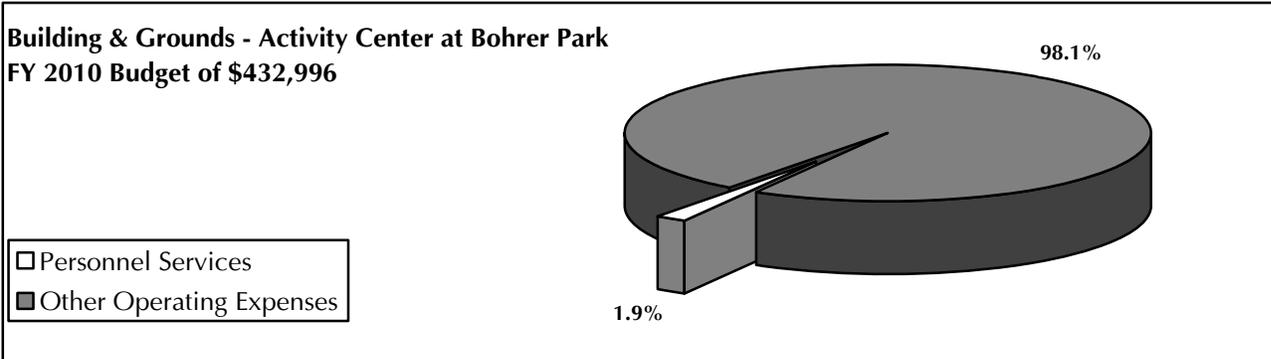
FY WORK PLAN GOALS:

- Maintain a clean, attractive, safe, and functional, facility.
- Minimize disruption of recreation programs and services and avoid costly unplanned replacements.

SIGNIFICANT CHANGES FOR FY 10:

- Contract Cleaning Services increased \$13,662 to reflect the bid results and the annual increase.
- Electric increased \$25,000 to more accurately reflect the actual usage in the year ended June 30, 2008.
- Miscellaneous Professional Services increased \$7,100 to reflect the cost of preparing the smokehouse restoration study.
- Repair & Maintenance - Buildings & Facilities increased \$67,410 to reflect planned life cycle asset replacement, new carpeting will be installed in the office areas and the roof will be repaired and recoated.

Summary	Budgeted 2007 - 08	Budgeted 2008 - 09	Proposed 2009 - 10	Adopted 2009 - 10
Personnel Services	\$7,784	\$8,134	\$8,134	\$8,134
Other Operating Expenses	316,690	307,690	424,862	424,862
Capital Outlay	0	0	0	0
TOTAL	\$324,474	\$315,824	\$432,996	\$432,996



Activity Analysis Report - Adopted

1165 - Building & Grounds - Activity Center at Bohrer Park

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
509000 - Salaries, Part-Time Employee	\$7,231	\$7,556	4.49%	0.00%
510000 - Social Security & Medicare T	\$553	\$578	4.52%	0.00%
522000 - General Operating Supplies	\$4,000	\$4,000	0.00%	0.00%
525000 - Furniture & Fixtures	\$0	\$0	100.00%	100.00%
536000 - Miscellaneous Professional S	\$5,000	\$5,000	0.00%	142.00%
536300 - Contract Cleaning Services	\$82,000	\$86,000	4.88%	15.89%
550000 - Electric	\$115,000	\$100,000	-13.04%	25.00%
550100 - Gas (Natural)	\$11,000	\$17,000	54.55%	-11.76%
550200 - Water	\$14,000	\$12,000	-14.29%	16.67%
550700 - Recycling Services/Trash Col	\$19,000	\$19,000	0.00%	21.05%
551000 - Telephone (Landline)	\$13,000	\$13,000	0.00%	0.00%
560000 - Miscellaneous	\$0	\$0	100.00%	100.00%
572000 - Repair & Maintenance - Build	\$53,690	\$51,690	-3.73%	130.41%
573000 - Repair & Maintenance - Mac	\$0	\$0	100.00%	100.00%
Personnel	\$7,784	\$8,134	4.50%	0.00%
Operating Expenses	\$316,690	\$307,690	-2.84%	38.08%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay			0.00%	0.00%
Total	\$324,474	\$315,824	-2.67%	37.10%

1165 Building & Grounds - Activity Center at Bohrer Park

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$	\$
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time	7,556	7,556
510000 Social Security & Medicare Taxes	578	578
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance		
514100 Group Insurance - Retirees		
515000 Retirement Contribution		
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution		
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 8,134	\$ 8,134

Operating Expenses

522000 General Operating Supplies		
Ceiling Tile	600	600
Flags	450	450
Hardware	900	900
Lamps and Ballasts	2,050	2,050
<i>Subtotal</i>	4,000	4,000
536000 Miscellaneous Professional Services		
Alarm Monitoring	1,000	1,000
Pest Control	4,120	4,120
Smokehouse Restoration Study	6,980	6,980
<i>Subtotal</i>	12,100	12,100
536300 Contract Cleaning Services		
Contract Cleaning	99,662	99,662
<i>Subtotal</i>	99,662	99,662
550000 Electric		
	125,000	125,000
<i>Subtotal</i>	125,000	125,000
550100 Gas (Natural)		
Natural Gas	15,000	15,000
<i>Subtotal</i>	15,000	15,000
550200 Water		
WSSC	14,000	14,000
<i>Subtotal</i>	14,000	14,000

1165 Building & Grounds - Activity Center at Bohrer Park

550700 Recycling Services/Trash Collection			
Dumpster Service	23,000	23,000	
<i>Subtotal</i>		23,000	23,000
551000 Telephone (Landline)			
Coin Operated Phones	1,000	1,000	
Telephones	12,000	12,000	
<i>Subtotal</i>		13,000	13,000
572000 Repair & Maintenance - Buildings & Facilities			
Backflow Inspection	300	300	
Carpet and Flooring Replacement	65,750	65,750	
Contract Painting	6,500	6,500	
Electrical Repairs	4,500	4,500	
Energy Management Services	2,000	2,000	
Fire Alarm Inspection	250	250	
Fire Extinguisher Inspections	250	250	
General Building Repair	4,000	4,000	
Generator Maintenance	1,200	1,200	
HVAC Preventative Maintenance	15,200	15,200	
HVAC Repair	15,000	15,000	
Operable Partitions	2,000	2,000	
Roof Maintenance and Repair	1,900	1,900	
Sprinkler Inspection	250	250	
<i>Subtotal</i>		119,100	119,100
Subtotal Operating Expenses		424,862	424,862
Total			
		432,996	432,996



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

PG 28
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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1165 BLDG & GRD-ACTIVITY CTR BOHRER							
165 BLDG & GRD-ACTIVITY CTR BOHRER							
1165 509000 PART-TIME	7,556	0	7,556	.00	.00	7,556.00	.0%
1165 510000 FICA TAXES	578	0	578	.00	.00	578.00	.0%
1165 522000 GEN OPERAT	4,000	0	4,000	1,271.74	.00	2,728.26	31.8%
1165 536000 MISC PROF	5,000	0	5,000	1,475.00	.00	3,525.00	29.5%
1165 536300 CONTRACT C	86,000	0	86,000	86,763.55	8,950.45	-9,714.00	111.3%*
1165 550000 ELECTRIC	100,000	0	100,000	116,394.48	.00	-16,394.48	116.4%*
1165 550100 GAS	17,000	0	17,000	17,756.68	.00	-756.68	104.5%*
1165 550200 WATER	12,000	0	12,000	7,994.82	.00	4,005.18	66.6%
1165 550700 SOLID WAST	19,000	0	19,000	24,784.58	.00	-5,784.58	130.4%*
1165 551000 TELEPHONE	13,000	0	13,000	15,253.58	.00	-2,253.58	117.3%*
1165 572000 R&M-BLDG F	51,690	0	51,690	35,197.47	700.00	15,792.53	69.4%
TOTAL BLDG & GRD-ACTIVITY CTR BOHRER	315,824	0	315,824	306,891.90	9,650.45	-718.35	100.2%
TOTAL BLDG & GRD-ACTIVITY CTR BOHRER	315,824	0	315,824	306,891.90	9,650.45	-718.35	100.2%

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Public Works

1166 - Building & Grounds - Gaithersburg Arts Barn

SERVICES PROVIDED:

This activity area involves the care and maintenance of the Gaithersburg Arts Barn. The primary costs involve utilities, custodial and building maintenance.

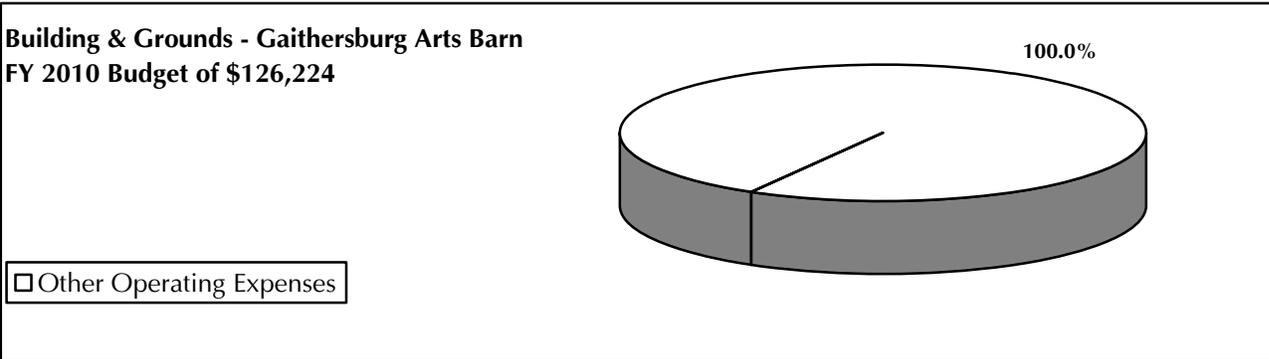
FY WORK PLAN GOALS:

- Maintain the interior and exterior appearance of the Kentlands Arts Barn at a high level, recognizing this is a revenue-generating facility used by the public for performances and special events.
- Minimize disruption of Arts programs and services.

SIGNIFICANT CHANGES FOR FY 10:

- Repair & Maintenance - Buildings & Facilities increased \$49,591 to reflect planned life cycle asset replacement and preventative maintenance contract increase and the replacement of the exterior doors and locking hardware.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	84,850	79,850	126,224	126,224
Capital Outlay	0	0	0	0
TOTAL	\$84,850	\$79,850	\$126,224	\$126,224



Activity Analysis Report - Adopted

1166 - Building & Grounds - Gaithersburg Arts Barn

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
522000 - General Operating Supplies	\$2,500	\$2,500	0.00%	0.00%
536000 - Miscellaneous Professional S	\$1,600	\$1,600	0.00%	44.88%
536300 - Contract Cleaning Services	\$12,200	\$14,200	16.39%	-27.71%
536800 - Security Services	\$0	\$0	100.00%	100.00%
550000 - Electric	\$29,000	\$28,000	-3.45%	0.00%
550100 - Gas (Natural)	\$7,000	\$5,000	-28.57%	0.00%
550200 - Water	\$6,000	\$4,000	-33.33%	0.00%
551000 - Telephone (Landline)	\$1,200	\$2,200	83.33%	0.00%
572000 - Repair & Maintenance - Build	\$25,350	\$22,350	-11.83%	221.88%
Personnel			0.00%	0.00%
Operating Expenses	\$84,850	\$79,850	-5.89%	58.08%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay			0.00%	0.00%
Total	\$84,850	\$79,850	-5.89%	58.08%

1166 Building & Grounds - Gaithersburg Arts Barn

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$	\$
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time		
510000 Social Security & Medicare Taxes		
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance		
514100 Group Insurance - Retirees		
515000 Retirement Contribution		
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution		
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$	\$

Operating Expenses

522000 General Operating Supplies		
Hardware	1,000	1,000
Lamps	1,500	1,500
<i>Subtotal</i>	2,500	2,500
536000 Miscellaneous Professional Services		
Elevator Inspections	700	700
Elevator Monitoring	500	500
Fire Alarm Monitoring	500	500
Pest Control	618	618
<i>Subtotal</i>	2,318	2,318
536300 Contract Cleaning Services		
Contract Cleaning and Day Porter Services	10,265	10,265
<i>Subtotal</i>	10,265	10,265
550000 Electric		
	28,000	28,000
<i>Subtotal</i>	28,000	28,000
550100 Gas (Natural)		
Natural Gas	5,000	5,000
<i>Subtotal</i>	5,000	5,000
550200 Water		
WSSC	4,000	4,000
<i>Subtotal</i>	4,000	4,000

1166 Building & Grounds - Gaithersburg Arts Barn

551000 Telephone (Landline)			
Telephones	2,200	2,200	
<i>Subtotal</i>		2,200	2,200

572000 Repair & Maintenance - Buildings & Facilities			
Backflow Inspection	250	250	
Electrical Repairs	2,000	2,000	
Elevator Maintenance	2,400	2,400	
Fire Alarm Inspection	250	250	
HVAC Preventative Maintenance	2,653	2,653	
HVAC Repair	13,000	13,000	
Replace Exterior Doors and Locking Hardware	49,138	49,138	
Sprinkler Inspection	250	250	
Water Treatment (Cooling Tower)	2,000	2,000	
<i>Subtotal</i>		71,941	71,941

Subtotal Operating Expenses		126,224	126,224
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Total		126,224	126,224
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City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

PG 29
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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1166 BLDG & GRD-KENTLANDS C.ARTS C.							
166 BLDG & GRD-KENTLANDS C.ARTS C.							
1166 522000 GEN OPERAT	2,500	0	2,500	.00	.00	2,500.00	.0%
1166 536000 MISC PROF	1,600	0	1,600	440.00	.00	1,160.00	27.5%
1166 536300 CONTRACT C	14,200	0	14,200	8,987.99	883.01	4,329.00	69.5%
1166 550000 ELECTRIC	28,000	0	28,000	29,429.07	.00	-1,429.07	105.1%*
1166 550100 GAS	5,000	0	5,000	2,776.76	.00	2,223.24	55.5%
1166 550200 WATER	4,000	0	4,000	3,855.30	.00	144.70	96.4%
1166 551000 TELEPHONE	2,200	0	2,200	2,527.44	.00	-327.44	114.9%*
1166 572000 R&M-BLDG F	22,350	0	22,350	22,961.38	750.00	-1,361.38	106.1%*
TOTAL BLDG & GRD-KENTLANDS C.ARTS C.	79,850	0	79,850	70,977.94	1,633.01	7,239.05	90.9%
TOTAL BLDG & GRD-KENTLANDS C.ARTS C.	79,850	0	79,850	70,977.94	1,633.01	7,239.05	90.9%

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Public Works

1167 - Building & Grounds - Water Park at Bohrer Park

SERVICES PROVIDED:

This activity area involves the repair and maintenance of the Water Park at Bohrer Park at Summit Hall Farm. The primary costs involve utilities, custodial and building and pool maintenance.

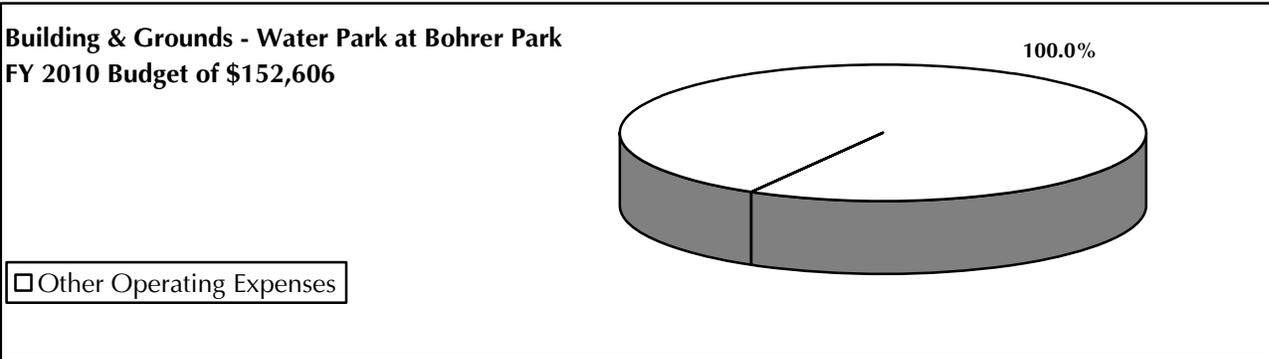
FY WORK PLAN GOALS:

- Ensure pool facility is prepared for summer operations and is properly winterized during the off-season.
- Maintain a clean, attractive, safe, and functional, outdoor public pool facility.

SIGNIFICANT CHANGES FOR FY 10:

- Repair & Maintenance - Buildings & Facilities increased \$19,956 to reflect annual and planned life cycle asset replacement, exterior painting of the building, the water slide refurbished and roof and drivot will be replaced.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	143,040	125,040	152,606	152,606
Capital Outlay	0	0	0	0
TOTAL	\$143,040	\$125,040	\$152,606	\$152,606



Activity Analysis Report - Adopted

1167 - Building & Grounds - Water Park at Bohrer Park

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
522000 - General Operating Supplies	\$5,050	\$5,050	0.00%	0.00%
536000 - Miscellaneous Professional S	\$930	\$930	0.00%	2.15%
536300 - Contract Cleaning Services	\$4,740	\$5,740	21.10%	43.73%
550000 - Electric	\$44,000	\$40,000	-9.09%	0.00%
550100 - Gas (Natural)	\$4,000	\$3,000	-25.00%	16.67%
550200 - Water	\$38,000	\$25,000	-34.21%	0.00%
550700 - Recycling Services/Trash Col	\$14,420	\$14,420	0.00%	31.76%
551000 - Telephone (Landline)	\$3,400	\$3,400	0.00%	0.00%
572000 - Repair & Maintenance - Build	\$28,500	\$27,500	-3.51%	72.57%
573000 - Repair & Maintenance - Mac	\$0	\$0	100.00%	100.00%
Personnel			0.00%	0.00%
Operating Expenses	\$143,040	\$125,040	-12.58%	22.05%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay			0.00%	0.00%
Total	\$143,040	\$125,040	-12.58%	22.05%

1167 Building & Grounds - Water Park at Bohrer Park

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$	\$
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time		
510000 Social Security & Medicare Taxes		
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance		
514100 Group Insurance - Retirees		
515000 Retirement Contribution		
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution		
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$	\$

Operating Expenses

522000 General Operating Supplies		
Electrical Parts	500	500
Filters	200	200
Hardware	500	500
Lamps and Ballasts	600	600
Paint	250	250
Plumbing Supplies	1,000	1,000
Pump Parts	2,000	2,000
<i>Subtotal</i>	5,050	5,050
536000 Miscellaneous Professional Services		
Pest Control	650	650
Sound System Repairs	300	300
<i>Subtotal</i>	950	950
536300 Contract Cleaning Services		
Contract Cleaning	8,250	8,250
<i>Subtotal</i>	8,250	8,250
550000 Electric		
	40,000	40,000
<i>Subtotal</i>	40,000	40,000
550100 Gas (Natural)		
Natural Gas	3,500	3,500
<i>Subtotal</i>	3,500	3,500

1167 Building & Grounds - Water Park at Bohrer Park

550200 Water			
WSSC	25,000	25,000	
<i>Subtotal</i>		25,000	25,000
550700 Recycling Services/Trash Collection			
Trash Collection	19,000	19,000	
<i>Subtotal</i>		19,000	19,000
551000 Telephone (Landline)			
Coin Operated Phones	1,000	1,000	
Telephones	2,400	2,400	
<i>Subtotal</i>		3,400	3,400
572000 Repair & Maintenance - Buildings & Facilities			
Contract Painting	20,456	20,456	
Electrical Repairs	3,000	3,000	
HVAC Maintenance	1,500	1,500	
Pool Repair and Maintenance	6,500	6,500	
Pool Services (Drain & Clean)	3,500	3,500	
Pump Maintenance	3,000	3,000	
Water Slide Maintenance and Repair	9,500	9,500	
<i>Subtotal</i>		47,456	47,456
Subtotal Operating Expenses		152,606	152,606
Total		152,606	152,606



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

PG 30
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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/> 1167 BUILDING & GROUNDS-WATER PARK <hr/>							
<hr/> 167 BUILDING & GROUNDS-WATER PARK <hr/>							
1167 522000 GEN OPERAT	5,050	0	5,050	750.00	.00	4,300.00	14.9%
1167 536000 MISC PROF	930	0	930	440.00	.00	490.00	47.3%
1167 536300 CONTRACT C	5,740	0	5,740	6,610.91	1,320.09	-2,191.00	138.2%*
1167 550000 ELECTRIC	40,000	0	40,000	32,516.03	.00	7,483.97	81.3%
1167 550100 GAS	3,000	0	3,000	3,528.79	.00	-528.79	117.6%*
1167 550200 WATER	25,000	0	25,000	14,328.26	.00	10,671.74	57.3%
1167 550700 SOLID WAST	14,420	0	14,420	19,414.58	.00	-4,994.58	134.6%*
1167 551000 TELEPHONE	3,400	0	3,400	4,303.05	.00	-903.05	126.6%*
1167 572000 R&M-BLDG F	27,500	0	27,500	14,413.14	2,450.00	10,636.86	61.3%
TOTAL BUILDING & GROUNDS-WATER PARK	125,040	0	125,040	96,304.76	3,770.09	24,965.15	80.0%
TOTAL BUILDING & GROUNDS-WATER PARK	125,040	0	125,040	96,304.76	3,770.09	24,965.15	80.0%

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Public Works

1168 - Building & Grounds - Miniature Golf

SERVICES PROVIDED:

This activity involves repair and maintenance of the Miniature Golf Course at Bohrer Park including annual outdoor carpet replacement and painting.

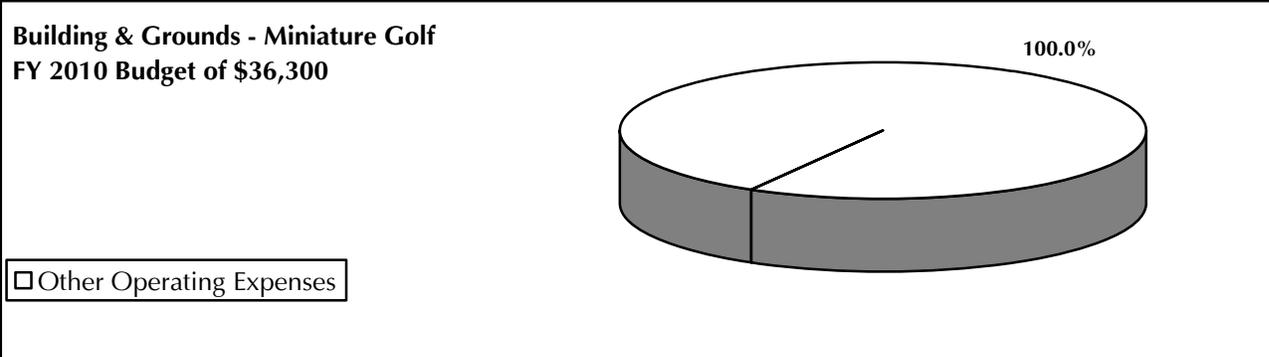
FY WORK PLAN GOALS:

- Ensure off-season repairs and maintenance are completed prior to late spring opening.
- Maintain a clean, attractive, safe, and functional facility.

SIGNIFICANT CHANGES FOR FY 10:

- No Significant Changes

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	40,600	38,300	36,300	36,300
Capital Outlay	0	0	0	0
TOTAL	\$40,600	\$38,300	\$36,300	\$36,300



Activity Analysis Report - Adopted

1168 - Building & Grounds - Miniature Golf

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
522000 - General Operating Supplies	\$1,500	\$1,500	0.00%	0.00%
550000 - Electric	\$23,000	\$17,000	-26.09%	-11.76%
551000 - Telephone (Landline)	\$300	\$0	-100.00%	100.00%
572000 - Repair & Maintenance - Build	\$15,800	\$19,800	25.32%	0.00%
Personnel			0.00%	0.00%
Operating Expenses	\$40,600	\$38,300	-5.67%	-5.22%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay			0.00%	0.00%
Total	\$40,600	\$38,300	-5.67%	-5.22%

1168 Building & Grounds - Miniature Golf

Expenditure Statement by Object

**Proposed
2009 - 2010**

**Adopted
2009 - 2010**

Personnel Services

501000 Salaries, Full-Time Employees	\$	\$
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time		
510000 Social Security & Medicare Taxes		
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance		
514100 Group Insurance - Retirees		
515000 Retirement Contribution		
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution		
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$	\$

Operating Expenses

522000 General Operating Supplies		
Cleaning Supplies	200	200
Hardware	500	500
Lamps and Ballasts	600	600
Paint	200	200
<i>Subtotal</i>	1,500	1,500
550000 Electric		
	15,000	15,000
<i>Subtotal</i>	15,000	15,000
572000 Repair & Maintenance - Buildings & Facilities		
Carpet Repair	7,000	7,000
Contract Painting	3,600	3,600
Electrical Repairs	1,500	1,500
Masonry Repair	3,000	3,000
Pond and Water Feature Repair	3,000	3,000
Pump Repair	1,700	1,700
<i>Subtotal</i>	19,800	19,800
Subtotal Operating Expenses	36,300	36,300

Total	36,300	36,300
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City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

PG 31
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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/>							
1168 BUILDING & GROUNDS-MINI-GOLF C							
<hr/>							
168 BUILDING & GROUNDS-MINI-GOLF C							
<hr/>							
1168 522000 GEN OPERAT	1,500	0	1,500	.00	.00	1,500.00	.0%
1168 550000 ELECTRIC	17,000	0	17,000	13,656.33	.00	3,343.67	80.3%
1168 572000 R&M-BLDG F	19,800	0	19,800	10,664.04	.00	9,135.96	53.9%
TOTAL BUILDING & GROUNDS-MINI-GOLF C	38,300	0	38,300	24,320.37	.00	13,979.63	63.5%
TOTAL BUILDING & GROUNDS-MINI-GOLF C	38,300	0	38,300	24,320.37	.00	13,979.63	63.5%

Public Works

1169 - Building & Grounds - Skate Park

SERVICES PROVIDED:

This activity area involves the care and maintenance of the City-owned Skate Park.

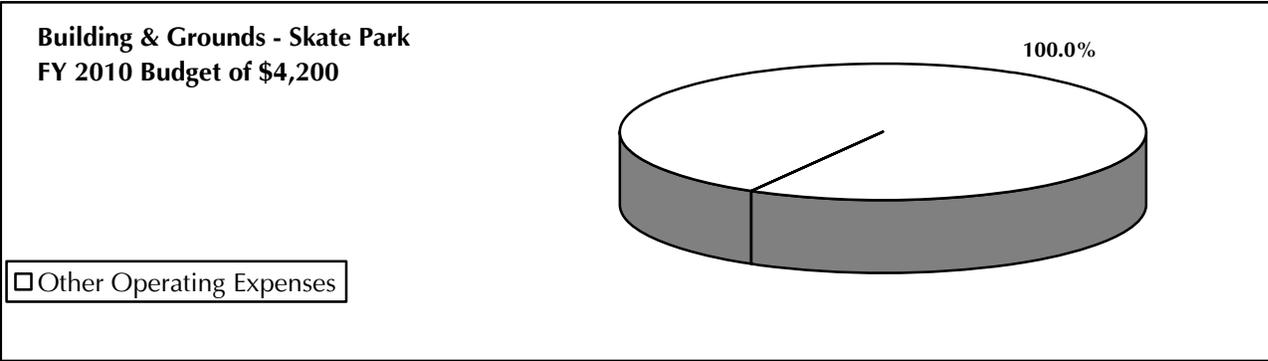
FY WORK PLAN GOALS:

- Maintain a clean, attractive, safe, functional, and sound facility.
- Minimize disruption of services.

SIGNIFICANT CHANGES FOR FY 10:

- No Significant Changes

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	4,700	4,700	4,200	4,200
Capital Outlay	0	0	0	0
TOTAL	\$4,700	\$4,700	\$4,200	\$4,200



Activity Analysis Report - Adopted

1169 - Building & Grounds - Skate Park

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
522000 - General Operating Supplies	\$1,200	\$1,200	0.00%	-41.67%
536300 - Contract Cleaning Services	\$0	\$0	100.00%	100.00%
551000 - Telephone (Landline)	\$500	\$500	0.00%	0.00%
572000 - Repair & Maintenance - Build	\$3,000	\$3,000	0.00%	0.00%
Personnel			0.00%	0.00%
Operating Expenses	\$4,700	\$4,700	0.00%	-10.64%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay			0.00%	0.00%
Total	\$4,700	\$4,700	0.00%	-10.64%

1169 Building & Grounds - Skate Park

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$	\$
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time		
510000 Social Security & Medicare Taxes		
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance		
514100 Group Insurance - Retirees		
515000 Retirement Contribution		
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution		
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$	\$

Operating Expenses

522000 General Operating Supplies		
Cleaning Supplies	200	200
Lamps and Ballasts	300	300
Paint	200	200
<i>Subtotal</i>	700	700
551000 Telephone (Landline)		
Telephones	500	500
<i>Subtotal</i>	500	500
572000 Repair & Maintenance - Buildings & Facilities		
General Building Repair	3,000	3,000
<i>Subtotal</i>	3,000	3,000
Subtotal Operating Expenses	4,200	4,200

Total	4,200	4,200
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City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>1169 BUILDING & GROUNDS-SKATE PARK</u>							
<u>169 BUILDING & GROUNDS-SKATE PARK</u>							
1169 522000 GEN OPERAT	1,200	0	1,200	.00	.00	1,200.00	.0%
1169 536300 CONTRACT C	0	0	0	2,280.30	223.70	-2,504.00	100.0%*
1169 551000 TELEPHONE	500	0	500	324.41	.00	175.59	64.9%
1169 572000 R&M-BLDG F	3,000	0	3,000	2,559.73	.00	440.27	85.3%
TOTAL BUILDING & GROUNDS-SKATE PARK	4,700	0	4,700	5,164.44	223.70	-688.14	114.6%
TOTAL BUILDING & GROUNDS-SKATE PARK	4,700	0	4,700	5,164.44	223.70	-688.14	114.6%

Public Works

1170 - Building & Grounds - Gaithersburg Youth Center at Olde Towne

SERVICES PROVIDED:

This activity area involves the care and maintenance of the Youth Center in Olde Towne. This facility may close in budget year 2009 and relocate into temporary space until the new facility construction is completed.

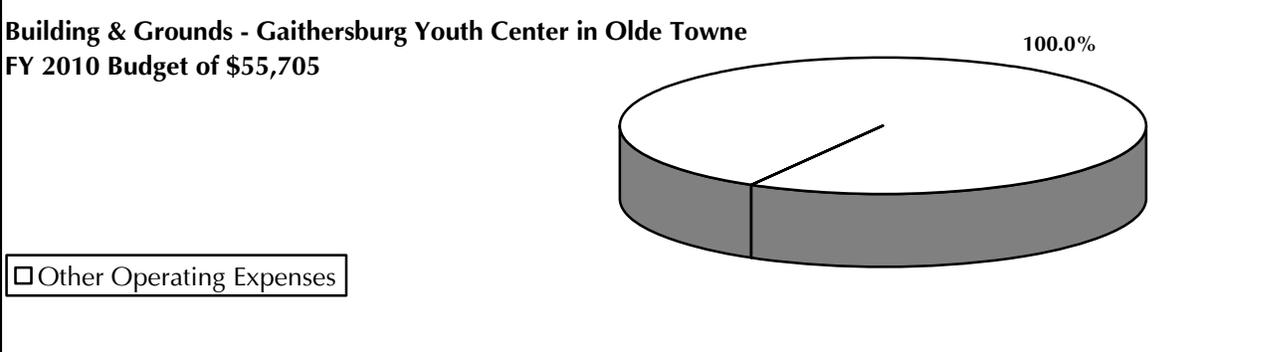
FY WORK PLAN GOALS:

- Maintain a clean, attractive, safe, functional, and sound facility.
- Minimize disruption of services and avoid costly unplanned replacements.

SIGNIFICANT CHANGES FOR FY 10:

- Contract Cleaning Services increased \$11,600 to reflect additional requirements for the new facility.
- Electric increased \$9,700 to reflect increase demand from a much larger facility.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	23,218	27,318	55,705	55,705
Capital Outlay	0	0	0	0
TOTAL	\$23,218	\$27,318	\$55,705	\$55,705



Activity Analysis Report - Adopted

1170 - Building & Grounds - Gaithersburg Youth Center at Olde Towne

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
522000 - General Operating Supplies	\$1,200	\$1,200	0.00%	25.00%
536000 - Miscellaneous Professional S	\$1,068	\$1,068	0.00%	39.04%
536300 - Contract Cleaning Services	\$2,700	\$2,700	0.00%	429.63%
550000 - Electric	\$5,500	\$10,000	81.82%	97.00%
550100 - Gas (Natural)	\$2,400	\$2,000	-16.67%	-17.50%
550200 - Water	\$1,000	\$1,000	0.00%	360.00%
550700 - Recycling Services/Trash Col	\$1,650	\$1,650	0.00%	137.58%
551000 - Telephone (Landline)	\$1,500	\$1,500	0.00%	0.00%
572000 - Repair & Maintenance - Build	\$6,200	\$6,200	0.00%	13.71%
Personnel			0.00%	0.00%
Operating Expenses	\$23,218	\$27,318	17.66%	103.91%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay			0.00%	0.00%
Total	\$23,218	\$27,318	17.66%	103.91%

1170 Building & Grounds - Gaithersburg Youth Center at Olde Towne

Expenditure Statement by Object

**Proposed
2009 - 2010**

**Adopted
2009 - 2010**

Personnel Services

501000 Salaries, Full-Time Employees	\$	\$
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time		
510000 Social Security & Medicare Taxes		
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance		
514100 Group Insurance - Retirees		
515000 Retirement Contribution		
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution		
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$	\$

Operating Expenses

522000 General Operating Supplies		
Existing OTYC Filters	100	100
Existing OTYC Hardware	200	200
Existing OTYC Lamps and Ballasts	50	50
New OTYC Ceiling tile	150	150
New OTYC Filters	500	500
New OTYC Lamps and Ballast	500	500
<i>Subtotal</i>	1,500	1,500
536000 Miscellaneous Professional Services		
Existing OTYC Alarm Monitoring	85	85
Existing OTYC Pest Control	100	100
New OTYC Alarm Monitoring	600	600
New OTYC Pest Control	700	700
<i>Subtotal</i>	1,485	1,485
536300 Contract Cleaning Services		
Existing OTYC Contract Cleaning	2,300	2,300
New OTYC Contract Cleaning	12,000	12,000
<i>Subtotal</i>	14,300	14,300
550000 Electric		
Existing OTYC	1,700	1,700
New OTYC	18,000	18,000
<i>Subtotal</i>	19,700	19,700

1170 Building & Grounds - Gaithersburg Youth Center at Olde Towne

550100 Gas (Natural)			
Existing OTYC Natural Gas	150	150	
New OTYC Natural Gas	1,500	1,500	
<i>Subtotal</i>		1,650	1,650
550200 Water			
Existing OTYC WSSC	100	100	
New OTYC WSSC	4,500	4,500	
<i>Subtotal</i>		4,600	4,600
550700 Recycling Services/Trash Collection			
Existing OTYC Trash Collection	120	120	
New OTYC Trash Collection	3,800	3,800	
<i>Subtotal</i>		3,920	3,920
551000 Telephone (Landline)			
Telephones	1,500	1,500	
<i>Subtotal</i>		1,500	1,500
552000 Repair & Maintenance - Buildings & Facilities			
Existing OTYC Electrical Repairs	100	100	
Existing OTYC HVAC Maintenance	250	250	
Existing OTYC Plumbing Repairs and Service	100	100	
New OTYC Backflow Inspection	250	250	
New OTYC Building Repair	2,000	2,000	
New OTYC Electrical Repairs	400	400	
New OTYC Fire Extinguisher Inspections	150	150	
New OTYC Plumbing Repairs and Service	1,000	1,000	
New OTYC Preventative HVAC Maintenance	2,800	2,800	
<i>Subtotal</i>		7,050	7,050
Subtotal Operating Expenses		55,705	55,705
Total			
		55,705	55,705



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

PG 33
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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/>							
1170 BLDG & GRD-OLDE TOWNE YOUTH CT							
<hr/>							
170 BUILDING & GROUNDS-YC OLDE TN							
<hr/>							
1170 522000 GEN OPERAT	1,200	0	1,200	.00	.00	1,200.00	.0%
1170 536000 MISC PROF	1,068	0	1,068	125.00	.00	943.00	11.7%
1170 536300 CONTRACT C	2,700	0	2,700	12,072.72	1,185.28	-10,558.00	491.0%*
1170 550000 ELECTRIC	10,000	0	10,000	4,405.22	.00	5,594.78	44.1%
1170 550100 GAS	2,000	0	2,000	1,711.92	.00	288.08	85.6%
1170 550200 WATER	1,000	0	1,000	684.07	.00	315.93	68.4%
1170 550700 SOLID WAST	1,650	0	1,650	1,398.34	.00	251.66	84.7%
1170 551000 TELEPHONE	1,500	0	1,500	1,476.91	.00	23.09	98.5%
1170 572000 R&M-BLDG F	6,200	0	6,200	478.82	.00	5,721.18	7.7%
TOTAL BUILDING & GROUNDS-YC OLDE TN	27,318	0	27,318	22,353.00	1,185.28	3,779.72	86.2%
TOTAL BLDG & GRD-OLDE TOWNE YOUTH CT	27,318	0	27,318	22,353.00	1,185.28	3,779.72	86.2%

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Public Works

1172 - Building & Grounds - Gaithersburg Youth Center at Robertson Park

SERVICES PROVIDED:

This activity area involves the care and maintenance of the Gaithersburg Youth Center at Robertson Park. Day-to-day repairs and maintenance are provided by the Facilities and Capital Projects staff.

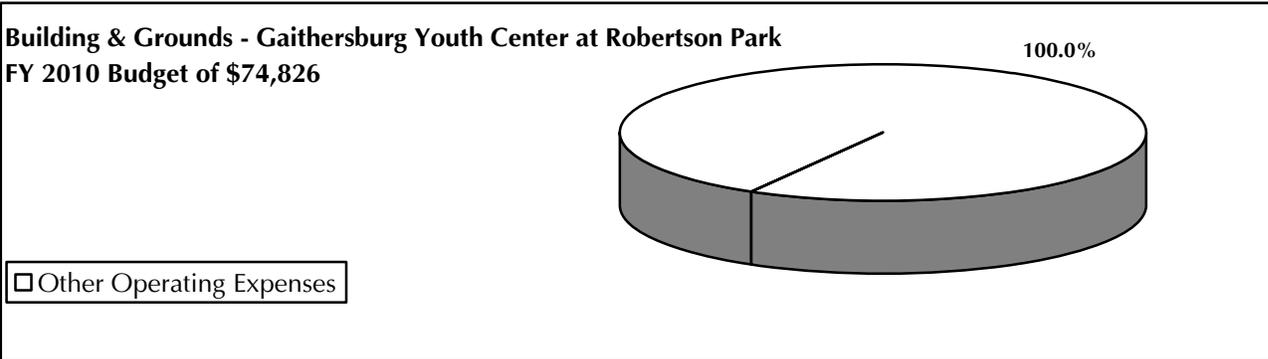
FY WORK PLAN GOALS:

- Maintain a clean, attractive, safe, and functional facility.
- Minimize disruption of youth programs and services.

SIGNIFICANT CHANGES FOR FY 10:

- Electric increased \$5,000 to more accurately reflect the actual usage in the year ended June 30, 2008.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	75,950	66,950	74,826	74,826
Capital Outlay	0	0	0	0
TOTAL	\$75,950	\$66,950	\$74,826	\$74,826





ANNUAL BUDGET



Activity Analysis Report - Adopted

1172 - Building & Grounds - Gaithersburg Youth Center at Robertson Park

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
522000 - General Operating Supplies	\$900	\$900	0.00%	5.56%
529000 - Building & Construction Supp	\$0	\$0	100.00%	100.00%
536000 - Miscellaneous Professional S	\$1,400	\$1,400	0.00%	1.71%
536300 - Contract Cleaning Services	\$15,000	\$15,000	0.00%	0.00%
536800 - Security Services	\$0	\$0	100.00%	100.00%
550000 - Electric	\$40,000	\$30,000	-25.00%	16.67%
550200 - Water	\$8,000	\$9,000	12.50%	-11.11%
550700 - Recycling Services/Trash Col	\$3,900	\$3,900	0.00%	0.00%
551000 - Telephone (Landline)	\$500	\$500	0.00%	0.00%
572000 - Repair & Maintenance - Build	\$6,250	\$6,250	0.00%	60.83%
Personnel			0.00%	0.00%
Operating Expenses	\$75,950	\$66,950	-11.85%	11.76%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay			0.00%	0.00%
Total	\$75,950	\$66,950	-11.85%	11.76%

1172 Building & Grounds - Gaithersburg Youth Center at Robertson Park

Expenditure Statement by Object Proposed
2009 - 2010 Adopted
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$	\$
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time		
510000 Social Security & Medicare Taxes		
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance		
514100 Group Insurance - Retirees		
515000 Retirement Contribution		
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution		
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$	\$

Operating Expenses

522000 General Operating Supplies		
Hardware	450	450
Keys	100	100
Lamps	400	400
<i>Subtotal</i>	950	950
536000 Miscellaneous Professional Services		
Alarm Monitoring	600	600
Pest Control	824	824
<i>Subtotal</i>	1,424	1,424
536300 Contract Cleaning Services		
Contract Cleaning	15,000	15,000
<i>Subtotal</i>	15,000	15,000
550000 Electric		
Electricity for Ball Field Lighting	35,000	35,000
<i>Subtotal</i>	35,000	35,000
550200 Water		
WSSC	3,500	3,500
WSSC - Ball Field Irrigation	4,500	4,500
<i>Subtotal</i>	8,000	8,000
550700 Recycling Services/Trash Collection		
Trash Collection	3,900	3,900
<i>Subtotal</i>	3,900	3,900

1172 Building & Grounds - Gaithersburg Youth Center at Robertson Park

551000 Telephone (Landline)			
Telephones	500	500	
<i>Subtotal</i>		500	500
572000 Repair & Maintenance - Buildings & Facilities			
Backflow Inspection	250	250	
Building Repair	1,000	1,000	
Electrical Repairs	1,500	1,500	
HVAC Preventative Maintenance	2,802	2,802	
HVAC Repairs	1,500	1,500	
Painting	3,000	3,000	
<i>Subtotal</i>		10,052	10,052
Subtotal Operating Expenses		74,826	74,826
Total		74,826	74,826



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1172 BUDG & GRD-G'BURG YOUTH CENTER							
172 BUILDING & GROUNDS-ROBERTSON							
1172 522000 GEN OPERAT	900	0	900	947.00	.00	-47.00	105.2%*
1172 536000 MISC PROF	1,400	0	1,400	.00	.00	1,400.00	.0%
1172 536300 CONTRACT C	15,000	0	15,000	12,152.72	1,185.28	1,662.00	88.9%
1172 550000 ELECTRIC	30,000	0	30,000	36,861.26	.00	-6,861.26	122.9%*
1172 550200 WATER	9,000	0	9,000	2,590.16	.00	6,409.84	28.8%
1172 550700 SOLID WAST	3,900	0	3,900	3,599.84	.00	300.16	92.3%
1172 551000 TELEPHONE	500	0	500	18.96	.00	481.04	3.8%
1172 572000 R&M-BLDG F	6,250	0	6,250	5,362.52	680.00	207.48	96.7%
TOTAL BUILDING & GROUNDS-ROBERTSON	66,950	0	66,950	61,532.46	1,865.28	3,552.26	94.7%
TOTAL BUDG & GRD-G'BURG YOUTH CENTER	66,950	0	66,950	61,532.46	1,865.28	3,552.26	94.7%

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Public Works

1175 - Building & Grounds - Parking Facility

SERVICES PROVIDED:

This activity area involves the care and maintenance of the Olde Towne parking facility.

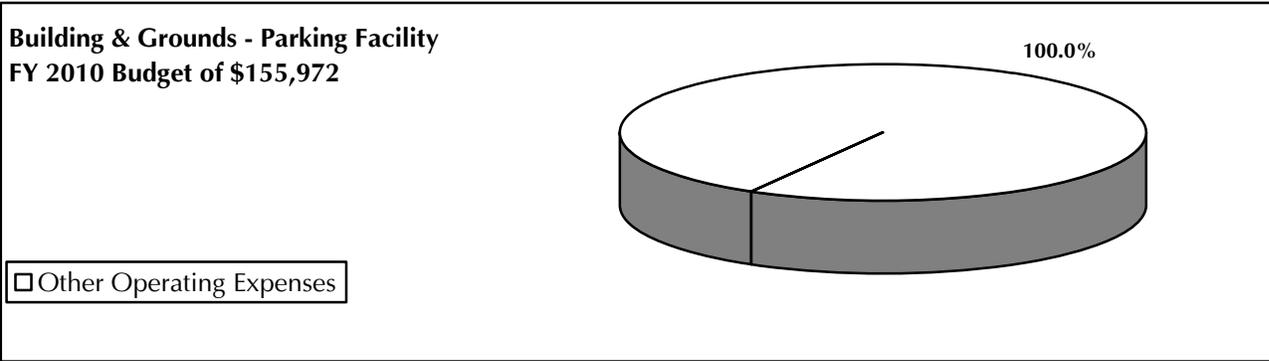
FY WORK PLAN GOALS:

- Maintain a clean, attractive, safe, functional, and sound facility.
- Minimize disruption of services and avoid costly unplanned replacements.

