
PLANNING AND CODE ADMINISTRATION

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**AMENDMENT TO FINAL SITE OR SCHEMATIC DEVELOPMENT PLAN
APPLICATION**

SUBJECT PROPERTY

Street Address _____ Previous Project Number _____

APPLICANT/BILLING CONTACT

Business Name _____

Primary Contact _____

Street Address _____ Suite No. _____

City _____ State _____ Zip Code _____

Telephone Numbers: Work _____ Cell _____ E-mail Address _____

OWNER

Business Name _____

Primary Contact _____

Street Address _____ Suite No. _____

City _____ State _____ Zip Code _____

Telephone Numbers: Work _____ Cell _____ E-mail Address _____

DEVELOPER

Business Name _____

Primary Contact _____

Street Address _____

City _____ State _____

Telephone Numbers: Work _____ Cell _____ E-mail Address _____

ATTORNEY

Business Name _____

Primary Contact _____

Street Address _____

City _____ State _____

Telephone Numbers: Work _____ Cell _____ E-mail Address _____

ARCHITECT

Business Name _____ MD Registration No. _____

Primary Contact _____

Street Address _____ Suite No. _____

City _____ State _____ Zip Code _____

Telephone Numbers: Work _____ Cell _____ E-mail Address _____

ENGINEER

Business Name _____ MD Registration No. _____
Primary Contact _____
Street Address _____ Suite No. _____
City _____ State _____ Zip Code _____
Telephone Numbers: Work _____ Cell _____ E-mail Address _____

APPLICATION TYPE (check one only) Amend Final Site Plan Amend Final Site Plan (Consent)
 Amend Schematic Development Plan

PROPOSED PRIMARY USE (check one only) Residential Non-Residential Mixed Use

PROPOSED UNIT TYPE Residential Single Family Residential Multi-Family Office/Professional Mixed Use
 Restaurant Retail/Commercial Other Use

PARKING Parking Waiver Needed No. of Spaces Required _____ No. of Spaces Waived _____
 Height Waiver Needed

SITE PLAN NUMBER TO AMEND _____

USE (Amendment to Schematic Development Plan only)

Change in Use No Change in Use Change Other than to Use

PROJECT DESCRIPTION

SITE DETAILS

Site Area Square Feet _____	Number of Lots _____
Site Area Acres _____	Number of Dwelling Units/Acre _____
Green Area _____	Parking Spaces Provided _____
Green Area % _____	Height of Tallest Building (ft.) _____
	Height of Tallest Building (stories) _____

SQUARE FOOTAGE - NON-RESIDENTIAL

Retail _____	Office/Professional _____
Restaurant (A) _____	Educational/Institutional/Religious _____
Restaurant (B) _____	Industrial _____
Restaurant (C) _____	Other (please specify) _____

UNIT COUNTS - RESIDENTIAL

Single Family Detached Units _____	Apartment Units _____
Townhouse Units _____	Condominium Units _____
Duplex Units _____	Other (please specify) _____

Total Number Residential Units _____

See Next Page for Submittal Requirements

SUBMISSION REQUIREMENTS - MXD Zone or CD Zone Schematic Development with Change in Use

- Statement of Proposed Change
- Concept Stormwater Management Plan, One (1) hard copy, One (1) digital copy (DWF preferred) or PDF
- Approved NRI and FSD Plans, One (1) hard copy, One (1) digital copy (DWF preferred) or PDF
- Traffic Impact Study
- Proof of APFO Compliance
- Green Building Checklist
- Preliminary Forest Conservation Plan, One (1) hard copy, One (1) digital copy (DWF preferred) or PDF
- Site, Architectural and Detail Plans, One (1) hard copy, One (1) digital copy (DWF preferred) or PDF
- Statement of Master Plan Compliance
- Modified Staging or Phasing Plan, One (1) hard copy, One (1) digital copy (DWF preferred) or PDF (*optional*)
- Modified Covenant or Other Agreement (*optional*)
- Preliminary Affordable Housing Plan (*optional*)
- Preliminary Stormwater Management Plans, One (1) hard copy, One (1) digital copy (DWF preferred) or PDF (*optional*)
- Final Traffic Impact Study (*optional*)

SUBMISSION REQUIREMENTS - CD Zone - Concept Plan Change in Use

- Statement of Proposed Change
- Preliminary Forest Conservation Plan, One (1) hard copy, One (1) digital copy (DWF preferred) or PDF
- Site, Architectural and Detail Plans, One (1) hard copy, One (1) digital copy (DWF preferred) or PDF
- Concept Stormwater Management Plan, One (1) hard copy, One (1) digital copy (DWF preferred) or PDF (*optional*)
- Approved NRI and FSD Plans, One (1) hard copy, One (1) digital copy (DWF preferred) or PDF (*optional*)
- Traffic Impact Study (*optional*)
- Proof of APFO Compliance (*optional*)
- Green Building Checklist (*optional*)

SUBMISSION REQUIREMENTS - CD Zone - Concept Plan Change Other Than to Use

- Statement of Proposed Change
- Site, Architectural and Detail Plans, One (1) hard copy, One (1) digital copy (DWF preferred) or PDF
- Concept Stormwater Management Plan, One (1) hard copy, One (1) digital copy (DWF preferred) or PDF (*optional*)
- Approved NRI and FSD Plans, One (1) hard copy, One (1) digital copy (DWF preferred) or PDF (*optional*)
- Traffic Impact Study (*optional*)
- Proof of APFO Compliance (*optional*)
- Green Building Checklist (*optional*)

SUBMISSION REQUIREMENTS - CD Zone - Schematic Development Plan Change Other Than to Use

- Statement of Proposed Change
- Site, Architectural and Detail Plans, One (1) hard copy, One (1) digital copy (DWF preferred) or PDF
- Statement of Master Plan Compliance
- Preliminary Affordable Housing Plan (*optional*)
- Preliminary Stormwater Management Plans, One (1) hard copy, One (1) digital copy (DWF preferred) or PDF (*optional*)
- Final Traffic Impact Study (*optional*)
- Modified Staging or Phasing Plan, One (1) hard copy, One (1) digital copy (DWF preferred) or PDF (*optional*)
- Modified Covenant or Other Agreement (*optional*)