SIGNIFICANT CHANGES FOR FY 10:

- Contract Cleaning Services increased \$12,600 to reflect bid results and annual contract increase.
- Repair & Maintenance - Buildings & Facilities increased \$16,192 to reflect planned life cycle asset replacement.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	129,750	124,350	155,972	155,972
Capital Outlay	0	0	0	0
TOTAL	\$129,750	\$124,350	\$155,972	\$155,972



Activity Analysis Report - Adopted

1175 - Building & Grounds - Parking Facility

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
522000 - General Operating Supplies	\$3,500	\$3,500	0.00%	14.29%
536000 - Miscellaneous Professional S	\$2,200	\$2,200	0.00%	83.18%
536300 - Contract Cleaning Services	\$39,300	\$43,300	10.18%	29.10%
550000 - Electric	\$65,000	\$56,000	-13.85%	1.79%
550200 - Water	\$1,000	\$1,000	0.00%	-50.00%
550900 - Utilities, Other	\$0	\$0	100.00%	100.00%
551000 - Telephone (Landline)	\$1,000	\$600	-40.00%	0.00%
554000 - Signage	\$0	\$0	100.00%	100.00%
572000 - Repair & Maintenance - Build	\$17,750	\$17,750	0.00%	91.22%
Personnel			0.00%	0.00%
Operating Expenses	\$129,750	\$124,350	-4.16%	25.43%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay			0.00%	0.00%
Total	\$129,750	\$124,350	-4.16%	25.43%

1175 Building & Grounds - Parking Facility

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$	\$
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time		
510000 Social Security & Medicare Taxes		
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance		
514100 Group Insurance - Retirees		
515000 Retirement Contribution		
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution		
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$	\$

Operating Expenses

522000 General Operating Supplies		
Hardware	1,000	1,000
Lamps and Ballasts	2,000	2,000
Signs	1,000	1,000
<i>Subtotal</i>	4,000	4,000
536000 Miscellaneous Professional Services		
Elevator Inspections	1,800	1,800
Elevator Monitoring	1,200	1,200
Pest Control	1,030	1,030
<i>Subtotal</i>	4,030	4,030
536300 Contract Cleaning Services		
Contract Cleaning	52,400	52,400
Exterior Window Cleaning	3,500	3,500
<i>Subtotal</i>	55,900	55,900
550000 Electric		
	57,000	57,000
<i>Subtotal</i>	57,000	57,000
550200 Water		
WSSC	500	500
<i>Subtotal</i>	500	500
551000 Telephone (Landline)		
Telephones	600	600
<i>Subtotal</i>	600	600

1175 Building & Grounds - Parking Facility

572000 Repair & Maintenance - Buildings & Facilities			
Electrical Repairs	3,000		3,000
Elevator Maintenance	10,000		10,000
Exterior Painting Stair Tower and handrails	14,192		14,192
Fire Alarm Inspection	250		250
Fire Stand Pipe Inspection	500		500
General Building Repair	3,000		3,000
Restriping	3,000		3,000
<i>Subtotal</i>		33,942	33,942
Subtotal Operating Expenses		155,972	155,972

Total		155,972	155,972
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City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

PG 35
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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/>							
1175 BUILDING & GROUNDS-PARKING FAC							
<hr/>							
175 BUILDING & GROUNDS-PARKING FAC							
<hr/>							
1175 522000 GEN OPERAT	3,500	0	3,500	815.00	.00	2,685.00	23.3%
1175 536000 MISC PROF	2,200	0	2,200	377.00	.00	1,823.00	17.1%
1175 536300 CONTRACT C	43,300	0	43,300	45,881.66	4,504.34	-7,086.00	116.4%*
1175 550000 ELECTRIC	56,000	0	56,000	30,850.11	.00	25,149.89	55.1%
1175 550200 WATER	1,000	0	1,000	56.04	.00	943.96	5.6%
1175 551000 TELEPHONE	600	0	600	264.65	.00	335.35	44.1%
1175 572000 R&M-BLDG F	17,750	0	17,750	15,889.83	.00	1,860.17	89.5%
TOTAL BUILDING & GROUNDS-PARKING FAC	124,350	0	124,350	94,134.29	4,504.34	25,711.37	79.3%
TOTAL BUILDING & GROUNDS-PARKING FAC	124,350	0	124,350	94,134.29	4,504.34	25,711.37	79.3%

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Public Works

1311 - Public Works Administration

SERVICES PROVIDED:

This activity is responsible for the administration and management of all public works and parks programs. The activity also provides expertise to the City for traffic engineering, civil engineering and maintenance activities. This activity includes preparation of specifications and bid documents for the procurement of all City vehicles and equipment.

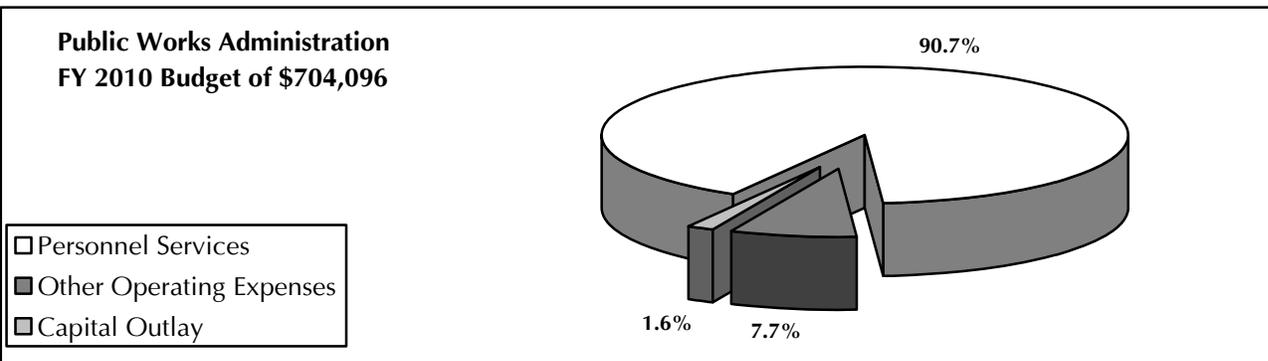
FY WORK PLAN GOALS:

- Continue presence of mobile speed board in City communities.
- Manage CIP programs.
- Manage services that promote a clean, safe and healthy environment.
- Provide engineering support to other City Departments.
- Review and monitor state and county projects in the City.
- Review plans for new development.

SIGNIFICANT CHANGES FOR FY 10:

- Miscellaneous Professional Services increased \$10,000 to reflect the transfer from CIP 92-2 (Traffic Calming and Signalization) to provide for traffic engineering studies by a consultant to determine where traffic improvements may be required.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$597,495	\$629,869	\$638,496	\$638,496
Other Operating Expenses	36,625	44,640	54,070	54,070
Capital Outlay	14,910	14,365	11,530	11,530
TOTAL	\$649,030	\$688,874	\$704,096	\$704,096



Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
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Number of speed studies conducted
 Number of plans submitted and reviewed
 Number of mobile speed board setups

Activity Analysis Report - Adopted

1311 - Public Works Administration

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$465,011	\$490,666	5.52%	1.50%
508000 - Salaries, Overtime	\$8,094	\$8,620	6.50%	-36.30%
509000 - Salaries, Part-Time Employee	\$6,991	\$0	-100.00%	100.00%
510000 - Social Security & Medicare T	\$36,727	\$38,195	4.00%	0.85%
514000 - Group Insurance	\$23,756	\$24,307	2.32%	33.40%
515000 - Retirement Contribution (401	\$37,201	\$39,253	5.52%	-0.54%
515050 - Supplemental Retirement Co	\$0	\$7,435	100.00%	-17.70%
515100 - Retirement Health Savings (\$5,765	\$6,673	15.75%	-36.61%
516000 - Savings Plan Contribution (4	\$13,950	\$14,720	5.52%	-0.54%
521000 - Office Supplies	\$5,000	\$5,000	0.00%	0.00%
522000 - General Operating Supplies	\$0	\$0	100.00%	100.00%
522200 - Photographic, Audio, Video S	\$200	\$200	0.00%	0.00%
525000 - Furniture & Fixtures	\$1,000	\$1,000	0.00%	0.00%
526000 - Machinery & Equipment	\$1,000	\$1,000	0.00%	0.00%
531500 - Software Licenses	\$0	\$0	100.00%	100.00%
531600 - Software Maintenance Agree	\$1,255	\$1,570	25.10%	-15.29%
532000 - Engineering & Architectural	\$0	\$0	100.00%	100.00%
536000 - Miscellaneous Professional S	\$5,000	\$5,000	0.00%	200.00%
536100 - Temporary Employment Age	\$0	\$0	100.00%	100.00%
543000 - Contributions	\$0	\$3,100	100.00%	0.00%
544000 - Professional Dues & Certifica	\$650	\$650	0.00%	0.00%
545000 - Magazines, Books & Resourc	\$300	\$300	0.00%	0.00%
546000 - Conference & Seminar Regis	\$600	\$600	0.00%	0.00%
547000 - Travel Expense	\$3,900	\$3,900	0.00%	0.00%
547100 - Travel Mileage Reimburseme	\$0	\$0	100.00%	100.00%
551100 - Cellular Telephone	\$3,300	\$5,700	72.73%	9.47%
551200 - Pagers	\$150	\$150	0.00%	-100.00%
552500 - Vehicle & Equipment Gasolin	\$4,800	\$7,000	45.83%	28.57%
553000 - Printing & Binding	\$0	\$0	100.00%	100.00%
556000 - Postage	\$600	\$600	0.00%	-100.00%
556500 - Messenger Services	\$0	\$0	100.00%	100.00%
557000 - Laundry & Uniforms	\$500	\$500	0.00%	-100.00%
560000 - Miscellaneous	\$0	\$0	100.00%	100.00%
567000 - Rental & Use Charges	\$0	\$0	100.00%	100.00%
572000 - Repair & Maintenance - Build	\$0	\$0	100.00%	100.00%
573000 - Repair & Maintenance - Mac	\$3,370	\$3,370	0.00%	-18.40%
574000 - Repair & Maintenance - Vehi	\$5,000	\$5,000	0.00%	-20.00%
592000 - Software	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$6,550	\$6,795	3.74%	11.26%
596000 - Vehicles & Equipment	\$0	\$0	100.00%	100.00%
596100 - Vehicles & Equipment (Repla	\$8,360	\$7,570	-9.45%	-47.56%

Activity Analysis Report - Adopted

1311 - Public Works Administration

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
Personnel	\$597,495	\$629,869	5.42%	1.37%
Operating Expenses	\$36,625	\$44,640	21.88%	21.12%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$14,910	\$14,365	-3.66%	-19.74%
Total	\$649,030	\$688,874	6.14%	2.21%

1311 Public Works Administration

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$	498,029	\$	498,029
505000 Other Taxable Compensation				
507000 Vacation_Sick Pay				
508000 Salaries, Overtime		5,491		5,491
508500 Salaries, Employee Agreement				
509000 Salaries, Part-Time				
510000 Social Security & Medicare Taxes		38,519		38,519
512000 State Unemployment				
513000 Workers' Compensation Insurance				
514000 Group Insurance		32,425		32,425
514100 Group Insurance - Retirees				
515000 Retirement Contribution		39,042		39,042
515050 Supplemental Retirement Contribution		6,119		6,119
515100 Retirement Health Savings (RHS)		4,230		4,230
516000 Savings Plan Contribution		14,641		14,641
516500 Deferred Compensation				
517000 Dependent Care Expense				
518000 Retirement Plan Withdrawals				
519000 Tuition Reimbursement				
Subtotal Personnel Services	\$	638,496	\$	638,496

Operating Expenses

521000 Office Supplies				
		5,000		5,000
<i>Subtotal</i>		5,000		5,000
522200 Photographic, Audio, Video Supplies				
		200		200
<i>Subtotal</i>		200		200
525000 Furniture & Fixtures				
		1,000		1,000
<i>Subtotal</i>		1,000		1,000
526000 Machinery & Equipment				
		1,000		1,000
<i>Subtotal</i>		1,000		1,000
531600 Software Maintenance Agreements				
Maintenance - Network SW/Anti-Virus SW (8)		160		160
Maintenance - Software (AutoCAD)		450		450
Maintenance - Software (AutoTurn)		400		400
Maintenance - Software (Microsoft CALs) (8)		320		320
<i>Subtotal</i>		1,330		1,330
536000 Miscellaneous Professional Services				
Consultants		2,000		2,000
Mosquito Monitoring and Control		3,000		3,000
Traffic engineering studies/reviews by a consultant to determine w		10,000		10,000
<i>Subtotal</i>		15,000		15,000

1311 Public Works Administration

543000 Contributions			
MWCOG - Street Smart Program	3,100	3,100	
<i>Subtotal</i>		3,100	3,100
544000 Professional Dues & Certification Fees			
APWA	250	250	
ASCE	225	225	
Commercial Drivers License	25	25	
Maryland Municipal League	75	75	
NIPG	75	75	
<i>Subtotal</i>		650	650
545000 Magazines, Books & Resource Material			
Engineering Publications	300	300	
<i>Subtotal</i>		300	300
546000 Conference & Seminar Registration			
Professional Conferences	300	300	
Trade Shows	300	300	
<i>Subtotal</i>		600	600
547000 Travel Expense			
APWA	2,600	2,600	
Miscellaneous Trade Shows	300	300	
Snow Conference	1,000	1,000	
<i>Subtotal</i>		3,900	3,900
551100 Cellular Telephone			
Service - EVDO for Mobile Data (1)	540	540	
Staff Cell Phones (3)	5,700	5,700	
<i>Subtotal</i>		6,240	6,240
552500 Vehicle & Equipment Gasoline Expense			
	9,000	9,000	
<i>Subtotal</i>		9,000	9,000
573000 Repair & Maintenance - Machinery & Equipment			
Maintenance - Printers (HP DesignJet 4000)	1,750	1,750	
Maintenance & Supplies - Copier (Ricoh MP 2550SP Upper)	650	650	
Maintenance & Supplies - Copier (Ricoh MPC 2500 Lower)	350	350	
<i>Subtotal</i>		2,750	2,750
574000 Repair & Maintenance - Vehicles			
Vehicle Maintenance (9 Units)	4,000	4,000	
<i>Subtotal</i>		4,000	4,000
Subtotal Operating Expenses		54,070	54,070

Capital Outlay

1311 Public Works Administration

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (8)	2,560		2,560
Replacement - Copier (Ricoh MP 2550SP Upper)	1,300		1,300
Replacement - Copier (Ricoh MPC 2500 Lower)	1,650		1,650
Replacement - Fax Machines	250		250
Replacement - Printer (HP 5650)	25		25
Replacement - Printer (HP DesignJet 4000 Plotter)	1,775		1,775
<i>Subtotal</i>		7,560	7,560
596100 Vehicles & Equipment (Replacement)			
Vehicle Replacement (3 Units)	3,970		3,970
<i>Subtotal</i>		3,970	3,970
Subtotal Capital Outlay		11,530	11,530
Total		704,096	704,096



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

PG 46
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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1311 PUBLIC WORKS							
311 PUBLIC WORKS							
1311 501000 FULL TIME	490,666	0	490,666	440,975.57	.00	49,690.43	89.9%
1311 505200 OTHER-GFIT	0	0	0	210.00	.00	-210.00	100.0%*
1311 507000 VAC/SICK	0	0	0	10,140.66	.00	-10,140.66	100.0%*
1311 508000 OVERTIME	8,620	0	8,620	2,299.43	.00	6,320.57	26.7%
1311 510000 FICA TAXES	38,195	0	38,195	28,539.08	.00	9,655.92	74.7%
1311 514000 GROUP HEAL	24,307	0	24,307	28,254.04	.00	-3,947.04	116.2%*
1311 515000 RETIRE401A	39,253	0	39,253	34,348.19	.00	4,904.81	87.5%
1311 515050 401A SUPPL	7,435	0	7,435	5,614.97	.00	1,820.03	75.5%
1311 515100 RETIRE-RHS	6,673	0	6,673	3,665.13	.00	3,007.87	54.9%
1311 516000 SAVING401K	14,720	0	14,720	12,580.47	.00	2,139.53	85.5%
1311 521000 OFFICE SUP	5,000	0	5,000	4,141.74	.00	858.26	82.8%
1311 522000 GEN OPERAT	0	0	0	792.98	.00	-792.98	100.0%*
1311 522200 PHOTO SUPP	200	0	200	.00	.00	200.00	.0%
1311 525000 FURN/FIX	1,000	0	1,000	1,640.26	.00	-640.26	164.0%*
1311 526000 MACH/EQUIP	1,000	0	1,000	692.74	.00	307.26	69.3%
1311 531500 SOFTWARE L	0	0	0	855.04	.00	-855.04	100.0%*
1311 531600 SOFT MAINT	1,570	0	1,570	285.02	.00	1,284.98	18.2%
1311 536000 MISC PROF	5,000	0	5,000	1,729.74	.00	3,270.26	34.6%
1311 536100 TEMP	0	0	0	398.16	.00	-398.16	100.0%*
1311 543000 CONTRIBUTI	3,100	0	3,100	3,100.00	.00	.00	100.0%*
1311 544000 DUES/MEMBE	650	0	650	728.00	.00	-78.00	112.0%*
1311 545000 PUBLICATIO	300	0	300	.00	.00	300.00	.0%
1311 546000 CONF/SEMIN	600	0	600	160.00	.00	440.00	26.7%
1311 547000 TRAVEL EXP	3,900	0	3,900	1,635.92	.00	2,264.08	41.9%
1311 547100 LOC TRAVEL	0	0	0	279.00	.00	-279.00	100.0%*
1311 551100 CELLPHONE	5,700	0	5,700	6,133.44	.00	-433.44	107.6%*
1311 551200 PAGER	150	0	150	.00	.00	150.00	.0%
1311 552500 GAS EXP	7,000	0	7,000	5,686.30	.00	1,313.70	81.2%
1311 553000 PRINT/BIND	0	0	0	20.00	.00	-20.00	100.0%*
1311 556000 POSTAGE	600	0	600	97.76	.00	502.24	16.3%
1311 556500 MESSENGER	0	0	0	34.00	.00	-34.00	100.0%*
1311 557000 UNIFORM/LA	500	0	500	377.77	.00	122.23	75.6%
1311 567000 RENTAL USE	0	0	0	280.44	.00	-280.44	100.0%*
1311 573000 R&M-MACH/E	3,370	0	3,370	1,975.00	.00	1,395.00	58.6%
1311 574000 R&M-VEHICL	5,000	0	5,000	1,307.52	.00	3,692.48	26.2%
1311 593000 IMPROVEMEN	0	0	0	556.75	.00	-556.75	100.0%*
1311 595100 FURN/EQ RE	6,795	0	6,795	6,795.00	.00	.00	100.0%



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

PG 47
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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1311 596100 VEH/EQ REP	7,570	0	7,570	7,570.00	.00	.00	100.0%
TOTAL PUBLIC WORKS	688,874	0	688,874	613,900.12	.00	74,973.88	89.1%
TOTAL PUBLIC WORKS	688,874	0	688,874	613,900.12	.00	74,973.88	89.1%

Vehicle Replacement: 1311 - Public Works, Park Maint. & Eng. Administration

Unit	Year	Make	Model	VIN	Cost	Replc. Cost	VRF Balance	Budget Amt.	Purchased	Replc. Date	Yrs.
1219	1997	Chevy	Cavalier	1G1JC1247VM14	\$0.00	\$0.00	\$0.00	\$0.00	07/01/1997	07/01/1997	-12
1310	2002	Chevrolet	Blazer	1GNDDT13WX2K2	\$22,756.00	\$25,000.00	\$21,423.74	\$1,190.00	06/20/2002	06/20/2011	2
2307	2004	Chevrolet	1/2PU	1GCEK14T24Z21	\$17,823.00	\$25,000.00	\$17,860.00	\$2,380.00	12/16/2003	12/16/2011	2
304	1994	Boss			\$0.00	\$0.00	\$0.00	\$0.00	07/01/1995	07/01/1995	-14
307	2004	Boss	7'6" V-Plow		\$3,887.00	\$4,700.00	\$2,717.08	\$400.00	01/01/2004	01/01/2013	4
310	2003	Boss	8'2 V-Plow		\$0.00	\$0.00	\$0.00	\$0.00	12/10/2003	12/10/2003	-6
7729	1995	Chevrolet	Sedan	1G1BL52P0SR16	\$16,929.90	\$0.00	\$0.00	\$0.00	07/01/1995	07/01/1995	-14
7765	1999	Ford	Crown Victoria	2FAFP71W0XX19	\$20,126.00	\$0.00	\$0.00	\$0.00	07/01/1999	07/01/1999	-10
7766	1999	Ford	Expedition	1FMFU18L5XLB5	\$27,399.00	\$0.00	\$0.00	\$0.00	07/01/1999	07/01/1999	-10
7778	2001	Chevrolet	Impala	2G1WF55K01933	\$21,541.50	\$0.00	\$19,711.45	\$0.00	05/25/2001	05/25/2001	-8
						\$54,700.00	\$61,712.27	\$3,970.00			

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Public Works

1312 - Streets & Special Projects

SERVICES PROVIDED:

This activity provides for the maintenance of 88.15 miles of City streets. The annual program of street maintenance includes pavement, curb and gutter, sidewalk, and storm drain repair. In addition, staff also works on many special projects in parks and on other City properties.

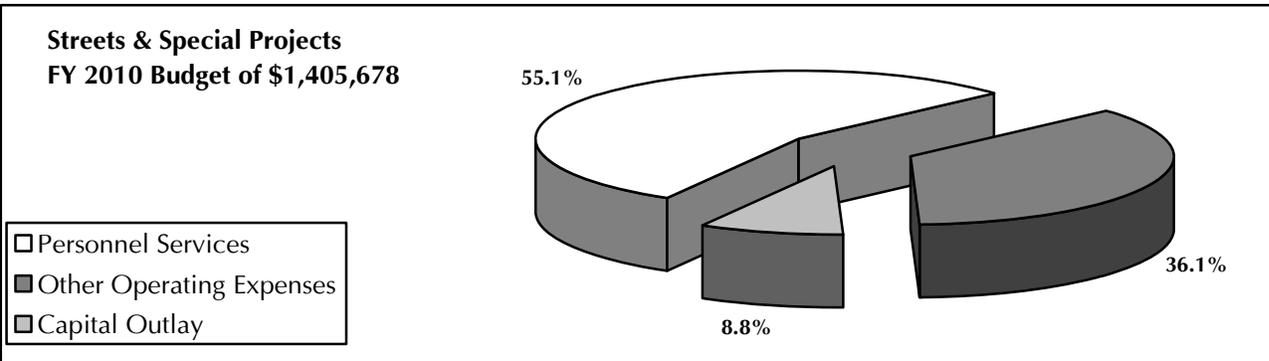
FY WORK PLAN GOALS:

- Install benches, pads and/or shelters at bus stops on major thoroughfares.
- Maintain streets, curbs, gutters, aprons, side-walks, and handicapped ramps in a safe and dependable condition.
- Maintain the City's investment in its infrastructure in a cost-effective manner.

SIGNIFICANT CHANGES FOR FY 10:

- Contract Maintenance Services increased \$124,000 to more accurately track labor services provided by contractors. This was transferred from object code 536000 - Miscellaneous Professional Services, additional \$4,500 was added for anticipated increases.
- Miscellaneous Professional Services decreased \$119,500. This was transferred into new object code 536400 - Contract Maintenance Services to more accurately track labor services provided by contractors.
- Vehicles & Equipment (Replacement) decreased \$16,690 to reflect the addition of one year to the replacement cycle of vehicles.
- Vehicles & Equipment decreased \$55,000. This reflects a one time expenditure in FY 2009 to purchase a new truck.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$685,435	\$791,220	\$774,718	\$774,718
Other Operating Expenses	406,020	484,500	507,000	507,000
Capital Outlay	239,610	195,650	123,960	123,960
TOTAL	\$1,331,065	\$1,471,370	\$1,405,678	\$1,405,678



Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Tons of salt used for winter weather events	1,280	1,200	1,400
Tons of asphalt used for road repairs	1265	1,500	1,500
Number of catch basins rebuilt	11	10	10
Linear feet of concrete sidewalk replaced	4,813	4,000	4,000

Activity Analysis Report - Adopted

1312 - Streets & Special Projects

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$428,988	\$492,348	14.77%	2.65%
508000 - Salaries, Overtime	\$44,395	\$50,476	13.70%	-37.90%
509000 - Salaries, Part-Time Employee	\$17,919	\$18,725	4.50%	0.00%
510000 - Social Security & Medicare T	\$37,585	\$42,958	14.30%	-1.08%
514000 - Group Insurance	\$84,606	\$104,180	23.14%	-9.33%
515000 - Retirement Contribution (401	\$34,319	\$39,388	14.77%	-1.41%
515050 - Supplemental Retirement Co	\$21,449	\$24,617	14.77%	-1.41%
515100 - Retirement Health Savings (\$3,304	\$3,758	13.74%	23.79%
516000 - Savings Plan Contribution (4	\$12,870	\$14,770	14.76%	-1.41%
521000 - Office Supplies	\$0	\$0	100.00%	100.00%
522000 - General Operating Supplies	\$105,000	\$130,000	23.81%	3.46%
526000 - Machinery & Equipment	\$2,000	\$2,000	0.00%	50.00%
529000 - Building & Construction Supp	\$108,000	\$121,000	12.04%	3.72%
531600 - Software Maintenance Agree	\$20	\$0	-100.00%	100.00%
536000 - Miscellaneous Professional S	\$97,000	\$124,000	27.84%	-96.37%
536400 - Contract Maintenance Servic	\$0	\$0	100.00%	100.00%
544000 - Professional Dues & Certifica	\$200	\$200	0.00%	100.00%
546000 - Conference & Seminar Regis	\$200	\$200	0.00%	0.00%
547000 - Travel Expense	\$400	\$400	0.00%	0.00%
551100 - Cellular Telephone	\$700	\$700	0.00%	42.86%
552500 - Vehicle & Equipment Gasolin	\$36,000	\$36,000	0.00%	11.11%
557000 - Laundry & Uniforms	\$4,500	\$4,500	0.00%	0.00%
567000 - Rental & Use Charges	\$22,000	\$34,000	54.55%	0.00%
574000 - Repair & Maintenance - Vehi	\$30,000	\$31,500	5.00%	11.11%
596000 - Vehicles & Equipment	\$100,000	\$55,000	-45.00%	-100.00%
596100 - Vehicles & Equipment (Repla	\$139,610	\$140,650	0.74%	-11.87%
Personnel	\$685,435	\$791,220	15.43%	-2.09%
Operating Expenses	\$406,020	\$484,500	19.33%	4.64%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$239,610	\$195,650	-18.35%	-36.64%
Total	\$1,331,065	\$1,471,370	10.54%	-4.46%

1312 Streets & Special Projects

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$	505,384	\$	505,384
505000 Other Taxable Compensation				
507000 Vacation_Sick Pay				
508000 Salaries, Overtime		31,347		31,347
508500 Salaries, Employee Agreement				
509000 Salaries, Part-Time		18,725		18,725
510000 Social Security & Medicare Taxes		42,492		42,492
512000 State Unemployment				
513000 Workers' Compensation Insurance				
514000 Group Insurance		94,456		94,456
514100 Group Insurance - Retirees				
515000 Retirement Contribution		38,831		38,831
515050 Supplemental Retirement Contribution		24,269		24,269
515100 Retirement Health Savings (RHS)		4,652		4,652
516000 Savings Plan Contribution		14,562		14,562
516500 Deferred Compensation				
517000 Dependent Care Expense				
518000 Retirement Plan Withdrawals				
519000 Tuition Reimbursement				
Subtotal Personnel Services	\$	774,718	\$	774,718

Operating Expenses

522000 General Operating Supplies				
Salt, Salt Treatments and Sidewalk Deicer		128,000		128,000
Tools & Materials		6,500		6,500
<i>Subtotal</i>		134,500		134,500
526000 Machinery & Equipment				
Small Power Tools		3,000		3,000
<i>Subtotal</i>		3,000		3,000
529000 Building & Construction Supplies				
Asphalt		54,000		54,000
Concrete		60,000		60,000
Steel and Lumber		3,500		3,500
Stone and Filler		8,000		8,000
<i>Subtotal</i>		125,500		125,500
536000 Miscellaneous Professional Services				
Weather Forecasting Service		4,500		4,500
<i>Subtotal</i>		4,500		4,500
536400 Contract Maintenance Services				
Contract Snow Removal: Parking Lots, Subdivisions, Sidewalks		124,000		124,000
<i>Subtotal</i>		124,000		124,000
544000 Professional Dues & Certification Fees				
State Flagging Certification		400		400
<i>Subtotal</i>		400		400

1312 Streets & Special Projects

546000 Conference & Seminar Registration			
Trade shows	200	200	
<i>Subtotal</i>		200	200
547000 Travel Expense			
Trade shows	400	400	
<i>Subtotal</i>		400	400
551100 Cellular Telephone			
Nextel Phone For Team/Snow Area Leader and Work Force Super	1,000	1,000	
<i>Subtotal</i>		1,000	1,000
552500 Vehicle & Equipment Gasoline Expense			
	40,000	40,000	
<i>Subtotal</i>		40,000	40,000
557000 Laundry & Uniforms			
Uniforms and Safety Equipment	4,500	4,500	
<i>Subtotal</i>		4,500	4,500
567000 Rental & Use Charges			
Dump Fees (Concrete and Asphalt)	30,000	30,000	
Equipment Rental	4,000	4,000	
<i>Subtotal</i>		34,000	34,000
574000 Repair & Maintenance - Vehicles			
Vehicle Maintenance (52 Units)	35,000	35,000	
<i>Subtotal</i>		35,000	35,000
Subtotal Operating Expenses		507,000	507,000

Capital Outlay

596100 Vehicles & Equipment (Replacement)			
Vehicle & Equipment Replacement (29 Units)	123,960	123,960	
<i>Subtotal</i>		123,960	123,960
Subtotal Capital Outlay		123,960	123,960
Total		1,405,678	1,405,678



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1312 STREETS & SPECIAL PROJECTS							
312 STREETS & SPECIAL PROJECTS							
1312 501000 FULL TIME	492,348	0	492,348	431,530.56	.00	60,817.44	87.6%
1312 507000 VAC/SICK	0	0	0	1,545.73	.00	-1,545.73	100.0%*
1312 508000 OVERTIME	50,476	0	50,476	27,761.38	.00	22,714.62	55.0%
1312 509000 PART-TIME	18,725	0	18,725	17,603.28	.00	1,121.72	94.0%
1312 510000 FICA TAXES	42,958	0	42,958	35,824.86	.00	7,133.14	83.4%
1312 514000 GROUP HEAL	104,180	0	104,180	88,834.30	.00	15,345.70	85.3%
1312 515000 RETIRE401A	39,388	0	39,388	37,240.28	.00	2,147.72	94.5%
1312 515050 401A SUPPL	24,617	0	24,617	17,611.46	.00	7,005.54	71.5%
1312 515100 RETIRE-RHS	3,758	0	3,758	6,202.68	.00	-2,444.68	165.1%*
1312 516000 SAVING401K	14,770	0	14,770	12,363.27	.00	2,406.73	83.7%
1312 521000 OFFICE SUP	0	0	0	27.49	.00	-27.49	100.0%*
1312 522000 GEN OPERAT	130,000	0	130,000	127,543.54	.00	2,456.46	98.1%
1312 522500 PROG ACT	0	0	0	20.00	.00	-20.00	100.0%*
1312 526000 MACH/EQUIP	2,000	0	2,000	700.52	.00	1,299.48	35.0%
1312 529000 B&C SUPPLY	121,000	0	121,000	110,665.14	15,259.66	-4,924.80	104.1%*
1312 536000 MISC PROF	124,000	0	124,000	73,373.04	793.93	49,833.03	59.8%
1312 544000 DUES/MEMBE	200	0	200	29.00	.00	171.00	14.5%
1312 546000 CONF/SEMIN	200	0	200	.00	.00	200.00	.0%
1312 547000 TRAVEL EXP	400	0	400	.00	.00	400.00	.0%
1312 551100 CELLPHONE	700	0	700	936.23	.00	-236.23	133.7%*
1312 552500 GAS EXP	36,000	0	36,000	30,437.93	.00	5,562.07	84.5%
1312 557000 UNIFORM/LA	4,500	0	4,500	4,256.81	.00	243.19	94.6%
1312 567000 RENTAL USE	34,000	0	34,000	12,762.50	2,452.28	18,785.22	44.7%
1312 574000 R&M-VEHICL	31,500	0	31,500	40,593.87	.00	-9,093.87	128.9%*
1312 596000 VEH/EQUIP	55,000	0	55,000	.00	53,370.00	1,630.00	97.0%
1312 596100 VEH/EQ REP	140,650	0	140,650	140,650.00	.00	.00	100.0%
TOTAL STREETS & SPECIAL PROJECTS	1,471,370	0	1,471,370	1,218,513.87	71,875.87	180,980.26	87.7%
TOTAL STREETS & SPECIAL PROJECTS	1,471,370	0	1,471,370	1,218,513.87	71,875.87	180,980.26	87.7%

Vehicle Replacement: 1312 - Streets & Special Projects

Unit	Year	Make	Model	VIN	Cost	Replc. Cost	VRF Balance	Budget Amt.	Purchased	Replc. Date	Yrs.
2405	2003	Chevrolet	Silverado 3500	1GBJC34143E168	\$57,984.00	\$0.00	\$0.00	\$0.00	12/16/2002	12/16/2002	-7
2406	2008	Chevrolet	Kodiak	1GBE4C1938F41	\$68,430.00	\$75,000.00	\$0.00	\$7,500.00	03/31/2008	03/31/2018	9
2410	1995	GMC	Pick-up	1GDGK24FXSE53	\$23,028.95	\$0.00	\$0.00	\$0.00	07/01/1995	07/01/1995	-14
2411	1995	GMC	Crewcab	1GDGC33F4SF00	\$23,648.69	\$0.00	\$0.00	\$0.00	07/01/1995	07/01/1995	-14
2412	2001	Chevrolet	3/4 t. 4WD Pick	1GCHK24191E24	\$27,687.00	\$30,000.00	\$30,000.00	\$0.00	07/01/2001	07/01/2008	-1
2414	2005	Chevrolet	3600 SILVERA	1GBJK3428E1439	\$37,828.00	\$40,000.00	\$22,860.00	\$4,280.00	12/17/2004	12/17/2012	3
2551	2003	CHEV	CK3600	1GBJK34123E147	\$49,810.65	\$55,000.00	\$43,500.00	\$3,830.00	07/15/2002	07/15/2011	2
3415	2002	Chevy	7SERIES CF7B	1GBP7C1C92J50	\$87,332.69	\$0.00	\$0.00	\$0.00	02/05/2002	02/05/2002	-7
3421	2004	Chevrolet	DT CC8C042	1GBP8C1304F50	\$82,379.00	\$105,000.00	\$50,480.00	\$9,090.00	01/12/2004	01/12/2014	5
3422	2004	Chevrolet	DT CC8C042	1GBP8C354F503	\$80,379.00	\$105,000.00	\$37,246.48	\$11,290.00	01/05/2004	01/05/2014	5
3423	1994	GMC		1GDP7H1J2RJ52	\$43,474.89	\$0.00	\$0.00	\$0.00	07/01/1995	07/01/1995	-14
3485	2007	International	DUMP TRK 760	1HTWXSAT57J39	\$138,040.00	\$140,000.00	\$28,000.00	\$14,000.00	10/02/2006	10/02/2016	7
3617	2009	International	7400sfa4x2DT	1HTWDAAR49J10	\$112,494.00	\$125,000.00	\$0.00	\$12,500.00	12/22/2008	12/22/2018	9
3624	1994	GMC		1GDP7H1J6RJ52	\$43,474.89	\$0.00	\$0.00	\$0.00	07/01/1995	07/01/1995	-14
410	2005	Boss	8'2" V-Plow		\$4,166.50	\$0.00	\$0.00	\$0.00	01/01/2005	01/01/2005	-4
413	2003	Boss	8'2" V-Plow		\$3,050.00	\$4,800.00	\$3,476.00	\$330.00	01/01/2005	01/01/2012	3
423	1994	Gledhill			\$0.00	\$0.00	\$0.00	\$0.00	07/01/1995	07/01/1995	-14
4412	2002	Henderson	Salt Spreader		\$5,880.05	\$6,500.00	\$4,220.00	\$330.00	01/01/2005	01/01/2015	6
4423	1994	Meyer			\$1,838.00	\$0.00	\$0.00	\$0.00	07/01/1995	07/01/1995	-14
4624	1995	Meyer	UTG600	N/A	\$1,643.50	\$0.00	\$0.00	\$0.00	07/01/1995	07/01/1995	-14
4625	1994	Meyer			\$1,838.00	\$0.00	\$0.00	\$0.00	07/01/1994	07/01/1994	-15
5404	1999	Gradall		0138378	\$148,860.00	\$250,000.00	\$157,250.00	\$18,550.00	07/01/2000	07/01/2013	4
5428	1994	BOBCAT	853H		\$25,936.12	\$0.00	\$0.00	\$0.00	07/01/1995	07/01/1995	-14
5429	2003	BOBCAT	LOADER	523411056	\$27,669.56	\$30,000.00	\$21,470.00	\$2,130.00	09/15/2003	09/15/2012	3
5433	2004	CASE	590SM BACKH	JJG0288560	\$78,899.00	\$85,000.00	\$32,796.00	\$8,700.00	01/20/2004	01/20/2014	5
5498	2002	CASE	6210D LOADE	JEE0134183	\$94,430.25	\$95,000.00	\$49,000.00	\$9,200.00	05/15/2002	05/15/2013	4
624	1994	Gledhill			\$0.00	\$0.00	\$0.00	\$0.00	07/01/1995	07/01/1995	-14
6428	2003	VIBROMAX	265 ROLLER	JKC5305710	\$23,880.00	\$25,000.00	\$12,500.00	\$2,080.00	03/05/2003	03/05/2014	5
6431	1992	Hudson	U.Trailer	10HHSE164N100	\$2,432.00	\$0.00	\$0.00	\$0.00	07/01/1992	07/01/1992	-17
6433	1985	Centerville	EC14	1C9ST2025F1193	\$1,900.00	\$0.00	\$0.00	\$0.00	07/01/1985	07/01/1985	-24
6434	1990	H & S	Trailer	500000000000002	\$1,075.00	\$0.00	\$0.00	\$0.00	07/01/1990	07/01/1990	-19
6436	1991	H&S	Trailer	HS000000000000	\$1,375.00	\$0.00	\$0.00	\$0.00	07/01/1991	07/01/1991	-18
6437	1998	Atlas Copco	AirCompre	606111	\$13,046.57	\$18,000.00	\$18,000.00	\$0.00	07/01/1998	07/01/2005	-4
6438	1986	Multiquip	AirCompres	3513620	\$17,315.00	\$0.00	\$0.00	\$0.00	07/01/1986	07/01/1986	-23
6442	1997	Tourmaster	Trailer	4KNFT1922WL16	\$10,415.00	\$12,000.00	\$12,047.00	\$0.00	07/01/1997	07/01/2004	-5
6445	2002	HUDSON	HA16	10HHA160921000	\$3,395.00	\$4,200.00	\$3,900.00	\$300.00	07/23/2002	07/23/2009	0
6451	1999	Hudson	Trailer	10HHD1406X1000	\$4,030.99	\$4,000.00	\$3,925.00	\$80.00	07/01/1999	07/01/2006	-3
6454	2003	HUDSON	HBC10	10HHBC10131000	\$2,885.00	\$3,000.00	\$2,430.00	\$280.00	06/04/2003	06/04/2010	1
6455	2003	CRAFCO	ASPHALT KET	1C9SY101831418	\$28,950.00	\$30,000.00	\$23,330.00	\$1,670.00	12/01/2003	12/01/2012	3

Vehicle Replacement: 1312 - Streets & Special Projects

Unit	Year	Make	Model	VIN	Cost	Replc. Cost	VRF Balance	Budget Amt.	Purchased	Replc. Date	Yrs.
6469	2003	SOLAR TEC	ABO715D	519575	\$4,600.00	\$5,000.00	\$4,050.00	\$480.00	03/10/2003	03/10/2010	1
6470	2005	SOLAR TECH	AB0715D/2005	521205	\$4,935.95	\$5,000.00	\$2,710.00	\$570.00	07/01/2005	07/01/2012	3
8414	1998	Agrimetal		13759	\$3,595.00	\$3,500.00	\$3,500.00	\$0.00	07/01/1998	07/01/2005	-4
8449	1975	York	RE	7511658785	\$800.00	\$1,500.00	\$1,500.00	\$0.00	07/01/1975	07/01/1982	-27
9401	2005	Brine Maker			\$29,622.75	\$30,000.00	\$15,310.00	\$2,450.00	01/01/2007	01/01/2014	5
9450	2005	HONDA	EB1-1123944	EB1-1127944	\$2,200.00	\$2,400.00	\$1,300.00	\$280.00	12/23/2005	12/23/2012	3
9459	2006	MONROE	WATER TANK	000169669	\$13,440.00	\$14,000.00	\$2,330.00	\$1,940.00	06/29/2006	06/29/2014	5
9465	2008	Asphalt Zipper	50000323	109FS08238U021	\$97,142.50	\$100,000.00	\$0.00	\$11,110.00	12/20/2007	12/20/2017	8
9466	2005	Multiquip	Plate Compac.		\$2,000.00	\$2,500.00	\$1,230.00	\$640.00	01/01/2005	01/01/2010	1
9468	1999	Edco	Saw	2391	\$4,725.00	\$2,000.00	\$1,997.00	\$0.00	07/01/1999	07/01/2006	-3
9469	2002	Edco	Concrete Saw		\$735.00	\$900.00	\$830.00	\$70.00	01/01/2002	01/01/2009	0
9478	1998	Trash Pump			\$929.90	\$1,000.00	\$1,000.00	\$0.00	07/01/1998	07/01/2005	-4
9479	2002	EDGCO	SCARIFIER	8001-6756	\$3,363.00	\$4,000.00	\$3,430.00	\$280.00	10/10/2002	10/10/2010	1
						\$1,414,300.00	\$595,617.48	\$123,960.00			

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Public Works

1315 - Fleet Maintenance

SERVICES PROVIDED:

This activity provides for the maintenance and repair of over 400 City vehicles and pieces of equipment. The annual program is designed to provide routine mechanical repairs on an as-needed basis as well as preventive maintenance to preserve the City's investment in its fleet.

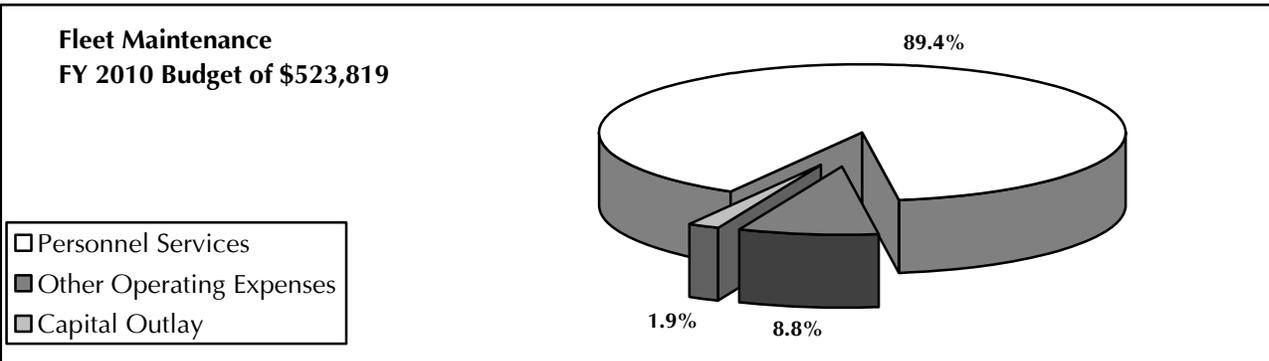
FY WORK PLAN GOALS:

- Assure that a dependable and safe fleet of City vehicles and equipment is maintained.
- Promote the use of safe and environmentally-friendly practices in our Fleet Maintenance Program.
- Provide quality customer service to users of City vehicles and equipment.

SIGNIFICANT CHANGES FOR FY 10:

- Vehicles & Equipment (Replacement) decreased \$15,190 to reflect several pieces of equipment that became fully funded last budget cycle, but do not need to be replaced at this time.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$394,398	\$424,554	\$468,069	\$468,069
Other Operating Expenses	45,740	46,490	46,030	46,030
Capital Outlay	24,025	24,940	9,720	9,720
TOTAL	\$464,163	\$495,984	\$523,819	\$523,819



Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Number of vehicle and equipment repairs performed	964	1,100	1,200
Number of preventative maintenance services performed	405	450	480
Number of pieces of equipment maintained	139	130	130
Number of City vehicles maintained	190	195	195

Activity Analysis Report - Adopted

1315 - Fleet Maintenance

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$265,798	\$283,076	6.50%	14.84%
508000 - Salaries, Overtime	\$27,769	\$32,769	18.01%	-40.05%
510000 - Social Security & Medicare T	\$22,458	\$24,162	7.59%	9.15%
514000 - Group Insurance	\$33,045	\$35,497	7.42%	24.86%
515000 - Retirement Contribution (401	\$21,264	\$22,646	6.50%	10.61%
515050 - Supplemental Retirement Co	\$13,290	\$14,154	6.50%	10.60%
515100 - Retirement Health Savings (\$0	\$3,758	100.00%	-32.49%
516000 - Savings Plan Contribution (4	\$7,974	\$8,492	6.50%	10.61%
519000 - Tuition Reimbursement	\$2,800	\$0	-100.00%	100.00%
521000 - Office Supplies	\$0	\$0	100.00%	100.00%
522000 - General Operating Supplies	\$28,000	\$28,000	0.00%	0.00%
526000 - Machinery & Equipment	\$6,000	\$6,000	0.00%	0.00%
531500 - Software Licenses	\$0	\$0	100.00%	100.00%
531600 - Software Maintenance Agree	\$2,020	\$2,570	27.23%	-9.34%
546000 - Conference & Seminar Regis	\$300	\$300	0.00%	0.00%
547000 - Travel Expense	\$600	\$600	0.00%	-16.67%
550200 - Water	\$0	\$0	100.00%	100.00%
551100 - Cellular Telephone	\$300	\$300	0.00%	0.00%
552500 - Vehicle & Equipment Gasolin	\$2,920	\$2,920	0.00%	2.74%
557000 - Laundry & Uniforms	\$2,600	\$2,600	0.00%	0.00%
567000 - Rental & Use Charges	\$0	\$0	100.00%	100.00%
574000 - Repair & Maintenance - Vehi	\$3,000	\$3,200	6.67%	-6.25%
592000 - Software	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$875	\$1,140	30.29%	-2.63%
596000 - Vehicles & Equipment	\$0	\$0	100.00%	100.00%
596100 - Vehicles & Equipment (Repla	\$23,150	\$23,800	2.81%	-63.82%
Personnel	\$394,398	\$424,554	7.65%	10.25%
Operating Expenses	\$45,740	\$46,490	1.64%	-0.99%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$24,025	\$24,940	3.81%	-61.03%
Total	\$464,163	\$495,984	6.86%	5.61%

1315 Fleet Maintenance

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$ 325,096	\$ 325,096
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime	19,644	19,644
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time		
510000 Social Security & Medicare Taxes	26,373	26,373
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	44,323	44,323
514100 Group Insurance - Retirees		
515000 Retirement Contribution	25,048	25,048
515050 Supplemental Retirement Contribution	15,655	15,655
515100 Retirement Health Savings (RHS)	2,537	2,537
516000 Savings Plan Contribution	9,393	9,393
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 468,069	\$ 468,069

Operating Expenses

522000 General Operating Supplies		
Parts, Nuts and Bolts, Wire, Supplies, Oil, and Antifreeze	28,000	28,000
<i>Subtotal</i>	28,000	28,000
526000 Machinery & Equipment		
Tools, Meters, Jacks, ect.	6,000	6,000
<i>Subtotal</i>	6,000	6,000
531600 Software Maintenance Agreements		
Maintenance - Network SW/Anti-Virus SW (3)	60	60
Maintenance - Software (Fleet Control)	500	500
Maintenance - Software (Microsoft CALs) (3)	120	120
Maintenance - Software (ShopKey)	1,650	1,650
<i>Subtotal</i>	2,330	2,330
546000 Conference & Seminar Registration		
Technical Training	200	200
Trade Shows	100	100
<i>Subtotal</i>	300	300
547000 Travel Expense		
Mechanics Training	500	500
<i>Subtotal</i>	500	500
551100 Cellular Telephone		
Nextel Phone For Team Leader (1)	300	300
<i>Subtotal</i>	300	300

1315 Fleet Maintenance

552500 Vehicle & Equipment Gasoline Expense			
	3,000	3,000	
<i>Subtotal</i>		3,000	3,000
557000 Laundry & Uniforms			
Uniforms and Safety Equipment	2,600	2,600	
<i>Subtotal</i>		2,600	2,600
574000 Repair & Maintenance - Vehicles			
Vehicle Maintenance (18 Units)	3,000	3,000	
<i>Subtotal</i>		3,000	3,000
Subtotal Operating Expenses		46,030	46,030

Capital Outlay

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (3)	960	960	
Replacement - Printer (HP Laserjet P2015dn)	150	150	
<i>Subtotal</i>		1,110	1,110
596100 Vehicles & Equipment (Replacement)			
Vehicle & Equipment Replacement (13 Units)	8,610	8,610	
<i>Subtotal</i>		8,610	8,610
Subtotal Capital Outlay		9,720	9,720
Total		523,819	523,819



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

PG 49
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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1315 FLEET MAINTENANCE							
315 FLEET MAINTENANCE							
1315 501000 FULL TIME	283,076	0	283,076	273,631.79	.00	9,444.21	96.7%
1315 507000 VAC/SICK	0	0	0	1,029.80	.00	-1,029.80	100.0%*
1315 508000 OVERTIME	32,769	0	32,769	23,540.12	.00	9,228.88	71.8%
1315 510000 FICA TAXES	24,162	0	24,162	22,515.79	.00	1,646.21	93.2%
1315 514000 GROUP HEAL	35,497	0	35,497	38,526.44	.00	-3,029.44	108.5%*
1315 515000 RETIRE401A	22,646	0	22,646	23,957.90	.00	-1,311.90	105.8%*
1315 515050 401A SUPPL	14,154	0	14,154	12,989.15	.00	1,164.85	91.8%
1315 515100 RETIRE-RHS	3,758	0	3,758	4,052.14	.00	-294.14	107.8%*
1315 516000 SAVING401K	8,492	0	8,492	8,514.70	.00	-22.70	100.3%*
1315 521000 OFFICE SUP	0	0	0	1,106.06	.00	-1,106.06	100.0%*
1315 522000 GEN OPERAT	28,000	0	28,000	20,421.84	.00	7,578.16	72.9%
1315 526000 MACH/EQUIP	6,000	0	6,000	2,304.35	.00	3,695.65	38.4%
1315 531600 SOFT MAINT	2,570	0	2,570	2,251.62	.00	318.38	87.6%
1315 544000 DUES/MEMBE	0	0	0	36.00	.00	-36.00	100.0%*
1315 546000 CONF/SEMIN	300	0	300	129.00	.00	171.00	43.0%
1315 547000 TRAVEL EXP	600	0	600	399.73	.00	200.27	66.6%
1315 547100 LOC TRAVEL	0	0	0	2.00	.00	-2.00	100.0%*
1315 550200 WATER	0	0	0	120.63	.00	-120.63	100.0%*
1315 551100 CELLPHONE	300	0	300	396.29	.00	-96.29	132.1%*
1315 552500 GAS EXP	2,920	0	2,920	2,270.07	.00	649.93	77.7%
1315 557000 UNIFORM/LA	2,600	0	2,600	2,463.07	.00	136.93	94.7%
1315 574000 R&M-VEHICL	3,200	0	3,200	2,201.69	.00	998.31	68.8%
1315 595100 FURN/EQ RE	1,140	0	1,140	1,140.00	.00	.00	100.0%
1315 596100 VEH/EQ REP	23,800	0	23,800	23,800.00	.00	.00	100.0%
TOTAL FLEET MAINTENANCE	495,984	0	495,984	467,800.18	.00	28,183.82	94.3%
TOTAL FLEET MAINTENANCE	495,984	0	495,984	467,800.18	.00	28,183.82	94.3%

Vehicle Replacement: 1315 - Fleet Maintenance

Unit	Year	Make	Model	VIN	Cost	Replc. Cost	VRF Balance	Budget Amt.	Purchased	Replc. Date	Yrs.
2413	2004	Chevrolet	Silverado	1GBHK24214E25	\$29,803.00	\$40,000.00	\$26,750.00	\$3,310.00	04/22/2004	04/22/2012	3
5501	1990	Clark	Used Fork Lift	GPX230-1115-759	\$13,800.00	\$27,000.00	\$25,000.00	\$2,000.00	07/01/1992	07/01/2007	-2
7769	1999	Jeep	Cherokee	1J4FF68S4XL662	\$21,750.00	\$0.00	\$0.00	\$0.00	07/01/1999	07/01/1999	-10
7770	2000	Ford	Crown Victoria	2FAFP71W9YX19	\$20,337.00	\$0.00	\$0.00	\$0.00	07/01/2000	07/01/2000	-9
7785	2003	Ford	Crown Victoria	2FAFP71W73X15	\$20,389.00	\$0.00	\$0.00	\$0.00	11/08/2002	11/08/2002	-7
9440	1979	Miller	Welder	HK303842	\$1,945.00	\$3,400.00	\$3,400.00	\$0.00	07/01/1979	07/01/1986	-23
9441	1996	Coats	Wheel Balancer		\$2,500.00	\$5,000.00	\$5,000.00	\$0.00	01/01/1996	01/01/2008	-1
9442	1996	Coats	Tire Machine		\$2,500.00	\$6,000.00	\$5,000.00	\$1,000.00	01/01/1996	01/01/2008	-1
9445	1995	Parts Washer	M1-T-M		\$9,651.00	\$13,000.00	\$12,000.00	\$1,000.00	01/01/1995	01/01/2000	-9
9446	2002	Viper	Antifreeze-Mac		\$1,979.00	\$10,000.00	\$10,000.00	\$0.00	01/01/2002	01/01/2007	-2
9447	2003	Pressure Washe	HX 12003-E1		\$3,981.00	\$4,000.00	\$4,200.00	\$0.00	01/01/2003	01/01/2008	-1
9448	1996	Ammco	Brake Lath		\$2,500.00	\$5,000.00	\$7,304.01	\$0.00	01/01/1996	01/01/2008	-1
9470	2002	OTC	Air Jack		\$1,049.00	\$1,500.00	\$1,500.00	\$0.00	01/01/2002	01/01/2007	-2
9471	2002	Jet	Band Saw		\$4,149.00	\$5,000.00	\$3,400.00	\$400.00	07/01/2002	07/01/2012	3
9472	2001	Viper	A/C Machine		\$5,773.00	\$0.00	\$0.00	\$0.00	07/01/2001	07/01/2001	-8
9477	1996	ESAB P. Cutter			\$3,459.93	\$4,000.00	\$4,005.00	\$0.00	07/01/1996	07/01/2003	-6
9480	2003	MILLERMATIC	251	MIL903868	\$1,774.99	\$2,000.00	\$1,620.00	\$190.00	01/01/2003	01/01/2010	1
9481	2008	Robinair	A/C service ma		\$4,000.00	\$5,000.00	\$0.00	\$710.00	07/31/2008	07/31/2015	6
						\$130,900.00	\$109,179.01	\$8,610.00			

Public Works

1341 - Landscaping & Forestry

SERVICES PROVIDED:

The landscaping crew is responsible for the care and maintenance of median landscaping and flower beds, landscaping in City parks and special landscaping of grounds such as City Hall, Constitution Garden, the Train Station, and the Miniature Golf Course. The forestry crew is responsible for tree care throughout the City.

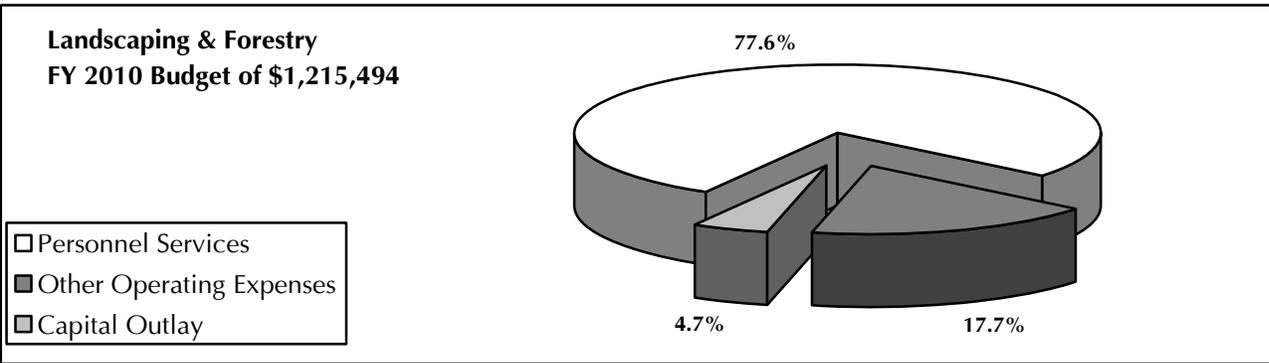
FY WORK PLAN GOALS:

- Enhance the attractiveness of the City through landscaping of City facilities, street medians and rights-of-way.
- Ensure health and safety of City trees.
- Provide ongoing landscape maintenance to ensure the health and aesthetic appearance of City-maintained properties.

SIGNIFICANT CHANGES FOR FY 10:

- Contract Maintenance Services increased \$94,000, (\$60,000) were transferred from 536000 - Miscellaneous Professional Services to more accurately track labor services provided by contractors, and (\$34,000) transferred from CIP 82-3, Landscape Improvement.
- General Operating Supplies increased \$16,000 to reflect the purchase of replacement street trees. This funding was transferred from CIP 82-3, Landscape Improvement.
- Miscellaneous Professional Services decreased \$60,000. This was transferred into new object code 536400 - Contract Maintenance Services to more accurately track labor services provided by contractors.
- Vehicles & Equipment (Replacement) decreased \$12,270 to reflect the addition of one year to the replacement cycle of vehicles.

Summary	Budgeted 2007 - 08	Budgeted 2008 - 09	Proposed 2009 - 10	Adopted 2009 - 10
Personnel Services	\$873,163	\$984,624	\$943,499	\$943,499
Other Operating Expenses	146,985	164,445	214,805	214,805
Capital Outlay	91,045	69,515	57,190	57,190
TOTAL	\$1,111,193	\$1,218,584	\$1,215,494	\$1,215,494



Performance Measures	Actual 2007 - 08	Budgeted 2008 - 09	Projected 2009 - 10
Number of trees planted	131	100	130
Number of street trees pruned	1,348	1,500	1,800
Number of flowers and bulbs planted	60,812	60,000	60,000
Cubic yards of mulch placed	490	500	500

Activity Analysis Report - Adopted

1341 - Landscaping & Forestry

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$494,308	\$581,189	17.58%	1.69%
508000 - Salaries, Overtime	\$71,811	\$76,479	6.50%	-37.70%
509000 - Salaries, Part-Time Employee	\$49,161	\$51,373	4.50%	0.00%
510000 - Social Security & Medicare T	\$47,069	\$54,242	15.24%	-2.68%
514000 - Group Insurance	\$128,925	\$130,214	1.00%	-16.26%
515000 - Retirement Contribution (401	\$39,545	\$46,495	17.57%	-2.10%
515050 - Supplemental Retirement Co	\$24,715	\$27,196	10.04%	-0.91%
515100 - Retirement Health Savings (\$0	\$0	100.00%	100.00%
516000 - Savings Plan Contribution (4	\$14,829	\$17,436	17.58%	-2.10%
519000 - Tuition Reimbursement	\$2,800	\$0	-100.00%	100.00%
521000 - Office Supplies	\$0	\$0	100.00%	100.00%
522000 - General Operating Supplies	\$50,000	\$50,000	0.00%	32.00%
522200 - Photographic, Audio, Video S	\$0	\$0	100.00%	100.00%
526000 - Machinery & Equipment	\$3,000	\$5,000	66.67%	0.00%
531500 - Software Licenses	\$0	\$0	100.00%	100.00%
531600 - Software Maintenance Agree	\$360	\$420	16.67%	300.00%
536000 - Miscellaneous Professional S	\$49,000	\$60,000	22.45%	-100.00%
536400 - Contract Maintenance Servic	\$0	\$0	100.00%	100.00%
536500 - Investigations	\$300	\$300	0.00%	0.00%
544000 - Professional Dues & Certifica	\$425	\$425	0.00%	70.59%
546000 - Conference & Seminar Regis	\$700	\$700	0.00%	0.00%
547000 - Travel Expense	\$400	\$400	0.00%	0.00%
550200 - Water	\$2,500	\$2,500	0.00%	-20.00%
551100 - Cellular Telephone	\$300	\$300	0.00%	100.00%
552500 - Vehicle & Equipment Gasolin	\$15,600	\$20,000	28.21%	10.00%
557000 - Laundry & Uniforms	\$6,000	\$6,000	0.00%	0.00%
560000 - Miscellaneous	\$0	\$0	100.00%	100.00%
567000 - Rental & Use Charges	\$400	\$400	0.00%	0.00%
574000 - Repair & Maintenance - Vehi	\$18,000	\$18,000	0.00%	-16.67%
592000 - Software	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$575	\$1,015	76.52%	-5.42%
596000 - Vehicles & Equipment	\$25,000	\$0	-100.00%	100.00%
596100 - Vehicles & Equipment (Repla	\$65,470	\$68,500	4.63%	-17.91%
Personnel	\$873,163	\$984,624	12.77%	-4.18%
Operating Expenses	\$146,985	\$164,445	11.88%	30.62%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$91,045	\$69,515	-23.65%	-17.73%
Total	\$1,111,193	\$1,218,584	9.66%	-0.25%

1341 Landscaping & Forestry

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$	591,003	\$	591,003
505000 Other Taxable Compensation				
507000 Vacation_Sick Pay				
508000 Salaries, Overtime		47,643		47,643
508500 Salaries, Employee Agreement				
509000 Salaries, Part-Time		51,373		51,373
510000 Social Security & Medicare Taxes		52,786		52,786
512000 State Unemployment				
513000 Workers' Compensation Insurance				
514000 Group Insurance		109,040		109,040
514100 Group Insurance - Retirees				
515000 Retirement Contribution		45,520		45,520
515050 Supplemental Retirement Contribution		26,949		26,949
515100 Retirement Health Savings (RHS)		2,115		2,115
516000 Savings Plan Contribution		17,070		17,070
516500 Deferred Compensation				
517000 Dependent Care Expense				
518000 Retirement Plan Withdrawals				
519000 Tuition Reimbursement				
Subtotal Personnel Services	\$	943,499	\$	943,499

Operating Expenses

522000 General Operating Supplies				
Replacement Street Trees, Plant Material, Mulch, Annuals, Bulbs,		66,000		66,000
<i>Subtotal</i>		66,000		66,000
526000 Machinery & Equipment				
Replacement - Small Equipment (blowers, trimmers, power shears)		5,000		5,000
<i>Subtotal</i>		5,000		5,000
531600 Software Maintenance Agreements				
Maintenance - Network SW/Anti-Virus SW (3)		60		60
Maintenance - Software (ArborPro)		1,500		1,500
Maintenance - Software (Microsoft CALs) (3)		120		120
<i>Subtotal</i>		1,680		1,680
536400 Contract Maintenance Services				
Contract Landscape Maintenance		27,000		27,000
Hazard Tree Work, Stump Grinding, Tree Pruning		25,000		25,000
Landscape Improvements: Facilities & Right-of-Ways		14,000		14,000
Street Tree Improvement Program		20,000		20,000
Tree Spraying for Insect Problems		8,000		8,000
<i>Subtotal</i>		94,000		94,000
536500 Investigations				
Background Checks		300		300
<i>Subtotal</i>		300		300

1341 Landscaping & Forestry

544000 Professional Dues & Certification Fees			
Landscaper Contractor's Association	225	225	
Pesticide Certification	200	200	
State Flagging Certification	300	300	
<i>Subtotal</i>		725	725
546000 Conference & Seminar Registration			
Eastern Snow Conference	200	200	
Pesticide Training and Recertification	300	300	
Trade Shows	200	200	
<i>Subtotal</i>		700	700
547000 Travel Expense			
Professional Seminars	400	400	
<i>Subtotal</i>		400	400
550200 Water			
Water Truck To Water New Trees & Annuals	2,000	2,000	
<i>Subtotal</i>		2,000	2,000
551100 Cellular Telephone			
Nextel Phone For Team/Snow Area Leader (1)	600	600	
<i>Subtotal</i>		600	600
552500 Vehicle & Equipment Gasoline Expense			
	22,000	22,000	
<i>Subtotal</i>		22,000	22,000
557000 Laundry & Uniforms			
Uniforms and Safety Equipment	6,000	6,000	
<i>Subtotal</i>		6,000	6,000
567000 Rental & Use Charges			
Miscellaneous Equipment Rentals	400	400	
<i>Subtotal</i>		400	400
574000 Repair & Maintenance - Vehicles			
Vehicle Maintenance (21 Units)	15,000	15,000	
<i>Subtotal</i>		15,000	15,000
Subtotal Operating Expenses		214,805	214,805

Capital Outlay

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (3)	960	960	
<i>Subtotal</i>		960	960
596100 Vehicles & Equipment (Replacement)			
Vehicle & Equipment Replacement (15 Units)	56,230	56,230	
<i>Subtotal</i>		56,230	56,230
Subtotal Capital Outlay		57,190	57,190
Total		1,215,494	1,215,494



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1341 LANDSCAPING & FORESTRY							
341 LANDSCAPING & FORESTRY							
1341 501000 FULL TIME	581,189	0	581,189	505,080.67	.00	76,108.33	86.9%
1341 505200 OTHER-GFIT	0	0	0	440.95	.00	-440.95	100.0%*
1341 507000 VAC/SICK	0	0	0	12,673.42	.00	-12,673.42	100.0%*
1341 508000 OVERTIME	76,479	0	76,479	44,659.34	.00	31,819.66	58.4%
1341 509000 PART-TIME	51,373	0	51,373	26,549.58	.00	24,823.42	51.7%
1341 510000 FICA TAXES	54,242	0	54,242	43,961.02	.00	10,280.98	81.0%
1341 514000 GROUP HEAL	130,214	0	130,214	91,202.69	.00	39,011.31	70.0%
1341 515000 RETIRE401A	46,495	0	46,495	45,149.07	.00	1,345.93	97.1%
1341 515050 401A SUPPL	27,196	0	27,196	24,540.47	.00	2,655.53	90.2%
1341 515100 RETIRE-RHS	0	0	0	3,665.13	.00	-3,665.13	100.0%*
1341 516000 SAVING401K	17,436	0	17,436	16,309.39	.00	1,126.61	93.5%
1341 521000 OFFICE SUP	0	0	0	441.51	.00	-441.51	100.0%*
1341 522000 GEN OPERAT	50,000	0	50,000	41,348.14	3,716.00	4,935.86	90.1%
1341 526000 MACH/EQUIP	5,000	0	5,000	4,136.71	.00	863.29	82.7%
1341 531600 SOFT MAINT	420	0	420	.00	.00	420.00	.0%
1341 536000 MISC PROF	60,000	0	60,000	25,477.60	3,583.86	30,938.54	48.4%
1341 536500 INVESTIGTE	300	0	300	149.00	.00	151.00	49.7%
1341 544000 DUES/MEMBE	425	0	425	539.00	.00	-114.00	126.8%*
1341 546000 CONF/SEMIN	700	0	700	1,490.00	.00	-790.00	212.9%*
1341 547000 TRAVEL EXP	400	0	400	1,687.49	.00	-1,287.49	421.9%*
1341 550200 WATER	2,500	0	2,500	1,377.96	.00	1,122.04	55.1%
1341 551100 CELLPHONE	300	0	300	631.35	.00	-331.35	210.5%*
1341 552500 GAS EXP	20,000	0	20,000	20,705.84	.00	-705.84	103.5%*
1341 556000 POSTAGE	0	0	0	7.87	.00	-7.87	100.0%*
1341 557000 UNIFORM/LA	6,000	0	6,000	5,017.38	.00	982.62	83.6%
1341 567000 RENTAL USE	400	0	400	1,450.00	.00	-1,050.00	362.5%*
1341 574000 R&M-VEHICL	18,000	0	18,000	16,351.68	.00	1,648.32	90.8%
1341 595100 FURN/EQ RE	1,015	0	1,015	1,015.00	.00	.00	100.0%
1341 596100 VEH/EQ REP	68,500	0	68,500	68,500.00	.00	.00	100.0%
TOTAL LANDSCAPING & FORESTRY	1,218,584	0	1,218,584	1,004,558.26	7,299.86	206,725.88	83.0%
TOTAL LANDSCAPING & FORESTRY	1,218,584	0	1,218,584	1,004,558.26	7,299.86	206,725.88	83.0%

Vehicle Replacement: 1341 - Landscaping & Forestry

Unit	Year	Make	Model	VIN	Cost	Replc. Cost	VRF Balance	Budget Amt.	Purchased	Replc. Date	Yrs.
2503	1998	Chevrolet	CL30903	1GCHK34F7WF0	\$23,165.74	\$0.00	\$0.00	\$0.00	07/01/1998	07/01/1998	-11
2504	2001	Chevrolet	3/4 t. 4WD Pick	1GCHK24191E24	\$27,687.00	\$32,500.00	\$31,816.82	\$680.00	07/01/2001	07/01/2008	-1
2505	2006	Chevrolet	Silverado	1GCHK24D96E17	\$29,575.00	\$35,000.00	\$14,953.00	\$3,340.00	12/23/2005	12/23/2014	5
2510	2008	Chevrolet	Silverado	1GCEK14098Z19	\$24,367.00	\$28,000.00	\$3,500.00	\$3,060.00	01/25/2008	01/25/2016	7
2550	2007	Chevrolet	c5500	1GBJ5C1957F423	\$68,140.00	\$75,000.00	\$10,710.00	\$7,140.00	08/06/2007	08/06/2017	8
2555	1999	Chevrolet	CabChassis	1GBJK34F3XF077	\$50,012.99	\$0.00	\$0.00	\$0.00	07/01/1999	07/01/1999	-10
2556	2005	Chevrolet	Silverado	1GBJK34245E143	\$49,980.00	\$55,000.00	\$11,000.00	\$7,330.00	11/22/2005	11/22/2014	5
2558	2008	Chevrolet	1 Ton Dump350	1GBJK34698E137	\$57,557.00	\$60,000.00	\$0.00	\$7,500.00	02/05/2008	02/05/2016	7
3402	1999	Chevrolet	CF78042	1GBP7C1C8XJ10	\$88,150.00	\$0.00	\$0.00	\$0.00	07/01/2000	07/01/2000	-9
3404	2002	Chevy	CF7B042	1GBP7C1CX2J50	\$87,330.69	\$0.00	\$0.00	\$0.00	02/11/2002	02/11/2002	-7
3405	2007	Chevrolet	KODIAC	1GBS8C1397F40	\$97,138.00	\$110,000.00	\$26,670.00	\$10,420.00	12/15/2006	12/15/2016	7
3503	2005	FREIGHTLINER	M2106	1FVACYCS35HU7	\$108,424.34	\$115,000.00	\$70,328.00	\$11,170.00	05/05/2005	05/05/2012	3
4408	2008	Swenson	Spreader for 23	0407-1132	\$4,914.00	\$5,500.00	\$0.00	\$1,100.00	01/31/2008	01/31/2013	4
4420	2008	Swenson	Poly-Hawk-Elec		\$4,850.00	\$5,000.00	\$0.00	\$710.00	01/30/2008	01/30/2015	6
4504	2002	Hendreson	Spreader		\$5,880.05	\$0.00	\$6,675.00	\$0.00	01/01/2002	01/01/2002	-7
503	1998	Boss	V Snowplow		\$0.00	\$0.00	\$0.00	\$0.00	07/01/1998	07/01/1998	-11
505	2003	Boss	8" V-Plow		\$2,850.00	\$4,000.00	\$2,860.00	\$570.00	01/01/2003	01/01/2010	1
6635	1998	Bandit	Chipper	12818	\$17,530.00	\$0.00	\$970.75	\$0.00	07/01/1999	07/01/1999	-10
6636	2007	bandit	brush chipper	022403	\$27,329.25	\$30,000.00	\$4,290.00	\$3,210.00	08/01/2007	08/01/2016	7
9458	2001	Kawasaki	Sprayer		\$1,978.95	\$0.00	\$0.00	\$0.00	01/01/2001	01/01/2001	-8
9604	1998	Ryan		SN98507486	\$2,491.00	\$2,800.00	\$2,800.00	\$0.00	07/01/1999	07/01/2006	-3
						\$557,800.00	\$186,573.57	\$56,230.00			

Public Works

1343 - Municipal Parks Maintenance

SERVICES PROVIDED:

The Parks Maintenance Division is responsible for maintaining all grounds and facilities in 27 City parks. This division is also responsible for providing supporting services for the City's recreational programs and for other Parks and Recreation facilities.

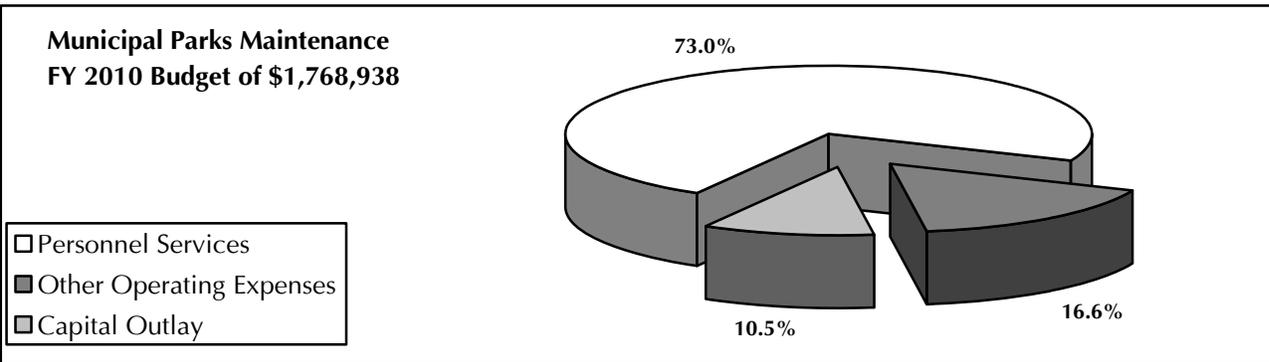
FY WORK PLAN GOALS:

- Complete major playground replacement projects.
- Provide a routine maintenance schedule that keeps the parks clean and safe.
- Support City events and programs.

SIGNIFICANT CHANGES FOR FY 10:

- Contract Maintenance Services increased \$79,000 to more accurately track labor services provided by contractors. This was transferred from 536000 - Miscellaneous Professional Services
- Miscellaneous Professional Services decreased \$79,000. This was transferred into new object code 536400: Contract Maintenance Services to more accurately track labor services provided by contractors.
- Vehicles & Equipment (Replacement) decreased \$41,690 to reflect the addition of one year to the replacement cycle of vehicles.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$1,260,269	\$1,312,301	\$1,290,998	\$1,290,998
Other Operating Expenses	272,580	286,740	293,060	293,060
Capital Outlay	275,245	226,580	184,880	184,880
TOTAL	\$1,808,094	\$1,825,621	\$1,768,938	\$1,768,938



Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Repair & maintenance: buildings and other park amenities	5,236	5,400	5,400
Program support (man hours)	7,190	7,200	7,200
Litter & trash pick up (man hours)	4,271	4,400	4,500
Grass mowing (man hours)	7,842	7,900	7,900
Athletic field maintenance (man hours)	4,180	4,200	4,200

Activity Analysis Report - Adopted

1343 - Municipal Parks Maintenance

Object	FY '08	FY '09	% Change		
			FY '08 - FY '09	FY '09 - FY '10	
501000 - Salaries, Full-Time Employee	\$718,563	\$759,568	5.71%	3.61%	
508000 - Salaries, Overtime	\$108,908	\$115,987	6.50%	-39.47%	
509000 - Salaries, Part-Time Employee	\$86,027	\$73,043	-15.09%	0.00%	
510000 - Social Security & Medicare T	\$69,883	\$72,568	3.84%	-1.93%	
514000 - Group Insurance	\$157,914	\$165,847	5.02%	-1.04%	
515000 - Retirement Contribution (401	\$57,485	\$60,765	5.71%	-0.60%	
515050 - Supplemental Retirement Co	\$35,928	\$37,978	5.71%	-0.60%	
515100 - Retirement Health Savings (\$3,304	\$3,758	13.74%	23.79%	
516000 - Savings Plan Contribution (4	\$21,557	\$22,787	5.71%	-0.60%	
519000 - Tuition Reimbursement	\$700	\$0	-100.00%	100.00%	
521000 - Office Supplies	\$0	\$0	100.00%	100.00%	
522000 - General Operating Supplies	\$87,000	\$91,000	4.60%	0.00%	
526000 - Machinery & Equipment	\$3,000	\$4,000	33.33%	0.00%	
529000 - Building & Construction Supp	\$0	\$0	100.00%	100.00%	
531500 - Software Licenses	\$0	\$0	100.00%	100.00%	
531600 - Software Maintenance Agree	\$180	\$140	-22.22%	-57.14%	
536000 - Miscellaneous Professional S	\$75,000	\$79,000	5.33%	-100.00%	
536400 - Contract Maintenance Servic	\$0	\$0	100.00%	100.00%	
536500 - Investigations	\$300	\$500	66.67%	0.00%	
543000 - Contributions	\$0	\$0	100.00%	100.00%	
544000 - Professional Dues & Certifica	\$400	\$400	0.00%	0.00%	
546000 - Conference & Seminar Regis	\$1,000	\$1,000	0.00%	0.00%	
547000 - Travel Expense	\$500	\$500	0.00%	0.00%	
550000 - Electric	\$5,000	\$6,000	20.00%	-16.67%	
550200 - Water	\$10,000	\$12,000	20.00%	0.00%	
551100 - Cellular Telephone	\$600	\$600	0.00%	0.00%	
552500 - Vehicle & Equipment Gasolin	\$39,600	\$39,600	0.00%	8.59%	
556000 - Postage	\$0	\$0	100.00%	100.00%	
557000 - Laundry & Uniforms	\$9,000	\$9,000	0.00%	0.00%	
567000 - Rental & Use Charges	\$1,000	\$1,000	0.00%	0.00%	
572000 - Repair & Maintenance - Build	\$10,000	\$10,000	0.00%	40.00%	
574000 - Repair & Maintenance - Vehi	\$30,000	\$32,000	6.67%	0.00%	
575000 - Repair & Maintenance - Furni	\$0	\$0	100.00%	100.00%	
592000 - Software	\$0	\$0	100.00%	100.00%	
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%	
595100 - Furniture & Equipment (Repl	\$80,275	\$80,330	0.07%	-0.01%	
596000 - Vehicles & Equipment	\$47,000	\$0	-100.00%	100.00%	
596100 - Vehicles & Equipment (Repla	\$147,970	\$146,250	-1.16%	-28.51%	
Personnel	\$1,260,269	\$1,312,301	4.13%	\$1,290,998	-1.62%
Operating Expenses	\$272,580	\$286,740	5.19%	\$293,060	2.20%
Contingency Funds			0.00%		0.00%
Transfer Funds			0.00%		0.00%
Capital Outlay	\$275,245	\$226,580	-17.68%	\$184,880	-18.40%
Total	\$1,808,094	\$1,825,621	0.97%	\$1,768,938	-3.10%

1343 Municipal Parks Maintenance

Expenditure Statement by Object **Proposed 2009 - 2010** **Adopted 2009 - 2010**

Personnel Services

501000 Salaries, Full-Time Employees	\$ 787,013	\$ 787,013
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime	70,205	70,205
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time	73,043	73,043
510000 Social Security & Medicare Taxes	71,165	71,165
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	164,118	164,118
514100 Group Insurance - Retirees		
515000 Retirement Contribution	60,401	60,401
515050 Supplemental Retirement Contribution	37,751	37,751
515100 Retirement Health Savings (RHS)	4,652	4,652
516000 Savings Plan Contribution	22,650	22,650
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 1,290,998	\$ 1,290,998

Operating Expenses

522000 General Operating Supplies		
Lumber, Hardware, Wood Carpet and Tools	91,000	91,000
<i>Subtotal</i>	91,000	91,000
526000 Machinery & Equipment		
Small Equipment (Blowers, Trimmers, Edgers)	4,000	4,000
<i>Subtotal</i>	4,000	4,000
531600 Software Maintenance Agreements		
Maintenance - Network SW/Anti-Virus SW (1)	20	20
Maintenance - Software (Microsoft CALs) (1)	40	40
<i>Subtotal</i>	60	60
536400 Contract Maintenance Services		
Contract Mowing: Kentlands Lakes, Mini-Golf, Blohm & Travis P	42,000	42,000
Goose Abatement	14,000	14,000
Hazard Tree Work	18,000	18,000
Turf Maintenance on Ballfields: Liming, Fertilization	5,000	5,000
<i>Subtotal</i>	79,000	79,000
536500 Investigations		
Background Checks	500	500
<i>Subtotal</i>	500	500
544000 Professional Dues & Certification Fees		
ISA, MRPA	400	400
<i>Subtotal</i>	400	400

1343 Municipal Parks Maintenance

546000 Conference & Seminar Registration			
Arborist Training and Conference	400	400	
Park Specialty Training: Playground Safety, Hazard Evaluation, et	300	300	
Pesticide Training and Recertification	300	300	
<i>Subtotal</i>		1,000	1,000
547000 Travel Expense			
Parks and Safety Conferences, Snow Conference	500	500	
<i>Subtotal</i>		500	500
550000 Electric			
	5,000	5,000	
<i>Subtotal</i>		5,000	5,000
550200 Water			
WSSC	12,000	12,000	
<i>Subtotal</i>		12,000	12,000
551100 Cellular Telephone			
Nextel Phone For Team/Snow Area Leader (2)	600	600	
<i>Subtotal</i>		600	600
552500 Vehicle & Equipment Gasoline Expense			
	43,000	43,000	
<i>Subtotal</i>		43,000	43,000
557000 Laundry & Uniforms			
Uniforms and Safety Equipment	9,000	9,000	
<i>Subtotal</i>		9,000	9,000
567000 Rental & Use Charges			
Miscellaneous Equipment	1,000	1,000	
<i>Subtotal</i>		1,000	1,000
572000 Repair & Maintenance - Buildings & Facilities			
Ballfield Lights & Pole Maintenance	6,000	6,000	
Roofs, Electrical, Plumbing, Irrigation etc.	8,000	8,000	
<i>Subtotal</i>		14,000	14,000
574000 Repair & Maintenance - Vehicles			
Vehicle Maintenance (81 Units)	32,000	32,000	
<i>Subtotal</i>		32,000	32,000
Subtotal Operating Expenses		293,060	293,060

Capital Outlay

595100 Furniture & Equipment (Replacement)			
Replacement - Computer Hardware (PC + Monitors) (1)	320	320	
Replacement - Playground Equipment	80,000	80,000	
<i>Subtotal</i>		80,320	80,320
596100 Vehicles & Equipment (Replacement)			
Vehicle & Equipment Replacement (59 Units)	104,560	104,560	
<i>Subtotal</i>		104,560	104,560

1343 Municipal Parks Maintenance

Subtotal Capital Outlay	184,880	184,880
Total	1,768,938	1,768,938



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1343 PARKS MAINTENANCE DIVISION							
343 PARKS MAINTENANCE DIVISION							
1343 501000 FULL TIME	759,568	0	759,568	675,791.51	.00	83,776.49	89.0%
1343 505300 OTHER-STIP	0	0	0	6,200.00	.00	-6,200.00	100.0%*
1343 507000 VAC/SICK	0	0	0	4,158.64	.00	-4,158.64	100.0%*
1343 508000 OVERTIME	115,987	0	115,987	84,337.36	.00	31,649.64	72.7%
1343 509000 PART-TIME	73,043	0	73,043	40,988.98	.00	32,054.02	56.1%
1343 510000 FICA TAXES	72,568	0	72,568	60,222.04	.00	12,345.96	83.0%
1343 514000 GROUP HEAL	165,847	0	165,847	157,720.40	.00	8,126.60	95.1%
1343 515000 RETIRE401A	60,765	0	60,765	62,126.80	.00	-1,361.80	102.2%*
1343 515050 401A SUPPL	37,978	0	37,978	32,147.71	.00	5,830.29	84.6%
1343 515100 RETIRE-RHS	3,758	0	3,758	7,717.28	.00	-3,959.28	205.4%*
1343 516000 SAVING401K	22,787	0	22,787	22,111.63	.00	675.37	97.0%
1343 521000 OFFICE SUP	0	0	0	88.67	.00	-88.67	100.0%*
1343 522000 GEN OPERAT	91,000	0	91,000	73,913.86	1,800.00	15,286.14	83.2%
1343 526000 MACH/EQUIP	4,000	0	4,000	3,105.88	.00	894.12	77.6%
1343 531600 SOFT MAINT	140	0	140	.00	.00	140.00	.0%
1343 536000 MISC PROF	79,000	0	79,000	42,315.15	15,723.27	20,961.58	73.5%
1343 536500 INVESTIGTE	500	0	500	74.50	.00	425.50	14.9%
1343 544000 DUES/MEMBE	400	0	400	215.00	.00	185.00	53.8%
1343 546000 CONF/SEMIN	1,000	0	1,000	645.00	.00	355.00	64.5%
1343 547000 TRAVEL EXP	500	0	500	.00	.00	500.00	.0%
1343 550000 ELECTRIC	6,000	0	6,000	3,857.23	.00	2,142.77	64.3%
1343 550200 WATER	12,000	0	12,000	8,876.32	.00	3,123.68	74.0%
1343 551100 CELLPHONE	600	0	600	578.25	.00	21.75	96.4%
1343 552500 GAS EXP	39,600	0	39,600	32,277.81	.00	7,322.19	81.5%
1343 554000 SIGNAGE	0	0	0	683.00	.00	-683.00	100.0%*
1343 556500 MESSENGER	0	0	0	38.85	.00	-38.85	100.0%*
1343 557000 UNIFORM/LA	9,000	0	9,000	7,169.92	.00	1,830.08	79.7%
1343 567000 RENTAL USE	1,000	0	1,000	787.85	.00	212.15	78.8%
1343 572000 R&M-BLDG F	10,000	0	10,000	7,360.09	2,389.77	250.14	97.5%
1343 574000 R&M-VEHICL	32,000	0	32,000	33,482.14	1,620.99	-3,103.13	109.7%*
1343 595100 FURN/EQ RE	80,330	0	80,330	80,330.00	.00	.00	100.0%
1343 596000 VEH/EQUIP	0	0	0	1,100.00	.00	-1,100.00	100.0%*
1343 596100 VEH/EQ REP	146,250	0	146,250	146,250.00	.00	.00	100.0%
TOTAL PARKS MAINTENANCE DIVISION	1,825,621	0	1,825,621	1,596,671.87	21,534.03	207,415.10	88.6%
TOTAL PARKS MAINTENANCE DIVISION	1,825,621	0	1,825,621	1,596,671.87	21,534.03	207,415.10	88.6%

Vehicle Replacement: 1343 - Parks Maintenance Division

Unit	Year	Make	Model	VIN	Cost	Replc. Cost	VRF Balance	Budget Amt.	Purchased	Replc. Date	Yrs.
0107	1996	Myer	8'5" snow plow	Plow for 2107	\$2,650.00	\$0.00	\$0.00	\$0.00	01/01/1996	01/01/1996	-13
1311	2005	Chevrolet	Silverado	1GCEK14T65Z18	\$17,823.00	\$25,000.00	\$14,280.00	\$2,680.00	11/12/2004	11/12/2012	3
2107	1996	Chevy	K	1GCHK34F9TE23	\$23,868.00	\$0.00	\$0.00	\$0.00	07/01/1997	07/01/1997	-12
2108	2005	Chevrolet	Silverado	1GCHK24295E20	\$30,523.33	\$35,000.00	\$16,600.00	\$3,680.00	01/14/2005	01/14/2013	4
2305	1998	Chevrolet	CK30903	1GCHK34F5WF0	\$23,165.74	\$30,000.00	\$0.00	\$0.00	07/01/1998	07/01/2005	-4
2903	2002	Chevrolet	Silverado 1/2	1GCEK14T12Z26	\$20,411.00	\$28,000.00	\$26,000.00	\$1,000.00	03/06/2002	03/06/2010	1
2922	1996	Chevrolet	CK Pickup	1GCHK34F3TE22	\$22,073.00	\$0.00	\$0.00	\$0.00	07/01/1997	07/01/1997	-12
2923	2004	Chevrolet	3/4PICKUP	1GCHK24104E17	\$25,273.00	\$30,000.00	\$21,430.00	\$2,860.00	10/23/2003	10/23/2011	2
2924	2007	Chevrolet	PICKUP CK250	1GCHK24D27E13	\$28,340.00	\$30,000.00	\$8,570.00	\$3,570.00	11/20/2006	11/20/2014	5
2927	2003	Chevrolet	Silverado	1GBJK34153E152	\$49,810.00	\$52,000.00	\$47,140.92	\$2,430.00	12/13/2002	12/13/2010	1
2928	2004	Chevrolet	1TON 4X4PU	1GBJK34134E174	\$50,535.00	\$55,000.00	\$37,320.00	\$4,420.00	01/05/2004	01/05/2012	3
2929	2005	Chevrolet	Silverado	1GBJK34265E143	\$49,980.00	\$55,000.00	\$21,400.00	\$6,720.00	05/03/2005	05/03/2013	4
2930	2008	Ford	UTILITY PICKU	1FDWF37R08EE1	\$40,198.00	\$45,000.00	\$0.00	\$5,620.00	08/21/2008	08/21/2016	7
2955	2004	Chevrolet	1TON SILVERA	1GBJK34164E177	\$35,861.00	\$35,000.00	\$23,750.00	\$2,810.00	01/22/2004	01/22/2012	3
2969	1999	International	Cab & Chassis	1HTSCABM9YH2	\$37,980.00	\$55,000.00	\$55,002.66	\$0.00	07/01/1999	07/01/2006	-3
311	2005	Boss	7'6" V-Plow	Plow for 1311	\$4,166.50	\$4,500.00	\$2,440.00	\$520.00	01/01/2005	01/01/2012	3
3916	1999	Ford	BUCKET TRUC	3FEXF8015XMA1	\$49,500.00	\$57,000.00	\$44,000.00	\$4,330.00	10/13/2004	10/13/2011	2
3921	1999	Chevrolet	CF7B042	1GBP7C1C5XJ10	\$85,972.00	\$0.00	\$0.00	\$0.00	07/01/2000	07/01/2000	-9
3922	2003	FREIGHTLINER	trk	1FVABSCP43HM	\$43,996.00	\$45,000.00	\$30,000.00	\$5,000.00	08/14/2003	08/14/2011	2
3923	2007	Chevrolet	KODIAC	1GBS8C1337F40	\$98,635.00	\$100,000.00	\$20,000.00	\$8,890.00	12/15/2006	12/15/2017	8
4922	2001	Monroe	Salter(#2922)	8PV325oH-304	\$6,147.00	\$5,000.00	\$4,550.00	\$450.00	03/01/2001	03/01/2006	-3
4923	2004	Monroe	Salter(#2923)		\$7,490.00	\$6,500.00	\$3,160.00	\$560.00	01/01/2004	01/01/2014	5
4924	2008	Swenson	Salter(#2924)	0407-1132	\$4,914.00	\$5,500.00	\$0.00	\$1,100.00	01/31/2008	01/31/2013	4
5901	2001	JOHN DEERE	5320	LV5320T136136	\$29,247.84	\$50,000.00	\$21,375.00	\$7,160.00	01/01/2002	01/01/2012	3
5902	2009	NEW HOLLAND	TRAC LOADER	Z7B611274	\$28,625.00	\$30,000.00	\$0.00	\$3,330.00	09/08/2008	09/08/2017	8
5943	2001	Alban	Backhoe Loade	BML00497	\$73,899.00	\$80,000.00	\$56,000.00	\$8,000.00	01/01/2001	01/01/2011	2
5995	1988	Caterpilla	D3C Dozer	5KG00616	\$37,840.00	\$0.00	\$0.00	\$0.00	07/01/1988	07/01/1988	-21
6443	2001	H&S	Trailer	4ULU8141XV5000	\$1,495.00	\$0.00	\$0.00	\$0.00	01/01/1997	01/01/1997	-12
6903	2003	TARCO	LEAF LOADER	JR2012A7805J02	\$11,785.00	\$12,000.00	\$7,893.76	\$1,370.00	05/12/2003	05/12/2011	2
6904	1985	Fbroe	Storage Seneca	1C9AE2M21FG09	\$2,150.00	\$0.00	\$0.00	\$0.00	07/01/1985	07/01/1985	-24
6954	2002	Haulmark	G820cc3-102	16HGB202X2P02	\$5,715.00	\$8,000.00	\$7,425.79	\$570.00	04/08/2002	04/08/2009	0
6955	1995	Hudson	HSLG12	10HSLG123S1000	\$1,590.00	\$0.00	\$0.00	\$0.00	07/01/1995	07/01/1995	-14
6957	1988	Hudson	HSE16	10HHSE168J1000	\$1,998.00	\$0.00	\$0.00	\$0.00	07/01/1988	07/01/1988	-21
6959	1990	Hudson	Trailer	10HHT1609L1000	\$3,039.00	\$0.00	\$0.00	\$0.00	07/01/1990	07/01/1990	-19
6960	1991	Century	Stage	1XCS40384M3000	\$29,846.00	\$42,000.00	\$42,000.00	\$0.00	07/01/1991	07/01/2001	-8
6961	1988	FRUEHAUFE	Storage Seneca	MEG507557	\$1,750.00	\$2,100.00	\$1,199.69	\$900.00	07/01/1996	07/01/2003	-6
6963	2006	HAULMARK	TH8520WT3	16HGB202X6P05	\$7,634.00	\$8,000.00	\$1,600.00	\$1,280.00	09/26/2005	09/26/2013	4
6964	2008	Hudson	HA16 / 5 Ton	10HHA160081000	\$4,775.00	\$5,000.00	\$500.00	\$500.00	10/26/2007	10/26/2017	8
6965	2008	HUDSON	HUO219		\$2,893.00	\$3,200.00	\$0.00	\$460.00	07/09/2008	07/09/2015	6

Vehicle Replacement: 1343 - Parks Maintenance Division

Unit	Year	Make	Model	VIN	Cost	Replc. Cost	VRF Balance	Budget Amt.	Purchased	Replc. Date	Yrs.
8906	1985	Coring	AERATOR	109062	\$2,485.00	\$0.00	\$0.00	\$0.00	07/01/1985	07/01/1985	-24
8912	2000	Ransome	36" Mower	93030400828	\$3,876.00	\$5,000.00	\$4,200.00	\$800.00	07/01/2000	07/01/2005	-4
8913	1992	BOBCAT	MV03601		\$2,795.00	\$0.00	\$0.00	\$0.00	07/01/1992	07/01/1992	-17
8916	1998	Toro	Groundmaster	SN90119	\$59,136.00	\$0.00	\$0.00	\$0.00	07/01/1999	07/01/1999	-10
8917	2003	KUBOTA	2560	21669	\$14,085.00	\$0.00	\$0.00	\$0.00	05/05/2003	05/05/2003	-6
8918	2005	Toro	GROUNDSMAS	250000207	\$72,037.80	\$75,000.00	\$49,670.00	\$8,440.00	05/25/2005	05/25/2011	2
8920	2008	Kubota	F3680		\$15,626.00	\$18,000.00	\$0.00	\$2,570.00	07/01/2008	07/01/2015	6
8941	2009	KUBOTA	KU3063	13189#12225	\$17,767.00	\$20,000.00	\$0.00	\$2,860.00	10/01/2008	10/01/2015	6
8942	2005	BOBCAT	BOBCAT	93032400480	\$4,362.00	\$5,000.00	\$3,600.00	\$1,400.00	11/22/2004	11/22/2009	0
8943	2005	BOBCAT	BOBCAT	93032400476	\$4,362.00	\$5,000.00	\$3,300.00	\$850.00	11/22/2005	11/22/2010	1
8944	2005	BOBCAT	BOBCAT	93032400475	\$4,362.00	\$5,000.00	\$4,228.00	\$390.00	11/22/2005	11/22/2010	1
8945	2003	KUBOTA	F-2560	KU1673	\$13,948.00	\$0.00	\$0.00	\$0.00	03/21/2003	03/21/2003	-6
8948	1993	Toro	Gone/still fundin	3903914	\$746.99	\$1,000.00	\$998.29	\$0.00	07/01/1993	07/01/2000	-9
8958	2000	Ransome	48" Mower	93030400826	\$4,087.00	\$5,000.00	\$4,200.00	\$800.00	07/01/2000	07/01/2005	-4
8960	1996	Gilco	Box Scraper		\$510.00	\$800.00	\$795.29	\$0.00	07/01/1996	07/01/2003	-6
8966	1998	Carryall	Utility	RG9850-717806	\$5,415.00	\$0.00	\$0.00	\$0.00	07/01/1998	07/01/1998	-11
8969	1998	Club Car	CarryAll	EG9841-703802	\$4,200.00	\$6,000.00	\$6,000.00	\$0.00	01/01/2001	01/01/2008	-1
8970	2003	JOHN DEERE	GATOR	W004X2X096636	\$6,300.00	\$6,500.00	\$3,288.74	\$1,070.00	08/05/2003	08/05/2011	2
8971	2005	CLUB CAR	TURF 2	RG0554-582862	\$6,300.00	\$6,500.00	\$3,530.00	\$740.00	09/26/2005	09/26/2012	3
8972	1995	JDeere	Gone		\$2,600.00	\$0.00	\$0.00	\$0.00	07/01/1996	07/01/1996	-13
8974	2002	Honda	Generator		\$1,175.00	\$1,200.00	\$1,200.00	\$0.00	01/01/2002	01/01/2007	-2
8980	1997	AgrMetal	Leaf Blower	16844	\$1,798.00	\$0.00	\$0.00	\$0.00	07/01/1997	07/01/1997	-12
8983	2001	Toro	Ballfield Machin	200000371	\$9,739.00	\$12,000.00	\$12,000.00	\$0.00	11/16/2001	11/16/2008	-1
8984	2005	Toro	INFIELD PRO	250000567/25000	\$12,266.35	\$14,000.00	\$7,600.00	\$1,600.00	09/26/2005	09/26/2012	3
8985	2001	AERA	Aera Vator & R	AE82-016 +AE82-	\$7,269.00	\$8,000.00	\$7,995.00	\$0.00	01/01/2001	01/01/2008	-1
8986	2003	AGRIMETAL	LEAF BLOWER	24618	\$2,159.00	\$2,500.00	\$2,030.00	\$240.00	11/12/2003	11/12/2010	1
8990	1991	Befco	Rototiller	134784	\$1,895.00	\$2,000.00	\$2,335.71	\$0.00	07/01/1991	07/01/1998	-11
8991	2006	DILLER	FLATBED WAG	16C	\$1,385.00	\$2,000.00	\$330.00	\$330.00	09/18/2006	09/18/2013	4
8995	1998	Landpride	DRILL SEEDER	OS1548	\$4,139.00	\$4,900.00	\$4,900.00	\$0.00	07/01/1998	07/01/2005	-4
8998	1990	Ground Hog	D-5POST HOL	U25345X	\$892.75	\$1,200.00	\$1,201.43	\$0.00	07/01/1990	07/01/1997	-12
903	2002	Boss	7'6" V-Plow	For unit 2903	\$3,930.00	\$0.00	\$0.00	\$0.00	01/01/2002	01/01/2002	-7
922	1996	Meyer	Plow(2922)		\$0.00	\$0.00	\$0.00	\$0.00	07/01/1997	07/01/1997	-12
955	2003	Western	10' Plow		\$4,905.00	\$5,000.00	\$3,570.00	\$720.00	01/01/2003	01/01/2010	1
956	2003	Boss	8'2" V-Plow	Plow(2923)	\$3,711.00	\$4,000.00	\$2,860.00	\$570.00	01/01/2003	01/01/2010	1
957	2003	Boss	8'2" V-Plow	Plow(2108)	\$3,833.00	\$4,000.00	\$2,860.00	\$570.00	01/01/2003	01/01/2010	1
9907	2005	Honda	Generator		\$915.00	\$1,000.00	\$540.00	\$120.00	07/01/2005	07/01/2012	3
9908	1999	Honda(2107)	Welder/Generat	EBI-1111549	\$2,365.00	\$2,800.00	\$2,800.00	\$0.00	07/01/1999	07/01/2006	-3
9909	1997	Honda(2930)		EB110528	\$2,465.00	\$2,800.00	\$0.00	\$0.00	07/01/1997	07/01/2004	-5
9910	1994	Milematic	MILLER MATIC	KD520593	\$1,579.00	\$1,800.00	\$1,805.00	\$0.00	07/01/1994	07/01/2001	-8

Vehicle Replacement: 1343 - Parks Maintenance Division

Unit	Year	Make	Model	VIN	Cost	Repl. Cost	VRFB Balance	Budget Amt.	Purchased	Repl. Date	Yrs.
9911	1991	Kubota	Generator	656462	\$1,395.00	\$1,800.00	\$1,925.29	\$0.00	07/01/1991	07/01/1998	-11
9912	2005	Honda	WELDER	EB-1123651	\$2,200.00	\$2,400.00	\$1,300.00	\$280.00	08/04/2005	08/04/2012	3
9949	1989	Danuser	F-8	S/N 065971	\$1,400.00	\$2,000.00	\$2,205.71	\$0.00	07/01/1989	07/01/1996	-13
						\$1,173,000.00	\$656,906.28	\$104,560.00			

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Public Works

1344 - Mowing & Bulk Pick-Up

SERVICES PROVIDED:

This activity provides a variety of services including grass cutting, bulk pickup, leaf collection, street sweeping, and litter pick-up. City personnel also clean City parking lots and pick up the City's own trash and refuse from the various municipal buildings, some bus stops and from street litter baskets.

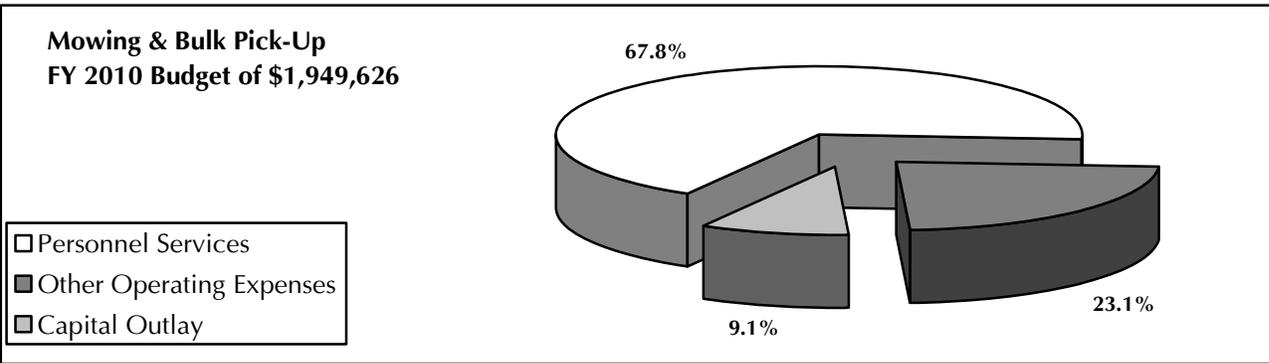
SIGNIFICANT CHANGES FOR FY 10:

- Contract Maintenance Services increased \$147,000 to accurately track labor services provided by contractors. This was transferred from 536000 - Miscellaneous Professional Services.
- Miscellaneous Professional Services decreased \$147,000. This was transferred into new object code 536400 - Contract Maintenance Services to more accurately track labor services provided by contractors.
- Vehicles & Equipment (Replacement) decreased \$25,960 to reflect the addition of one year to the replacement cycle of vehicles.

FY WORK PLAN GOALS:

- Provide attractive public rights-of-ways through mowing and litter pickup.
- Provide monthly collection service to homeowners to collect items that private haulers will not accept.
- Service litter receptacles, monitor public areas and sweep streets on a routine basis.

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$1,298,646	\$1,416,830	\$1,321,376	\$1,321,376
Other Operating Expenses	411,940	445,100	451,000	451,000
Capital Outlay	209,400	203,210	177,250	177,250
TOTAL	\$1,919,986	\$2,065,140	\$1,949,626	\$1,949,626



Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Tons of litter picked up	159	180	200
Tons of bulk items picked up	951	1,000	1,200
Curb miles swept	249	300	300
Cubic yards of leaves picked up	12,650	14,000	15,000

Activity Analysis Report - Adopted

1344 - Mowing & Bulk Pick-Up

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$743,537	\$812,546	9.28%	-2.10%
508000 - Salaries, Overtime	\$106,480	\$126,714	19.00%	-40.81%
509000 - Salaries, Part-Time Employee	\$111,506	\$116,524	4.50%	0.00%
510000 - Social Security & Medicare T	\$73,557	\$80,767	9.80%	-6.52%
514000 - Group Insurance	\$141,800	\$142,133	0.23%	-8.47%
515000 - Retirement Contribution (401	\$59,483	\$65,004	9.28%	-6.78%
515050 - Supplemental Retirement Co	\$37,177	\$37,491	0.84%	1.02%
515100 - Retirement Health Savings (\$0	\$11,275	100.00%	-32.51%
516000 - Savings Plan Contribution (4	\$22,306	\$24,376	9.28%	-6.78%
519000 - Tuition Reimbursement	\$2,800	\$0	-100.00%	100.00%
521000 - Office Supplies	\$0	\$0	100.00%	100.00%
522000 - General Operating Supplies	\$10,000	\$12,000	20.00%	12.50%
526000 - Machinery & Equipment	\$3,000	\$4,000	33.33%	0.00%
531600 - Software Maintenance Agree	\$40	\$0	-100.00%	100.00%
536000 - Miscellaneous Professional S	\$125,000	\$147,000	17.60%	-100.00%
536100 - Temporary Employment Age	\$0	\$0	100.00%	100.00%
536400 - Contract Maintenance Servic	\$0	\$0	100.00%	100.00%
536500 - Investigations	\$300	\$500	66.67%	0.00%
544000 - Professional Dues & Certifica	\$0	\$0	100.00%	100.00%
546000 - Conference & Seminar Regis	\$200	\$200	0.00%	0.00%
547000 - Travel Expense	\$400	\$400	0.00%	0.00%
547100 - Travel Mileage Reimburseme	\$0	\$0	100.00%	100.00%
551100 - Cellular Telephone	\$600	\$600	0.00%	-33.33%
551200 - Pagers	\$0	\$0	100.00%	100.00%
552500 - Vehicle & Equipment Gasolin	\$68,400	\$68,400	0.00%	5.26%
557000 - Laundry & Uniforms	\$10,000	\$10,000	0.00%	0.00%
567000 - Rental & Use Charges	\$138,000	\$142,000	2.90%	0.00%
574000 - Repair & Maintenance - Vehi	\$56,000	\$60,000	7.14%	0.00%
596000 - Vehicles & Equipment	\$6,000	\$0	-100.00%	100.00%
596100 - Vehicles & Equipment (Repla	\$203,400	\$203,210	-0.09%	-12.77%
Personnel	\$1,298,646	\$1,416,830	9.10%	-6.74%
Operating Expenses	\$411,940	\$445,100	8.05%	1.33%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$209,400	\$203,210	-2.96%	-12.77%
Total	\$1,919,986	\$2,065,140	7.56%	-5.59%

1344 Mowing & Bulk Pick-Up

Expenditure Statement by Object	Proposed 2009 - 2010	Adopted 2009 - 2010
Personnel Services		
501000 Salaries, Full-Time Employees	\$ 795,449	\$ 795,449
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime	75,000	75,000
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time	116,524	116,524
510000 Social Security & Medicare Taxes	75,503	75,503
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	130,099	130,099
514100 Group Insurance - Retirees		
515000 Retirement Contribution	60,596	60,596
515050 Supplemental Retirement Contribution	37,872	37,872
515100 Retirement Health Savings (RHS)	7,610	7,610
516000 Savings Plan Contribution	22,723	22,723
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 1,321,376	\$ 1,321,376

Operating Expenses

522000 General Operating Supplies		
Replacement Trash Cans for Bus Stops	1,500	1,500
Tools, Trash Bags and Materials	12,000	12,000
<i>Subtotal</i>	13,500	13,500
526000 Machinery & Equipment		
Replacement - Small Equipment (weed trimmers, blowers, edgers,	4,000	4,000
<i>Subtotal</i>	4,000	4,000
536400 Contract Maintenance Services		
Contract Loose Leaf Removal	50,000	50,000
Contract Mowing: (Route 28)	15,000	15,000
Contract Mowing: (Route 355)	8,000	8,000
Contract Mowing: Dam Face Slopes (mandated by State)	5,000	5,000
Contract Mowing: Park & Rides (124 @ I270 and West Diamond	14,000	14,000
Contract Mowing: Rt 124 & Great Seneca (Longdraft-Lakelands)	18,000	18,000
Contract Mowing: Sam Eig Hwy.	18,000	18,000
HOA Mowing Reimbursements	12,000	12,000
Landscape Maintenance Contracts: Right-Of-Ways	7,000	7,000
<i>Subtotal</i>	147,000	147,000
536500 Investigations		
Background Checks	500	500
<i>Subtotal</i>	500	500
544000 Professional Dues & Certification Fees		
Flagger Certification	1,000	1,000
<i>Subtotal</i>	1,000	1,000

1344 Mowing & Bulk Pick-Up

546000 Conference & Seminar Registration			
Snow Conference	200	200	
<i>Subtotal</i>		200	200
547000 Travel Expense			
Snow Conference	400	400	
<i>Subtotal</i>		400	400
551100 Cellular Telephone			
Nextel Phone For Team/Snow Area Leader (2)	400	400	
<i>Subtotal</i>		400	400
552500 Vehicle & Equipment Gasoline Expense			
	72,000	72,000	
<i>Subtotal</i>		72,000	72,000
557000 Laundry & Uniforms			
Uniforms and Safety Equipment	10,000	10,000	
<i>Subtotal</i>		10,000	10,000
567000 Rental & Use Charges			
Dump Fees (Leaves)	30,000	30,000	
Dump Fees (Trash and Special Pickups)	112,000	112,000	
<i>Subtotal</i>		142,000	142,000
574000 Repair & Maintenance - Vehicles			
Vehicle Maintenance (75 Units)	60,000	60,000	
<i>Subtotal</i>		60,000	60,000
		451,000	451,000

Subtotal Operating Expenses**Capital Outlay**

596100 Vehicles & Equipment (Replacement)			
Vehicle & Equipment Replacement (44 Units)	177,250	177,250	
<i>Subtotal</i>		177,250	177,250
		177,250	177,250
Subtotal Capital Outlay			
		177,250	177,250
Total			
		1,949,626	1,949,626



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1344 MOWING & BULK PICK-UP							
344 MOWING & BULK PICK-UP							
1344 501000 FULL TIME	812,546	0	812,546	670,631.91	.00	141,914.09	82.5%
1344 505200 OTHER-GFIT	0	0	0	35.00	.00	-35.00	100.0%*
1344 505300 OTHER-STIP	0	0	0	3,800.00	.00	-3,800.00	100.0%*
1344 507000 VAC/SICK	0	0	0	7,245.43	.00	-7,245.43	100.0%*
1344 508000 OVERTIME	126,714	0	126,714	101,067.98	.00	25,646.02	79.8%
1344 509000 PART-TIME	116,524	0	116,524	130,305.14	.00	-13,781.14	111.8%*
1344 510000 FICA TAXES	80,767	0	80,767	67,708.25	.00	13,058.75	83.8%
1344 514000 GROUP HEAL	142,133	0	142,133	119,726.81	.00	22,406.19	84.2%
1344 515000 RETIRE401A	65,004	0	65,004	62,979.02	.00	2,024.98	96.9%
1344 515050 401A SUPPL	37,491	0	37,491	30,752.49	.00	6,738.51	82.0%
1344 515100 RETIRE-RHS	11,275	0	11,275	12,811.98	.00	-1,536.98	113.6%*
1344 516000 SAVING401K	24,376	0	24,376	21,941.72	.00	2,434.28	90.0%
1344 521000 OFFICE SUP	0	0	0	76.40	.00	-76.40	100.0%*
1344 522000 GEN OPERAT	12,000	0	12,000	7,700.22	.00	4,299.78	64.2%
1344 526000 MACH/EQUIP	4,000	0	4,000	4,128.73	.00	-128.73	103.2%*
1344 536000 MISC PROF	147,000	0	147,000	98,744.40	27,467.60	20,788.00	85.9%
1344 536500 INVESTIGTE	500	0	500	223.50	.00	276.50	44.7%
1344 544000 DUES/MEMBE	0	0	0	110.00	.00	-110.00	100.0%*
1344 546000 CONF/SEMIN	200	0	200	120.00	.00	80.00	60.0%
1344 547000 TRAVEL EXP	400	0	400	.00	.00	400.00	.0%
1344 551100 CELLPHONE	600	0	600	281.92	.00	318.08	47.0%
1344 552500 GAS EXP	68,400	0	68,400	50,035.71	.00	18,364.29	73.2%
1344 557000 UNIFORM/LA	10,000	0	10,000	8,814.35	.00	1,185.65	88.1%
1344 567000 RENTAL USE	142,000	0	142,000	95,194.68	.00	46,805.32	67.0%
1344 574000 R&M-VEHICL	60,000	0	60,000	52,660.63	1,820.68	5,518.69	90.8%
1344 596100 VEH/EQ REP	203,210	0	203,210	203,210.00	.00	.00	100.0%
TOTAL MOWING & BULK PICK-UP	2,065,140	0	2,065,140	1,750,306.27	29,288.28	285,545.45	86.2%
TOTAL MOWING & BULK PICK-UP	2,065,140	0	2,065,140	1,750,306.27	29,288.28	285,545.45	86.2%

Vehicle Replacement: 1344 - Mowing & Bulk Pick-Up

Unit	Year	Make	Model	VIN	Cost	Replc. Cost	VRF Balance	Budget Amt.	Purchased	Replc. Date	Yrs.
2106	1999	Chevrolet	15 Passenger V	1GAHG39R8Y126	\$23,795.00	\$0.00	\$1,159.56	\$0.00	07/01/2000	07/01/2000	-9
2308	2006	Chevrolet	Silverado	1GCHK24206E13	\$28,415.00	\$30,000.00	\$14,754.00	\$3,050.00	12/13/2005	12/13/2013	4
2422	2002	Chevrolet	Silverado CK25	1GCHK23122F21	\$30,571.00	\$0.00	\$0.00	\$0.00	05/13/2002	05/13/2002	-7
2423	2008	Chevrolet	3500 CREW CA	1GCHK33688F22	\$29,560.00	\$35,000.00	\$0.00	\$4,380.00	09/02/2008	09/02/2016	7
2436	2001	Chevrolet	CK25903	1GCHK241X1E28	\$27,687.00	\$0.00	\$0.00	\$0.00	07/01/2001	07/01/2001	-8
2437	2008	Chevrolet	3500 PICK UP	1GCHK34648E21	\$28,488.00	\$35,000.00	\$0.00	\$4,380.00	09/02/2008	09/02/2016	7
2474	2004	Chevrolet	1TON 4X4CRE	1GBJK33124F151	\$40,271.00	\$40,000.00	\$28,570.00	\$3,810.00	12/15/2003	12/15/2011	2
2549	2004	Chevrolet	1TON 4X4PU	1GBJK34114E171	\$49,560.50	\$50,000.00	\$24,290.00	\$4,280.00	01/05/2004	01/05/2014	5
2554	1992	Chevy	CabChassis	1GBJC34F2NE19	\$22,364.95	\$0.00	\$0.00	\$0.00	07/01/1992	07/01/1992	-17
2557	1999	HINO	Trash Packer	JHBFB4JE3X1S1	\$56,971.00	\$60,000.00	\$60,000.24	\$0.00	07/01/1999	07/01/2006	-3
2641	1989	Ford	Cab & Chassis	89-55-458	\$9,500.00	\$60,000.00	\$38,315.00	\$21,680.00	07/01/1989	07/01/2009	0
2642	2005	Chevrolet	Silverado	1GBJK34255E298	\$49,980.00	\$65,000.00	\$28,140.00	\$7,370.00	11/22/2005	11/22/2013	4
305	1998	Boss	V Snowplow		\$0.00	\$0.00	\$0.00	\$0.00	07/01/1998	07/01/1998	-11
3403	2002	Chevrolet	CF7B042	1GBP7C1C12T50	\$87,330.69	\$0.00	\$0.00	\$0.00	01/23/2002	01/23/2002	-7
3426	1991	GMC	DumpTruck	1GDM7H1J3MJ50	\$36,899.00	\$0.00	\$0.00	\$0.00	07/01/1991	07/01/1991	-18
3427	1998	International	Cab/Chassis	1HTSCAAR3XH63	\$39,935.70	\$0.00	\$0.00	\$0.00	07/01/1998	07/01/1998	-11
3428	2003	FREIGHTLINER	FL70	1FVABUBS33HL9	\$80,279.00	\$95,000.00	\$67,273.00	\$9,240.00	04/21/2003	04/21/2011	2
3429	2005	Chevrolet	C8500	1GBP8C1395F52	\$91,712.00	\$95,000.00	\$54,075.80	\$10,230.00	04/29/2005	04/29/2012	3
3430	2008	International	7300	1HTZZAAR78J57	\$95,748.00	\$95,000.00	\$13,570.00	\$11,630.00	07/12/2007	07/12/2015	6
3532	1998	GMC	Sweeper	1GDM7C1J2WJ50	\$121,598.38	\$0.00	\$0.00	\$0.00	07/01/1999	07/01/1999	-10
3533	2000	Tennant	Sweeper	HAWK-1202	\$19,259.00	\$24,500.00	\$24,496.00	\$0.00	05/09/2000	05/09/2007	-2
3534	2003	International	4200 SBA 4X2	1HTMPAFN73H55	\$111,084.00	\$0.00	\$0.00	\$0.00	09/20/2002	09/20/2002	-7
3535	2007	International	4300	1HTMMAAN07H5	\$160,694.00	\$165,000.00	\$53,000.00	\$22,400.00	03/08/2007	03/08/2013	4
3619	2004	Chevrolet	DT CC8C042	1GBP8C1334F50	\$82,379.00	\$85,000.00	\$41,290.00	\$7,280.00	01/05/2004	01/05/2014	5
416	2004	Steiner	Blower and Spr		\$3,794.00	\$0.00	\$0.00	\$0.00	01/01/2005	01/01/2005	-4
435	1988	Meyer	C-8.5 H.D.		\$0.00	\$0.00	\$0.00	\$0.00	07/01/1988	07/01/1988	-21
437	2003	Boss	8'2" V-Plow		\$2,850.00	\$0.00	\$0.00	\$0.00	01/01/2003	01/01/2003	-6
4436	2000	Monroe	Spreader (#230	GONE	\$6,147.00	\$0.00	\$0.00	\$0.00	01/01/2000	01/01/2000	-9
4437	2002	Henderson	spreader		\$5,680.53	\$0.00	\$0.00	\$0.00	01/01/2002	01/01/2002	-7
4438	2008	Swenson	Poly Electric(24	0208-2220	\$4,850.00	\$5,000.00	\$0.00	\$710.00	10/27/2008	10/27/2015	6
4639	1995	Meyer			\$2,325.00	\$0.00	\$0.00	\$0.00	07/01/1995	07/01/1995	-14
5405	2000	Trackless	Tractor	MT5-T-1796	\$87,865.51	\$0.00	\$0.00	\$0.00	07/01/2000	07/01/2000	-9
5406	2004	Trackless	TRACKLESS M	MT5T2310	\$80,041.00	\$95,000.00	\$37,820.00	\$11,440.00	01/21/2004	01/21/2013	4
5407	2008	Trackless	mt5	MT5T-3565	\$95,480.00	\$95,000.00	\$9,500.00	\$8,550.00	09/12/2007	09/12/2018	9
6441	1997	Cargomate	Trailer	4X4TSEZ29V8008	\$4,999.00	\$0.00	\$0.00	\$0.00	07/01/1997	07/01/1997	-12
6446	2004	Hudson	Trailer	10HTLG16751000	\$2,690.00	\$4,200.00	\$861.99	\$840.00	01/01/2004	01/01/2012	3
6447	2004	Hudson	Trailer	10HTLG16951000	\$2,690.00	\$4,200.00	\$2,850.00	\$450.00	01/01/2004	01/01/2011	2
6449	2008	Haulmark	TH85X20WT3	16HGB20288P070	\$8,988.00	\$10,000.00	\$0.00	\$1,250.00	07/01/2008	07/01/2016	7
6611	1999	Park Built	Trash Trailer	PB18964848 TR	\$14,990.00	\$0.00	\$0.00	\$0.00	07/01/2000	07/01/2000	-9

Vehicle Replacement: 1344 - Mowing & Bulk Pick-Up

Unit	Year	Make	Model	VIN	Cost	Replc. Cost	VRF Balance	Budget Amt.	Purchased	Replc. Date	Yrs.
6612	2001	Petersen	Hydra. Dump Tr	1P9T01818Y1314	\$19,263.75	\$21,000.00	\$12,275.50	\$2,910.00	02/20/2001	02/20/2011	2
6613	2001	Petersen	Hydra.Dump Tr	1P9T081XY13149	\$19,263.75	\$21,000.00	\$16,500.00	\$1,500.00	02/20/2001	02/20/2011	2
6614	2003	PETERSON	TT2	1P9T4181531314	\$22,000.00	\$22,000.00	\$15,870.00	\$3,060.00	04/21/2003	04/21/2010	1
6615	2003	PETERSON	TT2	1P9T4181831314	\$18,800.00	\$22,000.00	\$15,870.00	\$3,060.00	04/21/2003	04/21/2010	1
6616	2005	PETERSON	TT2 TRAILER	1P9T0181551314	\$21,172.00	\$22,000.00	\$9,520.00	\$3,120.00	06/30/2005	06/30/2012	3
6617	2006	PETERSON	TRAILER	1P9T0181561314	\$21,172.00	\$22,000.00	\$3,670.00	\$3,670.00	04/21/2006	04/21/2013	4
6646	1997	Old Dominion	Laf Collector	1197-2360	\$13,595.00	\$0.00	\$0.00	\$0.00	07/01/1997	07/01/1997	-12
6647	2000	John Deere	LCT60C	PE4045D102528	\$12,374.00	\$0.00	\$0.00	\$0.00	07/01/2000	07/01/2000	-9
6648	2002	TARCO	BIG-T-VAC	JR2212A7659J02	\$11,750.00	\$0.00	\$0.00	\$0.00	01/01/2002	01/01/2002	-7
6649	2005	ODB	Leaf Box		\$3,500.00	\$4,000.00	\$800.00	\$800.00	01/01/2005	01/01/2012	3
6650	2006	ODB LEAF VAC	ODB	OD-SKB60C	\$14,854.86	\$15,000.00	\$0.00	\$3,000.00	06/22/2006	06/22/2013	4
6651	2006	ODB LEAF VAC	LCT60C	1106-4589	\$14,924.00	\$15,000.00	\$3,196.02	\$2,360.00	11/07/2006	11/07/2013	4
6652	2008	ODB	LCT60C	1Z9PL16138R168	\$14,999.00	\$15,000.00	\$0.00	\$2,140.00	11/06/2008	11/06/2015	6
6653	2008	ODB	Leaf Box		\$3,500.00	\$4,000.00	\$500.00	\$500.00	10/17/2008	10/17/2015	6
8408	2008	EXMARK	73228/Wlk Mow	732228	\$2,950.00	\$3,500.00	\$0.00	\$700.00	07/01/2008	07/01/2013	4
8409	1997	Toro		7911577	\$599.00	\$0.00	\$101.59	\$0.00	07/01/1997	07/01/1997	-12
8410	1997	Kubota	Flail Mower		\$13,359.00	\$0.00	\$0.00	\$0.00	07/01/1997	07/01/1997	-12
8411	1998	Ransome	Mower	0380 & 3912	\$4,198.00	\$0.00	\$0.00	\$0.00	07/01/1998	07/01/1998	-11
8412	1998	Ransome	Mower	0335 & 3933	\$4,198.00	\$0.00	\$0.00	\$0.00	07/01/1998	07/01/1998	-11
8415	2001	Steiner	#75-71002 Mow	2370	\$21,556.25	\$0.00	\$0.00	\$0.00	09/26/2001	09/26/2001	-8
8416	2002	STEINER	MOWER525	1496	\$13,948.00	\$0.00	\$0.00	\$0.00	06/24/2003	06/24/2003	-6
8417	2005	Bobcat	Walk Behind M		\$4,612.50	\$0.00	\$0.00	\$0.00	07/01/2005	07/01/2005	-4
8418	2005	Bobcat	Walk Behind M		\$4,612.50	\$0.00	\$0.00	\$0.00	07/01/2005	07/01/2005	-4
8419	2005	KUBOTA	F3060	32896	\$23,892.00	\$25,000.00	\$13,299.00	\$3,900.00	10/19/2005	10/19/2011	2
8420	2006	KUBOTA	F3680	10406/10045	\$25,590.00	\$25,000.00	\$7,140.00	\$3,570.00	04/29/2006	04/29/2013	4
8421	2007	KUBOTA	F3680-F	11197	\$25,590.00	\$25,000.00	\$3,570.00	\$3,570.00	02/08/2007	02/08/2014	5
8422	2008	EXMARK	Lazer	712736	\$8,171.80	\$10,000.00	\$0.00	\$2,000.00	07/01/2008	07/01/2013	4
8425	2008	EXMARK	Lazer	LZ27C585	\$6,971.80	\$8,000.00	\$0.00	\$1,600.00	07/01/2008	07/01/2013	4
8450	1995	JDeere		M01032D152660	\$1,425.00	\$0.00	\$0.00	\$0.00	07/01/1996	07/01/1996	-13
8451	1995	JDeere		M01032D152661	\$1,425.00	\$0.00	\$0.00	\$0.00	07/01/1996	07/01/1996	-13
8452	2005	Honda	SNOW BLOWE	SZAS-1155543	\$1,911.99	\$2,000.00	\$1,090.00	\$230.00	10/10/2005	10/10/2012	3
8453	2005	Honda	SNOW BLOWE	SZAS-1155610	\$1,911.99	\$2,000.00	\$1,090.00	\$230.00	10/10/2005	10/10/2012	3
8493	1997	Ransome	Mower	219	\$3,549.00	\$0.00	\$0.00	\$0.00	07/01/1997	07/01/1997	-12
8497	2004	RANSOM	BOBCAT MOW	93032800503	\$4,119.00	\$7,000.00	\$4,726.00	\$2,270.00	10/04/2004	10/04/2009	0
8498	1997	Toro		6903059	\$559.00	\$0.00	\$0.00	\$0.00	07/01/1997	07/01/1997	-12
8950	2005	Toro	Push Mower	24" Push	\$619.00	\$800.00	\$430.00	\$90.00	01/01/2005	01/01/2012	3
						\$1,439,200.00	\$609,613.70	\$177,250.00			

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Public Works

1345 - Recycling

SERVICES PROVIDED:

This activity provides for the curbside collection of co-mingled recyclables, cardboard, mixed paper, newspaper, yard waste (grass clippings, leaves, brush, and Christmas trees) by a private contractor. A separate fee is charged on the property tax bill for all single family homes and townhouses for recycling.

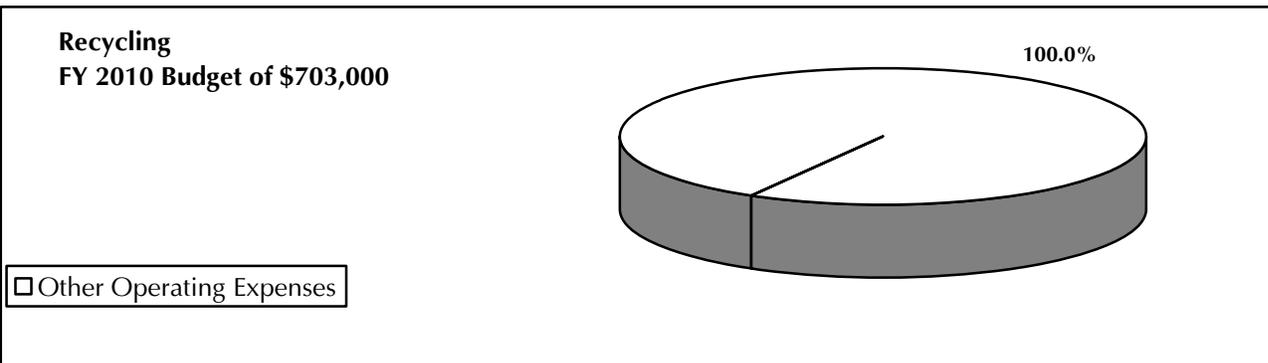
FY WORK PLAN GOALS:

- Continue to encourage participation in the curbside recycling program.
- Encourage grass recycling (source reduction) by City residents.
- Promote recycling program for multi-family dwellings and for businesses.

SIGNIFICANT CHANGES FOR FY 10:

- General Operating Supplies increased \$114,000 to reflect the addition of 3,000 sixty-five (65) gallon wheeled containers to our curbside recycling program
- Rental & Use Charges decreased \$216,000 as a result of a new recycling contract.

Summary	Budgeted 2007 - 08	Budgeted 2008 - 09	Proposed 2009 - 10	Adopted 2009 - 10
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	770,000	809,000	703,000	703,000
Capital Outlay	0	0	0	0
TOTAL	\$770,000	\$809,000	\$703,000	\$703,000



Performance Measures	Actual 2007 - 08	Budgeted 2008 - 09	Projected 2009 - 10
Tons of yard waste removed from waste stream	1,250	1,300	
Tons of paper, by contract, removed from waste stream	700	1,100	
Tons of commingled, by contract, removed from waste stream	1,650	2,000	

Activity Analysis Report - Adopted

1345 - Recycling

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
522000 - General Operating Supplies	\$9,000	\$9,000	0.00%	1266.67%
550700 - Recycling Services/Trash Col	\$1,000	\$1,000	0.00%	-100.00%
551100 - Cellular Telephone	\$0	\$0	100.00%	100.00%
552500 - Vehicle & Equipment Gasolin	\$0	\$0	100.00%	100.00%
553000 - Printing & Binding	\$2,000	\$2,000	0.00%	-100.00%
560000 - Miscellaneous	\$1,000	\$1,000	0.00%	-100.00%
567000 - Rental & Use Charges	\$757,000	\$796,000	5.15%	-27.14%
Personnel			0.00%	0.00%
Operating Expenses	\$770,000	\$809,000	5.06%	-13.10%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay			0.00%	0.00%
Total	\$770,000	\$809,000	5.06%	-13.10%

1345 Recycling

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$	\$
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time		
510000 Social Security & Medicare Taxes		
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance		
514100 Group Insurance - Retirees		
515000 Retirement Contribution		
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution		
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$	\$

Operating Expenses

522000 General Operating Supplies		
65 Gallon Wheeled Carts (3,000)	120,000	120,000
Bins (500)	3,000	3,000
<i>Subtotal</i>	123,000	123,000
567000 Rental & Use Charges		
Recycling Contract - this amount should be finalized by the end of	580,000	580,000
<i>Subtotal</i>	580,000	580,000
Subtotal Operating Expenses	703,000	703,000
Total	703,000	703,000



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1345 RECYCLING							
345 RECYCLING							
1345 522000 GEN OPERAT	9,000	0	9,000	30,903.05	.00	-21,903.05	343.4%*
1345 550700 SOLID WAST	1,000	0	1,000	.00	.00	1,000.00	.0%
1345 552500 GAS EXP	0	0	0	1,598.52	.00	-1,598.52	100.0%*
1345 553000 PRINT/BIND	2,000	0	2,000	.00	.00	2,000.00	.0%
1345 560000 MISCELLANE	1,000	0	1,000	.00	.00	1,000.00	.0%
1345 567000 RENTAL USE	796,000	0	796,000	664,947.36	101,052.64	30,000.00	96.2%
1345 574000 R&M-VEHICL	0	0	0	62.04	.00	-62.04	100.0%*
TOTAL RECYCLING	809,000	0	809,000	697,510.97	101,052.64	10,436.39	98.7%
TOTAL RECYCLING	809,000	0	809,000	697,510.97	101,052.64	10,436.39	98.7%

Public Works

1351 - Engineering Services

SERVICES PROVIDED:

This activity is used for the administration of Public Works-related Capital Improvement Program (CIP) projects and the design of small projects including road, storm drain and park facilities projects. Consulting engineering design services may also be provided through this activity.

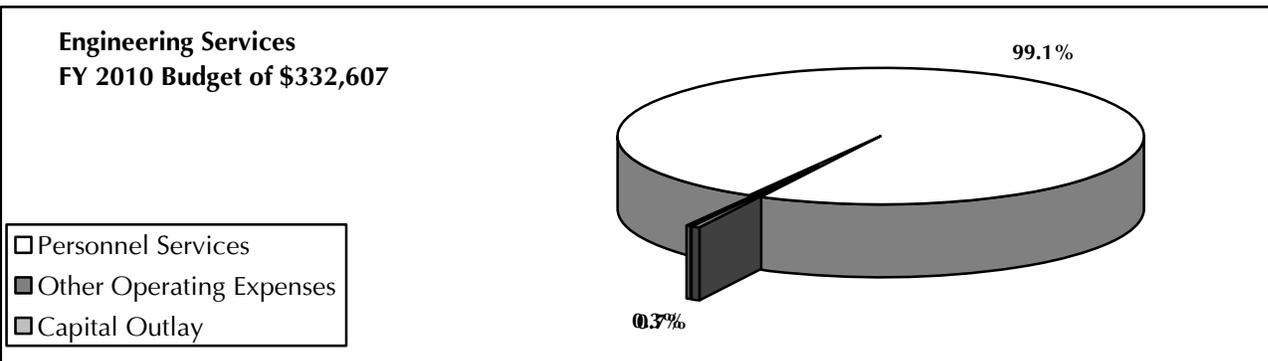
FY WORK PLAN GOALS:

- Administer CIP projects related to the Public Works.
- Provide minor in-house design for small engineering projects. These are typically storm drain and sidewalk projects.
- Review and approve plans relating to storm water management, sediment control, as well as paving and storm drain plans for new developments.
- Review engineering aspect of site plans as part of Development Review Team process.

SIGNIFICANT CHANGES FOR FY 10:

- No Significant Changes

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$347,790	\$363,108	\$329,467	\$329,467
Other Operating Expenses	3,890	3,470	2,180	2,180
Capital Outlay	825	990	960	960
TOTAL	\$352,505	\$367,568	\$332,607	\$332,607



Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Number of contracts administered	10	10	12

Activity Analysis Report - Adopted

1351 - Engineering Services

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$117,459	\$143,709	22.35%	-9.37%
508000 - Salaries, Overtime	\$14,078	\$14,993	6.50%	-36.30%
508500 - Salaries, Employment Agree	\$101,578	\$89,811	-11.58%	0.36%
509000 - Salaries, Part-Time Employe	\$51,648	\$53,972	4.50%	1.85%
510000 - Social Security & Medicare T	\$21,784	\$23,140	6.22%	-5.81%
514000 - Group Insurance	\$24,975	\$14,353	-42.53%	-57.34%
515000 - Retirement Contribution (401	\$9,397	\$11,497	22.35%	-10.76%
515050 - Supplemental Retirement Co	\$3,347	\$3,564	6.48%	-100.00%
515100 - Retirement Health Savings (\$0	\$3,758	100.00%	-32.49%
516000 - Savings Plan Contribution (4	\$3,524	\$4,311	22.33%	-10.74%
521000 - Office Supplies	\$0	\$0	100.00%	100.00%
522000 - General Operating Supplies	\$900	\$900	0.00%	0.00%
525000 - Furniture & Fixtures	\$1,000	\$1,000	0.00%	0.00%
531500 - Software Licenses	\$0	\$0	100.00%	100.00%
531600 - Software Maintenance Agree	\$540	\$420	-22.22%	-57.14%
544000 - Professional Dues & Certifica	\$0	\$0	100.00%	100.00%
546000 - Conference & Seminar Regis	\$0	\$0	100.00%	100.00%
547100 - Travel Mileage Reimburseme	\$500	\$200	-60.00%	-100.00%
551100 - Cellular Telephone	\$250	\$450	80.00%	-100.00%
551200 - Pagers	\$200	\$0	-100.00%	100.00%
557000 - Laundry & Uniforms	\$500	\$500	0.00%	-100.00%
592000 - Software	\$0	\$0	100.00%	100.00%
595000 - Furniture & Equipment	\$0	\$0	100.00%	100.00%
595100 - Furniture & Equipment (Repl	\$825	\$990	20.00%	-3.03%
Personnel	\$347,790	\$363,108	4.40%	-9.26%
Operating Expenses	\$3,890	\$3,470	-10.80%	-37.18%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$825	\$990	20.00%	-3.03%
Total	\$352,505	\$367,568	4.27%	-9.51%

1351 Engineering Services

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$	130,250	\$	130,250
505000 Other Taxable Compensation				
507000 Vacation_Sick Pay				
508000 Salaries, Overtime		9,551		9,551
508500 Salaries, Employee Agreement		90,130		90,130
509000 Salaries, Part-Time		54,972		54,972
510000 Social Security & Medicare Taxes		21,796		21,796
512000 State Unemployment				
513000 Workers' Compensation Insurance				
514000 Group Insurance		6,123		6,123
514100 Group Insurance - Retirees				
515000 Retirement Contribution		10,260		10,260
515050 Supplemental Retirement Contribution				
515100 Retirement Health Savings (RHS)		2,537		2,537
516000 Savings Plan Contribution		3,848		3,848
516500 Deferred Compensation				
517000 Dependent Care Expense				
518000 Retirement Plan Withdrawals				
519000 Tuition Reimbursement				
Subtotal Personnel Services	\$	329,467	\$	329,467

Operating Expenses

522000 General Operating Supplies				
		900		900
<i>Subtotal</i>		900		900
525000 Furniture & Fixtures				
		1,000		1,000
<i>Subtotal</i>		1,000		1,000
531600 Software Maintenance Agreements				
Maintenance - Network SW/Anti-Virus SW (3)		60		60
Maintenance - Software (Microsoft CALs) (3)		120		120
<i>Subtotal</i>		180		180
544000 Professional Dues & Certification Fees				
		100		100
<i>Subtotal</i>		100		100
Subtotal Operating Expenses		2,180		2,180

Capital Outlay

595100 Furniture & Equipment (Replacement)				
Replacement - Computer Hardware (PC + Monitors) (3)		960		960
<i>Subtotal</i>		960		960
Subtotal Capital Outlay		960		960
Total		332,607		332,607



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1351 ENGINEERING SERVICES							
351 ENGINEERING SERVICES							
1351 501000 FULL TIME	143,709	0	143,709	86,495.55	.00	57,213.45	60.2%
1351 508000 OVERTIME	14,993	0	14,993	.00	.00	14,993.00	.0%
1351 508500 CONTRACT	89,811	0	89,811	80,876.10	.00	8,934.90	90.1%
1351 509000 PART-TIME	53,972	0	53,972	44,609.33	.00	9,362.67	82.7%
1351 510000 FICA TAXES	23,140	0	23,140	16,113.09	.00	7,026.91	69.6%
1351 514000 GROUP HEAL	14,353	0	14,353	7,254.89	.00	7,098.11	50.5%
1351 515000 RETIRE401A	11,497	0	11,497	6,952.13	.00	4,544.87	60.5%
1351 515050 401A SUPPL	3,564	0	3,564	529.21	.00	3,034.79	14.8%
1351 515100 RETIRE-RHS	3,758	0	3,758	4,052.14	.00	-294.14	107.8%*
1351 516000 SAVING401K	4,311	0	4,311	2,606.96	.00	1,704.04	60.5%
1351 521000 OFFICE SUP	0	0	0	137.23	.00	-137.23	100.0%*
1351 522000 GEN OPERAT	900	0	900	.00	.00	900.00	.0%
1351 525000 FURN/FIX	1,000	0	1,000	.00	.00	1,000.00	.0%
1351 531600 SOFT MAINT	420	0	420	.00	.00	420.00	.0%
1351 544000 DUES/MEMBE	0	0	0	45.00	.00	-45.00	100.0%*
1351 547100 LOC TRAVEL	200	0	200	.00	.00	200.00	.0%
1351 551100 CELLPHONE	450	0	450	.00	.00	450.00	.0%
1351 557000 UNIFORM/LA	500	0	500	.00	.00	500.00	.0%
1351 595100 FURN/EQ RE	990	0	990	990.00	.00	.00	100.0%
TOTAL ENGINEERING SERVICES	367,568	0	367,568	250,661.63	.00	116,906.37	68.2%
TOTAL ENGINEERING SERVICES	367,568	0	367,568	250,661.63	.00	116,906.37	68.2%

Public Works

1393 - Street Lighting

SERVICES PROVIDED:

The City's street lighting program is designed to provide well-lighted streets and parking facilities throughout the City and thereby increase pedestrian and vehicular safety, suppress crime and increase street capacities. The program also includes lighting on the state highways within the City.

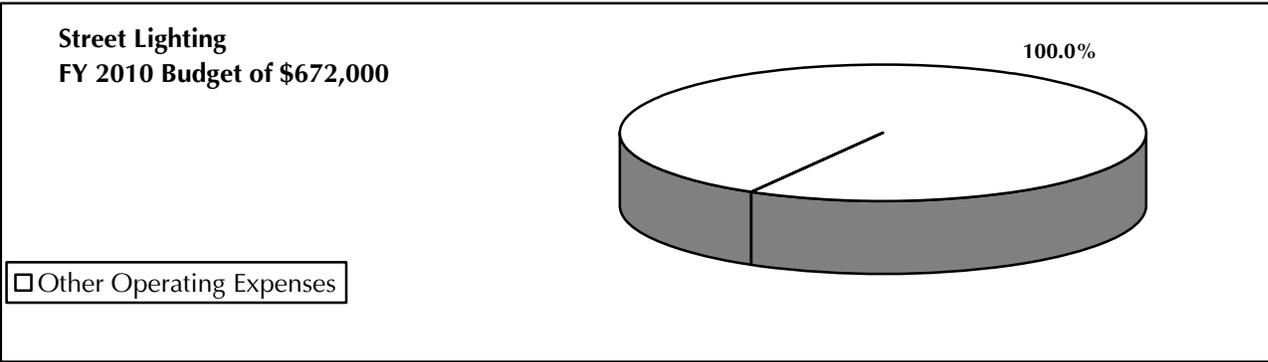
FY WORK PLAN GOALS:

- Continue new light pole painting program.
- Continue weekly inspection program to identify trouble areas (outages).
- Group replacement of lamps/lenses on a scheduled basis.
- Minimize outage time.

SIGNIFICANT CHANGES FOR FY 10:

- No Significant Changes

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	697,200	670,000	672,000	672,000
Capital Outlay	0	0	0	0
TOTAL	\$697,200	\$670,000	\$672,000	\$672,000



Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Percentage of lights repaired with 2 weeks (PEPCO / Contractor)	73% / 97%	75% / 98%	
Percentage of lights repaired with 1 week (PEPCO / Contractor)	61% / 91%	60% / 95%	

Activity Analysis Report - Adopted

1393 - Street Lighting

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
522000 - General Operating Supplies	\$4,000	\$4,000	0.00%	50.00%
550000 - Electric	\$613,200	\$593,000	-3.29%	0.00%
573000 - Repair & Maintenance - Mac	\$80,000	\$73,000	-8.75%	0.00%
Personnel			0.00%	0.00%
Operating Expenses	\$697,200	\$670,000	-3.90%	0.30%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay			0.00%	0.00%
Total	\$697,200	\$670,000	-3.90%	0.30%

1393 Street Lighting

Expenditure Statement by Object

**Proposed
2009 - 2010**

**Adopted
2009 - 2010**

Personnel Services

501000 Salaries, Full-Time Employees	\$	\$
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime		
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time		
510000 Social Security & Medicare Taxes		
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance		
514100 Group Insurance - Retirees		
515000 Retirement Contribution		
515050 Supplemental Retirement Contribution		
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution		
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$	\$

Operating Expenses

522000 General Operating Supplies		
Spare Parts and Fixtures	6,000	6,000
<i>Subtotal</i>	6,000	6,000
550000 Electric		
	587,000	587,000
Miscellaneous	6,000	6,000
<i>Subtotal</i>	593,000	593,000
573000 Repair & Maintenance - Machinery & Equipment		
Maintenance - City Owned Street Lights	73,000	73,000
<i>Subtotal</i>	73,000	73,000
Subtotal Operating Expenses	672,000	672,000
Total	672,000	672,000



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

PG 55
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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/>							
1393 STREET LIGHTING							
<hr/>							
393 STREET LIGHTING							
<hr/>							
1393 522000 GEN OPERAT	4,000	0	4,000	.00	.00	4,000.00	.0%
1393 550000 ELECTRIC	593,000	0	593,000	554,701.08	.00	38,298.92	93.5%
1393 557000 UNIFORM/LA	0	0	0	143.99	.00	-143.99	100.0%*
1393 573000 R&M-MACH/E	73,000	0	73,000	64,180.58	19,031.55	-10,212.13	114.0%*
TOTAL STREET LIGHTING	670,000	0	670,000	619,025.65	19,031.55	31,942.80	95.2%
TOTAL STREET LIGHTING	670,000	0	670,000	619,025.65	19,031.55	31,942.80	95.2%

Public Works

1397 - Traffic Control

SERVICES PROVIDED:

This activity provides services necessary to operate and maintain an integrated program of public safety and traffic control on City streets and parking facilities. The work includes the installation and repair of all types of regulatory, warning, and advisory street signs, the installation and maintenance of pavement markings, and the installation and maintenance of any other traffic control devices (T.C.D's) in the City street system.

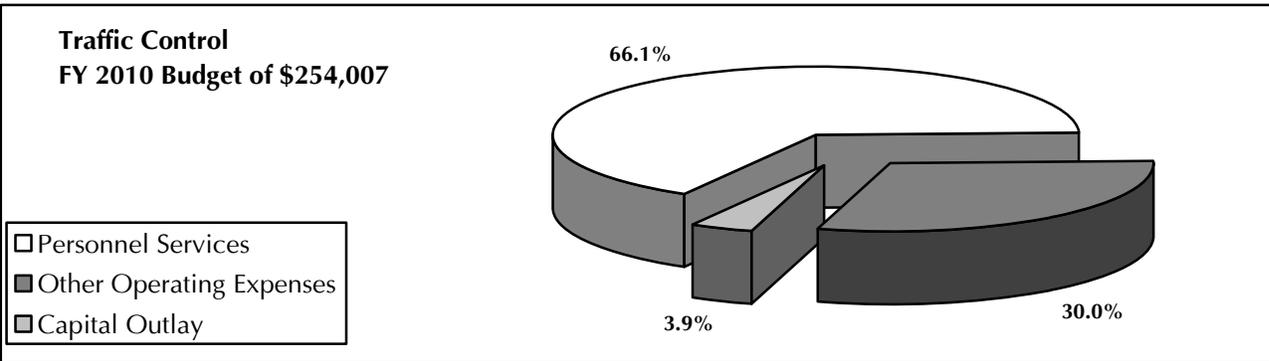
FY WORK PLAN GOALS:

- Continue sign post repainting/replacement program.
- Extend life of road markings by use of thermoplastic.
- Maintain signs and markings at a level consistent with the standards as set forth in the Manual on Uniform Traffic Control Devices (M.U.T.C.D.).

SIGNIFICANT CHANGES FOR FY 10:

- General Operating Supplies increased \$11,000 to reflect shifted funds from CIP 92-2 (Traffic Calming and Signalization) for in-road pedestrian signs (\$2,000) and the repair & replacement of traffic counters (\$3,000) and solar panel school signs (\$6,000).

Summary	Budgeted 2007 – 08	Budgeted 2008 – 09	Proposed 2009 – 10	Adopted 2009 – 10
Personnel Services	\$161,170	\$171,627	\$167,847	\$167,847
Other Operating Expenses	76,820	66,800	76,200	76,200
Capital Outlay	14,940	13,860	9,960	9,960
TOTAL	\$252,930	\$252,287	\$254,007	\$254,007



Performance Measures	Actual 2007 – 08	Budgeted 2008 – 09	Projected 2009 – 10
Linear feet of "long line" restriping remarked	22,000	22,000	

Activity Analysis Report - Adopted

1397 - Traffic Control

Object	FY '08	FY '09	% Change	
			FY '08 - FY '09	FY '09 - FY '10
501000 - Salaries, Full-Time Employee	\$82,940	\$88,331	6.50%	4.53%
508000 - Salaries, Overtime	\$21,115	\$22,487	6.50%	-38.80%
509000 - Salaries, Part-Time Employee	\$14,918	\$15,589	4.50%	-1.28%
510000 - Social Security & Medicare T	\$9,101	\$9,670	6.25%	-3.90%
514000 - Group Insurance	\$19,826	\$21,417	8.02%	7.10%
515000 - Retirement Contribution (401	\$6,635	\$7,066	6.50%	0.00%
515050 - Supplemental Retirement Co	\$4,147	\$4,417	6.51%	0.00%
516000 - Savings Plan Contribution (4	\$2,488	\$2,650	6.51%	0.00%
521000 - Office Supplies	\$1,000	\$1,000	0.00%	-100.00%
522000 - General Operating Supplies	\$30,000	\$30,000	0.00%	36.67%
531600 - Software Maintenance Agree	\$20	\$0	-100.00%	100.00%
536000 - Miscellaneous Professional S	\$0	\$0	100.00%	100.00%
550000 - Electric	\$28,000	\$18,000	-35.71%	0.00%
552500 - Vehicle & Equipment Gasolin	\$4,800	\$4,800	0.00%	-12.50%
554000 - Signage	\$0	\$0	100.00%	100.00%
557000 - Laundry & Uniforms	\$1,000	\$1,000	0.00%	0.00%
567000 - Rental & Use Charges	\$10,000	\$10,000	0.00%	0.00%
573000 - Repair & Maintenance - Mac	\$0	\$0	100.00%	100.00%
574000 - Repair & Maintenance - Vehi	\$2,000	\$2,000	0.00%	0.00%
596000 - Vehicles & Equipment	\$0	\$0	100.00%	100.00%
596100 - Vehicles & Equipment (Repla	\$14,940	\$13,860	-7.23%	-28.14%
Personnel	\$161,170	\$171,627	6.49%	-2.20%
Operating Expenses	\$76,820	\$66,800	-13.04%	14.07%
Contingency Funds			0.00%	0.00%
Transfer Funds			0.00%	0.00%
Capital Outlay	\$14,940	\$13,860	-7.23%	-28.14%
Total	\$252,930	\$252,287	-0.25%	0.68%

1397 Traffic Control

Expenditure Statement by Object **Proposed**
2009 - 2010 **Adopted**
2009 - 2010

Personnel Services

501000 Salaries, Full-Time Employees	\$ 92,331	\$ 92,331
505000 Other Taxable Compensation		
507000 Vacation_Sick Pay		
508000 Salaries, Overtime	13,763	13,763
508500 Salaries, Employee Agreement		
509000 Salaries, Part-Time	15,389	15,389
510000 Social Security & Medicare Taxes	9,293	9,293
512000 State Unemployment		
513000 Workers' Compensation Insurance		
514000 Group Insurance	22,938	22,938
514100 Group Insurance - Retirees		
515000 Retirement Contribution	7,066	7,066
515050 Supplemental Retirement Contribution	4,417	4,417
515100 Retirement Health Savings (RHS)		
516000 Savings Plan Contribution	2,650	2,650
516500 Deferred Compensation		
517000 Dependent Care Expense		
518000 Retirement Plan Withdrawals		
519000 Tuition Reimbursement		
Subtotal Personnel Services	\$ 167,847	\$ 167,847

Operating Expenses

522000 General Operating Supplies		
In road pedestrian signs	2,000	2,000
Signs (Posts and Painting)	30,000	30,000
Solar panel school signs -repair and replacement	6,000	6,000
traffic counter repair and replacement	3,000	3,000
<i>Subtotal</i>	41,000	41,000
550000 Electric		
Electricity for Traffic Signals	18,000	18,000
<i>Subtotal</i>	18,000	18,000
552500 Vehicle & Equipment Gasoline Expense		
	4,200	4,200
<i>Subtotal</i>	4,200	4,200
557000 Laundry & Uniforms		
Uniforms and Safety Equipment	1,000	1,000
<i>Subtotal</i>	1,000	1,000
567000 Rental & Use Charges		
Traffic Line Striping	10,000	10,000
<i>Subtotal</i>	10,000	10,000
574000 Repair & Maintenance - Vehicles		
Vehicle Maintenance (9 Units)	2,000	2,000
<i>Subtotal</i>	2,000	2,000
Subtotal Operating Expenses	76,200	76,200

1397 Traffic Control

Capital Outlay

596100 Vehicles & Equipment (Replacement)		
Vehicle Replacement (9 Units)	9,960	9,960
<i>Subtotal</i>	9,960	9,960
Subtotal Capital Outlay	9,960	9,960
Total	254,007	254,007



City of Gaithersburg - MUNIS Financial System

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CITY OF GAITHERSBURG
YTD BUDGET REPORT - 6/25/2009 (99%)

PG 56
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FOR 2009 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1397 TRAFFIC CONTROL							
397 TRAFFIC CONTROL							
1397 501000 FULL TIME	88,331	0	88,331	81,061.01	.00	7,269.99	91.8%
1397 508000 OVERTIME	22,487	0	22,487	8,833.76	.00	13,653.24	39.3%
1397 509000 PART-TIME	15,589	0	15,589	3,679.00	.00	11,910.00	23.6%
1397 510000 FICA TAXES	9,670	0	9,670	6,948.73	.00	2,721.27	71.9%
1397 514000 GROUP HEAL	21,417	0	21,417	20,927.43	.00	489.57	97.7%
1397 515000 RETIRE401A	7,066	0	7,066	7,221.85	.00	-155.85	102.2%*
1397 515050 401A SUPPL	4,417	0	4,417	3,345.25	.00	1,071.75	75.7%
1397 516000 SAVING401K	2,650	0	2,650	2,708.12	.00	-58.12	102.2%*
1397 521000 OFFICE SUP	1,000	0	1,000	769.99	.00	230.01	77.0%
1397 522000 GEN OPERAT	30,000	0	30,000	13,905.83	4,305.00	11,789.17	60.7%
1397 526000 MACH/EQUIP	0	0	0	769.00	.00	-769.00	100.0%*
1397 544000 DUES/MEMBE	0	0	0	30.00	.00	-30.00	100.0%*
1397 550000 ELECTRIC	18,000	0	18,000	9,214.12	.00	8,785.88	51.2%
1397 552500 GAS EXP	4,800	0	4,800	2,806.17	.00	1,993.83	58.5%
1397 554000 SIGNAGE	0	0	0	432.00	.00	-432.00	100.0%*
1397 557000 UNIFORM/LA	1,000	0	1,000	201.51	.00	798.49	20.2%
1397 567000 RENTAL USE	10,000	0	10,000	.00	.00	10,000.00	.0%
1397 574000 R&M-VEHICL	2,000	0	2,000	1,812.62	.00	187.38	90.6%
1397 596100 VEH/EQ REP	13,860	0	13,860	13,860.00	.00	.00	100.0%
TOTAL TRAFFIC CONTROL	252,287	0	252,287	178,526.39	4,305.00	69,455.61	72.5%
TOTAL TRAFFIC CONTROL	252,287	0	252,287	178,526.39	4,305.00	69,455.61	72.5%

Vehicle Replacement: 1397 - Traffic Control

Unit	Year	Make	Model	VIN	Cost	Repl. Cost	VRF Balance	Budget Amt.	Purchased	Repl. Date	Yrs.
2429	2004	Chevrolet	Silverado	1GBJK34244E290	\$31,110.50	\$37,000.00	\$22,470.00	\$3,630.00	03/25/2004	03/25/2012	3
6448	2008	Carry-On	6X12 Cargo	4MCL12188V1630	\$2,875.00	\$4,000.00	\$0.00	\$570.00	01/25/2008	01/25/2015	6
6467	1997	PCMS	GONE/Still fund	1A9UPO810TA37	\$20,903.00	\$0.00	\$8,001.60	\$0.00	07/01/1997	07/01/1997	-12
6468	1999	PCMS	GONE/still fundi	039908-T2	\$6,050.99	\$0.00	\$8,000.65	\$0.00	07/01/1999	07/01/1999	-10
6471	2006	SOLAR TECH	SILENT MESS	WGM1M09136145	\$16,998.40	\$17,000.00	\$7,290.00	\$1,940.00	09/15/2006	09/15/2013	4
6472	2006	SOLAR TECH	SILENT MESS	4GM1M09156145	\$16,998.40	\$17,000.00	\$7,290.00	\$1,940.00	09/15/2006	09/15/2013	4
9407	1995	Titan		74T5500LS	\$4,395.00	\$0.00	\$0.00	\$0.00	07/01/1996	07/01/1996	-13
9409	2000	Speello	power line 4000		\$4,395.00	\$9,000.00	\$8,995.64	\$0.00	01/01/2000	01/01/2007	-2
9410	2008	TITAN POWERL	9900XLT	0722000032	\$9,196.36	\$10,000.00	\$1,430.00	\$1,430.00	06/29/2007	06/29/2014	5
9449	2005	PRESSURE WA		10220807	\$1,150.00	\$1,400.00	\$1,030.00	\$180.00	10/18/2005	10/18/2010	1
9948	2004	Rhino	Post driver		\$2,415.00	\$2,500.00	\$1,700.00	\$270.00	01/01/2004	01/01/2011	2
						\$97,900.00	\$66,207.89	\$9,960.00			

**PERSONNEL/
SALARY
SCHEDULE**

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ADOPTED PERSONNEL SCHEDULE FISCAL YEAR 2010

Position Title	Grade	FY 10 Total Adopted No. Positions
Custodian/Maintenance Worker	115	2
Receptionist	116	2
Administrative Assistant I	118	2
Maintenance Worker I	118	5
Maintenance Worker II	119	15
Administrative Assistant II	120	4
Counselor II	120	1
Equipment Operator I	120	4
Recreation Support Assistant	120	3
Equipment Operator II	121	9
Graphics Artist	121	1
Lead Maintenance Worker	121	7
Accounting Technician	122	1
Administrative Assistant III	122	8
Building & Equipment Maintenance Specialist I	122	2
Permit Analyst	122	2
Service Writer	122	1
Work Force Leader I	122	6
Code Administration Officer I	123	2
Equipment Operator III	123	3
Olde Towne Revitalization Coordinator	123	1
Recreation Program Assistant	123	0
Senior Accounting Technician	123	1
Administrative Support Supervisor	124	5
Building & Equipment Maintenance Specialist II	124	1
Helpdesk Technician I	124	1
Human Resources Generalist I	124	1
Mechanic II	124	2
Recreation Program Coordinator I	124	1
Work Force Leader II	124	6
Accounting Specialist	125	1
Animal Control Officer	125	3
Helpdesk Technician II	125	1
Primary Counselor	125	1
Recording Secretary	125	1
Lead Mechanic	126	1
Recreation Program Coordinator II	126	2
Code Administration Officer III	127	2
Community Outreach Specialist	127	1

**ADOPTED PERSONNEL SCHEDULE
FISCAL YEAR 2010**

Position Title	Grade	FY 10 Total Adopted No. Positions
Executive Assistant	127	1
Municipal Clerk	127	1
Network Operations Specialist	127	1
Programmer/Analyst I	127	1
Graphics Specialist	128	1
Human Resources Generalist II	128	1
Recreation Program Coordinator III	128	9
Television Production Specialist	128	1
Building & Equipment Maintenance Supervisor	129	1
Code Inspector	129	3
Community Services Program Manager	129	1
Environmental Specialist	129	1
Fleet Maintenance Supervisor	129	1
Planner	129	3
Project Engineer	129	1
Senior Engineering Technician	129	1
Supervisor	129	3
Aquatic Manager	130	1
Community Facility Director	130	6
Fire Inspector	130	1
GIS Planner	130	1
Homeless Advocate/Clinical Supervisor	130	1
Human Resources Generalist III	130	1
Programmer/Analyst II	130	1
Project Manager	130	4
Recreation Program Specialist	130	2
Web Administrator	130	1
Chief Electrical Reviewer	131	1
Human Resources Program Coordinator	131	1
Animal Control Director	132	1
Aquatic Facility Director	132	1
Capital Projects Manager	132	1
Chief Accountant	132	1
Cultural Arts Director	132	1
Emergency Management Coordinator	132	1
Environmental Services Director	132	1
Permit Coordinator	132	2
Site Development Coordinator	132	1
Television Productions Manager	132	1
Network Manager/Operations	133	1



ADOPTED PERSONNEL SCHEDULE FISCAL YEAR 2010

Position Title	Grade	FY 10 Total Adopted No. Positions
Systems Support Manager	133	1
Arts/Special Events Director	134	1
Facilities Administration Director	134	1
Fire Marshal	134	1
Recreation Program Director	134	1
Youth Services Director	134	1
Housing & Community Development Director	135	1
Community Planning Director	135	1
Community Services Director	135	1
Neighborhood Services Director	135	1
Police Lieutenant	135	2
Engineering Services Director	136	1
Capital Projects/Facilities Director	137	1
Comptroller	137	1
Police Captain	137	1
Permits and Inspections Director	138	1
Planning Director	138	1
Public Works Operations Director	139	1
Chief of Police	141	1
Director of Community & Public Relations	141	1
Director of Finance & Administration	141	1
Director of Human Resources	141	1
Director of Information Technology	141	1
Director of Parks, Recreation & Culture	141	1
Director of Planning & Code Administration	141	1
Director of Public Works & Engineering	141	1
Assistant City Manager	142	2
City Attorney	143	1
City Manager	146	1
Police Officer I	220	11
Police Officer II	221	7
Police Officer III	222	14
Police Corporal	223	9
Police Sergeant	224	9
Total Full - Time Employees		257
Total Employment Agreement Employees (FTE)		8.3
Total Part - Time Employees (FTE)		119.35

FISCAL YEAR 2010 ADOPTED SCHEDULE OF SALARY RANGES

Pay Range	Minimum FY10	Mid Point	Maximum FY10	Pay Range
110	20,312	25,501	30,691	110
111	21,440	26,803	32,166	111
112	22,457	28,155	33,853	112
113	23,585	29,507	35,428	113
114	24,713	30,976	37,238	114
115	25,954	32,501	39,048	115
116	27,195	34,132	41,070	116
117	28,658	35,880	43,103	117
118	30,021	37,635	45,250	118
119	31,485	39,495	47,506	119
120	33,172	41,920	50,668	120
121	34,758	44,009	53,260	121
122	36,557	46,266	55,975	122
123	38,367	48,523	58,678	123
124	40,288	50,953	61,617	124
125	42,322	53,545	64,768	125
126	44,455	56,248	68,041	126
127	46,601	59,013	71,426	127
128	48,970	62,008	75,046	128
129	51,350	65,058	78,767	129
130	53,941	68,946	83,951	130
131	56,645	72,387	88,130	131
132	59,583	76,057	92,531	132
133	62,398	79,778	97,157	133
134	65,561	83,844	102,128	134
135	68,835	88,018	107,201	135
136	72,331	92,872	113,413	136
137	75,940	97,498	119,055	137
138	79,783	102,408	125,033	138
139	83,728	108,044	132,361	139
140	87,906	113,407	138,909	140
141	92,308	119,105	145,903	141
142	96,933	125,032	153,131	142
143	101,782	131,294	160,807	143
144	106,866	137,842	168,818	144
145	112,161	144,718	177,276	145
146	117,803	151,997	186,191	146



FISCAL YEAR 2010
ADOPTED SCHEDULE OF SALARY RANGES
POLICE DEPARTMENT

Gaithersburg FY 10 Step	Grade Year	220 PO I	221 PO II	222 PO III	223 CORPORAL	224 SERGEANT
0	1	\$50,000	\$52,500	\$55,125	\$57,881	\$63,669
1	2	\$51,377	\$53,946	\$56,643	\$59,475	\$65,423
2	3	\$52,918	\$55,564	\$58,342	\$61,260	\$67,386
3	4	\$54,506	\$57,231	\$60,093	\$63,097	\$69,407
4	5	\$56,141	\$58,948	\$61,895	\$64,990	\$71,489
5	6	\$57,825	\$60,717	\$63,752	\$66,940	\$73,634
6	7	\$59,560	\$62,538	\$65,665	\$68,948	\$75,843
7	8	\$61,347	\$64,414	\$67,635	\$71,017	\$78,118
8	9	\$63,187	\$66,347	\$69,664	\$73,147	\$80,462
9	10	\$65,083	\$68,337	\$71,754	\$75,342	\$82,876
10	11	\$67,035	\$70,387	\$73,906	\$77,602	\$85,362
11	12	\$69,046	\$72,499	\$76,124	\$79,930	\$87,923
12	13	\$71,118	\$74,674	\$78,407	\$82,328	\$90,560
13	14	\$73,251	\$76,914	\$80,760	\$84,798	\$93,277
14	15	\$75,449	\$79,221	\$83,182	\$87,341	\$96,076
15	16	\$77,712	\$81,598	\$85,678	\$89,962	\$98,958

COLA Only After 16 Years of Service

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**CAPITAL
IMPROVEMENTS
BUDGET**

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CURRENT CIP BUDGET

FISCAL YEAR 2010

PROJECT NAME BY CATEGORY	PROJECT	FY 2010 BUDGET
<i>CITY FACILITY</i>		
City Hall	70-2	\$0
Public Service Facility	72-2	\$0
Latitude Observatory Park	86-3	\$0
Americans With Disabilities Act	92-1	(\$31,043)
Technology Projects	93-1	\$300,000
Facilities Projects	98-1	\$593,677
Kentlands Mansion	01-2	\$0
Kentlands Firehouse	02-1	\$0
Police Station Improvements	09-1	\$0
Energy Efficiency and Conservation	10-1	\$528,000
<i>COMMUNITY ENHANCEMENT</i>		
Street Lighting	71-2	\$115,000
Olde Towne Revitalization	79-5	\$0
Property Acquisition And Disposition	81-4	\$0
Landscape Improvement	82-3	\$0
Olde Towne Park Bell Tower/Plaza	99-4	\$0
Neighborhood Amenities Program	99-6	\$0
West Diamond Avenue Sector Program	00-1	\$0
Historic District Improvements	02-4	(\$65,806)
Community Development Block Grant - HUD	04-1	\$367,161
Emergency Preparedness	07-1	\$0
Contingency And Future Projects	00-0	\$105,000
Historic Preservation at Crown Farm	09-2	\$0
<i>TRANSPORTATION/ENVIRONMENT</i>		
Sidewalks, Handicapped Ramps & Bike Pathways	79-3	\$275,000
Stormwater Management And Storm Drainage	82-1	\$450,000
Street Resurfacing	83-1	\$450,000
Street Reconstruction	91-3	\$650,000
Traffic Calming And Signalization	92-2	\$50,000
Transit Enhancements	98-7	\$20,000
North Frederick Avenue Corridor Plan Implementation	99-1	\$0
Teachers Way	07-2	\$750,000



CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME BY CATEGORY	PROJECT	FY 2010 BUDGET
<i>RECREATION/LEISURE</i>		
Bohrer Park At Summit Hall Farm	83-2	\$200,000
Recreation Courts Renovation	87-3	\$0
Ballfield Projects	93-2	\$0
Winter Lights	98-2	\$0
Lakelands Park	98-3	\$0
Art In Public Places	98-4	\$35,000
Gaithersburg Aquatic Center	98-5	\$0
School Playground Match Program	99-7	\$0
Casey Community Center Renovations	00-2	(\$46,350)
Gaithersburg Youth Center At Robertson Park	00-3	\$0
Renovation/Improvements Of Existing Parks	00-4	\$135,000
Parks And Facility Signage	02-2	\$0
Gaithersburg Aquatic/Recreation Center	03-1	\$0
Gaithersburg Youth Center in Olde Towne	06-1	\$0
Market Square Park Plaza	06-2	\$0
Gaithersburg UpCounty Senior Center	06-3	\$0
Gaithersburg Senior Center	09-3	\$0
Rolling Stock Project	09-4	\$250,000
		<hr/>
<i>CITY OF GAITHERSBURG - PROJECT TOTALS</i>		<u><u>\$5,130,639</u></u>

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	City Hall						
PROJECT NUMBER:	70-2	CATEGORY:	City Facility				
PRIOR APPROPRIATION AS OF:	07/01/08	\$	4,423,852				
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	4,423,852				
UNENCUMBERED AS OF:	06/30/10	\$	0				

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$5,001,102	\$225,000						\$5,226,102
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	-\$802,250							-\$802,250
TOTAL	\$4,198,852	\$225,000	\$ 0	\$4,423,852				

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$50,000	\$50,000						\$100,000
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$4,021,853	\$252,121						\$4,273,974
FURNITURE & EQUIPMENT	\$49,878							\$49,878
TOTAL	\$4,121,731	\$302,121	\$ 0	\$4,423,852				

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$77,121	\$0	\$0	\$0	\$0	\$0	\$0	\$0

CURRENT CIP BUDGET
FISCAL YEAR 2010

PROJECT NAME:	City Hall		
PROJECT NUMBER:	70-2	CATEGORY:	City Facility
PRIOR APPROPRIATION AS OF:	07/01/08	\$	4,423,852
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	4,423,852
UNENCUMBERED AS OF:	06/30/10	\$	0

Project Description: **Coordinator: Pete Geiling**

This project provides funding for renovations and upgrades to the City Hall building, mechanical systems and grounds.

In FY 09, available funds of (\$302,121) supported City Council Chamber and Gallery improvements including a New Cable TV Control Room (\$85,000), New Cable TV and Storage room (\$30,000), Gallery/Electrical design (\$50,000), City Hall Electrical Upgrade (\$42,121), Server Room Security/Life Safety Improvements (\$20,000), City Hall Fire Egress Improvement (\$50,000), and Contingency (\$25,000).

In FY 10, no additional funding is requested.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Street Lighting		
PROJECT NUMBER:	71-2	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	07/01/08	\$	2,146,406
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	1,929,465
UNENCUMBERED AS OF:	06/30/10	\$	216,941

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$1,856,406	\$115,000	\$115,000	\$115,000	\$115,000	\$115,000	\$115,000	\$2,546,406
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	\$175,000							\$175,000
TOTAL	\$2,031,406	\$115,000	\$115,000	\$115,000	\$115,000	\$115,000	\$115,000	\$2,721,406

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$50,136	\$32,500	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$122,636
LAND								
SITE IMPROV. UTIL & SWM	\$13,900							\$13,900
CONSTRUCTION	\$1,353,968	\$261,905	\$322,000	\$85,000	\$85,000	\$85,000	\$85,000	\$2,277,873
FURNITURE & EQUIPMENT	\$142,056	\$75,000					\$75,000	\$292,056
TOTAL	\$1,560,060	\$369,405	\$330,000	\$93,000	\$93,000	\$93,000	\$168,000	\$2,706,465

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$471,346	\$216,941	\$1,941	\$23,941	\$45,941	\$67,941	\$14,941	\$14,941

**CURRENT CIP BUDGET
FISCAL YEAR 2010**

PROJECT NAME:	Street Lighting		
PROJECT NUMBER:	71-2	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	07/01/08	\$	2,146,406
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	1,929,465
UNENCUMBERED AS OF:	06/30/10	\$	216,941

Project Description: **Coordinator: Ollie Mumpower**

This project funds the installation of new street lights in areas with inadequate lighting and the upgrading of existing lighting. Upgrading includes relamping all City-maintained lights on a five year cycle and replacing worn or discolored lenses as needed.

In FY 09, available funds of (\$369,405) supported lighting modifications for Park Summit (\$110,000) and Fernshire Farms (\$150,000), the addition of a new light on a wooden poles along Hutton Street (\$1,905) the design of lights for Washingtonian Village (\$8,000), the design of lights for the Orchards (\$8,000) as well as the design of lights for Foxwood (\$8,000). Available funds also supported the relamping of all City-owned streetlights (\$75,000) and the analysis of poles from the Lakelands and Quince Orchard Park (\$8,500) .

In FY 10, available funds of (\$330,000) will support lighting modifications for Washingtonian Townes/Suffield Drive (\$130,000), the Orchards (\$60,000), Washingtonian Village (\$67,000), and Foxwood (\$40,000), the design for improved pedestrian lighting at various locations (\$8,000), and additional lighting on wooden poles in the East Deer Park neighborhood (\$25,000).

In FY 11, available funds of (\$93,000) will support lighting modifications for improved pedestrian lighting at various locations (\$85,000) and the design of a future undesignated project (\$8,000).

In FY 12 and FY13, available funds of (\$93,000) will support future undesignated projects for design (\$8,000) and construction (\$85,000).

In FY14 available funds of (\$168,000) will support future undesignated projects for design (\$8,000) and construction (\$85,000). Available funds of (\$75,000) will also support the relamping of all City-owned **streetlights**.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Public Service Facility		
PROJECT NUMBER:	72-2	CATEGORY:	City Facility
PRIOR APPROPRIATION AS OF:	07/01/08	\$	3,718,894
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	3,655,005
UNENCUMBERED AS OF:	06/30/10	\$	63,889

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$3,518,894	\$200,000				\$230,000	\$375,000	\$4,323,894
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED								
TOTAL	\$3,518,894	\$200,000	\$ 0	\$ 0	\$ 0	\$230,000	\$375,000	\$4,323,894

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$117,929							\$117,929
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$3,313,076	\$190,000				\$227,079	\$372,500	\$4,102,655
FURNITURE & EQUIPMENT	\$34,000							\$34,000
TOTAL	\$3,465,005	\$190,000	\$ 0	\$ 0	\$ 0	\$227,079	\$372,500	\$4,254,584

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$53,889	\$63,889	\$63,889	\$63,889	\$63,889	\$66,810	\$69,310	\$69,310

CURRENT CIP BUDGET
FISCAL YEAR 2010

PROJECT NAME:	Public Service Facility		
PROJECT NUMBER:	72-2	CATEGORY:	City Facility
PRIOR APPROPRIATION AS OF:	07/01/08	\$	3,718,894
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	3,655,005
UNENCUMBERED AS OF:	06/30/10	\$	63,889

Project Description: **Coordinator: Pete Geiling**

This project provides for capital equipment replacement, upgrades, and new projects at the Public Service Facility.

In FY 09, available funds of (\$190,000) supported installation of a new heavy truck lift (\$130,000), and Water Penetration Repairs (\$60,000).

In FY 10 - FY 12, no projects are currently planned. The remaining fund balance will be transferred to 98-1 for capital repairs to the Public Service Facility.

In FY 13, available funds of (\$227,079) will support design and construction Facilities and Capital Projects storage space.

In FY 14, available funds of (\$372,500) will support design and construction of a new vehicle truck wash.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Sidewalks, Handicapped Ramps & Bike Pathways							
PROJECT NUMBER:	79-3	CATEGORY:	Transportation/Environment					
PRIOR APPROPRIATION AS OF:	07/01/08	\$	2,018,476					
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	1,817,001					
UNENCUMBERED AS OF:	06/30/10	\$	201,475					

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$1,214,164	\$25,000	\$50,000	\$250,000	\$200,000	\$200,000	\$200,000	\$2,139,164
STATE FUNDS	\$228,000		\$25,000					\$253,000
COUNTY FUNDS								
FEDERAL FUNDS	\$90,000							\$90,000
ESCROW FUNDS	\$327,000		\$200,000					\$527,000
TRANSFERRED	\$134,312							\$134,312
TOTAL	\$1,993,476	\$25,000	\$275,000	\$250,000	\$200,000	\$200,000	\$200,000	\$3,143,476

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$204,493	\$12,613	\$40,000		\$20,000	\$20,000	\$20,000	\$317,106
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$1,262,271	\$337,624	\$233,000	\$453,000	\$163,000	\$175,000	\$175,000	\$2,798,895
FURNITURE & EQUIPMENT								
TOTAL	\$1,466,764	\$350,237	\$273,000	\$453,000	\$183,000	\$195,000	\$195,000	\$3,116,001

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$526,712	\$201,475	\$203,475	\$475	\$17,475	\$22,475	\$27,475	\$27,475

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Sidewalks, Handicapped Ramps & Bike Pathways		
PROJECT NUMBER:	79-3	CATEGORY:	Transportation/Environment
PRIOR APPROPRIATION AS OF:	07/01/08	\$	2,018,476
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	1,817,001
UNENCUMBERED AS OF:	06/30/10	\$	201,475

Project Description: **Coordinator: Jim Arnoult**

This project provides for the construction of various pedestrian facilities including sidewalks, handicap ramps and pathways. The project also provides funding for hiker/biker paths.

In FY 09, available funds of (\$350,237) supported the placement of brick pavers on Odend’hal Avenue (\$8,910), paving at Green Park and the Dog Park (\$60,000), sidewalk repair contracts (\$25,000), the design (\$7,800) and construction (\$175,000) of the pathway from Still Creek Lane to MD 28, sidewalk and streetscape construction along Story Drive (\$68,714), the completion of a bikeway study (\$2,000), and the design of the pathway from Ridgepoint Place to MD 124 (\$2,813).

In FY 10, available funds of (\$273,000) will support bike lane signing and marking (\$38,000), the design (\$20,000) of a path connection between Hidden Creek and the Forest Oak Middle School, path overlays at Bohrer, Walder, and Brighton East (\$50,000), paving at Roberson Park (\$20,000), the construction of the pathway from Ridgepoint Place to MD 124 (\$40,000), reconstruction of the MD 124 path in the vicinity of Sioux Lane (\$60,000), the design of a pathway connection between Conservation Lane and Quince Orchard Park (\$20,000), and sidewalk repair contracts (\$25,000).

In FY 11, available funds of (\$453,000) will support bike lane signing and marking (\$38,000), the construction of a pathway connection between Hidden Creek and the Forest Oak Middle School (\$80,000), the construction of a pathway connection between Conservation Lane and Quince Orchard Park (\$140,000), paving of paths in Malcolm King Park (\$150,000) and Morris Park (\$20,000), sidewalk repair contracts (\$25,000)

In FY 12, available funds of (\$183,000) will support bike lane signing and marking (\$38,000), the design (\$20,000) and construction (\$100,000) of a pathway connection between the Diamonds Farm community and Quince Orchard Blvd., and sidewalk repair contracts (\$25,000).

In FY13, available funds of (\$195,000) will support future Bicycle Master Plan projects (\$100,000), future sidewalk construction projects (\$50,000), sidewalk repair contracts (\$25,000), and bike path design (\$20,000).

In FY14, available funds of (\$195,000) will support future Bicycle Master Plan projects (\$100,000), future sidewalk construction projects (\$50,000), sidewalk repair contracts (\$25,000), and bike path design (\$20,000).

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Olde Towne Revitalization						
PROJECT NUMBER:	79-5	CATEGORY:	Community Enhancement				
PRIOR APPROPRIATION AS OF:	07/01/08	\$	3,328,523				
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	2,968,595				
UNENCUMBERED AS OF:	06/30/10	\$	359,928				

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$2,948,939	\$25,000		\$50,000	\$25,000	\$25,000		\$3,073,939
STATE FUNDS	\$134,584							\$134,584
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	\$220,000							\$220,000
TOTAL	\$3,303,523	\$25,000	\$ 0	\$50,000	\$25,000	\$25,000	\$ 0	\$3,428,523

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$51,181							\$51,181
LAND								
SITE IMPROV. UTIL & SWM	\$22,732		\$300,000					\$322,732
CONSTRUCTION	\$2,849,682							\$2,849,682
FURNITURE & EQUIPMENT	\$45,000							\$45,000
TOTAL	\$2,968,595	\$ 0	\$300,000	\$ 0	\$ 0	\$ 0	\$ 0	\$3,268,595

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$334,928	\$359,928	\$59,928	\$109,928	\$134,928	\$159,928	\$159,928	\$159,928

CURRENT CIP BUDGET
FISCAL YEAR 2010

PROJECT NAME:	Olde Towne Revitalization		
PROJECT NUMBER:	79-5	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	07/01/08	\$	3,328,523
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	2,968,595
UNENCUMBERED AS OF:	06/30/10	\$	359,928

Project Description: **Coordinator: Tony Tomasello**

In FY 10, up to \$300,000 of available funds are currently envisioned to supplement general economic development incentive funds (including demolition) established in the operating budget, provide a contingency fund to complete ongoing Olde Towne capital projects, provide matching fund requirements under grants that may be received in the future, and/or support a strategic property acquisition if an opportunity presents itself.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Property Acquisition And Disposition						
PROJECT NUMBER:	81-4	CATEGORY:	Community Enhancement				
PRIOR APPROPRIATION AS OF:	07/01/08	\$16,592,161					
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$16,537,015					
UNENCUMBERED AS OF:	06/30/10	\$ 55,146					

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$17,695,622							\$17,695,622
STATE FUNDS	\$646,539							\$646,539
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	-\$1,750,000							-\$1,750,000
TOTAL	\$16,592,161	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$16,592,161

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								
LAND	\$16,535,515	\$1,500						\$16,537,015
SITE IMPROV. UTIL & SWM								
CONSTRUCTION								
FURNITURE & EQUIPMENT								
TOTAL	\$16,535,515	\$1,500	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$16,537,015

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$56,646	\$55,146	\$55,146	\$55,146	\$55,146	\$55,146	\$55,146	\$55,146

CURRENT CIP BUDGET
FISCAL YEAR 2010

PROJECT NAME:	Property Acquisition And Disposition		
PROJECT NUMBER:	81-4	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	07/01/08		\$16,592,161
EXPENDED/ENCUMBERED AS OF:	06/30/09		\$16,537,015
UNENCUMBERED AS OF:	06/30/10	\$	55,146

Project Description: Available funds will be used for acquisition and disposition activities (including surveys, appraisals, etc.) pending future Council direction.

Coordinator: Tony Tomasello

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Stormwater Management And Storm Drainage							
PROJECT NUMBER:	82-1	CATEGORY:	Transportation/Environment					
PRIOR APPROPRIATION AS OF:	07/01/08	\$	9,031,478					
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	7,613,453					
UNENCUMBERED AS OF:	06/30/10	\$	1,418,025					

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$6,793,678	\$750,000	\$450,000	\$950,000	\$700,000	\$700,000	\$700,000	\$11,043,678
STATE FUNDS	\$777,800							\$777,800
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS	\$460,000							\$460,000
TRANSFERRED	\$250,000							\$250,000
TOTAL	\$8,281,478	\$750,000	\$450,000	\$950,000	\$700,000	\$700,000	\$700,000	\$12,531,478

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$1,108,703	\$53,700	\$100,000	\$85,000	\$70,000	\$70,000	\$70,000	\$1,557,403
LAND	\$16,000							\$16,000
SITE IMPROV. UTIL & SWM	\$1,630,537							\$1,630,537
CONSTRUCTION	\$4,512,013	\$292,500	\$797,500	\$1,832,500	\$577,500	\$252,500	\$252,500	\$8,517,013
FURNITURE & EQUIPMENT								
TOTAL	\$7,267,253	\$346,200	\$897,500	\$1,917,500	\$647,500	\$322,500	\$322,500	\$11,720,953

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$1,014,225	\$1,418,025	\$970,525	\$3,025	\$55,525	\$433,025	\$810,525	\$810,525

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Stormwater Management And Storm Drainage		
PROJECT NUMBER:	82-1	CATEGORY:	Transportation/Environment
PRIOR APPROPRIATION AS OF:	07/01/08	\$	9,031,478
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	7,613,453
UNENCUMBERED AS OF:	06/30/10	\$	1,418,025

Project Description: Storm drains and storm water management (SWM) facilities are important components of the City's infrastructure. This project provides for major maintenance required by GASB 34 and the National Pollutant Discharge Elimination System (NPDES) Phase II Permit, and includes design and construction of a variety of storm water management projects (SWM), storm drainage and other projects related to preserving and protecting the City's storm water infrastructure and the natural environment.

Coordinator: Jim Arnoult

The Water Quality Protection Charge, which is assessed by Montgomery County and passed through to the City, has become a significant source of funding for this project. Conversely, State funding for stormwater management retrofits and stream stabilization projects no longer appears to be available.

In FY 09, available funds of (\$346,200) supported cleaning and maintenance of City SWM facilities (\$70,000), inspection of public and private SWM facilities (\$20,000), design of stream stabilization projects (\$25,000), design of a dam riser repair project for the Lake Placid Dam (\$4,900), design of a riser structure for the Massbury St. outfall depression (\$3,800), design of a storm drain system in Olde Towne (\$25,000), an encumbrance of funds for a stream stabilization project at Asbury (\$158,000), Green Street Water Quality Initiatives (\$32,000) and a new rainscape reimbursement program (\$7,500).

In FY 10, available funds of (\$897,500) will support the construction of a riser repair project for the Lake Placid Dam (\$35,000), construction of a riser structure at the Massbury St. outfall depression (\$35,000), funding for a bathometric study (\$45,000), Park Summit Stormwater Management Rehabilitation (\$350,000), Olde Towne Stormwater Drainage System (\$225,000) and design of stream stabilization projects (\$35,000).

In FY 10 - FY 14, available funds will also support the rainscape reimbursement program (\$7,500), miscellaneous future projects (\$25,000), as well as the SWM inspection program (\$20,000), cleaning and maintenance of City SWM facilities (\$80,000), and funding to continue water quality initiatives such as the green street program (\$40,000).

In FY 11, available funds of (\$1,917,500) will support construction of the dam rehabilitation and SWM retrofit project for the Lake Placid Dam (\$1,200,000), construction of a stream restoration project on Muddy Branch near West Deer Park (\$200,000), construction of and participation in a state stream restoration project on Longdraft Branch (\$80,000), construction of an SWM retrofit for the pond at Woodland Hills (\$200,000), design of a SWM retrofit for the pond at Old Carriage Hill (\$30,000), and design of stream stabilization projects (\$35,000).

In FY 12, available funds of (\$647,500) will support construction of a stream restoration project on Muddy Branch near the GE tract (\$300,000), and construction of a SWM retrofit for the pond at Old Carriage Hill (\$125,000).

In FY 12 – FY 14, available funds will also support design of stream stabilization projects (\$50,000).

In FY 13 – FY 14, available funds will also support construction of HOA SWM projects (\$100,000).

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Landscape Improvement		
PROJECT NUMBER:	82-3	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	07/01/08	\$	1,329,233
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	1,329,233
UNENCUMBERED AS OF:	06/30/10	\$	0

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$1,049,233	\$50,000						\$1,099,233
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS	\$130,000							\$130,000
TRANSFERRED	\$100,000							\$100,000
TOTAL	\$1,279,233	\$50,000	\$ 0	\$1,329,233				

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$5,000							\$5,000
LAND								
SITE IMPROV. UTIL & SWM	\$1,161,084	\$50,485						\$1,211,569
CONSTRUCTION	\$112,664							\$112,664
FURNITURE & EQUIPMENT								
TOTAL	\$1,278,748	\$50,485	\$ 0	\$1,329,233				

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$485	\$0	\$0	\$0	\$0	\$0	\$0	\$0

CURRENT CIP BUDGET
FISCAL YEAR 2010

PROJECT NAME:	Landscape Improvement		
PROJECT NUMBER:	82-3	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	07/01/08	\$	1,329,233
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	1,329,233
UNENCUMBERED AS OF:	06/30/10	\$	0

Project Description: **Coordinator: Walter DeBord**

This project includes funds for landscape projects on City-owned properties and County and State rights-of-way as planned by the City Beautification Committee and the Public Works Landscape Team. Tree plantings in public rights-of-way, in City parks, and in partnership with schools and businesses are funded through this account.

In FY 09, available funds (\$50,485) supported landscape projects on Quince Orchard Road, Route 355, and other various locations (\$20,396), landscape improvements at City facilities (\$17,888), and the street tree replacement and enhancement program (\$12,201).

In FY 10, this CIP will be closed. It has been determined that these expenditures should be placed in an operating budget rather than in the CIP budget. Funding for future projects will be put into Activity 1341, Landscape & Forestry.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Street Resurfacing		
PROJECT NUMBER:	83-1	CATEGORY:	Transportation/Environment
PRIOR APPROPRIATION AS OF:	07/01/08		\$15,563,175
EXPENDED/ENCUMBERED AS OF:	06/30/09		\$15,364,792
UNENCUMBERED AS OF:	06/30/10		\$ 198,383

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$14,119,402	\$400,000	\$450,000	\$650,000	\$675,000	\$600,000	\$850,000	\$17,744,402
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS	\$500,000							\$500,000
TRANSFERRED	\$543,773							\$543,773
TOTAL	\$15,163,175	\$400,000	\$450,000	\$650,000	\$675,000	\$600,000	\$850,000	\$18,788,175

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$608,501							\$608,501
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$14,174,652	\$581,639	\$510,000	\$535,000	\$570,000	\$495,000	\$730,000	\$17,596,291
FURNITURE & EQUIPMENT								
TOTAL	\$14,783,153	\$581,639	\$510,000	\$535,000	\$570,000	\$495,000	\$730,000	\$18,204,792

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$380,022	\$198,383	\$138,383	\$253,383	\$358,383	\$463,383	\$583,383	\$583,383

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Street Resurfacing		
PROJECT NUMBER:	83-1	CATEGORY:	Transportation/Environment
PRIOR APPROPRIATION AS OF:	07/01/08	\$15,563,175	
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$15,364,792	
UNENCUMBERED AS OF:	06/30/10	\$ 198,383	

Project Description: **Coordinator: Jim Arnoult**

This project provides funding for an annual street and sidewalk maintenance program required by GASB 34. The project is a preventive maintenance and rehabilitation program. It provides for resurfacing City streets, replacement of settled or deteriorated curb and gutter, as well as sidewalks on streets selected for resurfacing. Contracts are bid in the winter or early spring of each year.

In order for the City to comply with GASB 34, maintenance of streets requires a level of funding so as not to have to make a substantial reservation of fund balance. The level of funding for FY 09 - FY 14 is adequate to meet GASB requirements, and will build up a project balance to cover emergencies and unexpected resurfacing and maintenance obligations.

In FY 09, available funds of (\$581,639) supported the paving an area at Public Works (\$14,731), re-paving of the Casey Community Center (\$93,517) and resurfacing in the Bridalwood subdivision (\$473,391)

In FY10, available funds of (\$510,000) will support resurfacing of the following streets: Story Drive (\$140,000), Nancy Place (\$70,000), O'Neil Drive (\$70,000) and Edison Park Drive (\$220,000). Funding will also support lane marking replacement on various streets (\$10,000).

In FY11, available funds of (\$535,000) will support resurfacing of the following streets: Cross Tie Court, Travis View Ct., Southern Night Lane, and Travis Avenue from MD 355 to Watkins Mill Rd.(\$350,000).This funding will also support resurfacing in the Orchard Place (\$75,000) and Fallbrook subdivisions (\$100,000). Funding will also support lane marking replacement on various streets (\$10,000).

In FY 12, available funds of (\$570,000) will support resurfacing in the Dorsey Estates (\$50,000) and Saybrooke subdivisions, including Cottage Hill Court (\$500,000). Funding will also support lane marking (\$10,000) and speed hump (\$10,000) replacement on various streets.

In FY13, available funds of (\$495,000) will support resurfacing of the following streets: Victory Farm Drive from the roundabout westward to the dead end (\$100,000), Professional Drive (\$125,000), Firstfield Road (\$200,000), and Bank Street (\$60,000). Funding will also support lane marking replacement on various streets (\$10,000).

In FY 14, available funds of (\$730,000) will support resurfacing in the subdivision of Washingtonian Woods (\$700,000). Funding will also support lane marking (\$10,000) and speed hump (\$20,000) replacement on various streets.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Bohrer Park At Summit Hall Farm		
PROJECT NUMBER:	83-2	CATEGORY:	Recreation/Leisure
PRIOR APPROPRIATION AS OF:	07/01/08		\$12,451,514
EXPENDED/ENCUMBERED AS OF:	06/30/09		\$12,306,937
UNENCUMBERED AS OF:	06/30/10		\$ 144,577

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$12,344,285	\$201,000	\$200,000	\$50,000	\$550,000	\$30,000	\$65,000	\$13,440,285
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	-\$93,771							-\$93,771
TOTAL	\$12,250,514	\$201,000	\$200,000	\$50,000	\$550,000	\$30,000	\$65,000	\$13,346,514

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$11,312,094	\$12,405		\$25,000				\$11,349,499
LAND								
SITE IMPROV. UTIL & SWM		\$145,000						\$145,000
CONSTRUCTION	\$669,031	\$70,624	\$150,000		\$650,000		\$10,000	\$1,549,655
FURNITURE & EQUIPMENT	\$97,783		\$50,000	\$27,000	\$20,000	\$30,000	\$34,000	\$258,783
TOTAL	\$12,078,908	\$228,029	\$200,000	\$52,000	\$670,000	\$30,000	\$44,000	\$13,302,937

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$171,606	\$144,577	\$144,577	\$142,577	\$22,577	\$22,577	\$43,577	\$43,577

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Bohrer Park At Summit Hall Farm		
PROJECT NUMBER:	83-2	CATEGORY:	Recreation/Leisure
PRIOR APPROPRIATION AS OF:	07/01/08	\$12,451,514	
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$12,306,937	
UNENCUMBERED AS OF:	06/30/10	\$ 144,577	

Project Description: **Coordinator: Michele Potter**

This project provides for purchases for the Picnic Pavilions as well as refurbishments to the Activity Center, the Water Park and the Miniature Golf Course.

In FY 09, funds (\$228,029) supported roof repairs of the Activity Center (\$13,000), Activity Center front entrance design (\$12,405), Activity Center store front replacement (\$145,000), refurbishment of Water Park features (\$4,800), fiberglass of the water slides repairs (\$9,500), three shade canopy replacements at the Miniature Golf Course (\$10,000), repair and maintenance of the stream bed liner of the Miniature Golf Course (\$30,000), and A/E for Hillside Pavilion (\$3,324).

In FY 10, funds (\$200,000) will support the replacement of Skate Park components (\$40,000), replacement of picnic tables, benches, bike racks and trash/recycle containers at Bohrer Park (\$10,000), and construction of the new Hillside Pavilion (\$150,000).

In FY 11 funds (\$52,000) will support the purchase of a shade canopy on the rear patio of the Activity Center (\$7,000), replacement of Skate Park components (\$20,000), and design for the pool liner and gutter system replacement (\$25,000).

In FY 12, funds (\$670,000) and prior year funds will support the replacement of Skate Park components (\$20,000), and replacement of pool liner and gutter system (\$650,000).

In FY 13, funds (\$30,000) will support the replacement of Skate Park components (\$20,000), and the purchase of a shade canopy and replacement of picnic tables, bike racks, and trash cans on rear patio of the Activity Center (\$10,000).

In FY 14, funds (\$44,000) will support the replacement of Skate Park components (\$20,000), replacement of enhancements and amenities at the Miniature Golf Course (\$10,000), replacement of picnic tables, benches, bike racks and trash cans at the front and rear entrances of the Activity Center (\$14,000).

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Latitude Observatory Park						
PROJECT NUMBER:	86-3	CATEGORY:	City Facility				
PRIOR APPROPRIATION AS OF:	07/01/08	\$	462,168				
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	462,168				
UNENCUMBERED AS OF:	06/30/10	\$	0				

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$362,168							\$362,168
STATE FUNDS		\$100,000						\$100,000
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED								
TOTAL	\$362,168	\$100,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$462,168

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$166,780							\$166,780
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$66,173	\$229,215						\$295,388
FURNITURE & EQUIPMENT								
TOTAL	\$232,953	\$229,215	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$462,168

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$129,215	\$0	\$0	\$0	\$0	\$0	\$0	\$0

CURRENT CIP BUDGET
FISCAL YEAR 2010

PROJECT NAME:	Latitude Observatory Park		
PROJECT NUMBER:	86-3	CATEGORY:	City Facility
PRIOR APPROPRIATION AS OF:	07/01/08	\$	462,168
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	462,168
UNENCUMBERED AS OF:	06/30/10	\$	0

Project Description: **Coordinator: Pete Geiling**

This project supports the Parks, Recreation and Open Space Master Plan designating the Latitude Observatory as a pocket park.

In FY 09, available funds of (\$229,215) supported construction of the proposed park based on the previously developed concept plan. The park will include enhanced landscaping, new fencing, and a walkway and plaza to and around the latitude observatory.

In FY 10, no additional funds are requested and this CIP will be closed.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Recreation Courts Renovation						
PROJECT NUMBER:	87-3	CATEGORY:	Recreation/Leisure				
PRIOR APPROPRIATION AS OF:	07/01/08	\$	629,000				
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	629,000				
UNENCUMBERED AS OF:	06/30/10	\$	0				

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$604,000	\$25,000						\$629,000
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED								
TOTAL	\$604,000	\$25,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$629,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$5,657							\$5,657
LAND								
SITE IMPROV. UTIL & SWM	\$572,563	\$26,991						\$599,554
CONSTRUCTION	\$23,789							\$23,789
FURNITURE & EQUIPMENT								
TOTAL	\$602,009	\$26,991	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$629,000

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$1,991	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**CURRENT CIP BUDGET
FISCAL YEAR 2010**

PROJECT NAME:	Recreation Courts Renovation		
PROJECT NUMBER:	87-3	CATEGORY:	Recreation/Leisure
PRIOR APPROPRIATION AS OF:	07/01/08	\$	629,000
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	629,000
UNENCUMBERED AS OF:	06/30/10	\$	0

Project Description: **Coordinator: Walter DeBord**

This project provides for the renovation of existing recreation courts.

In FY 09, available funds (\$26,991) supported the re-striping of basketball courts (\$3,000) and tennis court surface repairs at Diamond Farms Park and City Hall (\$23,991).

In FY 10, this CIP will be closed. Recreation Court Renovations will be consolidated into CIP 00-4, Renovation/Improvement of Existing Parks.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Street Reconstruction		
PROJECT NUMBER:	91-3	CATEGORY:	Transportation/Environment
PRIOR APPROPRIATION AS OF:	07/01/08	\$	5,320,661
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	4,810,539
UNENCUMBERED AS OF:	06/30/10	\$	510,122

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$4,402,693	\$950,000	\$650,000	\$725,000	\$625,000	\$975,000	\$875,000	\$9,202,693
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS	\$596,897							\$596,897
TRANSFERRED	-\$628,929							-\$628,929
TOTAL	\$4,370,661	\$950,000	\$650,000	\$725,000	\$625,000	\$975,000	\$875,000	\$9,170,661

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$139,784	\$4,850						\$144,634
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$4,106,039	\$559,866	\$1,045,000	\$620,000	\$515,000	\$870,000	\$770,000	\$8,485,905
FURNITURE & EQUIPMENT								
TOTAL	\$4,245,823	\$564,716	\$1,045,000	\$620,000	\$515,000	\$870,000	\$770,000	\$8,630,539

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$124,838	\$510,122	\$115,122	\$220,122	\$330,122	\$435,122	\$540,122	\$540,122

CURRENT CIP BUDGET

FISCAL YEAR 2010

PROJECT NAME:	Street Reconstruction		
PROJECT NUMBER:	91-3	CATEGORY:	Transportation/Environment
PRIOR APPROPRIATION AS OF:	07/01/08	\$	5,320,661
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	4,810,539
UNENCUMBERED AS OF:	06/30/10	\$	510,122

Project Description: **Coordinator: Jim Arnoult**

This project compliments and supplements the street resurfacing CIP. It provides funding for the reconstruction of streets that require more extensive work than streets included in our annual street resurfacing and rehabilitation program. A separate contract or amendment to the annual street resurfacing contract is typically prepared for each street selected for this program. Reconstruction projects may also require engineered plans.

We are seeing extensive damage on some of our older streets from bus traffic and construction traffic. Additionally, in order for the City to comply with GASB 34, maintenance of streets requires a level of funding so as not to have to make a substantial reservation of fund balance. The level of funding for FY 09 - FY 14 is adequate to meet GASB requirements, and will build up a project balance to cover emergencies and unexpected street reconstruction obligations.

In FY 09, available funds of (\$564,716) supported the reconstruction of Girard Street from East Diamond to the Roundabout at Victory Farm Drive (\$558,306), an analysis of a wall failure along Inspiration Lane (\$4,850) and additional funding for work related to the Still Creek Lane curb project (\$1,560).

In FY10, available funds of (\$1,045,000) will support reconstruction of Girard Street from Summit Avenue to the Roundabout at Victory Farm (\$800,000) and reconstruction of a portion of Inspiration Lane (\$235,000). Funding will also support lane marking replacement on this street (\$10,000).

In FY 11, available funds of (\$620,000) will support the reconstruction of Quince Orchard Boulevard from Firstfield Road to MD 124 (\$350,000) and Watkins Mill Road from MD 355 to Russell Avenue (\$250,000). Funding will also support lane marking replacement on these streets (\$20,000).

In FY 12, available funds of (\$515,000) will support the reconstruction of Water Street from Harmony Hall Road to Mills Street (\$300,000), and the reconstruction of the upper and lower parking lots at City Hall (205,000). Funding will also support lane marking replacement in these areas (\$10,000).

In FY 13, available funds of (\$870,000) will support the reconstruction of East Deer Park Drive from MD 355 to the end of City maintenance east of the humpback bridge (\$350,000) and North Summit Avenue (\$500,000). Funding will also support lane marking replacement on these streets (\$20,000).

In FY 14, available funds of (\$770,000) will support the reconstruction of Christopher Avenue from Russell Avenue to the end of City maintenance (\$450,000) and Perry Parkway from MD 355 to the roundabout (\$300,000). Funding will also support lane marking replacement on these streets (\$20,000).

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Americans With Disabilities Act		
PROJECT NUMBER:	92-1	CATEGORY:	City Facility
PRIOR APPROPRIATION AS OF:	07/01/08	\$	478,000
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	446,957
UNENCUMBERED AS OF:	06/30/10	\$	31,043

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$553,000		-\$31,043					\$521,957
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	-\$75,000							-\$75,000
TOTAL	\$478,000	\$ 0	-\$31,043	\$ 0	\$ 0	\$ 0	\$ 0	\$446,957

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$27,000							\$27,000
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$419,957							\$419,957
FURNITURE & EQUIPMENT								
TOTAL	\$446,957	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$446,957

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$31,043	\$31,043	\$0	\$0	\$0	\$0	\$0	\$0

CURRENT CIP BUDGET
FISCAL YEAR 2010

PROJECT NAME:	Americans With Disabilities Act		
PROJECT NUMBER:	92-1	CATEGORY:	City Facility
PRIOR APPROPRIATION AS OF:	07/01/08	\$	478,000
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	446,957
UNENCUMBERED AS OF:	06/30/10	\$	31,043

Project Description: **Coordinator: Pete Geiling**
This project supports facility upgrades required by the Americans with Disabilities Act.

No activities in FY 09.

In FY 10, available funds of (\$31,043) will be transferred back to the General Fund and this project will be closed.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Traffic Calming And Signalization						
PROJECT NUMBER:	92-2	CATEGORY:	Transportation/Environment				
PRIOR APPROPRIATION AS OF:	07/01/08	\$	1,257,536				
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	1,113,700				
UNENCUMBERED AS OF:	06/30/10	\$	143,836				

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$822,536		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$1,072,536
STATE FUNDS	\$110,000							\$110,000
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS	\$275,000							\$275,000
TRANSFERRED	\$50,000							\$50,000
TOTAL	\$1,257,536	\$ 0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$1,507,536

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$9,522							\$9,522
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$977,993	\$24,865	\$70,000	\$30,000	\$30,000	\$30,000	\$30,000	\$1,192,858
FURNITURE & EQUIPMENT	\$95,320	\$6,000	\$5,000					\$106,320
TOTAL	\$1,082,835	\$30,865	\$75,000	\$30,000	\$30,000	\$30,000	\$30,000	\$1,308,700

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$174,701	\$143,836	\$118,836	\$138,836	\$158,836	\$178,836	\$198,836	\$198,836

**CURRENT CIP BUDGET
FISCAL YEAR 2010**

PROJECT NAME:	Traffic Calming And Signalization		
PROJECT NUMBER:	92-2	CATEGORY:	Transportation/Environment
PRIOR APPROPRIATION AS OF:	07/01/08	\$	1,257,536
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	1,113,700
UNENCUMBERED AS OF:	06/30/10	\$	143,836

Project Description: **Coordinator: Ollie Mumpower**

Funding in this project is used for installing and maintaining traffic calming devices, school flashers and traffic signals.

In FY 09, available funds of (\$30,865) supported striping of City streets (\$24,865) and a solar panel flasher along Main Street for Lakelands Middle School (\$6,000).

In FY 10, available funds of (\$75,000) will support pedestrian improvements along Kentlands Boulevard (\$50,000), traffic counter repair and replacement (\$5,000), and traffic calming replacements along Golden Ash Way (\$20,000).

In FY 11 - FY 14, available funds of (\$30,000 each year) will support undesignated projects.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Technology Projects							
PROJECT NUMBER:	93-1	CATEGORY:	City Facility					
PRIOR APPROPRIATION AS OF:	07/01/08	\$	3,430,000					
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	2,323,422					
UNENCUMBERED AS OF:	06/30/10	\$	1,106,578					

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$2,263,000	\$700,000	\$225,000	\$500,000	\$116,000	\$125,000	\$125,000	\$4,054,000
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS	\$50,000	\$117,000	\$75,000					\$242,000
ESCROW FUNDS	\$300,000							\$300,000
TRANSFERRED								
TOTAL	\$2,613,000	\$817,000	\$300,000	\$500,000	\$116,000	\$125,000	\$125,000	\$4,596,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION								
FURNITURE & EQUIPMENT	\$2,065,296	\$258,126	\$684,500	\$1,190,000	\$116,000			\$4,313,922
TOTAL	\$2,065,296	\$258,126	\$684,500	\$1,190,000	\$116,000	\$ 0	\$ 0	\$4,313,922

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$547,704	\$1,106,578	\$722,078	\$32,078	\$32,078	\$157,078	\$282,078	\$282,078

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Technology Projects		
PROJECT NUMBER:	93-1	CATEGORY:	City Facility
PRIOR APPROPRIATION AS OF:	07/01/08	\$	3,430,000
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	2,323,422
UNENCUMBERED AS OF:	06/30/10	\$	1,106,578

Project Description: **Coordinator: Peter Cottrell**

This project includes funding for significant technology projects (over \$1,000) such as enterprise applications, geographic information systems materials and network and telephone infrastructure.

In FY 09, available funds of (\$258,126) supported new Anti-Virus software (\$10,000), email spam control (\$5,000), facility access security improvements (\$14,209), improvements to a camera recording system (\$12,500), computers for the Council Chamber (\$15,000), crime analysis software (\$19,000), a replacement fuel measurement system (\$15,217), tree inventory software and survey (\$17,200) and a new Time and Attendance system (\$150,000).

In FY 10, available funds of (\$684,500) will support website content management software (\$60,000), an enhanced data backup system (\$200,000), public Internet access at select City sites (\$6,000), energy management software for the new Olde Towne Youth Center (\$15,000), a fuel management system replacement (\$65,000), enhancement of the City's fiber network (\$100,000), Council/Citizen Request Tracking Software (\$15,000), a police Computerized Citation system (\$75,000), a License Plate Scanning system (\$75,000), portable Surveillance Camera systems (\$4,000), public computer lab enhancements (\$11,000), Intranet Web replacement (\$15,000) and a graffiti surveillance camera (\$7,500).

In FY 11, available funds of (\$1,190,000) will support continuing enhancement of the City's fiber network (\$400,000), Agenda Management software (\$15,000), Docket Management software (\$15,000), fixed Surveillance Camera systems (\$245,000), City Hall data rewiring (\$30,000), Enterprise Asset Management (\$110,000), facility access security improvement (\$200,000), a Mobile Work Force trial (\$6,000), a network access control system (\$15,000), a web-based query system for documents (\$15,000), a new Storm Water Management system (\$10,000), redundancy improvements for critical services (\$9,000), improvements for the computer server room (\$5,000), upgrades of the server room Uninterruptible Power Supply systems (\$25,000), network management software (\$10,000), and Fleet Maintenance and Stockroom software (\$80,000).

In FY12, available funds of (\$116,000) will support City-wide correspondence and contact tracking (\$20,000), a Reverse 911 Emergency Management system (\$56,000), and a replacement Parking Ticket system (\$40,000).

Funding requests for FY13 and FY14 are presently unidentifiable.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Ballfield Projects						
PROJECT NUMBER:	93-2	CATEGORY:	Recreation/Leisure				
PRIOR APPROPRIATION AS OF:	07/01/08	\$	564,314				
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	564,314				
UNENCUMBERED AS OF:	06/30/10	\$	0				

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$345,000	\$100,000						\$445,000
STATE FUNDS	\$20,000							\$20,000
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	\$99,314							\$99,314
TOTAL	\$464,314	\$100,000	\$ 0	\$564,314				

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$31,000							\$31,000
LAND								
SITE IMPROV. UTIL & SWM	\$400,944	\$132,370						\$533,314
CONSTRUCTION								
FURNITURE & EQUIPMENT								
TOTAL	\$431,944	\$132,370	\$ 0	\$564,314				

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$32,370	\$0	\$0	\$0	\$0	\$0	\$0	\$0

CURRENT CIP BUDGET
FISCAL YEAR 2010

PROJECT NAME:	Ballfield Projects		
PROJECT NUMBER:	93-2	CATEGORY:	Recreation/Leisure
PRIOR APPROPRIATION AS OF:	07/01/08	\$	564,314
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	564,314
UNENCUMBERED AS OF:	06/30/10	\$	0

Project Description: **Coordinator: Walter DeBord**

This project provides for major improvements or renovations at City ballfield sites.

In FY 09, available funds (\$132,370) supported the installation of foul ball netting at Kelley Park (\$61,445), painting ballfield light poles (\$20,925), irrigation repairs at Kelley Park (\$15,000), replacement of ballfield fencing at Robertson Park (\$10,000), and phase I renovation of the ballfield lighting at Robertson Park (\$25,000).

In FY 10, this CIP will be closed. Ballfield Projects will be consolidated into CIP 00-4, Renovation/Improvement of Existing Parks.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Facilities Projects						
PROJECT NUMBER:	98-1	CATEGORY:	City Facility				
PRIOR APPROPRIATION AS OF:	07/01/08	\$	1,966,646				
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	1,955,323				
UNENCUMBERED AS OF:	06/30/10	\$	11,323				

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$1,667,450	\$250,000	\$593,677	\$1,050,000	\$500,000	\$450,000	\$250,000	\$4,761,127
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	\$49,196							\$49,196
TOTAL	\$1,716,646	\$250,000	\$593,677	\$1,050,000	\$500,000	\$450,000	\$250,000	\$4,810,323

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$173,648	\$13,390	\$35,000	\$20,000				\$242,038
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$1,372,351	\$395,934	\$220,000	\$1,308,550	\$457,300	\$512,800	\$250,000	\$4,516,935
FURNITURE & EQUIPMENT								
TOTAL	\$1,545,999	\$409,324	\$255,000	\$1,328,550	\$457,300	\$512,800	\$250,000	\$4,758,973

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$170,647	\$11,323	\$350,000	\$71,450	\$114,150	\$51,350	\$51,350	\$51,350

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Facilities Projects		
PROJECT NUMBER:	98-1	CATEGORY:	City Facility
PRIOR APPROPRIATION AS OF:	07/01/08	\$	1,966,646
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	1,955,323
UNENCUMBERED AS OF:	06/30/10	\$	11,323

Project Description: **Coordinator: Pete Geiling**

This project provides for the systematic replacement of structural, mechanical, electrical, and building envelope components on City-owned facilities.

In FY 09, available funds of (\$409,324) supported Public Works facility Phase I water penetration repairs (\$242,434), Construction Management services (\$27,000), Elevator Assessments (\$13,390), Public Works shop doors replacement (\$16,500), and emergency replacement of two heating units at Gaithersburg Aquatic Center (\$110,000).

In FY 10, available funds of (\$255,000) will support Olde Towne Parking Garage joint sealant replacement Phase I (\$20,000), Public Works Facility green roof replacement design (\$35,000) and Public Works Facility Water Penetration repairs Phase II (\$200,000).

In FY 11, available funds of (\$1,328,550) will support Olde Towne Parking Garage joint sealant replacement Phase II (\$20,000), Casey Community Center roof replacement (\$168,550), B&O Station HVAC replacement (\$93,000), City Hall roof replacement design (\$20,000), Public Works Facility Water Penetration repairs Phase II (\$437,000) and Public Works Facility green roof replacement (\$590,000).

In FY 12, available funds of (\$457,300) will support the City Hall roof replacement (\$157,300), Olde Towne Parking Garage joint sealant replacement Phase II (\$100,000), and various capital repairs and replacement projects (\$200,000).

In FY 13, available funds of (\$512,800) will support Kentlands Mansion chiller replacement (\$65,000), Olde Towne Parking Garage joint sealant replacement Phase II (\$100,000), Public Works storage building heating system (\$47,800), and various capital repairs and replacement projects (\$300,000).

In FY 14, available funds of (\$250,000) will support various capital repairs and replacement projects.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Winter Lights		
PROJECT NUMBER:	98-2	CATEGORY:	Recreation/Leisure
PRIOR APPROPRIATION AS OF:	07/01/08	\$	207,172
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	183,197
UNENCUMBERED AS OF:	06/30/10	\$	23,975

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$157,622			\$26,000	\$26,000	\$29,800	\$29,800	\$269,222
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS	\$49,550							\$49,550
TRANSFERRED								
TOTAL	\$207,172	\$ 0	\$ 0	\$26,000	\$26,000	\$29,800	\$29,800	\$318,772

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION								
FURNITURE & EQUIPMENT	\$168,811	\$14,386	\$14,215	\$26,000	\$26,000	\$29,800	\$29,800	\$309,012
TOTAL	\$168,811	\$14,386	\$14,215	\$26,000	\$26,000	\$29,800	\$29,800	\$309,012

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$38,361	\$23,975	\$9,760	\$9,760	\$9,760	\$9,760	\$9,760	\$9,760

**CURRENT CIP BUDGET
FISCAL YEAR 2010**

PROJECT NAME:	Winter Lights		
PROJECT NUMBER:	98-2	CATEGORY:	Recreation/Leisure
PRIOR APPROPRIATION AS OF:	07/01/08	\$	207,172
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	183,197
UNENCUMBERED AS OF:	06/30/10	\$	23,975

Project Description: **Coordinator: Michele Potter**

This project provides for electrical upgrades and replacements to holiday light displays at Seneca Creek State Park, City Hall, and holiday street pole decorations including rental of a scissor lift and labor.

In FY 09, funds (\$14,386) supported three new light displays (\$6,171) as well as City Hall exterior decorations (\$8,215) including scissor lift rental and labor.

In FY 10, available funds (\$14,215) will support (\$6,000) electrical upgrades and repair/replacement of older light displays as well as (\$8,215) exterior holiday decorations for City Hall including scissor lift rental and labor.

In FY 11 - FY 12, available funds (\$26,000) will support (\$16,500) electrical upgrades and replacement of older light displays, (\$8,500) for exterior holiday decorations for City Hall including scissor lift rental and labor, as well as (\$1,000) for replacement of new City-wide holiday street pole decorations.

In FY 13 - FY 14, available funds (\$29,800) will support (\$20,000) electrical upgrades and repair/replacement of light displays, (\$8,800) for exterior holiday decorations for City Hall including scissor lift and labor, and (\$1,000) for replacement of new City-wide holiday street pole decorations.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Lakelands Park		
PROJECT NUMBER:	98-3	CATEGORY:	Recreation/Leisure
PRIOR APPROPRIATION AS OF:	07/01/08	\$	2,875,985
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	2,875,985
UNENCUMBERED AS OF:	06/30/10	\$	0

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$3,164,000							\$3,164,000
STATE FUNDS	\$449,461							\$449,461
COUNTY FUNDS	\$700,000							\$700,000
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	-\$1,437,476							-\$1,437,476
TOTAL	\$2,875,985	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$2,875,985

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$244,125							\$244,125
LAND	\$1,860							\$1,860
SITE IMPROV. UTIL & SWM	\$1,865,699	\$3,207						\$1,868,906
CONSTRUCTION	\$691,565							\$691,565
FURNITURE & EQUIPMENT	\$69,529							\$69,529
TOTAL	\$2,872,778	\$3,207	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$2,875,985

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$3,207	\$0	\$0	\$0	\$0	\$0	\$0	\$0

PROJECT NAME:	Lakelands Park		
PROJECT NUMBER:	98-3	CATEGORY:	Recreation/Leisure
PRIOR APPROPRIATION AS OF:	07/01/08	\$	2,875,985
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	2,875,985
UNENCUMBERED AS OF:	06/30/10	\$	0

Project Description:

Coordinator: Michele Potter

In FY 09, no work was completed at Lakelands Park. Available fund balance (\$3,207) to be transferred to CIP 93-2, Ballfield Project, for any future work to be done.

This CIP will close at the end of FY 10.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Art In Public Places							
PROJECT NUMBER:	98-4	CATEGORY:	Recreation/Leisure					
PRIOR APPROPRIATION AS OF:	07/01/08	\$	416,509					
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	384,068					
UNENCUMBERED AS OF:	06/30/10	\$	32,441					

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$285,000		\$35,000	\$35,000	\$25,000	\$25,000	\$25,000	\$430,000
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS	\$100,000							\$100,000
TRANSFERRED	\$31,509							\$31,509
TOTAL	\$416,509	\$ 0	\$35,000	\$35,000	\$25,000	\$25,000	\$25,000	\$561,509

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$357,768	\$26,300	\$51,000	\$35,000	\$25,000	\$25,000	\$25,000	\$545,068
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION								
FURNITURE & EQUIPMENT								
TOTAL	\$357,768	\$26,300	\$51,000	\$35,000	\$25,000	\$25,000	\$25,000	\$545,068

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$58,741	\$32,441	\$16,441	\$16,441	\$16,441	\$16,441	\$16,441	\$16,441

CURRENT CIP BUDGET
FISCAL YEAR 2010

PROJECT NAME:	Art In Public Places		
PROJECT NUMBER:	98-4	CATEGORY:	Recreation/Leisure
PRIOR APPROPRIATION AS OF:	07/01/08	\$	416,509
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	384,068
UNENCUMBERED AS OF:	06/30/10	\$	32,441

Project Description: **Coordinator: Denise Kayser**

This project is supported by developers' funds and City funds. The use of prior year available fund balance will support the fabrication of the first mural project in Olde Towne (\$31,500). These funds were encumbered in FY 07.

In FY 09, available funds of (\$26,300) supported the finalist stipend for the first phase of Market Square Plaza artwork (\$500), artist fees, fabrication and installation costs associated with first phase of Market Square Plaza artwork (\$25,000), and artist fees for painting one locomotive for the All Aboard the Art Train Project (\$800).

In FY 10, available funds of (\$51,000) will support a public art installation at a Skate Spot (\$6,000), the design of the second phase of professional artwork (\$2,000) and the community-based mosaic art (\$8,000) at Market Square Plaza, and the design and fabrication of artwork for a committee-recommended City park (\$35,000).

In FY 11, available funds of (\$35,000) will support the second mural project in Olde Towne (\$30,000) and curatorial care of City-owned public art (\$5,000).

In FY 12 - FY 14, available funds of (\$25,000) will support the competition costs, design, artist fees, fabrication, and installation costs of City-wide, community-based mosaic and painted mural projects and other committee-recommended public art projects.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Transit Enhancements		
PROJECT NUMBER:	98-7	CATEGORY:	Transportation/Environment
PRIOR APPROPRIATION AS OF:	07/01/08	\$	188,800
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	154,233
UNENCUMBERED AS OF:	06/30/10	\$	34,567

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$100,000							\$100,000
STATE FUNDS	\$78,800							\$78,800
COUNTY FUNDS	\$28,000							\$28,000
FEDERAL FUNDS								
ESCROW FUNDS	\$132,000		\$20,000	\$40,000	\$40,000	\$30,000	\$20,000	\$282,000
TRANSFERRED	-\$150,000							-\$150,000
TOTAL	\$188,800	\$ 0	\$20,000	\$40,000	\$40,000	\$30,000	\$20,000	\$338,800

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$117,315		\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$217,315
FURNITURE & EQUIPMENT	\$35,981	\$937	\$4,000	\$40,000	\$4,000	\$4,000	\$4,000	\$92,918
TOTAL	\$153,296	\$ 937	\$24,000	\$60,000	\$24,000	\$24,000	\$24,000	\$310,233

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$35,504	\$34,567	\$30,567	\$10,567	\$26,567	\$32,567	\$28,567	\$28,567

CURRENT CIP BUDGET
FISCAL YEAR 2010

PROJECT NAME:	Transit Enhancements		
PROJECT NUMBER:	98-7	CATEGORY:	Transportation/Environment
PRIOR APPROPRIATION AS OF:	07/01/08	\$	188,800
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	154,233
UNENCUMBERED AS OF:	06/30/10	\$	34,567

Project Description: **Coordinator: Ollie Mumpower**

Project funding supports the purchase and installation of benches and trash containers, as well as the City prototype bus shelters, to make transit convenient and comfortable.

City funding is supplemented by developer escrow funding.

In FY 09, available funds of (\$937) supported the purchase of trash containers to be placed at various bus stops throughout the City

In FY 10, available funds of (\$24,000) will support the purchase and installation of two (2) developer funded shelters (\$20,000) and replacement benches (\$4,000). In addition, as part of our bus shelter agreement we will be replacing three non-advertising shelters at no cost to the City.

In FY 11, available funds of (\$60,000) will support the purchase and installation of 40 benches with pads (\$40,000) and two (2) developer-funded shelters (\$20,000).

In FY 12 - FY 14, available funds of (\$24,000) will support the purchase and installation of one (2) non-advertising shelter (\$20,000) and replacement benches (\$4,000).

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	North Frederick Avenue Corridor Plan Implementation						
PROJECT NUMBER:	99-1	CATEGORY:	Transportation/Environment				
PRIOR APPROPRIATION AS OF:	07/01/08	\$	165,000				
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	125,457				
UNENCUMBERED AS OF:	06/30/10	\$	39,543				

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$295,000							\$295,000
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	-\$130,000							-\$130,000
TOTAL	\$165,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$165,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$67,307							\$67,307
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$58,150							\$58,150
FURNITURE & EQUIPMENT								
TOTAL	\$125,457	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$125,457

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$39,543	\$39,543	\$39,543	\$39,543	\$39,543	\$39,543	\$39,543	\$39,543

CURRENT CIP BUDGET
FISCAL YEAR 2010

PROJECT NAME:	North Frederick Avenue Corridor Plan Implementation		
PROJECT NUMBER:	99-1	CATEGORY:	Transportation/Environment
PRIOR APPROPRIATION AS OF:	07/01/08	\$	165,000
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	125,457
UNENCUMBERED AS OF:	06/30/10	\$	39,543

Project Description: ***Coordinator: Jim Arnoult***
This project is for the implementation of the Frederick Avenue Corridor Plan. The plan includes a variety of projects that are to be completed in several phases. No work is currently scheduled for this project.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Olde Towne Clock Tower / Plaza		
PROJECT NUMBER:	99-4	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	07/01/08	\$	1,760,000
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	1,650,217
UNENCUMBERED AS OF:	06/30/10	\$	109,783

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$975,000							\$975,000
STATE FUNDS	\$135,000							\$135,000
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS	\$50,000							\$50,000
TRANSFERRED	\$600,000							\$600,000
TOTAL	\$1,760,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$1,760,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$37,748							\$37,748
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$95,906	\$1,400,000						\$1,495,906
FURNITURE & EQUIPMENT	\$56,563	\$60,000						\$116,563
TOTAL	\$190,217	\$1,460,000	\$ 0	\$1,650,217				

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$1,569,783	\$109,783	\$109,783	\$109,783	\$109,783	\$109,783	\$109,783	\$109,783

CURRENT CIP BUDGET
FISCAL YEAR 2010

PROJECT NAME:	Olde Towne Clock Tower / Plaza		
PROJECT NUMBER:	99-4	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	07/01/08	\$	1,760,000
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	1,650,217
UNENCUMBERED AS OF:	06/30/10	\$	109,783

Project Description: **Coordinator: Tony Tomasello**

This project provides design and construction of a bell tower and plaza/park area at the corner of Diamond and Summit Avenues in Olde Towne Gaithersburg as described in the Master Plan for Olde Towne Gaithersburg, as well as restoration of the City-owned Howard mechanical clock.

Originally planned to be built in FY 09, the current schedule is for the project to be constructed at the same time as the expected redevelopment of the City-owned property at 315 East Diamond Avenue.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Neighborhood Amenities Program						
PROJECT NUMBER:	99-6	CATEGORY:	Community Enhancement				
PRIOR APPROPRIATION AS OF:	07/01/08	\$	508,363				
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	508,363				
UNENCUMBERED AS OF:	06/30/10	\$	0				

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$530,000							\$530,000
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED		-\$21,637						-\$21,637
TOTAL	\$530,000	-\$21,637	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$508,363

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								
LAND								
SITE IMPROV. UTIL & SWM	\$508,363							\$508,363
CONSTRUCTION								
FURNITURE & EQUIPMENT								
TOTAL	\$508,363	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$508,363

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$21,637	\$0	\$0	\$0	\$0	\$0	\$0	\$0

CURRENT CIP BUDGET
FISCAL YEAR 2010

PROJECT NAME:	Neighborhood Amenities Program		
PROJECT NUMBER:	99-6	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	07/01/08	\$	508,363
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	508,363
UNENCUMBERED AS OF:	06/30/10	\$	0

Project Description: Funding assists neighborhoods in enhancing their communities with new or improved amenities such as sidewalks, lighting, street trees, benches, trash receptacles, etc. Partnerships between the City and communities will be encouraged, including matching fund agreements.

Coordinator: Fred Felton

In FY 08, available funds of (\$50,000) supported neighborhood improvements, upgrading the appearance or safety of their communities as well as use for community events and professional consultants. The City will maintain and encourage partnerships with the communities.

In FY 09, this CIP will be closed by transferring the fund balance to the General Fund, Activity 1136 (Housing and Community Development). The City will continue to provide positive partnerships with the communities.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	School Playground Match Program						
PROJECT NUMBER:	99-7	CATEGORY:	Recreation/Leisure				
PRIOR APPROPRIATION AS OF:	07/01/08	\$	49,600				
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	49,600				
UNENCUMBERED AS OF:	06/30/10	\$	0				

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$60,000							\$60,000
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED		-\$10,400						-\$10,400
TOTAL	\$60,000	-\$10,400	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$49,600

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION								
FURNITURE & EQUIPMENT	\$49,600							\$49,600
TOTAL	\$49,600	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$49,600

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$10,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0

CURRENT CIP BUDGET
FISCAL YEAR 2010

PROJECT NAME:	School Playground Match Program		
PROJECT NUMBER:	99-7	CATEGORY:	Recreation/Leisure
PRIOR APPROPRIATION AS OF:	07/01/08	\$	49,600
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	49,600
UNENCUMBERED AS OF:	06/30/10	\$	0

Project Description: **Coordinator: Michele Potter**

In FY 08, fund balance of (\$10,400) was not utilized.

In FY 09, this CIP will be closed by transferring the fund balance to the General Fund, Activity 1411 (Parks, Recreation & Culture Administration). The City will continue to establish partnerships with schools and/or Parent and Teacher Associations, assisting them with playground equipment upgrades and installations.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	"Y" Site Development						
PROJECT NUMBER:	00-1	CATEGORY:	Community Enhancement				
PRIOR APPROPRIATION AS OF:	07/01/08		\$13,131,052				
EXPENDED/ENCUMBERED AS OF:	06/30/09		\$12,901,875				
UNENCUMBERED AS OF:	06/30/10		\$ 229,177				

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$1,900,925							\$1,900,925
STATE FUNDS	\$3,500,000							\$3,500,000
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	\$7,730,127							\$7,730,127
TOTAL	\$13,131,052	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$13,131,052

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$232,941							\$232,941
LAND	\$1,570,000							\$1,570,000
SITE IMPROV. UTIL & SWM	\$835,000							\$835,000
CONSTRUCTION	\$10,263,934							\$10,263,934
FURNITURE & EQUIPMENT								
TOTAL	\$12,901,875	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$12,901,875

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$229,177	\$229,177	\$229,177	\$229,177	\$229,177	\$229,177	\$229,177	\$229,177

PROJECT NAME:	"Y" Site Development		
PROJECT NUMBER:	00-1	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	07/01/08	\$13,131,052	
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$12,901,875	
UNENCUMBERED AS OF:	06/30/10	\$ 229,177	

Project Description:

Coordinator: Tony Tomasello

In FY 10, available funds will support activities related to the sale and subsequent development of the "Y" site.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Casey Community Center Renovations		
PROJECT NUMBER:	00-2	CATEGORY:	Recreation/Leisure
PRIOR APPROPRIATION AS OF:	07/01/08	\$	584,861
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	538,511
UNENCUMBERED AS OF:	06/30/10	\$	46,350

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$290,000		-\$46,350					\$243,650
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	\$294,861							\$294,861
TOTAL	\$584,861	\$ 0	-\$46,350	\$ 0	\$ 0	\$ 0	\$ 0	\$538,511

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$313,158							\$313,158
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$203,410	\$21,943						\$225,353
FURNITURE & EQUIPMENT								
TOTAL	\$516,568	\$21,943	\$ 0	\$538,511				

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$68,293	\$46,350	\$0	\$0	\$0	\$0	\$0	\$0

PROJECT NAME: **Casey Community Center Renovations**

PROJECT NUMBER: 00-2 CATEGORY: Recreation/Leisure

PRIOR APPROPRIATION AS OF: **07/01/08** \$ 584,861

EXPENDED/ENCUMBERED AS OF: **06/30/09** \$ 538,511

UNENCUMBERED AS OF: **06/30/10** \$ 46,350

Project Description:

Coordinator: Pete Geiling

This project provides funding for miscellaneous repairs and upgrades to the facility.

In FY 09, available funds of (\$21,943) supported capital repairs and maintenance in the caretaker's apartment (\$12,670), replacement of the administrative office carpet (\$2,813), and kitchen upgrades (\$6,460).

In FY 10, available funds of (\$46,350) will be transferred back to the General Fund and this project will be closed.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Gaithersburg Youth Center at Robertson Park						
PROJECT NUMBER:	00-3	CATEGORY:	Recreation/Leisure				
PRIOR APPROPRIATION AS OF:	07/01/08	\$	2,229,036				
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	2,180,241				
UNENCUMBERED AS OF:	06/30/10	\$	48,795				

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$984,901							\$984,901
STATE FUNDS	\$390,000							\$390,000
COUNTY FUNDS								
FEDERAL FUNDS	\$668,788							\$668,788
ESCROW FUNDS								
TRANSFERRED	\$185,347							\$185,347
TOTAL	\$2,229,036	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$2,229,036

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$269,486							\$269,486
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$1,897,095	\$13,660	\$48,795					\$1,959,550
FURNITURE & EQUIPMENT								
TOTAL	\$2,166,581	\$13,660	\$48,795	\$ 0	\$ 0	\$ 0	\$ 0	\$2,229,036

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$62,455	\$48,795	\$0	\$0	\$0	\$0	\$0	\$0

CURRENT CIP BUDGET
FISCAL YEAR 2010

PROJECT NAME:	Gaithersburg Youth Center at Robertson Park		
PROJECT NUMBER:	00-3	CATEGORY:	Recreation/Leisure
PRIOR APPROPRIATION AS OF:	07/01/08	\$	2,229,036
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	2,180,241
UNENCUMBERED AS OF:	06/30/10	\$	48,795

Project Description: **Coordinator: Jim Arnoult**

This project provides for a youth center, comprised of a computer lab and multi-purpose rooms, to serve youth on the west side of the City. The facility, which is located at Robertson Park, will also be utilized as a summer camp site. The total construction cost is approximately \$2,400,000 with funding from this project as well as from Contingency And Future Projects, and Community Development Block Grant - HUD (04-1).

In FY 09, available funds of (\$13,660) supported design (\$7,900) of sound attenuation measures to reduce the echo throughout the facility and replacement of wood doors (\$5,760).

In FY 10, available funds of (\$48,795) will support installation of sound attenuation measures. The project will be closed at the end of FY 10.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Renovation/Improvements Of Existing Parks							
PROJECT NUMBER:	00-4	CATEGORY:	Recreation/Leisure					
PRIOR APPROPRIATION AS OF:	07/01/08	\$	530,000					
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	451,859					
UNENCUMBERED AS OF:	06/30/10	\$	78,141					

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$500,000	\$30,000	\$135,000	\$115,000	\$100,000	\$100,000	\$100,000	\$1,080,000
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED								
TOTAL	\$500,000	\$30,000	\$135,000	\$115,000	\$100,000	\$100,000	\$100,000	\$1,080,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$11,577	\$12,926	\$3,000					\$27,503
LAND								
SITE IMPROV. UTIL & SWM	\$47,458	\$2,579	\$30,000					\$80,037
CONSTRUCTION	\$227,319	\$150,000	\$145,000	\$150,000	\$100,000	\$100,000	\$100,000	\$972,319
FURNITURE & EQUIPMENT								
TOTAL	\$286,354	\$165,505	\$178,000	\$150,000	\$100,000	\$100,000	\$100,000	\$1,079,859

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$213,646	\$78,141	\$35,141	\$141	\$141	\$141	\$141	\$141

CURRENT CIP BUDGET
FISCAL YEAR 2010

PROJECT NAME:	Renovation/Improvements Of Existing Parks		
PROJECT NUMBER:	00-4	CATEGORY:	Recreation/Leisure
PRIOR APPROPRIATION AS OF:	07/01/08	\$	530,000
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	451,859
UNENCUMBERED AS OF:	06/30/10	\$	78,141

Project Description: **Coordinator: Walter DeBord**

This project provides funding for the renovation or improvement of buildings, structures, ballfield amenities, and recreation courts at existing parks.

Note: Ballfield Projects (CIP 93-2) and Recreation Court Renovation (CIP 87-3) were consolidated into this CIP for FY 10.

In FY 09, available funds (\$165,505) supported the replacement of benches, tables, and trash receptacles in various Parks (\$2,579), design and construction of the press boxes at Morris Park (\$152,880), design of two "Skate Spots" (\$8,661), and a structural evaluation of the water features in the Mini-Golf Course at Bohrer Park (\$1,385).

In FY 10, available funds (\$178,000) will support the construction of two "Skate Spots" (\$75,000), design for and the restoration of the water features in the Miniature Golf Course at Bohrer Park (\$28,000), parking lot improvements at Morris Park (\$30,000), replacement of the backstop on Field #2 at Kelley Park (\$20,000), and the final phase of the Robertson Park ball field lighting renovation (\$25,000).

In FY 11, available funds (\$150,000) will support the major renovation of 3 tennis courts at Morris Park (\$90,000), replacement of the backstop on Field #1 at Kelley Park (\$20,000), and future projects (\$40,000).

In FY 12 - FY 14, available funds (\$100,000 each year) will support future projects.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Kentlands Mansion						
PROJECT NUMBER:	01-2	CATEGORY:	Recreation/Leisure				
PRIOR APPROPRIATION AS OF:	07/01/08	\$	1,034,473				
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	797,969				
UNENCUMBERED AS OF:	06/30/10	\$	236,504				

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$678,600							\$678,600
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	\$355,873							\$355,873
TOTAL	\$1,034,473	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$1,034,473

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$50,282		\$25,000					\$75,282
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$572,087	\$175,600		\$208,900				\$956,587
FURNITURE & EQUIPMENT								
TOTAL	\$622,369	\$175,600	\$25,000	\$208,900	\$ 0	\$ 0	\$ 0	\$1,031,869

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$412,104	\$236,504	\$211,504	\$2,604	\$2,604	\$2,604	\$2,604	\$2,604

CURRENT CIP BUDGET
FISCAL YEAR 2010

PROJECT NAME:	Kentlands Mansion		
PROJECT NUMBER:	01-2	CATEGORY:	Recreation/Leisure
PRIOR APPROPRIATION AS OF:	07/01/08	\$	1,034,473
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	797,969
UNENCUMBERED AS OF:	06/30/10	\$	236,504

Project Description: **Coordinator: Pete Geiling**

This project supports major repairs and restoration of the Kentlands Mansion building envelope and exterior.

In FY 09, available funds of (\$175,600) supported the final phase of the brick pointing and roof replacement project (\$166,700) and emergency repairs required as a result of a broken sprinkler pipe (\$8,900).

In FY 10, available funds of (\$25,000) will support the design of ADA improvements.

In FY 11, available funds of (\$208,900) will support construction of first level ADA restrooms and ramp. This CIP will be closed after completion of the ADA project and any available funds transferred to the General Fund.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Kentlands Firehouse		
PROJECT NUMBER:	02-1	CATEGORY:	City Facility
PRIOR APPROPRIATION AS OF:	07/01/08	\$	20,000
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	15,000
UNENCUMBERED AS OF:	06/30/10	\$	5,000

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$20,000							\$20,000
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED								
TOTAL	\$20,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$20,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.		\$15,000						\$15,000
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION								
FURNITURE & EQUIPMENT								
TOTAL	\$ 0	\$15,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$15,000

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$20,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000

PROJECT NAME:	Kentlands Firehouse		
PROJECT NUMBER:	02-1	CATEGORY:	City Facility
PRIOR APPROPRIATION AS OF:	07/01/08	\$	20,000
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	15,000
UNENCUMBERED AS OF:	06/30/10	\$	5,000

Project Description:

Coordinator: City Manager

Future plans and funding for this project will depend on the results of future feasibility studies.

In FY 09, available funds of (\$15,000) supported a feasibility study for the firehouse. The current funding is not adequate to hire a consultant. Staff will be contacting area colleges and universities with architectural programs to ascertain if there would be interest if a feasibility study could be conducted as a class project.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Parks And Facility Signage							
PROJECT NUMBER:	02-2	CATEGORY:	Recreation/Leisure					
PRIOR APPROPRIATION AS OF:	07/01/08	\$	126,308					
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	106,365					
UNENCUMBERED AS OF:	06/30/10	\$	19,943					

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$80,920	\$14,000		\$15,000	\$10,000	\$5,000	\$5,000	\$129,920
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	\$31,388							\$31,388
TOTAL	\$112,308	\$14,000	\$ 0	\$15,000	\$10,000	\$5,000	\$5,000	\$161,308

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$24,695							\$24,695
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION								
FURNITURE & EQUIPMENT	\$72,427	\$9,243	\$14,000	\$15,000	\$10,000	\$5,000	\$5,000	\$130,670
TOTAL	\$97,122	\$9,243	\$14,000	\$15,000	\$10,000	\$5,000	\$5,000	\$155,365

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$15,186	\$19,943	\$5,943	\$5,943	\$5,943	\$5,943	\$5,943	\$5,943

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Parks And Facility Signage		
PROJECT NUMBER:	02-2	CATEGORY:	Recreation/Leisure
PRIOR APPROPRIATION AS OF:	07/01/08	\$	126,308
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	106,365
UNENCUMBERED AS OF:	06/30/10	\$	19,943

Project Description: **Coordinator: Michele Potter**

This project provides for signage for various City parks and facilities, as well as fabrication of four (4) gateway entry signs into the City.

In FY 09, available funds of (\$9,243) supported signage and plaque for Griffith Park (\$2,918), Dog Exercise Area for 10th Anniversary (\$925), new signage for City Hall (\$3,500), Water Park (\$950) and Observatory Park (\$950).

In FY 10, encumbered funds of (\$14,000) will support the fabrication of City's gateway entry signs for four major signs (\$9,000) as well as replacement of facility and park regulation signage (\$5,000).

In FY 11, available funds of (\$15,000) will support the fabrication of City's gateway entry markers for one overpass sign (\$10,000) as well as additional signage as needed and replacement of facility and park regulation signage (\$5,000).

In FY 12, available funds of (\$10,000) will support the fabrication of City's gateway entry markers for four major signs (\$9,000) as well as replacement of facility and park regulation signage (\$1,000).

In FY 13 and FY 14, available funds of (\$5,000) will support replacement of gateway entry signage as well as facility and park regulation signage as needed, annually.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Historic District Improvements						
PROJECT NUMBER:	02-4	CATEGORY:	Community Enhancement				
PRIOR APPROPRIATION AS OF:	07/01/08	\$	1,006,585				
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	940,779				
UNENCUMBERED AS OF:	06/30/10	\$	65,806				

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$440,000	\$175,000						\$615,000
STATE FUNDS		\$75,000						\$75,000
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS	\$200,000							\$200,000
TRANSFERRED	\$116,585		-\$65,806					\$50,779
TOTAL	\$756,585	\$250,000	-\$65,806	\$ 0	\$ 0	\$ 0	\$ 0	\$940,779

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$4,045							\$4,045
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$546,357	\$365,264						\$911,621
FURNITURE & EQUIPMENT	\$20,018	\$5,095						\$25,113
TOTAL	\$570,420	\$370,359	\$ 0	\$940,779				

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$186,165	\$65,806	\$0	\$0	\$0	\$0	\$0	\$0

CURRENT CIP BUDGET
FISCAL YEAR 2010

PROJECT NAME:	Historic District Improvements		
PROJECT NUMBER:	02-4	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	07/01/08	\$	1,006,585
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	940,779
UNENCUMBERED AS OF:	06/30/10	\$	65,806

Project Description: Funding in this project is to be used for implementing various improvements identified during the July 2000 Brookes, Russell, Walker Historic District Neighborhood Improvement Charrette. This is a long term plan and a citizen committee is working with staff on implementation.

Coordinator: Ollie Mumpower

In FY 09, available funds of (\$370,359) supported the narrowing and reconstruction of Russell Avenue (\$316,463), the construction of decorative crosswalks at the Brookes, Walker, and Maryland Avenue intersections (\$48,801), the addition of street trees (\$4,595) and repairs to the Walker Avenue entry markers (\$500). A state grant will repay a portion of the cost for this project.

At that time all the recommendations identified during the July 2000 Charrette will be complete and this CIP will be closed at the end of FY 09.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Gaithersburg Aquatic/Recreation Center						
PROJECT NUMBER:	03-1	CATEGORY:	Recreation/Leisure				
PRIOR APPROPRIATION AS OF:	07/01/08		\$13,544,332				
EXPENDED/ENCUMBERED AS OF:	06/30/09		\$ 1,916,541				
UNENCUMBERED AS OF:	06/30/10		\$11,627,791				

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$6,448,000							\$6,448,000
STATE FUNDS	\$3,412,862							\$3,412,862
COUNTY FUNDS	\$1,000,000							\$1,000,000
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	\$2,683,470							\$2,683,470
TOTAL	\$13,544,332	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$13,544,332

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$1,916,541							\$1,916,541
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION								
FURNITURE & EQUIPMENT								
TOTAL	\$1,916,541	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$1,916,541

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$11,627,791	\$11,627,791	\$11,627,791	\$11,627,791	\$11,627,791	\$11,627,791	\$11,627,791	\$11,627,791

CURRENT CIP BUDGET
FISCAL YEAR 2010

PROJECT NAME:	Gaithersburg Aquatic/Recreation Center		
PROJECT NUMBER:	03-1	CATEGORY:	Recreation/Leisure
PRIOR APPROPRIATION AS OF:	07/01/08		\$13,544,332
EXPENDED/ENCUMBERED AS OF:	06/30/09		\$ 1,916,541
UNENCUMBERED AS OF:	06/30/10		\$11,627,791

Project Description: **Coordinator: Tony Tomasello**

This project provides for planning, design and construction of a new recreation center, comprised of an indoor swimming facility, locker rooms, gymnasium, fitness center and multi-purpose rooms. The project is currently scheduled to be funded with a combination of City, Montgomery County and State of Maryland funds, and by contributions provided by developers of recently-approved projects. Site development and construction is anticipated to be \$20 million to \$25 million. Major funding contributions for the project were provided through contributions for recreational amenities negotiated in Annexation Agreement X181 (Crown Woods - \$300,000) and Annexation Agreement X182 (Crown Farm - \$5,000,000).

In FY 07, a \$1,200,000 design contract for the facility was awarded to Sorg and Associates.

In January of 2008, at the annual retreat, the Mayor and City Council directed that the project should be delayed in order to prioritize other capital budget initiatives. Staff is currently working on a revised development plan that would include substantially increased capital and operating participation from Montgomery County.

No funding is proposed for this account in FY 2010.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Community Development Block Grant - HUD							
PROJECT NUMBER:	04-1	CATEGORY:	Community Enhancement					
PRIOR APPROPRIATION AS OF:	07/01/08	\$	3,734,453					
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	2,972,912					
UNENCUMBERED AS OF:	06/30/10	\$	761,541					

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS								
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS	\$1,652,218	\$2,082,235	\$367,161	\$289,235	\$289,235	\$289,235	\$289,235	\$5,258,554
ESCROW FUNDS								
TRANSFERRED								
TOTAL	\$1,652,218	\$2,082,235	\$367,161	\$289,235	\$289,235	\$289,235	\$289,235	\$5,258,554

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION	\$1,415,017	\$1,557,895	\$367,161	\$289,235	\$289,235	\$289,235	\$289,235	\$4,497,013
FURNITURE & EQUIPMENT								
TOTAL	\$1,415,017	\$1,557,895	\$367,161	\$289,235	\$289,235	\$289,235	\$289,235	\$4,497,013

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$237,201	\$761,541	\$761,541	\$761,541	\$761,541	\$761,541	\$761,541	\$761,541

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Community Development Block Grant - HUD		
PROJECT NUMBER:	04-1	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	07/01/08	\$	3,734,453
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	2,972,912
UNENCUMBERED AS OF:	06/30/10	\$	761,541

Project Description: **Coordinator: Louise Kauffmann**

In FY 09, available funds of (\$1,557,895) will support design and construction of the Rolling Stock Project (\$289,235), Wells Robertson House Roof (\$110,660), B&O Railroad (\$65,000), Interest Income (\$50,000), and the construction of the new Youth Center in Olde Towne (\$1,043,000).

The Rolling Stock project is currently budgeted at \$865,845, with a \$430,182 Federal grant through the State of Maryland coming out of 09-4, coupled with prior year CDBG funds of \$233,850 and City funds of \$201,813. The Olde Towne Youth Center construction project began in November 2008, to be completed by early October 2009. Program Income from the sale of an Olde Towne property in the amount of \$1,660,909 plus interest earned estimated at \$25,000 supports the construction of the new Youth Center as well as prior year CDBG funds of \$300,000 for design and construction. State of Maryland Bond Bill funds of \$700,000 to support this project is in 06-1.

In FY 10, available funds (\$367,161) will be used for demolition of an Olde Towne property and for energy efficiency upgrades to residential properties whose owners meet the income restrictions of CDBG.

In FY 11 - FY 14, available funds of (\$289,235) will support other CDBG eligible CIP projects.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Gaithersburg Youth Center at Olde Towne						
PROJECT NUMBER:	06-1	CATEGORY:	Recreation/Leisure				
PRIOR APPROPRIATION AS OF:	07/01/08	\$	1,890,000				
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	1,510,745				
UNENCUMBERED AS OF:	06/30/10	\$	379,255				

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$1,960,000							\$1,960,000
STATE FUNDS	\$700,000							\$700,000
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED		-\$770,000						-\$770,000
TOTAL	\$2,660,000	-\$770,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$1,890,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$327,884	\$54,000						\$381,884
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION		\$1,128,861						\$1,128,861
FURNITURE & EQUIPMENT			\$379,255					\$379,255
TOTAL	\$327,884	\$1,182,861	\$379,255	\$ 0	\$ 0	\$ 0	\$ 0	\$1,890,000

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$2,332,116	\$379,255	\$0	\$0	\$0	\$0	\$0	\$0

CURRENT CIP BUDGET
FISCAL YEAR 2010

PROJECT NAME:	Gaithersburg Youth Center at Olde Towne		
PROJECT NUMBER:	06-1	CATEGORY:	Recreation/Leisure
PRIOR APPROPRIATION AS OF:	07/01/08	\$	1,890,000
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	1,510,745
UNENCUMBERED AS OF:	06/30/10	\$	379,255

Project Description: **Coordinator: Pete Geiling**

The Olde Towne Charrette II recommends relocation of the existing youth center and redevelopment of the existing site. This CIP was created in anticipation of relocating an improved facility to a site that is more convenient to Gaithersburg Middle and Gaithersburg Elementary Schools.

The total project is budgeted at approximately \$3,700,000. Approximately \$1,890,000 will be budgeted in this CIP project. Additional planning, design, and construction funds \$2,010,535 are provided in Community Development Block Grant - HUD (CIP 04-1B).

In FY 09, available funds of (\$1,182,861) supported the construction of the facility (\$1,128,861) and construction administration (\$54,000).

In FY 10, additional funds of (\$379,255) will support acquisition and installation of new furniture, fixtures, and equipment including the sound studio equipment. Following construction completion and installation of furniture, fixtures, and equipment, this account will be closed.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Market Square Park Plaza						
PROJECT NUMBER:	06-2	CATEGORY:	Recreation/Leisure				
PRIOR APPROPRIATION AS OF:	07/01/08	\$	753,247				
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	753,247				
UNENCUMBERED AS OF:	06/30/10	\$	0				

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$722,500	\$30,747						\$753,247
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED								
TOTAL	\$722,500	\$30,747	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$753,247

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$49,747							\$49,747
LAND								
SITE IMPROV. UTIL & SWM	\$35,000							\$35,000
CONSTRUCTION	\$637,500	\$31,000						\$668,500
FURNITURE & EQUIPMENT								
TOTAL	\$722,247	\$31,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$753,247

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$253	\$0	\$0	\$0	\$0	\$0	\$0	\$0

CURRENT CIP BUDGET
FISCAL YEAR 2010

PROJECT NAME:	Market Square Park Plaza		
PROJECT NUMBER:	06-2	CATEGORY:	Recreation/Leisure
PRIOR APPROPRIATION AS OF:	07/01/08	\$	753,247
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	753,247
UNENCUMBERED AS OF:	06/30/10	\$	0

Project Description: **Coordinator: Michele Potter**

This project funded the creation of a new park plaza on the .39 acre parcel (the location of the former ice skating rink/miniature golf course in Market Square).

In FY 09, available funds of (\$31,000) supported the purchase of a new drinking fountain (\$4,604), its installation (\$14,965) and shade structure (\$11,431) at Market Square Plaza.

It is estimated that this CIP will close at the end of FY 09.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Gaithersburg UpCounty Senior Center						
PROJECT NUMBER:	06-3	CATEGORY:	Recreation/Leisure				
PRIOR APPROPRIATION AS OF:	07/01/08	\$	180,960				
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	180,960				
UNENCUMBERED AS OF:	06/30/10	\$	0				

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$700,000							\$700,000
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED		-\$519,040						-\$519,040
TOTAL	\$700,000	\$-519,040	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$180,960

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$41,983							\$41,983
LAND								
SITE IMPROV. UTIL & SWM	\$42,407							\$42,407
CONSTRUCTION	\$96,570							\$96,570
FURNITURE & EQUIPMENT								
TOTAL	\$180,960	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$180,960

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$519,040	\$0	\$0	\$0	\$0	\$0	\$0	\$0



CURRENT CIP BUDGET
FISCAL YEAR 2010

PROJECT NAME:	Gaithersburg UpCounty Senior Center		
PROJECT NUMBER:	06-3	CATEGORY:	Recreation/Leisure
PRIOR APPROPRIATION AS OF:	07/01/08	\$	180,960
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	180,960
UNENCUMBERED AS OF:	06/30/10	\$	0

Project Description: **Coordinator: Tony Tomasello**

In FY 09, available funds of (\$519,040) will be transferred to a new Senior Center CIP (09-3). The new project will contain the design and construction of a new Senior Center facility in the City.

It is estimated that this CIP will close at the end of FY 09.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Emergency Preparedness		
PROJECT NUMBER:	07-1	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	07/01/08	\$	180,000
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	180,000
UNENCUMBERED AS OF:	06/30/10	\$	0

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$80,000	\$100,000						\$180,000
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED								
TOTAL	\$80,000	\$100,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$180,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.		\$30,000						\$30,000
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION		\$150,000						\$150,000
FURNITURE & EQUIPMENT								
TOTAL	\$ 0	\$180,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$180,000

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$80,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0

CURRENT CIP BUDGET
FISCAL YEAR 2010

PROJECT NAME:	Emergency Preparedness		
PROJECT NUMBER:	07-1	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	07/01/08	\$	180,000
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	180,000
UNENCUMBERED AS OF:	06/30/10	\$	0

Project Description: **Coordinator: Pete Geiling**
This project supports improvements to City facilities in support of emergency operations.
In FY 09, available funds of (\$180,000) supported installation of new emergency power back-up generator at City Hall.
In FY 10, no additional funds are requested.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Teachers Way		
PROJECT NUMBER:	07-2	CATEGORY:	Transportation/Environment
PRIOR APPROPRIATION AS OF:	07/01/08	\$	600,400
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	165,348
UNENCUMBERED AS OF:	06/30/10	\$	435,052

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$110,000	\$300,000	\$750,000					\$1,160,000
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS	\$190,400			\$190,400	\$380,800	\$190,400		\$952,000
ESCROW FUNDS								
TRANSFERRED				-\$190,400	-\$380,800	-\$215,452		-\$786,652
TOTAL	\$300,400	\$300,000	\$750,000	\$ 0	\$ 0	\$-25,052	\$ 0	\$1,325,348

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$19,200	\$146,148	\$60,000					\$225,348
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION			\$1,100,000					\$1,100,000
FURNITURE & EQUIPMENT								
TOTAL	\$19,200	\$146,148	\$1,160,000	\$ 0	\$ 0	\$ 0	\$ 0	\$1,325,348

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$281,200	\$435,052	\$25,052	\$25,052	\$25,052	\$0	\$0	\$0

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Teachers Way		
PROJECT NUMBER:	07-2	CATEGORY:	Transportation/Environment
PRIOR APPROPRIATION AS OF:	07/01/08	\$	600,400
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	165,348
UNENCUMBERED AS OF:	06/30/10	\$	435,052

Project Description: **Coordinator: Jim Arnoult**

This CIP has been created to account for the construction of the proposed Teacher's Way project, an important element of the Olde Towne Master Plan. Construction of the road is closely tied to a proposed redevelopment project along East Diamond Avenue. Should that project not proceed, this CIP is subject to re-scheduling.

Because the federal funding will be received over 5 fiscal years, City funding is provided "up front" and will be partially reimbursed through the subsequent federal payments. It is anticipated that a total of \$952,000 in Federal funds will be provided with a City match of at least \$238,000.

In FY 09, available funds of (\$146,148) supported the design of Teachers Way and the design of necessary improvements to the bus drop off and parking lots at the Gaithersburg Middle School.

In FY 10, available funds of (\$1,160,000) will support the construction of Teachers Way, the bus drop off area, and other improvements to the school parking lot for the middle school. Funds will also support the construction of approximately 67 parking spaces on the middle school property to replace spaces on the proposed youth center site. These spaces are not covered by the Federal funds and are not eligible to be counted in the matching funds.

In FY 11, a (\$190,400) federal reimbursement will be transferred to the general fund.

In FY 12, a (\$380,800) federal reimbursement will be transferred to the general fund.

In FY 13, projected available fund balance of (\$215,452), which includes a (\$190,000) federal reimbursement will be transferred to the general fund and the project will be closed.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Police Station Improvements		
PROJECT NUMBER:	09-1	CATEGORY:	City Facility
PRIOR APPROPRIATION AS OF:	07/01/08	\$	250,000
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	250,000
UNENCUMBERED AS OF:	06/30/10	\$	0

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS		\$250,000						\$250,000
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED								
TOTAL	\$ 0	\$250,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$250,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.		\$20,000						\$20,000
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION		\$230,000						\$230,000
FURNITURE & EQUIPMENT								
TOTAL	\$ 0	\$250,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$250,000

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

CURRENT CIP BUDGET
FISCAL YEAR 2010

PROJECT NAME:	Police Station Improvements		
PROJECT NUMBER:	09-1	CATEGORY:	City Facility
PRIOR APPROPRIATION AS OF:	07/01/08	\$	250,000
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	250,000
UNENCUMBERED AS OF:	06/30/10	\$	0

Project Description: **Coordinator: Pete Geiling**

This project supports design and construction of improvements to the interior and exterior of Police Department Facility.

In FY 09, available funds of (\$250,000) supported exterior improvements including siding, window replacement and a brick facade (\$130,000), lower level classroom (\$50,000), ammunition storage (\$50,000), and architectural services (\$20,000).

In FY 10 - FY 14, no additional funds are requested.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Historic Preservation at Crown Farm						
PROJECT NUMBER:	09-2	CATEGORY:	Community Enhancement				
PRIOR APPROPRIATION AS OF:	07/01/08	\$	70,000				
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	70,000				
UNENCUMBERED AS OF:	06/30/10	\$	0				

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS		\$70,000						\$70,000
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED								
TOTAL	\$ 0	\$70,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$70,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.		\$50,000						\$50,000
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION		\$20,000						\$20,000
FURNITURE & EQUIPMENT								
TOTAL	\$ 0	\$70,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$70,000

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

CURRENT CIP BUDGET
FISCAL YEAR 2010

PROJECT NAME:	Historic Preservation at Crown Farm		
PROJECT NUMBER:	09-2	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	07/01/08	\$	70,000
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	70,000
UNENCUMBERED AS OF:	06/30/10	\$	0

Project Description: **Coordinator: Pete Geiling**

This project is for the preservation of several historic farm buildings on the former Crown Farm property. These buildings possess historical and cultural significance, and display important architectural and design characteristics. They provide an insight into the traditional rural quality that typified this region through the 19th and much of the 20th centuries, and preserve the cultural memory of Gaithersburg’s agricultural history.

In FY 09, available funds of (\$70,000) were held in the CIP pending City acquisition of the existing farm buildings. Upon receiving the buildings, the City will conduct a study for the preservation and use of the existing farm buildings recently donated to the City (\$50,000) and the installation of fencing and security for the buildings (\$20,000).

In FY 2010, no additional funding is requested.



CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Gaithersburg Senior Center						
PROJECT NUMBER:	09-3	CATEGORY:	Recreation/Leisure				
PRIOR APPROPRIATION AS OF:	07/01/08	\$	2,989,040				
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	900,000				
UNENCUMBERED AS OF:	06/30/10	\$	2,089,040				

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS		\$1,500,000						\$1,500,000
STATE FUNDS		\$200,000						\$200,000
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED		\$1,289,040						\$1,289,040
TOTAL	\$ 0	\$2,989,040	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$2,989,040

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.		\$900,000						\$900,000
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION								
FURNITURE & EQUIPMENT								
TOTAL	\$ 0	\$900,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$900,000

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$0	\$2,089,040	\$2,089,040	\$2,089,040	\$2,089,040	\$2,089,040	\$2,089,040	\$2,089,040

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Rolling Stock Project						
PROJECT NUMBER:	09-4	CATEGORY:	Recreation/Leisure				
PRIOR APPROPRIATION AS OF:	07/01/08	\$	631,995				
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	88,000				
UNENCUMBERED AS OF:	06/30/10	\$	543,995				

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS								
STATE FUNDS	\$631,995		\$250,000					\$881,995
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED								
TOTAL	\$631,995	\$ 0	\$250,000	\$ 0	\$ 0	\$ 0	\$ 0	\$881,995

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.		\$88,000						\$88,000
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION			\$793,995					\$793,995
FURNITURE & EQUIPMENT								
TOTAL	\$ 0	\$88,000	\$793,995	\$ 0	\$ 0	\$ 0	\$ 0	\$881,995

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$631,995	\$543,995	\$0	\$0	\$0	\$0	\$0	\$0

**CURRENT CIP BUDGET
FISCAL YEAR 2010**

PROJECT NAME:	Rolling Stock Project		
PROJECT NUMBER:	09-4	CATEGORY:	Recreation/Leisure
PRIOR APPROPRIATION AS OF:	07/01/08	\$	631,995
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	88,000
UNENCUMBERED AS OF:	06/30/10	\$	543,995

Project Description: **Coordinator: Louise Kauffmann**

The City received a federal Transportation Enhancement Grant through the State of Maryland in the amount of \$430,182 in 2005. Coupled with CDBG funds in the amount of \$233,850 and City funds of \$201,813, the project includes site and landscaping improvements, cosmetic restoration of the Locomotive, replacement of the deck surrounding the Community Museum, and an exchange with the Hagerstown Roundhouse Museum of our Caboose and Troop Kitchen Car with another caboose and 81-foot long "Budd" Car. The City intends to make the Budd Car an annex to the existing Community Museum, allowing for greater programming and events.

FY 10 funds in the amount of \$250,000 from the State of Maryland under its Bond Bill program, will allow the City to install an HVAC system in the Budd Car. Although most design work has been completed, the construction portion of the project will be undertaken in FY 10.

Prior Year CDBG funds in the amount of \$233,850 are budgeted in 04-1.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Energy Efficiency and Conservation						
PROJECT NUMBER:	10-1	CATEGORY:	City Facility				
PRIOR APPROPRIATION AS OF:	07/01/08	\$	0				
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	0				
UNENCUMBERED AS OF:	06/30/10	\$	0				

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS								
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS			\$528,000					\$528,000
ESCROW FUNDS								
TRANSFERRED								
TOTAL	\$ 0	\$ 0	\$528,000	\$ 0	\$ 0	\$ 0	\$ 0	\$528,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.			\$50,000					\$50,000
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION			\$478,000					\$478,000
FURNITURE & EQUIPMENT								
TOTAL	\$ 0	\$ 0	\$528,000	\$ 0	\$ 0	\$ 0	\$ 0	\$528,000

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

CURRENT CIP BUDGET
FISCAL YEAR 2010

PROJECT NAME:	Energy Efficiency and Conservation		
PROJECT NUMBER:	10-1	CATEGORY:	City Facility
PRIOR APPROPRIATION AS OF:	07/01/08	\$	0
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	0
UNENCUMBERED AS OF:	06/30/10	\$	0

Project Description: **Coordinator: Fred Felton**

This CIP is entirely funded by the Federal Energy Efficiency and Conservation Block Grant that was approved as part of the American Recovery and Reinvestment Act.

In FY 10, available funds of (\$528,000) will support a contractor to conduct energy audits at major City facilities (\$50,000). The recommendations derived from this energy audit will be implemented by conducting energy efficiency upgrades at major City facilities (\$478,000).

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	Contingency And Future Projects							
PROJECT NUMBER:	00-0	CATEGORY:	Community Enhancement					
PRIOR APPROPRIATION AS OF:	07/01/08	\$	3,454,878					
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	2,683,871					
UNENCUMBERED AS OF:	06/30/10	\$	771,007					

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$3,850,615	\$300,000	\$105,000	\$200,000	\$200,000	\$200,000	\$200,000	\$5,055,615
STATE FUNDS	\$125,000							\$125,000
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	-\$820,737							-\$820,737
TOTAL	\$3,154,878	\$300,000	\$105,000	\$200,000	\$200,000	\$200,000	\$200,000	\$4,359,878

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$2,383,871	\$300,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$3,683,871
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION								
FURNITURE & EQUIPMENT								
TOTAL	\$2,383,871	\$300,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$3,683,871

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$771,007	\$771,007	\$676,007	\$676,007	\$676,007	\$676,007	\$676,007	\$676,007

CURRENT CIP BUDGET
FISCAL YEAR 2010

PROJECT NAME:	Contingency And Future Projects		
PROJECT NUMBER:	00-0	CATEGORY:	Community Enhancement
PRIOR APPROPRIATION AS OF:	07/01/08	\$	3,454,878
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$	2,683,871
UNENCUMBERED AS OF:	06/30/10	\$	771,007

Project Description: **Coordinator: Harold Belton**
This project provides funding for other projects as identified by the Mayor and City Council.

In FY 10, available funds (\$200,000) and FY 11 - FY 14 available funds (\$200,000) will support miscellaneous future projects.

CURRENT CIP BUDGET FISCAL YEAR 2010

PROJECT NAME:	City of Gaithersburg - Summary Totals		
PROJECT NUMBER:		CATEGORY:	
PRIOR APPROPRIATION AS OF:	07/01/08	\$145,139,654	
EXPENDED/ENCUMBERED AS OF:	06/30/09	\$123,100,682	
UNENCUMBERED AS OF:	06/30/10	\$22,038,972	

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
CITY FUNDS	\$107,652,624	\$6,785,747	\$3,731,284	\$4,781,000	\$3,917,000	\$3,859,800	\$3,964,800	\$134,692,255
STATE FUNDS	\$11,401,791	\$375,000	\$275,000					\$12,051,791
COUNTY FUNDS	\$1,735,150							\$1,735,150
FEDERAL FUNDS	\$4,181,556	\$2,199,235	\$970,161	\$479,635	\$670,035	\$479,635	\$289,235	\$9,269,492
ESCROW FUNDS	\$3,355,447		\$220,000	\$40,000	\$40,000	\$30,000	\$20,000	\$3,705,447
TRANSFERRED	\$7,485,141	-\$32,037	-\$65,806	-\$190,400	-\$380,800	-\$215,452		\$6,600,646
TOTAL	\$135,811,709	\$9,327,945	\$5,130,639	\$5,110,235	\$4,246,235	\$4,153,983	\$4,274,035	\$168,054,781

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
PLANNING DESIGN & SUPRV.	\$20,893,197	\$1,821,832	\$572,000	\$373,000	\$323,000	\$323,000	\$323,000	\$24,629,029
LAND	\$18,123,375	\$1,500						\$18,124,875
SITE IMPROV. UTIL & SWM	\$7,208,299	\$360,632	\$330,000					\$7,898,931
CONSTRUCTION	\$62,719,067	\$8,440,516	\$6,300,451	\$5,532,185	\$3,457,035	\$3,056,614	\$3,084,235	\$92,590,103
FURNITURE & EQUIPMENT	\$3,103,477	\$428,787	\$1,150,970	\$1,298,000	\$176,000	\$68,800	\$147,800	\$6,373,834
TOTAL	\$112,047,415	\$11,053,267	\$8,353,421	\$7,203,185	\$3,956,035	\$3,448,414	\$3,555,035	\$149,616,772

PROJECT FUND BALANCE

	PRIOR YRS	CURRENT FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	PROJECT TOTAL
FUND BALANCE	\$23,764,294	\$22,038,972	\$18,816,190	\$16,723,240	\$17,013,440	\$17,719,009	\$18,438,009	\$18,438,009



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PROJECT ACCOUNTING BUDGET REPORT

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ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
301 CAPITAL PROJECTS FUND	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USED
<u>00-1 WEST DIAMOND AVENUE SECTOR PROGRAM</u>							
3149 591000 00-1 BUILDINGS	0	1	1	221,256.59	.00	-221,255.59	*****%
3149 593000 00-1 IMPROVEMENTS/NOT BUILDING	0	1	1	2,818.05	.00	-2,817.05	*****%
3149 597000 00-1 WEST DIAMOND AVENUE SECTO	15,595,000	-2,463,952	13,131,048	11,810,609.23	.00	1,320,438.77	89.9%
3149 598000 00-1 INFRASTRUCTION EXPENDITUR	0	1	1	632,794.86	.00	-632,793.86	*****%
3149 598500 00-1 IMPROVEMENTS/MAINT. INFRAS	0	1	1	230,511.62	.00	-230,510.62	*****%
3311 594000 00-1 IMPROVEMENTS/BUILDINGS	0	0	0	829.00	.00	-829.00	.0%*
3312 598500 00-1 IMPROVEMENTS/MAINT. INFRAS	0	0	0	3,055.00	.00	-3,055.00	.0%*
TOTAL WEST DIAMOND AVENUE SECTOR PRO	15,595,000	-2,463,948	13,131,052	12,901,874.35	.00	229,177.65	98.3%
<u>00-2 CASEY COMM. CENTER RENOV/ADA MODS</u>							
3149 593000 00-2 IMPROVEMENTS/NOT BUILDING	0	1	1	135.90	.00	-134.90	*****%
3149 594000 00-2 IMPROVEMENTS/BUILDINGS	0	65,000	65,000	44,319.19	.00	20,680.81	68.2%
3311 591000 00-2 BUILDINGS	0	0	0	95,981.00	.00	-95,981.00	.0%*
3311 594000 00-2 IMPROVEMENTS/BUILDINGS	0	0	0	65,376.63	.00	-65,376.63	.0%*
3311 597000 00-2 CASEY COMM. CENTER RENOV/	165,000	149,999	314,999	100,083.43	.00	214,915.57	31.8%
3343 593000 00-2 IMPROVEMENTS/NOT BUILDING	0	0	0	4,466.53	.00	-4,466.53	.0%*
3343 594000 00-2 IMPROVEMENTS/BUILDINGS	0	60,000	60,000	228,755.54	.00	-168,755.54	381.3%*
3343 597000 00-2 C.I.P.(CAPITAL PROJECT)	0	144,861	144,861	.00	.00	144,861.00	.0%
TOTAL CASEY COMM. CENTER RENOV/ADA M	165,000	419,861	584,861	539,118.22	.00	45,742.78	92.2%
<u>00-3 G'BURG YOUTH CTR AT ROBERTSON PARK</u>							
3149 591000 00-3 BUILDINGS	0	0	0	2,138,050.11	.00	-2,138,050.11	.0%*
3149 591100 00-3 CONSTRUCTION IN PROGRESS	0	1,313,489	1,313,489	.00	.00	1,313,489.00	.0%
3149 594000 00-3 IMPROVEMENTS/BUILDINGS	0	0	0	11,763.80	.00	-11,763.80	.0%*
3149 597000 00-3 C.I.P.(CAPITAL PROJECT)	0	45,000	45,000	113.23	.00	44,886.77	.3%
3311 597000 00-3 WEST SIDE YOUTH CENTER	120,000	715,347	835,347	.00	.00	835,347.00	.0%
3343 591000 00-3 BUILDINGS	0	0	0	819.66	.00	-819.66	.0%*
3343 591100 00-3 CONSTRUCTION IN PROGRESS	0	10,200	10,200	5,932.50	.00	4,267.50	58.2%
3343 593000 00-3 IMPROVEMENTS/NOT BUILDING	0	25,000	25,000	522.32	.00	24,477.68	2.1%
3343 594000 00-3 IMPROVEMENTS/BUILDINGS	0	0	0	16,018.92	.00	-16,018.92	.0%*
3343 595000 00-3 FURNITURE & EQUIPMENT	0	0	0	1,260.00	.00	-1,260.00	.0%*
TOTAL G'BURG YOUTH CTR AT ROBERTSON	120,000	2,109,036	2,229,036	2,174,480.54	.00	54,555.46	97.6%
<u>00-4 RENOVATION & IMPROVEMENT OF PARKS</u>							
3343 591000 00-4 BUILDINGS	0	0	0	16,965.00	.00	-16,965.00	.0%*



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ACCOUNTS FOR: 301	CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
3343 593000 00-4	IMPROVEMENTS/NOT BUILDING	55,000	320,000	375,000	217,854.90	.00	157,145.10	58.1%
3343 594000 00-4	IMPROVEMENTS/BUILDINGS	0	1	1	53,343.63	566.26	-53,908.89	*****
3343 597000 00-4	RENOVATION & IMPROVEMENT	30,000	124,999	154,999	30,132.84	.00	124,866.16	19.4%
TOTAL RENOVATION & IMPROVEMENT OF PA		85,000	445,000	530,000	318,296.37	566.26	211,137.37	60.2%
<u>01-2 KENTLANDS MANSION</u>								
3149 591000 01-2	BUILDINGS	0	500	500	14,691.41	.00	-14,191.41	2938.3%*
3149 593000 01-2	IMPROVEMENTS/NOT BUILDING	0	500	500	15,835.70	.00	-15,335.70	3167.1%*
3149 594000 01-2	IMPROVEMENTS/BUILDINGS	0	885,873	885,873	218,185.58	10,913.22	656,774.20	25.9%
3149 597000 01-2	KENTLANDS MANSION BLDG. E	97,600	50,000	147,600	120,108.31	.00	27,491.69	81.4%
3311 594000 01-2	IMPROVEMENTS/BUILDINGS	0	0	0	1,800.00	.00	-1,800.00	.0%*
3343 591100 01-2	CONSTRUCTION IN PROGRESS	0	0	0	483,755.00	.00	-483,755.00	.0%*
3343 594000 01-2	IMPROVEMENTS/BUILDINGS	0	0	0	2,100.00	.00	-2,100.00	.0%*
TOTAL KENTLANDS MANSION		97,600	936,873	1,034,473	856,476.00	10,913.22	167,083.78	83.8%
<u>02-1 KENTLANDS FIREHOUSE</u>								
3149 591000 02-1	BUILDINGS	0	1	1	.00	.00	1.00	.0%
3149 597000 02-1	KENTLANDS FIREHOUSE	0	19,999	19,999	.00	.00	19,999.00	.0%
TOTAL KENTLANDS FIREHOUSE		0	20,000	20,000	.00	.00	20,000.00	.0%
<u>02-2 PARKS AND FACILITY SIGNAGE</u>								
3343 525000 02-2	FURNITURE/FIXTURE	0	300	300	4,012.82	.00	-3,712.82	1337.6%*
3343 593000 02-2	IMPROVEMENTS/NOT BUILDING	0	96,009	96,009	41,602.76	13,365.00	41,041.24	57.3%
3343 594000 02-2	IMPROVEMENTS/BUILDINGS	0	1	1	190.11	.00	-189.11	*****
3343 595000 02-2	FURNITURE & EQUIPMENT	0	0	0	853.58	.00	-853.58	.0%*
3343 597000 02-2	PARKS AND FACILITY SIGNAG	0	29,998	29,998	42,536.89	.00	-12,538.89	141.8%*
TOTAL PARKS AND FACILITY SIGNAGE		0	126,308	126,308	89,196.16	13,365.00	23,746.84	81.2%
<u>02-4 HISTORIC DISTRICT IMPROVEMENTS</u>								
3149 593000 02-4	IMPROVEMENTS/NOT BUILDING	16,585	20,000	36,585	4,595.00	.00	31,990.00	12.6%



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ACCOUNTS FOR: 301	CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
3149 597000 02-4	HISTORIC DISTRICT IMPROVE	0	219,999	219,999	21,200.00	.00	198,799.00	9.6%
3149 598000 02-4	INFRASTRUCTURE EXPENDITUR	0	100,000	100,000	.00	.00	100,000.00	.0%
3312 593000 02-4	IMPROVEMENTS/NOT BUILDING	0	0	0	56,975.01	.00	-56,975.01	.0%*
3312 597000 02-4	C.I.P.(CAPITAL PROJECT)	0	0	0	1,390.40	.00	-1,390.40	.0%*
3312 598000 02-4	INFRASTRUCTURE EXPENDITUR	0	650,001	650,001	843,823.57	75,899.18	-269,721.75	141.5%*
TOTAL HISTORIC DISTRICT IMPROVEMENTS		16,585	990,000	1,006,585	927,983.98	75,899.18	2,701.84	99.7%
<u>03-1 G'BURG AQUATIC/RECREATION CTR</u>								
3343 591000 03-1	BUILDINGS	0	1	1	.00	.00	1.00	.0%
3343 591100 03-1	CONSTRUCTION IN PROGRESS	0	13,544,331	13,544,331	706,320.76	1,210,219.87	11,627,790.37	14.2%
3343 593000 03-1	IMPROVEMENTS/NOT BUILDING	1,967,476	-1,967,476	0	.00	.00	.00	.0%
TOTAL G'BURG AQUATIC/RECREATION CTR		1,967,476	11,576,856	13,544,332	706,320.76	1,210,219.87	11,627,791.37	14.2%
<u>04-1 COMMUNITY DEV BLOCK GRANT-HUD</u>								
3149 591100 04-1	CONSTRUCTION IN PROGRESS	0	144,534	144,534	140,845.97	.00	3,688.03	97.4%
3149 594000 04-1	IMPROVEMENTS/BUILDINGS	0	0	0	1,739.24	5,744.00	-7,483.24	.0%*
TOTAL COMMUNITY DEV BLOCK GRANT-HUD		0	144,534	144,534	142,585.21	5,744.00	-3,795.21	102.6%
<u>04-1A CDBG-HUD-GAITHERSBURG YOUTH CENTER</u>								
3149 591100 04-1A	CONSTRUCTION IN PROGRESS	236,850	-236,850	0	.00	.00	.00	.0%
3343 591000 04-1A	BUILDINGS	0	0	0	585,850.00	.00	-585,850.00	.0%*
3343 591100 04-1A	CONSTRUCTION IN PROGRESS	0	585,850	585,850	.00	.00	585,850.00	.0%
TOTAL CDBG-HUD-GAITHERSBURG YOUTH CE		236,850	349,000	585,850	585,850.00	.00	.00	100.0%
<u>04-1C CDBG-HUD-O/T RENOV. ROLLING STOCK</u>								
3149 591100 04-1C	CONSTRUCTION IN PROGRESS	0	252,769	252,769	4,498.40	14,558.33	233,712.27	7.5%
3149 597000 04-1C	C.I.P.(CAPITAL PROJECT)	20,000	-20,000	0	.00	.00	.00	.0%
TOTAL CDBG-HUD-O/T RENOV. ROLLING ST		20,000	232,769	252,769	4,498.40	14,558.33	233,712.27	7.5%
<u>04-1D CDBG-HUD-SENIOR CENTER</u>								
3343 594000 04-1D	IMPROVEMENTS/BUILDINGS	0	78,250	78,250	78,065.06	.00	184.94	99.8%



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ACCOUNTS FOR: 301	CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL CDBG-HUD-SENIOR CENTER		0	78,250	78,250	78,065.06	.00	184.94	99.8%
<u>04-1E CDBG-B & O BRICK PROJECT</u>								
3149	591100 04-1E CONSTRUCTION IN PROGRESS	0	91,000	91,000	77,893.00	12,436.00	671.00	99.3%*
TOTAL CDBG-B & O BRICK PROJECT		0	91,000	91,000	77,893.00	12,436.00	671.00	99.3%
<u>04-1F CDBG-CASEY CENTER PROJECT</u>								
3149	591100 04-1F CONSTRUCTION IN PROGRESS	0	244,000	244,000	235,622.82	8,027.18	350.00	99.9%*
TOTAL CDBG-CASEY CENTER PROJECT		0	244,000	244,000	235,622.82	8,027.18	350.00	99.9%
<u>04-1G CDBG-HOMEOWNERSHIP ASSISTANCE PROGR</u>								
3149	597000 04-1G C.I.P.(CAPITAL PROJECT)	0	65,000	65,000	.00	65,000.00	.00	100.0%*
TOTAL CDBG-HOMEOWNERSHIP ASSISTANCE		0	65,000	65,000	.00	65,000.00	.00	100.0%
<u>04-1H CDBG - B & O ROOF REPLACEMENT</u>								
3149	594000 04-1H IMPROVEMENTS/BUILDINGS	0	160,000	160,000	84,275.06	10,277.00	65,447.94	59.1%
TOTAL CDBG - B & O ROOF REPLACEMENT		0	160,000	160,000	84,275.06	10,277.00	65,447.94	59.1%
<u>04-1I CDBG-WELLS CODE-RELATED ISSUES</u>								
3149	594000 04-1I IMPROVEMENTS/BUILDINGS	0	109,000	109,000	11,700.00	11,200.00	86,100.00	21.0%
TOTAL CDBG-WELLS CODE-RELATED ISSUES		0	109,000	109,000	11,700.00	11,200.00	86,100.00	21.0%
<u>06-1 G'BURG YOUTH CTR IN OLDE TOWNE</u>								
3149	591100 06-1 CONSTRUCTION IN PROGRESS	0	0	0	.00	10,591.00	-10,591.00	.0%



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ACCOUNTS FOR: 301	CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
3312	598000 06-1 INFRASTRUCTURE EXPENDITUR	0	0	0	17,002.80	.00	-17,002.80	.0%*
3343	591100 06-1 CONSTRUCTION IN PROGRESS	2,300,000	-410,000	1,890,000	477,505.77	1,129,739.14	282,755.09	85.0%*
	TOTAL G'BURG YOUTH CTR IN OLDE TOWNE	2,300,000	-410,000	1,890,000	494,508.57	1,140,330.14	255,161.29	86.5%
<u>06-2 MARKET SQUARE PARK PLAZA</u>								
3343	593000 06-2 IMPROVEMENTS/NOT BUILDING	250,000	503,247	753,247	736,873.72	.00	16,373.28	97.8%
	TOTAL MARKET SQUARE PARK PLAZA	250,000	503,247	753,247	736,873.72	.00	16,373.28	97.8%
<u>06-3 GAITHERSBURG UPCOUNTY SENIOR CENTER</u>								
3149	591000 06-3 BUILDINGS	0	0	0	12.28	.00	-12.28	.0%*
3149	591100 06-3 CONSTRUCTION IN PROGRESS	500,000	200,000	700,000	23,354.90	.00	676,645.10	3.3%
3149	594000 06-3 IMPROVEMENTS/BUILDINGS	0	0	0	107,192.52	.00	-107,192.52	.0%*
3311	594000 06-3 IMPROVEMENTS/BUILDINGS	0	0	0	28,700.00	.00	-28,700.00	.0%*
3343	594000 06-3 IMPROVEMENTS/BUILDINGS	0	0	0	22,010.00	.00	-22,010.00	.0%*
	TOTAL GAITHERSBURG UPCOUNTY SENIOR C	500,000	200,000	700,000	181,269.70	.00	518,730.30	25.9%
<u>07-1 EMERGENCY PREPAREDNESS</u>								
3211	597000 07-1 C.I.P.(CAPITAL PROJECT)	80,000	100,000	180,000	.00	.00	180,000.00	.0%
	TOTAL EMERGENCY PREPAREDNESS	80,000	100,000	180,000	.00	.00	180,000.00	.0%
<u>07-2 TEACHERS WAY</u>								
3312	598000 07-2 INFRASTRUCTURE EXPENDITUR	190,400	410,000	600,400	39,873.90	3,250.00	557,276.10	7.2%
	TOTAL TEACHERS WAY	190,400	410,000	600,400	39,873.90	3,250.00	557,276.10	7.2%
<u>09-1 POLICE STATION IMPROVEMENTS</u>								
3311	594000 09-1 IMPROVEMENTS/BUILDINGS	250,000	0	250,000	4,236.75	.00	245,763.25	1.7%



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ACCOUNTS FOR: 301	CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL POLICE STATION IMPROVEMENTS		250,000	0	250,000	4,236.75	.00	245,763.25	1.7%
09-2 HISTORIC PRESERVATION AT CROWN FARM								
3311	591100 09-2 CONSTRUCTION IN PROGRESS	50,000	0	50,000	.00	.00	50,000.00	.0%
3311	593000 09-2 IMPROVEMENTS/NOT BUILDING	20,000	0	20,000	.00	.00	20,000.00	.0%
TOTAL HISTORIC PRESERVATION AT CROWN		70,000	0	70,000	.00	.00	70,000.00	.0%
09-3 GAITHERSBURG UPCOUNTY SENIOR CENTER								
3311	591100 09-3 CONSTRUCTION IN PROGRESS	2,470,000	0	2,470,000	.00	.00	2,470,000.00	.0%
TOTAL GAITHERSBURG UPCOUNTY SENIOR C		2,470,000	0	2,470,000	.00	.00	2,470,000.00	.0%
70-2 CITY HALL BUILDING								
3149	591000 70-2 BUILDINGS	0	1	1	6,455.00	.00	-6,454.00*****	%*
3149	593000 70-2 IMPROVEMENTS/NOT BUILDING	0	0	0	56,857.00	18,975.00	-75,832.00	.0%*
3149	594000 70-2 IMPROVEMENTS/BUILDINGS	0	405,001	405,001	53,973.91	.00	351,027.09	13.3%
3149	595000 70-2 FURNITURE & EQUIPMENT	0	0	0	49,064.30	14,000.00	-63,064.30	.0%*
3149	597000 70-2 CITY HALL BUILDING	4,311,102	-292,252	4,018,850	3,934,579.77	.00	84,270.23	97.9%
3311	594000 70-2 IMPROVEMENTS/BUILDINGS	0	0	0	1,825.33	.00	-1,825.33	.0%*
TOTAL CITY HALL BUILDING		4,311,102	112,750	4,423,852	4,102,755.31	32,975.00	288,121.69	93.5%
71-2 STREET LIGHTING								
3311	597000 71-2 C.I.P.(CAPITAL PROJECT)	0	0	0	11,209.09	3,536.00	-14,745.09	.0%*
3312	593000 71-2 IMPROVEMENTS/NOT BUILDING	80,000	0	80,000	64,016.00	.00	15,984.00	80.0%
3312	597000 71-2 STREET LIGHTING	1,256,406	24,999	1,281,405	1,226,828.54	.00	54,576.46	95.7%
3312	598000 71-2 INFRASTRUCTURE EXPENDITUR	0	785,001	785,001	269,126.67	71,248.26	444,626.07	43.4%
TOTAL STREET LIGHTING		1,336,406	810,000	2,146,406	1,571,180.30	74,784.26	500,441.44	76.7%
72-2 PUBLIC SERVICE FACILITY								
3149	526000 72-2 MACHINERY/EQUIPMENT	0	0	0	647.54	.00	-647.54	.0%*



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ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
301 CAPITAL PROJECTS FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
3149 591100 72-2 CONSTRUCTION IN PROGRESS	0	0	0	9,545.53	.00	-9,545.53	.0%*
3149 593000 72-2 IMPROVEMENTS/NOT BUILDING	0	1	1	34,446.33	.00	-34,445.33	*****%*
3149 594000 72-2 IMPROVEMENTS/BUILDINGS	0	280,001	280,001	49,662.63	15,114.00	215,224.37	23.1%
3149 597000 72-2 PUBLIC SERVICE FACILITY	0	69,998	69,998	5,615.43	.00	64,382.57	8.0%
3149 598500 72-2 IMPROVEMENTS/MAINT. INFRAS	0	1	1	.00	.00	1.00	.0%
3311 591000 72-2 BUILDINGS	90,000	0	90,000	150,181.50	.00	-60,181.50	166.9%*
3311 591100 72-2 CONSTRUCTION IN PROGRESS	0	0	0	8,991.46	.00	-8,991.46	.0%*
3311 593000 72-2 IMPROVEMENTS/NOT BUILDING	0	0	0	97,169.92	3,535.00	-100,704.92	.0%*
3311 594000 72-2 IMPROVEMENTS/BUILDINGS	0	280,000	280,000	67,196.88	2,706.12	210,097.00	25.0%
3311 595000 72-2 FURNITURE & EQUIPMENT	0	0	0	2,640.26	.00	-2,640.26	.0%*
3311 597000 72-2 C.I.P. (CAPITAL PROJECT)	0	0	0	51,738.54	.00	-51,738.54	.0%*
3311 598500 72-2 IMPROVEMENTS/MAINT. INFRAS	0	0	0	746.72	.00	-746.72	.0%*
3312 591000 72-2 BUILDINGS	0	0	0	55,375.00	.00	-55,375.00	.0%*
3312 593000 72-2 IMPROVEMENTS/NOT BUILDING	0	11,362	11,362	13,960.00	.00	-2,598.00	122.9%*
3312 595060 72-2 MACHINERY & EQUIPMENT	0	0	0	1,504.00	.00	-1,504.00	.0%*
3312 597000 72-2 PUBLIC SERVICE FACILITY	2,987,532	-1	2,987,531	2,988,497.77	.00	-966.77	100.0%*
TOTAL PUBLIC SERVICE FACILITY	3,077,532	641,362	3,718,894	3,537,919.51	21,355.12	159,619.37	95.7%
79-3 SIDEWALKS AND HANDICAPPED RAMPS							
3149 597000 79-3 SIDEWALKS AND HANDICAPPED	0	133,664	133,664	90,622.22	.00	43,041.78	67.8%
3149 598000 79-3 INFRASTRUCTURE EXPENDITUR	0	0	0	3,458.22	.00	-3,458.22	.0%*
3311 593000 79-3 IMPROVEMENTS/NOT BUILDING	0	0	0	77,716.83	.00	-77,716.83	.0%*
3311 597000 79-3 SIDEWALKS AND HANDICAPPED	0	0	0	3,539.30	.00	-3,539.30	.0%*
3311 598000 79-3 INFRASTRUCTURE EXPENDITUR	0	0	0	47,101.90	.00	-47,101.90	.0%*
3312 593000 79-3 IMPROVEMENTS/NOT BUILDING	0	0	0	996.00	24,800.00	-25,796.00	.0%*
3312 595060 79-3 MACHINERY & EQUIPMENT	0	5,000	5,000	.00	.00	5,000.00	.0%
3312 597000 79-3 SIDEWALKS AND HANDICAPPED	670,500	-1	670,499	659,873.12	.00	10,625.88	98.4%
3312 598000 79-3 INFRASTRUCTURE EXPENDITUR	0	1,004,853	1,004,853	428,696.50	87,503.49	488,653.01	51.4%
3312 598500 79-3 IMPROVEMENTS/MAINT. INFRAS	160,000	45,000	205,000	157,158.60	.00	47,841.40	76.7%
3343 593000 79-3 IMPROVEMENTS/NOT BUILDING	0	0	0	649.40	.00	-649.40	.0%*
3343 597000 79-3 SIDEWALKS AND HANDICAPPED	0	0	0	20,782.32	.00	-20,782.32	.0%*
3343 598000 79-3 INFRASTRUCTURE EXPENDITUR	0	0	0	32,920.59	1,725.05	-34,645.64	.0%*
TOTAL SIDEWALKS AND HANDICAPPED RAMP	830,500	1,188,516	2,019,016	1,523,515.00	114,028.54	381,472.46	81.1%
79-5 OLDE TOWNE REVITALIZATION							
3149 593000 79-5 IMPROVEMENTS/NOT BUILDING	287,400	714,179	1,001,579	82,831.44	598.85	918,148.71	8.3%
3149 597000 79-5 OLDE TOWNE REVITALIZATION	2,898,939	59,999	2,958,938	2,869,052.60	.00	89,885.40	97.0%
3149 598000 79-5 INFRASTRUCTURE EXPENDITUR	0	1	1	22,073.75	8,000.00	-30,072.75	*****%*



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ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
301 CAPITAL PROJECTS FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
3311 532000 79-5 ENGINEER & ARCHITECT	0	0	0	7,390.00	.00	-7,390.00	.0%*
3311 593000 79-5 IMPROVEMENTS/NOT BUILDING	0	0	0	4,672.50	.00	-4,672.50	.0%*
3312 597000 79-5 OLDE TOWNE REVITALIZATION	0	0	0	13,158.16	.00	-13,158.16	.0%*
3343 591100 79-5 CONSTRUCTION IN PROGRESS	0	0	0	55,501.00	.00	-55,501.00	.0%*
3343 593000 79-5 IMPROVEMENTS/NOT BUILDING	0	0	0	6,604.50	.00	-6,604.50	.0%*
3343 594000 79-5 IMPROVEMENTS/BUILDINGS	0	0	0	6,200.00	.00	-6,200.00	.0%*
TOTAL OLDE TOWNE REVITALIZATION	3,186,339	774,179	3,960,518	3,067,483.95	8,598.85	884,435.20	77.7%
<u>81-4 PROPERTY ACQUISITION</u>							
3149 536000 81-4 MISCELLANEOUS PROFESSIONA	0	0	0	8,300.00	.00	-8,300.00	.0%*
3149 590000 81-4 LAND	0	1	1	1,021,349.15	.00	-1,021,348.15*****%	.0%*
3149 591000 81-4 BUILDINGS	0	0	0	596.00	.00	-596.00	.0%*
3149 597000 81-4 PROPERTY ACQUISITION	13,315,544	1,095,998	14,411,542	13,314,444.53	2,767.52	1,094,329.95	92.4%
3149 598000 81-4 INFRASTRUCTURE EXPENDITUR	0	0	0	2,222.00	.00	-2,222.00	.0%*
3312 597000 81-4 PROPERTY AQUISITION	0	0	0	6,400.35	.00	-6,400.35	.0%*
3343 590000 81-4 LAND	0	1	1	1,736.95	.00	-1,735.95*****%	.0%*
TOTAL PROPERTY ACQUISITION	13,315,544	1,096,000	14,411,544	14,355,048.98	2,767.52	53,727.50	99.6%
<u>82-1 STORM WATER MANAGEMENT</u>							
3149 593000 82-1 IMPROVEMENTS/NOT BUILDING	0	0	0	6,150.00	1,364.00	-7,514.00	.0%*
3149 597000 82-1 STORM WATER MANAGEMENT	0	199,998	199,998	40,633.73	27,823.41	131,540.86	34.2%
3149 598000 82-1 INFRASTRUCTION EXPENDITUR	0	91,950	91,950	52,840.41	.00	39,109.59	57.5%
3149 598500 82-1 IMPROVEMENTS/MAINT. INFRAS	0	0	0	10,350.00	.00	-10,350.00	.0%*
3311 593000 82-1 IMPROVEMENTS/NOT BUILDING	0	0	0	102,977.44	1,467.00	-104,444.44	.0%*
3311 595060 82-1 MACHINERY & EQUIPMENT	0	0	0	11,266.10	.00	-11,266.10	.0%*
3311 597000 82-1 STORM WATER MANAGEMENT	0	24,920	24,920	27,062.24	158,000.00	-160,142.24	742.6%*
3311 598000 82-1 INFRASTRUCTURE EXPENDITUR	650,000	4,167,171	4,817,171	1,574,874.02	121,490.40	3,120,806.58	35.2%
3311 598500 82-1 IMPROVEMENTS/MAINT. INFRAS	0	954,953	954,953	364,152.95	24,457.80	566,342.25	40.7%*
3312 593000 82-1 IMPROVEMENTS/NOT BUILDING	0	0	0	33,810.54	.00	-33,810.54	.0%*
3312 597000 82-1 STORM WATER MANAGEMENT	2,930,000	0	2,930,000	2,939,243.94	5,098.00	-14,341.94	100.5%*
3312 598000 82-1 INFRASTRUCTURE EXPENDITUR	0	12,486	12,486	1,667,097.24	63,666.60	-1,718,277.84*****%	.0%*
3312 598500 82-1 IMPROVEMENTS/MAINT. INFRAS	0	0	0	159,072.00	.00	-159,072.00	.0%*
TOTAL STORM WATER MANAGEMENT	3,580,000	5,451,478	9,031,478	6,989,530.61	403,367.21	1,638,580.18	81.9%
<u>82-3 LANDSCAPE IMPROVEMENT</u>							
3149 593000 82-3 IMPROVEMENTS/NOT BUILDING	0	3,500	3,500	2,549.80	.00	950.20	72.9%



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ACCOUNTS FOR: 301	CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
3149	597000 82-3 LANDSCAPE IMPROVEMENT	0	164,997	164,997	1,690.61	.00	163,306.39	1.0%
3311	522000 82-3 GENERAL OPERATING SUPPLIE	0	0	0	-70.59	.00	70.59	.0%
3311	593000 82-3 IMPROVEMENTS/NOT BUILDING	100,000	100,000	200,000	246,728.23	.00	-46,728.23	123.4%
3311	597000 82-3 LANDSCAPE IMPROVEMENT	0	0	0	12,929.34	.00	-12,929.34	.0%*
3311	598500 82-3 IMPROVEMENTS/MAINT.INFRAS	0	6,500	6,500	6,124.00	.00	376.00	94.2%
3312	593000 82-3 IMPROVEMENTS/NOT BUILDING	0	3,000	3,000	2,658.49	.00	341.51	88.6%
3312	597000 82-3 LANDSCAPE IMPROVEMENT	814,233	100,000	914,233	836,501.07	.00	77,731.93	91.5%*
3312	598000 82-3 INFRASTRUCTURE EXPENDITUR	0	10,001	10,001	94,174.00	.00	-84,173.00	941.6%*
3343	522000 82-3 GENERAL OPERATING SUPPLIE	0	0	0	258.45	.00	-258.45	.0%*
3343	591100 82-3 CONSTRUCTION IN PROGRESS	0	0	0	10,487.81	.00	-10,487.81	.0%*
3343	593000 82-3 IMPROVEMENTS/NOT BUILDING	0	52,002	52,002	122,248.83	.00	-70,246.83	235.1%*
3343	597000 82-3 C.I.P.(CAPITAL PROJECT)	0	0	0	866.00	.00	-866.00	.0%*
TOTAL LANDSCAPE IMPROVEMENT		914,233	440,000	1,354,233	1,337,146.04	.00	17,086.96	98.7%
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83-1 STREET RESURFACING								
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3149	597000 83-1 STREET RESURFACING	0	499,999	499,999	21,625.81	.00	478,373.19	4.3%
3149	598000 83-1 INFRASTRUCTION EXPENDITUR	0	0	0	143.40	.00	-143.40	.0%*
3211	597000 83-1 STREET RESURFACING	0	0	0	-7,130.00	.00	7,130.00	.0%
3311	597000 83-1 C.I.P.(CAPITAL PROJECT)	0	0	0	224.60	.00	-224.60	.0%*
3311	598000 83-1 INFRASTRUCTURE EXPENDITUR	0	0	0	764.60	.00	-764.60	.0%*
3312	591000 83-1 BUILDINGS	0	0	0	145.00	.00	-145.00	.0%*
3312	591100 83-1 CONSTRUCTION IN PROGRESS	0	0	0	15,116.85	.00	-15,116.85	.0%*
3312	594000 83-1 IMPROVEMENTS/BUILDINGS	0	0	0	600.00	.00	-600.00	.0%*
3312	597000 83-1 STREET RESURFACING	8,134,929	0	8,134,929	8,871,465.25	.00	-736,536.25	109.1%*
3312	598000 83-1 INFRASTRUCTION EXPENDITUR	0	3,428,247	3,428,247	4,133,165.14	457,510.00	-1,162,428.14	133.9%*
3312	598500 83-1 IMPROVEMENTS/MAINT.INFRAS	500,000	3,000,000	3,500,000	1,836,792.93	.00	1,663,207.07	52.5%
TOTAL STREET RESURFACING		8,634,929	6,928,246	15,563,175	14,872,913.58	457,510.00	232,751.42	98.5%
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83-2 BOHRER PARK AT SUMMIT HALL FARM								
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3149	593000 83-2 IMPROVEMENTS/NOT BUILDING	0	0	0	4,394.00	.00	-4,394.00	.0%*
3149	594000 83-2 IMPROVEMENTS/BUILDINGS	0	0	0	30,285.45	.00	-30,285.45	.0%*
3149	597000 83-2 BOHRER PARK AT SUMMIT HAL	0	0	0	1,649.55	.00	-1,649.55	.0%*
3311	593000 83-2 IMPROVEMENTS/NOT BUILDING	0	0	0	6,108.64	.00	-6,108.64	.0%*
3311	594000 83-2 IMPROVEMENTS/BUILDINGS	0	0	0	23,037.86	4,361.00	-27,398.86	.0%*
3311	597000 83-2 BOHRER PARK AT SUMMIT HAL	11,702,885	-93,772	11,609,113	11,622,593.28	.00	-13,480.28	100.1%*
3312	597000 83-2 BOHRER PARK AT SUMMIT HAL	0	0	0	-16,610.35	.00	16,610.35	.0%
3343	550000 83-2 ELECTRIC	0	0	0	5,540.31	.00	-5,540.31	.0%*
3343	560000 83-2 MISCELLANEOUS	0	0	0	600.00	.00	-600.00	.0%*



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ACCOUNTS FOR: 301	CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
3343	567000 83-2 RENTAL & USE	0	0	0	600.00	.00	-600.00	.0%*
3343	593000 83-2 IMPROVEMENTS/NOT BUILDING	0	621,000	621,000	316,924.76	5,273.86	298,801.38	51.9%
3343	594000 83-2 IMPROVEMENTS/BUILDINGS	182,400	39,001	221,401	126,417.52	.00	94,983.48	57.1%
3343	595000 83-2 FURNITURE & EQUIPMENT	0	0	0	7,689.32	.00	-7,689.32	.0%*
3343	597000 83-2 C.I.P. (CAPITAL PROJECT)	0	0	0	11,071.31	.00	-11,071.31	.0%*
TOTAL BOHRER PARK AT SUMMIT HALL FAR		11,885,285	566,229	12,451,514	12,140,301.65	9,634.86	301,577.49	97.6%
<u>86-3 LATITUDE OBSERVATORY AND SCIENCE C</u>								
3149	591100 86-3 CONSTRUCTION IN PROGRESS	0	0	0	51,633.72	3,865.28	-55,499.00	.0%*
3149	597000 86-3 LATITUDE OBSERVATORY AND	203,268	-2	203,266	143,331.56	.00	59,934.44	70.5%
3343	593000 86-3 IMPROVEMENTS/NOT BUILDING	0	100,001	100,001	7,015.24	.00	92,985.76	7.0%
3343	594000 86-3 IMPROVEMENTS/BUILDINGS	0	158,901	158,901	27,131.86	.00	131,769.14	17.1%
TOTAL LATITUDE OBSERVATORY AND SCIEN		203,268	258,900	462,168	229,112.38	3,865.28	229,190.34	50.4%
<u>87-3 RECREATION COURTS RENOVATION</u>								
3311	593000 87-3 IMPROVEMENTS/NOT BUILDING	0	0	0	74,285.15	.00	-74,285.15	.0%*
3311	597000 87-3 RECREATION COURTS RENOVAT	419,000	29,999	448,999	391,353.51	.00	57,645.49	87.2%
3312	597000 87-3 RECREATION COURTS RENOVAT	0	0	0	1,374.86	.00	-1,374.86	.0%*
3343	593000 87-3 IMPROVEMENTS/NOT BUILDING	40,000	25,000	65,000	121,326.34	20,244.00	-76,570.34	217.8%*
3343	597000 87-3 C.I.P. (CAPITAL PROJECT)	0	1	1	786.28	.00	-785.28	*****
3343	598500 87-3 IMPROVEMENTS/MAINT. INFRAS	0	115,000	115,000	12,882.65	.00	102,117.35	11.2%
TOTAL RECREATION COURTS RENOVATION		459,000	170,000	629,000	602,008.79	20,244.00	6,747.21	98.9%
<u>91-2 MILLS HOUSE RENOVATION</u>								
3149	597000 91-2 MILLS HOUSE RENOVATION	129,154	-916	128,238	127,987.98	.00	250.02	99.8%
3211	597000 91-2 MILLS HOUSE RENOVATION	0	0	0	250.02	.00	-250.02	.0%*
TOTAL MILLS HOUSE RENOVATION		129,154	-916	128,238	128,238.00	.00	.00	100.0%
<u>91-3 STREET RECONSTRUCTION</u>								
3149	597000 91-3 STREET RECONSTRUCTION	679,766	38,499	718,265	329,889.37	.00	388,375.63	45.9%



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ACCOUNTS FOR: 301	CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
3149 598000 91-3	INFRASTRUCTION EXPENDITUR	0	0	0	115,473.20	.00	-115,473.20	.0%*
3149 598500 91-3	IMPROVEMENTS/MAINT.INFRAS	0	72,843	72,843	21,745.15	.00	51,097.85	29.9%
3311 597000 91-3	C.I.P.(CAPITAL PROJECT)	0	0	0	327.60	.00	-327.60	.0%*
3311 598000 91-3	INFRASTRUCTURE EXPENDITUR	0	0	0	273,044.10	.00	-273,044.10	.0%*
3312 597000 91-3	STREET RECONSTRUCTION	0	0	0	385,028.28	.00	-385,028.28	.0%*
3312 598000 91-3	INFRASTRUCTURE EXPENDITUR	50,000	0	50,000	3,545,986.49	558,483.11	-4,054,469.60	8208.9%*
3312 598500 91-3	IMPROVEMENTS/MAINT.INFRAS	0	4,479,552	4,479,552	3,469.04	.00	4,476,082.96	.1%
3343 598500 91-3	IMPROVEMENTS/MAINT.INFRAS	0	1	1	.00	.00	1.00	.0%
TOTAL STREET RECONSTRUCTION		729,766	4,590,895	5,320,661	4,674,963.23	558,483.11	87,214.66	98.4%
<u>92-1 AMERICANS WITH DISABILITIES ACT</u>								
3149 591000 92-1	BUILDINGS	0	1	1	6,016.09	.00	-6,015.09	*****%*
3149 594000 92-1	IMPROVEMENTS/BUILDINGS	0	1	1	31,310.92	.00	-31,309.92	*****%*
3149 597000 92-1	AMERICANS WITH DISABILITI	448,000	29,998	477,998	409,498.45	.00	68,499.55	85.7%
3311 597000 92-1	C.I.P.(CAPITAL PROJECT)	0	0	0	131.25	.00	-131.25	.0%*
TOTAL AMERICANS WITH DISABILITIES AC		448,000	30,000	478,000	446,956.71	.00	31,043.29	93.5%
<u>92-2 TRAFFIC CALMING AND SIGNALIZATION</u>								
3311 593000 92-2	IMPROVEMENTS/NOT BUILDING	0	0	0	1,116.99	.00	-1,116.99	.0%*
3311 595060 92-2	MACHINERY & EQUIPMENT	0	0	0	5,805.50	.00	-5,805.50	.0%*
3311 597000 92-2	C.I.P.(CAPITAL PROJECT)	0	0	0	4,789.30	.00	-4,789.30	.0%*
3311 598000 92-2	INFRASTRUCTURE EXPENDITUR	0	0	0	46,406.60	.00	-46,406.60	.0%*
3312 593000 92-2	IMPROVEMENTS/NOT BUILDING	0	100,000	100,000	151,550.70	.00	-51,550.70	151.6%*
3312 595060 92-2	MACHINERY & EQUIPMENT	0	1	1	10,089.50	.00	-10,088.50	*****%*
3312 597000 92-2	TRAFFIC CALMING AND SIGNA	417,536	12,997	430,533	383,357.94	.00	47,175.06	89.0%
3312 598000 92-2	INFRASTRUCTURE EXPENDITUR	0	727,001	727,001	504,500.07	4,385.55	218,115.38	70.0%
3312 598500 92-2	IMPROVEMENTS/MAINT.INFRAS	0	1	1	82.50	.00	-81.50	8250.0%*
TOTAL TRAFFIC CALMING AND SIGNALIZAT		417,536	840,000	1,257,536	1,107,699.10	4,385.55	145,451.35	88.4%
<u>93-1 TECHNOLOGY PROJECTS</u>								
3149 592000 93-1	SOFTWARE	44,805	230,000	274,805	74,201.60	.00	200,603.40	27.0%
3149 595000 93-1	FURNITURE/EQUIPMENT	0	25,000	25,000	17,473.50	.00	7,526.50	69.9%
3149 595060 93-1	MACHINERY & EQUIPMENT	0	430,002	430,002	452,215.26	3,095.71	-25,308.97	105.9%
3149 597000 93-1	TECHNOLOGY PROJECTS	1,188,000	860,857	2,048,857	863,198.41	4,944.70	1,180,713.89	42.4%



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ACCOUNTS FOR: 301	CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
3211	592000 93-1 SOFTWARE	0	0	0	.00	45,000.00	-45,000.00	.0%*
3211	595000 93-1 FURNITURE & EQUIPMENT	0	1	1	155,814.15	.00	-155,813.15	*****%
3211	595060 93-1 MACHINERY & EQUIPMENT	0	332,196	332,196	198,255.10	.00	133,940.90	59.7%
3211	596000 93-1 VEHICLES/MOTOR EQUIPMENT	0	1	1	143,367.97	1,411.78	-144,778.75	*****%
3211	597000 93-1 C.I.P.(CAPITAL PROJECT)	0	0	0	.00	2,568.00	-2,568.00	.0%*
3311	592000 93-1 SOFTWARE	0	160,000	160,000	.00	.00	160,000.00	.0%*
3312	594000 93-1 IMPROVEMENTS/BUILDINGS	0	1	1	850.00	.00	-849.00	*****%
3312	597000 93-1 TECHNOLOGY PROJECTS	0	0	0	3,232.36	.00	-3,232.36	.0%*
TOTAL TECHNOLOGY PROJECTS		1,232,805	2,038,058	3,270,863	1,908,608.35	57,020.19	1,305,234.46	60.1%
93-1A MOBILE DATA TERMINALS								
3149	592000 93-1A SOFTWARE	0	1	1	35,200.00	.00	-35,199.00	*****%
3149	595060 93-1A MACHINERY & EQUIPMENT	225,195	-66,060	159,135	24,962.00	.00	134,173.00	15.7%
3211	595060 93-1A MACHINERY & EQUIPMENT	0	1	1	12,802.00	.00	-12,801.00	*****%
3211	597000 93-1A C.I.P.(CAPITAL PROJECT)	0	0	0	86,172.73	.00	-86,172.73	.0%*
TOTAL MOBILE DATA TERMINALS		225,195	-66,058	159,137	159,136.73	.00	.27	100.0%
93-2 BALLFIELD PROJECTS								
3343	593000 93-2 IMPROVEMENTS/NOT BUILDING	40,000	135,000	175,000	178,201.94	8,683.00	-11,884.94	106.8%
3343	597000 93-2 BALLFIELD PROJECTS	389,314	0	389,314	339,089.78	.00	50,224.22	87.1%
TOTAL BALLFIELD PROJECTS		429,314	135,000	564,314	517,291.72	8,683.00	38,339.28	93.2%
98-1 FACILITIES PROJECTS								
3149	591000 98-1 BUILDINGS	0	1	1	18,110.47	13,314.53	-31,424.00	*****%
3149	593000 98-1 IMPROVEMENTS/NOT BUILDING	0	1	1	96,868.33	.00	-96,867.33	*****%
3149	594000 98-1 IMPROVEMENTS/BUILDINGS	0	1,046,697	1,046,697	775,796.19	37,042.94	233,857.87	77.7%
3149	595060 98-1 MACHINERY & EQUIPMENT	0	1	1	4,001.75	.00	-4,000.75	*****%
3149	597000 98-1 C.I.P.(CAPITAL PROJECT)	0	1	1	.00	.00	1.00	.0%*
3311	572000 98-1 R&M-BUILDINGS/FACILITIES	0	0	0	1,515.00	.00	-1,515.00	.0%*
3311	593000 98-1 IMPROVEMENTS/NOT BUILDING	0	1	1	7,600.00	.00	-7,599.00	*****%
3311	594000 98-1 IMPROVEMENTS/BUILDINGS	137,450	119,500	256,950	140,028.61	.00	116,921.39	54.5%
3311	597000 98-1 C.I.P.(CAPITAL PROJECT)	0	0	0	1,886.00	.00	-1,886.00	.0%*
3312	591000 98-1 BUILDINGS	0	1	1	1,372.70	.00	-1,371.70	*****%
3312	593000 98-1 IMPROVEMENTS/NOT BUILDING	0	1	1	21,218.34	.00	-21,217.34	*****%



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ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
301 CAPITAL PROJECTS FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
3312 594000 98-1 IMPROVEMENTS/BUILDINGS	0	0	0	151,448.98	.00	-151,448.98	.0%*
3312 595060 98-1 MACHINERY & EQUIPMENT	0	0	0	14,770.46	.00	-14,770.46	.0%*
3312 597000 98-1 FACILITIES PROJECTS	413,000	141,991	554,991	531,472.10	.00	23,518.90	95.8%
3343 591000 98-1 BUILDINGS	0	0	0	3,793.85	.00	-3,793.85	.0%*
3343 593000 98-1 IMPROVEMENTS/NOT BUILDING	0	50,000	50,000	5,925.00	.00	44,075.00	11.9%
3343 594000 98-1 IMPROVEMENTS/BUILDINGS	0	58,001	58,001	20,759.00	.00	37,242.00	35.8%
TOTAL FACILITIES PROJECTS	550,450	1,416,196	1,966,646	1,796,566.78	50,357.47	119,721.75	93.9%
98-2 WINTER LIGHTS							
3149 597000 98-2 WINTER LIGHTS	0	10,000	10,000	16,789.49	.00	-6,789.49	167.9%*
3311 597000 98-2 WINTER LIGHTS	0	0	0	63,724.94	.00	-63,724.94	.0%*
3312 597000 98-2 WINTER LIGHTS	80,000	-1	79,999	29,149.98	.00	50,849.02	36.4%*
3343 550000 98-2 ELECTRIC	0	0	0	951.00	.00	-951.00	.0%*
3343 593000 98-2 IMPROVEMENTS/NOT BUILDING	49,550	54,006	103,556	26,557.90	.00	76,998.10	25.6%
3343 595000 98-2 FURNITURE & EQUIPMENT	0	0	0	22,689.13	.00	-22,689.13	.0%*
3343 597000 98-2 C.I.P.(CAPITAL PROJECT)	0	0	0	4,203.60	.00	-4,203.60	.0%*
TOTAL WINTER LIGHTS	129,550	64,005	193,555	164,066.04	.00	29,488.96	84.8%
98-3 LAKELANDS PARK							
3343 590000 98-3 LAND	0	1	1	.00	.00	1.00	.0%
3343 591000 98-3 BUILDINGS	0	1	1	35,000.00	.00	-34,999.00	*****%
3343 591100 98-3 CONSTRUCTION IN PROGRESS	0	0	0	10,434.08	.00	-10,434.08	.0%*
3343 593000 98-3 IMPROVEMENTS/NOT BUILDING	0	1	1	2,737,236.88	.00	-2,737,235.88	*****%
3343 594000 98-3 IMPROVEMENTS/BUILDINGS	0	1	1	.00	.00	1.00	.0%
3343 597000 98-3 LAKELANDS PARK	1,500,000	1,375,981	2,875,981	92,330.38	.00	2,783,650.62	3.2%
TOTAL LAKELANDS PARK	1,500,000	1,375,985	2,875,985	2,875,001.34	.00	983.66	100.0%
98-4 ART IN PUBLIC PLACES							
3149 593000 98-4 IMPROVEMENTS/NOT BUILDING	0	0	0	13,441.88	.00	-13,441.88	.0%*
3149 597000 98-4 ART IN PUBLIC PLACES	166,509	100,000	266,509	178,086.01	86,965.00	1,457.99	99.5%
3343 593000 98-4 IMPROVEMENTS/NOT BUILDING	100,000	25,000	125,000	37,183.00	.00	87,817.00	29.7%
3343 597000 98-4 C.I.P.(CAPITAL PROJECT)	0	25,000	25,000	67,592.00	.00	-42,592.00	270.4%*
TOTAL ART IN PUBLIC PLACES	266,509	150,000	416,509	296,302.89	86,965.00	33,241.11	92.0%
98-5 GAITHERSBURG AQUATIC CENTER							



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ACCOUNTS FOR: 301	CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
3149 594000 98-5	IMPROVEMENTS/BUILDINGS	0	10,000	10,000	.00	.00	10,000.00	.0%
3311 597000 98-5	GAITHERSBURG AQUATIC CENT	60,000	9,999	69,999	55,142.08	.00	14,856.92	78.8%
3343 593000 98-5	IMPROVEMENTS/NOT BUILDING	0	0	0	3,791.82	.00	-3,791.82	.0%*
3343 594000 98-5	IMPROVEMENTS/BUILDINGS	10,000	-383	9,617	33,324.78	.00	-23,707.78	346.5%*
3343 597000 98-5	C.I.P.(CAPITAL PROJECT)	0	4,590	4,590	1,947.58	.00	2,642.42	42.4%*
TOTAL GAITHERSBURG AQUATIC CENTER		70,000	24,206	94,206	94,206.26	.00	-.26	100.0%
98-7 TRANSIT ENHANCEMENTS								
3149 595000 98-7	FURNITURE & EQUIPMENT	0	0	0	235.00	.00	-235.00	.0%*
3311 593000 98-7	IMPROVEMENTS/NOT BUILDING	0	7,500	7,500	18,490.37	.00	-10,990.37	246.5%*
3311 597000 98-7	C.I.P.(CAPITAL PROJECT)	0	7,500	7,500	.00	.00	7,500.00	.0%
3312 593000 98-7	IMPROVEMENTS/NOT BUILDING	52,000	0	52,000	.00	.00	52,000.00	.0%
3312 595000 98-7	FURNITURE & EQUIPMENT	0	0	0	47,498.40	.00	-47,498.40	.0%*
3312 597000 98-7	TRANSIT ENHANCEMENTS	130,000	-8,200	121,800	87,008.49	.00	34,791.51	71.4%
3312 598000 98-7	INFRASTRUCTURE EXPENDITUR	0	0	0	999.90	.00	-999.90	.0%*
TOTAL TRANSIT ENHANCEMENTS		182,000	6,800	188,800	154,232.16	.00	34,567.84	81.7%
99-1 NORTH FREDERICK AVENUE CORRIDOR PLN								
3149 593000 99-1	IMPROVEMENTS/NOT BUILDING	0	17,501	17,501	17,500.91	.00	.00	100.0%*
3149 597000 99-1	NORTH FREDERICK AVENUE CO	175,000	-27,501	147,499	107,955.63	.00	39,543.46	73.2%
TOTAL NORTH FREDERICK AVENUE CORRIDO		175,000	-10,000	165,000	125,456.54	.00	39,543.46	76.0%
99-4 OLDE TOWNE CLOCK TOWER/PLAZA								
3149 591000 99-4	BUILDINGS	0	0	0	4,410.00	.00	-4,410.00	.0%*
3149 591100 99-4	CONSTRUCTION IN PROGRESS	0	1,175,000	1,175,000	43,372.61	.00	1,131,627.39	3.7%
3149 593000 99-4	IMPROVEMENTS/NOT BUILDING	50,000	235,000	285,000	70,417.11	.00	214,582.89	24.7%
3149 594000 99-4	IMPROVEMENTS/BUILDINGS	0	0	0	18,219.42	.00	-18,219.42	.0%*
3149 597000 99-4	OLDE TOWNE PARK BELL TOWE	300,000	0	300,000	42,252.59	.00	257,747.41	14.1%
3149 598000 99-4	INFRASTRUCTURE EXPENDITUR	0	0	0	11,402.50	.00	-11,402.50	.0%*
3311 591100 99-4	CONSTRUCTION IN PROGRESS	0	0	0	122.04	.00	-122.04	.0%*
3343 594000 99-4	IMPROVEMENTS/BUILDINGS	0	0	0	19.91	.00	-19.91	.0%*
TOTAL OLDE TOWNE CLOCK TOWER/PLAZA		350,000	1,410,000	1,760,000	190,216.18	.00	1,569,783.82	10.8%
99-6 NEIGHBORHOOD AMENITIES PROGRAM								
3149 593000 99-6	IMPROVEMENTS/NOT BUILDING	0	75,000	75,000	45,917.70	.00	29,082.30	61.2%*



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ACCOUNTS FOR: 301	CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
3149 597000 99-6	NEIGHBORHOOD AMENITIES PR	150,000	283,363	433,363	462,445.89	.00	-29,082.89	106.7%*
	TOTAL NEIGHBORHOOD AMENITIES PROGRAM	150,000	358,363	508,363	508,363.59	.00	-.59	100.0%
99-7 SCHOOL PLAYGROUND MATCH PROGRAM								
3312 597000 99-7	SCHOOL PLAYGROUND MATCH P	30,000	4,600	34,600	30,000.00	.00	4,600.00	86.7%*
3343 593000 99-7	IMPROVEMENTS/NOT BUILDING	10,000	-5,000	5,000	5,000.00	.00	.00	100.0%*
3343 597000 99-7	SCHOOL PLAYGROUND MATCH P	0	10,000	10,000	14,600.00	.00	-4,600.00	146.0%*
	TOTAL SCHOOL PLAYGROUND MATCH PROGRA	40,000	9,600	49,600	49,600.00	.00	.00	100.0%
99999 CONTINGENCY AND FUTURE PROJECTS								
3149 525000 99999	FURNITURE/FIXTURE	0	1	1	7,575.00	.00	-7,574.00	*****%*
3149 591000 99999	BUILDINGS	0	1	1	15,357.00	.00	-15,356.00	*****%*
3149 591100 99999	CONSTRUCTION IN PROGRESS	0	0	0	10,000.00	16,955.00	-26,955.00	.0%*
3149 594000 99999	IMPROVEMENTS/BUILDINGS	0	0	0	15,319.35	.00	-15,319.35	.0%*
3149 597000 99999	CONTINGENCY AND FUTURE P	2,112,176	1,006,473	3,118,649	1,401,437.57	18,020.00	1,699,191.43	45.5%
3149 598000 99999	INFRASTRUCTURE EXPENDITU	0	1	1	.00	.00	1.00	.0%
3312 598000 99999	INFRASTRUCTURE EXPENDITU	0	0	0	20,000.00	.00	-20,000.00	.0%*
3343 593000 99999	IMPROVEMENTS/NOT BUILDIN	0	20,305	20,305	36,102.10	.00	-15,797.10	177.8%*
3343 594000 99999	IMPROVEMENTS/BUILDINGS	0	1	1	143,157.83	.00	-143,156.83	*****%*
	TOTAL CONTINGENCY AND FUTURE PROJECT	2,112,176	1,026,782	3,138,958	1,648,948.85	34,975.00	1,455,034.15	53.6%
	TOTAL CAPITAL PROJECTS FUND	85,285,504	48,273,362	133,558,866	102,365,769.14	4,531,786.14	26,661,310.72	80.0%



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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
301 CAPITAL PROJECTS FUND	85,285,504	48,273,362	133,558,866	102,365,769.14	4,531,786.14	26,661,310.72	80.0%
TOTAL EXPENSES	85,285,504	48,273,362	133,558,866	102,365,769.14	4,531,786.14	26,661,310.72	
GRAND TOTAL	85,285,504	48,273,362	133,558,866	102,365,769.14	4,531,786.14	26,661,310.72	80.0%

** END OF REPORT - Generated by Angela Woo **